



TOWN OF
VICTORIA PARK



ANNUAL BUDGET

2020-2021



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VIC PARK

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TOWN OF
VICTORIA PARK

Budget Statements for the Year Ending 30 June 2021



STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
Revenue				
Rates	1(a)	47,289,473	46,570,739	46,391,068
Operating grants, subsidies and contributions	10(a)	1,433,000	4,045,781	3,457,000
Fees and charges	9	7,486,677	8,064,249	9,943,930
Interest earnings	12(a)	1,165,100	1,042,332	1,255,000
Other revenue	12(b)	424,450	648,481	447,000
		57,798,700	60,371,582	61,493,998
Expenses				
Employee costs		(22,648,251)	(23,004,596)	(22,336,132)
Materials and contracts		(27,689,489)	(27,076,677)	(26,718,645)
Utility charges		(1,565,814)	(1,572,770)	(1,430,000)
Depreciation on non-current assets	5	(9,565,650)	(9,417,204)	(9,384,500)
Interest expenses	12(d)	(309,199)	(190,408)	(205,000)
Insurance expenses		(257,500)	(276,884)	(665,700)
Other expenditure		(149,500)	(2,507)	(143,500)
		(62,185,403)	(61,541,046)	(60,883,477)
Subtotal		(4,386,703)	(1,169,464)	610,521
Non-operating grants, subsidies and contributions	10(b)	2,414,149	6,679,123	8,741,000
Profit on asset disposals	4(b)	1,704,507	32,828	57,600
Loss on asset disposals	4(b)	(70,884)	(31,035)	(45,532)
		4,047,772	6,680,916	8,753,068
Net result		(338,931)	5,511,452	9,363,589
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		(338,931)	5,511,452	9,363,589

This statement is to be read in conjunction with the accompanying notes.

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Town of Victoria Park controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to the budget.

2019/20 ACTUAL BALANCES

Balances shown in this budget as 2019/20 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2020 the following new accounting policies are to be adopted and may impact the preparation of the budget:

AASB 1059 Service Concession Arrangements: Grantors

AASB 2018-7 Amendments to Australian Accounting Standards - Materiality

AASB 1059 is not expected to impact the annual budget. Specific impacts of AASB 2018-7 have not been identified.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

REVENUES (CONTINUED)

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
Revenue	1,9,10(a),12(a),12(b)	\$	\$	\$
General purpose funding		48,019,913	48,786,937	48,953,068
Law, order, public safety		1,675,282	2,341,708	3,163,575
Health		182,300	246,565	292,700
Education and welfare		177,000	0	214,100
Community amenities		1,120,500	1,237,834	1,202,780
Recreation and culture		3,553,485	3,411,113	6,430,575
Transport		419,700	3,356,189	287,000
Economic services		406,500	662,047	402,000
Other property and services		2,244,020	329,189	548,200
		57,798,700	60,371,582	61,493,998
Expenses excluding finance costs	4(a),5,12(c),(e),(f),(g)			
Governance		(415,580)	(564,566)	(1,651,318)
General purpose funding		(1,232,142)	(1,985,142)	(681,402)
Law, order, public safety		(2,666,794)	(2,487,439)	(4,365,170)
Health		(668,978)	(575,761)	(1,572,192)
Education and welfare		(1,853,785)	(1,701,754)	(1,818,297)
Community amenities		(12,903,385)	(10,103,108)	(8,894,783)
Recreation and culture		(15,415,068)	(11,949,012)	(17,743,559)
Transport		(9,748,715)	(22,715,557)	(13,245,860)
Economic services		(2,280,660)	(752,918)	(2,387,378)
Other property and services		(14,691,097)	(8,515,381)	(8,318,518)
		(61,876,204)	(61,350,638)	(60,678,477)
Finance costs	,7,6(a),12(d)			
Law, order, public safety		0	(23,072)	(38,500)
Recreation and culture		(45,850)	(88,362)	(89,000)
Transport		(203,300)	0	0
Other property and services		(60,049)	(78,974)	(77,500)
		(309,199)	(190,408)	(205,000)
Subtotal		(4,386,703)	(1,169,464)	610,521
Non-operating grants, subsidies and contributions	10(b)	2,414,149	6,679,123	8,741,000
Profit on disposal of assets	4(b)	1,704,507	32,828	57,600
(Loss) on disposal of assets	4(b)	(70,884)	(31,035)	(45,532)
		4,047,772	6,680,916	8,753,068
Net result		(338,931)	5,511,452	9,363,589
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		(338,931)	5,511,452	9,363,589

This statement is to be read in conjunction with the accompanying notes.

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Town's Community Vision, and for each of its broad activities/programs.

ACTIVITIES

GOVERNANCE

Includes the activities of Elected Members and the administrative support available to Council for the provision of governance of the District. Other costs that relate to the task of assisting Elected Members and ratepayers on matters that do not concern specific local government services may also be included.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

This area includes supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of

HEALTH

Includes inspection of food outlets and their control, provision of skin penetration services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

Includes maintenance of child minding centres, playgroup centres, senior citizen centres and aged care facilities. This area also includes

COMMUNITY AMENITIES

Included in this area are items such as rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment, administration of development planning schemes, and public conveniences.

RECREATION AND CULTURE

Includes maintenance of public halls, civic centres, aquatic facilities, beaches, recreation centres and various sporting facilities. The provision and maintenance of parks, gardens playgrounds, libraries, museums and other cultural facilities are also included in this area.

TRANSPORT

Includes construction and maintenance of roads, streets, pathways, depots, parking facilities and traffic control. Cleaning of streets, maintenance of street trees and the provision of street lighting are also included.

OTHER PROPERTY AND SERVICES

Includes private works, plant repair and plant costs, and administrative overheads not included elsewhere.

STATEMENT OF CASH FLOWS
FOR YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		47,939,473	45,653,228	46,391,068
Operating grants, subsidies and contributions		1,435,500	4,689,955	3,457,000
Fees and charges		7,486,677	8,064,249	9,943,930
Interest earnings		1,165,100	1,042,332	1,255,000
Goods and services tax		2,000,000	2,000,080	2,000,000
Other revenue		424,450	648,481	447,000
		60,451,200	62,098,325	63,493,998
Payments				
Employee costs		(22,648,251)	(22,998,768)	(22,336,132)
Materials and contracts		(26,989,489)	(29,880,662)	(26,794,177)
Utility charges		(1,565,814)	(1,572,770)	(1,400,000)
Interest expenses		(309,199)	(190,408)	(205,000)
Insurance expenses		(257,500)	(276,884)	(665,700)
Goods and services tax		(2,000,000)	(2,000,000)	(2,000,000)
Other expenditure		(149,500)	(2,507)	(143,500)
		(53,919,753)	(56,921,999)	(53,544,509)
Net cash provided by (used in)				
operating activities	3	6,531,447	5,176,326	9,949,488
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for development of land held for resale	4(a)	0	0	(71,000)
Payments for purchase of property, plant & equipment	4(a)	(2,818,493)	(3,658,204)	(5,165,450)
Payments for construction of infrastructure	4(a)	(14,444,341)	(13,979,291)	(20,897,935)
Non-operating grants, subsidies and contributions		2,414,149	6,679,123	8,741,000
Proceeds from sale of plant and equipment	4(b)	4,332,000	192,357	288,000
Net cash provided by (used in)				
investing activities		(10,516,685)	(10,766,015)	(17,105,385)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(640,000)	(2,067,297)	(2,068,499)
Principal elements of lease payments	7	(82,144)	(82,144)	0
Proceeds from new borrowings	6(b)	0	18,150,000	0
Net cash provided by (used in)				
financing activities		(722,144)	16,000,559	(2,068,499)
Net increase (decrease) in cash held		(4,707,382)	10,410,870	(9,224,396)
Cash at beginning of year		60,923,491	50,512,621	43,505,733
Cash and cash equivalents				
at the end of the year	3	56,216,109	60,923,491	34,281,338

This statement is to be read in conjunction with the accompanying notes.

**RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2021**

OPERATING ACTIVITIES

Net current assets at start of financial year - surplus/(deficit)

Revenue from operating activities (excluding rates)

Rates revenue other than revenue raised from general rates

Operating grants, subsidies and contributions

Fees and charges

Interest earnings

Other revenue

Profit on asset disposals

Expenditure from operating activities

Employee costs

Materials and contracts

Utility charges

Depreciation on non-current assets

Interest expenses

Insurance expenses

Other expenditure

Loss on asset disposals

Operating activities excluded from budgeted deficiency

Non-cash amounts excluded from operating activities

Amount attributable to operating activities

INVESTING ACTIVITIES

Non-operating grants, subsidies and contributions

Purchase land held for resale

Purchase property, plant and equipment

Purchase and construction of infrastructure

Proceeds from disposal of assets

Amount attributable to investing activities

FINANCING ACTIVITIES

Repayment of borrowings

Principal elements of finance lease payments

Proceeds from new borrowings

Transfers to cash backed reserves (restricted assets)

Transfers from cash backed reserves (restricted assets)

Amount attributable to financing activities

Budgeted deficiency before general rates

Estimated amount to be raised from general rates

Net current assets at end of financial year - surplus/(deficit)

NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
	8,254,482	8,061,246	6,418,863
	8,254,482	8,061,246	6,418,863
0	0	(372,964)	0
10(a)	1,433,000	4,045,781	3,457,000
9	7,486,677	8,064,249	9,943,930
12(a)	1,165,100	1,042,332	1,255,000
12(b)	424,450	648,481	447,000
4(b)	1,704,507	32,828	57,600
	12,213,734	13,460,707	15,160,530
	(22,648,251)	(23,004,596)	(22,336,132)
	(27,689,489)	(27,076,677)	(26,718,645)
	(1,565,814)	(1,572,770)	(1,430,000)
5	(9,565,650)	(9,417,204)	(9,384,500)
12(d)	(309,199)	(190,408)	(205,000)
	(257,500)	(276,884)	(665,700)
	(149,500)	(2,507)	(143,500)
4(b)	(70,884)	(31,035)	(45,532)
	(62,256,287)	(61,572,081)	(60,929,009)
2 (a)(i)	7,932,027	9,415,411	9,372,432
	(33,856,044)	(30,634,717)	(29,977,184)
10(b)	2,414,149	6,679,123	8,741,000
4(a)	0	0	(71,000)
4(a)	(2,818,493)	(3,658,204)	(5,165,450)
4(a)	(14,444,341)	(13,979,291)	(20,897,935)
4(b)	4,332,000	192,357	288,000
	(10,516,685)	(10,766,015)	(17,105,385)
6(a)	(640,000)	(2,067,297)	(2,068,499)
6	(82,144)	(82,144)	0
6(b)	0	18,150,000	0
8(a)	(4,756,600)	(24,212,044)	(3,516,000)
8(a)	2,562,000	10,922,996	6,276,000
	(2,916,744)	2,711,511	691,501
	(47,289,473)	(38,689,221)	(46,391,068)
1(a)	47,289,473	46,943,703	46,391,068
2 (a)(iii)	0	8,254,482	0

This statement is to be read in conjunction with the accompanying notes.

**RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2021**

OPERATING ACTIVITIES

Net current assets at start of financial year - surplus/(deficit)

Revenue from operating activities (excluding rates)

General purpose funding

Law, order, public safety

Health

Education and welfare

Community amenities

Recreation and culture

Transport

Economic services

Other property and services

Expenditure from operating activities

Governance

General purpose funding

Law, order, public safety

Health

Education and welfare

Community amenities

Recreation and culture

Transport

Economic services

Other property and services

Non-cash amounts excluded from operating activities

Amount attributable to operating activities

INVESTING ACTIVITIES

Non-operating grants, subsidies and contributions

Purchase land held for resale

Purchase property, plant and equipment

Purchase and construction of infrastructure

Proceeds from disposal of assets

Amount attributable to investing activities

FINANCING ACTIVITIES

Repayment of borrowings

Principal elements of finance lease payments

Proceeds from new borrowings

Transfers to cash backed reserves (restricted assets)

Transfers from cash backed reserves (restricted assets)

Amount attributable to financing activities

Budgeted deficiency before general rates

Estimated amount to be raised from general rates

Net current assets at end of financial year - surplus/(deficit)

NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
	8,254,482	8,061,246	6,418,863
	8,254,482	8,061,246	6,418,863
	2,293,100	1,843,234	2,562,000
	1,675,282	2,345,784	3,164,666
	182,300	246,565	292,700
	177,000	0	214,100
	1,120,500	1,237,834	1,202,780
	3,553,485	3,411,168	6,437,166
	419,700	3,381,081	334,325
	406,500	662,047	402,000
	2,385,867	332,994	550,793
	12,213,734	13,460,707	15,160,530
	(415,580)	(564,566)	(1,651,318)
	(1,232,142)	(1,985,142)	(681,402)
	(2,666,794)	(2,510,511)	(4,412,486)
	(668,978)	(575,761)	(1,572,192)
	(1,853,785)	(1,701,754)	(1,818,297)
	(12,903,385)	(10,103,108)	(8,894,783)
	(15,460,918)	(12,042,461)	(17,846,825)
	(9,952,015)	(22,730,737)	(13,245,860)
	(2,280,660)	(752,918)	(2,397,832)
	(14,822,030)	(8,605,123)	(8,408,014)
	(62,256,287)	(61,572,081)	(60,929,009)
2 (a)(i)	7,932,027	9,415,411	9,372,432
	(33,856,044)	(30,634,717)	(29,977,184)
10(b)	2,414,149	6,679,123	8,741,000
4(a)	0	0	(71,000)
4(a)	(2,818,493)	(3,658,204)	(5,165,450)
4(a)	(14,444,341)	(13,979,291)	(20,897,935)
4(b)	4,332,000	192,357	288,000
	(10,516,685)	(10,766,015)	(17,105,385)
6(a)	(640,000)	(2,067,297)	(2,068,499)
7	(82,144)	(82,144)	0
6(b)	0	18,150,000	0
8(a)	(4,756,600)	(24,212,044)	(3,516,000)
8(a)	2,562,000	10,922,996	6,276,000
	(2,916,744)	2,711,511	691,501
	(47,289,473)	(38,689,221)	(46,391,068)
1	47,289,473	46,943,703	46,391,068
2 (a)(iii)	0	8,254,482	0

This statement is to be read in conjunction with the accompanying notes.



TOWN OF
VICTORIA PARK

Notes to the Budget Statements

**TOWN OF VICTORIA PARK
INDEX OF NOTES TO THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021**

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**NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021**

1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2020/21 Budgeted rate revenue	2020/21 Budgeted interim rates	2020/21 Budgeted back rates	2020/21 Budgeted total revenue	2019/20 Actual total revenue	2019/20 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rate									
Gross rental valuations									
Residential	0.09940	12,459	227,821,251	22,645,432	140,000		22,785,432	23,882,028	23,471,096
Non-Residential	0.10520	1,622	187,472,519	19,722,109	100,000		19,822,109	19,178,740	19,047,965
Sub-Totals		14,081	415,293,770	42,367,541	240,000	0	42,607,541	43,060,768	42,519,061
	Minimum								
Minimum payment									
	\$								
Gross rental valuations									
Residential	1,233	3,426	36,729,628	4,224,258			4,224,258	3,422,316	3,442,537
Non-Residential	1,282	357	3,426,706	457,674			457,674	460,619	429,470
Sub-Totals		3,783	40,156,334	4,681,932	0	0	4,681,932	3,882,935	3,872,007
		17,864	455,450,104	47,049,473	240,000	0	47,289,473	46,943,703	46,391,068
Total amount raised from general rates							47,289,473	46,943,703	46,391,068
Specified area rates (Refer note 1(e))							0	0	0
Rates Paid in Advance							0	(372,964)	0
Total rates							47,289,473	46,570,739	46,391,068

All land (other than exempt land) in the Town of Victoria Park is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Town of Victoria Park.

The general rates detailed for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.



1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	02-Oct-20	Nil	Nil	4.0%
Option two				
First instalment	02-Oct-20	\$0.00	2.0%	4.0%
Second instalment	08-Dec-20	\$7.00	2.0%	4.0%
Third instalment	23-Feb-21	\$7.00	2.0%	4.0%
Fourth instalment	28-Apr-21	\$7.00	2.0%	4.0%

	2020/21 Budget revenue	2019/20 Actual revenue	2019/20 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	260,000	263,676	270,000
Instalment plan interest earned	250,000	247,780	260,000
Unpaid rates and service charge interest earned	204,500	234,411	175,000
	714,500	745,867	705,000



1. RATES AND SERVICE CHARGES (CONTINUED)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Town the following rate categories have been determined for the implementation of differential rating.

Differential general rate

In accordance with Section 6.33 of the Local Government Act 1995 , a local government may impose differential rates according to any, or a combination, of the following characteristics -

- The purpose for which the land is zoned under a Town Planning Scheme in force;
- The predominant purpose for which the land is held or used as determined by the local government; and / or
- Whether or not the land is vacant land.

(d) Differential Minimum Payment

In accordance with Section 6.35 of the Local Government Act 1995 , a local government may impose on rateable land a minimum payment that is greater than the general rate that would otherwise be payable on that land. Council applies minimum payments to each of the rateable properties to ensure that all property owners contribute an equitable amount of rates towards the provision of the maintenance of facilities and services provided by Council.

1. RATES AND SERVICE CHARGES (CONTINUED)

(d) Variation in Adopted Differential Rates to Local Public Notice

The following rates and minimum payments were previously set out in the local public notice giving notice of the intention to charge differential rates.

Differential general rate	Proposed Rate in \$	Adopted Rate in \$	Reasons for the difference
Residential	0.09880	0.09940	The differential rate and minimum payments that were adopted by Council was different from that which was proposed. The proposed differential rate and the minimum payment was calculated based on estimated Gross Rental Valuations and a rate increase of 0%. Following the upload of revised Gross Rental Valuations from the Valuer General, it was necessary to increase the rates in the dollar marginally to achieve the same rate yield.
Non-Residential	0.10440	0.10520	
Minimum payment	Proposed Minimum \$	Adopted Minimum \$	Reasons for the difference
Residential	1,233	1,233	
Non-Residential	1,282	1,282	



2 (a). NET CURRENT ASSETS

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

Note	2020/21 Budget 30 June 2021	2019/20 Actual 30 June 2020	2019/20 Budget 30 June 2020
	\$	\$	\$
(j) Operating activities excluded from budgeted deficiency			
The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.			
Adjustments to operating activities			
Less: Profit on asset disposals	4(b) (1,704,507)	(32,828)	(57,600)
Add: Loss on disposal of assets	4(b) 70,884	31,035	45,532
Add: Depreciation on assets	5 9,565,650	9,417,204	9,384,500
Non cash amounts excluded from operating activities	7,932,027	9,415,411	9,372,432
(ii) Current assets and liabilities excluded from budgeted deficiency			
The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.			
Adjustments to net current assets			
Less: Cash - restricted reserves	3 (47,881,015)	(45,686,415)	(28,385,545)
Less: Current assets restricted to trading undertaking	(6,146,196)	(6,146,196)	0
Add: Current liabilities not expected to be cleared at end of year			
- Current portion of borrowings	3,527,980	4,167,980	0
- Current portion of lease liabilities	0	82,144	0
Add: Unadjusted suspense items	(74,758)	(74,758)	0
Total adjustments to net current assets	(50,573,989)	(47,657,245)	(28,385,545)

2 (a). NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

	Note	2020/21 Budget 30 June 2021	2019/20 Actual 30 June 2020	2019/20 Budget 30 June 2020
		\$	\$	\$
(iii) Composition of estimated net current assets				
Current assets				
Cash and cash equivalents- unrestricted	3	8,335,094	15,237,076	5,895,793
Cash and cash equivalents - restricted				
Cash backed reserves	3	47,881,015	45,686,415	28,385,545
Financial assets - unrestricted		6,146,196	6,146,196	0
Receivables		3,242,408	3,894,908	2,348,636
Inventories		32,331	32,331	9,470
		65,637,044	70,996,926	36,639,444
Less: current liabilities				
Trade and other payables		(5,940,620)	(5,240,620)	(3,273,898)
Contract liabilities		(1,388,797)	(1,388,797)	0
Lease liabilities		0	(82,144)	0
Long term borrowings		(3,527,980)	(4,167,980)	0
Provisions		(4,205,658)	(4,205,658)	(4,980,000)
		(15,063,055)	(15,085,199)	(8,253,898)
Net current assets		50,573,989	55,911,727	28,385,545
Less: Total adjustments to net current assets	2 (a)(ii)	(50,573,989)	(47,657,245)	(28,385,545)
Closing funding surplus / (deficit)		0	8,254,482	0

2 (b). NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities where the Town does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Town's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town of Victoria Park becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

PROVISIONS

Provisions are recognised when the Town has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Town of Victoria Park contributes to a number of superannuation funds on behalf of employees.

