

annual budget 2016 - 2017



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The Mayor and Council



On behalf of the Town of Victoria Park Council, and staff members, it gives me great pleasure to present the *2016-2017 Annual Budget*.

This budget aims to deliver on the needs and aspirations of our community, whilst demonstrating sound financial management, good governance and accountability. The budget is about putting the Town of Victoria Park in the best position – both now and into the future – to deliver services and infrastructure for our growing community. We have listened actively to the community's feedback on what they value and desire for the area and reflected this in the budget.

To meet the needs of the Town's growing population, and to support community aspirations for a unique place to live, work and play, there will be a strong focus on economic development in the new financial year, with strategic planning occurring in the articulation of what the Town offers by way of entertainment, hospitality and opportunities to connect.

The *Evo/ve* project, which is about engaging deeply and meaningfully with the community to inform the new strategic community plan, continues into the coming financial year. This has provided valuable interim feedback that highlights the need for Council to possess the ability to be agile for the coming 12 months.

There has been a genuine effort to minimise the rate increase for households and businesses without compromising our ability to respond to the ongoing pressures of our growing, and busy, inner-city municipality.

Despite a low rate increase, we will continue our commitment to investment in roads, pathways and public open spaces, including ongoing activation.

The Council highly values the many resourceful and effective community groups that exist within the Town, and we are dedicated to ensuring they continue to thrive and be sustainable going forward.

This budget demonstrates a strong commitment to responsible financial management and funds services, projects and facilities that will benefit our community.

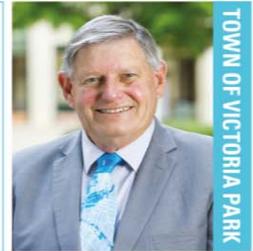
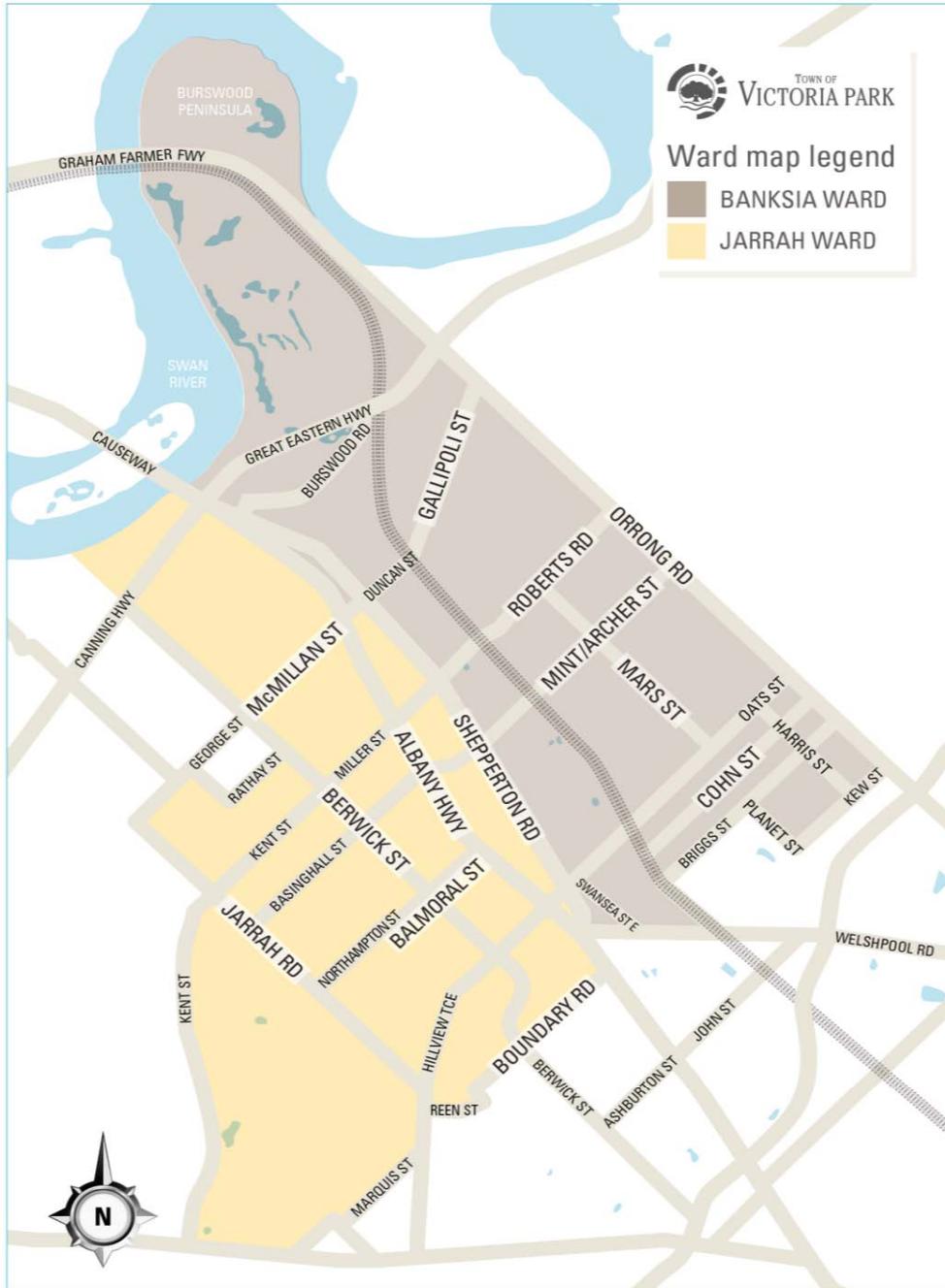
I acknowledge my fellow Elected Members for their contribution to the budget process and the CEO, Directors and Administration staff for preparing the budget for adoption.

This has been a well-managed, collaborative process that positions the Town to deliver on the needs of our community, both now and in the future.

A handwritten signature in blue ink, appearing to read 'Brian Oliver'. The signature is fluid and cursive, written over a light blue horizontal line.

Brian Oliver
Deputy Mayor

Mayor Trevor Vaughan was on approved leave during the adoption of the 2016-2017 Annual Budget.



TOWN OF VICTORIA PARK

Trevor Vaughan
Mayor
Term exp: 10/19



BANKSIA

Cr Claire Anderson
Term exp: 10/19



BANKSIA

Cr Keith Hayes
Term exp: 10/17



BANKSIA

Cr Julian Jacobs
Term exp: 10/19



JARRAH

Cr Ammons Noble
Term exp: 10/19



JARRAH

Cr Vince Maxwell
Term exp: 10/17



JARRAH

Cr Brian Oliver
Deputy Mayor
Term exp: 10/17



JARRAH

Cr Vicki Potter
Term exp: 10/19



BANKSIA

Cr Mark Windram
Term exp: 10/17

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The Chief Executive Officer and Organisation



The Town has tried to minimise the impact of the tough, broader economic outlook for the State on its community, by delivering a fiscally responsible budget for 2016-2017.

As with the previous Budget, the *2016-2017 Annual Budget* will continue to focus on the renewal of infrastructure, improving service delivery and delivering key strategic projects. To help explain the budget and its impact on the community, for the first time we will also publish an infographic summary.

The Town has been engaging with its community like never before through the *Evolve* project. *Evolve* is helping inform the community of the Town's future growth and pressures, as well as creating the opportunity to ask the community about where they think the main areas of focus should be as our population continues to grow.

Once the *Evolve* project is completed, we will then develop the new *Strategic Community Plan*, a new *Long-Term Financial Plan*, new *Asset Management Plans* and a new *Workforce Plan*. These will guide the Town and will ensure compliance with the major review requirement for Integrated Planning and Reporting by the Department of Local Government and Communities.

Some of the major projects to be undertaken this year include the development of a new web site, development of an overarching strategic marketing plan, a major review of the Town Planning Scheme, development of a Management Plan for the Lathlain Park zones of the Lathlain Precinct Redevelopment Project as well as the implementation of a new integrated customer service strategy.

In an environment of doing more with less the Town of Victoria Park strives to deliver on its vision of Vibrant Lifestyle and, as our community grows and evolves, we will continue our focus on sustainability and community connectedness.

A handwritten signature in black ink, appearing to read 'Anthony Vuleta'. The signature is fluid and cursive, written in a professional style.

Anthony Vuleta
Chief Executive Officer



Anthony Vuleta, Chief Executive Officer

- Communications
- Governance
- Human Resources



Nathan Cain
Director

- Business Life Program



Tina Ackerman
Director

- Community Life Program



Rochelle Lavery
Director

- Future Life Program
Built Life Program



Warren Bow
Director

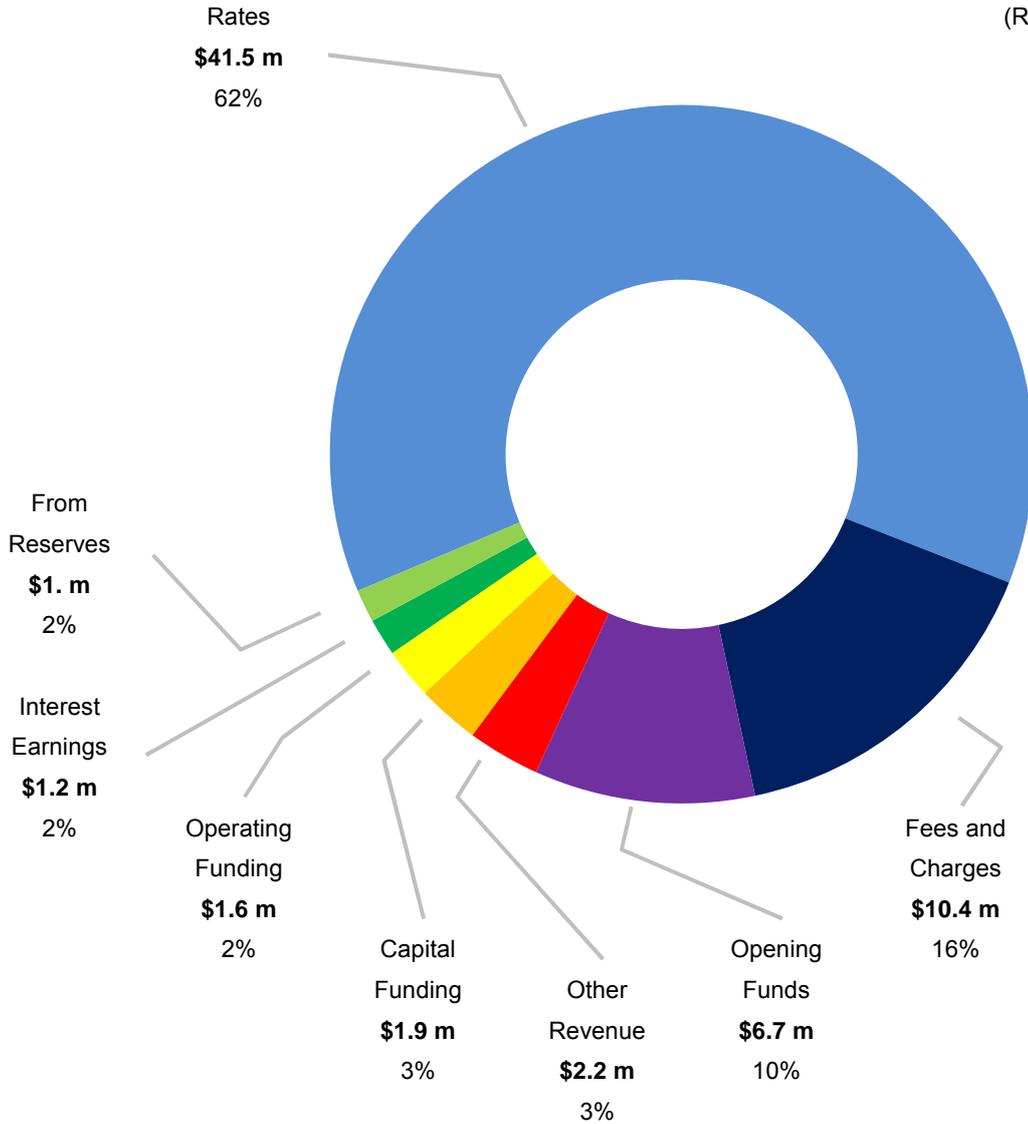
- Renew Life Program

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The Budget - Graphically

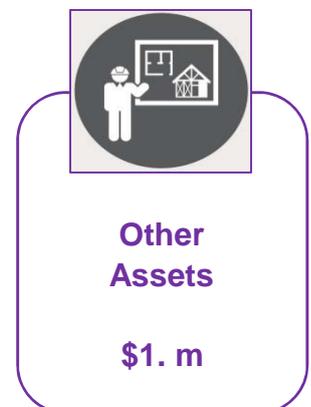
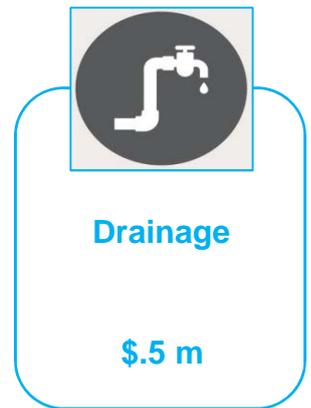
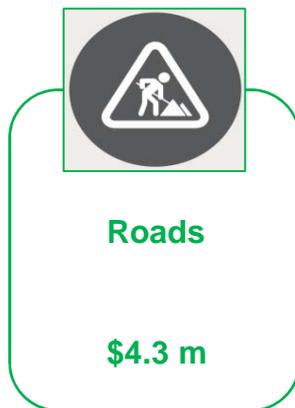
Where will the money come from?

Total
\$66.6 m
 (Revenue in the Budget)



Rates Breakdown
 \$41.5 m

What is the breakdown of capital works expenditure?



\$15.6 m

Total

Operationally how will the money be spent?



\$55.4 m

Total

Budget Statements and Notes

Statement of Comprehensive Income by Program

	Notes	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Revenue	1,2,8,10 to 14			
General Purpose Funding		40,351,300	41,251,435	43,971,200
Governance		0	1,562	0
Law, Order and Public Safety		3,227,900	2,572,198	3,149,300
Health		245,200	268,911	220,800
Education and Welfare		161,200	279,199	223,800
Community Amenities		1,425,600	1,490,320	1,483,000
Recreation and Culture		5,375,600	4,807,701	4,893,500
Transport		215,000	328,663	218,300
Economic Services		768,900	408,477	546,900
Other Property and Services		1,474,000	1,696,699	1,851,900
Total Revenue		53,244,700	53,105,165	56,558,700
Expense (excluding Finance Costs)	1,2 and 15			
General Purpose Funding		(566,600)	(549,891)	(950,300)
Governance		(542,600)	(482,154)	(444,500)
Law, Order and Public Safety		(4,818,000)	(3,568,867)	(4,030,800)
Health		(1,404,200)	(1,519,243)	(1,647,900)
Education and Welfare		(1,068,300)	(1,001,974)	(1,094,400)
Community Amenities		(9,470,700)	(8,072,563)	(9,386,300)
Recreation and Culture		(19,691,200)	(16,893,018)	(18,196,000)
Transport		(12,241,000)	(10,564,553)	(11,745,000)
Economic Services		(1,598,000)	(1,105,113)	(1,389,900)
Other Property and Services		(1,410,900)	(4,912,889)	(5,871,300)
Total Expense (excluding Finance Costs)		(52,811,500)	(48,670,265)	(54,756,400)
Finance Costs	2 and 9			
Law, Order and Public Safety		(149,100)	(148,697)	(122,600)
Recreation and Culture		(257,200)	(256,276)	(218,500)
Economic Services		(62,600)	(62,595)	(46,900)
Other Property and Services		(175,400)	(175,364)	(153,000)
Total Finance Costs		(644,300)	(642,932)	(541,000)
Non-Operating Grants, Subsidies and Contributions				
Recreation		0	0	200,000
Transport		1,903,000	1,431,971	1,721,900
Other Property and Services		0	35,118	0
Total Non-Operating Grants, Subsidies and Contributions		1,903,000	1,467,089	1,921,900

Statement of Comprehensive Income by Program (continued)

	Notes	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Profit / (Loss) on Disposal of Assets	6			
General Purpose Funding		0	0	0
Governance		(200)	(3,802)	0
Law, Order and Public Safety		(300)	0	(7,300)
Health		(200)	(5,402)	(1,300)
Education and Welfare		(400)	0	0
Community Amenities		0	(14,291)	8,400
Recreation and Culture		(7,700)	(34,543)	(71,300)
Transport		(7,800)	0	(3,200)
Economic Services		(200)	(11,142)	0
Other Property and Services		(1,400)	(37,118)	53,400
Total Profit / (Loss) on Disposal of Assets		(18,200)	(106,298)	(21,300)
Loss on Revaluation of Non-Current Assets				
Nil		0	0	0
Total Loss on Revaluation of Non-Current Assets		0	0	0
Net Result		1,673,700	5,152,759	3,161,900
Other Comprehensive Income	2 and 9			
Changes on Revaluation of Non-Current Assets		0	0	0
Total Other Comprehensive Income		0	0	0
Total Comprehensive Income		1,673,700	5,152,759	3,161,900

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any), and changes on revaluation of non-current assets, are impacted upon by external forces and are not able to be reliably estimated at the time of budget preparation. Fair value adjustments relating to the remeasurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary. It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and, as such, have no dollar impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

Statement of Comprehensive Income by Nature and Type

	Notes	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Revenue				
Rates	8	38,864,800	39,231,257	41,504,100
Operating Grants, Subsidies and Contributions		810,800	1,085,023	1,553,600
Fees and Charges	14	11,182,500	9,744,392	10,437,500
Service Charges	11	0	(3,303)	0
Interest Earnings	2	938,700	1,267,873	1,151,200
Other Revenue	2	1,447,900	1,779,923	1,912,300
Total Revenue		53,244,700	53,105,165	56,558,700
Expense				
Employee Costs		(20,841,700)	(19,135,584)	(20,700,000)
Materials and Contracts		(20,108,000)	(17,269,448)	(21,657,400)
Utility Charges		(1,458,000)	(1,383,904)	(1,430,000)
Depreciation	2	(9,828,900)	(10,301,121)	(10,323,700)
Interest Expense	2	(644,300)	(642,932)	(541,000)
Insurance		(484,200)	(521,826)	(545,000)
Other Expense		(90,700)	(58,382)	(100,300)
Total Expense		(53,455,800)	(49,313,197)	(55,297,400)
Sub-Total		(211,100)	3,791,968	1,261,300
Non-Operating Grants, Subsidies and Contributions		1,903,000	1,467,089	1,921,900
Profit on Asset Disposals		0	20,418	67,000
Loss on Asset Disposals		(18,200)	(126,716)	(88,300)
Loss on Revaluation of Non-Current Assets		0	0	0
Net Result		1,673,700	5,152,759	3,161,900
Other Comprehensive Income				
Changes on Revaluation of Non-Current Assets	2 and 9	0	0	0
Total Other Comprehensive Income		0	0	0
Total Comprehensive Income		1,673,700	5,152,759	3,161,900

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any), and changes on revaluation of non-current assets, are impacted upon by external forces and are not able to be reliably estimated at the time of budget preparation. Fair value adjustments relating to the remeasurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary. It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and, as such, have no dollar impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

Statement of Cash Flows

	Notes	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Operating Activities - Receipts				
Rates		38,900,000	39,525,257	40,441,600
Operating Grants, Subsidies and Contributions		810,800	1,085,023	1,553,600
Fees and Charges		11,080,000	9,744,392	10,500,000
Service Charges		0	(3,303)	0
Interest Earnings		938,700	1,267,873	1,151,200
Goods and Services Tax		2,600,000	2,594,000	3,000,000
Other Revenue		1,447,900	1,779,923	1,912,300
Total Operating Activities - Receipts		55,777,400	55,993,165	58,558,700
Operating Activities - Payments				
Employee Costs		(20,750,000)	(19,235,584)	(21,500,000)
Materials and Contracts		(20,315,400)	(17,858,888)	(18,057,600)
Utility Charges		(1,458,000)	(1,383,904)	(1,430,000)
Interest Expense		(644,300)	(642,932)	(541,000)
Insurance		(484,200)	(521,826)	(545,000)
Goods and Services Tax		(2,600,000)	(2,594,000)	(3,000,000)
Other Expense		(140,700)	(58,382)	(100,300)
Total Operating Activities - Payments		(46,392,600)	(42,295,516)	(45,173,900)
Net Cash from Operating Activities	3	9,384,800	13,697,649	13,384,800
Investing Activities				
Payments Towards Development of Land for Resale	5	0	0	0
Payments for Property, Plant and Equipment	5	(6,397,000)	(3,284,920)	(6,227,300)
Payments for Infrastructure	5	(9,199,300)	(4,964,991)	(9,382,900)
Non-Operating Grants, Subsidies and Contributions		1,903,000	1,467,089	1,921,900
Proceeds from Sale of Assets	6	538,000	427,194	249,800
Net Cash from Investing Activities		(13,155,300)	(6,355,628)	(13,438,500)
Financing Activities				
Repayment of Debentures	7	(2,039,600)	(2,029,908)	(2,132,700)
Proceeds from New Debentures	7	0	0	0
Net Cash from Financing Activities		(2,039,600)	(2,029,908)	(2,132,700)
Net Increase / (Decrease) in Cash Held		(5,810,100)	5,312,113	(2,186,400)
Cash at Beginning of the Year		21,548,500	24,392,554	29,704,667
Cash, and Cash Equivalents, at End of Year	3	15,738,400	29,704,667	27,518,267

This statement is to be read in conjunction with the accompanying notes.

Rate Setting Statement

	Notes	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Opening Net Current Assets - Surplus / (Deficit)	4	7,937,000	9,024,414	6,743,100
Revenue (excluding Rates and Non-Operating Revenue)	1 and 2			
General Purpose Funding		1,486,500	2,020,178	2,467,100
Governance		0	1,562	0
Law, Order and Public Safety		3,227,900	2,572,198	3,149,300
Health		245,200	268,911	220,800
Education and Welfare		161,200	279,199	223,800
Community Amenities		1,425,600	1,490,320	1,491,400
Recreation and Culture		5,375,600	4,807,701	4,893,500
Transport		215,000	328,663	218,300
Economic Services		768,900	408,477	546,900
Other Property and Services		1,474,000	1,717,117	1,910,500
Total Revenue (excluding Rates and Non-Operating Revenue)		14,379,900	13,894,326	15,121,600
Expense	1 and 2			
General Purpose Funding		(566,600)	(549,891)	(950,300)
Governance		(542,800)	(485,956)	(444,500)
Law, Order and Public Safety		(4,967,400)	(3,717,564)	(4,160,700)
Health		(1,404,400)	(1,524,645)	(1,649,200)
Education and Welfare		(1,068,700)	(1,001,974)	(1,094,400)
Community Amenities		(9,470,700)	(8,086,854)	(9,386,300)
Recreation and Culture		(19,956,100)	(17,183,837)	(18,485,800)
Transport		(12,248,800)	(10,564,553)	(11,748,200)
Economic Services		(1,660,800)	(1,178,850)	(1,436,800)
Other Property and Services		(1,587,700)	(5,145,789)	(6,029,500)
Total Expense		(53,474,000)	(49,439,913)	(55,385,700)
Excluded Operating Activities				
Profit on Asset Disposals	6	0	(20,418)	(67,000)
Loss on Asset Disposals	6	18,200	126,716	88,300
Loss on Revaluation of Non-Current Assets		0	0	0
Movement in Non-Current Assets		0	0	0
Depreciation on Assets	2	9,828,900	10,301,121	10,323,700
Total Excluded Operating Activities		9,847,100	10,407,419	10,345,000
Amount Attributable to Operating Activities		(21,310,000)	(16,113,754)	(23,176,000)

Rate Setting Statement (continued)

	Notes	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Investing Activities				
Non-Operating Grants, Subsidies and Contributions		1,903,000	1,467,089	1,921,900
Purchase Assets - Land Held for Resale	5	0	0	0
Purchase Assets - Land and Buildings	5	(3,959,000)	(2,200,996)	(3,798,800)
Purchase Assets - Plant and Machinery	5	(1,211,000)	(547,342)	(1,096,800)
Purchase Assets - Furniture and Equipment	5	(699,000)	(368,166)	(536,300)
Purchase Assets - Information Technology	5	(528,000)	(168,416)	(795,400)
Purchase Infrastructure - Roads	5	(4,367,300)	(2,620,360)	(4,346,400)
Purchase Infrastructure - Drainage	5	(446,000)	(161,767)	(762,800)
Purchase Infrastructure - Pathways	5	(817,000)	(476,726)	(455,700)
Purchase Infrastructure - Parks	5	(1,592,000)	(553,552)	(2,785,100)
Purchase Infrastructure - Other	5	(1,977,000)	(1,152,586)	(1,032,900)
Proceeds from Disposal of Assets	6	538,000	427,194	249,800
Amount Attributable to Investing Activities		(13,155,300)	(6,355,628)	(13,438,500)
Financing Activities				
Repayment of Debentures		(2,039,600)	(2,029,908)	(2,132,700)
Proceeds from New Debentures		0	0	0
Transfers to Reserves (Restricted Assets)		(2,956,200)	(7,988,867)	(3,766,900)
Transfers from Reserves (Restricted Assets)		596,300	0	1,010,000
Amount Attributable to Financing Activities		(4,399,500)	(10,018,775)	(4,889,600)
Budgeted Deficiency Before General Rates		(38,864,800)	(32,488,157)	(41,504,100)
Estimated Amount to be Raised from General Rates	8	38,864,800	39,231,257	41,504,100
Closing Net Current Assets - Surplus / (Deficit)	4	0	6,743,100	0

This statement is to be read in conjunction with the accompanying notes.

Note 1 Significant Accounting Policies

a - Basis of Preparation

The budget has been prepared in accordance with applicable *Australian Accounting Standards* (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears in this Budget document.

b - 2015-2016 Actual Balances

Balances shown in this budget as 2015-2016 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

c - Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

d - Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

e - Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

f - Superannuation

The Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

Note 1 Significant Accounting Policies (continued)

g - Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown as short term borrowings in current liabilities in the Net Current Asset position.

h - Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

i - Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

j - Fixed Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial Recognition and Measurement between Mandatory Revaluation Dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework.

In relation to the initial measurement, cost is determined as the fair value of the assets given as consideration, plus costs incidental to the acquisition. For assets acquired at no cost, or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by Council includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of fixed and variable overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class, in accordance with the mandatory measurement framework, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation at the next anniversary date, as prescribed.

Note 1 Significant Accounting Policies (continued)

j - Fixed Assets (Continued)

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government. Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset. Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Council.

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

- Buildings - 30 to 50 years
- Furniture and Equipment - 4 to 10 years
- Information Technology - 3 to 10 years
- Plant and Machinery - 5 to 15 years
- Sealed roads and streets
 - Formation - not depreciated
 - Pavement - 50 years
- Parks and Reserves - 10 years
- Pathways - 20 years
- Water supply piping and drainage system - 75 years

The asset residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained surplus.

Capitalisation Threshold

Expenditure on items of assets under \$2,000 is not capitalised individually. Rather, it is recorded as an asset in the relevant low value pool.

Note 1 Significant Accounting Policies (continued)

k - Fair Value of Assets and Liabilities

When performing a revaluation, the Council uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that Council would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date. As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs). For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair Value Hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1 - Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2 - Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3 - Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Council selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Council are consistent with one or more of the following valuation approaches:

Market approach - Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

Income approach - Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach - Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Council gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable. As detailed above, the mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations* requires, as a minimum, all assets carried at a revalued amount to be revalued at least every 3 years.

Note 1 Significant Accounting Policies (continued)

I - Financial Instruments

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) Financial assets at fair value through profit and loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss. Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

Note 1 Significant Accounting Policies (continued)

I - Financial Instruments (continued)

(v) Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

m - Impairment of Assets

In accordance with *Australian Accounting Standards* the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2017

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

Note 1 Significant Accounting Policies (continued)

n - Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

o - Employee Benefits

Short-Term Employee Benefits

Provision is made for the Council's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Council's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Council's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other Long-Term Employee Benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any re-measurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Council's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Council does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

p - Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

q - Provisions

Provisions are recognised when the Council has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Note 1 Significant Accounting Policies (continued)

r - Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Council, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

s - Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Council's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

t - Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Council's intentions to release for sale.

u - Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

v - Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

Note 2 Revenue and Expense

Statement of Objective

In order to discharge its responsibilities to the community, the Town has developed a set of operational and financial objectives. The objectives have been established both on an overall basis, reflected by the Town's Vision Statement, and for each of its broad activities. The Town's operations, as disclosed in this Budget, encompass the following service activities -

- General Purpose Funding
This activity includes rates, statutory grants and interest on investments and is the main area for revenue collection to allow for the provision of other services.

- Governance
This includes the administration and operation of facilities and services to the Elected Members of Council. It also includes civic receptions, citizenship ceremonies, and the research, development and preparation of policy documentation.

- Law, Order and Public Safety
This area includes the administration and operation of ranger services, parking management and animal control services.

- Health
This activity includes services such as health inspections, pest control and noise control.

- Education and Welfare
This area includes senior citizen centres, disability services and other community development activities such as seniors, youth, volunteers and indigenous support.

- Community Amenities
This includes town planning and regional development services, protection of the environment, refuse collection and disposal, provision of public toilets, bus shelters and street furniture.

- Recreation and Culture
This includes the provision of public buildings, libraries, aquatic facilities, community events, cultural activities, indoor and outdoor sporting complexes, parks, gardens and playgrounds.

