

## Office of the Chief Executive Officer Memorandum

<b>Subject:</b>	Change to item 2.1
<b>Date:</b>	21/07/2021

An additional attachment was included for item 2.1 – Presentations by the Town addressing petition questions was added on 21 July 2021 to provide further information.



**ANTHONY VULETA**  
**CHIEF EXECUTIVE OFFICER**



TOWN OF  
VICTORIA PARK



## Special Meeting of Electors Agenda –22 July 2021



**WE'RE OPEN**  
**VIC PARK**

Notice is hereby given that a **Special Meeting of Electors** will be held at **6.30pm** on **Thursday 22 July 2021** in the **Makuru Meeting Room**, Administration Centre at 99 Shepperton Road, Victoria Park.

**Mr Anthony Vuleta – Chief Executive Officer**  
15 July 2021

## **About the Special Meeting of Electors**

This Special Meeting of Electors will be held in response to an electors' petition received on 1 June 2021, relating to Edward Millen House and Reserve.

### **Role of person presiding**

The role of the presiding person is to run the meeting in accordance with the order of proceedings. The person presiding is entitled to move, second, speak to and vote on motions in their capacity as an elector.

### **Role of elected members**

Elected members may attend electors' meetings and are able to move, second, speak to and vote on motions in their capacity as an elector.

### **Role of Town of Victoria Park employees**

Appropriate senior officers may attend electors' meetings to provide information, as required.

### **Role of electors**

An elector is a person who is eligible to be enrolled to vote at elections for the district.

Electors are required to sign the attendance register to provide their name and address to confirm whether they are electors of the Town before participating in the meeting.

Electors' meetings are open to all members of the public however, only electors may move, second, speak to and vote on motions. Electors may raise any motion that is related to the petition received.

Each elector present at a meeting of electors is entitled to one vote on each matter to be decided but is not required to vote.

Questions, statements and motions are encouraged to be submitted prior to the meeting via the Town's [website](#).

### **Consideration of decisions made at electors' meetings**

Decisions made at electors' meetings will be considered by Council at the next Ordinary Council Meeting, or as soon as reasonably practicable.

### **Recording of meetings**

Meetings of electors are to be recorded and live-streamed in accordance with Policy 052 – Recording and livestreaming.

No other audio or visual recording may be undertaken without the permission of the presiding person.

The minutes of an electors' meeting will record a summary of the meeting and the decisions made. It will not be recorded verbatim.

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## **1 Declaration of opening**

### **1.1 Opening**

### **1.2 Announcements from the Presiding Member**

## **2 Presentations by the Town addressing petition questions**

An overview of the Edward Millen project is provided at attachment 2.1.1.

Responses to the questions raised in the petition are provided at attachment 2.1.2.

## **3 General business**

### **3.1 Questions**

### **3.2 Statements**

### **3.3 Motions**

## **4 Closure**