All funds to which the Town of Victoria Park contributes are defined contribution plans.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Town of Victoria Park's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town of Victoria Park's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Town of Victoria Park's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Town are recognised as a liability until such time as the Town satisfies its obligations under the agreement.

3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Cash at bank and on hand	10,342,646	15,050,028	34,281,338
Term deposits	45,873,463	45,873,463	0
	56,216,109	60,923,491	34,281,338
- Unrestricted cash and cash equivalents	8,335,094	15,237,076	5,895,793
- Restricted cash and cash equivalents	47,881,015	45,686,415	28,385,545
	56,216,109	60,923,491	34,281,338

The following restrictions have been imposed by regulation or other externally imposed requirements on cash and cash equivalents: and financial assets at amortised cost:

Buildings Renewal	1,540,031	1,537,031	557,366
Community Art	813,269	613,269	543,443
Drainage Renewal	7,715	282,715	284,520
Edward Millen Site	1,735,453	1,729,453	1,739,335
Furniture and Equipment Renewal	678,558	669,558	673,407
Future Fund	14,651,506	14,642,506	13,477,823
Future Projects	495,631	480,631	681,640
Harold Hawthorne - Carlisle Memorial	203,896	183,896	185,130
Information Technology Renewal	1,100,112	1,080,112	1,084,800
Insurance Risk	497,714	460,314	462,930
Land Asset Optimisation	5,478,040	1,666,040	1,686,300
Other Infrastructure Renewal	159,083	157,383	161,943
Parks Renewal	234,311	1,127,311	203,025
Pathways Renewal	95,505	83,505	86,697
Plant and Machinery Renewal	337,945	327,945	329,942
Renewable Energy	162,032	282,032	283,780
Roads Renewal	1,256,539	1,464,539	1,016,637
Urban Forest Strategy	0	500,000	500,000
Underground Power	16,781,487	16,779,487	3,751,452
Waste Management	1,122,188	1,118,688	675,375
COVID-19 Recovery Reserve	0	500,000	0
Parking Reserve	100,000	0	0
Leisurelife Reserve	250,000	0	0
Aqualife Reserve	180,000	0	0
Unspent grants, subsidies and contributions	10	0	0
	47,881,015	45,686,415	28,385,545

Reconciliation of net cash provided by operating activities to net result

Net result		(338,931)	5,511,452	9,363,589
Depreciation	5	9,565,650	9,417,204	9,384,500
(Profit)/loss on sale of asset	4(b)	(1,633,623)	(1,793)	(12,068)
(Increase)/decrease in receivables		652,500	158,937	676,398
Increase/(decrease) in payables		700,000	(2,839,455)	(721,931)
Increase/(decrease) in contract liabilities		0	(396,724)	0
Increase/(decrease) in employee provisions		0	5,828	0
Non-operating grants, subsidies and contributions		(2,414,149)	(6,679,123)	(8,741,000)
Net cash from operating activities		6,531,447	5,176,326	9,949,488

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Town classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program					2020/21 Budget total	2019/20 Actual total	2019/20 Budget total
	Law, order, public safety	Recreation and culture	Transport	Economic services	Other property and services			
	\$	\$	\$	\$	\$	\$	\$	
<i>Property, Plant and Equipment</i>								
Land - freehold land	0	0		63,473	0	63,473	7,527	0
Land - vested in and under the control	0	0		0	0	0	0	0
Buildings - non-specialised	0	0		0	1,175,940	1,175,940	2,228,197	2,606,400
Buildings - specialised	0	0		0	0	0	0	0
Furniture and equipment	0	0		0	0	0	150,012	183,400
Plant and equipment	0	0		0	880,340	880,340	789,559	1,265,000
Information and Technology	0	0		0	698,740	698,740	482,909	1,110,650
	0	0	0	63,473	2,755,020	2,818,493	3,658,204	5,165,450
<i>Infrastructure</i>								
Infrastructure - roads	0	0	7,515,578	0	0	7,515,578	3,995,994	6,217,360
Infrastructure - pathways	0	0	2,279,636	0	0	2,279,636	1,502,312	2,225,055
Infrastructure - drainage	0	0	440,000	0	0	440,000	315,388	497,700
Infrastructure - parks	0	3,165,127	0	0	0	3,165,127	6,956,998	10,816,820
Infrastructure - other	40,000	0	1,004,000	0	0	1,044,000	1,208,599	1,141,000
	40,000	3,165,127	11,239,214	0	0	14,444,341	13,979,291	20,897,935
Total acquisitions	40,000	3,165,127	11,239,214	63,473	2,755,020	17,262,834	17,637,495	26,134,385

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with Financial Management Regulation 17A (5). These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2020/21 Budget Net Book Value	2020/21 Budget Sale Proceeds	2020/21 Budget Profit	2020/21 Budget Loss	2019/20 Actual Net Book Value	2019/20 Actual Sale Proceeds	2019/20 Actual Profit	2019/20 Actual Loss	2019/20 Budget Net Book Value	2019/20 Budget Sale Proceeds	2019/20 Budget Profit	2019/20 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
General Purpose Funding	2,237,340	3,800,000	1,562,660	0	0	0	0	0	0	0	0	0
Law, order, public safety	0	0	0	0	5,297	9,373	4,076	0	39,725	32,000	1,091	(8,816)
Health	0	0	0	0	22,836	22,836	0	0	0	0	0	0
Recreation and culture	0	0	0	0	50,167	45,135	55	(5,087)	66,175	58,500	6,591	(14,266)
Transport	0	0	0	0	91,623	101,335	24,892	(15,180)	109,175	156,500	47,325	0
Economic services	0	0	0	0	13,678	13,678	0	0	18,454	8,000	0	(10,454)
Other property and services	461,037	532,000	141,847	(70,884)	6,963	0	3,805	(10,768)	42,403	33,000	2,593	(11,996)
	2,698,377	4,332,000	1,704,507	(70,884)	190,564	192,357	32,828	(31,035)	275,932	288,000	57,600	(45,532)
By Class												
<i>Property, Plant and Equipment</i>												
Land - freehold land	2,237,340	3,800,000	1,562,660	0	0	0	0	0	0	0	0	0
Plant and equipment	461,037	532,000	141,847	(70,884)	190,564	192,357	32,828	(31,035)	275,932	288,000	57,600	(45,532)
	2,698,377	4,332,000	1,704,507	(70,884)	190,564	192,357	32,828	(31,035)	275,932	288,000	57,600	(45,532)

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.



5. ASSET DEPRECIATION

By Program

Health	0
Community amenities	1,606,500
Recreation and culture	1,588,650
Transport	5,737,500
Other property and services	633,000

By Class

Buildings - non-specialised	1,606,500
Furniture and equipment	334,050
Plant and equipment	327,000
Information and Technology	306,000
Infrastructure - roads	4,141,200
Infrastructure - pathways	1,122,000
Infrastructure - drainage	474,300
Infrastructure - parks	714,000
Infrastructure - other	540,600

2020/21 Budget	2019/20 Actual	2019/20 Budget
\$	\$	\$
0	1,806	177,000
1,606,500	0	150,000
1,588,650	1,394,976	2,120,000
5,737,500	6,380,456	5,805,000
633,000	1,639,966	1,132,500
9,565,650	9,417,204	9,384,500
1,606,500	1,634,309	1,575,000
334,050	429,786	327,500
327,000	391,780	327,000
306,000	362,492	300,000
4,141,200	4,059,303	4,060,000
1,122,000	1,194,247	1,100,000
474,300	463,762	465,000
714,000	443,049	700,000
540,600	438,476	530,000
9,565,650	9,417,204	9,384,500

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	30 to 75 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Information and Technology	3 to 10 years
Infrastructure - roads	30 to 50 years
Infrastructure - pathways	20 to 30 years
Infrastructure - drainage	75 to 100 years
Infrastructure - parks	10 - 25 years
Infrastructure - other	10 to 60 Years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget	2020/21	2020/21	Budget	2020/21	Actual Principal	2019/20	2019/20	Actual	2019/20	Budget	2019/20	2019/20	Budget	2019/20	
				Principal	Budget	Budget	Principal	Actual		Actual	Principal	Actual	Principal	Budget	Budget	Budget	Principal	Principal	Principal
				1 July 2020	New Loans	Repayments	outstanding 30 June 2021	Repayments	1 July 2019	New Loans	Repayments	outstanding 30 June 2020	Repayments	1 July 2019	New Loans	Repayments	outstanding 30 June 2020	Repayments	
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Law, order, public safety																			
	Parking Initiative	14		0	0	0	0	0	798,562	0	(798,562)	0	(23,072)	798,562	0	(798,562)	0	(38,500)	
Recreation and culture																			
	Aqualife Centre	04		0	0	0	0	382,684	0	(382,684)	0	(16,292)	382,682	0	(382,682)	0	(16,500)		
	Aqualife Centre II	07		396,242	0	(396,300)	(58)	(18,500)	769,051	0	(372,809)	396,242	(41,923)	769,051	0	(372,998)	396,053	(42,000)	
	Fletcher Park	'11		308,611	0	(38,000)	270,611	(15,000)	344,827	0	(36,216)	308,611	(16,324)	344,827	0	(36,500)	308,327	(16,500)	
Other property and services																			
	Depot Land	02		0	0	0	0	0	118,969	0	(118,969)	0	(5,623)	118,970	0	(118,970)	0	(6,000)	
	Administration Centre	03		0	0	0	0	0	159,787	0	(159,787)	0	(7,056)	159,787	0	(159,787)	0	(7,500)	
	14 Kent Street	09		265,376	0	(82,000)	183,376	(18,600)	341,508	0	(76,132)	265,376	(24,374)	341,509	0	(76,500)	265,009	(24,500)	
	1 Harper Street	10		553,845	0	(91,500)	462,345	(40,000)	645,315	0	(91,470)	553,845	(39,548)	645,315	0	(91,500)	553,815	(39,500)	
	Depot Upgrade	12		261,347	0	(32,200)	229,147	(12,350)	292,015	0	(30,668)	261,347	(13,823)	292,016	0	(31,000)	261,016	(14,000)	
	Carlisle Nth UP	15		18,150,000	0	0	18,150,000	(203,300)	0	18,150,000	0	18,150,000	0	0	0	0	0	0	
				19,935,421	0	(640,000)	19,295,421	(307,750)	3,852,718	18,150,000	(2,067,297)	19,935,421	(188,035)	3,852,719	0	(2,068,499)	1,784,220	(205,000)	

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.



6. INFORMATION ON BORROWINGS

(d) Credit Facilities

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	9,000,000	9,000,000	9,000,000
Bank overdraft at balance date	0	0	0
Credit card limit	22,000	22,000	20,000
Credit card balance at balance date	0	3,665	0
Total amount of credit unused	9,022,000	9,025,665	9,020,000
Loan facilities			
Loan facilities in use at balance date	19,295,421	19,935,421	1,784,220

Overdraft details	Purpose overdraft was established	Year overdraft established	Amount b/fwd 1 July 2020	2020/21 Budgeted Increase/ (Decrease)	Amount as at 30th June 2021
Group Limit Facility		26/06/2012	\$ 0	\$ 0	\$ 0

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

7. LEASE LIABILITIES

Purpose	Lease Number	Institution	Lease Interest Rate	Lease Term	Budget	2020/21	2020/21	Budget	2020/21	Actual Principal 1 July 2019	2019/20	2019/20	Actual	2019/20
					Lease Principal 1 July 2020	Budget New Leases	Budget Lease Principal Repayments	Lease Principal outstanding 30 June 2021	Budget Lease Interest Repayments		Actual New Leases	Actual Lease repayments	Lease Principal outstanding 30 June 2020	Actual Lease Interest repayments
					\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Other property and services														
Printing	E6N0162072	MAIA Financials	1.2%	48	184,824	0	(82,144)	102,680	(1,449)	266,968	0	(82,144)	184,824	(2,373)
					184,824	0	(82,144)	102,680	(1,449)	266,968	0	(82,144)	184,824	(2,373)

SIGNIFICANT ACCOUNTING POLICIES

LEASES

At the inception of a contract, the Town assesses whether the contract is, or contains, a lease.

A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability,

at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined.

If that rate cannot be readily determined, the Town uses its incremental borrowing rate.



8. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2020/21 Budget Opening Balance	2020/21 Budget Transfer to	2020/21 Budget Transfer (from)	2020/21 Budget Closing Balance	2019/20 Actual Opening Balance	2019/20 Actual Transfer to	2019/20 Actual Transfer (from)	2019/20 Actual Closing Balance	2019/20 Budget Opening Balance	2019/20 Budget Transfer to	2019/20 Budget Transfer (from)	2019/20 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Buildings Renewal	1,537,031	3,000	0	1,540,031	521,433	1,015,598	0	1,537,031	525,366	32,000	0	557,366
(b) Community Art	613,269	200,000	0	813,269	727,269	86,000	(200,000)	613,269	707,443	36,000	(200,000)	543,443
(c) Drainage Renewal	282,715	5,000	(280,000)	7,715	254,715	28,000	0	282,715	256,520	28,000	0	284,520
(d) Edward Millen Site	1,729,453	6,000	0	1,735,453	1,959,453	70,000	(300,000)	1,729,453	1,969,335	70,000	(300,000)	1,739,335
(e) Furniture and Equipment Renewal	669,558	9,000	0	678,558	635,558	34,000	0	669,558	639,407	34,000	0	673,407
(f) Future Fund	14,642,506	9,000	0	14,651,506	13,442,506	1,700,000	(500,000)	14,642,506	11,777,823	1,700,000	0	13,477,823
(g) Future Projects	480,631	15,000	0	495,631	3,874,131	115,000	(3,508,500)	480,631	4,678,640	115,000	(4,112,000)	681,640
(h) Harold Hawthorne - Carlisle Memor	183,896	20,000	0	203,896	166,396	17,500	0	183,896	167,630	17,500	0	185,130
(i) Information Technology Renewal	1,080,112	20,000	0	1,100,112	874,112	206,000	0	1,080,112	878,800	206,000	0	1,084,800
(j) Insurance Risk	460,314	37,400	0	497,714	429,314	31,000	0	460,314	431,930	31,000	0	462,930
(k) Land Asset Optimisation	1,666,040	3,812,000	0	5,478,040	2,183,400	18,640	(536,000)	1,666,040	2,208,300	14,000	(536,000)	1,686,300
(l) Other Infrastructure Renewal	157,383	1,700	0	159,083	651,383	34,000	(528,000)	157,383	655,943	34,000	(528,000)	161,943
(m) Parks Renewal	1,127,311	7,000	(900,000)	234,311	147,811	979,500	0	1,127,311	149,025	54,000	0	203,025
(n) Pathways Renewal	83,505	12,000	0	95,505	452,505	31,000	(400,000)	83,505	455,697	31,000	(400,000)	86,697
(o) Plant and Machinery Renewal	327,945	10,000	0	337,945	298,945	29,000	0	327,945	300,942	29,000	0	329,942
(p) Renewable Energy	282,032	50,000	(170,000)	162,032	228,032	54,000	0	282,032	229,780	54,000	0	283,780
(q) Roads Renewal	1,464,539	4,000	(212,000)	1,256,539	948,039	516,500	0	1,464,539	954,637	62,000	0	1,016,637
(r) Urban Forest Strategy	500,000	0	(500,000)	0	0	500,000	0	500,000	0	500,000	0	500,000
(s) Underground Power	16,779,487	2,000	0	16,781,487	3,549,677	18,180,306	(4,950,496)	16,779,487	3,348,952	402,500	0	3,751,452
(t) Waste Management	1,118,688	3,500	0	1,122,188	1,052,688	66,000	0	1,118,688	809,375	66,000	(200,000)	675,375
(u) COVID-19 Recovery Reserve	500,000	0	(500,000)	0	0	500,000	0	500,000	0	0	0	0
(v) Parking Reserve	0	100,000	0	100,000	0	0	0	0	0	0	0	0
(w) Leisurelife Reserve	0	250,000	0	250,000	0	0	0	0	0	0	0	0
(x) Aqualife Reserve	0	180,000	0	180,000	0	0	0	0	0	0	0	0
	45,686,415	4,756,600	(2,562,000)	47,881,015	32,397,367	24,212,044	(10,922,996)	45,686,415	31,145,545	3,516,000	(6,276,000)	28,385,545



8. CASH BACKED RESERVES (CONTINUED)

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

	Reserve name	Anticipated date of use	Purpose of the reserve
(a)	Buildings Renewal	Ongoing	To be used to assist in funding renewal initiatives associated with Council's buildings.
(b)	Community Art	Ongoing	To be used to assist in funding the purchase and placement of art for the Council and community.
(c)	Drainage Renewal	Ongoing	To be used to assist in funding renewal initiatives associated with Council's drainage.
(d)	Edward Millen Site	Ongoing	To be used to assist in improving and/or maintaining the Edward Millen Site, including the associated grounds.
(e)	Furniture and Equipment Renewal	Ongoing	To be used to assist in funding renewal initiatives associated with Council's furniture and equipment.
(f)	Future Fund	Ongoing	To be used to assist in funding initiatives and purchases that diversify the revenue streams of Council.
(g)	Future Projects	Ongoing	To assist in funding 'new' and 'upgrade' capital initiatives that are generally significant in nature.
(h)	Harold Hawthorne - Carlisle Memori	Ongoing	To assist in funding major appliances/equipment and structural repairs at these Council responsibility facilities.
(i)	Information Technology Renewal	Ongoing	To be used to assist in funding renewal initiatives associated with Council's information technology.
(j)	Insurance Risk	Ongoing	To be used to assist in meeting any expense outlays in the event of significant insurance claims.
(k)	Land Asset Optimisation	Ongoing	To be used to hold proceeds from, and meet expenses towards, Land Asset Optimisation Strategy initiatives.
(l)	Other Infrastructure Renewal	Ongoing	To be used to assist in funding renewal initiatives associated with Council's other infrastructure.
(m)	Parks Renewal	Ongoing	To be used to assist in funding renewal initiatives associated with Council's parks.
(n)	Pathways Renewal	Ongoing	To be used to assist in funding renewal initiatives associated with Council's pathways.
(o)	Plant and Machinery Renewal	Ongoing	To be used to assist in funding renewal initiatives associated with Council's plant and machinery.
(p)	Renewable Energy	Ongoing	To assist in investigating and funding renewable energy initiatives within the District.
(q)	Roads Renewal	Ongoing	To be used to assist in funding renewal initiatives associated with Council's roads.
(r)	Urban Forest Strategy	Ongoing	To be used to assist in funding initiatives associated with the installation of underground power and associated works.
(s)	Underground Power	Ongoing	To be used to assist in funding initiatives associated with the Urban Forest Strategy.
(t)	Waste Management	Ongoing	To be used to assist in funding waste management and waste minimisation initiatives
(u)	COVID-19 Recovery Reserve	30/06/2021	To be used to assist in the funding future programs and projects to support the community and local businesses during COVID-19 recovery.
(v)	Parking Reserve	Ongoing	To be used to assist in funding of future parking initiatives.
(w)	Leisurelife Reserve	Ongoing	To be used to assist in funding future needs at Leisurelife.
(x)	Aqualife Reserve	Ongoing	To be used to assist in funding future needs at Aqualife.