- Transport
This area includes the maintenance and construction of roads, drains, pathways, crossovers and traffic calming devices, plus street lighting and cleaning, road signs and parking areas.

- Economic Services
This includes building control, private swimming pool inspections, tourism and economic development.

- Other Property and Services
This area includes public works overheads and the purchase and maintenance of engineering plant and equipment.

Note 2 Revenue and Expense (continued)

	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Included in the Net Result			
<u>Audit Remuneration</u>			
Audit and Other Services	40,800	11,393	40,400
<u>Depreciation - By Program</u>			
Governance	52,600	0	0
General Purpose Funding	52,600	3,770	3,500
Law, Order and Public Safety	52,600	5,181	5,000
Health	210,600	323,646	330,000
Education and Welfare	52,600	2,229	2,300
Community Amenities	1,263,700	1,062,976	1,060,000
Recreation and Culture	2,878,400	3,162,060	3,168,500
Transport	3,949,100	4,260,425	4,265,000
Economic Services	52,600	3,370	3,500
Other Property and Services	1,264,100	1,477,464	1,485,900
	9,828,900	10,301,121	10,323,700
<u>Depreciation - By Class</u>			
Buildings	2,179,400	2,802,319	2,820,000
Plant and Machinery	632,000	686,870	685,000
Furniture and Equipment	990,600	672,327	678,700
Information Technology	0	50,000	50,000
Roads	3,711,500	2,417,620	2,410,000
Drainage	444,700	505,244	520,000
Pathways	854,900	1,252,196	1,250,000
Parks	710,000	650,958	650,000
Other	305,800	1,263,587	1,260,000
	9,828,900	10,301,121	10,323,700
<u>Interest Expense (Finance Costs)</u>			
Loan Borrowings	644,300	642,932	541,000
	644,300	642,932	541,000
<u>Interest Earnings</u>			
Investments - Municipal Funds	383,800	649,248	550,400
Investments - Reserve Funds	174,400	224,778	191,900
Other Interest Revenue	380,500	393,847	408,900
	938,700	1,267,873	1,151,200

Note 3 **Notes to the Statement of Cash Flows**

	2015-2016	2015-2016	2016-2017
	Budget	Actual	Budget
	\$	\$	\$
Reconciliation of Cash			
Cash includes cash and cash equivalents net of overdrafts.			
Estimated cash at the end of the reporting period is as follows -			
Cash - Unrestricted	2,880,000	9,137,300	4,194,000
Cash - Restricted	12,858,400	20,567,367	23,324,267
	15,738,400	29,704,667	27,518,267
The following represents cash that has restrictions upon it -			
Buildings Renewal	151,100	223,266	400,466
Community Art	149,100	563,843	456,043
Drainage Renewal	75,400	146,620	172,720
Edward Millen Site	1,139,900	1,294,878	1,356,878
Furniture and Equipment Renewal	317,500	354,207	558,907
Future Fund	6,254,400	10,188,393	12,332,193
Future Projects	1,195,000	1,648,978	1,298,878
Harold Hawthorne - Carlisle Memorial	35,800	75,930	126,430
Information Technology Renewal	31,000	180,000	358,400
Insurance Risk	281,200	431,254	220,454
Other Infrastructure Renewal	470,900	527,443	574,443
Parks Renewal	153,000	218,825	261,025
Pathways Renewal	90,700	126,097	167,397
Plant and Machinery Renewal	132,600	203,442	235,342
Renewable Energy	169,300	168,480	220,980
Roads Renewal	366,500	653,337	703,737
Underground Power	1,117,200	2,696,099	2,962,799
Waste Management	727,800	866,275	917,175
	12,858,400	20,567,367	23,324,267

Note 3 Notes to the Statement of Cash Flows (continued)

	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Reconciliation of Cash by Operating Activities			
Net Result	1,673,700	5,152,759	3,161,900
Depreciation	9,828,900	10,301,121	10,323,700
(Profit) / Loss on Sale of Asset	18,200	106,298	21,300
Loss on Revaluation of Non-Current Assets	0	0	0
(Increase) / Decrease in Receivables	(50,000)	(294,000)	1,000,000
(Increase) / Decrease in Inventories	(8,000)	(1,440)	(200)
Increase / (Decrease) in Payables and Provisions	(175,000)	(100,000)	800,000
Grants and Contributions for Asset Development	(1,903,000)	(1,467,089)	(1,921,900)
	9,384,800	13,697,649	13,384,800
Credit Standby Arrangements			
Bank Overdraft Limit	9,000,000	9,000,000	9,000,000
Bank Overdraft at Balance Date	0	0	0
Credit Card Limit	20,000	20,000	20,000
Credit Card at Balance Date	0	0	0
	9,020,000	9,020,000	9,020,000
Loan Facilities			
Loan Facilities in use at Balance Date	10,953,300	10,498,245	8,836,945
Unused Loan Facilities at Balance Date	0	471,400	0
	10,953,300	10,969,645	8,836,945

Note 4 Net Current Assets

	2015-2016 Actual \$	2016-2017 Budget \$
Current Assets		
Cash - Unrestricted	9,137,300	4,194,000
Cash - Restricted	20,567,367	23,324,267
Receivables	3,400,000	2,400,000
Inventories	5,800	6,000
	33,110,467	29,924,267
Less Current Liabilities		
Payables	(2,300,000)	(2,600,000)
Provisions	(3,500,000)	(4,000,000)
	(5,800,000)	(6,600,000)
Unadjusted Net Current Assets	27,310,467	23,324,267
Adjustments		
Less Cash - Restricted	(20,567,367)	(23,324,267)
Adjusted Net Current Assets - Surplus / (Deficit)	6,743,100	0

The Adjusted Net Current Assets - Surplus / (Deficit) in the 2015-2016 actual column represents the estimated surplus / (deficit) as at 1 July 2016.

The Adjusted Net Current Assets - Surplus / (Deficit) in the 2016-2017 budget column represents the estimated surplus / (deficit) as at 30 June 2017.

Note 5 Acquisition of Assets

	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
By Asset Class			
Land	0	0	0
Buildings	3,959,000	2,200,996	3,798,800
Plant and Machinery	1,211,000	547,342	1,096,800
Furniture and Equipment	699,000	368,166	536,300
Information Technology	528,000	168,416	795,400
Roads	4,367,300	2,620,360	4,346,400
Drainage	446,000	476,726	455,700
Pathways	817,000	161,767	762,800
Parks	1,592,000	553,552	2,785,100
Other	1,977,000	1,152,586	1,032,900
	15,596,300	8,249,911	15,610,200

A detailed breakdown of the acquisitions of the assets summarised above is contained in the Capital Expense Initiatives section of this budget document.

Note 6 Disposal of Assets

		2016-2017	2016-2017	2016-2017
		Book Value	Proceeds	Profit / (Loss)
		\$	\$	\$
By Class	Plant and Machinery			
	Equipment - Blower (347)	0	100	100
	Equipment - Blower (349)	0	100	100
	Equipment - Blower (351)	0	300	300
	Equipment - Concrete Saw (112)	300	500	200
	Equipment - Concrete Saw (253)	800	500	(300)
	Equipment - Edger (353)	0	500	500
	Equipment - Mower (359)	0	200	200
	Equipment - Saw (339)	300	200	(100)
	Equipment - Saw (340)	600	200	(400)
	Equipment - Trimmer (354)	0	200	200
	Equipment - Trimmer (355)	0	200	200
	Equipment - Trimmer (356)	0	100	100
	Equipment - Trimmer (357)	0	100	100
	Equipment - Trimmer (358)	0	100	100
	Fleet - Asset Management (286)	18,400	15,000	(3,400)
	Fleet - Communications (285)	13,000	18,000	5,000
	Fleet - Environmental Health (362)	11,300	10,000	(1,300)
	Fleet - Finance (345)	9,500	10,000	500
	Fleet - IT Services (344)	6,700	11,000	4,300
	Fleet - Parking Management (301)	22,300	15,000	(7,300)
	Fleet - Parks (248)	16,300	13,500	(2,800)
	Fleet - Parks (249)	16,300	13,500	(2,800)
	Fleet - Pool Vehicle (363)	11,000	10,000	(1,000)
	Fleet - Strategic Planning (330)	8,000	10,000	2,000
	Fleet - Street Operations (336)	12,000	13,500	1,500
	Fleet - Urban Planning (343)	6,100	11,000	4,900
	Plant - Front Deck Mower (232)	12,800	5,000	(7,800)
	Plant - Sweeper (240)	72,900	15,000	(57,900)
	Plant - Truck (39)	12,800	25,000	12,200
	Fleet - Engineering (167)	3,100	2,000	(1,100)
	Fleet - Engineering (174)	0	300	300
	Fleet - Street Improvement (384)	14,600	12,500	(2,100)
	Equipment - Blowers (Various)	0	6,200	6,200
	Equipment - Mower Slasher (147)	0	1,000	1,000
	Plant - Light Truck (42)	0	26,000	26,000
	Plant - Mowing Trailer (180)	2,000	3,000	1,000
		271,100	249,800	(21,300)

Note 6 Disposal of Assets (continued)

	2016-2017 Book Value \$	2016-2017 Proceeds \$	2016-2017 Profit / (Loss) \$
By Program			
Law, Order and Public Safety			
Fleet - Parking Management (301)	22,300	15,000	(7,300)
	22,300	15,000	(7,300)
Health			
Fleet - Environmental Health (362)	11,300	10,000	(1,300)
	11,300	10,000	(1,300)
Recreation and Culture			
Equipment - Blower (347)	0	100	100
Equipment - Blower (349)	0	100	100
Equipment - Blower (351)	0	300	300
Equipment - Edger (353)	0	500	500
Equipment - Mower (359)	0	200	200
Equipment - Trimmer (354)	0	200	200
Equipment - Trimmer (355)	0	200	200
Equipment - Trimmer (356)	0	100	100
Equipment - Trimmer (357)	0	100	100
Equipment - Trimmer (358)	0	100	100
Fleet - Parks (248)	16,300	13,500	(2,800)
Fleet - Parks (249)	16,300	13,500	(2,800)
Plant - Front Deck Mower (232)	12,800	5,000	(7,800)
Plant - Sweeper (240)	72,900	15,000	(57,900)
Plant - Truck (39)	12,800	25,000	12,200
Equipment - Blowers (Various)	0	6,200	6,200
Equipment - Mower Slasher (147)	0	1,000	1,000
Plant - Light Truck (42)	0	26,000	26,000
Plant - Mowing Trailer (180)	2,000	3,000	1,000
	133,100	110,100	(23,000)

Note 6 Disposal of Assets (continued)

	2016-2017 Book Value \$	2016-2017 Proceeds \$	2016-2017 Profit / (Loss) \$
By Program (continued)			
<u>Transport</u>			
Fleet - Engineering (167)	3,100	2,000	(1,100)
Fleet - Engineering (174)	0	300	300
Fleet - Street Improvement (384)	14,600	12,500	(2,100)
	17,700	14,800	(2,900)
<u>Economic Services</u>			
Fleet - Strategic Planning (330)	8,000	10,000	2,000
Fleet - Street Operations (336)	12,000	13,500	1,500
Fleet - Urban Planning (343)	6,100	11,000	4,900
	26,100	34,500	8,400
<u>Other Property and Services</u>			
Equipment - Concrete Saw (112)	300	500	200
Equipment - Concrete Saw (253)	800	500	(300)
Equipment - Saw (339)	300	200	(100)
Equipment - Saw (340)	600	200	(400)
Fleet - Asset Management (286)	18,400	15,000	(3,400)
Fleet - Communications (285)	13,000	18,000	5,000
Fleet - Finance (345)	9,500	10,000	500
Fleet - IT Services (344)	6,700	11,000	4,300
Fleet - Pool Vehicle (363)	11,000	10,000	(1,000)
	60,600	65,400	4,800
	271,100	249,800	(21,300)
			Profit on asset disposals 67,000
			Loss on asset disposals (88,300)
			(21,300)

Note 7 Information on Borrowings

	Principal 1 July \$	New Loans \$	Principal Repayment \$	Principal 30 June \$	Interest Expense \$
2015-2016 Information on Borrowings (Actual)					
<u>Law, Order and Public Safety</u>					
14 Parking Initiative	4,038,954	0	672,936	3,366,018	148,697
<u>Recreation and Culture</u>					
04 Aqualife Centre	1,716,970	0	306,232	1,410,738	91,844
07 Aqualife Centre II	2,052,463	0	292,136	1,760,327	122,596
11 Fletcher Park	473,487	0	29,887	443,600	22,653
<u>Economic Services</u>					
13 Underground Power	1,520,368	0	355,812	1,164,556	62,595
<u>Other Property and Services</u>					
02 Depot Land	527,758	0	92,936	434,822	31,656
03 Administration Centre	714,154	0	126,825	587,329	40,018
09 14 Kent Street	595,407	0	56,602	538,805	43,905
10 1 Harper Street	959,021	0	71,233	887,788	59,785
12 Depot Upgrade	400,971	0	25,309	375,662	19,183
	12,999,553	0	2,029,908	10,969,645	642,932
2016-2017 Information on Borrowings (Budget)					
<u>Law, Order and Public Safety</u>					
14 Parking Initiative	3,366,018	0	699,000	2,667,018	122,600
<u>Recreation and Culture</u>					
04 Aqualife Centre	1,410,738	0	323,700	1,087,038	75,200
07 Aqualife Centre II	1,760,327	0	310,500	1,449,827	104,200
11 Fletcher Park	443,600	0	31,400	412,200	21,200
<u>Economic Services</u>					
13 Underground Power	1,164,556	0	371,500	793,056	46,900
<u>Other Property and Services</u>					
02 Depot Land	434,822	0	98,900	335,922	25,700
03 Administration Centre	587,329	0	134,300	453,029	32,500
09 14 Kent Street	538,805	0	61,000	477,805	39,600
10 1 Harper Street	887,788	0	75,800	811,988	55,200
12 Depot Upgrade	375,662	0	26,600	349,062	17,900
	10,969,645	0	2,132,700	8,836,945	541,000

Note 7 Information on Borrowings (continued)

New Borrowings

No new borrowings are proposed for the coming financial year.

Unspent Borrowings

Unspent borrowings, totalling \$471,400 (relating to the Parking Initiative loan), existed at 30 June 2016. All monies are budgeted to be expended by 30 June 2017.

Overdraft

Council has not utilised an overdraft facility during the previous financial year, and does not anticipate requiring one in the coming financial year.

Note 8 Rating Information

Overview

The rating system is the means by which the Town is able to raise sufficient revenue to pay for the services it provides. The methodology is designed to ensure that all property owners make a reasonable rate contribution, taking into account an owner's ability to pay, and ensuring that no sector is rated excessively. Throughout Australia, rating on the basis of property valuations has been found to be the most appropriate means of achieving rating equity.

Differential Rating

In accordance with Section 6.33 of the *Local Government Act 1995*, a local government may impose differential rates according to any, or a combination, of the following characteristics -

- The purpose for which the land is zoned under a Town Planning Scheme in force;
- The predominant purpose for which the land is held or used as determined by the local government; and / or
- Whether or not the land is vacant land.

Minimum Payments

In accordance with Section 6.35 of the *Local Government Act 1995*, a local government may impose on rateable land a minimum payment that is greater than the general rate that would otherwise be payable on that land. The Town applies minimum payments to each of the rateable properties to ensure that all property owners contribute an equitable amount of rates towards the provision of the Town's maintenance of facilities and services provided.

Differential Classifications

In accordance with Section 6.35 of the *Local Government Act 1995*, a local government may impose on rateable land a minimum payment that is greater than the general rate that would otherwise be payable on that land. The Town applies minimum payments to each of the rateable properties to ensure that all property owners contribute an equitable amount of rates towards the provision of the Town's maintenance of facilities and services provided.

	Rate in \$ / Minimum Payment	Property Numbers	Rateable Value \$	2016-2017 Budget \$	2016-2017 Interim \$	2016-2017 Total \$
Differential Rates						
GRV - Residential	0.0771	11,526	269,223,200	20,757,109	114,400	20,871,509
GRV - Non-Residential	0.0891	1,418	175,602,100	15,646,147	457,600	16,103,747
		12,944	444,825,300	36,403,256	572,000	36,975,256
Differential Minimums						
GRV - Residential	1,156	3,743	50,018,000	4,326,908	0	4,326,908
GRV - Non-Residential	1,202	168	1,808,800	201,936	0	201,936
		3,911	51,826,800	4,528,844	0	4,528,844
Other Rates						
Specified Area Rates						0
Discounts and Waivers						0
		16,855	496,652,100	40,932,100	572,000	41,504,100

Note 8 Rating Information (continued)

Rating Statement

All land, except exempt land, in the Town of Victoria Park is rated according to its Gross Rental Value (GRV).

The general rates detailed above for the 2016-2017 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates, and also bearing in mind the extent of any increase in rating over the level adopted in the previous year.

The minimum payment has been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services and facilities.

Objects and Reasons for Differential Rates

Overall Objective

The rates in the dollar (\$) for the various differential rates are calculated to provide the shortfall in revenue required to enable the Town to provide necessary works and services in the 2016-2017 financial year after taking into account all non-rate sources of revenue.

Objects and Reasons

• Residential – GRV

The object of the proposed rate in the dollar of 0.0771 is to ensure that the proportion of total rate revenue derived from residential properties remains essentially consistent with previous years. The reason is that the GRV valuations, on which rates are based, have increased by a greater proportion than the GRVs for non-residential properties (which still remain applicable from 2014), and also includes the ongoing maintenance and service provision of Town assets and services primarily used by residential ratepayers.

• Minimum Payment in respect to Residential – GRV

The object of the proposed minimum payment of \$1,156 is to ensure that the proportion of increase is essentially consistent with the overall rate increase in this category. It is also recognition that every property receives some minimum level of benefit of works and services provided.

• Non-Residential – GRV

The object of the proposed rate in the dollar of 0.0891 is to ensure that the proportion of total rate revenue derived from non-residential properties remains essentially consistent with previous years. The reason is that the GRV valuations, on which rates are based, have increased by a lesser proportion than the GRVs for residential land (which still remain applicable from 2014), and also includes the ongoing maintenance and service provision of Town assets and services primarily used in a non-residential environment.

• Minimum Payment in respect to Non-Residential – GRV

The object of the proposed minimum payment of \$1,202 is to ensure that the proportion of increase is essentially consistent with the overall rate increase in this category. It is also recognition that every property receives some minimum level of benefit of works and services provided.

Note 9 Specified Area Rates

No Specified Area Rates are proposed for the coming financial year.

Note 10 Service Charges

No Service Charges are proposed for the coming financial year.

Note 11 Rate Payment Discounts, Waivers, Concessions and Incentives

The Town does not intend providing any discount, waivers or concessions with regards to rate payments.

The Town intends offering prize packages as rate payment incentives. Conditions apply.

Note 12 Interest Charges and Instalments

A late payment interest penalty, calculated at 11%, will apply to all late payments. It is budgeted that this will generate \$100,000. Separate option plans will be available to ratepayers for payment of their rates.

Payment Option 1 - Full Amount

Full amount of rates and charges, including any arrears, to be paid on, or before, 2 September 2016 or 35 days after the date of service appearing on the rate notice, whichever is the later.

Payment Option 2 - Four Instalments

First instalment is to be received on or before 2 September 2016 or 35 days after the date of service appearing on the rate notice, whichever is the later, and including all arrears and charges and 25% of the current rates and charges. The second, third and fourth instalments are due on or before 7 November 2016, 11 January 2017, and 17 March 2017 respectively, or the equivalent time after the date of service appearing on the rate notice, whichever is the later. The instalment plan costs will consist of simple interest of 5.5% per annum, calculated from the date the first instalment is due, together with an administration fee of \$12.00 for each instalment payment made after 2 September 2016 or 35 days after the date of service appearing on the rate notice (i.e. \$36.00 for Payment Option 2).

Revenue from Payment Options

The total revenue from the imposition of the instalment interest and administration fees, as explained above, is budgeted at \$480,000, and is made up as follows -

	\$
Instalment arrangement fees	210,000
Instalment interest	270,000
	<u>480,000</u>

Note 13 Reserve Funds

	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Buildings Renewal Reserve			
<i>To be used to assist in funding renewal projects associated with Council's building assets.</i>			
Opening Balance	120,400	160,400	223,266
Transfer to Reserve - Municipal Funds	30,000	60,000	175,000
Transfer to Reserve - Interest Earnings	700	2,866	2,200
Transfer from Reserve	0	0	0
	151,100	223,266	400,466
Community Art Reserve			
<i>To be used to assist in funding the purchase and placement of art for the Council and community.</i>			
Opening Balance	455,700	455,700	563,843
Transfer to Reserve - Municipal Funds	75,000	100,000	75,000
Transfer to Reserve - Interest Earnings	1,400	8,143	2,200
Transfer from Reserve	(383,000)	0	(185,000)
	149,100	563,843	456,043
Drainage Renewal Reserve			
<i>To be used to assist in funding renewal projects associated with Council's drainage infrastructure.</i>			
Opening Balance	45,100	85,100	146,620
Transfer to Reserve - Municipal Funds	30,000	60,000	25,000
Transfer to Reserve - Interest Earnings	300	1,520	1,100
Transfer from Reserve	0	0	0
	75,400	146,620	172,720
Edward Millen Site Reserve			
<i>To be used to assist in improving and / or maintaining the Edward Millen Site, including the associated grounds.</i>			
Opening Balance	1,123,900	1,173,900	1,294,878
Transfer to Reserve - Municipal Funds	50,000	100,000	45,000
Transfer to Reserve - Interest Earnings	26,000	20,978	17,000
Transfer from Reserve	(60,000)	0	0
	1,139,900	1,294,878	1,356,878

Note 13 Reserve Funds (continued)

	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Furniture and Equipment Renewal Reserve			
<i>To be used to assist in funding renewal projects associated with Council's furniture and equipment assets.</i>			
Opening Balance	111,500	151,500	354,207
Transfer to Reserve - Municipal Funds	205,000	200,000	200,000
Transfer to Reserve - Interest Earnings	1,000	2,707	4,700
Transfer from Reserve	0	0	0
	317,500	354,207	558,907
Future Fund Reserve			
<i>To be used to assist in funding initiatives and property purchases that diversify the revenue streams of Council.</i>			
Opening Balance	4,481,500	5,981,500	10,188,393
Transfer to Reserve - Municipal Funds	1,700,000	4,100,000	2,050,000
Transfer to Reserve - Interest Earnings	72,900	106,893	93,800
Transfer from Reserve	0	0	0
	6,254,400	10,188,393	12,332,193
Future Projects Reserve			
<i>To assist in funding 'new' and 'upgrade' capital projects, with input funding primarily derived from the sale of land assets.</i>			
Opening Balance	1,069,900	1,069,900	1,648,978
Transfer to Reserve - Municipal Funds	120,500	559,959	132,000
Transfer to Reserve - Interest Earnings	4,600	19,119	17,900
Transfer from Reserve	0	0	(500,000)
	1,195,000	1,648,978	1,298,878
Harold Hawthorne - Carlisle Memorial Reserve			
<i>To assist in replacement of major appliances / equipment and structural repairs to these Council-responsibility facilities.</i>			
Opening Balance	25,300	35,300	75,930
Transfer to Reserve - Municipal Funds	10,000	40,000	50,000
Transfer to Reserve - Interest Earnings	500	630	500
Transfer from Reserve	0	0	0
	35,800	75,930	126,430

Note 13 Reserve Funds (continued)

	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Information Technology Renewal Reserve			
<i>To be used to assist in funding renewal projects associated with Council's information technology assets.</i>			
Opening Balance	0	0	180,000
Transfer to Reserve - Municipal Funds	30,000	180,000	178,000
Transfer to Reserve - Interest Earnings	1,000	0	400
Transfer from Reserve	0	0	0
	31,000	180,000	358,400
Insurance Risk Reserve			
<i>To be used to assist in meeting any expense outlays in the event of significant insurance claims.</i>			
Opening Balance	250,000	350,000	431,254
Transfer to Reserve - Municipal Funds	25,000	75,000	25,000
Transfer to Reserve - Interest Earnings	6,200	6,254	4,200
Transfer from Reserve	0	0	(240,000)
	281,200	431,254	220,454
Other Infrastructure Renewal Reserve			
<i>To be used to assist in funding renewal projects associated with Council's other infrastructure.</i>			
Opening Balance	404,500	444,500	527,443
Transfer to Reserve - Municipal Funds	56,300	75,000	40,000
Transfer to Reserve - Interest Earnings	10,100	7,943	7,000
Transfer from Reserve	0	0	0
	470,900	527,443	574,443
Parks Renewal Reserve			
<i>To be used to assist in funding renewal projects associated with Council's parks infrastructure.</i>			
Opening Balance	101,300	141,300	218,825
Transfer to Reserve - Municipal Funds	50,000	75,000	40,000
Transfer to Reserve - Interest Earnings	1,700	2,525	2,200
Transfer from Reserve	0	0	0
	153,000	218,825	261,025

Note 13 Reserve Funds (continued)

	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Pathways Renewal Reserve			
<i>To be used to assist in funding renewal projects associated with Council's pathways infrastructure.</i>			
Opening Balance	40,200	50,200	126,097
Transfer to Reserve - Municipal Funds	50,000	75,000	40,000
Transfer to Reserve - Interest Earnings	500	897	1,300
Transfer from Reserve	0	0	0
	90,700	126,097	167,397
Plant and Machinery Renewal Reserve			
<i>To be used to assist in funding renewal projects associated with Council's plant and machinery assets.</i>			
Opening Balance	91,100	131,100	203,442
Transfer to Reserve - Municipal Funds	40,000	70,000	30,000
Transfer to Reserve - Interest Earnings	1,500	2,342	1,900
Transfer from Reserve	0	0	0
	132,600	203,442	235,342
Renewable Energy Reserve			
<i>To assist in investigating and funding renewable energy initiatives within the District.</i>			
Opening Balance	116,400	116,400	168,480
Transfer to Reserve - Municipal Funds	50,000	50,000	50,000
Transfer to Reserve - Interest Earnings	2,900	2,080	2,500
Transfer from Reserve	0	0	0
	169,300	168,480	220,980
Roads Renewal Reserve			
<i>To be used to assist in funding renewal projects associated with Council's roads infrastructure.</i>			
Opening Balance	454,500	494,500	653,337
Transfer to Reserve - Municipal Funds	60,000	150,000	130,000
Transfer to Reserve - Interest Earnings	5,300	8,837	5,400
Transfer from Reserve	(153,300)	0	(85,000)
	366,500	653,337	703,737

Note 13 Reserve Funds (continued)

	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Underground Power Reserve			
<i>To be used to assist in funding initiatives associated with the installation of underground power and associated landscaping.</i>			
Opening Balance	943,500	1,033,500	2,696,099
Transfer to Reserve - Municipal Funds	150,000	1,644,130	250,000
Transfer to Reserve - Interest Earnings	23,700	18,469	16,700
Transfer from Reserve	0	0	0
	1,117,200	2,696,099	2,962,799
Waste Management Reserve			
<i>To be used to assist in the funding of waste management and waste minimisation strategies.</i>			
Opening Balance	663,700	703,700	866,275
Transfer to Reserve - Municipal Funds	50,000	150,000	40,000
Transfer to Reserve - Interest Earnings	14,100	12,575	10,900
Transfer from Reserve	0	0	0
	727,800	866,275	917,175
Reserve Fund Summary			
Opening Balance	10,498,500	12,578,500	20,567,367
Transfer to Reserve - Municipal Funds	2,781,800	7,764,089	3,575,000
Transfer to Reserve - Interest Earnings	174,400	224,778	191,900
Transfer from Reserve	(596,300)	0	(1,010,000)
	12,858,400	20,567,367	23,324,267

Note 14 Fees and Charges Revenue

	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
General Purpose Funding	167,200	259,587	274,700
Governance	0	0	0
Law, Order and Public Safety	3,033,200	2,287,088	2,887,300
Health	240,000	263,555	214,800
Education and Welfare	127,200	212,882	153,800
Community Amenities	1,385,500	1,290,668	1,310,200
Recreation and Culture	5,272,000	4,733,345	4,833,500
Transport	126,800	196,311	116,600
Economic Services	708,900	342,180	488,200
Other Property and Services	121,700	158,776	158,400
	11,182,500	9,744,392	10,437,500

Note 15 Elected Member Payments

	2015-2016 Budget \$	2015-2016 Actual \$	2016-2017 Budget \$
Mayoral Allowance	61,800	61,200	62,800
Deputy Mayoral Allowance	15,500	15,250	15,700
Members Meeting Fees	211,700	209,465	215,100
Information and Technology Allowance	31,500	31,100	31,500
Member Expenses	6,100	1,175	5,100
Members Travel Reimbursement	9,000	1,919	7,000
	335,600	320,109	337,200

The actual payment amounts have been / will be made in accordance with the *Local Government Act 1995*.

Note 16 Trust Funds

	1 July 2016	Estimated Receipts	Estimated Payments	30 June 2017
	\$	\$	\$	\$
Pathways and works contributions	1,538,100	250,000	(150,000)	1,638,100
Miscellaneous bonds and deposits	476,200	95,000	(150,000)	421,200
Leisure facilities bonds and deposits	3,400	25,000	(15,000)	13,400
	2,017,700	370,000	(315,000)	2,072,700

The above funds are held by the Town even though the Town has no control over them. These funds are not included in the financial statements due to this fact.

Note 17 Major Land Transactions

Tamala Park

The Town is a 1/12th owner of Lot 9504 Tamala Park, in conjunction with the Cities of Perth, Joondalup, Stirling, Vincent, Wanneroo and the Town of Cambridge.

