

Work Zone Permit Application

Important Information

- Approval will be given within seven working days.
- If applicable, all invoice(s) must be paid in full prior to permit being issued.
- A sketch of the work zone area must be provided with this application.
- If your activity obstructs a car bay(s), you must obtain a parking permit in addition to a work zone permit.
- To apply, visit **www.victoriapark.wa.gov.au/parking-permits** or contact the Town. Please ensure you apply for the below Work Zone Permit first.

Applicant details

Title:	
First name:	Last name:
Phone:	Email:
Street address:	
Suburb:	Post code:
State:	Country:

Details of works

Request to obstruct (tick all that apply):	
<input type="radio"/> Footpath	<input type="radio"/> Verge
<input type="radio"/> Road	<input type="radio"/> Car bay(s)
If obstructing car bays, how many will be obstructed?	
Works start date:	Works start time:
Works finish date:	Works finish time:
Location of the works (street name and number):	
Describe the nature of the works:	
Is installation of signage required? <input type="radio"/> Yes <input type="radio"/> No	
If applicable, describe the signage installation:	



Application fees

Calculation of fees and charges*				
Details	Fee structure	GST	Fee (incl. GST)	Select items
Engineering				
Administration fee - special requests	Per application	\$10.00	\$110.00	<input type="checkbox"/>
Directional signage erection	Per sign installed Per Sign.	\$25.00	\$275.00	<input type="checkbox"/>
Banner masts and flag poles erection	Per mast/pole	\$0.00	\$924.00	<input type="checkbox"/>
Installation of free-standing vinyl banners	Per banner Per banner	\$0.00	\$74.00	<input type="checkbox"/>
Hoarding application	Per m ² , per day	\$0.00	\$5.50	<input type="checkbox"/>
Sump fence contribution (super six or Colourbond)	Subject to approval	50% of cost		<input type="checkbox"/>
Commemorative Recognition				
Plaque, park/street furniture, tree, fountain, statue, public artwork, and/or sign	Per instance	at cost		<input type="checkbox"/>
Activities on Thoroughfares Permits				
Activity requiring work zone permit - application fee - nonrefundable	Per application, per activity	\$0.00	\$100.00	<input checked="" type="checkbox"/>
Renewal or extension to work zone permit	Per application, per request	\$0.00	\$77.00	<input type="checkbox"/>
Work zone - footpath, verge, and street	Per m ² , per application	\$0.00	\$7.00	<input type="checkbox"/>
Road reserve protection fee <i>Per instance or per application of work zone permit for works conducted within the road reserve which includes footpath, verge, road, and rights-of-way</i>	Per application	\$0.00	\$175.00	<input checked="" type="checkbox"/>
Site inspection Fee - infrastructure compliance checks <i>Inspection fee is calculated based on per hour per inspection of the time of the inspecting officer. A minimum of 1 hour inspection fee applies to all activities on thoroughfares. Additional fee may apply as applicable for non-conforming and/or unapproved works.</i>	Per inspection, per application	Min. Fee incl. GST: \$66.00		<input checked="" type="checkbox"/>
Skip bin on the verge - commercial works	Per m ² , per skip bin, per application	\$0.00	\$7.00	<input type="checkbox"/>
Skip bin on the verge - residential works	Per m ² , per skip bin, per application	\$0.00	\$7.00	<input type="checkbox"/>
Permit to excavate and/or place materials on road or right-of-way. <i>Calculated per month or part of a month for each m² of the area of the street enclosed by any hoarding or fence in addition to work zone fees</i>	Per m ²	\$0.00	\$7.00	<input type="checkbox"/>
Flower and fruit stand	Per annum	\$0.00	\$900.00	<input type="checkbox"/>
Sign in a public place – application	Per sign	\$0.00	\$50.00	<input type="checkbox"/>
Sign in a public place – renewal	Per sign	\$0.00	\$50.00	<input type="checkbox"/>
Traffic Management Plan				
Reviewing and approval of complex TMP <i>For work zone permit for works lasting more than one calendar month</i>	Per application	\$0.00	\$275.00	<input type="checkbox"/>
Reviewing and approval of TMP <i>For short term works lasting less than one calendar month</i>	Per application	\$0.00	\$143.00	<input type="checkbox"/>
Road Closures				
Full closure or extend full closure of road or right-of-way or principal shared path for works of a temporary nature. <i>Per application and per request for extension under TMP per application and per request for extension under TMP</i>	Per application per request	\$0.00	\$550.00	<input type="checkbox"/>
Partial closure of road or right-of-way or principal shared path for works of a temporary nature	Per application - non-refundable	\$0.00	\$165.00	<input type="checkbox"/>
Permanent closure of thoroughfare <i>Charged separately at the actual cost of the provision of this service, including advertising, legal fees, and incidentals in addition to application and administration fees. To be paid once the Town determines the closure may proceed</i>	Per application	Min Fee incl GST \$1500.00		<input type="checkbox"/>
Fees Total				

*All fees and charges imposed by the Town of Victoria Park are effective 1 July 2024. Any Statutory Fees are fees imposed by other government agencies and are subject to change without warning.

Occupation of car bays will require payment in full before a parking permit can be issued.

Work zone area

Please include a sketch or plans of work zone area below. Alternatively, you can attach a sketch with this application form.