9. FEES & CHARGES REVENUE

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
General purpose funding	338,300	352,820	348,000
Law, order, public safety	1,393,282	2,067,605	2,788,075
Health	166,100	235,570	271,500
Education and welfare	174,000	140,280	199,100
Community amenities	1,084,000	1,181,947	1,164,780
Recreation and culture	3,532,835	3,245,042	4,395,575
Transport	220,700	199,107	198,000
Economic services	368,500	476,634	373,000
Other property and services	208,960	165,244	205,900
	7,486,677	8,064,249	9,943,930

10. GRANT REVENUE

	Unspent grants, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Total Liability 30 June 2021	Current Liability 30 June 2021	2020/21 Budget	2019/20 Actual	2019/20 Budget
By Program:	\$	\$	\$	\$	\$	\$	\$	\$
(a) Operating grants, subsidies and contributions								
General purpose funding	0	0	0	0	0	1,140,000	1,204,876	1,143,000
Law, order, public safety	0	0	0	0	0	85,500	86,037	203,500
Health	0	0	0	0	0	1,000	0	1,000
Education and welfare	0	0	0	0	0		0	1,000
Recreation and culture	0	0	0	0	0	15,500	2,586,520	2,027,500
Transport	0	0	0	0	0	191,000	166,712	81,000
Economic services	0	0	0	0	0		1,636	0
	0	0	0	0	0	1,433,000	4,045,781	3,457,000
(b) Non-operating grants, subsidies and contributions								
Recreation and culture	0	4,200,177	(4,200,177)	0	0	0	4,200,177	4,594,000
Transport	0	1,515,458	(1,515,458)	0	0	2,414,149	1,515,458	3,161,000
Other property and services	0	963,488	(963,488)	0	0	0	963,488	986,000
	0	6,679,123	(6,679,123)	0	0	2,414,149	6,679,123	8,741,000
Total	0	6,679,123	(6,679,123)	0	0	3,847,149	10,724,904	12,198,000

(c) Unspent grants, subsidies and contributions were restricted as follows:

	Budget Closing Balance 30 June 2021	Actual Balance 30 June 2020
Unspent grants, subsidies and contributions	0	0
	0	0

11. REVENUE RECOGNITION

SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Specified area rates	Rates charge for specific defined purpose	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	Adopted by council annually	Applied fully on timing of landing/take-off	Not applicable	On landing/departure event
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

12. OTHER INFORMATION

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
The net result includes as revenues			
(a) Interest earnings			
Investments			
- Reserve funds	401,600	276,592	351,500
- Other funds	300,000	276,378	450,000
Late payment of fees and charges *	9,000	7,171	18,500
Other interest revenue (refer note 1b)	454,500	482,191	435,000
	1,165,100	1,042,332	1,255,000
* The Town has resolved to charge interest under section 6.13 for the late payment of any amount of money at 4%.			
(b) Other revenue			
Reimbursements and recoveries	424,450	648,481	447,000
	424,450	648,481	447,000
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	40,000	22,849	74,730
	40,000	22,849	74,730
(d) Interest expenses (finance costs)			
Borrowings (refer Note 6(a))	307,750	188,035	205,000
Interest expense on lease liabilities	1,449	2,373	0
	309,199	190,408	205,000
(e) Elected members remuneration			
Meeting fees	214,841	206,483	215,393
Mayor/President's allowance	62,727	62,727	62,727
Deputy Mayor/President's allowance	15,682	15,254	15,682
Travelling expenses	1,000	39	1,970
Telecommunications allowance	31,500	30,238	31,500
Member expenses	5,000		1,000
	330,750	314,741	328,272
(f) Write offs			
General rate	1,000	2,351	5,300
Fees and charges	50,000	35,927	138,200
	51,000	38,278	143,500
(g) Low Value lease expenses			
Office equipment	17,560	39,696	39,700
Gymnasium equipment	15,658	15,658	15,700
Other assets	0	121,865	121,900
	33,218	177,219	177,300

13. MAJOR LAND TRANSACTIONS

Tamala Park

The Town is a 1/12th owner of Lot 9504 Tamala Park, in conjunction with the Cities of Perth, Joondalup, Stirling, Vincent, Wanneroo and the Town of Cambridge.

The owner Councils have established the Tamala Park Regional Council with the specific function of carrying out a residential land development, known as Catalina Estate. As part owner of the land, the Town is entitled to 1/12th of the net proceeds of the land development.

14 TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

Council does not intend entering into any trading undertakings or major trading undertakings during the coming financial year.

15 INTERESTS IN JOINT VENTURES

Council Interests in Joint Ventures

Tamala Park Regional Council

The Tamala Park Regional Council was formally constituted in February 2006. The Town of Victoria Park, along with the Municipalities of Joondalup, Wanneroo, Stirling, Perth, Cambridge and Vincent, form the membership of the Tamala Park Regional Council. The purpose of the Regional Council is to create an urban development of 165 hectares immediately north of the Mindarie Regional Council leased land. The Town of Victoria Park has a one-twelfth (1/12) equity in the assets and liabilities of the development. Council's Net Assets Holding in the Tamala Park Regional Council is approximately \$3.8 million.

Mindarie Regional Council

The Mindarie Regional Council was formally constituted in December 1987. The Town of Victoria Park, along with the Municipalities of Joondalup, Wanneroo, Stirling, Perth, Cambridge and Vincent, form the membership of the Mindarie Regional Council. The primary function of the Regional Council is for the orderly and efficient treatment and / or disposal of waste. The Town of Victoria Park has a one-twelfth (1/12) equity in the assets and liabilities of the refuse disposal facility as per the constitution amendment (25 November 1996). Council's Net Assets Holding in the Mindarie Regional Council is approximately \$5.6 million.

Significant Accounting Policies

Interests in Joint Ventures

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required. Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Council's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements.

16 SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.



Service Area Estimates

Service Area Estimates

Total Service Area Estimates - By Management Classification

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	60,929,009	1,401,280	60,855,007	62,256,287
Employment	22,743,332	6,000	22,632,251	22,638,251
Office	830,805	0	712,670	712,670
Professional Services	3,223,690	1,156,374	3,736,150	4,892,524
Asset Operations	10,935,610	0	11,585,409	11,585,409
Programs	16,884,040	238,906	15,006,982	15,245,888
Interest Expense	205,000	0	309,199	309,199
Accounting Standards Expense	6,106,533	0	6,872,346	6,872,346
Revenue	(70,292,598)	(250,753)	(59,298,633)	(59,549,386)
Rates	(46,391,068)	0	(44,921,503)	(44,921,503)
Operating Funding	(3,457,000)	0	(1,433,000)	(1,433,000)
Capital Funding	(8,741,000)	(250,753)	(2,163,396)	(2,414,149)
Fees and Charges	(9,943,930)	0	(7,486,677)	(7,486,677)
Earnings Interest	(1,255,000)	0	(1,165,100)	(1,165,100)
Other Revenue	(447,000)	0	(424,450)	(424,450)
Service Charges	0	0	0	0
Accounting Standards Revenue	(57,600)	0	(1,704,507)	(1,704,507)
Capital	26,134,385	3,363,433	13,899,401	17,262,834
Land	71,000	63,473	0	63,473
Buildings	2,606,400	95,940	1,080,000	1,175,940
Plant and Machinery	1,265,000	157,940	722,400	880,340
Furniture and Equipment	183,400	0	0	0
Information Technology	1,110,650	538,740	160,000	698,740
Roads	6,217,360	1,113,107	6,402,471	7,515,578
Drainage	497,700	0	440,000	440,000
Pathways	2,225,055	394,106	1,885,530	2,279,636
Parks	10,816,820	1,000,127	2,165,000	3,165,127
Other Infrastructure	1,141,000	0	1,044,000	1,044,000
Non-Operating Revenue	(6,564,000)	(4,094,000)	(5,167,970)	(9,261,970)
From Reserve	(6,276,000)	0	(4,929,970)	(4,929,970)
Loan Proceeds	0	0	0	0
Sale Proceeds	(288,000)	(4,094,000)	(238,000)	(4,332,000)
Non-Operating Expense	5,584,499	3,800,000	1,596,600	5,396,600
To Reserve	3,516,000	3,800,000	956,600	4,756,600
Principal Repayments	2,068,499	0	640,000	640,000
Adjustments	(15,791,294)	(8,172,338)	(7,932,027)	(16,104,365)
Non-Cash Items	(9,372,432)		(7,932,027)	(7,932,027)
Opening Position ((Surplus) / Deficit)	(6,418,862)	(8,172,338)	0	(8,172,338)
Total	0	(3,952,378)	3,952,378	(0)

Service Area Estimates

Total Service Area Estimates - By Service Area

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Chief Executive Office	4,950,089	56,000	5,000,145	5,056,145
Chief Executive Office	1,084,208	0	1,019,793	1,019,793
Communications and Engagement	806,354	31,000	803,017	834,017
Customer Relations	876,646	0	865,450	865,450
Human Resources	1,081,551	25,000	1,124,400	1,149,400
Leadership and Governance	1,101,329	0	1,187,485	1,187,485
Community Planning	7,729,687	158,906	9,816,014	9,974,920
Building Services	210,712	0	243,340	243,340
Community Development	2,175,368	0	2,334,724	2,334,724
Community Planning Office	983,916	0	955,701	955,701
Digital Hub	150,474	0	167,076	167,076
Economic Development	254,198	0	332,113	332,113
Environmental Health	426,822	0	486,678	486,678
General Compliance	236,877	0	126,048	126,048
Healthy Community	221,465	0	261,773	261,773
Library Services	1,286,712	0	1,275,229	1,275,229
Place Management	460,555	128,906	1,879,529	2,008,435
Strategic Town Planning	600,663	30,000	849,322	879,322
Urban Planning	721,925	0	904,481	904,481
Finance	(33,297,613)	877,456	(35,340,946)	(34,463,490)
Aqualife	122,412	0	323,256	323,256
Budgeting	9,045,432	0	7,605,027	7,605,027
Corporate Funds	(48,437,817)	0	(48,924,380)	(48,924,380)
Finance Office	852,791	0	744,713	744,713
Financial Services	695,017	0	296,928	296,928
Information Systems	4,118,631	877,456	3,307,971	4,185,427
Leisurelife	215,326	0	274,027	274,027
Parking	(582,495)	0	348,080	348,080
Ranger Services	673,090	0	683,433	683,433
Operations	36,409,132	3,127,598	32,409,192	35,536,790
Asset Planning	5,558,451	123,262	4,353,106	4,476,368
Environment	187,305	0	209,536	209,536
Fleet Services	965,500	(136,060)	474,400	338,340
Operations Office	850,264	0	763,132	763,132
Parks and Reserves	11,388,528	1,000,127	7,475,165	8,475,292
Project Management	1,730,409	883,809	1,932,928	2,816,737
Street Improvement	997,470	0	1,177,355	1,177,355
Street Operations	9,167,145	1,256,460	10,460,490	11,716,950
Waste Services	5,564,060	0	5,563,080	5,563,080
Adjustments	(15,791,294)	(8,172,338)	(7,932,027)	(16,104,365)
Non-Cash Items	(9,372,432)	0	(7,932,027)	(7,932,027)
Opening Position ((Surplus) / Deficit)	(6,418,862)	(8,172,338)	0	(8,172,338)
Closing Position ((Surplus) / Deficit)	0	(3,952,378)	3,952,378	(0)

Service Area Estimates

Chief Executive Office



Anthony Vuleta
Chief Executive Officer

The Chief Executive Office Functional Area comprises the following Service Areas -

- Communications and Engagement
- Customer Relations
- Human Resources and Organisational Development
- Leadership and Governance

The Chief Executive Office comprises the Chief Executive Officer and the directly associated employees to assist in delivering the key objectives of the area. The budget for this area is as below -

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	1,084,708	0	1,021,793	1,021,793
Employment	895,638	0	860,693	860,693
Office	14,040	0	8,300	8,300
Professional Services	15,730	0	25,300	25,300
Asset Operations	9,830	0	11,000	11,000
Programs	149,470	0	116,500	116,500
Revenue	(500)	0	(2,000)	(2,000)
Other Revenue	(500)	0	(2,000)	(2,000)
Total	1,084,208	0	1,019,793	1,019,793

Service Area Estimates

Communications and Engagement

Primary Strategic Objective

Everyone receives appropriate information in the most efficient and effective way for them.

Service Statement

Communications and Engagement manages the brand and reputation of Council, by driving mass communications and community engagement outcomes. This is achieved by building relationships, delivering clear and consistent messages, consulting with the community and working to reach a range of audiences, via several channels, through strategic marketing, communication and engagement planning and output.

Key Functions

- Marketing the District through a variety of channels, to identified audiences, conveying key messages
- Writing, designing, publishing and distributing Council publications
- Leading community engagement and consultation practices
- Developing and implementing communication and engagement strategies
- Internal and external stakeholder relationship building

At a Glance

- 70+ media releases and publications annually
- 40+ communication plans and speeches annually
- 230+ graphic design concepts annually
- 40+ engagement activities annually
- 2% monthly increase on all social media platforms
- 172,000 visits to website home page

Ongoing Activities

- Stakeholder relationship building
- Internal communications
- Publications and reports
- Brand management
- Graphic design
- Communication and Engagement advice
- Digital media management
- Community consultation planning and delivery
- Media relations and marketing
- Advocacy

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	807,354	31,000	803,017	834,017
Employment	632,894	6,000	611,087	617,087
Office	26,490	0	38,000	38,000
Professional Services	31,460	25,000	40,000	65,000
Asset Operations	9,830	0	9,830	9,830
Programs	106,680	0	104,100	104,100
Revenue	(1,000)	0	0	0
Other Revenue	(1,000)	0	0	0
Total	806,354	31,000	803,017	834,017

Service Area Estimates

Customer Relations

Primary Strategic Objective

People have positive exchanges with the Town that inspires confidence in the information and the timely service provided.

Service Statement

Customer Relations manages the Customer Service Contact Centre, as the first point of contact for the organisation, and monitors the organisational performance against its Customer Service Standards.

Key Functions

- Provide frontline information services for telephone, in person and written contact, including digital media
- Coordinate Councillor satchels, outgoing mail, internal mail baskets and courier pick-ups or deliveries
- Manage cashiering services for in person and telephone payments
- Manage service requests on behalf of the organisation
- Provide administrative support to all Service Areas via first point of contact channels

At a Glance

- 50,000 phone calls annually, with 83% answered in less than 20 seconds
- 15,000+ in person contacts
- 1,000+ settlement enquiries completed, with 99.5% within timeframe
- 2,500+ animal renewals processed annually
- Website, email and social media enquiries

Ongoing Activities

- Cashiering services
- Face to face Customer first point of contact
- Level 1 and Level 2 query responses
- Animal registration and renewal
- Complaint handling
- Manage incoming telephone calls
- Mail and courier management
- Administration support to Service Areas
- Monitor organisation service standards
- Customer improvement initiatives

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	876,646	0	865,450	865,450
Employment	779,896	0	778,750	778,750
Office	47,100	0	41,720	41,720
Professional Services	49,650	0	37,000	37,000
Programs		0	7,980	7,980
Total	876,646	0	865,450	865,450

Service Area Estimates

Human Resources and Organisational Development

Primary Strategic Objective

Innovative, empowered and responsible organisational culture with the right people in the right job.

Service Statement

People and Culture is responsible for attracting the right people to the right jobs and providing reward and recognition and learning and development opportunities for employees. It is also responsible for the development and implementation of occupational health and safety compliance, organisational development, employee relations, recruitment and payroll services of Council. This is achieved by building relationships, being consistent and being innovative and proactive.

Key Functions

- Best practice recruitment and selection based on merit and equity
- Implementation and support of the Cultural Optimisation program
- Coordination of occupational safety and health compliance
- Coordination of issues that arise from industrial relations matters
- Provision of payroll services and individual contract management

At a Glance

- 400+ organisational employees
- Training programs
- Over 60 vacancies filled per annum
- Health and wellbeing programs
- Cultural optimisation programs

Ongoing Activities

- Occupational Health and Safety
- Attraction and Retention
- Reward and recognition
- Training and development
- Recruitment and selection
- Grievance handling
- Workforce planning
- Organisational development
- Payroll processing
- Industrial relations advice

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	1,084,551	25,000	1,127,400	1,152,400
Employment	631,721	0	728,110	728,110
Office	15,440	0	14,840	14,840
Professional Services	25,070	0	50,240	50,240
Asset Operations	0	0	0	0
Programs	412,320	25,000	334,210	359,210
Revenue	(3,000)	0	(3,000)	(3,000)
Other Revenue	(3,000)	0	(3,000)	(3,000)
Total	1,081,551	25,000	1,124,400	1,149,400

Service Area Estimates

Leadership and Governance

Primary Strategic Objective

Visionary civic leadership with sound and accountable governance that reflects objective decision making.

Service Statement

The Leadership and Governance section leads and supports the transformation of the organisation into a customer-focused, culturally constructive, legislatively compliant, sector-leading entity.

Key Functions

- Strategic direction setting
- Internal audit and risk management
- Provision of professional advice to elected members and employees
- Organisational compliance
- Community decision making

At a Glance

- One Mayor and eight Councillors, over two wards (Jarrah and Banksia)
- Council and Committees agenda management
- Risk register management
- Policy manual management
- Register of Delegations management

Ongoing Activities

- Undertake internal audits
- Co-ordinate the risk register
- Provide advice on risk mitigation
- Oversee Council agendas and minutes
- Provide advice to ensure legislative compliance
- Monthly Council and Committee meetings

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	1,101,529	0	1,187,485	1,187,485
Employment	517,817	0	649,655	649,655
Office	27,830	0	12,250	12,250
Professional Services	69,310	0	110,000	110,000
Asset Operations	0	0	0	0
Programs	486,572	0	415,580	415,580
Revenue	(200)	0	0	0
Other Revenue	(200)	0	0	0
Total	1,101,329	0	1,187,485	1,187,485

Service Area Estimates

Community Planning Office



Natalie Martin Goode
Chief Community Planner

Community Planning comprises the following Service Areas -

- Building Services
- Community Development
- Digital Hub
- Economic Development
- General Compliance
- Healthy Community
- Library Services
- Place Management
- Strategic Town Planning
- Urban Planning

The Community Planning Office comprises the Chief Community Planner and the directly associated employees to assist in delivering the key objectives of the area. The budget for this area is as below -

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	984,916	0	957,001	957,001
Employment	906,066	0	887,801	887,801
Office	11,470	0	9,000	9,000
Professional Services	23,600	0	13,000	13,000
Asset Operations	9,830	0	15,000	15,000
Programs	33,950	0	32,200	32,200
Revenue	(1,000)	0	(1,300)	(1,300)
Other Revenue	(1,000)	0	(1,300)	(1,300)
Total	983,916	0	955,701	955,701

Service Area Estimates

Building Services

Primary Strategic Objective

Land use planning that puts people first in urban design, allows for different housing options for people with different housing needs, and enhances the Town's character.

Service Statement

Building Services ensure buildings are safe, healthy and accessible and meet statutory requirements.

Key Functions

- Processing applications for Buildings, Swimming Pool and Demolition Permits
- Investigating building-related complaints and undertaking on-site inspections
- Providing advice to customers on building-related matters and Australian building standards
- Inspecting existing buildings for compliance against current building approvals and standards
- Undertaking swimming pool and spa compliance inspections

At a Glance

- 850+ permits issued, in total, per annum with a value over \$150 million
- 80+ demolition permits issued per annum
- 50+ swimming pool approvals per annum
- 500+ building permits issued per annum

Ongoing Activities

- Assess Building applications
- Conduct site inspections
- Permit and certificate issuing
- Stakeholder consultation
- Customer service and community education
- Manage compliance
- Site meetings

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	556,212	0	578,340	578,340
Employment	507,172	0	516,230	516,230
Office	8,700	0	7,100	7,100
Professional Services	9,830	0	25,000	25,000
Asset Operations	28,510	0	28,510	28,510
Programs	2,000	0	1,500	1,500
Revenue	(345,500)	0	(335,000)	(335,000)
Fees and Charges	(338,000)	0	(323,500)	(323,500)
Other Revenue	(7,500)	0	(11,500)	(11,500)
Total	210,712	0	243,340	243,340

Service Area Estimates

Community Development

Primary Strategic Objective

A place where all people have an awareness and appreciation of arts, culture, education and heritage and;
An empowered community with a sense of pride, safety and belonging.

Service Statement

The Community Development Team's vision is an empowered Victoria Park through community capacity building.