The owner Councils have established the Tamala Park Regional Council with the specific function of carrying out a residential land development, known as Catalina Estate. As part owner of the land, the Town is entitled to 1/12th of the net proceeds of the land development.

The Town has budgeted to receive \$1.5 million in the 2016-2017 financial year.

Note 18 Trading Undertakings and Major Trading Undertakings

The Town does not intend entering into any trading undertakings or major trading undertakings during this financial year.

Schedule of Fees and Charges

Overview

The following pages outline the fees and charges set by Council for the 2016-2017 financial year. The authority to set fees and charges is contained within Section 6.16 (Imposition of fees and charges) and Section 6.17 (Setting the level of fees and charges) of the *Local Government Act 1995*.

Council acknowledges that, in determining the amount of a fee or charge for a service or for goods, consideration has been given to:

- The cost to the Council of providing the service or goods;
- The importance of the service or the goods to the community; and
- The price at which the service or goods could be provided by an alternative supplier.

The recommended fees aim to maintain affordable access to Council facilities and services. Fees and charges will need to increase each year in order to recover the increased cost of doing business - as consideration to those aforementioned points is measured and considered. Further reviews of management practices and the service levels provided by the Town may have an impact on fees and charges in the future.

#

Those items denoted with a hash symbol (#) are quoted items that may be subject to variation by the Town where additional work is required to be undertaken that was not outlined and included in the original fee.

*

Those items denoted with an asterisk symbol (*) attract an additional fee for being a penalty fee if the development has commenced or been carried out.

Schedule of Fees and Charges
For the year ended 30 June 2017

Aqualife Centre	Conditions	2015-2016	GST?	2016-2017
Aquatics Casual Entry				
Adult	Above 17 years	6.00	GST	6.10
Adult concession	Above 17 years, with card	4.50	GST	4.80
Child	5 - 17 years still at school	4.50	GST	4.60
Child resident club member	5 - 17 years still at school	-	GST	3.20
Adult multipass	10 sessions	58.00	GST	58.00
Adult multipass concession	10 sessions	43.50	GST	46.00
Child multipass	10 sessions	43.50	GST	43.50
Adult spa / steam room	Above 17 years	10.20	GST	10.20
Adult spa / steam room concession	Above 17 years, with card	7.80	GST	8.00
Adult winter promotion	11am - 1pm, May 1 - Sept 30	3.50	GST	3.50
Aquarobics	Book of 10	126.00	GST	165.00
Aquarobics concession	Book of 10	114.50	GST	136.00
Adult spa / steam room	Book of 10	96.20	GST	102.00
Adult spa / steam room concession	Book of 10	74.00	GST	80.00
Family pass	2 adults, 2 children	74.00	GST	80.00
Family pass	1 adult, 3 children	17.50	GST	18.00
Family pass additional child	Per child	4.50	GST	4.50
Family pass off peak	Mon - Fri, 6pm to close	-	GST	13.00
Child vacation swim classes	Per child	4.40	-	4.40
Child in term swim	Per child	3.00	-	3.10
Spectator	Per person	2.00	GST	2.00
Carers	With approved card	0.00	GST	0.00
Inflatable entry	Per child	2.10	GST	2.00
Hydro Pool				
Adult	Above 17 years	12.00	GST	12.10
Adult concession	Above 17 years, with card	10.00	GST	10.30
Child	5 - 17 years still at school	6.50	GST	6.60
Adult multipass	10 sessions	115.00	GST	121.00
Adult multipass concession	10 sessions	96.50	GST	103.00
Child multipass	10 sessions	61.60	GST	66.00
Physiotherapy participants (group entry)	2 or more bookings only	9.00	GST	9.00
Victoria Parking Swimming Club Entry				
Child casual	5 - 17 years still at school	3.10	GST	3.20
Adult casual	Above 17 years	6.00	GST	6.10
Carnival entry	Per child	3.10	GST	3.20

Schedule of Fees and Charges
For the year ended 30 June 2017

Aqualife Centre	Conditions	2015-2016	GST?	2016-2017
Lane Hire (Plus Appropriate Entry Fees)				
Lane hire - 25m indoor	Per lane, per hour	11.40	GST	11.50
Lane hire - 50m outdoor	Per lane, per hour	12.40	GST	12.50
Resident club lane hire	Per lane, per hour	7.00	GST	7.50
Monster inflatable	Per hour	88.00	GST	90.00
Hydrotherapy pool hire	Per hour	39.30	GST	40.00
Swim School				
Learn to swim term bookings	Per session	15.10	-	15.30
Private 1-on-1 sessions	Per 30 minutes	49.70	-	50.00
Private 1-on-2 sessions	Per 30 minutes, per person	30.00	-	32.00
Private 1-on-1 sessions with disability	Per 30 minutes, per person	44.75	-	45.00
School session	Per person (10 sessions)	75.50	-	76.00
Administration fee	Refunds, alterations etc.	23.00	-	25.00
SwimFit program	Level 7+ per session	16.60	-	18.00
Lifeguard club	10 x 1 hour sessions	150.00	-	150.00
CPR only		52.00	-	52.00
Bronze requalification		78.00	-	78.00
Parent and baby information session	Per 90 minute session	48.20	-	48.20
Swimming Carnivals				
Child within school hours	Per child to 17 years	3.10	GST	3.20
Child outside school hours	Per child to 17 years	3.10	GST	3.50
Spectator	Per person	2.00	GST	0.00
Full day carnival	No refund	321.00	GST	330.00
1/2 day morning carnival	9:00am-11:45am, no refund	186.00	GST	190.00
1/2 day afternoon carnival	12:15pm-3:00pm, no refund	186.00	GST	190.00
Non-school hour carnival	Per hour, no refund	124.00	GST	130.00
Carnival deposit	No refund	58.00	GST	60.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Aqualife Centre and Leisurelife Centre	Conditions	2015-2016	GST?	2016-2017
Facility Membership (Gym, Fitness Classes and Aquatics)				
Standard upfront 12 month	No cancellation fee	940.00	GST	890.00
Standard direct debit monthly rollover	No cancellation fee	34.00	GST	74.00
Concession upfront 12 month	No cancellation fee	734.00	GST	700.00
Concession direct debit monthly rollover	No cancellation fee	28.00	GST	58.00
Corporate upfront 12 month	No cancellation fee	838.00	GST	810.00
Corporate direct debit monthly rollover	No cancellation fee	31.00	GST	67.50
Standard upfront 3 month	No cancellation fee	367.00	GST	320.00
Essentials Membership (Choice of Gym or Fitness or Aquatics)				
Standard upfront 12 month	No cancellation fee	670.00	GST	600.00
Standard direct debit monthly rollover	No cancellation fee	29.00	GST	50.00
Concession upfront 12 month	No cancellation fee	486.00	GST	510.00
Concession direct debit monthly rollover	No cancellation fee	17.60	GST	40.00
Standard upfront 3 month	No cancellation fee	0.00	GST	240.00
Annual rehabilitation membership only	No cancellation fee	289.80	GST	315.00
Personal Training				
1-on-1 session	30 minute session	52.80	GST	50.00
1-on-1 session	1 hour session	91.10	GST	70.00
5 x 1-on-1 sessions	30 minute session	237.00	GST	245.00
5 x 1-on-1 sessions	1 hour session	446.00	GST	468.00
10 x 1-on-1 sessions	30 minute session	423.00	GST	332.00
10 x 1-on-1 sessions	1 hour session	780.00	GST	630.00
Contractors	Per trainer, per month	836.00	GST	840.00
Group training non-members	5 to 20 participants	15.50	GST	12.00
Group training members	5 to 20 participants	14.80	GST	10.00
Administration				
Joining fee	Condition	0 - 80	GST	50.00
Replacement of lost membership card	Condition	5.40	GST	5.50
Alterations administration fee	Includes suspensions	25.00	GST	25.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Aqualife Centre and Leisurelife Centre	Conditions	2015-2016	GST?	2016-2017
Casual Entry Fees				
Standard group fitness	Per person, per visit	16.60	GST	16.50
Concession group fitness	Per person, per visit	13.20	GST	13.60
Standard gym entry	Per person, per visit	16.60	GST	17.50
Concession gym entry	Per person, per visit	13.20	GST	13.60
Standard single visit circuit	Per person, per visit	16.60	GST	16.00
Concession single visit circuit	Per person, per visit	13.20	GST	8.00
Standard multipass circuit	11 sessions (10 + 1 free)	62.10	GST	160.00
Concession multipass circuit	11 sessions (10 + 1 free)	-	GST	80.00
Standard multipass entry	10 sessions	161.50	GST	165.00
Concession multipass entry	10 sessions	130.00	GST	136.00
Student fitness	Per student, per visit, schools	10.30	GST	12.00
Student gym entry	Per student, per visit	9.30	GST	12.00
Student multipass entry	10 sessions	-	GST	108.00
Standard gym plus aquatics entry	Per person, per visit	21.70	GST	25.00
Concession gym plus aquatics entry	Per person, per visit	17.40	GST	20.00
Programs (non-members)	Per person, per visit	562.00	GST	400.00
Programs (members)	Per person, per visit	282.50	GST	360.00
Gym assessment or program	30 minute session	60.50	GST	50.00
Gym assessment and program	1 hour session	89.00	GST	70.00
Discounted Membership Loyalty Fees				
Bronze	1 - 5 years membership	5%	GST	10%
Silver	6 - 11 years membership	15%	GST	15%
Gold	Above 12 years membership	20%	GST	20%
Crèche Fees				
Crèche fees (non-members)	First 1 1/2 hours, per child	4.70	GST	4.80
Crèche fees (members)	First 1 1/2 hours, per child	4.10	GST	4.20
Late fees	10 to 30 minutes, per child	4.10	GST	4.20
Crèche fees	Extra 1 1/2 hours, per child	4.10	GST	4.20
Crèche fees	Group, extra hours, booked	80.00	GST	80.00
25 visits (members)	Per child	94.20	GST	100.00
50 visits (members)	Per child	172.80	GST	200.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Aqualife Centre and Leisurelife Centre	Conditions	2015-2016	GST?	2016-2017
Room Hire				
Commercial kitchen (non-resident club)	Per hour	23.00	GST	25.00
Commercial kitchen (resident club)	Per hour	11.50	GST	12.00
Medium room	Per hour	-	GST	40.00
Small room or office	Per hour	-	GST	20.00
Large room (off peak)	Weekdays to 5pm, per hour	35.00	GST	36.00
Large room (peak)	Non-off peak times, per hour	48.00	GST	50.00
Discount (charitable / community groups)	Per booking	-	GST	50%
Large room function	Per hour	-	GST	65.00
Minor hall function	Per hour	-	GST	120.00
Major hall function	Per hour	-	GST	220.00
Bond (minimum)	Subject to application	960.00	GST	1,000.00
Bond (maximum)	Subject to application	2,500.00	GST	5,000.00
Function deposit	Non refundable	68.30	GST	110.00
Portable PA system		68.30	GST	75.00
Pre-setup for function		43.00	GST	45.00
Public holiday function surcharge	Per hour	49.00	GST	60.00
Before operating hours staffing costs	Per hour	80.00	GST	80.00
After operating hours staffing costs	Per hour	-	GST	160.00
After midnight staffing costs	Per hour	91.10	GST	91.00
Additional cleaning following function	Per hour	74.00	GST	80.00
Function cancellation fee	Less than 72 hours notice	50%	GST	100%
User group cancellation fee	Less than 24 hours notice	50%	GST	50%
Liquor application fee for alcohol	Per application	22.80	GST	61.00
Data projector hire	Per hour	11.50	GST	15.00
Hot water urn		5.00	GST	5.00
Booking alterations (regular users)	More than 72 hours notice	5.00	GST	5.00
Booking alterations (regular users)	Less than 72 hours notice	-	GST	15.00
Booking alterations (non-regular users)	More than 72 hours notice	10.00	GST	10.00
Booking alterations (non-regular users)	Less than 72 hours notice	-	GST	25.00
Storage fee	Per booking / visit	25.00	GST	25.00
Shower use	Per visit	-	GST	3.00
Stage hire	Per booking	-	GST	20.00
Promotional Participation Incentive Programs				
All programs	Per program	-	GST	Various

Schedule of Fees and Charges
For the year ended 30 June 2017

Leisurelife Centre	Conditions	2015-2016	GST?	2016-2017
Sports Halls - Senior Sports				
Basketball team fee	Per game	62.00	GST	63.00
Netball team fee	Per game	70.00	GST	71.00
Soccer team fee	Per game	62.00	GST	63.00
Volleyball team fee	Per game	62.00	GST	63.00
Daytime social sport	Per person, includes crèche	12.50	GST	12.70
Daytime social sport 10 pack	Per person, includes crèche	125.00	GST	123.50
Disabled sports session	Per 1 hour session	8.30	GST	8.40
Forfeit - No show	Per team	96.00	GST	98.00
Forfeit - Notice on game day	Per team	86.00	GST	88.00
Forfeit - Notice earlier than game day	Per team	70.00	GST	71.00
Team withdrawal fine	Per team	114.00	GST	116.00
Team nomination - New team	Per team	68.00	GST	70.00
Team nomination - Existing team	Per team	52.00	GST	54.00
Sports bib hire	Per set	11.00	GST	11.50
Lunchtime corporate sports	Per person	11.00	GST	11.50
Sports Halls - Junior Sports				
Basketball team fee	Per game	45.00	GST	46.00
Netball team fee	Per game	55.00	GST	56.00
Soccer team fee	Per game	45.00	GST	46.00
Netball team fee - 5 pack	Per team	275.00	GST	280.00
Netball team fee - 10 pack	Per team	550.00	GST	560.00
Forfeit - Notice on game day	Per team	55.00	GST	56.00
Forfeit - Notice earlier than game day	Per team	36.00	GST	37.00
Team nomination	Per team	27.00	GST	29.00
Junior coaching	Per person, per session	8.00	GST	8.40
Junior activity fee	Per person, per class	8.00	GST	8.40
Junior activity term pass - 5 pack	Per person	-	GST	42.00
Junior activity term pass - 10 pack	Per person	80.00	GST	84.00
Junior sports development term program	Per person	115.00	GST	116.00
Sports Clinics and Sports Staff				
Adult coaching	Per clinic, per day	50.00	GST	52.00
Sports coach	Per hour	40.00	GST	41.00
Sports umpire	Per hour	32.00	GST	33.00
Qualified fitness instructor	Per hour	50.00	GST	60.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Leisurelife Centre	Conditions	2015-2016	GST?	2016-2017
Court Hire				
Casual sports	Per hour, per person	5.70	GST	5.00
Badminton	Per hour, per court	25.00	GST	26.00
Basketball (full court)	Per hour, per court	52.00	GST	53.00
Basketball (half court)	Per hour, per court	29.00	GST	30.00
Netball	Per hour, per court	52.00	GST	53.00
Soccer	Per hour, per court	52.00	GST	53.00
Volleyball	Per hour, per court	52.00	GST	53.00
General use	Per hour, per court	52.00	GST	53.00
Ball hire	Per ball	6.50	GST	7.00
Perth Basketball Association	3 courts, 8am to 4pm	35.00	GST	36.00
Court Hire for Schools and Not-For Profit Groups				
Badminton	Per hour, per court	20.00	GST	21.00
Basketball	Per hour, per court	40.00	GST	41.00
Soccer	Per hour, per court	40.00	GST	41.00
Netball	Per hour, per court	40.00	GST	41.00
Volleyball	Per hour, per court	40.00	GST	41.00
General use	Per hour, per court	38.00	GST	39.00
Badminton				
Social day session	Per session	6.70	GST	6.80
Social day session - 10 pack	Per session	67.00	GST	98.00
Social evening session	Per session	8.80	GST	8.90
Social evening session - 10 pack	Per session	88.00	GST	89.00
Racquet hire	Per racquet	5.50	GST	5.60
Shuttlecock hire	Per shuttlecock	6.50	GST	6.60
Badminton pennants entry	Per person	12.50	GST	13.00
Community Trailer Hire				
Individual resident	Per day	31.50	GST	33.00
Community groups	Per day	37.00	GST	39.00
Corporate	Per day	60.00	GST	62.00
Trailer and key deposit	Refundable	400.00	GST	420.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Leisurelife Centre	Conditions	2015-2016	GST?	2016-2017
School Holiday Program				
Per child	Per day	67.00	-	67.50
Per child	Per week	325.00	-	325.00
Late fee	Per hour, per child	31.00	-	32.00
Administration fee (enrolment)	Per family	10.50	-	11.00
Enrolment adjustment	Per change, per child	10.50	-	11.00
High end excursion fee	Per child	10.00	-	11.00
Before and After School Care				
Before school care	Per child	17.00	-	18.00
After school care	Per child	28.00	-	29.00
Squash				
<u>Individuals</u>				
Squash pennant entry	Per person	12.50	GST	13.00
Vic Park Squash Club junior rate	Per hour, under 19 years	8.50	GST	9.00
Vic Park Squash Club senior rate	Per hour, 19 years and above	14.00	GST	14.50
<u>Vic Park Squash Club Bookings</u>				
Court hire weekday - Resident club	Per hour, per court	14.00	GST	14.50
Court hire weekend day - Resident club	Per hour, per court	11.00	GST	11.50
<u>Leisurelife Annual Member</u>				
Court hire - Weekday	Per hour, per court	14.00	GST	14.50
Court hire - Weekend	Per hour, per court	11.00	GST	11.50
<u>Squash court hire</u>				
Off peak, before 5pm - 30 minutes	Per court	12.50	GST	13.00
Off peak, before 5pm - 1 hour	Per court	23.00	GST	23.50
Peak, after 5pm - 30 minutes	Per court	16.00	GST	16.50
Peak, after 5pm - 1 hour	Per court	30.00	GST	30.50
Lunch 11am-2pm - 30 minutes	Per court	9.50	GST	10.00
Schools and not-for-profits - 1 hour	Per court	16.50	GST	17.00
<u>Other squash fees</u>				
Annual squash membership	Per person	60.00	GST	61.00
Racquet hire	Per racquet	5.50	GST	6.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Leisurelife Centre	Conditions	2015-2016	GST?	2016-2017
Bingo				
Books (minimum)	Per book	3.50	GST	3.50
Books (maximum)	Per book	5.00	GST	5.00
Half-books (minimum)	Per half-book	1.00	GST	1.00
Half-books (maximum)	Per half-book	2.50	GST	2.50
Braille books (minimum)	Per book	3.30	GST	3.30
Braille books (maximum)	Per book	4.30	GST	4.30
50c instants	Per ticket	0.50	GST	0.50
\$1 instants	Per ticket	1.00	GST	1.00
Raffles (minimum)	Per ticket	1.10	GST	1.10
Raffles (maximum)	Per ticket	2.00	GST	2.00
Flyers (minimum)	Per flyer	1.10	GST	1.10
Flyers (maximum)	Per flyer	2.00	GST	2.00
Birthday Parties				
Parties - Up to 13 children	Per hour	160.00	GST	180.00
Parties - 14 to 24 children	Per hour	250.00	GST	270.00
Parties - 25 to 25 children	Per hour	400.00	GST	410.00
Extra child	Per child	9.50	GST	9.80
Extra leaders	Per leader, per hour	40.50	GST	41.00
Catering (minimum)	Per head	7.50	GST	7.50
Catering (maximum)	Per head	10.50	GST	11.50
Drink cooler		10.50	GST	11.00
Kitchen (commercial)	Per hour	23.00	GST	25.00
Large room - To 5pm, Monday to Friday	Per hour	35.00	GST	36.00
Large room - From 5pm, Monday to Friday	Per hour	48.00	GST	50.00
Large room - Saturday and Sunday	Per hour	48.00	GST	50.00
Arts and craft material	Per child	2.50	GST	2.60
Party gift bags	Per child	-	GST	3.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Active Life	Conditions	2015-2016	GST?	2016-2017
Programs and Sessions				
One-off session - Resident	Per person	6.00	GST	7.00
One-off session - Non resident	Per person	10.00	GST	10.00
Low resource program	Per person	12.00	GST	15.00
Medium resource program	Per person	17.00	GST	20.00
High resource program	Per person	32.00	GST	35.00
General session - Resident	Per person	8.00	GST	8.00
General session - Non resident	Per person	10.00	GST	10.00
Children's program	Per child	10.00	GST	12.00
Living longer, living stronger - Appraisal	Per person	55.00	GST	55.00
Living longer, living stronger - Session	Per person	7.00	GST	8.00
Living longer, living stronger - Multipass	11 sessions (10 + 1 free)	62.10	GST	80.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Victoria Park Library	Conditions	2015-2016	GST?	2016-2017
Photocopying, Printing and Faxing				
Black and white - A4	Per page	0.20	GST	0.20
Black and white - A3	Per page	0.40	GST	0.40
Colour - A4	Per page	1.00	GST	1.00
Colour - A3	Per page	1.50	GST	1.50
Incoming or outgoing	Per facsimile	3.00	GST	3.00
Other Items				
Library bags	Per bag	1.00	GST	1.00
Replacement library cards	Per card	6.00	GST	6.00
Temporary membership	Per member	55.00	GST	55.00
Computer access - Non library member	Per 30 minutes	2.50	GST	2.50
Book sales - Written history (soft cover)	Per book	24.95	GST	24.95
Book sales - Written history (hard back)	Per book	44.95	GST	44.95
Lost or damaged library stock (minimum)	Per item	7.70	GST	7.70
Barcode replacement - Library stock	Per item	2.00	GST	2.00
Special events and workshops (minimum)	Per participant	2.00	GST	2.00
Special events and workshops (maximum)	Per participant	10.00	GST	10.00
Local History				
Photographs (minimum)	Size dependant, per item	5.50	GST	5.50
Photographs (maximum)	Size dependant, per item	75.00	GST	75.00
Time line	Per item	3.00	GST	3.00
Documents and maps (minimum)	Size dependant, per item	5.50	GST	5.50
Documents and maps (maximum)	Size dependant, per item	75.00	GST	75.00
Compact disc	Per item	2.00	GST	2.00
Digitising items to compact disc	Per item	7.00	GST	7.00
Booklet	Per item	3.00	GST	3.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Digital Hub	Conditions	2015-2016	GST?	2016-2017
Meeting Room Booking				
Corporate room hire - Half a day	8:30am to 12:30pm	200.00	GST	200.00
Corporate room hire - Full day	8:30am to 4:30pm	350.00	GST	350.00
Corporate room hire - Evening	5:00pm to 8:00pm	300.00	GST	300.00
Community room hire - Half a day	8:30am to 12:30pm	100.00	GST	100.00
Community room hire - Full day	8:30am to 4:30pm	175.00	GST	175.00
Community room hire - Evening	5:00pm to 8:00pm	225.00	GST	225.00
Printing and scanning	Per page	0.20	GST	0.20
3D printing - Up to 4 cm square	First print hour	10.00	GST	10.00
3D printing - Subsequent hour/part thereof	Time over first hour	2.00	GST	2.00
Training				
Metropolitan area - Half day	8:30am to 12:30pm	300.00	GST	300.00
Metropolitan area - Full day	8:30am to 4:30pm	550.00	GST	550.00
Metropolitan area - Half day and iVan	8:30am to 12:30pm	500.00	GST	500.00
Metropolitan area - Full day and iVan	8:30am to 4:30pm	850.00	GST	850.00
Country area - Half day	8:30am to 12:30pm	Application	GST	Application
Country area - Full day	8:30am to 4:30pm	Application	GST	Application
Country area - Half day and iVan	8:30am to 12:30pm	Application	GST	Application
Country area - Full day and iVan	8:30am to 4:30pm	Application	GST	Application
Consultancy				
Metropolitan area - Full day	Condition	600.00	GST	600.00
Country area - Full day	Condition	Application	GST	Application

Schedule of Fees and Charges
For the year ended 30 June 2017

Environmental Health	Conditions	2015-2016	GST?	2016-2017
Offensive Trades (Fees) Regulations 1976				
Laundries, dry-cleaning business	Per annum	147.00	-	147.00
Fish processing business	Per annum	298.00	-	298.00
Shellfish, crustacean processing business	Per annum	298.00	-	298.00
Other offensive trade not specified	Per annum	298.00	-	298.00
Health (Public Buildings) Regulations 1992				
<u>Applications</u>				
Public building approval - High risk	Per application	871.00	-	871.00
Variation of approval - High risk	Per application	871.00	-	871.00
Public building approval - Medium risk	Per application	441.00	-	441.00
Variation of approval - Medium risk	Per application	441.00	-	441.00
Public building approval - Low risk	Per application	367.00	-	367.00
Variation of approval - Low risk	Per application	367.00	-	367.00
<u>Inspections</u>				
Public building approval - High risk	Per initial inspection	-	GST	100.00
Variation of approval - High risk	Per initial inspection	-	GST	100.00
Public building approval - Medium risk	Per initial inspection	-	GST	70.00
Variation of approval - Medium risk	Per initial inspection	-	GST	70.00
Public building approval - Low risk	Per initial inspection	-	GST	50.00
Variation of approval - Low risk	Per initial inspection	-	GST	50.00
Public building approval - Reinspection	Per reinspection	-	GST	150.00
Variation of approval - Reinspection	Per reinspection	-	GST	150.00
Accommodation and Large Public Events				
Transfer of licence, permit or registrations	Exemptions may apply	84.00	GST	86.00
Lodging house registration	Per annum	228.00	-	232.00
Low risk public event - Application	Exemptions may apply	108.00	-	110.00
High risk public event - Application	Exemptions may apply	250.00	-	254.00
Waste Water Disposal				
Copy of on-site effluent disposal plan	Per request	58.00	-	59.00
Diseases Control				
<u>Applications</u>				
Hairdresser, skin penetration business	Per application	158.00	-	161.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Environmental Health	Conditions	2015-2016	GST?	2016-2017
Food Safety				
Food business inspection - After hours	Per request	260.00	GST	264.00
Food business inspection	Per request	130.00	GST	132.00
Food sampling	Per request	175.00	GST	178.00
Food business notification	Once off	79.00	-	80.00
Spoilt food condemnation	Per hour	87.00	GST	89.00
Temporary food stall certificate - Annual	Not trade permission, prorata	276.00	-	281.00
Temporary food stall certificate - Single	Not trade permission	79.00	-	80.00
Temporary food stall certificate - Exempt	Conditions apply	0.00	-	0.00
Construction of new food business	Per application	237.00	-	241.00
Major refurbishment of food business	Per application	237.00	-	241.00
High risk food business	Per annum, prorata	627.00	-	638.00
High risk food business - Exempt	Conditions apply	0.00	-	0.00
Medium risk food business	Per annum, prorata	474.00	-	482.00
Medium risk food business - Exempt	Conditions apply	0.00	-	0.00
Low risk food business	Per annum, prorata	277.00	-	282.00
Low risk food business - Exempt	Conditions apply	0.00	-	0.00
Family day-care	Per annum, prorata	59.00	-	60.00
Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulation 1974				
Approval of apparatus - Application	Per application	118.00	-	118.00
Issuing of permit to use and apparatus	Per application	118.00	-	118.00
Water Quality				
<u>Public aquatic facilities audit and monthly sampling</u>				
One water body	Per annum	1,011.00	GST	1,028.00
One to three water bodies	Per annum	1,110.00	GST	1,129.00
More than three water bodies	Per annum	1,515.00	GST	1,541.00
Deep, shallow and spa	Per annum	1,515.00	GST	1,541.00
<u>Other fees</u>				
Water sampling - By request	Collection only, per request	165.00	GST	169.00
Water sampling - Analysis costs	Per sample	At Cost	GST	At cost

Schedule of Fees and Charges
For the year ended 30 June 2017

Environmental Health	Conditions	2015-2016	GST?	2016-2017
Pollution Control				
Contaminated site audit and report	Per application	434.00	GST	441.00
Approval for non-complying noise event	Per application	1,000.00	GST	1,000.00
Noise monitoring	Per hour	298.00	GST	303.00
Noise management plan approval	Per plan	217.00	GST	221.00
Miscellaneous				
Officer attendance - Business hours	Per officer, per hour	86.00	GST	88.00
Officer attendance - After hours	Per officer, per hour	174.00	GST	177.00
Liquor Act certification (s.39)	Per application	126.00	GST	126.00
Gaming Act certification	Per application	126.00	GST	126.00
Extended trading permit (s.60)	Per application	126.00	GST	126.00
Non-compliance reinspection fee	Per reinspection, per hour	130.00	GST	132.00
Permit to keep bees or poultry	Per application	236.00	GST	240.00
Settlement inquiry	Per application	-	GST	94.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Rangers	Conditions	2015-2016	GST?	2016-2017
Animal Care Facility				
Daily maintenance	Per animal, per day	34.00	GST	25.00
Seizure and impounding	Per seizure	120.00	-	100.00
After hours opening	Per callout	147.00	GST	150.00
Euthanasia - With or without collection	Per request	315.00	GST	330.00
Animal pound vet vouchers	Per animal	At cost	GST	At cost
Impound Fees				
Towing abandoned vehicle	Per vehicle	At cost	GST	At cost
Abandoned vehicles	Per vehicle	131.00	-	131.00
Livestock and cattle	Per animal	120.00	-	120.00
Abandoned shopping trolley	Per trolley	178.00	-	50.00
Illegal signage	Per item	115.00	-	50.00
Other items (miscellaneous)	Per item	178.00	-	50.00
Health Care and Pensioner Card discount	First instance only	50%	-	50%
Pound Fees				
Abandoned vehicles	Per vehicle, per day	34.00	-	34.00
Livestock and cattle	Per animal, per day	31.00	-	31.00
Abandoned shopping trolley	Per trolley, per day	31.00	-	20.00
Illegal signage	Per item, per day	22.00	-	15.00
Other items (miscellaneous)	Per item, per day	31.00	-	31.00
Health Care and Pensioner Card discount	First instance only	50%	-	50%
Other Fees				
Officer attendance - Business hours	Per hour	105.00	GST	105.00
Officer attendance - After hours	Per hour	210.00	GST	210.00
Club room after hours attendance	Per attendance	315.00	GST	315.00
Temporary parking - Install and remove	Per event	At cost	GST	At cost
Cat Licences				
Registration - Part year (after 31 May)	Per cat	10.00	-	10.00
Registration - 1 year	Per cat	20.00	-	20.00
Registration - 3 year	Per cat	42.50	-	42.50
Registration - Lifetime	Per cat	100.00	-	100.00
Breeding Approval	Per breeding cat	100.00	-	100.00
Pensioner concession to above fees	Conditions apply	50%	-	50%

