



TOWN OF
VICTORIA PARK

Special Council Meeting Minutes – 3 September 2024



WE'RE OPEN
VIC PARK

A **Special Council Meeting** was held at **5:00 PM** on **Tuesday 3 September 2024** in the **Council Chambers**, Administration Centre at 99 Shepperton Road, Victoria Park.

Her Worship the Mayor Karen Vernon
9 September 2024

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1 Declaration of opening

Mayor Karen Vernon opened the meeting at 5:00pm.

Acknowledgement of the traditional owners

Mayor Karen Vernon read the Acknowledgement of Country

Ngany djerapiny Wadjak – Noongar boodja-k yaakiny, nidja bilya bardook.

I am honoured to be standing on Whadjuk - Nyungar country on the banks of the Swan River.

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaaditjin, moort, wer boodja ye-ye.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

Ngany youngka baalapiny Noongar birdiya wer moort nidja boodja.

I thank them for the contribution made to life in the Town of Victoria Park and to this region.

2 Announcements from the Presiding Member

2.1 Recording and live streaming of proceedings

In accordance with clause 39 of the *Town of Victoria Park Meeting Procedures Local Law 2019*, as the Presiding Member, I hereby give my permission for the administration to record proceedings of this meeting.

This meeting is also being live streamed on the Town's website. By being present at this meeting, members of the public consent to the possibility that their image and voice may be live streamed to public. Recordings are also made available on the Town's website following the meeting.

2.2 Public question time and public statement time

As this is a Special Council Meeting, any public questions or statements must relate to the business of the agenda.

There are guidelines that need to be adhered to in our Council meetings and during question and statement time people speaking are not to personalise any questions, or statements about Elected Members, or staff or use any possible defamatory remarks.

In accordance with clause 40 of the *Town of Victoria Park Meeting Procedures Local Law 2019*, a person addressing the Council shall extend due courtesy and respect to the Council and the processes under which it operates and shall comply with any direction by the presiding member.

A person present at or observing a meeting shall not create a disturbance at a meeting, by interrupting or interfering with the proceedings, whether by expressing approval or dissent, by conversing or by any other means.

When the presiding member speaks during public question time or public statement time any person then speaking, is to immediately stop and every person present is to preserve strict silence so that the presiding member may be heard without interruption.

2.3 No adverse reflection

In accordance with clause 56 of the *Town of Victoria Park Meeting Procedures Local Law 2019*, both Elected Members and the public when speaking are not to reflect adversely on the character or actions of Elected Members or employees.

2.4 *Town of Victoria Park Meeting Procedures Local Law 2019*

All meetings of the Council, committees and the electors are to be conducted in accordance with the Act, the Regulations and the *Town of Victoria Park Meeting Procedures Local Law 2019*.

3 Attendance

Mayor

Ms Karen Vernon

Banksia Ward

Cr Claire Anderson

Cr Peter Melrosa

Jarraah Ward

Cr Sky Croeser

Cr Jesse Hamer

Deputy Mayor Bronwyn Ife

Cr Daniel Minson

Acting Manager Governance and Strategy

Ms Rhonda Bowman

Visitor

Beilby Downing Teal

Ms Emily Bulloch

Meeting Secretary

Ms Felicity Higham

Public Liaison

Ms Natasha Horner

Public

1

3.1 Apologies

Nil.

3.2 Approved leave of absence

Banksia Ward

Cr Peter Devereux

Banksia Ward

Cr Lindsay Miles

4 Declarations of interest

4.1 Declarations of financial interest

Nil.

4.2 Declarations of proximity interest

Nil.

4.3 Declarations of interest affecting impartiality

Nil.

5 Public question time

Public question time opened at 5.04pm.

Vince Maxwell, Victoria Park

1. The agenda for this meeting lacks detailed reports and information can you explain the purpose and urgency of this meeting.

Mayor Karen Vernon advised the purpose of the meeting is to consider the recruitment of the next Chief Executive Officer (CEO) and it has to be dealt with in a timely manner after the interviews for that position.

2. Legislation before parliament includes the requirement to record all closed door meetings, is Council intending to record tonight's closed door meeting?

Mayor Karen Vernon advised the confidential part of the meeting will not be recorded as it is not required by legislation.