Key Functions

- Community events
- Cultural engagement
- Creative arts
- Seniors, access and Inclusion
- Safer neighbourhoods
- Reserves bookings for clubs and events
- Civic events
- Volunteering
- Grants, donations and sponsorship
- Youth engagement

At a Glance

- Engage with community organisations through a capacity building framework
- Deliver Council events and support the community through capacity building initiatives to deliver community events
- Burglary preventions resources handed out to local residents across targeted street sections
- Enhance cultural competency of Town staff and community
- Deliver DAIP Progress Report to Department of Community Services

Ongoing Activities

- Foster Strength Based Community Development
- Promote a universally accessible community
- Facilitate community safety
- Embrace and promote cultural harmony
- Advocate for social justice
- Foster and promote artistic diversity
- Facilitate and deliver community events
- Foster sustainable and inclusive clubs
- Provide grants and donations
- Embrace and celebrate volunteers

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	2,195,468	0	2,500,474	2,500,474
Employment	1,087,853	0	1,000,766	1,000,766
Office	24,775	0	20,650	20,650
Professional Services	25,500	0	31,000	31,000
Asset Operations	34,900	0	29,830	29,830
Programs	1,022,440	0	1,418,228	1,418,228
Revenue	(208,100)	0	(165,750)	(165,750)
Operating Funding	(22,500)	0	(13,000)	(13,000)
Fees and Charges	(171,600)	0	(149,750)	(149,750)
Other Revenue	(14,000)	0	(3,000)	(3,000)
Capital	188,000	0	0	0
Other Infrastructure	188,000	0	0	0
Total	2,175,368	0	2,334,724	2,334,724

Service Area Estimates

Digital Hub

Primary Strategic Objective

An informed and knowledgeable community.

Service Statement

The Digital Hub provides free digital literacy and online training to build the capacity of the local community, not-for-profit organisations and local business operators.

Key Functions

- Providing one-on-one and group training addressing community needs regarding technology
- Work in partnership with local service providers through outreach service
- Provide training in cyber security and data protection
- Providing opportunity for community members who have IT skills to volunteer to assist with Digital Literacy

At a Glance

- Improved digital literacy
- Help for local community groups
- Volunteers actively engaged in capacity building

Ongoing Activities

- Lifelong learning and education
- Enhancing digital literacy
- School visits
- Internal and external digital training
- External and internal consulting

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	152,549	0	170,151	170,151
Employment	126,339	0	143,151	143,151
Office	11,400	0	7,500	7,500
Asset Operations	4,920	0	4,000	4,000
Programs	9,890	0	15,500	15,500
Revenue	(2,075)	0	(3,075)	(3,075)
Fees and Charges	(2,075)	0	(1,575)	(1,575)
Operating Funding	0	0	(1,500)	(1,500)
Total	150,474	0	167,076	167,076

Service Area Estimates

Economic Development

Primary Strategic Objective

A desirable place for commerce and tourism that supports equity, diverse local employment and entrepreneurship.

Service Statement

Economic Development is a service of the Place Planning team. Place Leaders seek to improve their local economies by fostering business attraction and retention, tourism, marketing, community initiatives and creating robust relationships.

Key Functions

- Liaise with businesses to promote business support measures and business development opportunities
- Develop or identify existing support measures for emerging industries
- Seeking opportunities for external agencies to host events within the Town
- Guide the creation, implementation and performance measurement of initiatives that impact the local economy
- Participation in regional economic development groups to further promote the Town
- Prepares plans and strategies for the long term economic growth of the Town of Victoria Park
- Coordinate the delivery and of Economic Development Strategy - Pathways to Growth - 2018 to 2023
- Investigate, research and study trends impacting the regional and local economy

At a Glance

- 4,200+ registered business across the District
- Largest local industry - Education
- 25% of local businesses are in hospitality
- 35,500+ local jobs, growing to 90,000+

Ongoing Activities

- New business support
- Cross-promotional marketing
- Promote business and community initiatives
- Sponsorship of community initiatives
- Economic development grant funding
- Red-tape reduction strategies
- Business networking support
- Commercial gap analysis
- Digital technology encouragement

Particulars	2019-2020	2020-2021	2020-2021	2020-2021
	Budget Total \$	Carried Forward \$	New Initiatives \$	Total Budget \$
Expense	262,198	0	333,113	333,113
Employment	119,868	0	186,783	186,783
Office	7,960	0	7,860	7,860
Professional Services	59,100	0	74,910	74,910
Programs	75,270	0	63,560	63,560
Revenue	(8,000)	0	(1,000)	(1,000)
Fees and Charges	(8,000)	0	(1,000)	(1,000)
Other Revenue	0	0	0	0
Total	254,198	0	332,113	332,113

Service Area Estimates

Environmental Health

Primary Strategic Objective

A clean, safe and accessible place to visit.

Service Statement

Environmental Health services seeks to protect public health and provide a healthy, safe and attractive environment for the community of Victoria Park in accordance with statutory obligations and Council policies and procedures.

Key Functions

- Ensure safe food practices in the community
- Ensure safe public buildings, lodging houses and events exist in the District
- Ensure everyone can enjoy safe public aquatic facilities
- Ensure safe hair dressing and skin penetration establishments operate
- Provide educational programs to the community

At a Glance

- 700+ food premises inspections annually
- 500+ aquatic facility samples annually
- 9+ lodging house inspections annually
- 400+ service investigations annually
- 150+ development assessments annually
- 100+ public buildings inspections annually
- 100+ event approvals and inspections annually
- 500+ temporary food assessments annually
- 100+ noise management assessments annually

Ongoing Activities

- Approvals and inspections of buildings
- Public aquatic facility water sampling
- Lodging house approvals and inspections
- Approvals and inspection of public events
- Approvals and inspections of food businesses
- Hair dressing and skin penetration inspections
- Assessment of development and building permits
- Resolution and prevention of health nuisances

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	719,522	0	668,978	668,978
Employment	583,652	0	536,778	536,778
Office	13,910	0	11,350	11,350
Professional Services	44,740	0	45,000	45,000
Asset Operations	38,350	0	38,350	38,350
Programs	38,870	0	37,500	37,500
Revenue	(292,700)	0	(182,300)	(182,300)
Operating Funding	(1,000)	0	(1,000)	(1,000)
Fees and Charges	(271,500)	0	(166,100)	(166,100)
Other Revenue	(20,200)	0	(15,200)	(15,200)
Total	426,822	0	486,678	486,678

Service Area Estimates

General Compliance

Primary Strategic Objective

Land use planning that puts people first in urban design, allows for different housing options for people with different housing needs, and enhances the Town's character.

Service Statement

General Compliance ensures that land is used and developed in accordance with State and Local Government legislation and meets community needs.

Key Functions

- Ensuring compliance with State and Local Government legislation relating to planning
- Investigating complaints that relate to land use, development and building works
- Informing residents, land owners, business owners and other key stakeholders of relevant legislation
- Issuing permits and approvals for works and / or use on Council land

At a Glance

- Approximately 140 planning compliance matters investigated per year
- 380+ permits issued annually for activities or works on public thoroughfares

Ongoing Activities

- Customer service
- Site inspections
- Complaint investigation and resolution
- Issue work zone permits
- Process cross-over approvals

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	248,377	0	142,548	142,548
Employment	197,127	0	112,414	112,414
Office	7,000	0	3,800	3,800
Professional Services	16,720	0	16,500	16,500
Asset Operations	27,530	0	9,834	9,834
Programs	0	0	0	0
Revenue	(11,500)	0	(16,500)	(16,500)
Other Revenue	(11,500)	0	(16,500)	(16,500)
Total	236,877	0	126,048	126,048

Service Area Estimates

Healthy Community

Primary Strategic Objective

A healthy community.

Service Statement

The Healthy Community team connect people to services, resources, information, facilities and experiences that enhance their physical and social health and wellbeing.

Key Functions

- Develop and implement Council's Local Public Health Plan
- Promote and encourage health lifestyle choices
- Connect community to physical and social opportunities
- Create and encourage an environment in which our community has the opportunity and choice to be healthy
- Deliver and support initiatives for healthy eating, active lifestyles, and resilience and positive mental health
- Deliver the employee wellness program
- Promote active transport methods for schools and the wider community

At a Glance

- 4,500+ community visits per annum
- 1,700+ e-Newsletter subscribers
- 8-10 events stalls delivering healthy messaging
- Well@Work calendar of events

Ongoing Activities

- Strategic public health planning
- Resource awareness and distribution
- Employee health and wellbeing program
- Local community group talks
- Supporting and promoting community groups
- Program planning, delivery and evaluation

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	248,965	0	286,023	286,023
Employment	202,695	0	238,104	238,104
Office	3,500	0	2,400	2,400
Programs	42,770	0	45,519	45,519
Revenue	(27,500)	0	(24,250)	(24,250)
Fees and Charges	(27,500)	0	(24,250)	(24,250)
Total	221,465	0	261,773	261,773

Service Area Estimates

Library Services

Primary Strategic Objective

An informed and knowledgeable community.

Service Statement

Library Services plays a pivotal role in providing the community with access to resources, knowledge and technology in a safe, nurturing environment.

Key Functions

- Promoting literacy, a love of reading, and lifelong learning
- Preserving, sharing and celebrating the Town's rich heritage
- Enriching lives through programs, events and initiatives
- Providing opportunities to discover, share, collaborate, learn, innovate, grow and connect
- Providing free access to diverse collection of resources e.g. books, audiobooks, puzzles, games
- Providing free Wi-Fi access, as well as public access computers

At a Glance

- 13,000+ active members
- 215,000+ items borrowed annually
- 110,000+ visitors annually
- 30,000+ public computer logons annually

Ongoing Activities

- Digital and online resource management
- Adult programs and events
- Youth programs and events
- Books on Wheels service
- Provide public computer and Wi-Fi access
- Outreach and community group programs
- Local history

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	1,314,212	0	1,299,329	1,299,329
Employment	1,054,762	0	1,075,449	1,075,449
Office	50,440	0	36,100	36,100
Asset Operations	24,580	0	14,330	14,330
Programs	184,430	0	173,450	173,450
Revenue	(27,500)	0	(24,100)	(24,100)
Operating Funding	(6,000)	0	(1,000)	(1,000)
Fees and Charges	(21,000)	0	(22,500)	(22,500)
Other Revenue	(500)	0	(600)	(600)
Total	1,286,712	0	1,275,229	1,275,229

Service Area Estimates

Place Management

Primary Strategic Objective

An empowered community with a sense of pride, safety and belonging.

Service Statement

Place Management is a service of the Place Planning team. Place Leaders are responsible for managing the wide range of issues, challenges and opportunities in their places in an integrated and coordinated way.

Key Functions

- Prepare and coordinate the implementation of Place Plans
- Identify potential resource and funding support streams with State and Federal Agencies
- Prepare the organisation to advocate for major activity centre improvements at a State and Federal level
- Support Town Teams to become more profitable, sustainable place based entities
- Champion great place outcome in the organisation and establish place focussed culture
- Manage the design component of projects in activity centres
- Identify and deliver quick wins in activity centres

At a Glance

- 4,200+ registered business across 20 activity centres of varying scales

Ongoing Activities

- Prepare and deliver Place Plans
- Lead and coordinate great place outcomes
- Providing Urban Design expertise
- Support community groups to improve their area
- Encourage businesses to improve public realm

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	460,555	128,906	1,879,529	2,008,435
Employment	218,805	0	330,259	330,259
Office	17,300	0	4,770	4,770
Professional Services	224,450	128,906	76,000	204,906
Asset Operations	0	0	0	0
Programs	0	0	1,468,500	1,468,500
Total	460,555	128,906	1,879,529	2,008,435

Service Area Estimates

Strategic Town Planning

Primary Strategic Objective

Land Use planning that puts people first in urban design; allows for different housing options for people with different housing needs; and enhances the Town's character.

Service Statement

Strategic Town Planning is a service of the Place Planning team. Strategic Town Planning develops and implements strategies for the future growth of the Town of Victoria Park in line with State Government objectives and aims to create vibrant places that improves the quality of life for residents and business

Key Functions

- Prepares strategies that deliver great place outcomes and long term growth for the Town
- Ensures State and Federal strategies and policies are embedded in strategic plans for Council
- Work with State Government agencies to ensure the integration of regional and local priorities
- Ensure town planning instruments are updated to guide decision making and to inform the community
- Ensures a strategic approach economic matters, transport and traffic planning, social resource and environmental practices
- Review and comment on regional planning documents and assess impacts on Council
- Identifies where business improvement is required to ensure delivery of strategic planning imperatives
- Manage key relationships with the local community and other major stakeholders

At a Glance

- Undertake planning initiatives for a future population of 110,000 persons
- Preparation of the Local Planning Strategy and its component parts
- Review and update the Town Planning Scheme
- Preparation of structure plans and / or local development plans for specific precincts

Ongoing Activities

- Structure Planning
- Lead and coordinate great place outcomes
- Explaining town planning to the community
- Local Planning Strategy and Scheme management
- Review the long term impact from other Agencies

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	600,663	30,000	849,322	879,322
Employment	360,923	0	360,662	360,662
Office	12,450	0	9,200	9,200
Professional Services	227,290	30,000	479,460	509,460
Asset Operations	0	0	0	0
Revenue	0	0	0	0
Other Revenue	0	0	0	0
Total	600,663	30,000	849,322	879,322

Service Area Estimates

Urban Planning

Primary Strategic Objective

Land use planning that puts people first in urban design, allows for different housing options for people with different housing needs, and enhances the Town's character.

Service Statement

Urban Planning assesses applications for development approval and subdivision, provides advice to the community and ensures land is appropriately used and developed.

Key Functions

- Assessing applications for development approvals
- Responding to the Western Australian Planning Commission on subdivision applications
- Issuing subdivision clearance requests
- Representing the Town at the State Administrative Tribunal and Joint Development Assessment Panels
- Undertaking Town Planning Scheme amendments, and assessing proponent-led Scheme Amendments
- Providing advice to Council on planning issues
- Reviewing and proposing Council policies addressing relevant planning matters
- Providing planning advice to residents, land owners, business owners and other key stakeholders

At a Glance

- 350+ development applications per annum
- \$150+ million approved developments annually

Ongoing Activities

- Customer service
- Applications for Development Approval
- Subdivision applications and clearances
- Zoning and land-use enquiries
- Planning scheme amendments
- Internal consultation
- Community consultation
- Site inspections
- Policy review and preparation
- Structure plans and local development plans

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	1,081,425	0	1,189,981	1,189,981
Employment	822,035	0	881,481	881,481
Office	29,280	0	28,500	28,500
Professional Services	104,720	0	153,000	153,000
Asset Operations	19,660	0	19,000	19,000
Programs	105,730	0	108,000	108,000
Revenue	(359,500)	0	(285,500)	(285,500)
Fees and Charges	(357,000)	0	(283,000)	(283,000)
Other Revenue	(2,500)	0	(2,500)	(2,500)
Total	721,925	0	904,481	904,481

Service Area Estimates

Finance Office



Michael Cole
Chief Financial Officer

Finance comprises the following Service Areas -

- Aqualife
- Budgeting
- Corporate Funds
- Financial Services
- Information Systems
- Leisurelife
- Parking
- Ranger Services

The Finance Office comprises the Chief Financial Officer and the directly associated employees to assist in delivering the key objectives of the area. The budget for this area is as below -

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	854,091	0	746,063	746,063
Employment	786,681	0	686,763	686,763
Office	17,270	0	9,400	9,400
Professional Services	12,780	0	13,000	13,000
Asset Operations	9,830	0	4,500	4,500
Programs	27,530	0	32,400	32,400
Revenue	(1,300)	0	(1,350)	(1,350)
Other Revenue	(1,300)	0	(1,350)	(1,350)
Total	852,791	0	744,713	744,713

Service Area Estimates

Aqualife

Primary Strategic Objective

A healthy community.

Service Statement

Aqualife provides and facilitates a wide range of sport, recreation and healthy lifestyle opportunities for the community through the delivery of infrastructure, facility management and programs in a financially responsible manner.

Key Functions

- Provide family activities to teach swimming and survival skills, and prevent childhood drownings
- To increase participation in physical activity through the provision of contemporary facilities and programs
- Offer group fitness classes to inspire and motivate participants to reach health and wellbeing goals
- Provide a gymnasium with staff available to offer assistance, programs and training advice
- Provide opportunities for culturally and linguistically diverse participants to learn water confidence

At a Glance

- 36 Group fitness sessions per week
- Personal training
- 6 Aquatic Clubs
- Steam room and spa
- 50m heated outdoor pool
- 1800 – 2000 Learn to swim attendances per annum
- 400,000+ total Centre attendances per annum
- Gymnasium appraisals and programs
- 25m heated indoor pool
- Heated leisure and hydro pools

Ongoing Activities

- Learn to swim programs for all ages
- Group fitness Sessions
- Gym services / programs and appraisals
- Crèche
- Room hire
- Resident club squads / training
- Swim Carnivals
- Lap Swimming
- Water polo

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	2,479,912	0	2,450,477	2,450,477
Employment	2,127,722	0	2,073,527	2,073,527
Office	107,880	0	69,650	69,650
Asset Operations	88,490	0	113,800	113,800
Programs	155,820	0	193,500	193,500
Revenue	(2,357,500)	0	(2,127,221)	(2,127,221)
Fees and Charges	(2,356,500)	0	(2,125,921)	(2,125,921)
Other Revenue	(1,000)	0	(1,300)	(1,300)
Capital	0	0	0	0
Furniture and Equipment	0	0	0	0
Total	122,412	0	323,256	323,256

Service Area Estimates

Budgeting

Service Statement

The Budgeting area includes the administration of non-cash expenditure and revenue associated with local government accounting requirements, including profit and loss and depreciation. This area is considered a "non-management" area as all transactions are considered non-cash and are of an accounting / bookkeeping nature only.

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	9,103,032	0	9,309,534	9,309,534
Accounting Standards Expense	9,103,032	0	9,309,534	9,309,534
Revenue	(57,600)	0	(1,704,507)	(1,704,507)
Accounting Standards Revenue	(57,600)	0	(1,704,507)	(1,704,507)
Total	9,045,432	0	7,605,027	7,605,027

Corporate Funds

Service Statement

The Corporate Funds area covers all aspects of funds management for the organisation. Transactions included in this area are predominantly outside of the control of any manager and, as such, this area is considered a "non-management" area. Items such as rate revenue and federal assistance grants feature in this area.

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	638,252	0	1,192,393	1,192,393
Employment	0	0	288,143	288,143
Programs	433,252	0	596,500	596,500
Interest Expense	205,000	0	307,750	307,750
Revenue	(48,384,568)	0	(46,783,403)	(46,783,403)
Rates	(46,391,068)	0	(44,921,503)	(44,921,503)
Operating Funding	(1,100,000)	0	(1,100,000)	(1,100,000)
Earnings Interest	(801,500)	0	(701,600)	(701,600)
Other Revenue	(92,000)	0	(60,300)	(60,300)
Non-Operating Revenue	(6,276,000)	(3,800,000)	(4,929,970)	(8,729,970)
From Reserve	(6,276,000)	0	(4,929,970)	(4,929,970)
Loan Proceeds	0	0	0	0
Sale Proceeds	0	(3,800,000)	0	(3,800,000)
Non-Operating Expense	5,584,499	3,800,000	1,596,600	5,396,600
To Reserve	3,516,000	3,800,000	956,600	4,756,600
Principal Repayments	2,068,499	0	640,000	640,000
Total	(48,437,817)	0	(48,924,380)	(48,924,380)

Service Area Estimates

Financial Services

Primary Strategic Objective

Finances are managed appropriately, sustainably and transparently for the benefit of the community.

Service Statement

The key role of Financial Services is to manage and control Council's finances in a sound and prudent manner.

Key Functions

- Management of Council's rates property database and financial management systems
- Coordinate the production and dispatch of annual and interim rate notices and instalment reminders
- Produce monthly and annual financial reports
- Timely and efficient collection of outstanding debts
- Manage and maintain Council's investments
- Ensure Council's taxation and statutory obligations, in connection with Finance, are met
- Administration of Council's insurance policies and claims
- Internal training and education
- Manage and maintain suppliers and debtors to ensure timely and accurate processing
- Administer procurement activities for the organisation

At a Glance

- 17,86000+ rate assessments
- 250+ invoices processed weekly
- 94% rates collected annually
- 2,800 invoices raised annually

Ongoing Activities

- Maintain Rates and Finance Systems
- Produce financial reports
- Invoice and manage debtors
- Administer formal procurement
- Manage insurance renewals and claims
- Process supplier invoices weekly
- Manager surplus cash investments
- Provide internal training

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	1,529,017	0	1,129,479	1,129,479
Employment	776,317	0	779,579	779,579
Office	74,470	0	61,900	61,900
Professional Services	54,100	0	21,500	21,500
Asset Operations	9,830	0	8,000	8,000
Programs	614,300	0	258,500	258,500
Revenue	(834,000)	0	(834,000)	(834,000)
Operating Funding	(43,000)	0	(40,000)	(40,000)
Fees and Charges	(348,000)	0	(338,300)	(338,300)
Earnings Interest	(442,000)	0	(454,500)	(454,500)
Other Revenue	(1,000)	0	(1,200)	(1,200)
Total	695,017	0	295,479	295,479

Service Area Estimates

Information Systems

Primary Strategic Objective

Provide appropriate information and communications management and technology that is easily accessible, secure, accurate and reliable, in collaboration with our internal and external community.

