VICTORIA PARK
TOWN OF

Land Use Exemption from Development Approval

PROPONENT SELF-ASSESSMENT FORM

This form is to be completed where an applicant seeks an exemption from development approval for a change of land use, either:

- Permanently based upon Council's **Local Planning Policy No. 32 – Exemptions from Development Approval (LPP32).**

The landowner/tenant should consider whether they are seeking a temporary or permanent exemption prior to completing this form. Please add additional pages – as necessary:

PROPERTY	Street no:		Unit/tenancy no:
	Street name:		
	Suburb:		

APPLICANT DETAILS	Name(s):
	Company name (if applicable):
	Email address:
	Postal address:
	Phone:

BUSINESS DETAILS	Has the use commenced?	○ Yes	○ No
	Operating hours:		
	Number of employees:	Estimated number of customers per day:	
	Any changes proposed to existing car parking access/layout configurations:	○ Yes	○ No
	Details of equipment being used:		
	Is any new or modified signage proposed?	○ Yes	○ No
	If yes, please provide dimensioned graphics of the proposed signage and indicate the location(s) on-site.		

Land use exemption request under Council's Local Planning Policy 32 – Exemptions from Development Approval

Q1	Describe the proposed use of the premises:		
Q2	Is the proposed use replacing a previous land use within an existing building? If you answered yes, please list previous land use:	○ Yes	○ No
Q3	What floor is the use proposed to be on? i.e. Ground floor, Level 3		
Q4	Are you proposing any works? Examples of works would include: shop front alterations, fit outs. If you answered yes, please list the works:	○ Yes	○ No
Q5	Please provide the total net lettable area (in square metres). Please provide a plan showing the net lettable area.	_____m²	
Q6	Are you proposing any window treatments? Examples of works would include: obscured film, tinted glazing, shutters. If you answered yes, please detail window treatments proposed including the area (in square metres) of window treatment:	○ Yes	○ No