3. Can you guarantee a proper process will be followed with a decision made by all members and not unilateral like that used for the acting CEO?

Mayor Karen Vernon advised the Council is following the approved process for recruiting a CEO in the Local Government Act, it's Regulations and the Town's adopted CEO Model Standards for Recruitment, Performance and Termination of a CEO.

Public question time closed at 5:06pm.

6 Public statement time

Public statement time opened at 5:06pm.

Vince Maxwell, Victoria Park

Made a statement that the selection of the CEO is the most critical decision a Council will make. Council approves Town expenditure to ensure money is correctly accounted for, the CEO is your employee and your role is to represent the constituents of the Town and to ensure the CEO follows your direction.

Public statement time closed at 5:08pm

7 Presentations

Nil.

8 Method of dealing with agenda business

Nil.

11 Meeting closed to the public

PROCEDURAL MOTION (197/2024):

Moved: Mayor Karen Vernon

Seconded: Deputy Mayor Bronwyn Ife

That Council:

1. Closes the meeting to the members of the public at 5:09pm to consider item 11.1.1, in accordance with Section 5.23(2) (b), (c) and (d) of the *Local Government Act 1995*.

2. Permits the Acting Manager Governance and Strategy, minute secretary and Ms Emily Bulloch, CEO Recruitment Consultant to remain in the chamber during discussion, in accordance with clause 27(3)(a) of the *Town of Victoria Park Meeting Procedures Local Law 2019*.

Carried (7 - 0)

For: Mayor Karen Vernon, Cr Claire Anderson, Cr Sky Croeser, Cr Jesse Hamer, Deputy Mayor Bronwyn Ife, Cr Peter Melrosa and Cr Daniel Minson

Against: Nil

The meeting closed to the public at 5:09pm.

11.1 Matters for which the meeting may be closed

11.1.1 Recruitment of Chief Executive Officer

SELECTION PANEL RECOMMENDATION AND COUNCIL RESOLUTION (198/2024):

Moved: Mayor Karen Vernon
That Council:

Seconded: Deputy Mayor Bronwyn Ife

1. Receives the information as provided by Beilby Downing Teal in Confidential Attachment 1;
2. Agrees with the recommendation of the Selection Panel that Candidate A is considered to be the most suitably qualified and experienced applicant to be employed as the Chief Executive Officer of the Town of Victoria Park;
3. Appoints Candidate A to the position of Chief Executive Officer at the Town of Victoria Park subject to satisfactory completion of background checks;
4. Approves the Chair of the Selection Panel making an offer of employment in accordance with the terms of the draft Chief Executive Officer Contract of Employment as detailed in Confidential Attachment 2 to the recommended candidate, Candidate A, within the salary range agreed by Council and up to the amount of the Total Reward Package to the values as detailed in Confidential Attachment 1;
5. Thanks all applicants who expressed an interest in the position of Chief Executive Officer at the Town of Victoria Park.

**Carried (7 - 0)
By Absolute Majority**

For: Mayor Karen Vernon, Deputy Mayor Bronwyn Ife, Cr Claire Anderson, Cr Sky Croeser, Cr Jesse Hamer, Cr Peter Melrosa and Cr Daniel Minson

Against: Nil

PROCEDURAL MOTION (199/2024):

Moved: Mayor Karen Vernon
That Council reopens the meeting to the public at 5:43pm

Seconded: Deputy Mayor Bronwyn Ife

Carried (7 - 0)

For: Mayor Karen Vernon, Deputy Mayor Bronwyn Ife, Cr Claire Anderson, Cr Sky Croeser, Cr Jesse Hamer, Cr Peter Melrosa and Cr Daniel Minson

Against: Nil

The meeting reopened to the public at 5:43pm.

11.2 Public reading of resolutions which may be made public

In accordance with clause 27 (6) of the Town of Victoria Park Meeting Procedures Local Law 2019, Mayor Karen Vernon read aloud the resolution in relation to the following item:

11.1.1 – Recruitment of Chief Executive Officer

12 Closure

There being no further business, Mayor Karen Vernon closed the meeting at 5:45pm.

I confirm these minutes to be true and accurate record of the proceedings of the Council.

Signed:

Dated this:

Day of:

2024