Service Statement

Information Systems assists the organisation in operating efficiently with the smooth running of essential information management, business systems, IT infrastructure and IT support.

Key Functions

- Ensure all business systems and applications are operating effectively for all users
- Ensure all information and communications technology is maintained and replaced in a timely manner
- Ensure accurate and timely records management
- Manage system security from both internal and external threats
- Develop systems and services to stay current with technology trends

At a Glance

- 4,400+ technology requests per annum
- 5,000+ records annually registered

Ongoing Activities

- Information management
- IT incident support
- Free Public Wi-Fi provision
- Project management
- IT infrastructure management
- IT Network and Wireless communications management
- Strategic ICT planning
- Business systems implementation, management and improvement

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	3,010,181	338,716	3,150,171	3,488,887
Employment	1,069,571	0	1,108,471	1,108,471
Office	17,910	0	17,200	17,200
Professional Services	252,400	124,810	237,500	362,310
Asset Operations	18,700	0	6,000	6,000
Programs	1,651,600	213,906	1,781,000	1,994,906
Revenue	(2,200)	0	(2,200)	(2,200)
Operating Funding	0	0	0	0
Fees and Charges	(700)	0	(1,200)	(1,200)
Other Revenue	(1,500)	0	(1,000)	(1,000)
Capital	1,110,650	538,740	160,000	698,740
Information Technology	1,110,650	538,740	160,000	698,740
Total	4,118,631	877,456	3,307,971	4,185,427

Service Area Estimates

Leisurelife

Primary Strategic Objective

A healthy community.

Service Statement

The Leisurelife Centre aims to improve community health and wellbeing; and to provide a safe and welcoming environment for the community to meet and socialise.

Key Functions

- Increasing participation in physical activity through the provision of contemporary facilities and programs
- Responsible for the management of Leisurelife facility, services and programs to meet community user needs.

At a Glance

- 3 indoor multipurpose sports courts
- 4 indoor squash courts
- 286,000+ annual attendances
- 2,600 current facility members (across Aqua and Leisure)
- 2,800 + social sports games per annum

Ongoing Activities

- Gym, group fitness and personal training
- Junior and senior sports competitions
- Social badminton program
- Indoor sports court hire
- Meeting and function room facilities
- Bingo program
- Café services
- Crèche services
- Children birthday party service
- School sports coaching services

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	2,186,326	0	1,652,166	1,652,166
Employment	1,554,996	0	1,410,295	1,410,295
Office	38,110	0	39,070	39,070
Asset Operations	15,250	0	15,000	15,000
Programs	577,970	0	187,800	187,800
Revenue	(1,971,000)	0	(1,378,139)	(1,378,139)
Fees and Charges	(1,970,500)	0	(1,377,839)	(1,377,839)
Other Revenue	(500)	0	(300)	(300)
Total	215,326	0	274,027	274,027

Service Area Estimates

Parking

Primary Strategic Objective

A clean, safe and accessible place to visit.

Service Statement

The Parking Service Area guides future parking initiatives within the District, ensuring equitable access for everyone, whilst also monitoring existing parking areas and ensuring a safer community.

Key Functions

- Delivery and promotion of Council's Parking Management Plan
- Ensuing a fair and equitable parking strategy
- Delivery of customer service, communication and community engagement
- Ensuring signage and parking reviews are implemented in accordance with best practices
- Operation of paid and timed parking initiatives and compliance through regular patrols
- Monitor, review, improve and implement innovated diverse parking management systems / technology
- Providing event parking services

At a Glance

- 1.6 million parking tickets issued annually across 2,800 controlled bays
- 5 major parking zones including 148 ticketing machines
- 23,000 parking infringements issued annually
- 500 warnings issued annually
- 1,200 infringement appeals received and processed annually

Ongoing Activities

- Daily parking patrols
- Parking reviews, audits and improvements
- Event parking management
- Parking infringement management

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	2,442,500	0	1,853,562	1,853,562
Employment	1,312,000	0	963,487	963,487
Office	59,500	0	72,450	72,450
Professional Services	409,500	0	303,000	303,000
Asset Operations	75,500	0	163,000	163,000
Programs	586,000	0	351,625	351,625
Revenue	(2,734,000)	0	(1,545,482)	(1,545,482)
Operating Funding	(220,500)	0	(82,500)	(82,500)
Fees and Charges	(2,502,000)	0	(1,286,482)	(1,286,482)
Other Revenue	(11,500)	0	(176,500)	(176,500)
Capital	237,000	0	40,000	40,000
Furniture and Equipment	32,000	0	0	0
Other Infrastructure	205,000	0	40,000	40,000
Total	(54,500)	0	348,080	348,080

Service Area Estimates

Ranger Services

Primary Strategic Objective

An empowered community with a sense of pride, safety and belonging.

Service Statement

Ranger Services deliver a 24 hour / 7 days a week community service, covering matters of public safety, animal management and Local Law enforcement.

Key Functions

- Animal management including attack investigation, impoundments and infringements
- Local Law enforcement including breach investigations and prosecution
- Event management / enforcement in conjunction with internal and external stakeholders

At a Glance

- 100 cats impounded annually
- 70 dogs impounded annually
- 2,000 park patrols annually
- 50 vehicles impounded annually
- 2,000 service requests attended to annually

Ongoing Activities

- Abandoned vehicles
- Dog attack investigation
- Litter investigation / infringements
- Fire mitigation, inspections and infringements
- Abandoned shopping trolley management
- Homeless, itinerant and camping management

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	820,090	0	813,233	813,233
Employment	622,480	0	580,233	580,233
Office	41,890	0	47,800	47,800
Professional Services	4,420	0	5,000	5,000
Asset Operations	47,690	0	54,200	54,200
Programs	103,610	0	126,000	126,000
Revenue	(147,000)	0	(129,800)	(129,800)
Operating Funding	(4,500)	0	(3,000)	(3,000)
Fees and Charges	(126,000)	0	(106,800)	(106,800)
Other Revenue	(16,500)	0	(20,000)	(20,000)
Total	673,090	0	683,433	683,433

Service Area Estimates

Operations Office



Ben Killigrew
Chief Operations Officer

Operations comprises the following Service Areas -

- Asset Planning
- Environment
- Fleet Services
- Parks and Reserves
- Project Management
- Street Improvement
- Street Operations
- Waste Services

The Operations Office comprises the Chief Operations Officer and the directly associated employees to assist in delivering the key objectives of the area. The budget for this area is as below -

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	2,852,764	0	764,232	764,232
Employment	729,394	0	719,932	719,932
Office	11,900	0	8,700	8,700
Professional Services	38,350	0	13,000	13,000
Asset Operations	19,170	0	14,800	14,800
Programs	2,053,950	0	7,800	7,800
Revenue	(2,002,500)	0	(1,100)	(1,100)
Operating Funding	(2,000,000)	0	0	0
Other Revenue	(2,500)	0	(1,100)	(1,100)
Total	850,264	0	763,132	763,132

Service Area Estimates

Asset Planning

Primary Strategic Objective

Appropriate and sustainable facilities for everyone that are well built, well maintained and well managed.

Service Statement

Asset Planning provides services to sustainably manage and maintain buildings and related assets; provides and maintains the Council's Geographic Information System and Asset Management System and manages Council property leases. State Underground Power Projects (SUPP6) and Network Renewal Undergrounding Pilot Program (NRUPP).

Key Functions

- Manage and deliver building maintenance services and works for all Council facilities
- Contract manage the cleaning contract for the majority of Council facilities
- Administer Service Level Agreements for Council Buildings
- Manage and maintain Council's Geographic Information System (GIS) and asset data
- Administer leases, licences and other occupancy agreements for Council buildings
- Develop and administer Council's Asset Management Plans

At a Glance

- 30 leased properties
- 99 owned buildings
- 150+ internal sessions of Intramaps
- 250+ external sessions of Intramaps

Ongoing Activities

- Building maintenance
- Building renewal and upgrades
- Lease management
- Supervision of contractors
- Asset data maintenance
- Underground power

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	4,051,151	27,322	3,580,666	3,607,988
Employment	667,631	0	705,656	705,656
Office	22,890	0	16,310	16,310
Professional Services	281,610	27,322	238,500	265,822
Asset Operations	2,680,180	0	2,609,700	2,609,700
Programs	398,840	0	10,500	10,500
Revenue	(1,282,500)	0	(307,560)	(307,560)
Capital Funding	(986,000)	0	0	0
Fees and Charges	(240,200)	0	(252,760)	(252,760)
Earnings Interest	(9,000)	0	(9,000)	(9,000)
Other Revenue	(47,300)	0	(45,800)	(45,800)
Capital	2,789,800	95,940	1,080,000	1,175,940
Buildings	2,606,400	95,940	1,080,000	1,175,940
Furniture and Equipment	183,400	0	0	0
Total	5,558,451	123,262	4,353,106	4,476,368

Service Area Estimates

Environment

Primary Strategic Objective

A clean place where everyone knows the values of waste, water and energy.

Service Statement

The Environment section provides education, guidance and direction on environmental principles to a standard that promotes the Town as a place where community can live, work, recreate and thrive in an environmentally conscious and sustainable manner.

Key Functions

- Develop, prioritise, implement and monitor the effectiveness of environmental programs
- Oversee and produce environmental strategies, policies and management plans
- Develop and progress Council's Environment Plan
- Provide technical information, advice and guidance on the environment and environmental sustainability issues
- Facilitate community environmental education programs

At a Glance

- Delivery of a minimum of three waste management education initiatives each year
- Delivery to the community a minimum of four environmentally-oriented events each year

Ongoing Activities

- Develop and oversee environmental plans
- Obtain grant funding
- Work with community groups
- Develop and progress the Town's Environment Plan
- Facilitate community environmental education
- Environmental advocacy

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	187,305	0	209,536	209,536
Employment	112,995	0	109,386	109,386
Office	3,500	0	3,150	3,150
Professional Services	1,000	0	500	500
Programs	69,810	0	96,500	96,500
Revenue	0	0	0	0
Other Revenue	0	0	0	0
Total	187,305	0	209,536	209,536

Service Area Estimates

Fleet Services

Primary Strategic Objective

Appropriate and sustainable facilities for everyone that are well built, well maintained and well managed.

Service Statement

Fleet Services oversees the management of various items of light fleet, heavy fleet and plant and equipment.

Key Functions

- Maintenance and operation of a safe and effective workshop / depot
- Management of a safe and effective fleet
- Workshop equipment repairs and maintenance
- Design of customised load bodies for utes and trucks to best suit requirements
- Vehicle licencing, insurance and management services
- Servicing and repairs of vehicles and plant

At a Glance

- 51 light fleet items
- 29 major plant items
- 57 minor plant items

Ongoing Activities

- Fleet insurance claims management
- Fleet procurement and disposal
- Heavy and Light fleet maintenance
- Risk assessments
- Further optimisation of light fleet size based on operational need.
- Monthly Depot / Workshop Green Stamp audits
- Machinery safety audits
- Fuel usage management
- Creation of vehicle specification lists

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	0	0	(0)	(0)
Employment	237,550	0	140,426	140,426
Office	11,500	0	9,550	9,550
Professional Services	45,000	0	40,000	40,000
Asset Operations	19,500	0	19,500	19,500
Programs	854,988	0	446,950	446,950
Accounting Standards Expense	(1,168,538)	0	(656,426)	(656,426)
Revenue	(11,500)	0	(10,000)	(10,000)
Other Revenue	(11,500)	0	(10,000)	(10,000)
Capital	1,265,000	157,940	722,400	880,340
Plant and Machinery	1,265,000	157,940	722,400	880,340
Non-Operating Revenue	(288,000)	(294,000)	(238,000)	(532,000)
Sale Proceeds	(288,000)	(294,000)	(238,000)	(532,000)
Total	965,500	(136,060)	474,400	338,340

Service Area Estimates

Parks and Reserves

Primary Strategic Objective

Appropriate, inviting and sustainable green spaces for everyone that are well maintained and well managed.

Service Statement

The Parks and Reserves team deliver high quality horticultural works to parks, reserves and streetscapes.

Key Functions

- Pruning, by precinct, over 15,000 verge trees, as well as reactive pruning
- Planting a minimum of 300 trees per annum throughout the District
- Maintaining 96 hectares of irrigated active and passive reserves as well as natural bushland
- Mowing main and selected arterial road verges, as well as the industrial areas of Burswood and Carlisle
- Deliver water saving initiatives via the Water Efficiency Action Plan
- Delivering on the "Adopt a Verge" program

At a Glance

- 8 active reserves (playing fields)
- 1 significant bushland reserve
- 10 facility gardens
- 48 passive reserves

Ongoing Activities

- Mowing and turf maintenance
- Tree management
- Gardening
- Irrigation and reticulation
- Verge beautification
- Natural area management
- Streetscapes and weed management
- Environmental management

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	5,220,208	0	5,322,665	5,322,665
Employment	756,000	0	625,380	625,380
Office	21,400	0	19,150	19,150
Professional Services	41,000	0	20,000	20,000
Asset Operations	4,987,860	0	5,522,015	5,522,015
Programs	324,348	0	2,500	2,500
Accounting Standards Expense	(910,400)	0	(866,380)	(866,380)
Revenue	(4,648,500)	0	(12,500)	(12,500)
Capital Funding	(4,594,000)	0	0	0
Fees and Charges	(45,500)	0	(5,000)	(5,000)
Other Revenue	(9,000)	0	(7,500)	(7,500)
Capital	10,816,820	1,000,127	2,165,000	3,165,127
Parks	10,816,820	1,000,127	2,165,000	3,165,127
Total	11,388,528	1,000,127	7,475,165	8,475,292

Service Area Estimates

Project Management

Primary Strategic Objective

Well thought out and managed projects that are delivered successfully.

Service Statement

Project Management assists in improving the standards of project management and project delivery across the organisation and, where there is a cross-functional and / or strategic requirement, delivers nominated projects on behalf of Council.

Key Functions

- Development of project management process support materials for the organisation
- Provision of support and training for project management by other parts of the organisation
- Project management of strategic, organisationally cross functional, complex and high value projects

At a Glance

- Provision of Project Management assistance, guidance, coaching and mentoring
- Organisation wide project recognition, record keeping, status and progress updates
- Project management and delivery of cross functional strategic projects

Ongoing Activities

- Formulate and implement standard project management practices
- Preparation and updating of project management tools and templates
- Organisational training, coaching and mentoring for project management skills
- Create and be responsible for managing and maintaining Council's Projects Master List
- Formulate, implement and coordinate common project reporting
- Manage, collect, log and share project learnings
- Project manage individual, major, strategic projects as they arise

Particulars	2019-2020	2020-2021	2020-2021	2020-2021
	Budget Total \$	Carried Forward \$	New Initiatives \$	Total Budget \$
Expense	1,661,409	820,336	2,207,353	3,027,689
Employment	886,209	0	995,753	995,753
Office	14,950	0	18,600	18,600
Professional Services	750,420	820,336	1,193,000	2,013,336
Asset Operations	9,830	0	0	0
Programs	0	0	0	0
Revenue	(2,000)	0	(274,425)	(274,425)
Operating Funding	0	0	0	0
Capital Funding	0	0	(274,425)	(274,425)
Fees and Charges	0	0	0	0
Other Revenue	(2,000)	0	0	0
Capital	71,000	63,473	0	63,473
Land	71,000	63,473	0	63,473
Roads	0	0	0	0
Parks	0	0	0	0
Total	1,730,409	883,809	1,932,928	2,816,737

Service Area Estimates

Street Improvement

Primary Strategic Objective

A safe, interconnected and well- maintained transport network that makes it easy for everyone to get around.

Service Statement

Street Improvement provides engineering advice, design, planning, and road safety initiatives.

Key Functions

- Traffic counts and analysis
- Road and pathway condition audits
- Deliver actions identified in the Integrated Movement Network Strategy
- Civil Engineering Design and Drafting functions associated with public works
- Bus shelter planning and other street furniture management
- Assessment of design proposal and development applications submitted by Developers
- Future Capital Works Planning and scheduling
- Working with other agencies in delivering safer transport solutions for all road users
- Traffic Impact Assessments

At a Glance

- 23 public carparks
- 115 bus shelters
- 90 drainage sumps
- Application for external funding and the associated funding management.

Ongoing Activities

- Engineering Design
- Traffic and Road Safety Investigations
- Street lighting audits
- Capital works planning
- Data collection

	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Particulars				
Expense	1,095,470	0	1,345,355	1,345,355
Employment	739,640	0	850,365	850,365
Office	19,530	0	15,500	15,500
Professional Services	306,800	0	454,740	454,740
Asset Operations	14,750	0	14,750	14,750
Programs	14,750	0	10,000	10,000
Revenue	(98,000)	0	(168,000)	(168,000)
Operating Funding	0	0	(70,000)	(70,000)
Fees and Charges	(90,000)	0	(90,000)	(90,000)
Other Revenue	(8,000)	0	(8,000)	(8,000)
Total	997,470	0	1,177,355	1,177,355

Service Area Estimates

Street Operations

Primary Strategic Objective

A safe, interconnected and well- maintained transport network that makes it easy for everyone to get around.

Service Statement

Street Operations ensure the maintenance and renewal of roads, pathways, drainage and associated assets.

Key Functions

- Maintenance and renewal of roads, car parks, bus shelters, and street furniture infrastructure
- Maintenance and renewal of pathways and laneways
- Maintenance and renewal of drainage assets

At a Glance

- 196 kilometres of sealed road
- 234 kilometres of pathways

Ongoing Activities

- Pathway construction and repair
- Street furniture maintenance
- Road construction and repair
- Stormwater drainage construction and repair
- Street signs installation and maintenance
- Contract management

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	2,656,030	0	2,869,160	2,869,160
Employment	529,562	0	427,370	427,370
Office	14,500	0	13,700	13,700
Professional Services	2,500	0	4,000	4,000
Asset Operations	2,660,300	0	2,790,160	2,790,160
Programs	75,730	0	164,000	164,000
Accounting Standards Expense	(626,562)	0	(530,070)	(530,070)
Revenue	(3,352,000)	(250,753)	(2,140,671)	(2,391,424)
Operating Funding	(81,000)	0	(121,000)	(121,000)
Capital Funding	(3,161,000)	(250,753)	(1,888,971)	(2,139,724)
Fees and Charges	(108,000)	0	(130,700)	(130,700)
Other Revenue	(2,000)	0	0	0
Capital	9,863,115	1,507,213	9,732,001	11,239,214
Roads	6,217,360	1,113,107	6,402,471	7,515,578
Drainage	497,700	0	440,000	440,000
Pathways	2,225,055	394,106	1,885,530	2,279,636
Other Infrastructure	923,000	0	1,004,000	1,004,000
Total	9,167,145	1,256,460	10,460,490	11,716,950

Service Area Estimates

Waste Services

Primary Strategic Objective

A clean place where everyone knows the value of waste, water and energy.

Service Statement

Waste Services implements waste collection, minimisation and disposal in a sustainable manner.