Schedule of Fees and Charges
For the year ended 30 June 2017

Rangers	Conditions	2015-2016	GST?	2016-2017
Dog Licences				
Unsterilised registration - 1 year	Per dog	50.00	-	50.00
Unsterilised registration - 3 years	Per dog	120.00	-	120.00
Unsterilised registration - Lifetime	Per dog	250.00	-	250.00
Sterilised registration - 1 year	Per dog	20.00	-	20.00
Sterilised registration - 3 years	Per dog	42.50	-	42.50
Sterilised registration - Lifetime	Per dog	100.00	-	100.00
Pensioner concession to above fees	Conditions apply	50%	-	50%
Replacement dog tag	Per tag	2.00	GST	1.00
Administration Fees				
Dangerous dog signage	Per item	36.00	GST	36.00
Dangerous dog collar	Per item	52.00	GST	52.00
Declaration of dangerous dog	Per dog	294.00	-	294.00
Declared dangerous dog - Inspection	Per inspection	52.00	-	57.00
Declared dangerous dog - Investigation	Per investigation	52.00	-	57.00
Application to keep more than 2 dogs	Per application	294.00	-	294.00
Clean up bulk rubbish illegally dumped	Condition	At cost	GST	At cost
Installation of fire breaks to remove hazard	Condition	At cost	GST	At cost
Sale of abandoned vehicles	Condition	At auction	GST	At auction
Non compliance firebreak order inspection	Per inspection	57.00	GST	57.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Parking Management	Conditions	2015-2016	GST?	2016-2017
Parking Local Law				
<u>Parking Work Zones</u>				
Work zone - Per 5m length	Per bay, per half day	12.50	GST	12.50
Work zone - Per 5m length	Per bay, per day	25.00	GST	25.00
Work zone - Per 5m length	Per bay, per month	168.00	GST	168.00
Work zone - Application	Per application	85.00	GST	85.00
Work zone establishment	Per application	85.00	GST	85.00
Sign erected or removed - With post	Per sign	150.00	GST	150.00
Parking Services				
<u>Private Parking Agreements</u>				
Private parking agreement - Registration	Per registration	200.00	GST	200.00
Private parking agreement - Renewal	Per renewal	75.00	GST	75.00
Private parking infringement withdrawal	Per infringement	72.00	GST	72.00
Residential permits - Application	Per permit	25.00	GST	25.00
Residential permits - Annual renewal	Per permit	0.00	GST	0.00
Residential permits - Replacement	Per permit	25.00	GST	25.00
King George Street Car Park				
First 60 minutes	Restrictions apply	0.00	GST	0.00
Per hour, or part thereof	Restrictions apply	1.50	GST	1.50
8 hours	Restrictions apply	-	GST	10.00
GO Edwards Reserve Car Park				
First 60 minutes	Restrictions apply	0.00	GST	0.00
Per hour, or part thereof	Restrictions apply	1.50	GST	1.00
Hawthorne Place Car Park				
First 60 minutes	Restrictions apply	0.00	GST	0.00
Per hour, or part thereof	Restrictions apply	1.50	GST	1.00
All day	Restrictions apply	10.00	GST	5.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Parking Management	Conditions	2015-2016	GST?	2016-2017
Somerset Street Car Park				
First 15 minutes	Restrictions apply	0.00	GST	0.00
Per hour, or part thereof	Restrictions apply	1.50	GST	1.50
8 hours	Restrictions apply	10.00	GST	10.00
Oats Street Parking Management Area				
Per hour, or part thereof	Restrictions apply	1.00	GST	1.00
All day fee	Restrictions apply	5.00	GST	5.00
Raphael Park Parking Management Area				
Per hour, or part thereof	Restrictions apply	1.50	GST	1.00
All day fee for applicable areas	Restrictions apply	5.00	GST	5.00
On Street Parking (not separately identified)				
First 15 minutes for applicable areas	Restrictions apply	0.00	GST	0.00
First 30 minutes for applicable areas	Restrictions apply	0.00	GST	0.00
Per hour, or part thereof	Restrictions apply	2.00	GST	2.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Sportsgrounds and Reserves	Conditions	2015-2016	GST?	2016-2017
Active Reserves				
<u>General</u>				
Disability access obstruction to location	Per hour to remedy	55.00	GST	60.00
<u>Sports Ground - Casual Use (Social Sports Events)</u>				
Commercial groups / events	Per day, per pitch	230.00	GST	235.00
Commercial groups / events	Per half day, per pitch	130.00	GST	132.50
Unincorporated community groups	Per day, per pitch	120.00	GST	122.00
Unincorporated community groups	Per half day, per pitch	60.00	GST	61.00
Individual	Per day, per pitch	120.00	GST	122.00
Individual	Per half day, per pitch	60.00	GST	61.00
<u>Sports Pavilion - Casual Use</u>				
Functions (Weddings, birthdays etc.)	Per hour	50.00	GST	50.90
Day rate (up to 6pm)	Per hour	25.00	GST	25.45
Day rate (after 6pm)	Per hour	40.00	GST	40.70
Community or Not for Profit (up to 6pm)	Per hour	20.00	GST	20.35
Community or Not for Profit (after 6pm)	Per hour	25.00	GST	25.45
<u>McCallum Park Basketball Courts - Not For Hire By An Individual</u>				
Community Groups - Hourly	Per court	20.00	GST	20.00
Community Groups - Four hours	Per court	60.00	GST	60.00
Community Groups - Full day	Per court	120.00	GST	120.00
Commercial Organisations - Hourly	Per court	40.00	GST	40.00
Commercial Organisations - Four hours	Per court	130.00	GST	130.00
Commercial Organisations - Full day	Per court	240.00	GST	240.00
<u>McCallum Park Skate Bowl - Not For Hire By An Individual</u>				
Community Groups - Four hours	Per court	60.00	GST	60.00
Community Groups - Full day	Per court	120.00	GST	120.00
Commercial Organisations - Four hours	Per court	130.00	GST	130.00
Commercial Organisations - Full day	Per court	230.00	GST	230.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Sportsgrounds and Reserves	Conditions	2015-2016	GST?	2016-2017
Active Reserves				
<u>Seasonal Charges</u>				
Match play	Per player	30.50	GST	31.00
Training	Per player	15.75	GST	16.00
Club rooms	Per player	12.60	GST	12.80
Club rooms and toilets	Per player	7.35	GST	7.50
Alcohol consumption fee	Per player	6.30	GST	6.40
Flood lights - Raphael	Per pitch	15.00	GST	15.25
Flood lights - Parnham	Per pitch	12.50	GST	12.70
Flood lights - Higgins	Per pitch	12.50	GST	12.70
Flood lights - Carlisle	Per pitch	12.50	GST	12.70
Flood lights - Fraser	Per pitch	12.50	GST	12.70
Administration and maintenance fee		122.00	GST	124.00
Utilities	of metered use	At cost	GST	At cost
Bookings instalment fee	Per instalment	30.00	GST	30.50
Pre-season training	Per person, per session	3.50	GST	3.55
<u>Juniors and Schools Reserve Hire</u>				
Commercial junior sporting use	Per hour, \$1,500 pa cap	10.00	GST	10.20
Sports carnivals, fairs, fetes etc.	Per event, per day or part	355.00	GST	361.00
Non-local schools training and activity	Per hour	18.00	GST	18.30
Passive Reserves				
<u>General</u>				
GO Edwards Reserve - Gazebo		80.00	GST	81.50
<u>Casual Hire - Daily Fees per Site / Zone (Exclusive Use)</u>				
Incorporated not for profit / charity groups	Per zone, per day	70.00	GST	71.25
Incorporated not for profit / charity groups	Per zone, per half day	40.00	GST	40.70
Unincorporated community groups	Per zone, per day	130.00	GST	132.30
Unincorporated community groups	Per zone, per half day	70.00	GST	71.25
Individual	Per zone, per day	130.00	GST	132.30
Individual	Per zone, per half day	70.00	GST	71.25
Commercial group	Per zone, per day	325.00	GST	330.00
Commercial group	Per zone, per half day	170.00	GST	173.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Sportsgrounds and Reserves	Conditions	2015-2016	GST?	2016-2017
All Reserves				
<u>Group Fitness and Personal Training (General Purpose, Not Event)</u>				
Weekly 5 to 10 people, non exclusive use	Per 6 months	355.00	GST	361.00
Weekly 11 to 40 people, non exclusive use	Per 6 months	593.00	GST	603.00
Weekly over 40 people, non exclusive use	Per 6 months	830.00	GST	845.00
Exclusive use	Per hour	36.00	GST	36.60
<u>General</u>				
Dog obedience, exclusive use	Per hour	7.50	GST	7.65
Dog trials and competition, exclusive use	Per hour	12.00	GST	12.20
Late booking fee - Event	Within 2 weeks	60.00	GST	61.00
Late booking fee - Special public event	Within 2 months	240.00	GST	244.00
Booking adjustment fee - Casual	Per adjustment	60.00	GST	61.00
Booking adjustment fee - Large event	Per adjustment	230.00	GST	234.00
Additional site meeting fee	Per meeting	100.00	GST	100.00
Utilities fee	Daily, per event	20.00	GST	20.00
<u>Events Management</u>				
Resident notification letter	Per 100 letters	180.00	GST	183.00
Liquor permit - Consumption and supply	Per permit	60.00	GST	61.00
Additional toilet cleaning	Monday - Friday, 6am to 6pm	133.00	GST	88.00
Additional toilet cleaning	Monday - Friday, 6pm to 6am	133.00	GST	92.40
Additional toilet cleaning	Saturday, all hours	160.00	GST	101.20
Additional toilet cleaning	Sunday, all hours	160.00	GST	111.00
Event bins (waste and recycle set)	Per set	49.00	GST	49.00
Event bins (waste only)	Per bin	37.00	GST	37.00
Road closure staff		Application	GST	Application
Reserve hire solely for parking	Not including special events	155.00	GST	160.00
<u>Bonds</u>				
Special event (minimum)	Per application	6,000.00	-	6,000.00
Heavy use (minimum)	Per application	6,000.00	-	6,000.00
Medium use (minimum)	Per application	3,000.00	-	3,000.00
Light use (minimum)	Per application	600.00	-	600.00
Casual booking hire (minimum)	Per application	200.00	-	200.00
Seasonal usage of clubrooms / pavilions		500.00	-	500.00
Key bond	Per key	100.00	-	100.00
Casual use of clubrooms - Low risk	Per event	200.00	-	200.00
Casual use of clubrooms - Medium risk	Per event	400.00	-	400.00
Casual use of clubrooms - High risk	Per event	1,000.00	-	1,000.00
Authorised use of sail track banner		500.00	-	500.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Planning	Conditions	2015-2016	GST?	2016-2017
Fees for Development				
Between \$0 to \$50,000 *	Includes \$0 developments	147.00	-	147.00
Between \$50,001 to \$500,000 *	% of development value	0.32%	-	0.32%
Between \$500,001 to \$2,500,000 *	\$1,700 + 0.257% > \$500,000	Calculation	-	Calculation
Between \$2,500,001 to \$5,000,000 *	\$7,161 + 0.206% > \$2.5m	Calculation	-	Calculation
Between \$5,000,001 to \$21,500,500 *	\$12,633 + 0.123% > \$5.0m	Calculation	-	Calculation
More than \$21,500,001 *		32,185.00	-	34,196.00
Fees for Town Planning Scheme Amendment and Structure Plan				
Applicant requested amendments	Per application	Application	GST	Application
Applicant requested structure plans	Per application	Application	GST	Application
Subdivision fees				
< 5 lots *	Per lot	73.00	-	73.00
6 - 195 lots - 1st 5 lots *	Per lot	73.00	-	73.00
6 - 195 lots - Subsequent lots *	Per lot	35.00	-	35.00
> 195 lots *		7,393.00	-	7,393.00
Form 24 Preliminary Strata Approval				
Up to, and including, 5 lots	Base fee	656.00	-	656.00
Up to, and including, 5 lots	Per lot	65.00	-	65.00
6 lots, up to 100 lots	Base fee	981.00	-	981.00
6 lots, up to 100 lots	Per lot	43.50	-	43.50
100 or more lots		5,113.50	-	5,113.50

Schedule of Fees and Charges
For the year ended 30 June 2017

Planning	Conditions	2015-2016	GST?	2016-2017
Development Assessment Panel (DAP) Application Fees				
From \$2.0m to \$7.0m estimated cost	Per application	3,376.00	-	3,503.00
From \$7.0m to \$10.0m estimated cost	Per application	5,213.00	-	5,409.00
From \$10.0m to \$12.5m estimated cost	Per application	5,672.00	-	5,885.00
From \$12.5m to \$15.0m estimated cost	Per application	5,834.00	-	6,053.00
From \$15.0m to \$17.5m estimated cost	Per application	5,996.00	-	6,221.00
From \$17.5m to \$20.0m estimated cost	Per application	6,158.00	-	6,390.00
\$20m or more estimated cost	Per application	6,320.00	-	6,557.00
Application under regulation 17	Per application	150.00	-	150.00
Administration fee	Per application	At cost	GST	At cost
Change of use *	Per application	295.00	-	295.00
Change of use - Commenced penalty	Per application	500.00	-	500.00
Home occupation - Initial *	Per application	222.00	-	222.00
Home occupation - Commenced penalty	Per application	200.00	-	400.00
Home occupation - Annual renewal *	Per application	73.00	-	73.00
Minor building additions and alterations	Per application	70.00	-	147.00
Demolition application *	Per application	70.00	-	147.00
Expired planning approval - Re-approval	Minimum, per application	100.00	-	295.00
Signs where planning approval required *	Per application	139.00	-	147.00
Existing approval changes up to \$1.0m *	Per application	135.00	-	140.00
Existing approval changes over \$1.0m *	Per application	500.00	-	295.00
Other Fees and Charges				
Liquor licensing section 40 certificate	Per application	73.00	-	73.00
Written zoning query / planning advice	Per application	73.00	-	73.00
Planning approval clearance letter	Minimum, per application	90.00	-	100.00
Planning approval clearance letter	% of fee, per application	10%	-	10%
Cash-in-lieu payment for parking bays	Per bay	35,000.00	GST	40,000.00
Archival searches	Per application	70.00	-	75.00
Archival searches - Urgent (<24 hours)	Per application	200.00	-	200.00
Scheme policy manual or scheme text	Per application	22.00	GST	25.00
Causeway Precinct Review final report	Per application	16.50	GST	20.00
Scheme maps	Per map	4.20	GST	4.50

Schedule of Fees and Charges
For the year ended 30 June 2017

Building	Conditions	2015-2016	GST?	2016-2017
Application for building permits and demolition permits				
<u>Certified Applications for a Building Permit</u>				
Class 1 or Class 10 - Minimum	Per application	92.00	-	96.00
Class 1 or Class 10 - % of estimation	Per application	0.19%	-	0.19%
Class 2 to 9 - Minimum	Per application	92.00	-	96.00
Class 2 to 9 - % of estimation	Per application	0.09%	-	0.09%
<u>Uncertified Applications for a Building Permit</u>				
Class 1 or Class 10 - Minimum	Per application	92.00	-	96.00
Class 1 or Class 10 - % of estimation	Per application	0.32%	-	0.32%
<u>Other Building and Demolition Permit Fees</u>				
Amended plan relating to any permit	Per application	90.00	-	96.00
Time extension to permit	Per application	92.00	-	96.00
Demolition permit - Class 1, Class 10	Per storey, per property	92.00	-	96.00
Demolition permit - Class 2 - 9	Per storey, per property	92.00	-	96.00
<u>Construction Training Fund Levy</u>				
Over \$20,000 - % of estimation	Per application	0.20%	-	0.20%
<u>Building Services Levy - Building Permits</u>				
Up to \$45,000	Per application	40.50	-	61.65
Over \$45,000 - % of estimation	Per application	0.09%	-	0.137%
<u>Building Services Levy - Demolition Permits</u>				
Up to \$45,000 - % of estimation	Per application	40.50	-	61.65
Over \$45,000 - % of estimation	Per application	0.09%	-	0.137%

Schedule of Fees and Charges
For the year ended 30 June 2017

Building	Conditions	2015-2016	GST?	2016-2017
Occupancy Permits and Building Approval Certificate Applications				
Occupancy permit for a completed building	Per application	92.00	-	96.00
Temporary occupancy permit for an incomplete building	Per application	92.00	-	96.00
Occupancy permit for additional use of a building on a temporary basis	Per application	92.00	-	96.00
Replacement occupancy permit for permanent change of the building's use classification	Per application	92.00	-	96.00
Occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision - minimum	Per application	102.00	-	105.80
Occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision - per strata unit with a minimum fee	Per application, per unit	10.25	-	10.60
Occupancy permit for a building in respect of which unauthorised work has been done - minimum	Per application	92.00	-	96.00
Occupancy permit for a building in respect of which unauthorised work has been done - % of the estimated value of building work	Per application	0.18%	-	0.18%
Building approval certificate for a building in respect of which unauthorised work has been done - minimum	Per application	92.00	-	96.00
Building approval certificate for a building in respect of which unauthorised work has been done - % of estimated value	Per application	0.38%	-	0.38%
Replace an occupancy permit for an existing building	Per application	92.00	-	96.00
Building approval certificate for an existing building where unauthorised work has not been done	Per application	92.00	-	96.00
Extend the time during which an occupancy permit or building approval certificate has effect	Per application	92.00	-	96.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Building	Conditions	2015-2016	GST?	2016-2017
Occupancy Permits and Building Approval Certificate Applications (continued)				
<u>Construction Training Fund Levy</u>				
Over \$20,000 - % of estimation	Per application	0.20%	-	0.20%
<u>Building Services Levy - Occupancy Permits or Building Approval Certificate (Unauthorised Works)</u>				
Up to \$45,000	Per application	81.00	-	123.30
Over \$45,000 - % of estimation	Per application	0.18%	-	0.274%
<u>Building Services Levy - Occupancy Permits or Building Approval Certificate (No Unauthorised Works)</u>				
Levy payment	Per application	40.50	-	61.65
Certificate of Design Compliance				
<u>For Class 2 to 9 Certified Application for a Building Permit</u>				
For construction works up to \$150,000	Per application	280.00	GST	290.00
For construction works between \$150,001 to \$500,000 - Base fee	Per application	280.00	GST	290.00
For construction works between \$150,001 to \$500,000 - % for every \$1 in excess of \$150,000 (additional to base)	Per application	0.15%	GST	0.15%
For construction works between \$500,001 to \$1,000,000 - Base fee	Per application	800.00	GST	820.00
For construction works between \$500,001 to \$1,000,000 - % for every \$1 in excess of \$500,000 (additional to base)	Per application	0.12%	GST	0.12%
\$1,000,001 and above - Base fee	Per application	1,400.00	GST	1,450.00
\$1,000,001 and above - % for every \$1 in excess of \$1,000,000 (additional to base)	Per application	0.10%	GST	0.10%
<u>For Class 1 and 10 Certified Application for a Building Permit</u>				
Certificate of Design Compliance	Minimum, per permit	100.00	GST	120.00
Certificate of Design Compliance	% of estimation, per permit	0.13%	GST	0.13%

Schedule of Fees and Charges
For the year ended 30 June 2017

Building	Conditions	2015-2016	GST?	2016-2017
Certificate of Building Compliance or Construction Compliance				
Certificate of Building Compliance or Certificate of Construction Compliance - minimum (1 on-site inspection included)		240.00	GST	250.00
Certificate of Building Compliance or Certificate of Construction Compliance - additional inspections		120.00	GST	130.00
Other Fees and Charges				
Swimming pool inspections (maximum)	Condition	55.00	GST	57.45
All sign licence applications	Condition	75.00	-	75.00
All sign licence applications	Condition	300.00	-	300.00
Inspection fee	Condition	90.00	GST	90.00
Inspection fee	Condition	30.00	GST	30.00
Canvas awnings	Condition	14.00	GST	14.00
Canvas awnings	Condition	71.00	GST	71.00
Monthly building licence statistics report	Condition	70.00	GST	70.00
Copy of permit or certificates	Condition	50.00	-	50.00
Approval of battery powered smoke alarm	Condition	170.00	-	176.30

Schedule of Fees and Charges
For the year ended 30 June 2017

Renew Life	Conditions	2015-2016	GST?	2016-2017
General				
Directional signage erection	Per sign	242.00	GST	242.00
Banner masts and flag poles erection	Per mast / pole	1,133.00	GST	1,133.00
Vehicular access from a right-of-way	Per square metre	208.00	GST	208.00
Hoarding application	Per square metre, per month	1.20	GST	1.20
Materials on street - Licence	Per square metre, per month	1.20	GST	1.20
Sale of number plates	Per plate	235.00	GST	235.00
Sump fence contribution (as determined)	Super six or colourbond	50%	GST	50%
Removal / replacement of street tree	Plus oncosts	At cost	GST	At cost
Flower and fruit stand	Per annum	850.00	-	850.00
Activities on Thoroughfares Permits				
Sign in a public place - Application	Per sign	50.00	-	52.00
Sign in a public place - Renewal	Per sign	50.00	-	52.00
Activity requiring permit (s2.2)	Per application	50.00	-	52.00
Free trade area demarcation fee	Per boundary marker	-	GST	40.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Waste Management	Conditions	2015-2016	GST?	2016-2017
Rubbish Service Charges per Service per Annum (240L Bins General Waste)				
Weekly service - Non-rated / Exempt	Prorata, 6 months minimum	565.00	-	565.00
Additional weekly service - Rated	Prorata, 6 months minimum	565.00	-	565.00
Recycling Service Charges per Service per Annum (240L Bins Recycling)				
Fortnightly service - Non-rated / Exempt	Prorata, 6 months minimum	61.00	-	61.00
Fortnightly service - Rated (residential)	Prorata, 6 months minimum	61.00	-	61.00
Weekly service - Rated (non-residential)	Prorata, 6 months minimum	122.00	-	122.00
Recycling Service Charges per Service per Annum (360L Bins Recycling)				
1st upgrade from 240L (residential)	Prorata, 6 months minimum	30.50	-	30.50
1st upgrade from 240L (non-residential)	Prorata, 6 months minimum	61.00	-	61.00
Fortnightly service - Non-rated / Exempt	Prorata, 6 months minimum	88.00	-	88.00
Fortnightly service - Rated (residential)	Prorata, 6 months minimum	88.00	-	88.00
Weekly service - Rated (non-residential)	Prorata, 6 months minimum	176.00	-	176.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Underground Power	Conditions	2015-2016	GST?	2016-2017
Properties with Base Cost of \$5,740 - Single Property				
General		4,305.00	-	4,305.00
Pensioner		1,435.00	-	1,435.00
High transmission line		1,435.00	-	1,435.00
Pillar to pole		3,555.00	-	3,555.00
Underground from service pole		3,930.00	-	3,930.00
Transmission line, underground from pole		1,060.00	-	1,060.00
Properties with Base Cost of \$5,740 - Other				
Vacant land		3,555.00	-	3,555.00
Vacant land transmission line		685.00	-	685.00
Transformer on verge		1,435.00	-	1,435.00
Properties with Base Cost of \$2,870 - Unit				
General		2,152.00	-	2,152.00
Pensioner		717.00	-	717.00
High transmission line		717.00	-	717.00
Pillar to pole		1,777.00	-	1,777.00
Underground from service pole		1,965.00	-	1,965.00
Transmission line, underground from pole		530.00	-	530.00
Other Fees and Charges				
Instalment interest	Simple interest, per annum	5.5%	-	5.5%

Definitions

Single Property - A single residential dwelling, shop, factory, school, warehouse or other building where there are three or less separate dwellings, shops, factories, schools, warehouses or other buildings on a single titled lot, including those separate dwellings, shops, factories, schools, warehouses or other buildings not on a separate strata title.

Transformer on Verge - When a transformer or switchgear unit is located on the verge of the property, such verge being immediately adjacent to the boundary of the property.

Unit - Residential or commercial unit where there are four or more units on a single lot including multi-residential flats, group dwellings, townhouses, whether on a separate strata title or not.

Schedule of Fees and Charges
For the year ended 30 June 2017

Administrative Fees	Conditions	2015-2016	GST?	2016-2017
Meeting Minutes				
Removable media - Single item	Microsoft Word	8.50	GST	8.50
Removable media - Complete minutes	Microsoft Word	15.50	GST	15.50
Removable media - Additional information	Microsoft Word	5.50	GST	5.50
Plan Printing and / or Scanning				
A0 size	Per page	8.50	GST	8.50
A1 size	Per page	7.50	GST	7.50
A2 size	Per page	6.50	GST	6.50
A3 size	Per page	0.40	GST	0.40
A4 size	Per page	0.20	GST	0.20
General Copying and / or Printing				
A3 size - Less than 10 pages	Per page	0.00	GST	0.00
A3 size - 10 or more pages	Per page	0.40	GST	0.40
A4 size - Less than 10 pages	Per page	0.00	GST	0.00
A4 size - 10 or more pages	Per page	0.20	GST	0.20
Freedom of Information				
Application	Non-personal information	30.00	-	0.00
Research and collation	Per hour	30.00	-	0.40
Supervised access	Per hour	30.00	-	0.00
Photocopying	Per page	0.20	-	0.20
Postage	Within acceptable reason	Cost	-	Cost
Special access arrangements	Within acceptable reason	Cost	-	Cost
Discounted access	Conditions apply	25% off	-	25% off
Miscellaneous				
Street listing and / or ownership roll	Removable media	190.00	GST	190.00
Election nomination deposit	Per page	80.00	-	80.00
Policy manual	Per page	65.00	GST	65.00
Settlement agency search	Orders, requisitions, rates	103.00	-	105.00
Settlement agency search	Orders, requisitions only	92.00	-	92.00
Settlement agency search	Rates only	13.00	-	15.00
Community cinema hire	Per day	320.00	GST	390.00
Community cinema hire bond	Per hire	500.00	-	500.00

Schedule of Fees and Charges
For the year ended 30 June 2017

Rate Fees	Conditions	2015-2016	GST?	2016-2017
Administrative fees				
Instalment Fee - 2nd, 3rd and 4th	Per instalment	10.00	-	12.00
Administration fee	Per instance	41.00	-	41.00
Dishonour fee	Per instance	16.00	-	16.00
Legal documentation preparation	Per application	75.00	-	75.00
Instalment interest rate	Per annum	5.5%	-	5.5%
Late payment penalty interest	Per annum	11%	-	11%

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Management Area Estimates

Net Summary

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	53,474,000	51,961,500	49,439,913	791,600	54,594,100	55,385,700
Employment	21,717,200	20,055,896	19,135,584	0	20,923,100	20,923,100
Office	839,400	823,501	658,985	0	857,900	857,900
Professional Services	2,375,500	2,224,200	1,567,541	371,100	2,153,200	2,524,300
Asset Operations	9,810,800	9,780,902	9,801,791	150,000	10,997,700	11,147,700
Programs	12,026,900	12,651,601	10,715,544	270,500	12,695,200	12,965,700
Interest Expense	644,300	633,999	642,932	0	541,000	541,000
Accounting Expense	6,059,900	5,791,401	6,917,536	0	6,426,000	6,426,000
Revenue	(55,147,700)	(54,994,800)	(54,592,672)	(515,000)	(58,032,600)	(58,547,600)
Rates	(38,864,800)	(39,050,000)	(39,231,257)	0	(41,504,100)	(41,504,100)
Operating Funding	(810,800)	(913,300)	(1,085,023)	0	(1,553,600)	(1,553,600)
Capital Funding	(1,903,000)	(2,160,600)	(1,467,089)	(515,000)	(1,406,900)	(1,921,900)
Fees and Charges	(11,182,500)	(10,135,600)	(9,744,392)	0	(10,437,500)	(10,437,500)
Earnings Interest	(938,700)	(987,600)	(1,267,873)	0	(1,151,200)	(1,151,200)
Revenue Other	(1,447,900)	(1,747,700)	(1,779,923)	0	(1,912,300)	(1,912,300)
Service Charges	0	0	3,303	0	0	0
Accounting Revenue	0	0	(20,418)	0	(67,000)	(67,000)
Capital Expense	15,596,300	15,663,894	8,249,911	6,381,300	9,228,900	15,610,200
Land	0	0	0	0	0	0
Buildings	3,959,000	4,282,000	2,200,996	2,031,800	1,767,000	3,798,800
Plant	1,211,000	992,200	547,342	207,500	889,300	1,096,800
Equipment	699,000	678,300	368,166	271,800	264,500	536,300
Information Technology	528,000	722,000	168,416	555,400	240,000	795,400
Roads	4,367,300	4,096,694	2,620,360	1,082,500	3,263,900	4,346,400
Drainage	446,000	529,900	161,767	332,800	430,000	762,800
Pathways	817,000	651,500	476,726	76,500	379,200	455,700
Parks	1,592,000	1,557,200	553,552	1,037,100	1,748,000	2,785,100
Other Assets	1,977,000	2,154,100	1,152,586	785,900	247,000	1,032,900
Non-Operating Revenue	(1,134,300)	(1,200,400)	(427,194)	(476,000)	(783,800)	(1,259,800)
From Reserve	(596,300)	(608,300)	0	(425,000)	(585,000)	(1,010,000)
Loan Proceeds	0	0	0	0	0	0
Sale Proceeds	(538,000)	(592,100)	(427,194)	(51,000)	(198,800)	(249,800)
Non-Operating Expense	4,995,800	7,441,832	10,018,775	0	5,899,600	5,899,600
To Reserve	2,956,200	5,402,232	7,988,867	0	3,766,900	3,766,900
Principal	2,039,600	2,039,600	2,029,908	0	2,132,700	2,132,700
Adjustments	(17,784,100)	(18,872,026)	(19,431,833)	(6,743,100)	(10,345,000)	(17,088,100)
Non-Cash Items	(9,847,100)	(9,847,100)	(10,407,419)	0	(10,345,000)	(10,345,000)
Opening Position	(7,937,000)	(9,024,926)	(9,024,414)	(6,743,100)	0	(6,743,100)
Closing Position	0	0	(6,743,100)	(561,200)	561,200	0

Business Life Program

Service Statement

The Business Life Program (BLP) provides support and infrastructure to ensure that the Town can accommodate growth to achieve its goals. There is a focus on the economic sustainability of the Town.

