

Policy number	Policy 352
Policy title	Parking work zones at building sites D23/43971
Strategic outcomes supported	EN3 – Enhancing and enabling liveability through planning, urban design and development EN6 – Improving how people get around the Town

Policy objective:

To provide for the management of parking work zones at building sites

Policy scope:

This policy applies to any person wishing to use the verge area, unmarked or marked parking bays during works on an adjoining property.

Policy definitions:

Work zone: verge area, unmarked or marked parking bays adjoining property where temporary construction, demolition, maintenance or commercial works are undertaken.

Policy statement:

1. Temporary authorized work zones adjacent to building sites may be provided as required for temporary construction, demolition, maintenance or commercial works are undertaken. A written application is to be submitted 2 weeks prior to commencement of the work zone being required to define the site, day of week and time of day.
2. Under the Town's Activities on Thoroughfares and Trading in Public Places Local Law 2000 it is an offence to obstruct a thoroughfare (which includes the verge area) or store equipment and or materials on it without a permit.
3. It is also an offence to damage the Town's property in the thoroughfare. The *Activities on Thoroughfares and Trading in Public Places Local Law 2000* provides a series of penalties for breaches.
4. Damage to the Town's property in the verge area such as road pavement, paving, kerbs, footpaths, drains, street trees, plants and the like is often caused by temporary construction, demolition, maintenance or commercial works.
5. This policy attempts to prevent this damage by setting out the standard conditions in a permit given to a person to use the verge area during temporary construction, demolition, maintenance or commercial works.
6. The conditions which apply to the provision of a work zone permit are as follows:
 - a. vehicles only engaged in temporary construction, demolition, maintenance or commercial works will be permitted to utilize the work zone;
 - b. such vehicles will be permitted to occupy the work zone for such time as is sufficient to effect their operations;
 - c. unauthorized private vehicles found within the work zone may be issued with an infringement under the provisions of the Town's local laws;
 - d. strict observance of 'No Stopping' and 'No Parking' conditions shall be adhered to at all times;

- e. the approved work zone does not permit:
 - i. the placing of waste disposal bins or storage of other material within the work zone;
 - ii. Temporary or site toilets within the work zone;
 - f. the Town is to be advised when the work zone permit is no longer required;
 - g. where practical, work zone signage will be erected at the start and at the end of the work zone;
 - h. the work zone signs shall be in accordance with Australian Standards 1742.11/2016 as shown in Schedule A;
 - i. the applicant shall:
 - i. pay the Fee prescribed in the Towns published Fees and Charges;
 - ii. install and remove the required signage as specified by the Town or alternatively pay for installation and removal of any approved 'Work Zone' signage, prior to the commencement of and immediately after the cessation of the work zone: and
 - iii. return the area to its original condition or better.
 - j. non-compliance with any of the above conditions may result in the cancellation of the work zone permit and the imposition of other penalties as prescribed by the Town's local laws.
7. This policy should be read in conjunction with the provisions of the:
- a. *Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000*
 - b. *Vehicle Management Local Law 2021.*

Related documents

Town of Victoria Park [Vehicle Management Local Law 2021](#)

[Town of Victoria Park Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000](#)

Responsible officers	Coordinator Parking and Rangers
Policy manager	Manager Business Services
Approval authority	Council
Next evaluation date	April 2025

Revision history

Version	Action	Date	Authority	Resolution number	Report number
1	Adopted	15/12/2020 (effective 01/07/2021)	Council	596/2020	Item 15.3
2	Reviewed and amended	12/04/2022	Council	73/2022	Item 15.5
3	Administratively amended	24/08/2023	Delegation		

Schedule A – Signage to be implemented

An example of the signage to be installed at the applicants cost is