Key Functions

- Strategic waste management in collaboration with the Mindarie Regional Council
- Household and commercial waste collection of putrescible waste and recyclable materials
- Kerbside collection of green waste and bulk waste
- Collection and maintenance of street and park bins
- Street and pathway sweeping and cleaning
- Graffiti and painting maintenance
- Removal of illegally dumped items
- Clearing drainage gullies and manholes

At a Glance

- Albany Highway footpath sweeping 7 times per week
- Albany Highway road sweeping 3 times per week
- 3 business day turnaround on bin repairs

Ongoing Activities

- Contract management
- Graffiti removal
- Public litter bin and bus station cleaning
- Road and pathway sweeping
- Bin deliveries, collection and repairs
- Waste management services

Particulars	2019-2020 Budget Total \$	2020-2021 Carried Forward \$	2020-2021 New Initiatives \$	2020-2021 Total Budget \$
Expense	6,399,840	0	6,397,580	6,397,580
Employment	170,000	0	269,312	269,312
Office	28,000	0	27,200	27,200
Professional Services	16,000	0	16,000	16,000
Asset Operations	75,000	0	70,300	70,300
Programs	6,401,840	0	6,399,080	6,399,080
Accounting Standards Expense	(291,000)	0	(384,312)	(384,312)
Revenue	(835,780)	0	(834,500)	(834,500)
Fees and Charges	(799,780)	0	(800,000)	(800,000)
Earnings Interest	(2,500)	0	0	0
Other Revenue	(33,500)	0	(34,500)	(34,500)
Capital	0	0	0	0
Furniture and Equipment	0	0	0	0
Total	5,564,060	0	5,563,080	5,563,080



TOWN OF
VICTORIA PARK

Capital Expense Initiatives

Capital Works Summary

Particulars	Associated Revenue	Carried Forward	New Initiatives	Expense Total
Capital Initiatives - By Asset Class				
Property Plant and Equipment				
Land and Buildings	\$ 80,000	\$ 159,413	\$ 1,080,000	\$ 1,239,413
Plant and Machinery	\$ 531,500	\$ 157,940	\$ 722,400	\$ 880,340
Information Technology	\$ -	\$ 538,740	\$ 160,000	\$ 698,740
Total Property Plant and Equipment	\$ 611,500	\$ 856,093	\$ 1,962,400	\$ 2,818,493
Infrastructure				
Roads	\$ 1,638,971	\$ 1,113,107	\$ 6,402,471	\$ 7,515,578
Total - Drainage	\$ -	\$ -	\$ 440,000	\$ 440,000
Total - Pathways	\$ 1,600,000	\$ 394,106	\$ 1,885,530	\$ 2,279,636
Total - Parks	\$ -	\$ 1,000,127	\$ 2,165,000	\$ 3,165,127
Total - Other Infrastructure	\$ 444,425	\$ -	\$ 1,044,000	\$ 1,044,000
Total - Infrastructure	\$ 3,683,396	\$ 2,507,340	\$ 11,937,001	\$ 14,444,341
Total Capital Initiatives - By Asset Class	\$ 4,294,896	\$ 3,363,433	\$ 13,899,401	\$ 17,262,834

Capital Initiatives - By Type

Property Plant and Equipment				
Renewal	\$ 611,500	\$ 253,880	\$ 1,682,400	\$ 1,936,280
Upgrade	\$ -	\$ 270,363	\$ 172,000	\$ 442,363
New	\$ -	\$ 331,850	\$ 108,000	\$ 439,850
Total Property Plant and Equipment	\$ 611,500	\$ 856,093	\$ 1,962,400	\$ 2,818,493
Infrastructure				
Renewal	\$ 2,033,396	\$ 665,987	\$ 8,342,001	\$ 9,007,988
Upgrade	\$ 50,000	\$ 950,186	\$ 1,860,000	\$ 2,810,186
New	\$ 1,600,000	\$ 891,167	\$ 1,735,000	\$ 2,626,167
Total Infrastructure	\$ 3,683,396	\$ 2,507,340	\$ 11,937,001	\$ 14,444,341
Total Capital Initiatives - By Type	\$ 4,294,896	\$ 3,363,433	\$ 13,899,401	\$ 17,262,834

Capital Expense Initiatives

Particulars	Associated Revenue	Carried Forward	New Initiatives	Expense Total
Land and Buildings				
Renewal - Land and Buildings				
Land and Buildings		\$ 20,274	\$ -	\$ 20,274
Aqualife Outdoor Pool Refurbishment		\$ 48,370	\$ -	\$ 48,370
Aqualife 50m Pool starting blocks and submersible wall		\$ 27,296	\$ -	\$ 27,296
Aqualife - BMS Renewal			\$ 30,000	\$ 30,000
Aqualife - Roof Renewal			\$ 15,000	\$ 15,000
Roads			\$ 60,000	\$ 60,000
Clubrooms - Painting Program (Parnham & Fletcher Park)			\$ 60,000	\$ 60,000
Toilet Blocks - Painting Program (Archer St, GO Edwards, Read Park)			\$ 60,000	\$ 60,000
Carlisle Clubroom - Changeroom refurbishment			\$ 100,000	\$ 100,000
Library - Fitout & Layout changes			\$ 150,000	\$ 150,000
Leisurelife - Skylight Replacements			\$ 20,000	\$ 20,000
Leisurelife - Hotwater System Replacement			\$ 40,000	\$ 40,000
Vic Park Centre for the Arts - External Refurbishment			\$ 30,000	\$ 30,000
Unplanned Reactive Works			\$ 75,000	\$ 75,000
Energy Efficiency Initiatives - Lighting replacement - LEDs			\$ 50,000	\$ 50,000
JA Lee Clubrooms - Changeroom Refurbishment	\$ 80,000		\$ 80,000	\$ 80,000
10 Kent Street - Accessibility Improvements			\$ 190,000	\$ 190,000
Total Renewal - Land and Buildings	\$ 80,000	\$ 95,940	\$ 960,000	\$ 1,055,940
Renewal				
Upgrade - Land and Buildings				
New			\$ 120,000	\$ 120,000
Vic Park Quarter - Community Room Fitout			\$ -	\$ -
Land - Upgrade: 25 Boundary Road Subdivision	\$ 63,473		\$ -	\$ 63,473
Infrastructure			\$ -	\$ -
Total Upgrade - Land and Buildings	\$ -	\$ 63,473	\$ 120,000	\$ 183,473
Total - Land and Buildings	\$ 80,000	\$ 159,413	\$ 1,080,000	\$ 1,239,413

Capital Expense Initiatives

Particulars	Associated Revenue	Carried Forward	New Initiatives	Expense Total
Plant and Machinery				
Renewal - Plant and Machinery				
138VPK Flocon Road Maintenance Truck	\$ 55,000	\$147,940	\$ -	\$ 147,940
175VPK Events Trailer	\$ 500	\$10,000	\$ -	\$ 10,000
162VPK McDonald Johnston Road Sweeper	\$ 75,000	\$ -	\$ -	\$ -
158VPK Plant Trailer	\$ 10,000	\$ -	\$ -	\$ -
111VPK Holden Colorado 7	\$ 24,000	\$ -	\$ -	\$ -
1EIO123 VW Caddy Van	\$ 12,000	\$ -	\$ -	\$ -
1GQU864 VW Caddy Van	\$ 14,000	\$ -	\$ -	\$ -
1GFT071 Holden Colorado	\$ 25,000	\$ -	\$ -	\$ -
166VPK Nissan X-Trail	\$ 20,000	\$ -	\$ -	\$ -
105VPK Holden Colorado	\$ 25,000	\$ -	\$ -	\$ -
142VPK Kubota Tractor M8540	\$ 30,000	\$ -	\$ -	\$ -
Jarret Mow Deck	\$ 3,000	\$ -	\$ -	\$ -
Minor Plant Renewal - Parks	\$ 2,000	\$ -	\$ 20,000	\$ 20,000
137VPK - Heavy Truck 9T (Plant 38)	\$ 75,000	\$ -	\$ 200,000	\$ 200,000
136VPK - Pavement Sweeper (Plant 410)	\$ 38,000	\$ -	\$ 165,000	\$ 165,000
146VPK - 1.5T Forklift (Plant 129)	\$ 16,000	\$ -	\$ 55,000	\$ 55,000
122VPK - Ranger Animal Control Vehicle (Plant 404)	\$ 17,500	\$ -	\$ 44,000	\$ 44,000
127VPK - Ranger Animal Control Vehicle (Plant 405)	\$ 17,500	\$ -	\$ 44,000	\$ 44,000
178VPK - Subaru Impreza Hatch (Plant 429)	\$ 12,000	\$ -	\$ 25,000	\$ 25,000
181VPK - Toyota Corolla Sedan (Plant 427)	\$ 15,000	\$ -	\$ 25,000	\$ 25,000
184VPK - Subaru Impreza Hatch (Plant 428)	\$ 8,000	\$ -	\$ 25,000	\$ 25,000
1GET373 - Nissan X-Trail SUV (Plant 432)	\$ 18,000	\$ -	\$ 45,000	\$ 45,000
153VPK - Trailer (Plant 174)	\$ 500	\$ -	\$ 3,000	\$ 3,000
Custom Made Water Tank (Plant 167)	\$ 5,000	\$ -	\$ 29,000	\$ 29,000
150VPK - Trailer (Plant 177)	\$ 500	\$ -	\$ 4,600	\$ 4,600
Fibre Furn Tank (Plant 194)	\$ 1,000	\$ -	\$ 2,800	\$ 2,800
174VPK - Mazda CX5 (Plant 398)	\$ 12,000	\$ -	\$ 35,000	\$ 35,000
Total - Renewal - Plant and Machinery	\$ 531,500	\$ 157,940	\$ 722,400	\$ 880,340
Renewal - Plant and Machinery	\$ 531,500	\$ 157,940	\$ 722,400	\$ 880,340

Capital Expense Initiatives

Particulars	Associated Revenue	Carried Forward	New Initiatives	Expense Total	
Information Technology					
Upgrade - Information Technology					
IT - Library Management System (Software)	\$	15,490	\$ -	\$ 15,490	
System Upgrade - Authority 7.x	\$	140,000	\$ -	\$ 140,000	
Upgrade - Software - AP Workflow (Authority)	\$	24,000	\$ -	\$ 24,000	
Hardware - Leisurelife Centre Technology Upgrade	\$	15,000	\$ -	\$ 15,000	
Software - TRIM CM9 Upgrade	\$	12,400	\$ -	\$ 12,400	
Digital Hub - IT Hardware Upgrade			\$ 27,000	\$ 27,000	
Implement all local laws in AutoIssue			\$ 10,000	\$ 10,000	
Online images of infringements			\$ 15,000	\$ 15,000	
Total - Upgrade - Information Technology	\$	-	\$ 206,890	\$ 52,000	\$ 258,890
New - Information Technology					
Library - RFID Self-Service System	\$	87,900	\$ -	\$ 87,900	
Software - Asset Management System	\$	98,200	\$ -	\$ 98,200	
New- Software - Volunteer Database	\$	7,000	\$ -	\$ 7,000	
New - Software - CAMMS Project PoC	\$	16,550	\$ -	\$ 16,550	
New - Software - Human Resources - Online Leave and Work Patterns	\$	5,500	\$ -	\$ 5,500	
IT - Relocation Hardware - 6 - 8 Kent Street (Parking and Rangers)	\$	26,700	\$ -	\$ 26,700	
Software - Microsoft 365	\$	90,000	\$ -	\$ 90,000	
Risk Management Software			\$ 18,000	\$ 18,000	
Minutes Digitisation			\$ 20,000	\$ 20,000	
ICT Business systems and Infrastructure review			\$ 40,000	\$ 40,000	
Recruitment software			\$ 30,000	\$ 30,000	
Total New - Information Technology	\$	-	\$ 331,850	\$ 108,000	\$ 439,850
Total - Information Technology	\$	-	\$ 538,740	\$ 160,000	\$ 698,740

Capital Expense Initiatives

Particulars	Associated Revenue	Carried Forward	New Initiatives	Expense Total
Roads				
Renewal - Roads				
Oats Street and Star Street Roundabout	\$	166,573	\$ -	\$ 166,573
Solar Way - Mercury to Mercury - Road Rehab	\$	139,552		
Carnarvon Street (Dane to Somerset) - Reseal	\$	95,874		
Sussex Sreet (Devenish to Berwick)	\$	72,951		
Streately Road (Gallipoli to Castle)	\$	7,820		
BLACKSPOT - Archer & Orrong Intersection (Year 2 of 2)	\$ 536,196		\$ 988,117	\$ 988,117
BLACKSPOT - Star & Briggs Roundabout (Year 1 of 2)	\$ 148,334		\$ 222,500	\$ 222,500
BLACKSPOT - Hordern & Geddes Intersection (Year 2 of 2)	\$ 107,387		\$ 161,081	\$ 161,081
BLACKSPOT - Hordern & McMillan Intersection (Year 2 of 2)	\$ 122,588		\$ 183,882	\$ 183,882
Custance Street - Goddard to Band	\$ -		\$ 191,265	\$ 191,265
Roads to Recovery Funding Income (R2R)	\$ 285,000		\$ 285,000	\$ 285,000
Kent Street - Albany to Gloucester MRRG 20/21	\$ 181,266		\$ 271,900	\$ 271,900
Oats Street - Swansea to Rutland MRRG 20/21	\$ 208,200		\$ 312,300	\$ 312,300
Norseman Street - Carnarvon to End			\$ 74,745	\$ 74,745
Howick Street West - Kitchener to Burswood			\$ 92,529	\$ 92,529
Lake View Street - Carnarvon to End			\$ 62,150	\$ 62,150
Tuam Street - Washington to Albany			\$ 69,650	\$ 69,650
Dome Place - VPD to End			\$ 21,420	\$ 21,420
Anglesea Street - Gerard to Carnarvon			\$ 85,131	\$ 85,131
Patricia Street - Carson to Albany			\$ 91,575	\$ 91,575
Leigh Street - Kitchener to Burswood			\$ 65,142	\$ 65,142
Ashburton Street North - Gloucester to End			\$ 181,255	\$ 181,255
Willis Street - Albany to Fraser			\$ 181,005	\$ 181,005
Baron Hay Court - George to End			\$ 165,956	\$ 165,956
Read Street - Withnell to Oats			\$ 32,076	\$ 32,076
Tuckett Street - Briggs to Cohn			\$ 49,896	\$ 49,896
Sandra Place - Harris to End			\$ 65,484	\$ 65,484
Watts Place - Turner to End			\$ 85,725	\$ 85,725
Briggs Street - Star to Orrong			\$ 174,645	\$ 174,645
Raleigh Street - Wakefield to Miller			\$ 205,390	\$ 205,390
Savill Place - Cohn to End			\$ 40,185	\$ 40,185
Sussex Street & Moorgate Street Intersection			\$ 15,000	\$ 15,000
Blair Athol Street - Carnarvon to Gerard			\$ 68,827	\$ 68,827
Lion Street - Rutland to Planet			\$ 143,905	\$ 143,905
Downing Street - Cohn to Briggs			\$ 69,984	\$ 69,984
Mars Street West - Lion to Mercury			\$ 144,666	\$ 144,666
Midgley Street - Rutland to Gallipoli			\$ 201,663	\$ 201,663
Maude Street - Anglesea to Blair Athol			\$ 61,902	\$ 61,902
Temple Street - Washington to Berwick			\$ 143,208	\$ 143,208
Wyndham Street - Burlington to Albany			\$ 93,312	\$ 93,312
ROW46 Upgrade			\$ 265,000	\$ 265,000
Garland Street Upgrade			\$ 700,000	\$ 700,000
Total - Renewal - Roads	\$ 1,588,971	\$ 482,770	\$ 6,267,471	\$ 6,434,044
Upgrade - Roads				
Roberts Road and Orrong Road - Intersection	\$ 25,000		\$ -	\$ 25,000
Archer and Orrong Intersection (Blackspot)	\$ 355,103		\$ -	\$ 355,103
Hordern and Geddes Intersection (Blackspot)	\$ 54,500		\$ -	\$ 54,500
Hordern and McMillan Intersection (Blackspot)	\$ 92,000		\$ -	\$ 92,000
Hill View Terrace and Oats Street - Intersection and Pedestrian	\$ 64,079		\$ -	\$ 64,079
Rutland Avenue - Oats Street to Welshpool Road	\$ 39,655		\$ -	\$ 39,655
Albany Hwy Cycle Lanes (Mackie to Oswald)	\$ 50,000		\$ 50,000	\$ 50,000
Street Lighting -Safety Improvements at Various Locations			\$ 25,000	\$ 25,000
Oats Street Bicycle Improvements			\$ 60,000	\$ 60,000
Total - Upgrade - Roads	\$ 50,000	\$ 630,337	\$ 135,000	\$ 765,337
Total - Roads	\$ 1,638,971	\$ 1,113,107	\$ 6,402,471	\$ 7,515,578

Capital Expense Initiatives

Particulars	Associated Revenue	Carried Forward	New Initiatives	Expense Total
Drainage				
Renewal - Drainage				
Right of Ways - Various			\$ 20,000	\$ 20,000
Pit Renewal as per AMP			\$ 140,000	\$ 140,000
Pipe Renewal as per AMP			\$ 140,000	\$ 140,000
Sump Renewal as per AMP			\$ 120,000	\$ 120,000
Unplanned Renewal Projects			\$ 20,000	\$ 20,000
Total - Renewal - Drainage	\$ -	\$ -	\$ 440,000	\$ 440,000
Total - Drainage	\$ -	\$ -	\$ 440,000	\$ 440,000

Capital Expense Initiatives

Particulars	Associated Revenue	Carried Forward	New Initiatives	Expense Total
Pathways				
Renewal - Pathways				
Rutland Ave - Roberts to Forster Ave (North side)			\$ 6,555	\$ 6,555
Oldfield St - Vantage Way to Bow River (West side)			\$ 4,545	\$ 4,545
Harold Rossiter Park - Kent to Rathay			\$ 46,710	\$ 46,710
Cohn Street - Star to Harris (North side)			\$ 12,535	\$ 12,535
Clydesdale St - Teague to Kitchener (West side)			\$ 32,960	\$ 32,960
Victoria Park Drive - GEH to Dome (West side)			\$ 18,310	\$ 18,310
Clydesdale St - Sunbury to Kitchener (East side)			\$ 16,465	\$ 16,465
Hill View Tce - Burlington to Albany (South side)			\$ 17,300	\$ 17,300
Rushton St - Benporath to Shepperton (West side)			\$ 24,090	\$ 24,090
Harper St - Albany to Shepperton (North side)			\$ 11,625	\$ 11,625
Camberwell St - Archdeacon to Devenish (South side)			\$ 20,860	\$ 20,860
Kitchener Ave - Leigh to Howick (West side)			\$ 20,575	\$ 20,575
Kessack St - McCartney to Howick (both sides)			\$ 12,585	\$ 12,585
Howick St - Getting to Roberts (East side)			\$ 6,105	\$ 6,105
Keyes St - Enfield to Custance (West side)			\$ 18,700	\$ 18,700
Kitchener Ave - Harper to Clydesdale (West side)			\$ 15,610	\$ 15,610
Total - Renewal - Pathways	\$ -	\$ -	\$ 285,530	\$ 285,530
New - Pathways				
Rutland Avenue Shared Path (Miller to Oats)		\$ 357,106	\$ -	\$ 357,106
Goodwood Parade - Shared Path - Surface		\$ 37,000	\$ -	\$ 37,000
Rutland Avenue PSP (GEH to Miller) - Year 1 of 2	\$ 1,600,000		\$ 1,600,000	\$ 1,600,000
Total - New - Pathways	\$ 1,600,000	\$ 394,106	\$ 1,600,000	\$ 1,994,106
Total - Pathways	\$ 1,600,000	\$ 394,106	\$ 1,885,530	\$ 2,279,636

Capital Expense Initiatives

Particulars	Associated Revenue	Carried Forward	New Initiatives	Expense Total
Parks				
Renewal - Parks				
Raphael Park - Reticulation System Renewal	\$	175,485	\$ -	\$ 175,485
George Street Reserve - Revegetation Projec	\$	7,732	\$ 80,000	\$ 87,732
JA Lee Reserve Flood Lighting			\$ 18,000	\$ 18,000
JA Lee Reserve Play Equipment			\$ 80,000	\$ 80,000
Victoria Heights Park Gazebo and seating			\$ 25,000	\$ 25,000
Hawthorne Reserve Shade Sails			\$ 17,000	\$ 17,000
Harold Rossiter Park Synthetic Practice Wickets and nets			\$ 30,000	\$ 30,000
Raphael Park Softfall			\$ 25,000	\$ 25,000
The Promenade Playground renewal			\$ 80,000	\$ 80,000
Various sites Bore Water meter			\$ 50,000	\$ 50,000
Carlisle Reserve Cricket Nets , and pitch			\$ 20,000	\$ 20,000
Total - Renewal - Parks	\$	-	\$ 183,217	\$ 425,000
Upgrade - Parks				
Upgrade - Higgins Park Tennis Club - Court Modifications	\$	211,239	\$ -	\$ 211,239
GO Edwards Park - Redevelopment	\$	88,610	\$ -	\$ 88,610
Bolton Avenue Verge - Retaining Wall and Fencing	\$	20,000	\$ -	\$ 20,000
GO Edwards Master Plan - Stage 5			\$ 1,700,000	\$ 1,700,000
Total - Upgrade - Parks	\$	-	\$ 319,849	\$ 1,700,000
New - Parks				
John Macmillan Park - Redevelopment	\$	204,062	\$ -	\$ 204,062
Lathlain Redevelopment (Zone 2x)	\$	292,999	\$ -	\$ 292,999
Fertigation tanks (Various Sites)			\$ 25,000	\$ 25,000
The Promenade BBQ Shade Sails			\$ 15,000	\$ 15,000
Total - New - Parks	\$	-	\$ 497,061	\$ 40,000
Total - Parks	\$	-	\$ 1,000,127	\$ 2,165,000

