

<b>Policy number</b>	Policy 054
<b>Policy title</b>	Access to reserve funds through notices of motion
<b>Strategic outcomes supported</b>	CL1 – Effectively managing resources and performance

### Policy objective:

To ensure Council is informed prior to making a decision to expend reserve funds.

### Policy scope:

This policy applies to notices of motion provided by elected members.

### Policy definitions:

Nil.

### Policy statement:

Any notice of motion involving or requesting the expenditure of Reserve Funds shall be referred to the Town's Administration for a report prior to a decision being made on the allocation of such funds.

### Related documents

[Meeting Procedures Local Law 2019](#)

<b>Responsible officers</b>	Coordinator Governance and Strategy
<b>Policy manager</b>	Manager Governance and Strategy
<b>Approval authority</b>	Council
<b>Next evaluation date</b>	February 2026

### Revision history

Version	Action	Date	Authority	Resolution number	Report number
1	Approved	11/04/2000	Council	-	Item 4.1
2	Reviewed	17/08/2004	Council	-	Item 4.1
3	Reviewed	09/07/2013	Council	-	Item 10.1

Version	Action	Date	Authority	Resolution number	Report number
4	Reviewed	11/08/2015	Council	-	Item 10.1
5	Reviewed	20/08/2019	Council	148/2019	Item 10.1
6	Reviewed	21/04/2020	Council	381/2020	Item 15.4
7	Reviewed and amended	20/04/2021	Council	78/2021	Item 15.4
8	Amended	18/08/2023	Delegation		
9	Reviewed	20/02/2024	Council	7/2024	Item 11.3