N Cain - Director



At a Glance

- 58 full-time equivalent employees
- 7 management areas
- \$0.2 million new capital expenditure
- \$9.3 million new operational expenditure
- \$49.0 million new revenue
- 2 non-management areas

Management Areas

- BLP Administration
- Business Development
- Customer Relations
- Finance
- ICT Services
- Parking Management
- Regulatory Services

BLP Administration

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget	Amended Budget	Forecast	Carried Forward	New	Total
	\$	\$	\$	\$	\$	\$
Expense	730,100	615,000	614,182	0	594,500	594,500
Employment	675,900	557,500	554,184	0	508,400	508,400
Office	17,600	16,000	13,289	0	16,000	16,000
Professional Services	17,500	9,000	9,900	0	35,100	35,100
Asset Operations	16,100	11,000	33,350	0	8,300	8,300
Programs	3,000	21,500	3,459	0	26,700	26,700
Revenue	(5,500)	(1,400)	(852)	0	(1,000)	(1,000)
Revenue Other	(5,500)	(1,400)	(852)	0	(1,000)	(1,000)
Total	724,600	613,600	613,330	0	593,500	593,500

Business Life Program

Key Focus Areas for 2016-2017

- **Deliver an integrated customer service model**
A new Customer Request Management system will be completed in the financial year, and will be complemented by an update to the Customer Service Charter. The goal with this project being to improve internal and external customer satisfaction, within the Town's control, to a range of between 70% - 75%.
- **Develop communication strategies to ensure transparency and accountability of performance**
New communication strategies will be implemented for the Finance and Parking Management areas of the Business Life Program. Performance dashboard systems will also be implemented, and made publicly available, to demonstrate and measure performance.
- **Review the commercial viability of key service units**
An operational review of the Parking Management area will be undertaken with the report, and any findings, presented to the Parking Management Committee for consideration and actioning.
- **Develop strategies to improve the financial sustainability of the Town**
Investigation of alternate revenue generating initiatives is to be undertaken and reported back to Council for consideration and actioning. Included in this investigation is a review of available grant funding opportunities and methods by which to best leverage these.
- **Advancement of the Economic Development and Tourism Strategy**
A minor review of the Economic Development and Tourism Strategy will be undertaken, with a strong focus on those items that will be delivered in the financial year. Included in this Review will be a revisit of the approach to the management of organisational relationships.

Business Life - Budgeting

Service Statement

The Budgeting area includes the administration of non-cash expenditure and revenue associated with local government accounting requirements, including profit and loss and depreciation.

This area is considered a "non-management" area as all transactions are considered non-cash and are of an accounting / bookkeeping nature only.

At a Glance

- Profit on asset disposals
- Loss on asset disposals
- Depreciation of assets
- Corporate oncost allocation

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	9,215,100	9,215,100	9,740,967	0	9,727,000	9,727,000
Accounting Expense	9,215,100	9,215,100	9,740,967	0	9,727,000	9,727,000
Revenue	0	0	(20,418)	0	(67,000)	(67,000)
Accounting Revenue		0	(20,418)	0	(67,000)	(67,000)
Total	9,215,100	9,215,100	9,720,549	0	9,660,000	9,660,000

Business Life - Business Development

Service Statement

The main objective of the Business Development section is to increase the economic growth of the district through fostering business attraction and retention, tourism, marketing, supporting community initiatives and creating robust relationships. Ongoing activities include:

- Liaising with businesses to determine areas of possible assistance;
- Seeking opportunities for external agencies to host events within the Town;
- Implementing place activation in conjunction with our business units; and
- Participation in regional economic development groups to further promote the Town.

At a Glance

- 4,200+ registered businesses in the District
- Largest local industry - Education
- 25% of local businesses are in hospitality
- 35,500+ local jobs

Key Activities

- New business support
- Promote business and community initiatives
- Economic development grant funding
- Business networking support
- Digital technology encouragement
- Cross-promotional marketing
- Sponsorship of community initiatives
- Red-tape reduction strategies
- Commercial gap analysis

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	246,200	154,200	100,347	0	238,200	238,200
Employment	188,600	96,800	50,720	0	174,900	174,900
Office	5,100	4,900	2,853	0	5,800	5,800
Professional Services	30,600	25,600	27,614	0	35,300	35,300
Programs	21,900	26,900	19,160	0	22,200	22,200
Total	246,200	154,200	100,347	0	238,200	238,200

Business Life - Corporate Funds

Service Statement

The Corporate Funds area covers all aspects of funds management for the organisational. Transactions included in this area are predominantly outside of the control of any manager and, as such, this area is considered a "non-management" area.

At a Glance

- Loan management
- Rate revenue
- Interest earnings
- Reserve fund transfers
- Federal assistance grants
- Tamala Park dividend payments

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	672,800	677,500	686,175	240,000	569,200	809,200
Programs	28,500	43,501	43,243	240,000	28,200	268,200
Interest Expense	644,300	633,999	642,932	0	541,000	541,000
Revenue	(41,106,000)	(41,396,000)	(42,012,118)	0	(44,914,400)	(44,914,400)
Rates	(38,864,800)	(39,050,000)	(39,231,257)	0	(41,504,100)	(41,504,100)
Operating Funding	(425,000)	(425,000)	(535,911)	0	(1,080,000)	(1,080,000)
Earnings Interest	(558,200)	(589,400)	(874,026)	0	(742,300)	(742,300)
Revenue Other	(1,258,000)	(1,331,600)	(1,370,924)	0	(1,588,000)	(1,588,000)
Non-Operating Revenue	(691,300)	(703,300)	0	(425,000)	(585,000)	(1,010,000)
From Reserve	(596,300)	(608,300)	0	(425,000)	(585,000)	(1,010,000)
Sale Proceeds	(95,000)	(95,000)	0	0	0	0
Non-Operating Expense	4,995,800	7,441,832	10,018,775	0	5,899,600	5,899,600
To Reserve	2,956,200	5,402,232	7,988,867	0	3,766,900	3,766,900
Principal	2,039,600	2,039,600	2,029,908	0	2,132,700	2,132,700
Total	(36,128,700)	(33,979,968)	(31,307,168)	(185,000)	(39,030,600)	(39,215,600)

Business Life - Customer Relations

Service Statement

The Customer Relations team manage the Customer Service Contact Centre, which is the first point of contact for the organisation. Ongoing activities undertaken by the team include:

- Provision of frontline contact services for telephone calls, face-to-face contacts and external emails;
- Management of cashiering services via face-to-face contact or telephone contact;
- Coordinate outgoing mail and courier services;
- Coordinate internal mail services to the various locations operated by Council;
- Manage service requests on behalf of the organisation; and
- Provision of administrative support to numerous organisational business units.

At a Glance

- 1,500+ face-to-face customers per month
- 2,000+ animal renewals processed annually
- 15,000+ telephone calls per annum

Key Activities

- Manage incoming telephone calls
- Cashier services
- Face-to-face service provision
- Administration support to business units
- Respond to general queries
- Animal registration and renewal
- Facilitate mail and courier services

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	649,400	638,400	583,705	0	742,200	742,200
Employment	595,000	589,100	547,485	0	693,600	693,600
Office	49,300	44,200	35,431	0	44,500	44,500
Professional Services	5,100	5,100	784	0	4,100	4,100
Programs	0	0	5	0	0	0
Total	649,400	638,400	583,705	0	742,200	742,200

Business Life - Finance

Service Statement

The Finance business unit manages and controls the Town's finances. Key activities undertaken include:

- Management of the Town's rates property database and financial management systems;
- Coordinate the production and dispatch of annual and interim rate notices and instalment reminders;
- Timely and efficient collection of outstanding rate debts;
- Manage and maintain the Town's investments;
- Ensure the Town's taxation obligations are met;
- Overall administration of the Town's insurance policies and claims;
- Manage and maintain the Town's suppliers and debtors to ensure timely and accurate processing;
- Monitor and maintain the Town's cash flow;
- Attend to all internal and external financial and rates related queries, including training; and
- Coordinate all procurement activities for the Town.

At a Glance

- 16,800+ rate assessments
- \$38.8 million in rate revenue for 2015-2016
- 98.5% rates collected annually
- 250+ invoices paid weekly
- Internal support to 400+ staff members

Key Activities

- Levy and collect rate revenue
- Financial reporting
- Accounts payable
- Investment management
- Internal training and support
- Accounts receivable
- Procurement services
- Insurance management

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget	Amended Budget	Forecast	Carried Forward	New	Total
	\$	\$	\$	\$	\$	\$
Expense	1,193,900	1,290,100	1,214,596	0	1,390,400	1,390,400
Employment	754,400	737,000	673,077	0	741,600	741,600
Office	60,200	65,000	54,009	0	65,300	65,300
Professional Services	127,600	16,400	250	0	102,500	102,500
Asset Operations	8,000	8,000	12,555	0	8,300	8,300
Programs	243,700	463,700	474,705	0	472,700	472,700
Revenue	(553,700)	(637,900)	(650,363)	0	(692,900)	(692,900)
Operating Funding	(50,000)	(41,000)	(41,519)	0	(41,000)	(41,000)
Fees and Charges	(167,200)	(242,700)	(259,587)	0	(274,700)	(274,700)
Earnings Interest	(335,500)	(353,200)	(348,359)	0	(376,200)	(376,200)
Revenue Other	(1,000)	(1,000)	(898)	0	(1,000)	(1,000)
Total	640,200	652,200	564,233	0	697,500	697,500

Business Life - ICT Services

Service Statement

The Information and Communication Technology area combines Information Technology services and Records Management services with both assisting the Town in operating efficiently with the smooth running of essential business computer programs and systems. Ongoing tasks include:

- Ensuring all business systems and applications are operating effectively for all users;
- Ensuring all information and communications technology is maintained and renewed in a timely manner;
- Providing suitable business continuity solutions on a continuing basis;
- Ensuring accurate and timely records management;
- Managing system security from both internal and external threats; and
- Developing systems and services for the technological future-proofing of the Town.

At a Glance

- 3,000+ assistance requests per annum
- 5,000+ records annually registered

Key Activities

- Records management
- Computer technical support
- Free Public Wi-Fi provision
- Hardware infrastructure management
- Wireless communication management
- User training and support

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	2,124,600	2,219,900	2,013,047	0	2,197,300	2,197,300
Employment	799,200	789,900	791,594	0	800,700	800,700
Office	32,700	33,700	17,618	0	33,700	33,700
Professional Services	322,000	346,000	306,131	0	291,100	291,100
Asset Operations	8,000	8,800	14,968	0	9,100	9,100
Programs	962,700	1,041,500	882,736	0	1,062,700	1,062,700
Revenue	(2,000)	(13,000)	(11,892)	0	(13,000)	(13,000)
Operating Funding	0	(9,500)	(9,459)	0	(9,500)	(9,500)
Fees and Charges	(500)	(500)	(564)	0	(500)	(500)
Revenue Other	(1,500)	(3,000)	(1,869)	0	(3,000)	(3,000)
Capital Expense	528,000	722,000	168,416	555,400	240,000	795,400
Information Technology	528,000	722,000	168,416	555,400	240,000	795,400
Total	2,650,600	2,928,900	2,169,571	555,400	2,424,300	2,979,700

Business Life - Parking Management

Service Statement

The Parking Management section guides future parking initiatives with thin the Town, whilst also monitoring existing parking areas and ensuring a safer community. Activities on an ongoing basis include:

- Promoting fair and equitable parking via daily street patrolling;
- Monitoring and managing school drop off and pick up areas for the safety of all users;
- Providing and monitoring parking permits in the District;
- Providing accurate parking signage and clearly defined parking street markings;
- Management of paid parking ticket machines; and
- Processing infringement appeals including response, withdrawals and further prosecution.

At a Glance

- Paid parking implemented in 2014
- 250,000+ free-parking tickets annually
- 400+ warnings issued annually

Key Activities

- Daily parking patrols
- Parking reviews, audits and improvements
- Event parking management
- Parking infringement management

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	2,133,800	1,840,600	1,736,580	0	2,087,200	2,087,200
Employment	1,329,900	938,700	912,339	0	1,244,900	1,244,900
Office	101,200	78,000	66,514	0	77,100	77,100
Professional Services	345,300	341,200	339,976	0	306,000	306,000
Asset Operations	74,600	65,200	78,848	0	64,900	64,900
Programs	282,800	417,500	338,903	0	394,300	394,300
Revenue	(3,123,600)	(2,763,400)	(2,455,015)	0	(3,061,400)	(3,061,400)
Operating Funding	(141,000)	(231,000)	(260,632)	0	(231,000)	(231,000)
Fees and Charges	(2,937,500)	(2,507,500)	(2,187,328)	0	(2,810,500)	(2,810,500)
Revenue Other	(45,100)	(24,900)	(7,055)	0	(19,900)	(19,900)
Capital Expense	672,000	662,000	190,196	471,400	0	471,400
Equipment	133,000	123,000	53,306	69,400	0	69,400
Other Assets	539,000	539,000	136,890	402,000	0	402,000
Total	(317,800)	(260,800)	(528,239)	471,400	(974,200)	(502,800)

Business Life - Regulatory Services

Service Statement

The Regulatory Services section covers two main areas - Ranger Services and Environmental Health Services. Ranger Services offer a 24 hours-a-day / 7 days-a-week service to help ensure community safety. Some of the ongoing activities undertaken by Ranger Services include:

- Dog and cat management including attack investigation, impoundments, renewals and infringements;
- Enforcement of Local Laws including breach investigation, prosecution and court appearances;
- Acting as an enforcement presence at numerous public events.

The Environmental Health Services section seeks to promote good standards of public health throughout the community. A sample of the tasks undertaken on an ongoing basis include:

- Management of safe food preparation in the Town including inspections, approvals and sampling; and
- Inspection, investigation and prosecutions associated with environmental pollution.

At a Glance

- 250+ dogs impounded annually
- 550+ food safety inspections annually
- 400+ food distribution premises monitored
- 70+ salon and skin penetration premises

Key Activities

- Abandoned vehicles removal
- Dog attack investigation
- Litter issues investigation
- Seasonal fire mitigation and inspections
- Abandoned shopping trolley management
- Food safety inspections
- Aquatic facilities water testing
- Pollution and noise nuisance control
- Events and public building inspections
- Waste water and sanitation management

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	1,505,900	1,447,500	1,319,026	0	1,481,400	1,481,400
Employment	1,257,800	1,233,100	1,085,088	0	1,244,300	1,244,300
Office	46,700	53,400	46,526	0	53,800	53,800
Professional Services	12,100	15,600	23,794	0	18,600	18,600
Asset Operations	68,100	46,100	113,298	0	67,200	67,200
Programs	121,200	99,300	50,320	0	97,500	97,500
Revenue	(349,500)	(326,900)	(386,094)	0	(308,700)	(308,700)
Operating Funding	(8,000)	(8,000)	(14,565)	0	(11,100)	(11,100)
Fees and Charges	(335,700)	(313,900)	(363,315)	0	(291,600)	(291,600)
Revenue Other	(5,800)	(5,000)	(8,214)	0	(6,000)	(6,000)
Total	1,156,400	1,120,600	932,932	0	1,172,700	1,172,700

Community Life Program

Service Statement

The Community Life Program (CLP) focuses on the development of a healthy community, strong neighbourhoods, cultural celebration and encourages lifelong learning.

T Ackerman - Director



At a Glance

- 61 full-time equivalent employees
- 7 management areas
- \$9.4 million new operational expenditure
- \$5.1 million new revenue

Management Areas

- Active Life
- Aqualife
- CLP Administration
- Digital Hub
- Lifelong Learning
- Neighbourhood Enrichment
- Sporting Life

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	866,800	842,200	643,334	90,000	751,100	841,100
Employment	675,200	649,700	552,833	0	639,400	639,400
Office	11,200	11,700	10,554	0	11,400	11,400
Professional Services	153,100	153,500	32,752	90,000	80,100	170,100
Asset Operations	24,300	24,300	45,160	0	17,200	17,200
Programs	3,000	3,000	2,035	0	3,000	3,000
Revenue	(1,000)	(1,000)	(17,484)	0	(500)	(500)
Operating Funding	0	0	(15,000)	0	0	0
Revenue Other	(1,000)	(1,000)	(2,484)	0	(500)	(500)
Total	865,800	841,200	625,850	90,000	750,600	840,600

Community Life Program

Key Focus Areas for 2016-2017

- **Develop a Community Planning Strategy**
In collaboration with the Future Life Built Life Program, a new strategy will be developed to consider and focus on community needs for both now, and the future.
- **Review the commercial viability of key service units**
An operational review of the Aqualife and Leisurelife areas will be undertaken with the report, and any findings, presented to the Community Development Committee for consideration and actioning.
- **Advancement of the Economic Development and Tourism Strategy**
An approach for events and area activation, to complement the Economic Development and Tourism Strategy, will be developed and implemented.

Other Significant Activities

- **Public Health Plan**
The Town is committed to ensuring the community has an acceptable level of health today, and into the future. The preparation of a Public Health Plan will complement the regulation and compliance responsibilities of Local Government, as well as build on the Town's existing health and wellbeing initiatives. The purpose of the Plan is to help reduce the predicted increase in the cost of providing health services for an aging population and to reduce the number of people whose lifestyle is compromised by the symptoms of preventable diseases.
- **Literacy and Learning Plan**
Libraries have always been central to learning. In a rapidly changing information and learning landscape the role the public library can play in supporting a wide range of learning needs and experiences provides an exciting opportunity for the Victoria Park Library. To this end, a Literacy and Learning Plan will be prepared to improve literacy outcomes in the Town.
- **Before and After School Care**
The opportunity to offer Before and After School Care at the Leisurelife Centre, through a licenced service provider, has been identified and will be further explored, taking into consideration community need for the service.
- **Equitable Swim Lane Allocation**
Commencing July 2016, the Aqualife Centre will be trialling changes in regards to the allocation of lanes in both the 50m and 25m pool, with the intention of providing equitable access and a quality experience for program participants, resident club members and patrons.
- **Aqualife Centre Floor Replacement**
The Community Life Program will work actively with the Renew Life Program to assist in the delivery of replacement flooring throughout the main Aquatic Hall at the Aqualife Centre. It will be necessary to close some parts of the Centre while the flooring is replaced, with disruption minimisation a priority.

Community Life - Active Life

Service Statement

The Town is committed to ensuring that the community has an acceptable level of health today, and into the future. As a complement to the compliance and regulation responsibilities of Local Government, the Town's Active Life team connects people to services, resources, information, facilities, and experiences that enhance their physical and social health and wellbeing. We do this by:

- Providing the community with a range of activity opportunities outside of the gym and competition sports;
- Providing social groups for new residents;
- Providing families with an opportunity to be physically activity together;
- Offering nutrition and cooking programs (seniors, parents, adults);
- Educating the community on healthy eating;
- Educating community members on bicycle safety, and provide cycling lessons and confidence; and
- Helping change the negative stigma around mental health with programs, such as Act, Belong, Commit.

At a Glance

- 4 term programs per annum
- 1,000+ visits per term
- 1,000+ eNewsletter subscriptions

Key Activities

- Direct program delivery
- Program planning
- Program evaluation
- Strategic public health planning
- Participant interaction
- Resource awareness and distribution
- Local community group talks
- Relationship building
- Supporting / promoting community groups
- Internal staff training and debriefing

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	237,800	184,300	184,381	0	220,700	220,700
Employment	206,000	152,500	152,526	0	184,200	184,200
Office	1,200	1,200	949	0	1,200	1,200
Programs	30,600	30,600	30,906	0	35,300	35,300
Revenue	(25,500)	(20,000)	(21,868)	0	(20,000)	(20,000)
Fees and Charges	(25,500)	(20,000)	(21,868)	0	(20,000)	(20,000)
Total	212,300	164,300	162,513	0	200,700	200,700

Community Life - Aqualife

Service Statement

The Town's Aqualife Centre aims to improve community health and wellbeing; and to provide a safe and welcoming environment for the community to meet and socialise. We do this by:

- Increasing participation in physical activity through the provision of contemporary facilities and programs;
- Providing family activities to teach swimming and survival skills, and prevent childhood drowning;
- Providing opportunities for culturally and linguistically diverse participants to learn water confidence;
- Providing patrons with a peak-period crèche service and café facilities;
- Offering group fitness classes to inspire and motivate participants to reach health and wellbeing goals;
- Providing fully equipped gymnasiums with staff available to offer assistance and advice;
- Offering gym programs not otherwise readily available (Seniors Circuit and Living Longer, Stronger); and
- Offering Personal Training services.

At a Glance

- 415,000 attendances per annum
- 1,800 gym, group fitness and pool members
- 5 resident clubs
- 1,600 swim school entries per annum
- 35 group fitness classes

Key Activities

- Recreational swimming
- Learn to Swim programs
- Clubrooms for resident clubs
- Group fitness classes
- Personal training
- Café and crèche facilities
- Meeting and function room facilities
- Customer service
- Gym appraisals, services and programs
- Injury and illness rehabilitation

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	2,958,100	2,751,300	2,673,278	0	2,992,700	2,992,700
Employment	2,514,300	2,321,599	2,297,033	0	2,613,900	2,613,900
Office	109,000	94,000	86,269	0	87,800	87,800
Asset Operations	111,000	108,000	83,394	0	81,800	81,800
Programs	223,800	227,701	206,582	0	209,200	209,200
Revenue	(2,922,100)	(2,644,200)	(2,467,834)	0	(2,628,700)	(2,628,700)
Fees and Charges	(2,912,800)	(2,639,400)	(2,466,228)	0	(2,623,900)	(2,623,900)
Revenue Other	(9,300)	(4,800)	(1,606)	0	(4,800)	(4,800)
Capital Expense	58,000	248,000	176,376	55,200	0	55,200
Equipment	58,000	248,000	176,376	55,200	0	55,200
Total	94,000	355,100	381,820	55,200	364,000	419,200

Community Life - Digital Hub

Service Statement

The Victoria Park Digital Hub provides free digital literacy and online training for the local community, not-for-profit organisations and businesses. Residents can participate in friendly, interactive training sessions to learn how to access and explore the online world. We do this by working to close the 'digital divide' by:

- Providing one-on-one and group training addressing community needs regarding technology;
- Undertaking home and business visits for those unable to make it in to the Digital Hub;
- Providing training in cyber security and data protection;
- Assisting local businesses on IT issues such as optimising their search engine; designing a webpage;
- Providing training for developers / builders to allow online lodgement of applications; and
- Providing opportunity for community members who have IT skills to volunteer to assist at the Digital Hub.

At a Glance

- 11 volunteers operate the Hub
- 9,500 sessions performed over 3 years
- Assisted 99 residents into employment
- Rural and metropolitan training schemes
- Recognised #1 Digital Hub in WA

Key Activities

- Lifelong learning and education
- Economic development
- Home visits for senior residents
- School visits
- Parent and teacher liaising
- Internal and external digital training
- Home-school network
- Disability Services Commission sessions
- Red Cross sessions
- External and internal consulting
- Social inclusion

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	154,500	151,000	153,728	0	136,900	136,900
Employment	133,100	130,600	138,414	0	116,200	116,200
Office	10,900	10,900	2,900	0	10,900	10,900
Asset Operations	8,000	8,000	12,414	0	8,300	8,300
Programs	2,500	1,500	0	0	1,500	1,500
Revenue	(2,900)	(1,900)	(1,150)	0	(1,900)	(1,900)
Fees and Charges	(2,900)	(1,900)	(326)	0	(1,900)	(1,900)
Revenue Other	0	0	(824)	0	0	0
Total	151,600	149,100	152,578	0	135,000	135,000

Community Life - Lifelong Learning

Service Statement

The Victoria Park Library plays a pivotal role in providing our community with access to resources, knowledge and technology in a safe, nurturing environment. The Library fosters social inclusion and supports development of a strong, cohesive and vibrant community. We do this by:

- Promoting literacy, a love of reading, and lifelong learning;
- Preserving, sharing and celebrating the Town's rich heritage;
- Enriching lives through programs, events and initiatives;
- Providing opportunities to discover, share, collaborate, learn, innovate, grow and connect;
- Providing free access to diverse collection of resources e.g. books, audiobooks, puzzles, games; and
- Providing free Wi-Fi access, as well as several public access computers.

At a Glance

- 13,000 active members
- 215,000 items borrowed annually
- 110,000 visitors annually
- 30,000 public computer logons annually
- 60,000 free Wi-Fi logons annually

Key Activities

- Youth programs and events
- Adult programs and events
- Newsletters
- Local history
- Social media
- Digital and online resources
- Public computer and Wi-Fi access
- Customer service
- Housebound delivery services
- Library administration

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	1,145,100	1,141,400	1,146,937	0	1,092,300	1,092,300
Employment	962,100	952,798	973,660	0	904,800	904,800
Office	43,700	48,500	42,437	0	48,100	48,100
Asset Operations	8,000	8,000	14,325	0	8,300	8,300
Programs	131,300	132,102	116,515	0	131,100	131,100
Revenue	(36,900)	(33,200)	(34,920)	0	(39,900)	(39,900)
Operating Funding	(6,600)	(3,100)	(600)	0	(12,600)	(12,600)
Fees and Charges	(30,300)	(29,600)	(32,936)	0	(26,800)	(26,800)
Revenue Other	0	(500)	(1,384)	0	(500)	(500)
Capital Expense	0	10,000	5,000	5,000	0	5,000
Equipment	0	10,000	5,000	5,000	0	5,000
Total	1,108,200	1,118,200	1,117,017	5,000	1,052,400	1,057,400

Community Life - Neighbourhood Enrichment

Service Statement

The Neighbourhood Enrichment team strives to engender a strong sense of belonging through the delivery of services, initiatives and events that connect, engage and enable the community. We do this by:

- Facilitating community capacity building;
- Place activation and delivering community events;
- Fostering a love of the arts and encouraging creative expression;
- Promoting social cohesion and celebrating cultural harmony; and
- Creating and supporting initiatives that enhance community safety, inclusivity and accessibility.

At a Glance

- Community engagement
- Project and event management
- Partnering with community
- Access and inclusion
- Grants and sponsorship

Key Activities

- Reserve and facilities bookings
- Creative and visual arts
- Safer neighbourhoods
- Events
- Public art
- Cultural and social inclusion
- Disability access and inclusion
- Community capacity building
- Grants and donations administration
- Connecting and enabling the community

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	1,668,200	1,465,600	1,352,231	0	1,518,100	1,518,100
Employment	890,500	707,500	700,961	0	820,000	820,000
Office	21,000	18,500	15,808	0	18,800	18,800
Professional Services	63,200	33,200	0	0	28,400	28,400
Asset Operations	29,700	29,700	38,046	0	36,600	36,600
Programs	663,800	676,700	597,416	0	614,300	614,300
Revenue	(248,400)	(292,100)	(331,672)	0	(263,900)	(263,900)
Operating Funding	(113,000)	(129,800)	(111,044)	0	(105,000)	(105,000)
Fees and Charges	(128,700)	(154,500)	(213,348)	0	(153,800)	(153,800)
Revenue Other	(6,700)	(7,800)	(7,280)	0	(5,100)	(5,100)
Capital Expense	383,000	398,300	117,171	131,000	7,000	138,000
Other Assets	383,000	398,300	117,171	131,000	7,000	138,000
Total	1,802,800	1,571,800	1,137,730	131,000	1,261,200	1,392,200

Community Life - Sporting Life

Service Statement

The Town's Sporting Life Business Unit, based at the Leisurelife Centre, aims to improve community health and wellbeing, and to provide a safe and welcoming environment for the community to meet and socialise. We do this by:

- Increasing participation in physical activity through the provision of contemporary facilities and programs;
- Providing patrons with a peak-period crèche service and café facilities;
- Offering group fitness classes to inspire and motivate participants to reach health and wellbeing goals;
- Providing fully equipped gymnasiums with staff available to offer assistance and advice;
- Offering gym programs not otherwise readily available (Seniors Circuit and Living Longer, Stronger); and
- Offering Personal Training services.