Capital Expense Initiatives

Particulars	Associated Revenue	Carried Forward	New Initiatives	Expense Total
Other Infrastructure				
Renewal - Other Infrastructure				
Bus Shelters Replacement - Not PTA Funded			\$ 40,000	\$ 40,000
Car Park #15 - Fletcher Park			\$ 90,000	\$ 90,000
Car Park #8 - Kent St Bowling Club			\$ 80,000	\$ 80,000
ROW 59			\$ 200,000	\$ 200,000
Street Lighting - Albany Highway and Laneways			\$ 64,000	\$ 64,000
Community Development Grant - Carlisle Laneways	\$ 60,000		\$ 60,000	\$ 60,000
Community Development Grant - Terminus Lane	\$ 240,000		\$ 240,000	\$ 240,000
Burswood Peninsula - Lighting replacement	\$ 144,425		\$ 150,000	\$ 150,000
Total - Renewal - Other Infrastructure	\$ 444,425	\$ -	\$ 924,000	\$ 924,000
Upgrade - Other Infrastructure				
Minor Safety Improvements - Traffic calming Gallipoli St			\$ 25,000	\$ 25,000
Total - Upgrade - Other Infrastructure	\$ -	\$ -	\$ 25,000	\$ 25,000
New - Other Infrastructure				
Pedestrian Infrastructure Improvements			\$ 40,000	\$ 40,000
Parking Meters			\$ 40,000	\$ 40,000
ACROD - TBA - New Priority List (Other Infrastructure)			\$ 15,000	\$ 15,000
Total - New - Other Infrastructure	\$ -	\$ -	\$ 95,000	\$ 95,000
Total - Other Infrastructure	\$ 444,425	\$ -	\$ 1,044,000	\$ 1,044,000

Carried Forwards

Description	2019/2020 Financial Year			Net Carried Forward
	Budget	Est Actual	Balance	
Chief Executive Office				
People and Culture				
Corporate Training	\$ 25,000	\$0	\$25,000	\$25,000
Communications and Engagement				
Communications and Engagement Agency Staff	\$ 6,000	\$0	\$6,000	\$6,000
Stakeholder Relations				
Consultant Advocacy Strategy - Metronet	\$ 25,000	\$0	\$25,000	\$25,000
Chief Community Planner				
Place Management				
OSNP No.3	\$ 60,000	\$12,278	\$47,722	\$47,722
Social Infrastructure Plan	\$ 30,000	\$0	\$30,000	\$30,000
Consultancy - John Macmillan Precinct Planning	\$ 200,000	\$97,360	\$102,640	\$102,640
Taylor/McCallum Detailed Design	\$ 65,000	\$45,560	\$19,440	\$19,440
Higgins Park	\$ 76,560	\$44,376	\$32,184	\$31,184
Burswood Peninsula Wayfinding Plan	\$ 50,000	\$0	\$50,000	\$50,000
Chief Financial Officer				
Information Technology				
ICT Corporate Consultancy	\$ 124,810	\$0	\$124,810	\$124,810
IT Hardware - Minor Equipment, Support, Mtnc and Lease	\$ 229,700	\$175,674	\$54,026	\$40,936
IT Hardware	\$ 10,740	\$0	\$10,740	\$10,740
IT Software	\$ 102,230	\$0	\$102,230	\$162,230

Description	2019/2020 Financial Year			
	Budget	Est Actual	Balance	Infrastructure
Chief Operations Officer				
Property				
Edward Millen Park Master Plan Detailed Design	\$ 323,580	\$0	\$323,580	\$323,580
Strategic Assets				
Consultancy – General	\$ 40,000	\$12,678	\$27,322	\$27,322
Project Management				
Perth Football Club – Zone 1	\$ 375,660	\$1,093	\$374,567	\$374,676
Land and Buildings				
Vic Park Quarter	\$ 50,000	\$ 29,726	\$20,274	\$20,274
Aqualife Outdoor Pool Refurbishment	\$ 150,000	\$ 101,630	\$48,370	\$48,370
Aqualife 50m Pool starting blocks and submersible wall	\$ 235,000	\$ 207,704	\$27,296	\$27,296
Land - Upgrade: 25 Boundary Road Subdivision	\$ 71,000	\$ 7,527	\$63,473	\$63,473
Information Technology				
IT - Library Management System (Software)	\$ 71,200	\$ 55,710	\$15,490	\$15,490
System Upgrade - Authority 7.x	\$ 140,000	\$ -	\$140,000	\$140,000
Upgrade - Software - AP Workflow (Authority)	\$ 54,000	\$ 30,000	\$24,000	\$24,000
Hardware - Leisurelife Centre Technology Upgrade	\$ 120,000	\$ 105,000	\$15,000	\$15,000
Software - TRIM CM9 Upgrade	\$ 120,000	\$ 107,600	\$12,400	\$12,400
Library - RFID Self-Service System	\$ 90,000	\$ 2,100	\$87,900	\$87,900
Software - Asset Management System	\$ 154,000	\$ 55,800	\$98,200	\$98,200
New- Software - Volunteer Database	\$ 7,000	\$ -	\$7,000	\$7,000
New - Software - CAMMS Project PoC	\$ 16,550	\$ -	\$16,550	\$16,550
New - Software - Human Resources - Online Leave	\$ 16,500	\$ 11,000	\$5,500	\$5,500
IT - Relocation Hardware - 6 - 8 Kent Street (Parking and Rangers)	\$ 58,700	\$ 32,000	\$26,700	\$26,700
Software - Microsoft 365	\$ 90,000	\$ -	\$90,000	\$90,000
Plant and Machinery				
138VPK Flocon Road Maintenance Truck	\$ 380,000	\$ 232,060	\$147,940	\$147,940
175VPK Events Trailer	\$ 10,000	\$ -	\$10,000	\$10,000
Roads				
Oats Street and Star Street Roundabout	\$ 166,573	\$ -	\$166,573	\$166,573
Solar Way - Mercury to Mercury - Road Rehab	\$ 139,552	\$ -	\$139,552	\$139,552
Carnarvon Street (Dane to Somerset) - Reseal	\$ 95,874	\$ -	\$95,874	\$95,874
Sussex Sreet (Devenish to Berwick)	\$ 72,951	\$ -	\$72,951	\$72,951
Streately Road (Gallipoli to Castle)	\$ 7,820	\$ -	\$7,820	\$7,820
Roberts Road and Orrong Road - Intersection	\$ 25,000	\$ -	\$25,000	\$25,000
Archer and Orrong Intersection (Blackspot)	\$ 401,000	\$ 45,897	\$355,103	\$355,103
Hordern and Geddes Intersection (Blackspot)	\$ 54,500	\$ -	\$54,500	\$54,500
Hordern and McMillan Intersection (Blackspot)	\$ 92,000	\$ -	\$92,000	\$92,000
Hill View Terrace and Oats Street - Intersection and Pedestrian	\$ 258,000	\$ 193,921	\$64,079	\$64,079
Rutland Avenue - Oats Street to Welshpool Road	\$ 396,510	\$ 356,855	\$39,655	\$39,655
Pathways				
Rutland Avenue Shared Path (Miller to Oats)	\$ 685,000	\$ 327,894	\$357,106	\$357,106
Goodwood Parade - Shared Path - Surface	\$ 394,555	\$ 357,555	\$37,000	\$37,000
Parks				
Raphael Park - Reticuation System Renewal	\$ 180,000	\$ 4,515	\$175,485	\$175,485
George Street Reserve - Revegetation Projec	\$ 60,000	\$ 52,268	\$7,732	\$7,732
Upgrade - Higgins Park Tennis Club - Court Modifications	\$ 732,850	\$ 521,611	\$211,239	\$211,239
GO Edwards Park - Redevelopment	\$ 900,000	\$ 811,390	\$88,610	\$88,610
Bolton Avenue Verge - Retaining Wall and Fencing	\$ 165,000	\$ 145,000	\$20,000	\$20,000
John Macmillan Park - Redevelopment	\$ 987,000	\$ 782,938	\$204,062	\$204,062
Lathlain Redevelopment (Zone 2x)	\$ 3,245,000	\$ 2,952,001	\$292,999	\$292,999

Description	2019/2020 Financial Year			Net Carried Forward
	Budget	Est Actual	Balance	
Property and Leasing				
355-357 Shepperton Road Sales Proceeds	\$ (3,800,000)	\$ -	-\$3,800,000	-\$3,800,000
Plant and Machinery - Proceeds of sale				
162VPK McDonald Johnston Road Sweeper	\$ (75,000)	\$ -	\$(75,000)	-\$75,000
138VPK Flocon Road Maintenance Truck	\$ (55,000)	\$ -	\$(55,000)	-\$55,000
142VPK Kubota Tractor M8540	\$ (30,000)	\$ -	\$(30,000)	-\$30,000
1GFT071 Holden Colorado	\$ (25,000)	\$ -	\$(25,000)	-\$25,000
105VPK Holden Colorado	\$ (25,000)	\$ -	\$(25,000)	-\$25,000
111VPK Holden Colorado 7	\$ (24,000)	\$ -	\$(24,000)	-\$24,000
166VPK Nissan X-Trail	\$ (20,000)	\$ -	\$(20,000)	-\$20,000
1GQU864 VW Caddy Van	\$ (14,000)	\$ -	\$(14,000)	-\$14,000
1EIO123 VW Caddy Van	\$ (12,000)	\$ -	\$(12,000)	-\$12,000
158VPK Plant Trailer	\$ (10,000)	\$ -	\$(10,000)	-\$10,000
Jarret Mow Deck	\$ (3,000)	\$ -	\$(3,000)	-\$3,000
174 VPK Events Trailer (Plant 178)	\$ (500)	\$ -	\$(500)	-\$500
156VPK - Trailer (Plant 171)	\$ (500)	\$ -	\$(500)	-\$500
Transfer to Reserve				
Land Asset Optimisation Reserve	\$ 3,800,000	\$ -	\$3,800,000	\$3,800,000
Revenue				
Street Operations				
Rutland Avenue Shared Path	\$ (68,500)	\$ -	-\$68,500	-\$68,500
Archer and Orrong Intersection (Blackspot)	\$ (182,253)	\$ -	-\$182,253	-\$182,253



Schedule of Fees and Charges for 2020-2021

Schedule of Fees and Charges for 2020-2021

Aqualife

Particulars	Conditions	Previous Year \$	GST Applicable ?	2020-2021 \$
Aquatics Casual Entry				
Adult	Above 17 years	6.40	GST	6.40
Adult concession	Above 17 years, with card	4.80	GST	4.80
Child - with parent / guardian	Under 5 years	4.10	GST	4.10
Child	5 - 17 years still at school	4.10	GST	4.10
Child community club member	5 - 17 years still at school	3.50	GST	3.50
Adult multipass	10 sessions	57.00	GST	57.00
Adult multipass concession	10 sessions	42.50	GST	42.50
Child multipass	10 sessions	36.90	GST	36.90
Family pass	2 adults, 2 children or 1 adult, 3 children	16.50	GST	16.50
Child in term swim	Per child	3.20	-	3.20
Spectator	Per person	0.00-2.00	GST	0.00-2.00
Carers	With approved card	0.00	GST	0.00
Swim Plus				
Adult	Above 17 years	10.30	GST	10.30
Adult concession	Above 17 years, with card	8.20	GST	8.20
Adult multipass	10 sessions	96.00	GST	96.00
Adult multipass concession	10 sessions	77.00	GST	77.00
Lane Hire (Plus Appropriate Entry Fees)				
Lane hire - 25m indoor	Per lane, per hour	13.00	GST	13.00
Lane hire - 50m outdoor	Per lane, per hour	15.50	GST	15.50
Community lane hire	Per lane, per hour	8.50	GST	8.50
Hydrotherapy pool hire	Per hour	42.00	GST	42.00
Bookings alteration fee	More than 72 hours notice	10.00	GST	10.00
Bookings alteration fee	Less than 72 hours notice	25.00	GST	25.00

Schedule of Fees and Charges for 2020-2021

Aqualife (continued)

Particulars	Conditions	2019-2020 \$	GST Applicable ?	2020-2021 \$
Swim School				
30 minute session	Per session	10.00 - 16.00	-	10.00-17.00
45 minute session	Per session	12.00 - 18.00	-	12.00-18.00
60 minute session	Per session	Delete	-	18.00-25.00
Private 1-on-1 sessions	Per 30 minutes	30.00	-	27.00-30.00
Private 1-on-2 sessions	Per 30 minutes, per person	20.00	-	20.00
School session	Per session	8.00	-	8.00
Administration fee	Refunds, alterations etc.	20.00	-	20.00
Additional teachers fees school sessions	Per person	N/A	-	15.00 - 35.00
Training (CPR, First Aid, bronze medallion)	Per hour	N/A	-	10.00 - 30.00
Swimming Carnivals				
Child within school hours	Per child to 17 years	3.20	GST	3.20
Full day carnival	No refund	380.00	GST	380.00
1/2 day morning carnival	9:00am-11:45am, no refund	220.00	GST	220.00
1/2 day afternoon carnival	12:15pm-3:00pm, no refund	220.00	GST	220.00
Non-school hour carnival	Per hour, no refund	150.00	GST	150.00
Carnival deposit	No refund	100.00	GST	100.00
All Access Membership (Gym, Group Fitness, Aquatics, Discount Casual Sports and Crèche)				
All access	Per month	50.00 - 80.00	GST	50.00 - 80.00
Concession	Per month	15% Discount	GST	15% Discount
Flexi Pass (Gym, Fitness Classes, Aquatics and Casual Sport)				
Pass - 1 month	Not a membership	75.00	GST	75.00

Schedule of Fees and Charges for 2020-2021

Aqualife (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Essentials Membership (Choice of Gym or Fitness or Aquatics)				
Essentials membership	Per month	47.00	GST	47.00
Essentials concession	Per month	37.50	GST	37.50
Rehabilitation membership	Per month, by referral on medical grounds	104.00	GST	104.00
Personal Training				
1-on-1 session	30 minute session	45.00	GST	35.00-50.00
1-on-1 session	1 hour session	80.00	GST	70.00-90.00
Contractors	Per trainer, per month	800.00	GST	800.00
Group training non-members	5 to 20 participants	15.00	GST	10.00-20.00
Group training members	5 to 20 participants	12.00	GST	5.00-15.00
Administration				
Joining Fee	Per membership	45.00	GST	45.00
Weekly suspension fee	Per week	5.00	GST	5.00
Administration fee	Alterations/Suspensions/Rejections	N/A	GST	5.00 - 15.00
Free One Visit Pass	Group Fitness / Health Club - limited to one instance per customer	N/A	GST	0.00
Free One Visit Pass	Recreation Swim - limited to one instance per customer	N/A	GST	0.00
\$30 for 30 days All Access Membership	Promotional - limited to one instance per customer	N/A	GST	30.00
Casual Entry Fees				
Standard single visit	Per person, per visit	17.00	GST	17.00
Concession single visit	Per person, per visit	9.00	GST	9.00
Programs (non-members)	Per person, per visit	10.00 - 100.00	GST	5.00-100.00
Programs (members)	Per person, per visit	8.00 - 80.00	GST	5.00-80.00
Crèche Fees				
Crèche fees (non-members)	First 1 1/2 hours, per child	4.50	GST	4.50
Crèche fees (members)	First 1 1/2 hours, per child	3.50	GST	3.50
Late fees	10 to 30 minutes, per child	2.00	GST	2.00
Crèche fees	Extra 1 1/2 hours, per child	2.00	GST	2.00
Crèche fees	Group, extra hours, booked	84.00	GST	84.00

Schedule of Fees and Charges for 2020-2021

Aqualife and Leisurelife

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Room Hire				
Commercial kitchen hire	Per hour	15.00	GST	15.00
Medium room (peak)	Per hour	40.00	GST	40.00
Small room or office (peak)	Per hour	20.00	GST	20.00
Large room (peak)	Per hour	50.00	GST	50.00
Discount (charitable / community groups)	Per booking, Room and hall hire only	50%	GST	50%
Minor hall function	Per hour	77.00	GST	77.00
Major hall function	Per hour	120.00	GST	120.00
Bond (minimum)	Subject to application	250.00	-	250 - 5,000
Function deposit	Non refundable	0.20	GST	20.00%
Public holiday function surcharge	Per hour	60.00	GST	60.00
Outside of opening hours	Per hour	120.00	GST	120.00
Function cancellation fee	% Fee payable under 24 hours notice	100%	GST	100%
User group cancellation fee	% Fee payable under 24 hours notice	100%	GST	100%
Liquor application fee for alcohol	Per application	63.00	GST	63.00
Bookings alteration fee	More than 72 hours notice	10.00	GST	10.00
Bookings alteration fee	Less than 72 hours notice	25.00	GST	25.00
Stage hire	Per booking	25.00	GST	25.00
Off peak room hire	Applies to Large/Medium rooms Mon-Fri before 5pm, per hour	30.00	GST	30.00
Promotional Participation Incentive Programs				
All programs	Discount per program	Various	GST	Various

Schedule of Fees and Charges for 2020-2021

Leisurelife

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Sports Hall - Adult Sports				
Basketball team fee	Per game	65.00	GST	65.00
Netball team fee	Per game	70.00	GST	70.00
Soccer team fee	Per game	62.00	GST	62.00
Volleyball team fee	Per game	64.00	GST	64.00
Daytime social sport	Per person, includes crèche	10.00	GST	10.00
Disabled sports session	Per 1 hour session	8.50	GST	8.50
Forfeit - No show	Per team	100.00	GST	100.00
Forfeit - Notice on game day	Per team	89.00	GST	89.00
Forfeit - Notice earlier than game day	Per team	73.00	GST	73.00
Team withdrawal fine	Per team	120.00	GST	120.00
Team nomination - New team	Per team	70.00	GST	70.00
Team nomination - Existing team	Per team	50.00	GST	50.00
Sports bib hire	Per set	12.30	GST	12.00
Daytime adult sport team (with crèche)	Per game, including crèche	50.00	GST	50.00
Tournament fee	Per team, per tournament	120.00	GST	120.00
Sports Hall - Junior Sports				
Basketball team fee	Per game	47.00	GST	45.00
Netball team fee	Per game	60.00	GST	60.00
Soccer team fee	Per game	47.00	GST	45.00
Forfeit - Notice on game day	Per team	57.00	GST	57.00
Forfeit - Notice earlier than game day	Per team	38.00	GST	38.00
Team nomination	Per team	30.00	GST	30.00
Junior coaching	Per person, per session	9.00	GST	9.00
Junior activity fee	Per person, per class	9.00	GST	9.00
Carnival Fee		120.00	GST	120.00
Team Coaching Fee		30.00	GST	30.00
Multisports Kids Club	Per person, per session	N/A	GST	25.50
Sports Clinics and Sports Staff				
Sports coach	Per hour	42.00	GST	42.00
Sports umpire	Per hour	35.00	GST	35.00
Team Coaching Fee	Per team, per hour	N/A	GST	60.00

