

<b>Policy number</b>	Policy 224
<b>Policy title</b>	Fences between property owned by the Town and adjoining property
<b>Strategic outcomes supported</b>	S1 – Helping people feel safe CL3 - Accountability and good governance

## Policy objective:

To provide for the processes in dealing with fencing between property owned by the Town and adjoining properties.

## Policy scope:

This policy applies to fencing between property owned by the Town and adjoining property.

## Policy definitions:

Nil.

## Policy statement:

1. The Town may contribute to the cost of a dividing fence between property owned in fee simple by the Town and adjoining property. The Town will not contribute to the cost of a dividing fence between Crown land managed by the Town and adjoining property.
2. For the purpose of this policy land owned by the Town includes parks, reserves and drainage sumps that the Town owns freehold.
3. The Town contribution will be limited to 50% of the cost of erecting an original fence, or replacing a deteriorated existing fence with a sufficient fence under the *Town of Victoria Park Fencing Local Law 2021*.
4. A request from an owner for the Town to share in the cost of erecting an original dividing fence or replacing a deteriorated existing dividing fence must be made in writing by the owner setting out:
  - a. The reason for the request;
  - b. The total length of proposed new fence that adjoins Town property;
  - c. The material(s) to be used in the making of the fence together with - if other than a standard material dividing fence - brochures or a sketch detailing the height, design, materials proposed and a quotation (or estimated cost) of the portion adjoining Town property.

*(Note: Dividing fences or walls acting as dividing fences made from materials other than standard fence materials such as 'HardiFence'®, 'Colorbond'®, timber picket may require development approval or approval under the Town of Victoria Park Fencing Local Law 2021).*
5. Where the Town and the owner are agreed on the terms of the agreement, it shall be documented and signed by both parties. The agreement is to include the type of fence, the cost sharing arrangements and which party will arrange the erection.
6. Where it has been agreed that the Town will arrange the fence erection, the Town will follow the Policy 301 – Purchasing. The adjoining owner's contribution will be required to be paid to the Town prior to accepting the most suitable quotation, the Town not being obligated to accept the lowest quotation.

7. Where it has been agreed that the owner will arrange the fence erection, the Town's contribution is subject to the Town having agreed to a quotation obtained by the owner - or the owner's selection if more than one quotation. The Town is required to pay the owner within 14 days of the Town being satisfied the new fence has been installed to an acceptable standard and is in accordance with the *Town of Victoria Park Fencing Local Law 2021*.
8. In cases of financial hardship or where the adjoining owner is the holder of an Aged Pensioner card or a Disability Pensioner card, the Town may agree to erect or replace a fence and have the owner's share of the costs paid by instalments.
9. The Town will not contribute to the cost of a dividing fence between property owned in fee simple by the Town and adjoining property if a new or existing development proposes a change in fencing material and the fence was in an acceptable and functional condition prior to any works on the site.

## Related documents

[Town of Victoria Park Fencing Local Law 2021](#)  
[Dividing Fences Act 1954](#)

<b>Responsible officers</b>	Engineering Supervisor, Parks and Capital Works Supervisor
<b>Policy manager</b>	Manager Infrastructure Operations
<b>Approval authority</b>	Council
<b>Next evaluation date</b>	April 2025

## Revision history

Version	Action	Date	Authority	Resolution number	Report number
1	Approved	01/07/1994	Council	-	-
2	Reviewed	15/08/2006	Council	-	Item 4.1
3	Reviewed	09/07/2013	Council	-	Item 10.1
4	Reviewed	11/08/2013	Council	-	Item 10.1
5	Reviewed and amended	20/08/2015	Council	148/2020	Item 10.1
6	Reviewed and amended	17/10/2020	Council	562/2020	Item 15.1
7	Reviewed and amended	12/04/2022	Council	73/2022	Item 15.5
8	Administratively amended	24/08/2023	Delegation		