At a Glance

- 3 indoor multipurpose stadiums
- 286,000 annual attendances
- 2,600 current health club members
- 1,400+ social sports games per annum

Key Activities

- Gym, group fitness and personal training
- Senior sports programs
- Indoor sports court hire
- Meeting and function room facilities
- School holiday program
- Junior sports programs and coaching
- Bingo program
- Café facility
- Crèche facility
- Children's birthday parties
- School sports coaching services

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	2,631,500	2,488,100	2,376,819	0	2,708,700	2,708,700
Employment	1,766,300	1,668,600	1,544,252	0	1,899,600	1,899,600
Office	61,300	59,400	46,250	0	59,500	59,500
Asset Operations	8,000	8,000	13,535	0	8,300	8,300
Programs	795,900	752,100	772,782	0	741,300	741,300
Revenue	(2,239,800)	(2,103,100)	(2,159,203)	0	(2,117,400)	(2,117,400)
Fees and Charges	(2,237,800)	(2,101,100)	(2,158,104)	0	(2,115,400)	(2,115,400)
Revenue Other	(2,000)	(2,000)	(1,099)	0	(2,000)	(2,000)
Capital Expense	60,000	133,800	22,653	101,300	0	101,300
Other Assets	60,000	133,800	22,653	101,300	0	101,300
Total	451,700	518,800	240,269	101,300	591,300	692,600

Corporate Life Program

Service Statement

The Corporate Life Program leads and supports the transformation of the organisation into a customer-focused, culturally constructive, sector-leading entity.

A Vuleta - Chief Executive Officer



At a Glance

- 20 full-time equivalent employees
- 5 management areas
- \$3.5 million new operational expenditure

Management Areas

- Chief Executive's Office
- Communications
- Governance
- Human Resources and Development
- Project Management

Chief Executive's Office

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget	Amended Budget	Forecast	Carried Forward	New	Total
	\$	\$	\$	\$	\$	\$
Expense	772,500	790,300	841,028	30,500	886,600	917,100
Employment	667,200	685,000	740,902	0	777,500	777,500
Office	12,600	13,100	12,872	0	14,400	14,400
Professional Services	10,200	10,200	3,039	0	10,000	10,000
Asset Operations	17,800	17,800	50,286	0	8,300	8,300
Programs	64,700	64,200	33,929	30,500	76,400	106,900
Revenue	(2,000)	(2,000)	(1,513)	0	0	0
Revenue Other	(2,000)	(2,000)	(1,513)	0	0	0
Total	770,500	788,300	839,515	30,500	886,600	917,100

Corporate Life Program

Key Focus Areas for 2016-2017

- **Promote the brand of the Town to ensure stakeholder recognition**
Development of a whole-of-Town Marketing Strategy will be undertaken during the financial year. A pivotal factor to the success of this Strategy includes the completion of the Town's new website, which is also to occur during the year.
- **Deliver a performance management framework for the Town**
A new internal performance management system will be introduced and implemented over the course of the financial year.
- **Restructure of the organisation to align with community needs**
The Town will review, redesign and implement a new organisational structure with an emphasis on ensuring staffing levels and skillsets are ideally suited to best service the needs of the community.
- **Promote and deliver community participation in the development of the strategic direction of the Town**
The *Evolve* project will deliver the major review of the Integrated Planning and Reporting Framework during the financial year. This will include the provision of a new *Strategic Community Plan*, a new *Corporate Business Plan*, a new *Long-Term Financial Plan*, new *Asset Management Plans* and a new *Workforce Plan*.
- **Development of an organisational culture aligning with community and organisational expectation**
Satisfaction surveys will be undertaken throughout the year to ensure that alignment with the way the Town delivers services, and the expectations of the community, occurs. Complementing this need for alignment will be the implementation of an integrated employee learning and growth program.
- **Constructive management of Elected Member relations**
Throughout the financial year, the Town will continue to deliver accurate and timely advice to Elected Members and, following Council decisions, will ensure those decisions are implemented efficiently and effectively. Continued training programs for Elected Members will also be undertaken and feedback sought on the effectiveness of that training.

Corporate Life - Communications

Service Statement

The Communications unit manages the brand and reputation of the organisation and the Town. This is achieved through developing clear and accessible messages about what is happening in the Town, delivering the messages through various channels (social media, speeches, print articles, advertising, website and more) and working to reach the appropriate audiences through strategically executed marketing and communication plans. On an ongoing basis, the following tasks are undertaken:

- Development and distribution of internal communication eNewsletters;
- Development and delivery of internal communication initiatives;
- Production, design and distribution of the Annual Report;
- Marketing the District through a variety of channels, to identified audiences, conveying key messages;
- Providing public relations support to key initiatives and crisis management;
- Coordinating sponsorship opportunities, both to and from the Town;
- Writing, designing, publishing and distributing the Life in the Park publication;
- Community engagement and two-way communication;
- Improving and developing brand management practices;
- Speech writing;
- Developing and sourcing marketing collateral; and
- Developing and delivering communication strategies for major projects.

At a Glance

- Over 65 media releases per annum
- Over 200 graphic design concepts annually
- Compiling over 40 speeches annually

Key Activities

- Graphic design
- Brand management
- Marketing
- Digital channel management
- Media relations

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	544,600	615,600	670,540	0	699,400	699,400
Employment	393,300	443,300	490,168	0	512,300	512,300
Office	21,800	17,300	16,502	0	26,700	26,700
Asset Operations	0	7,000	4,630	0	8,300	8,300
Programs	129,500	148,000	159,240	0	152,100	152,100
Revenue	0	(1,000)	(1,467)	0	(1,000)	(1,000)
Revenue Other	0	(1,000)	(1,467)	0	(1,000)	(1,000)
Total	544,600	614,600	669,073	0	698,400	698,400

Corporate Life - Governance

Service Statement

The Governance section entails the Elected Members and matters dealing with the legislated requirements of Council. The Council is the elected governing body that sets the direction and policies of the Town and consists of a Mayor and Councillors. The Council sets the direction and policies for the Town. Officers in this section undertake, on an ongoing basis, the following tasks:

- Preparation of agendas and minutes for Briefing Session and Council Meetings;
- Review of Policy Manual;
- Review of Delegations Register;
- Compliance Audit Return for Minister of Local Government;
- Internal Audit;
- Risk Management;
- Governance Procedure Manual;
- Information Statement;
- Public Information Disclosure;
- Coordinate Local Law Reviews; and
- Provide advice on Local Government legislation to elected Members and staff.

At a Glance

- 2 ward structure - Jarrah and Banksia
- 8 Councillors
- 1 popularly elected Mayor
- 11 Council meetings per annum, minimum

Key Activities

- Represent the interests of the people
- Observe civic and ceremonial duties
- Participation in decision making
- Provide community leadership
- Communicate with community members

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	543,100	511,100	479,162	0	441,900	441,900
Office	14,200	14,201	12,452	0	15,400	15,400
Asset Operations	5,300	5,300	10,693	0	0	0
Programs	523,600	491,599	456,017	0	426,500	426,500
Revenue	0	(1,000)	(1,562)	0	0	0
Revenue Other	0	(1,000)	(1,562)	0	0	0
Total	543,100	510,100	477,600	0	441,900	441,900

Corporate Life - Human Resources and Organisational Development

Service Statement

The Human Resources and Organisational Development section is responsible for the development and implementation of occupational health and safety compliance, new staff orientation, employee relations, recruitment and payroll services across the organisation. On an ongoing basis the following tasks are undertaken:

- Development of business unit and program goals that align to strategic planning documentation;
- Training and developing staff members in best practice recruitment and selection;
- Operation of the mentoring program;
- Implementation and support of the Cultural Optimisation program;
- Coordination of issues that arise from industrial relations matters;
- Provision of the Employee Assistance program; and
- Provision of payroll services and individual contract management.

At a Glance

- 400+ organisational employees
- Over 60 vacancies filled per annum
- Cultural optimisation programs
- Training programs
- Health and wellbeing programs

Key Activities

- Occupational Health and Safety
- Recruitment and selection
- Workforce planning
- Payroll processing
- Training and development
- Grievance handling
- Organisational development
- Industrial relations advice

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget	Amended Budget	Forecast	Carried Forward	New	Total
	\$	\$	\$	\$	\$	\$
Expense	1,116,000	1,125,100	1,025,064	0	1,035,800	1,035,800
Employment	802,500	783,500	786,308	0	696,500	696,500
Office	19,600	19,600	11,778	0	19,600	19,600
Professional Services	15,800	17,000	9,000	0	17,100	17,100
Asset Operations	8,000	8,000	3,088	0	8,300	8,300
Programs	270,100	297,000	214,890	0	294,300	294,300
Revenue	(900)	(10,000)	(11,492)	0	(10,000)	(10,000)
Revenue Other	(900)	(10,000)	(11,492)	0	(10,000)	(10,000)
Total	1,115,100	1,115,100	1,013,572	0	1,025,800	1,025,800

Corporate Life - Project Management

Service Statement

The Project Management Office assists the organisation to improve the standards of project management and project delivery, and delivers nominated projects on behalf of the organisation. Ongoing tasks include;

- Management of the *Evolve* community participation project;
- Management of the Lathlain Precinct Redevelopment Project;
- Delivery of place activation initiatives;
- Development of project management support materials for the organisation; and
- Provision of support and training for project management.

At a Glance

- Albany Highway Activation
- West Coast Eagles liaising
- Lathlain Precinct redevelopment

Key Activities

- Management of organisational projects
- Project management support
- Implement project management standards
- Manage key external relationships
- Project reporting
- Organisational training and mentoring

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	556,300	435,300	408,950	0	472,800	472,800
Employment	552,800	431,800	406,022	0	469,300	469,300
Office	3,500	3,500	2,928	0	3,500	3,500
Total	556,300	435,300	408,950	0	472,800	472,800

Future Life and Built Life Programs

Service Statement

The Future Life Program provides an integrated comprehensive direction for the future growth of the Town and the Built Life Program develops and implements policies and procedures to ensure appropriate development of the Town is met.

R Lavery - Director



At a Glance

- 20 full-time equivalent employees
- 5 management areas
- \$2.9 million new operational expenditure
- \$0.9 million new revenue

Management Areas

- Building
- FLBLP Administration
- Strategic Planning
- Strategic Projects
- Urban Planning

FLBLP Administration

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget	Amended Budget	Forecast	Carried Forward	New	Total
	\$	\$	\$	\$	\$	\$
Expense	707,100	623,900	559,133	0	597,400	597,400
Employment	679,200	596,000	538,867	0	570,800	570,800
Office	8,600	8,600	7,359	0	8,300	8,300
Professional Services	6,700	6,700	0	0	7,000	7,000
Professional Services	9,600	9,600	9,970	0	8,300	8,300
Programs	3,000	3,000	2,937	0	3,000	3,000
Revenue	(600)	(900)	(893)	0	0	0
Revenue Other	(600)	(900)	(893)	0	0	0
Total	706,500	623,000	558,240	0	597,400	597,400

Future Life and Built Life Programs

Key Focus Areas for 2016-2017

- **Develop communication strategies to ensure transparency and accountability of performance**
New communication strategies will be implemented for the Urban Planning area. Performance dashboard systems will also be implemented, and made publicly available, to demonstrate and measure performance.
- **Develop a Community Planning Strategy**
In collaboration with the Community Life Program, a new strategy will be developed to consider and focus on community needs for both now, and the future.
- **Advancement of local planning**
Preparation of a Local Planning Strategy for the Town will occur based on a number of component studies such as Activity Centres Strategy, Residential Character Study, Public Open Space Assessment, Urban Design Study, Integrated Movement Network Strategy etc. This includes preparation of a Local Housing Strategy to determine appropriate location and dwelling type mix for an additional 19,400 dwellings as required by the State Government's *Perth and Peel @ 3.5 million*.

The Western Australian Planning Commission has now approved the Burswood Peninsula District Structure Plan. As a result the Town is now reviewing and progressing the draft Burswood Station East Master Plan and then preparing a Local Structure Plan and Local Planning Policy to guide and co-ordinate future development within the area.
- **Advancement of town planning**
During the financial year Town Planning Scheme (No. 1) will be reviewed in accordance with statutory compliance and legislative requirements. The aim of the review is to identify appropriate amendments to be progressed ahead of the preparation of a new Local Planning Scheme.

Future Life - Strategic Planning

Service Statement

The Strategic Town Planning section develops strategies for the future growth of the Town, with the aims of creating a vibrant community and improving the quality of life for residents, workers and visitors, as well as optimising the sustainable use of the Town's assets. Tasks undertaken on an ongoing basis include:

- Formulating the strategic direction for the Town in relation to land-use planning;
- Assessing strategic planning documents prepared by State Government and other agencies;
- Ensuring alignment between the Local Planning Strategy and Local Planning Scheme;
- Providing advice to customers on strategic planning matters;
- Providing advice to Council on strategic planning matters; and
- Managing projects relating to strategic town planning.

At a Glance

- 6 Town driven major projects
- 2 developer initiated major projects
- 6 external agency led major projects

Key Activities

- Strategic Town planning
- Master planning
- Sustainability
- Heritage matters
- Strategic asset planning

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	700,600	503,800	264,053	150,400	545,000	695,400
Employment	337,700	314,600	204,026	0	223,100	223,100
Office	8,800	8,300	5,705	0	8,300	8,300
Professional Services	346,100	176,400	51,964	150,400	305,300	455,700
Asset Operations	8,000	4,500	2,358	0	8,300	8,300
Revenue	500	(1,200)	(1,234)	0	(10,700)	(10,700)
Revenue Other	500	(1,200)	(1,234)	0	(10,700)	(10,700)
Total	701,100	502,600	262,819	150,400	534,300	684,700

Future Life - Strategic Projects

Service Statement

The Strategic Projects area delivers strategic town-wide projects including the *Evolve* community engagement process as part of the preparation of the Integrated Planning and Reporting Framework, and the Community Planning Strategy identifying the needs of our community as we grow.

At a Glance

- *Evolve* community engagement
- Community planning strategy

Key Activities

- Defining levels of service
- Future trends
- Public participation planning

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	306,600	306,600	174,665	130,700	101,000	231,700
Professional Services	306,600	306,600	174,665	130,700	101,000	231,700
Total	306,600	306,600	174,665	130,700	101,000	231,700

Built Life - Building

Service Statement

Building Services provide services to ensure buildings are safe, liveable, accessible and sustainable, and meet statutory requirements. On a daily basis, the Building Services team are responsible for:

- Processing applications for Building and Demolition Permits;
- Processing applications for building-related Certificates;
- Investigating building-related complaints;
- Undertaking site inspections;
- Providing advice to customers on building-related matters and Australian building standards;
- Data and statistical collection and supply to reporting agencies;
- Collecting fees for State Government agencies, and other prescribed groups;
- Assisting other local government authorities and other permit issuing agencies;
- Inspecting existing buildings for compliance against current building approvals and standards; and
- Undertaking swimming pool and spa compliance inspections.

At a Glance

- 872 permits issued in 2015
- 56 swimming pool approvals in 2015
- 76 demolition permits issued in 2015
- 635 building permits issued in 2015

Key Activities

- Building applications
- Customer service
- Site inspections
- Enforcement and compliance
- Community education
- Permit and certificate issuing
- Site meetings
- Building complaint handling
- Stakeholder consultation

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	665,300	649,400	500,635	0	544,400	544,400
Employment	612,200	602,400	430,929	0	484,300	484,300
Office	10,600	12,400	8,892	0	11,700	11,700
Professional Services	7,600	10,000	8,655	0	22,200	22,200
Asset Operations	32,400	23,500	51,801	0	25,100	25,100
Programs	2,500	1,100	358	0	1,100	1,100
Revenue	(674,900)	(462,000)	(312,639)	0	(461,000)	(461,000)
Fees and Charges	(657,900)	(434,000)	(288,181)	0	(433,000)	(433,000)
Revenue Other	(17,000)	(28,000)	(24,458)	0	(28,000)	(28,000)
Total	(9,600)	187,400	187,996	0	83,400	83,400

Built Life - Urban Planning

Service Statement

The core work of the Urban Planning team is the assessment of applications for development approval and subdivision, providing advice to the community and ensuring land is appropriately used and developed. Ongoing responsibilities of this team include:

- Assessing applications for planning approval;
- Responding to the State Planning Commission on subdivision applications;
- Issuing subdivision clearance requests;
- Representing the Town at the State Administrative Tribunal;
- Monitoring compliance with the Town Planning Scheme and approvals issued by Council;
- Undertaking Town Planning Scheme amendments, where necessary;
- Providing advice to Council on planning issues; and
- Reviewing and proposing Council policies addressing relevant planning matters.

At a Glance

- 700+ development applications per annum
- \$400m approved developments last year

Key Activities

- Development applications
- Subdivision applications
- Zoning and land-use enquiries
- Internal consultation
- Subdivision clearances
- Site inspections
- Policy review and preparation
- Customer service
- Planning scheme amendments

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	1,137,000	1,065,200	1,124,055	0	1,066,200	1,066,200
Employment	929,400	798,001	809,913	0	842,500	842,500
Office	19,600	29,100	25,101	0	27,300	27,300
Professional Services	45,900	50,399	110,983	0	50,500	50,500
Asset Operations	40,600	32,700	39,040	0	41,900	41,900
Programs	101,500	155,000	139,018	0	104,000	104,000
Revenue	(521,500)	(419,700)	(482,112)	0	(439,700)	(439,700)
Fees and Charges	(515,500)	(414,600)	(469,252)	0	(434,600)	(434,600)
Revenue Other	(6,000)	(5,100)	(12,860)	0	(5,100)	(5,100)
Total	615,500	645,500	641,943	0	626,500	626,500

Renew Life Program

Service Statement

The Renew Life Program plans and implements works to enhance the infrastructure and appearance of the Town, undertakes infrastructure maintenance, maximising the productive life and utilisation of the assets of the Town and provides environmental management and leadership.

W Bow - Director



At a Glance

- 53 full-time equivalent employees
- 6 management areas
- \$7.9 million new capital expenditure
- \$19.8 million new operational expenditure
- \$3.0 million new revenue

Management Areas

- Asset Management
- Fleet Management
- Parks
- RLP Administration
- Street Improvement
- Street Operations

RLP Administration

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget	Amended Budget	Forecast	Carried Forward	New	Total
	\$	\$	\$	\$	\$	\$
Expense	929,500	821,500	736,705	0	769,000	769,000
Employment	837,300	750,500	661,828	0	683,800	683,800
Office	23,200	28,700	16,779	0	24,700	24,700
Professional Services	41,700	15,000	8,899	0	40,300	40,300
Asset Operations	24,300	24,300	46,388	0	17,200	17,200
Programs	3,000	3,000	2,811	0	3,000	3,000
Revenue	(16,500)	(16,500)	(1,303)	0	(16,500)	(16,500)
Revenue Other	(16,500)	(16,500)	(1,303)	0	(16,500)	(16,500)
Total	913,000	805,000	735,402	0	752,500	752,500

Renew Life Program

Key Focus Areas for 2016-2017

- **Advancement of the Integrated Movement Network Strategy**
Over the course of the financial year a proactive implementation approach will be developed to encourage investment and action on the higher order projects outlined in the Strategy. Included in this will be a commencement of significant infrastructure improvements in the Lathlain Pilot Study.
- **Progress the Lathlain Precinct Redevelopment Project**
Continuation of Project will take place over the financial year with particular focus being to finalise works at Lathlain Place, Lathlain and the finalisation of the amenity upgrade of the existing Scout Hall. A more detailed breakdown of the Lathlain Precinct Redevelopment Project can be found later in the Budget.
- **Develop innovation initiatives and strategies to improve the Town and lead the sector**
The Renew Life Program will undertake an assessment of energy efficient options for the Aqualife Aquatic Centre during the financial year.

Other Significant Activities

- **Renewal of river wall infrastructure**
Stage 1 of the renewal of the Swan River foreshore wall reconstruction will commence during the financial year, with the revamp of the Causeway underpass.
- **Harold Hawthorne Centre upgrades**
Upgrading of areas of the Harold Hawthorne Centre to improve disability access, including a new disabled access toilet, modified entrance to existing disability toilet, special exit ramp and electric doors, will be undertaken.
- **Higgins Park Tennis Club upgrade**
The Town has committed \$100,000 of the \$300,000 required to upgrade the surfaces of the courts to provide a hard court facility. This upgrade will also enable the Club to utilise the courts at night. Additional funding is proposed from the Tennis Club and the Department of Sport and Recreation.
- **McCallum Park irrigation upgrade**
Stage 3 of the upgrade of the McCallum Park irrigation will complete the installation to the remaining areas of the Park. The new system has been designed to allow the Town to irrigate in zones whilst still being able to host events.
- **Capital works program**
A full listing of the capital works program can be found later in this Budget document.

Renew Life - Asset Management

Service Statement

The Asset Management section provides services to manage and maintain Council facilities and their related assets. On an ongoing basis the team undertakes the following tasks:

- Manage and deliver building maintenance services and works to all Council facilities;
- Administer leases, licences and other occupancy agreements for Council buildings;
- Manage and maintain the Town's Geographic Information System (GIS) system and asset data;
- Develop and administer the Town's Asset Management Plans;
- Manage the purchase and disposal of buildings and land;
- Contract manage the cleaning contract for the majority of Council's facilities; and
- Administer Service Level Agreements with the Leisurelife Centre, Aqualife Centre and Victoria Park Library;

At a Glance

- 30 leased properties
- 99 Council owned buildings

Key Activities

- Building maintenance and operation
- Supply of furniture and equipment
- Council building capital works
- Negotiation of facility leases
- GIS and Land administration
- Council assets database administration

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	3,438,400	3,537,300	3,352,771	0	3,892,200	3,892,200
Employment	573,600	627,900	651,129	0	596,900	596,900
Office	24,700	31,600	22,656	0	52,300	52,300
Professional Services	132,600	129,500	86,145	0	168,500	168,500
Asset Operations	2,593,100	2,617,300	2,492,427	0	2,803,400	2,803,400
Programs	114,400	131,000	100,414	0	271,100	271,100
Revenue	(230,700)	(346,300)	(355,287)	0	(256,700)	(256,700)
Operating Funding	0	(2,500)	(2,959)	0	0	0
Capital Funding	0	(35,200)	(35,118)	0	0	0
Fees and Charges	(172,200)	(204,100)	(212,211)	0	(213,100)	(213,100)
Earnings Interest	(43,000)	(43,000)	(42,183)	0	(30,700)	(30,700)
Revenue Other	(15,500)	(61,500)	(66,119)	0	(12,900)	(12,900)
Service Charges	0	0	3,303	0	0	0
Capital Expense	4,378,000	4,396,500	2,273,901	2,061,700	2,031,500	4,093,200
Buildings	3,959,000	4,282,000	2,200,996	2,031,800	1,767,000	3,798,800
Equipment	419,000	114,500	72,905	29,900	264,500	294,400
Total	7,585,700	7,587,500	5,271,385	2,061,700	5,667,000	7,728,700

Renew Life - Fleet Management

Service Statement

The Fleet Management team oversees, coordinates and facilitates various light fleet, heavy fleet and plant and equipment including all maintenance, acquisition and replacement. On an ongoing basis the team undertakes the following:

- Maintenance and operation of a safe and effective workshop;
- Workshop equipment repairs and maintenance;
- Vehicle licencing and management services;
- Servicing of vehicles and plant;
- Design of customised load bodies for utes and trucks; and
- Collaboration with other metropolitan Councils to ensure best industry standards are met.

At a Glance

- 58 light vehicles
- 12 trucks
- 3 earth-moving equipment
- 3 yearly light fleet changeover

Key Activities

- Fleet insurance claims management
- Fleet procurement and disposal
- Light fleet maintenance
- Heavy fleet maintenance
- Risk assessments
- Machinery safety audits

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	0	0	3,782	0	0	0
Employment	189,400	192,900	62,070	0	172,900	172,900
Office	11,600	13,100	12,604	0	14,100	14,100
Professional Services	32,700	170,001	130,011	0	101,000	101,000
Asset Operations	8,000	8,000	4,806	0	8,300	8,300
Programs	894,900	1,046,600	595,718	0	1,006,300	1,006,300
Accounting Expense	(1,136,600)	(1,430,601)	(801,427)	0	(1,302,600)	(1,302,600)
Revenue	0	(14,200)	(20,985)	0	0	0
Revenue Other	0	(14,200)	(20,985)	0	0	0
Capital Expense	1,211,000	992,200	547,342	207,500	889,300	1,096,800
Plant	1,211,000	992,200	547,342	207,500	889,300	1,096,800
Capital Expense	(443,000)	(497,100)	(427,194)	(51,000)	(198,800)	(249,800)
Plant	(443,000)	(497,100)	(427,194)	(51,000)	(198,800)	(249,800)
Total	768,000	480,900	102,945	156,500	690,500	847,000

Renew Life - Parks

Service Statement

Parks Services facilitates delivery of high quality horticultural maintenance and enhancements to parks, reserves and streetscapes. On an ongoing basis the following tasks are undertaken:

- Pruning, by precinct, over 15,000 verge trees, as well as reactive pruning;
- Planting of a minimum 300 trees per annum throughout the district;
- Maintaining 96 hectares of irrigated active and passive reserves as well as natural bushland;
- Mowing main and selected arterial road verges, as well as the industrial areas of Burswood and Carlisle;
- Spraying all footpaths, medians and kerb lines a minimum of three times per year;
- Maintain vegetation levels on 85 drainage sumps;
- Developing energy efficiency and waste minimisation programs and delivering the Environmental Plan;
- Delivering on the "Adopt-a-Verge" program.

At a Glance

- 71 recreational reserves
- 18,429 trees
- 34 playgrounds
- 125 hectares public open space

Key Activities

- Mowing and turf maintenance
- Tree management
- Gardening
- Irrigation and reticulation
- Contract supervision
- Natural area management
- Streetscapes and weed management
- Environmental management

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted Budget \$	Amended Budget \$	Forecast \$	Carried Forward \$	New \$	Total \$
Expense	3,679,200	3,738,600	3,743,020	150,000	4,555,300	4,705,300
Employment	817,800	771,297	825,060	0	756,100	756,100
Office	34,600	34,200	33,006	0	44,400	44,400
Professional Services	35,700	43,900	50,799	0	25,200	25,200
Asset Operations	3,711,000	3,725,802	3,786,076	150,000	4,460,400	4,610,400
Programs	127,100	141,000	120,304	0	279,600	279,600
Accounting Expense	(1,047,000)	(977,599)	(1,072,225)	0	(1,010,400)	(1,010,400)
Revenue	(61,200)	(47,500)	(59,721)	0	(247,500)	(247,500)
Capital Funding	0	0	0	0	(200,000)	(200,000)
Fees and Charges	(61,200)	(45,500)	(53,417)	0	(45,500)	(45,500)
Other Revenue	0	(2,000)	(6,304)	0	(2,000)	(2,000)
Capital Expense	1,592,000	1,557,200	553,552	1,037,100	1,748,000	2,785,100
Parks	1,592,000	1,557,200	553,552	1,037,100	1,748,000	2,785,100
Total	5,210,000	5,248,300	4,236,851	1,187,100	6,055,800	7,242,900

Renew Life - Street Improvement

Service Statement

The Street Improvement team provides engineering advice, asset renewal design, transport planning, capital works planning and road safety initiatives. On an ongoing basis the team undertakes the following:

- Traffic analysis using dedicated road traffic counters;
- Analysing transport initiatives, such as shuttle bus services;
- Road and pathway condition assessments for renewal works and external funding applications;
- Delivering actions identified in the Integrated Movement Network Strategy;
- Designing and locating new street furniture, including bus shelters, bicycle repair stations and seating;
- Assessment of design proposals and development applications submitted by developers;
- Site inspections of works being undertaken to ensure compliance with design specifications;
- Future planning and design for civil engineering works; and
- Working with other sections of the organisation to deliver a safer transport network for all users.

At a Glance

- 230 bus stops
- 90 drainage sumps
- 23 public car parks
- 178 kilometres of street lighting

Key Activities

- Engineering design
- Traffic and road safety investigations
- General engineering compliance
- Crossover applications
- Planning and building applications
- Data collection and site investigations
- Work Zone Permit processing
- Street lighting audits

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	1,119,500	1,094,700	982,737	0	1,165,300	1,165,300
Employment	780,200	732,100	739,105	0	778,500	778,500
Office	23,600	19,700	18,495	0	22,700	22,700
Professional Services	275,600	311,400	187,390	0	326,700	326,700
Asset Operations	16,100	11,000	23,355	0	16,700	16,700
Programs	24,000	20,500	14,392	0	20,700	20,700
Revenue	(20,500)	(20,500)	(2,131)	0	(20,500)	(20,500)
Fees and Charges	(500)	(500)	0	0	(500)	(500)
Revenue Other	(20,000)	(20,000)	(2,131)	0	(20,000)	(20,000)
Total	1,099,000	1,074,200	980,606	0	1,144,800	1,144,800

Renew Life - Street Operations

Service Statement

The first service component of the Street Operations section is to ensure the maintenance and renewal of roads, pathways, drainage and associated assets. On an ongoing basis the following tasks occur:

- Maintenance and renewal of roads, car parks, bus shelters, and street furniture;
- Maintenance and renewal of pathways and laneways;
- Maintenance and renewal of decorative and non standard lighting and Christmas decorations;
- Maintenance and renewal of signage and parking pavement marking;
- Operation of traffic control for road works;
- Maintenance and renewal of drainage assets; and
- Project management and contract management.

The second service component revolves around the supply of waste services, and includes the following tasks on an ongoing basis:

- Strategic waste management in collaboration with the Mindarie Regional Council;
- Household and commercial waste collection of putrescible waste and recyclable materials;
- Kerbside collection of green waste and bulk waste;
- Collection and maintenance of street and park bins;
- Street and pathway sweeping and cleaning;
- Street sweeping of neighbouring Council streets;
- Graffiti and painting maintenance;
- Removal of illegally dumped items; and
- Clearing drainage gullies and manholes.

At a Glance

- Albany Highway sweeping 5 times per week
- 5 day turnaround on bin repairs
- 196 kilometres of sealed road
- 234 kilometres of pathways

Key Activities

- Pathway construction and repair
- Road and pathway sweeping
- Road construction and repair
- Contract management
- Bin deliveries, collection and repairs
- Graffiti removal
- Stormwater drainage construction and repair
- Street furniture maintenance
- Street signs installation and maintenance
- Waste management services

Renew Life - Street Operations

	2015-2016 Financial Year			2016-2017 Financial Year		
	Adopted	Amended	Forecast	Carried	New	Total
	Budget	Budget		Forward		
	\$	\$	\$	\$	\$	\$
Expense	9,124,500	9,020,900	8,034,280	0	9,373,900	9,373,900
Employment	796,300	801,201	815,091	0	772,100	772,100
Office	31,300	30,700	10,449	0	30,600	30,600
Professional Services	41,800	31,500	4,790	0	77,200	77,200
Asset Operations	2,972,800	2,961,000	2,816,980	0	3,264,900	3,264,900
Programs	6,253,900	6,211,998	5,336,749	0	6,217,100	6,217,100
Accounting Expense	(971,600)	(1,015,499)	(949,779)	0	(988,000)	(988,000)
Revenue	(3,002,500)	(3,417,900)	(2,769,450)	(515,000)	(2,438,300)	(2,953,300)
Operating Funding	(67,200)	(63,400)	(93,334)	0	(63,400)	(63,400)
Capital Funding	(1,903,000)	(2,125,400)	(1,431,971)	(515,000)	(1,206,900)	(1,721,900)
Fees and Charges	(996,300)	(1,025,800)	(1,017,727)	0	(991,700)	(991,700)
Earnings Interest	(2,000)	(2,000)	(3,305)	0	(2,000)	(2,000)
Revenue Other	(34,000)	(201,300)	(223,113)	0	(174,300)	(174,300)
Capital Expense	6,714,300	6,543,894	4,195,304	1,755,700	4,313,100	6,068,800
Equipment	29,000	49,000	37,926	11,000	0	11,000
Roads	4,367,300	4,096,694	2,620,360	1,082,500	3,263,900	4,346,400
Drainage	446,000	529,900	161,767	332,800	430,000	762,800
Pathways	817,000	651,500	476,726	76,500	379,200	455,700
Other Assets	1,055,000	1,216,800	898,525	252,900	240,000	492,900
Total	12,836,300	12,146,894	9,460,134	1,240,700	11,248,700	12,489,400

Items Carried Forward from Previous Year

Items Carried Forward from Previous Year
For the year ended 30 June 2017

Summary

	2015-2016 Financial Year			2016-2017
	Amended	Actual	Balance	Net Carried
	Budget			Forward
	\$	\$	\$	\$
Business Life	955,000	262,576	675,424	841,800
BLP Administration	0	0	0	0
Budgeting	0	0	0	0
Business Development	0	0	0	0
Corporate Funds	(335,000)	0	(335,000)	(185,000)
Customer Relations	0	0	0	0
Finance	0	0	0	0
ICT Services	628,000	72,379	538,621	555,400
Parking Management	662,000	190,197	471,803	471,400
Regulatory Services	0	0	0	0
Community Life	555,900	125,016	430,884	382,500
CLP Administration	150,100	21,700	128,400	90,000
Active Life	0	0	0	0
Aqualife	104,000	48,709	55,291	55,200
Lifelong Learning	5,000	0	5,000	5,000
Neighbourhood Enrichment	185,000	53,844	131,156	131,000
Sporting Life	111,800	763	111,037	101,300
Corporate Life	30,600	86	30,514	30,500
Chief Executive's Office	30,600	86	30,514	30,500
Communications	0	0	0	0
Governance	0	0	0	0
Human Resources and Organisational Development	0	0	0	0
Future Life Built Life	496,400	215,286	281,114	281,100
FLBLP Administration	0	0	0	0
Building	0	0	0	0
Strategic Planning	196,400	46,000	150,400	150,400
Strategic Projects	300,000	169,286	130,714	130,700
Urban Planning	0	0	0	0
Renew Life	9,242,200	4,392,434	4,849,766	4,646,000
RLP Administration	0	0	0	0
Asset Management	3,717,000	1,654,568	2,062,432	2,061,700
Fleet Management	156,500	0	156,500	156,500
Parks	2,600,300	1,386,104	1,214,196	1,187,100
Street Improvement	0	0	0	0
Street Operations	2,768,400	1,351,762	1,416,638	1,240,700
Total Items Carried Forward from Previous Year	11,280,100	4,995,398	6,267,702	6,181,900

Items Carried Forward from Previous Year
For the year ended 30 June 2017

Business Life

	2015-2016 Financial Year			2016-2017
	Amended	Actual	Balance	Net Carried
	Budget			Forward
	\$	\$	\$	\$
BLP Administration	0	0	0	0
Nil				
Budgeting	0	0	0	0
Nil				
Business Development	0	0	0	0
Nil				
Corporate Funds	(335,000)	0	(335,000)	(185,000)
Community Art Reserve Transfer	(335,000)	0	(335,000)	(185,000)
Insurance Risk Reserve Transfer	(240,000)	0	(240,000)	(240,000)
Insurance claim payment	240,000	0	240,000	240,000
Customer Relations	0	0	0	0
Nil				
Finance	0	0	0	0
Nil				
ICT Services	628,000	72,379	538,621	555,400
Hardware	172,000	21,880	150,120	150,100
Mobile computing	50,000	2,504	47,496	47,400
Network infrastructure	17,000	0	0	17,000
Software	254,000	39,890	214,110	214,100
Website and intranet	135,000	8,105	126,895	126,800
Parking Management	662,000	190,197	471,803	471,400
Parking Management - Handheld enforcement units	26,000	0	26,000	26,000
Parking Management - Hardware, software and cabling	52,000	28,801	23,199	23,000
Parking Management - Licence plate recognition	45,000	24,506	20,494	20,400
Parking Management - Parking meters	299,000	48,450	250,550	250,500
Parking Management - Parking Plan works	240,000	88,440	151,560	151,500
Regulatory Services	0	0	0	0
Nil				
Total Business Life	955,000	262,576	675,424	841,800

Items Carried Forward from Previous Year
For the year ended 30 June 2017

Community Life

	2015-2016 Financial Year			2016-2017 Net Carried Forward \$
	Amended Budget	Actual	Balance	
	\$	\$	\$	
CLP Administration	150,100	21,700	128,400	90,000
Consultancy - General	150,100	21,700	128,400	90,000
Active Life	0	0	0	0
Nil				
Aqualife	104,000	48,709	55,291	55,200
Aqualife - Café equipment	2,000	0	2,000	2,000
Aqualife - Circulation and chemical pumps	85,000	41,797	43,203	43,200
Aqualife - Pool scrubber	15,000	6,912	8,088	8,000
Aqualife - Tables and chairs	2,000	0	2,000	2,000
Lifelong Learning	5,000	0	5,000	5,000
Library - Office Furniture	5,000	0	5,000	5,000
Neighbourhood Enrichment	185,000	53,844	131,156	131,000
Artwork - Bentley	31,000	14,884	16,116	16,100
Artwork - Carlisle	32,000	9,212	22,788	22,700
Artwork - Digital	77,000	0	77,000	77,000
Artwork - Eucalyptus Todtiana	14,000	8,000	6,000	6,000
Artwork - St James	31,000	21,748	9,252	9,200
Sporting Life	111,800	763	111,037	101,300
Leisurelife - Basketball backboards	42,000	0	42,000	38,300
Leisurelife - Café equipment	1,000	0	1,000	1,000
Leisurelife - Gym equipment	68,800	763	68,037	62,000
Total Community Life	555,900	125,016	430,884	382,500

Items Carried Forward from Previous Year
For the year ended 30 June 2017

Corporate Life

	2015-2016 Financial Year			2016-2017 Net Carried Forward \$
	Amended Budget \$	Actual \$	Balance \$	
Chief Executive's Office	30,600	86	30,514	30,500
Programs - Initiatives and Innovation	30,600	86	30,514	30,500
Communications	0	0	0	0
Nil				
Governance	0	0	0	0
Nil				
Human Resources and Organisational Development	0	0	0	0
Nil				
Total Corporate Life	30,600	86	30,514	30,500

Items Carried Forward from Previous Year
For the year ended 30 June 2017

Future Life Built Life

	2015-2016 Financial Year			2016-2017 Net Carried Forward \$
	Amended Budget \$	Actual \$	Balance \$	
FLBLP Administration	0	0	0	0
Nil				
Building	0	0	0	0
Nil				
Strategic Planning	196,400	46,000	150,400	150,400
Consultancy - Burswood Station	70,000	0	70,000	70,000
Consultancy - General	12,400	0	12,400	12,400
Consultancy - Town Centre	10,000	0	10,000	10,000
Consultancy - Town Planning Scheme	104,000	46,000	58,000	58,000
Strategic Projects	300,000	169,286	130,714	130,700
Evolve Project - Integrated Planning and Reporting	300,000	169,286	130,714	130,700
Urban Planning	0	0	0	0
Nil				
Total Future Life Built Life	496,400	215,286	281,114	281,100

Items Carried Forward from Previous Year
For the year ended 30 June 2017

Renew Life

	2015-2016 Financial Year			2016-2017
	Amended	Actual	Balance	Net Carried
	Budget			Forward
	\$	\$	\$	\$
RLP Administration	0	0	0	0
Nil				
Asset Management	3,717,000	1,654,568	2,062,432	2,061,700
Administration Centre - Additional meeting zone	45,000	39,178	5,822	5,800
Administration Centre - Replacement of air-conditioner	850,000	11,720	838,280	838,200
Administration Centre - Secure access upgrades	20,000	8,640	11,360	11,300
Administration Function Room - Furniture allocation	5,000	0	5,000	5,000
Aqualife - Additional change rooms	50,000	14,882	35,118	35,100
Aqualife - Furniture allocation	6,000	3,893	2,107	2,100
Aqualife - Pool deck floor	550,000	85,778	464,222	464,200
Aqualife - Pool deck highlight windows	30,000	12,517	17,483	17,400
Aqualife - Replacement of air-conditioner	33,000	0	33,000	33,000
Aqualife - Secure access upgrades	10,000	0	10,000	10,000
Aqualife - Training room fit out	5,000	0	5,000	5,000
Depot - Furniture allocation	6,000	2,598	3,402	3,400
Depot - Secure access upgrades	5,000	0	5,000	5,000
Digital Hub - Furniture allocation	2,500	0	2,500	2,500
Digital Hub - Secure access upgrades	2,000	0	2,000	2,000
Harold Hawthorne Centre - Unit 7 doors and entrance	4,000	489	3,511	3,500
Harold Hawthorne Centre - Window frames renewal	10,000	0	10,000	10,000
Higgins Park Tennis Club - Doors and frames renewal	20,000	17,866	2,134	2,100
Lathlain Community Facility - Construction	1,460,000	1,382,243	77,757	77,700
Leisurelife - Furniture allocation	5,000	1,580	3,420	3,400
Leisurelife - Replacement of air-conditioner	5,000	75	4,925	4,900
Leisurelife - Secure access upgrades	10,000	0	10,000	10,000
Library - Additional storage facility	20,000	1,651	18,349	18,300
Library - Entrance area upgrade	100,000	3,001	96,999	96,900
Library - Furniture allocation	13,500	10,428	3,072	3,000
Library - Replacement of air-conditioner	231,000	6,960	224,040	224,000
Library - Secure access upgrades	10,000	0	10,000	10,000
Lot 61 Lathlain Place - General upgrade	161,000	16,687	144,313	144,300
Parking Management Office - Furniture allocation	5,500	0	5,500	5,500
Parking Management Office - Secure access upgrades	2,000	0	2,000	2,000
Victoria Park / Carlisle Bowls Club - Compliance items	38,500	34,382	4,118	4,100
Workshop - Secure access upgrades	2,000	0	2,000	2,000

Items Carried Forward from Previous Year
For the year ended 30 June 2017

Renew Life (continued)

	2015-2016 Financial Year			2016-2017
	Amended	Actual	Balance	Net Carried
	Budget			Forward
	\$	\$	\$	\$
Fleet Management	156,500	0	156,500	156,500
Equipment - Blowers	3,000	0	3,000	3,000
Equipment - Blowers trade in	(6,200)	0	(6,200)	(6,200)
Equipment - Mower Slasher (147)	6,000	0	6,000	6,000
Equipment - Mower Slasher (147) trade in	(1,000)	0	(1,000)	(1,000)
Fleet - Engineering (167)	28,000	0	28,000	28,000
Fleet - Engineering (167) trade in	(2,000)	0	(2,000)	(2,000)
Fleet - Engineering (174)	2,000	0	2,000	2,000
Fleet - Engineering (174) trade in	(300)	0	(300)	(300)
Fleet - Parking Management (a)	20,000	0	20,000	20,000
Fleet - Parking Management (b)	20,000	0	20,000	20,000
Fleet - Street Improvement (384)	23,000	0	23,000	23,000
Fleet - Street Improvement (384) trade in	(12,500)	0	(12,500)	(12,500)
Plant - Light Truck (42)	85,000	0	85,000	85,000
Plant - Light Truck (42) trade in	(26,000)	0	(26,000)	(26,000)
Plant - Mowing Trailer (180)	20,500	0	20,500	20,500
Plant - Mowing Trailer (180) trade in	(3,000)	0	(3,000)	(3,000)
Parks	2,600,300	1,386,104	1,214,196	1,187,100
Burswood Peninsula - Park furniture	50,000	0	50,000	50,000
Fraser Park - Lighting	250,000	8,250	241,750	241,700
General - Reticulation and irrigation	20,000	9,942	10,058	10,000
George Street Reserve - Revegetation	85,000	81,991	3,009	3,000
Harold Rossiter Park - Turf surface	30,000	28,762	1,238	1,200
Higgins Park - Turf surface	70,000	57,839	12,161	12,100
Landscaping and tree works - Renewal	35,000	26,270	8,730	8,700
Landscaping and tree works - Upgrade	30,000	4,830	25,170	25,100
Lathlain Place - Landscaping and tree works	74,000	19,466	54,534	8,200
McCallum Park - Foreshore river wall	308,000	8,791	299,209	383,900
McCallum Park - Lighting	140,000	7,067	132,933	132,900
McCallum Park - Reticulation and irrigation	165,000	4,655	160,345	160,300
Programs - Street Trees	1,343,300	1,128,241	215,059	150,000

Items Carried Forward from Previous Year
For the year ended 30 June 2017

Renew Life (continued)

	2015-2016 Financial Year			2016-2017
	Amended	Actual	Balance	Net Carried
	Budget			Forward
	\$	\$	\$	\$
Street Improvement	0	0	0	0
Nil				
Street Operations	2,768,400	1,351,762	1,416,638	1,240,700
ACROD Parking - Additional bays	3,800	0	3,800	3,800
Albany Highway - Parking bays	14,000	9,886	4,114	4,100
Albany Highway - Parking works	22,000	0	22,000	22,000
Albany Highway - Renew drainage	15,000	0	15,000	15,000
Aqualife - Restricted car park access	75,000	0	75,000	75,000
Archer Street - Car park improvements	65,000	28,944	36,056	700
Archer Street - Renew Orrong to Gemini	12,000	0	12,000	12,000
Brodie Hall Drive - Renew pathway sections	11,000	0	11,000	11,000
Bus shelters - Various locations	202,000	85,277	116,723	116,700
Canterbury Terrace and Star Street - ACROD bays	15,000	0	15,000	15,000
Causeway - Renew drainage	95,000	53,328	41,672	6,800
Craig Street - Renew drainage	50,000	31,161	18,839	18,800
Equipment - Waste bins	49,000	37,926	11,074	11,000
General - Renew drainage	36,700	9,225	27,475	27,400
Goddard Street and Streatley Road - Roundabout	250,000	209,076	40,924	40,900
Hill View Terrace and Albany Highway - Renew drainage	88,000	678	87,322	87,300
Hill View Terrace and Berwick Street - Intersection	845,000	717,071	127,929	20,000
Jupiter Street - Renew Drainage	175,000	6,448	168,552	168,500
Lighting safety projects - Various locations	57,000	34,605	22,395	22,300
McCartney Crescent - Traffic calming	28,000	5,640	22,360	22,300
Oats Street - Reseal Shepperton to Swansea (East)	55,000	42,912	12,088	12,000
Parklet (6) construction	5,000	0	5,000	5,000
Parklet (7) construction	10,000	678	9,322	9,300
Rushton Street (North) - Reseal Benporath to Shepperton	194,400	169,308	25,092	25,000
Rutland Avenue - Traffic calming	50,000	0	50,000	50,000
Shepperton Road and Gresham Street - Islands	780,000	141,073	638,927	638,900
Shepperton Road and Gresham Street - Islands grant	(780,000)	(310,000)	(470,000)	(470,000)
Shepperton, Albany and Welshpool - Intersection	80,000	56,899	23,101	23,100
Shepperton, Albany and Welshpool - Intersection grant	(80,000)	(32,000)	(48,000)	(45,000)
Street benches - Various locations	1,000	0	1,000	1,000
Technology Park - Miscellaneous pathway works	31,500	0	31,500	31,500
Teddington Street and Burswood Road - Intersection	300,000	49,634	250,366	250,300
Various Right-of-Ways - Renew drainage	13,000	3,993	9,007	9,000
Total Renew Life	9,242,200	4,392,434	4,849,766	4,646,000

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Capital Expense Initiatives

Capital Expense Initiatives
For the year ended 30 June 2017

Capital Initiatives - By Asset Class

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Property, Plant and Equipment	(249,800)	3,066,500	3,160,800	6,227,300
Land	0	0	0	0
Buildings	0	2,031,800	1,767,000	3,798,800
Plant and Machinery	(249,800)	207,500	889,300	1,096,800
Furniture and Equipment	0	271,800	264,500	536,300
Information Technology	0	555,400	240,000	795,400
Infrastructure	(2,006,900)	3,314,800	6,068,100	9,382,900
Roads	(1,691,200)	1,082,500	3,263,900	4,346,400
Drainage	0	332,800	430,000	762,800
Pathways	(115,700)	76,500	379,200	455,700
Parks	(200,000)	1,037,100	1,748,000	2,785,100
Other Assets	0	785,900	247,000	1,032,900
Total Capital Initiatives - By Asset Class	(2,256,700)	6,381,300	9,228,900	15,610,200

Capital Initiatives - By Works Type

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Property, Plant and Equipment	(249,800)	3,066,500	3,160,800	6,227,300
New	0	527,400	183,000	710,400
Renewal	(249,800)	2,245,600	2,727,800	4,973,400
Upgrade	0	293,500	250,000	543,500
Infrastructure	(2,006,900)	3,314,800	6,068,100	9,382,900
New	(185,700)	1,025,300	1,396,700	2,422,000
Renewal	(511,400)	1,218,900	2,505,400	3,724,300
Upgrade	(1,309,800)	1,070,600	2,166,000	3,236,600
Total Capital Initiatives - By Works Type	(2,256,700)	6,381,300	9,228,900	15,610,200

Capital Expense Initiatives
For the year ended 30 June 2017

Buildings

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
New	0	136,900	0	136,900
Administration Centre - Additional meeting zone	0	5,800	0	5,800
Aqualife - Additional change rooms	0	35,100	0	35,100
Lathlain Community Facility - Construction	0	77,700	0	77,700
Library - Additional storage facility	0	18,300	0	18,300
Renewal	0	1,601,400	1,517,000	3,118,400
Administration Office - Replacement of air-conditioning	0	838,200	500,000	1,338,200
Aqualife - Pool deck highlight windows	0	17,400	0	17,400
Aqualife - Renew leisure pool pump and water feature	0	0	50,000	50,000
Aqualife - Renew signage	0	0	12,000	12,000
Aqualife - Replacement of air-conditioner	0	33,000	0	33,000
Aqualife - Replacement of boilers	0	0	450,000	450,000
Aqualife - Resurface health and fitness flooring	0	0	55,000	55,000
Aqualife - Resurface pool deck floor and change rooms	0	464,200	75,000	539,200
Aqualife - Spa plant room, filter and pipework	0	0	80,000	80,000
Aqualife - Tiling of 50 metre swimming pool	0	0	70,000	70,000
Harold Hawthorne Centre - Unit 7 doors and entrance	0	3,500	0	3,500
Harold Hawthorne Centre - Window frames renewal	0	10,000	0	10,000
Higgins Park Tennis Club - Doors and frames renewal	0	2,100	0	2,100
Leisurelife - Renew facility roof and ceiling	0	0	40,000	40,000
Leisurelife - Renew squash courts	0	0	40,000	40,000
Leisurelife - Replacement of air-conditioner	0	4,900	0	4,900
Leisurelife - Resurface aerobics room flooring	0	0	30,000	30,000
Library - Repaint facility	0	0	50,000	50,000
Library - Replacement of air-conditioner	0	224,000	0	224,000
Victoria Park - Carlisle Bowls Club - Compliance works	0	4,100	65,000	69,100

Capital Expense Initiatives
For the year ended 30 June 2017

Buildings (continued)

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Upgrade	0	293,500	250,000	543,500
Administration Office - Secure access upgrades	0	11,300	8,000	19,300
Aqualife - Secure access upgrades	0	10,000	8,000	18,000
Depot - Secure access upgrades	0	5,000	8,000	13,000
Digital Hub - Secure access upgrades	0	2,000	0	2,000
Harold Hawthorne Centre - Upgrade disability access	0	0	180,000	180,000
Leisurelife - Emergency management switchboard	0	0	5,000	5,000
Leisurelife - Secure access upgrades	0	10,000	8,000	18,000
Library - Entrance area upgrade	0	96,900	0	96,900
Library - Secure access upgrades	0	10,000	8,000	18,000
Library - Upgrade youth area	0	0	25,000	25,000
Lot 61 Lathlain Place - General upgrade	0	144,300	0	144,300
Parking Management Office - Secure access upgrades	0	2,000	0	2,000
Workshop - Secure access upgrades	0	2,000	0	2,000
Total Buildings	0	2,031,800	1,767,000	3,798,800

Capital Expense Initiatives
For the year ended 30 June 2017

Plant and Machinery

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
New	0	40,000	33,000	73,000
Fleet - Fleet Management (300)	0	0	33,000	33,000
Fleet - Parking Management (a)	0	20,000	0	20,000
Fleet - Parking Management (b)	0	20,000	0	20,000
Renewal	(249,800)	167,500	856,300	1,023,800
Equipment - Blower (347)	(100)	0	700	700
Equipment - Blower (349)	(100)	0	700	700
Equipment - Blower (351)	(300)	0	1,300	1,300
Equipment - Blowers (c/fwd)	(6,200)	3,000	0	3,000
Equipment - Chainsaw	0	0	1,200	1,200
Equipment - Concrete Saw (112)	(500)	0	3,500	3,500
Equipment - Concrete Saw (253)	(500)	0	3,500	3,500
Equipment - Edger (353)	(500)	0	2,000	2,000
Equipment - Mower (359)	(200)	0	1,700	1,700
Equipment - Mower Slasher (147) (c/fwd)	(1,000)	6,000	0	6,000
Equipment - Saw (339)	(200)	0	1,000	1,000
Equipment - Saw (340)	(200)	0	1,000	1,000
Equipment - Trimmer (354)	(200)	0	1,200	1,200
Equipment - Trimmer (355)	(200)	0	1,200	1,200
Equipment - Trimmer (356)	(100)	0	700	700
Equipment - Trimmer (357)	(100)	0	800	800
Equipment - Trimmer (358)	(100)	0	800	800
Fleet - Asset Management (286)	(15,000)	0	25,000	25,000
Fleet - Communications (370)	(18,000)	0	35,000	35,000
Fleet - Engineering (167) (c/fwd)	(2,000)	28,000	0	28,000
Fleet - Engineering (174) (c/fwd)	(300)	2,000	0	2,000
Fleet - Environmental Health (362)	(10,000)	0	25,000	25,000
Fleet - Finance (345)	(10,000)	0	25,000	25,000
Fleet - IT Services (344)	(11,000)	0	25,000	25,000
Fleet - Parking Management (301)	(15,000)	0	25,000	25,000
Fleet - Parks (248)	(13,500)	0	45,000	45,000
Fleet - Parks (249)	(13,500)	0	45,000	45,000
Fleet - Pool Vehicle (363)	(10,000)	0	25,000	25,000
Fleet - Strategic Planning (330)	(10,000)	0	25,000	25,000
Fleet - Street Improvement (384) (c/fwd)	(12,500)	23,000	0	23,000
Fleet - Street Operations (336)	(13,500)	0	33,000	33,000
Fleet - Urban Planning (343)	(11,000)	0	25,000	25,000

Capital Expense Initiatives
For the year ended 30 June 2017

Plant and Machinery (continued)

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Renewal (continued)				
Plant - Front Deck Mower (232)	(5,000)	0	37,000	37,000
Plant - Light Truck (42) (c/fwd)	(26,000)	85,000	0	85,000
Plant - Mowing Trailer (180) (c/fwd)	(3,000)	20,500	0	20,500
Plant - Sweeper (240)	(15,000)	0	270,000	270,000
Plant - Truck (39)	(25,000)	0	170,000	170,000
Upgrade	0	0	0	0
Nil	0	0	0	0
Total Plant and Machinery	(249,800)	207,500	889,300	1,096,800

Capital Expense Initiatives
For the year ended 30 June 2017

Furniture and Equipment

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
New	0	136,400	90,000	226,400
Aqualife - Group fitness class stage	0	0	15,000	15,000
Aqualife - Training room fit out	0	5,000	0	5,000
Lathlain Community Building - Furniture fit out	0	0	75,000	75,000
Leisurelife - Gym equipment	0	62,000	0	62,000
Parking Management - Handheld enforcement units	0	26,000	0	26,000
Parking Management - Hardware, software and cabling	0	23,000	0	23,000
Parking Management - Licence plate recognition	0	20,400	0	20,400
Renewal	0	135,400	174,500	309,900
Administration Function Room - Furniture allocation	0	5,000	15,000	20,000
Administration Office - Office furniture	0	0	15,000	15,000
Aqualife - 50 metre pool blanket and equipment	0	0	50,000	50,000
Aqualife - Aquatic wheelchair	0	0	5,500	5,500
Aqualife - Café equipment	0	2,000	10,000	12,000
Aqualife - Circulation and chemical pumps	0	43,200	0	43,200
Aqualife - Furniture and equipment allocation	0	2,100	10,000	12,100
Aqualife - Pool scrubber	0	8,000	0	8,000
Aqualife - Tables and chairs	0	2,000	5,000	7,000
Depot - Furniture allocation	0	3,400	3,000	6,400
Digital Hub - Furniture allocation	0	2,500	0	2,500
Equipment - Waste bins	0	11,000	0	11,000
Leisurelife - Basketball backboards	0	38,300	0	38,300
Leisurelife - Café equipment	0	1,000	0	1,000
Leisurelife - Furniture allocation	0	3,400	0	3,400
Leisurelife - Gym equipment	0	0	26,000	26,000
Library - Furniture allocation	0	3,000	0	3,000
Library - Local history area refit	0	0	25,000	25,000
Library - Office furniture	0	5,000	10,000	15,000
Parking Management Office - Furniture allocation	0	5,500	0	5,500
Upgrade	0	0	0	0
Nil	0	0	0	0
Total Furniture and Equipment	0	271,800	264,500	536,300

Capital Expense Initiatives
For the year ended 30 June 2017

Information Technology

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
New	0	214,100	60,000	274,100
Software	0	214,100	60,000	274,100
Renewal	0	341,300	180,000	521,300
Hardware	0	150,100	60,000	210,100
Mobile computing	0	47,400	40,000	87,400
Network infrastructure	0	17,000	80,000	97,000
Website and intranet	0	126,800	0	126,800
Upgrade	0	0	0	0
Nil	0	0	0	0
Total Information Technology	0	555,400	240,000	795,400

Capital Expense Initiatives
For the year ended 30 June 2017

Roads

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
New	(70,000)	0	439,000	439,000
Albany Highway - Pedestrian crossing safety measures	0	0	50,000	50,000
Alday Street - Lane channelisation	0	0	40,000	40,000
Enfield Street - Traffic calming	0	0	70,000	70,000
Hubert Street - Traffic calming	0	0	76,000	76,000
Lathlain Primary School Carpark / Rayment Park	(70,000)	0	140,000	140,000
Lathlain Right-of-Way - Closure	0	0	25,000	25,000
Mercury Street - Traffic calming	0	0	38,000	38,000
Renewal	(511,400)	37,000	1,731,900	1,768,900
Albany Highway - Reseal Hill View to Dane	(315,800)		473,600	473,600
Asquith Street - Reseal Shepperton to Burswood	0	0	54,000	54,000
Berwick Street - Reseal Canning to Armagh	(48,400)	0	72,600	72,600
Devenish Street - Reseal Westminster to Camberwell	0	0	146,000	146,000
Etwell Street - Reseal Northampton to Pinedale	0	0	127,000	127,000
Garland Street - Reseal Design Taylor to Cul-de-sac	0	0	50,000	50,000
Goddard Street - Reseal Design Saleham to Bishopsgate	0	0	10,000	10,000
Goodwood Parade - Reseal Design Cul-de-sac to Stiles	0	0	10,000	10,000
Hubert Street - Reseal Dane to Mint	0	0	168,000	168,000
Kent Street - Reseal Hayman to Jackson	(81,100)	0	121,600	121,600
Lichfield Street - Reseal Salford to Duncan	0	0	126,000	126,000
McMaster Street - Reseal Washington to Berwick	0	0	179,000	179,000
Oats Street - Reseal Shepperton to Swansea (East)	0	12,000	0	12,000
Rushton Street (North) - Reseal Benporath to Shepperton	0	25,000	0	25,000
Star Street - Reseal Asteroid to Mercury	(66,100)	0	99,100	99,100
Sunbury Road - Reseal Duncan to Axon	0	0	90,000	90,000
Taylor Street - Reseal Design McCallum to Foreshore	0	0	5,000	5,000

Capital Expense Initiatives
For the year ended 30 June 2017

Roads (continued)

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Upgrade	(1,109,800)	1,045,500	1,093,000	2,138,500
Albany Highway and Langler Street - Median and ramps	0	0	30,000	30,000
Bishopsgate Street and Roberts Road - Pre-deflections	(70,000)	0	105,000	105,000
Goddard Street and Streatley Road - Roundabout	0	40,900	0	40,900
Great Eastern Highway and Craig Street - Intersection	(213,300)	0	320,000	320,000
Hill View Terrace and Berwick Street - Intersection	0	20,000	0	20,000
McCartney Crescent - Traffic calming	0	22,300	0	22,300
Oats Street and Star Street - Pre-deflections	(53,300)	0	80,000	80,000
Planet Street and Lion Street - Traffic islands	0	0	43,000	43,000
Right-of-Way 31a and 31b - Upgrade	(173,200)	0	395,000	395,000
Right-of-Way 45 - Upgrade	(85,000)	0	85,000	85,000
Rutland Avenue - Traffic calming	0	50,000	0	50,000
Shepperton Road and Gresham Street - Islands (c/fwd)	(470,000)	638,900	0	638,900
Shepperton, Albany and Welshpool - Intersection (c/fwd)	(45,000)	23,100	0	23,100
Teddington Street and Burswood Road - Intersection	0	250,300	0	250,300
Temple Street and Hordern Street - Traffic islands	0	0	35,000	35,000
Total Roads	(1,691,200)	1,082,500	3,263,900	4,346,400

Capital Expense Initiatives
For the year ended 30 June 2017

Drainage

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
New	0	0	395,000	395,000
Carnarvon Street	0	0	70,000	70,000
Egham Street	0	0	15,000	15,000
Etwell Street - Stage 1	0	0	25,000	25,000
Harris Street and Appleton Street - Stage 1	0	0	130,000	130,000
McCallum Lane and Taylor Street - Car Park drainage	0	0	15,000	15,000
Northampton Street	0	0	125,000	125,000
Sandra Place	0	0	15,000	15,000
Renewal	0	332,800	35,000	367,800
Albany Highway	0	15,000	0	15,000
Causeway	0	6,800	0	6,800
Craig Street	0	18,800	0	18,800
General	0	27,400	0	27,400
Hill View Terrace and Albany Highway	0	87,300	0	87,300
Jupiter Street	0	168,500	0	168,500
Various Right-of-Ways	0	9,000	35,000	44,000
Upgrade	0	0	0	0
Nil	0	0	0	0
Total Drainage	0	332,800	430,000	762,800

Capital Expense Initiatives
For the year ended 30 June 2017

Pathways

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
New	(115,700)	53,500	125,700	179,200
Albany Highway - Parking works	0	22,000	0	22,000
Alday Street and Burlington Street - Pathway extension	0	0	10,000	10,000
Rutland Avenue - Bicycle lanes Welshpool to Oats	(115,700)	0	115,700	115,700
Technology Park - Miscellaneous pathway works	0	31,500	0	31,500
Renewal	0	23,000	253,500	276,500
Archer Street - Renew Orrong to Gemini	0	12,000	0	12,000
Briggs Street - Renew Star to Mars	0	0	18,000	18,000
Brodie Hall Drive - Renew pathway sections	0	11,000	0	11,000
Buzza Street - Renew Hill View to Upton	0	0	21,100	21,100
Hampton Street - Renew Howick to Teague	0	0	14,000	14,000
Hayman Road - Renew Adie to Tranby	0	0	20,000	20,000
Hertford Street - Renew Jarrah to Cul-de-sac	0	0	23,500	23,500
Hill View Terrace (West) - Renew Jarrah to Holder	0	0	12,000	12,000
Hitchcock Street - Renew Clinton to Boundary	0	0	23,500	23,500
Kitchener Street - Renew various locations	0	0	8,000	8,000
Oats Street - Renew various locations	0	0	16,000	16,000
Planet Street (North) - Renew Briggs to President	0	0	6,000	6,000
Reen Street (North) - Renew Hill View to Upton	0	0	14,000	14,000
Riverview Road - Renew Jarrah to Devenish	0	0	29,000	29,000
Star Street - Renew Briggs to President	0	0	7,000	7,000
Stiles Avenue - Renew Goodwood to Cul-de-sac	0	0	15,000	15,000
Upton Street - Renew Alvah to Boundary	0	0	26,400	26,400
Upgrade	0	0	0	0
Nil	0	0	0	0
Total Pathways	(115,700)	76,500	379,200	455,700

Capital Expense Initiatives
For the year ended 30 June 2017

Parks				
	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
New	0	185,900	190,000	375,900
Burswood Peninsula - Park furniture	0	50,000	0	50,000
George Street Reserve - Revegetation	0	3,000	80,000	83,000
Kensington Bushland - Jirdarup signage	0	0	5,000	5,000
McCallum Park - CCTV installation	0	0	27,000	27,000
McCallum Park - Lighting	0	132,900	0	132,900
McCallum Park - Park furniture and shades	0	0	20,000	20,000
Streetscapes - Street tree planting	0	0	50,000	50,000
Victoria Park Heights - Water point and drinking fountain	0	0	8,000	8,000
Renewal	0	826,100	485,000	1,311,100
Carlisle Reserve - Synthetic cricket wickets	0	0	8,000	8,000
Carlisle Reserve - Turf surface	0	0	30,000	30,000
Fraser Park - Lighting	0	241,700	0	241,700
Fraser Park - Turf surface	0	0	30,000	30,000
General - Reticulation and irrigation	0	10,000	0	10,000
Harold Rossiter Park - Turf surface	0	1,200	30,000	31,200
Higgins Park - Synthetic cricket wickets	0	0	7,000	7,000
Higgins Park - Turf surface	0	12,100	30,000	42,100
Irrigation - Central control system	0	0	100,000	100,000
JA Lee Reserve - Irrigation	0	0	75,000	75,000
JA Lee Reserve - Turf surface	0	0	30,000	30,000
Landscaping and tree works - Renewal	0	8,700	0	8,700
Lathlain Place - Landscaping and tree works	0	8,200	0	8,200
McCallum Park - Foreshore river wall	0	383,900	0	383,900
McCallum Park - Reticulation and irrigation	0	160,300	0	160,300
McCallum Park - Skate bowl	0	0	25,000	25,000
Memorial Gardens - Benches	0	0	10,000	10,000
Parnham Reserve - Turf surface	0	0	30,000	30,000
Raphael Park - Turf resurface	0	0	30,000	30,000
Streetscapes - Street tree planting	0	0	50,000	50,000

Capital Expense Initiatives
For the year ended 30 June 2017

Parks (continued)

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
Upgrade	(200,000)	25,100	1,073,000	1,098,100
Entry Statements - Landscaping	0	0	30,000	30,000
Fletcher Park - Cricket nets netting (Scoreboard side)	0	0	5,000	5,000
Higgins Park Tennis Club - Court modifications	(200,000)	0	300,000	300,000
Landscaping and tree works - Upgrade	0	25,100	0	25,100
McCallum Park - Bollarding Causeway to Canning	0	0	30,000	30,000
McCallum Park - Improve basketball nets and rims	0	0	5,000	5,000
McCallum Park - Irrigation project (Stage 3)	0	0	100,000	100,000
McCallum Park Toilets - Safety lighting	0	0	3,000	3,000
Rayment Park - Upgrade	0	0	600,000	600,000
Total Parks	(200,000)	1,037,100	1,748,000	2,785,100

Capital Expense Initiatives
For the year ended 30 June 2017

Other Assets

	Associated Revenue \$	Carried Forward \$	New Initiatives \$	Expense Total \$
New	0	785,900	247,000	1,032,900
ACROD Parking - Additional bays	0	3,800	0	3,800
Albany Highway - Parking bays	0	4,100	0	4,100
Aqualife - Restricted car park access	0	75,000	0	75,000
Archer Street - Car park improvements	0	700	0	700
Artwork - Bentley	0	16,100	0	16,100
Artwork - Carlisle	0	22,700	0	22,700
Artwork - Digital	0	77,000	0	77,000
Artwork - Eucalyptus Todtiana	0	6,000	0	6,000
Artwork - St James	0	9,200	0	9,200
Bike repair stations and hoops - Various locations	0	0	15,000	15,000
Bus shelters - Various locations	0	116,700	100,000	216,700
Canterbury Terrace and Star Street - ACROD Bays	0	15,000	0	15,000
Lighting safety projects - Various locations	0	22,300	50,000	72,300
Parking Management - Parking meters	0	250,500	0	250,500
Parking Management - Parking Plan works	0	151,500	0	151,500
Parklet (6) construction	0	5,000	0	5,000
Parklet (7) construction	0	9,300	0	9,300
Rutland Avenue - Lighting	0	0	65,000	65,000
Street benches - Various locations	0	1,000	10,000	11,000
Visual art purchases	0	0	7,000	7,000
Renewal	0	0	0	0
Nil	0	0	0	0
Upgrade	0	0	0	0
Nil	0	0	0	0
Total Other Assets	0	785,900	247,000	1,032,900

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Significant Projects in Detail

Lathlain Precinct Redevelopment Project

Introduction

The Lathlain Precinct has long been identified by the Town as an area for enhancement and revival. The Lathlain Precinct Redevelopment Project (LPRP) is now in the Town's Strategic Community Plan as a priority project. There are eight project zones that make up the LPRP that will undergo redevelopment and / or revitalisation.

The project will be delivered by the Town in partnership with the West Coast Eagles and the Perth Football Club. This partnership aims to set new standards in the delivery of an active community sports complex and substantial community benefits to the people of Lathlain, and the broader community.

Information regarding this project can be found by visiting the website at www.lathlainprecinct.com.au.

The Eight Project Zones

The eight zones earmarked for revitalisation include the relocation of the West Coast Eagles headquarters to Lathlain, redevelopment of Perth Football Club facilities, and development of several community recreation facilities for year-round use. Other Zones will include enhanced streetscapes, parklands and community infrastructure, as well as a new building for child and adolescent health services, the local playgroup and toy library, and an amenity upgrade to the existing Scout Hall.



Lathlain Precinct Redevelopment Project (continued)

Delivery Timeframes

Timeframes for the design, development, construction and completion of each Zone will vary and are dependent on a range of factors, including Council endorsements, funding security and community impacts. Broadly, the community Zones (Lathlain Place Streetscape, the Community Building, Scouts and Equitable Access zones) will be developed first, with the bigger infrastructure and sporting zones to follow. The Community Activity Zone on Lathlain Park is likely to be designed and developed in conjunction with the West Coast Eagles development, as will the redevelopment of Rayment Park. The West Coast Eagles hope to move to their new headquarters at Lathlain by the 2018 AFL season.

West Coast Eagles and the Town of Victoria Park

The West Coast Eagles Football Club chose to bring their headquarters to Lathlain, ahead of a number of other options, after a long and extensive search for a suitable location and partner organisation. As a strategic partner their impact will be large and long lasting, particularly in the areas of community and economic benefit. The involvement of the Eagles means the Town can progress the redevelopment of the Lathlain Precinct in a more financially favourable position with a positive flow-on effect to the community. Residents will benefit through a diverse range of direct community and outreach programs through the Wirrpanda Foundation, and other community programs the club is planning to deliver in partnership with the Town.

Some of the more relevant details of the arrangement with the West Coast Eagles include;

- \$2 million dollar contribution from the West Coast Eagles towards the amenities at Lathlain Park;
- Provision of 2 full-time equivalent staff members for 99 years to assist the Town deliver community benefits;
- Provision of 2 ovals with lighting and irrigation, as well as a running track;
- Maintenance of the recreational facilities at Lathlain Park for 99 years; and
- Provision of the recreational facilities, for community use, for a minimum of 100 daylight hours per month;

By partnering together, the Town and West Coast Eagles have successfully lobbied both State and Federal Governments for \$23 million in contribution to the project.

The West Coast Eagles have also successfully lobbied the Australian Football League Commission for significant funds towards the establishment of facilities at Lathlain Park. Ultimately, the Town of Victoria Park will gain full ownership of all facilities at Lathlain Park, currently valued at between \$30 - \$40 million.

All details are contained within the Heads of Agreement, Major Land Transaction Plan, and Lease Agreement, which can be found by visiting the website at www.lathlainprecinct.com.au.

Within This Budget

- \$600,000 towards redevelopment of Rayment Park
- \$22,000 towards traffic calming in McCartney Crescent
- \$140,000 towards car parking in, and around, Rayment Park and the Lathlain Primary School
- \$144,000 towards upgrading the Scouts Facility at 61 Lathlain Place, Lathlain
- \$78,000 to complete the Lathlain Community Facility
- \$100,000 towards design, planning and operational matters for Zone 1 - Perth Football Club zone
- \$150,000 towards design, planning and operational matters for Zone 2 - Community Activity zone
- \$150,000 towards design, planning and operational matters for Zone 3 - West Coast Eagles zone.

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Council Resolution

Adoption of the 2016-2017 Annual Budget

Tabled Items

Nil

Background

Each year Council is to adopt an Annual Budget for the purposes of allocating resources towards the provision of works and services.

The development of the 2016-2017 Annual Budget has been an extensive, iterative and consultative process over several months. The process has included the following –

- Workshops for Elected Members aimed at delivering information, exploring concepts and clarifying options;
- The approval by Council of a Statement of Objects and Reasons for Differential Rating for public advertising / submission period;
- Initial feedback emanating from the Evolve project (Council's public participation program); and
- The approval of an amended Corporate Business Plan (incorporating updates to the key values contained within the Workforce Plan, Asset Management Plans and Long-Term Financial Plan).

The development and consideration of all Budget documentation has had regard for the direction as provided by the Strategic Community Plan.

Details

The 2016-2017 Annual Budget has been prepared in accordance with the requirements of the *Local Government Act 1995* and various Accounting Standards, with the purpose of this report to facilitate final consideration of the Annual Budget, thus enabling the continued operation of the Town's works and services programs.

The main features of the Budget are as follows:

- An average rate increase of approximately 4%, with differential rates being applied. These being:

Residential - GRV

- o (Encompassing dwellings, vacant land, multi-purpose, multi-residential and government housing properties); and
- o At 7.71 cents in the dollar with a minimum payment of \$1,156.

Non-Residential - GRV

- o (Encompassing commercial and industrial properties); and
- o At 8.91 cents in the dollar with a minimum payment of \$1,202.
- An initial rate revenue strike in the order of \$40.93 million;
- Total capital expense in the order of \$15.6 million, with approximately \$9.2 million representing additional capital works and the remaining \$6.4 million being carried forward items from previous years;
- Total operating expense in the order of \$54.6 million;
- Fees and charges have been reviewed and amended as appropriate with a select number of fees increasing;
- The majority of properties in the District have, as part of the annual rates levied on the property, the rubbish and recycling services included;
- No loan borrowings are proposed for the financial year; and
- An estimated surplus of \$6.7 million is anticipated to be brought forward from 30 June 2016. This is an unaudited figure and may be subject to change. Any change will be addressed as part of a future review of the Budget.

Results of Public Submission Periods

Two public submission periods were included specifically as part of this budget process. Advertising, which was in excess of statutory requirements, was by way of;

- The West Australian;
- The Southern Gazette;
- Public noticeboards;
- Council's website; and
- Social media channels.

Adoption of the 2016-2017 Annual Budget (continued)

The outcomes of those public submission periods are as follows;

• Public Submission Period – Corporate Business Plan

A minor review was conducted on the Corporate Business Plan, which included updating key values in the Workforce Plan, Asset Management Plans and the Long-Term Financial Plan, all of which served to also amend the Corporate Business Plan. The review, and the amended Plan, were advertised for public submissions.

As at the close of the submission period no formal submissions had been received by way of the approved channels. One informal submission was received with brief statements made on the following –

- o Parking Management Initiative;
- o Town Centre Redevelopment;
- o Project Management Office;
- o Land Asset Optimisation;
- o Long-Term Financial Plan;
- o Proposed Rate Increases;
- o Workforce Allocations;
- o Friendly;
- o Environment and Social Impact;
- o Outcome Statement;
- o Town Centre Development; and
- o Other Comments.

The submission has been forwarded to Elected Members by way of separate cover. It is the opinion of Officers that the submission is of a vexatious nature and has been considered as such.

It should be noted that Council is not, in any way, limited to the advertised document in progressing forward with adopting the 2016-2017 Annual Budget with, or without, modifications. Any variations should be suitably highlighted to ensure that significant deviation from the intent of the original document has not occurred.

• Public Submission Period – Statement of Objects and Reasons for Differential Rating

Council previously resolved (14 June 2016) to proceed with advertising a proposal to implement Differential Rating in the District and, in accordance with the Local Government Act 1995, called for submissions relating to this.

As at the close of the submission period no formal submissions had been received by way of the approved channels. No informal submissions had been received either.

Proposed Year End Position as at 30 June 2017

After allowing for the proposed carry forward items from the previous year (as detailed and explained in the next section of this Item), there is no proposed year end surplus position.

Carry Forward Items from the Previous Annual Budget

Each year the Town potentially carries forward works and projects (and in some instances associated project revenues) that are 'in progress' or have been deferred for a specific reason.

There are essentially three categories of carry-forward items, these being:

- Programs / projects either in progress or yet to commence that are fully or partly funded from sources external to Council, e.g. grant and / or contribution funded programs / projects;
- Council funded programs / projects that, as at 30 June, are either in progress or yet to commence, and for which there exists a desire to continue forward with the programs / projects; and
- Those other Council works and services where there exists a known outstanding commitment / obligation to complete a specific task, e.g. programs / projects temporarily deferred for a variety of reasons.

Carry forward items from the previous budget included in the 2016-2017 Annual Budget have a net total of \$6.2 million (\$7.2 million in expense and \$1.0 million in associated revenue).

There is a separate section within the 2016-2017 Annual Budget that provides a complete listing of all items for carry forward.

Adoption of the 2016-2017 Annual Budget (continued)

Proposed Rates to Apply for the 2016-2017 Financial Year

In preparing the Annual Budget, Elected Members considered the Rate Revenue parameter in order to establish the framework of the Annual Budget within which detailed works programs and estimates could be developed.

During Elected Member workshops it was generally accepted that an average rate increase of approximately 4%, utilising differential rates, was considered appropriate. These being:

- Residential - GRV
 - o (Encompassing dwellings, vacant land, multi-purpose, multi-residential and government housing properties); and
 - o At 7.71 cents in the dollar with a minimum payment of \$1,156.
- Non-Residential - GRV
 - o (Encompassing commercial and industrial properties); and
 - o At 8.91 cents in the dollar with a minimum payment of \$1,202.

By applying the above rates in the dollar and minimum payments an initial rate revenue strike in the order of \$40.93 million will be realised.

The following is a summary of the matters considered in achieving the proposed 4% rate increase, which was initially forecast at 6% in the latest revised Long-Term Financial Plan (2015):

- Indexation assumptions have been revised taking into account the current (and immediate future) economic position in Western Australia;
- Variations have been made to Reserve Fund transfers;
- Revenue estimates from fees and charges have been frozen from any indexation (due primarily to a downturn in patronage at Council facilities believed to be caused by the current economic conditions);
- Rate revenue from large-scale developments in the District have been brought forward in recognition of revised anticipated completion dates; and
- Adjustments have been made to expense areas (without materially impacting the levels of service being supplied).

Variations to the Corporate Business Plan

During the Public Submission Period, Officers and Elected Members alike were able to feedback matters for further consideration and / or inclusion in the Budget.

The only material variation to have occurred to the balances of the advertised Corporate Business Plan is represented by the Carry Forward items. These values were previously not included as the estimated values were not known at the time. The net value of carry forward items now included is in the order of \$6.2 million.

No other variations of a material nature have occurred.

Immaterial variations to capital works and Reserve Fund balances have occurred following a Budget workshop held on 5th July, 2016, and these have been incorporated into the final document.

Additional Commentary

It is important to note that the proposed Budget includes an increase in rates of 4%. That is, a ratepayer that paid \$1,500 last year in rates should, with all things remaining equal, expect to pay \$1,560 in rates this year. Previous future planning identified an 8% annual rate increase for many future years - this being a deliberate effort to overcome previous 'underrating' years. Council will recall having an additional rating effort above the 8% being for Local Government Reform. This additional rating effort has not been removed for the purpose of determining rates for this coming financial year and is included within the increase.

Determination of Material Variance for reporting purposes

Each year Council is required to adopt a percentage or value for the purposes of reporting material variances in the Monthly Financial Activity Statement. This value or percentage is then used throughout the financial year to identify potential areas in Council's actual revenues and expenditures that may not be in keeping with Council's Budget. The early identification of these potential issues can assist in better utilisation and allocation of scarce Council funds and resources. The values chosen should provide a good indication of variances that would not normally be able to be covered through Council's normal operations and should, therefore, be assessed to identify if a potential issue exists or not.

Adoption of the 2016-2017 Annual Budget (continued)

Council has previously used a value of (+) or (-) \$25,000, per business unit, for each of the revenue and expenditure areas included in the Statement of Financial Activity.

It is recommended that this value continue to be used.

Statement of Calculation of the Budget

In compiling the Budget, Officers have (in accordance with the Local Government Accounting Manual – as produced by the Department of Local Government):

- identified recurring operating revenue and expenditure;
 - prepared salary and wages schedules including proposed new staff positions, staff increment changes and enterprise agreement increases;
 - prepared detailed water, power and sewer utilities costs and increase assumptions;
 - prepared capital expenditure based, where possible, on long-term asset management plans;
 - confirmed grants for both operating and capital requirements;
 - determined and applied the assumptions for the opening current position from the previous financial year;
 - identified any carry forward projects into the new financial year;
 - flagged committed funds and excluded these from the brought forward balance in the determination of the current position;
 - established if there is a budget deficit or surplus to be carried forward restricted to the prescribed amount;
 - obtained estimates for non-current assets to be sold or traded-in on new assets;
 - obtain estimates for insurance, including workers' compensation;
 - updated the scale of fees and charges for the next 12 months;
 - compiled projected cash flows over the next 12 months to ensure there is sufficient liquidity to meet current commitments throughout the year;
-
- prepared the Budget document consistently with comparative financial results for the previous year;
 - ensured that any surplus funds invested conforms with the short-term requirements for drawdowns as and when the funds are required; and
 - completed all the required statutory schedules for adoption by Council.

Legal Compliance

Section 6.2 of the *Local Government Act 1995* states –

*During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time that as the Minister allows, each local government is to prepare and adopt *, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.*

* Absolute majority required

Section 6.2 of the *Local Government Act 1995* requires Council, in formulating the budget, to have regard to the contents of the Strategic Community Plan and Corporate Business Plan and prepare detailed estimates for the current year.

Section 6.2(4) of the *Local Government Act 1995* sets out certain details that the annual budget is to incorporate and such other matters as prescribed.

Part 3 of the *Local Government (Financial Management) Regulations 1996* establishes the form and content of the budget document and requires a copy of the Annual Budget to be submitted to the Department of Local Government within 30 days of adoption by Council.

Various Clauses of Section 6 of the *Local Government Act 1995*, and other subsidiary legislation, also affect the Budget document.

Adoption of the 2016-2017 Annual Budget (continued)

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires Council to adopt a percentage or value, calculated in accordance with Australian Accounting Standards, to be used in the monthly Statement of Financial Activity.

Numerous other pieces of State legislation have an impact on the Budget including, although not limited to:

- the *Local Government (Miscellaneous Provisions) Act 1960*;
- the *Waste Avoidance and Resources Recovery Act 2007*; and
- the *Building Regulations 2012*.

Policy Implications

Nil

Strategic Plan Implications

The development and consideration of all Budget documentation has had regard for the direction as provided by the Town's Strategic Community Plan.

Financial Implications

Internal Budget

In accordance with the 2016-2017 Annual Budget timetable, this report makes recommendation to Council on the adoption of the 2016-2017 Annual Budget.

Total Asset Management

The preparation of the 2016-2017 Annual Budget is aligned with the Integrated Planning and Reporting framework, of which asset management is a significant part.

Sustainability Assessment

The preparation of the 2016-2017 Annual Budget has had regard for the sustainability items of Economic, Social, Cultural and Environmental matters. The document supports the outcomes identified as being part of sound sustainability principles.

Conclusion

The 2016-2017 Annual Budget continues to deliver on the strategies adopted by the Council in the Strategic Community Plan, and maintains a high level of service across all programs, while ensuring an increased focus on renewing all assets to sustainable levels.

Resolved

Moved: Cr Maxwell Seconded: Cr Hayes

That Council:

1. Corporate Business Plan – As advertised

Having considered the submissions received regarding the Corporate Business Plan accepts the Plan, as advertised, and including the modifications that now appear in the Annual Budget 2016-2017, noting the only material variations pertain to the inclusion of Carried Forward Items at a net value of \$6,181,900.

2. Municipal Fund Budget for 2016-2017

Pursuant to the provisions of Section 6.2 of the Local Government Act 1995 (as amended), and Part 3 of the Local Government (Financial Management) Regulations 1996, adopts the Municipal Fund Budget (as circulated under separate cover), for the Town of Victoria Park for the 2016-2017 financial year, which includes the following:

- Statement of Comprehensive Income by Nature and Type showing a net result for that year of \$3,161,900;
- Statement of Comprehensive Income by Program showing a net result for that year of \$3,161,900;
- Rate Setting Statement showing an amount required to be raised from rates of \$41,504,100;
- Notes to, and Forming Part of, the Budget;
- Budget Program Schedules; and
- Transfers to / from Reserve Accounts as detailed.

Adoption of the 2016-2017 Annual Budget (continued)

3. Differential Rates, Minimum Payments and Instalment Payment Arrangements

3.1 For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part 1 above, and pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995, imposes the following differential rates and minimum payments on Gross Rental Values.

• GRV – Residential

**(Encompassing dwellings, vacant land, multi-purpose, multi-residential and government housing properties).
At 7.71 cents in the dollar, with a minimum payment of \$1,156.**

• GRV – Commercial

**(Encompassing commercial and industrial properties).
At 8.91 cents in the dollar, with a minimum payment of \$1,202.**

3.2 Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, nominates the following due dates for rate payment in full and by instalments:

- Full payment and 1st instalment due date 2 September 2016;**
- 2nd quarterly instalment due date 7 November 2016;**
- 3rd quarterly instalment due date 11 January 2017; and**
- 4th quarterly instalment due date 17 March 2017.**

3.3 Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$12 for each instalment after the initial instalment is paid (a total of \$36).

3.4 Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.

3.5 Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the Local Government Act 1995 and Regulation 70 of the Local Government (Financial Management) Regulations 1996, adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.

4. Fees and Charges

Pursuant to Section 6.16 of the Local Government Act 1995, Section 245A(8) of the Local Government (Miscellaneous Provisions) Act 1960, Section 67 of the Waste Avoidance and Resources Recovery Act 2007, and Regulation 53(2) of the Building Regulations 2012 adopts the Fees and Charges included in the Draft 2016-2017 Annual Budget (as circulated under separate cover).

5. Elected Members' Fees and Allowances

5.1 Pursuant to Section 5.98 of the Local Government Act 1995 and Regulation 34 of the Local Government (Administration) Regulations 1996, adopt the following annual fees for payment of Elected Members in lieu of individual meeting attendance fees:

4.1.1. Mayor \$30,841

4.1.2. Councillors \$23,000

5.2 Pursuant to Section 5.99A of the Local Government Act 1995 and Regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, adopts the Information and Communication Technology Allowance of \$3,500 for Elected Members.

Adoption of the 2016-2017 Annual Budget (continued)

5.3 Pursuant to Section 5.98(5) of the Local Government Act 1995 and Regulation 33 of the Local Government (Administration) Regulations 1996, adopts the annual local government allowance of \$62,727 to be paid to the Mayor in addition to the annual meeting allowance.

5.4 Pursuant to Section 5.98A of the Local Government Act 1995 and Regulation 33A of the Local Government (Administration) Regulations 1996, adopts the annual local government allowance of \$15,682 to be paid to the Deputy Mayor in addition to the annual meeting allowance.

6. Material Variance Reporting for 2016-2017

Pursuant to Regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and Australian Accountings Standard AASB 1031 Materiality, adopts the level to be used in Statements of Financial Activity in 2016-2017 for reporting material variances of any individual business unit shall be an amount of (+) or (-) \$25,000.

The Motion was Put and CARRIED BY AN ABSOLUTE MAJORITY (6-0)

In favour of the Motion: Deputy Mayor, Cr Oliver; Cr Ammons Noble; Cr Anderson; Cr Hayes; Cr Maxwell; and Cr Windram