Schedule of Fees and Charges for 2020-2021

Leisurelife (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Court Hire				
Perth Basketball Association	Per court, per hr (Domestic & WABL)	N/A	GST	39.00
Casual sports	Per hour, per person	5.00	GST	5.00
Badminton	Per hour, per court	22.00	GST	22.00
Court hire	Per hour, per court	50.00	GST	50.00
Half court hire	Per hour, per court	30.00	GST	30.00
Ball hire	Per ball	3.00	GST	3.00
Basketball Membership (six months)	Per person	80.00	GST	80.00
Associations Court Hire (VPSC Organised Sessions, Perth Basketball Association, Schools, Not For Profit)				
Discount Basketball half court hire		N/A	GST	20%
Discount Basketball/volleyball full court hire		N/A	GST	20%
Discount Badminton/squash court hire: Off peak*		N/A	GST	50%
<i>*Off peak: weekends and weekdays before 5pm</i>				
Discount Badminton/squash court hire: Peak		N/A	GST	50%
<i>*Peak: weekdays after 5pm</i>				
Badminton / Squash				
Social badminton/squash day session	Per person, per session	N/A	GST	5.00
Social badminton/squash evening session	Per person, per session	N/A	GST	8.00
Badminton/squash coaching	Per person, per session	N/A	GST	9.00
Badminton/squash junior rate	Per person, per hour, under 19 yrs	N/A	GST	8.00
Badminton/squash pennants session	Per person, per session	N/A	GST	13.50
Squash				
<i>Individuals</i>				
Squash pennant entry	Per person	13.50	GST	13.50
VPSC Junior Coaching squash court hire	Per court, per hour	N/A	GST	12.00

Schedule of Fees and Charges for 2020-2021

Leisurelife (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
<i>Vic Park Squash Club Bookings</i>				
Court hire weekday - Resident club	Per hour, per court	15.00	GST	15.00
Court hire weekend day - Resident club	Per hour, per court	12.00	GST	12.00
Court hire - Resident Club Jnr Coaching	Per hour, per court	12.00	GST	12.00
<i>Leisurelife Racquet Member</i>				
Court hire - Weekday	Per hour, per court	13.00	GST	13.00
Court hire - Weekend	Per hour, per court	10.00	GST	10.00
Junior court hire	Per hour, per court	9.00	GST	9.00
Annual Racquet membership	Per person	80.00	GST	80.00
Annual racquet membership concession	Per person	60.00	GST	60.00
Annual racquet membership Junior	Per person	40.00	GST	40.00
Racquet hire (member)	Per racquet, per booking		GST	0.00
Social badminton day session	Per person	5.00	GST	5.00
Social badminton evening session	Per person	8.00	GST	8.00
Social squash day session	Per person	5.00	GST	5.00
Badminton shuttlecock hire	Per person	2.00	GST	2.00
Squash ball hire	Per person	2.00	GST	2.00
Squash pennant entry	Per person	12.00	GST	12.00
Squash coaching fee	Per person, per session	10.00	GST	10.00
Administration fee	Per person	10.00	GST	10.00
<i>Squash non-member</i>				
Off peak, before 4pm - 30 minutes	Per court	15.00	GST	15.00
Off peak, before 4pm - 1 hour	Per court	25.00	GST	25.00
Peak, after 4pm - 30 minutes	Per court	20.00	GST	20.00
Peak, after 4pm - 1 hour	Per court	32.00	GST	32.00
Schools and not-for-profits - 1 hour	Per court	15.00	GST	15.00
Social day session	Per person	6.00	GST	6.00
Racquet / ball hire (badminton / squash)	Per person, per racquet and ball	10.00	GST	10.00
Leisurelife Sports Club Membership				
Leisurelife Sports Club Membership	Per person, per annum	0.00	GST	80.00
Leisurelife Sports Club Membership	Concession, Per person	0.00	GST	15% Discount
Basketball half court hire	One half court only, per hour	0.00	GST	20% Discount
Basketball/volleyball full court hire	One court only, per hour	0.00	GST	20% Discount
Badminton/squash court hire: Off peak	One court only, per hour	0.00	GST	50% Discount
<i>* Off Peak - weekends and weekdays before 5pm</i>				
Badminton/squash court hire: Peak	One court only, per hour	0.00	GST	50% Discount
<i>* Peak - weekdays after 5pm</i>				

Schedule of Fees and Charges for 2020-2021

Leisurelife (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Birthday Parties				
Parties - Up to 13 children	Per hour	180.00	GST	180.00
Parties - 14 to 24 children	Per hour	270.00	GST	270.00
Parties - 25 to 36 children	Per hour	400.00	GST	400.00
Extra child	Per child	10.00	GST	10.00
Extra leaders	Per leader, per hour	42.00	GST	42.00
Catering (minimum)	Per head	8.00	GST	8.00
Catering (maximum)	Per head	12.00	GST	12.00
Drink cooler		11.00	GST	11.00
Arts and craft material	Per child	3.00	GST	3.00
Party gift bags	Per child	3.00	GST	3.00

Schedule of Fees and Charges for 2020-2021

Healthy Community

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Programs and Sessions				
One-off session	Per person	8.00	GST	8.00
One-off session - Family	Maximum four	16.00	GST	16.00
Term program - Resident	Per person (9 sessions + 1 Free)	81.00	GST	81.00
Term program - Non resident	Per person (9 sessions + 1 Free)	99.00	GST	99.00
Low resource program	Per person	16.00	GST	16.00
Medium resource program	Per person	22.00	GST	22.00
High resource program	Per person	36.00	GST	36.00
General session - Resident	Per person	9.00	GST	9.00
General session - Non resident	Per person	11.00	GST	11.00
Children's program	Per child	Delete	GST	Delete
Living longer, living stronger - Appraisal	Per person	55.00	GST	55.00
Living longer, living stronger - Session	Per person	8.00	GST	8.00
Living longer, living stronger - Multipass	11 sessions (10 + 1 free)	80.00	GST	80.00
Equipment and Services				
Blender Bike - Community Group	Per day	20.00	GST	20.00
Blender Bike - Corporate	Per day	80.00	GST	80.00
Blender Bike - Small Business	Per day	40.00	GST	40.00
Temp Bike Parking - Community Group	Per day per piece	15.00	GST	15.00
Temp Bike Parking - Corporate	Per day per piece	30.00	GST	30.00
Activity Boxes - Community Group	Per day per box	20.00	GST	20.00
Activity Boxes - Corporate	Per day per piece	30.00	GST	30.00
Bond for equipment hire	Per hire	200.00	-	200.00

Schedule of Fees and Charges for 2020-2021

Victoria Park Library

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Photocopying, Printing and Faxing				
Black and white - A4	Per page	0.20	GST	0.20
Black and white - A3	Per page	0.40	GST	0.40
Colour - A4	Per page	1.00	GST	1.00
Colour - A3	Per page	1.50	GST	1.50
Incoming or outgoing	Per facsimile	3.00	GST	3.00
Other Items				
Library bags	Per bag	1.00	GST	1.00
Replacement library cards	Per card	6.00	GST	6.00
Temporary membership	Per member	50.00	GST	50.00
Computer access - Non library member	Per 30 minutes	2.50	GST	2.50
Book sales - Written history (soft cover)	Per book	24.95	GST	24.95
Book sales - Written history (hard back)	Per book	44.95	GST	44.95
Lost or damaged library stock (minimum)	Per item	7.70	GST	7.70
Barcode replacement - Library stock	Per item	2.00	GST	2.00
Program or workshop attendance	Per participant	2.00-15.00	GST	2.00-15.00
External interlibrary loan	Per item	0.00	GST	0.00
Local History				
Time line	Per item	3.00	GST	3.00
Booklet	Per item	3.00	GST	3.00
High resolution digital image	Non-commercial	15.00	GST	7.70
High resolution digital image	Commercial	60.00	GST	60.00
Meeting Room Hire (Max 8 people)				
Commercial Groups	Per hour	15.00	GST	15.00
Not for Profit Groups	Per hour	5.00	GST	5.00

Schedule of Fees and Charges for 2020-2021

Digital Hub

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Meeting Room Booking				
Meeting room	Per hour	N/A	GST	40.00
Training space	Per hour	N/A	GST	40.00
Discount for room booking	Charitable / Community groups	N/A	GST	50%
Hot-desking	Per hour	N/A	GST	5.00
Photocopying and Printing				
3D printing - Up to 4 cm square	First print hour	10.00	GST	10.00
3D printing - Subsequent hour/part thereof	Time over first hour	2.00	GST	2.00
Black and white - A4	Per page	NA	GST	0.20
Black and white - A3	Per page	NA	GST	0.40
Colour - A4	Per page	NA	GST	1.00
Colour - A3	Per page	NA	GST	1.50
Training				
Metropolitan area - Half day	8:30am to 12:30pm	300.00	GST	300.00
Metropolitan area - Full day	8:30am to 4:30pm	550.00	GST	550.00
Consultancy				
Metropolitan area - Full day	Condition	600.00	GST	600.00
Program Delivery				
Program or workshop attendance	Per participant	N/A	GST	2.00 - 5:00

Schedule of Fees and Charges for 2020-2021

Environmental Health

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Offensive Trades (Fees) Reg. 1976				
Laundries, dry-cleaning business	Per annum	147.00	-	147.00
Fish processing business	Per annum	298.00	-	298.00
Shellfish, crustacean processing business	Per annum	298.00	-	298.00
Other offensive trade not specified	Per annum	298.00	-	298.00
Health (Public Buildings) Reg. 1992 Applications				
Public building approval - High risk	Per application	500.00	-	300.00
Variation of approval - High risk	Per application	500.00	-	300.00
Public building approval - Medium risk	Per application	441.00	-	220.00
Variation of approval - Medium risk	Per application	441.00	-	220.00
Public building approval - Low risk	Per application	367.00	-	180.00
Variation of approval - Low risk	Per application	367.00	-	180.00
Accommodation and Large Public Events				
Lodging house registration	Per annum	240.00	-	180.00
Low risk public event - Application	Exemptions may apply	114.00	-	70.00
High risk public event - Application	Exemptions may apply	263.00	-	190.00
Waste Water Disposal				
Copy of on-site effluent disposal plan	Per request	59.00	-	59.00
Diseases Control Applications				
Hairdresser, skin penetration business	Per application	167.00	-	120.00

Schedule of Fees and Charges for 2020-2021

Environmental Health (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Food Safety				
Food business inspection - After hours	Per request	90.00	GST	50.00
Food business inspection	Per request	80.00	GST	40.00
Food sampling	Per request	90.00	GST	50.00
Food business notification	Once off	83.00	GST	40.00
Spoilt food condemnation	Per hour	92.00	GST	50.00
Temporary food stall certificate - Annual	Not trade permission, pro rata	291.00	GST	180.00
Temporary food stall certificate - Single	Not trade permission	86.00	GST	40.00
Temporary food stall certificate - Exempt	Conditions apply	0.00	GST	0.00
Construction of new food business	Per application	250.00	GST	180.00
Major refurbishment of food business	Per application	250.00	GST	180.00
High risk food business	Per annum, pro rata	660.00	GST	520.00
High risk food business - Exempt	Conditions apply	0.00	GST	0.00
Medium risk food business	Per annum, pro rata	499.00	GST	380.00
Medium risk food business - Exempt	Conditions apply	0.00	GST	0.00
Low risk food business	Per annum, pro rata	292.00	GST	150.00
Low risk food business - Exempt	Conditions apply	0.00	GST	0.00
Family day-care	Per annum, pro rata	66.00	GST	50.00
Food businesses using commercial kitchen				
Application for assessment - once off	Per application	85.00	GST	60.00
Application for renewal - six months	Per application	85.00	GST	60.00
Application - pop-up restaurant up to 3 days per week	Per application per six months	125.00	GST	100.00
Application - pop-up restaurant up to 7 days a week	Per application per six months	250.00	GST	220.00
Mobile Food Trading				
Mobile Food Trading permit - single use	Per application	Delete	GST	0.00
Mobile Food Trading permit - per week	Per application	Delete	GST	0.00
Mobile Food Trading permit - per month	Per application	Delete	GST	0.00
Mobile Food Trading permit - per annum	Pro rata - Per application	Delete	GST	0.00
Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulation 1974				
Approval of apparatus - Application	Per application	118.00	-	118.00
Issuing of permit to use and apparatus	Per application	118.00	-	118.00

Schedule of Fees and Charges for 2020-2021

Environmental Health (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Water Quality				
Public aquatic facilities audit and monthly sampling				
One water body	Per annum	1,028.00	GST	950.00
One to three water bodies	Per annum	1,129.00	GST	1,010.00
More than three water bodies	Per annum	1,541.00	GST	1,350.00
Deep, shallow and spa	Per annum	1,541.00	GST	1,350.00
Other fees				
Water sampling - By request	Collection only, per request	175.00	GST	100.00
Water sampling - Analysis costs	Per sample	At cost	GST	At cost
Pollution Control				
Contaminated site audit and report	Per application	441.00	GST	380.00
Approval non-complying noise event (Reg 18)	Per application	1,000.00	GST	1,000.00
Reg 18 Late Application Fee		250.00	GST	250.00
Noise monitoring	Per hour	111.00	GST	90.00
Approval construction noise (Reg 13)	Per plan	221.00	GST	190.00
Approval for noise - waste collect (Reg 14)	Per application	500.00	GST	500.00
Approval for venue application (Reg 19B)	Per application	15,000.00	GST	15,000.00
Miscellaneous				
Officer attendance - Business hours	Per officer, per hour	91.00	GST	70.00
Officer attendance - After hours	Per officer, per hour	111.00	GST	90.00
Liquor Act certification (s.39)	Per application	130.00	GST	130.00
Gaming Act certification	Per application	130.00	GST	130.00
Extended trading permit (s.60)	Per application	130.00	GST	130.00
Non-compliance reinspection fee	Per reinspection, per hour	91.00	GST	50.00
Permit to keep bees or poultry	Per application	240.00	GST	190.00
Settlement inquiry	Per application	97.00	GST	70.00
Transfer of licence, permit, registrations	Exemptions may apply	89.00	GST	60.00
Late application fee	Per application	100.00	GST	80.00
Reinspection Fee	Per reinspection	91.00	GST	70.00

Schedule of Fees and Charges for 2020-2021

Ranger Services

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Animal Care Facility				
Daily maintenance	Per animal, per day	25.00	GST	25.00
Seizure and impounding	Per seizure	100.00	-	100.00
After hours opening	Per callout	150.00	GST	150.00
Euthanasia - With or without collection	Per request	330.00	GST	330.00
Animal pound vet vouchers	Per animal	At cost	GST	At cost
Impound Fees				
Towing abandoned vehicle	Per vehicle	At cost	-	At cost
Abandoned vehicles	Per vehicle	131.00	-	131.00
Livestock and cattle	Per animal	120.00	-	120.00
Abandoned shopping trolley	Per trolley	50.00	-	50.00
Illegal signage	Per item	50.00	-	50.00
Other items (miscellaneous)	Per item	50.00	-	50.00
Health Care and Pensioner Card discount	First instance only	50%	-	50%
Pound Fees				
Abandoned vehicles	Per vehicle, per day	34.00	-	34.00
Livestock and cattle	Per animal, per day	31.00	-	31.00
Health Care and Pensioner Card discount	First instance only	50%	-	50%
Other Fees				
Officer attendance - Business hours	Per hour	105.00	GST	105.00
Officer attendance - After hours	Per hour	210.00	GST	210.00
Club room after hours attendance	Per attendance	315.00	GST	315.00
Temporary parking - Install and remove	Per event	At cost	GST	At cost
Cat Licences				
Registration - Part year (after 31 May)	Per cat	10.00	-	10.00
Registration - 1 year	Per cat	20.00	-	20.00
Registration - 3 year	Per cat	42.50	-	42.50
Registration - Lifetime	Per cat	100.00	-	100.00
Breeding Approval	Per breeding cat	100.00	-	100.00
Pensioner concession to above fees	Conditions apply	50%	-	50%

Schedule of Fees and Charges for 2020-2021

Ranger Services (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Dog Licences				
Unsterilised registration - 1 year	Per dog	50.00	-	50.00
Unsterilised registration - 3 years	Per dog	120.00	-	120.00
Unsterilised registration - Lifetime	Per dog	250.00	-	250.00
Unsterilised Registration - Part year	After 31 May - Per dog	0.00	-	25.00
Sterilised Registration - Part year	After 31 May - Per dog	0.00	-	10.00
Sterilised registration - 1 year	Per dog	20.00	-	20.00
Sterilised registration - 3 years	Per dog	42.50	-	42.50
Sterilised registration - Lifetime	Per dog	100.00	-	100.00
Pensioner concession to above fees	Conditions apply	50%	-	50%
Replacement dog tag	Per tag	2.00	GST	2.00
Administration Fees				
Dangerous dog signage	Per item	36.00	GST	36.00
Dangerous dog collar	Per item	52.00	GST	52.00
Declaration of dangerous dog	Per dog	294.00	-	294.00
Declared dangerous dog - Inspection	Per inspection	52.00	-	52.00
Declared dangerous dog - Investigation	Per investigation	52.00	-	52.00
Application to keep more than 2 dogs	Per application	294.00	-	294.00
Clean up bulk rubbish illegally dumped	Condition	At cost	GST	At cost
Fire break Installation to remove hazard	Condition	At cost	GST	At cost
Sale of abandoned vehicles	Condition	At auction	GST	At auction
Non compliance firebreak inspection	Per inspection	57.00	GST	57.00

Schedule of Fees and Charges for 2020-2021

Parking

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Parking Local Law				
Parking Work Zones				
Work zone - Per 5m length	Per bay, per half day	5.00	GST	5.00
Work zone - Per 5m length	Per bay, per day	10.00	GST	10.00
Work zone - Per 5m length	Per bay, per month	200.00	GST	200.00
Work zone - Application	Per application	30.00	GST	30.00
Work zone - Application (Food Truck)	Per application	10.00	GST	10.00
Parking Services				
Private Parking Agreements				
Private parking agreement - Registration	Per registration	75.00	GST	75.00
Private parking agreement - Renewal	Per renewal	75.00	GST	75.00
Private parking infringement withdrawal	Per infringement	50.00	GST	50.00
Residential permits - Application	Per permit	25.00	GST	25.00
Residential permits - Annual renewal	Per permit	0.00	GST	0.00
Residential permits - Replacement	Per permit	25.00	GST	25.00
King George Street Car Park				
First 60 minutes	Restrictions apply	0.00	GST	0.00
Per hour, or part thereof	Restrictions apply	1.50	GST	1.50
8 hours	Restrictions apply	7.50	GST	7.50
GO Edwards Reserve Car Park				
First 60 minutes	Restrictions apply	0.00	GST	0.00
Per hour, or part thereof	Restrictions apply	1.00	GST	1.00
All Day	Restrictions apply	5.00	GST	5.00
Hawthorne Place Car Park				
First 60 minutes	Restrictions apply	0.00	GST	0.00
Per hour, or part thereof	Restrictions apply	1.00	GST	1.00
All day	Restrictions apply	5.00	GST	5.00
Permanent Bay in Paid Car Park				
Private parking bay	Per annum	2,000.00	GST	N/A
Private parking bay	Per day	0.00	GST	5.00

Schedule of Fees and Charges for 2020-2021

Parking (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Somerset Street Car Park				
First 15 minutes	Restrictions apply	0.00	GST	0.00
Per hour, or part thereof	Restrictions apply	1.50	GST	1.50
8 hours	Restrictions apply	5.50	GST	5.50
Oats Street Parking Management Area				
Per hour, or part thereof	Restrictions apply	1.00	GST	1.00
All day fee	Restrictions apply	5.00	GST	5.00
Raphael Park Parking Management Area				
First 30 minutes for applicable areas	Restrictions apply	0.00	GST	0.00
Per hour, or part thereof	Restrictions apply	1.00	GST	1.00
All day fee for applicable areas	Restrictions apply	5.00	GST	5.00
Burswood Parking Management Area				
Per hour, or part thereof	Restrictions apply	1.00	GST	1.00
All day fee for applicable areas	Restrictions apply	5.00	GST	5.00
On Street Parking (not separately identified)				
First 15 minutes for applicable areas	Restrictions apply	0.00	GST	0.00
First 30 minutes for applicable areas	Restrictions apply	0.00	GST	0.00
First 60 minutes for applicable areas	Restrictions apply	0.00	GST	0.00
Per hour, or part thereof	Restrictions apply	2.20	GST	2.20
All day fee for applicable areas	Restrictions apply	7.50	GST	5.00
Low parking demand discount	Restrictions apply	0.00	GST	50%
High parking demand surcharge	Restrictions apply	0.00	GST	100%
Parking Permit for Loading Zone, Private parking bay and Commercial permit				
Permit Initial Application	Per application	N/A	GST	30.00
Permit Annual Renewal	Per application	N/A	GST	30.00
Permit Replacement	Per application	N/A	GST	30.00
Commercial Permit, per year	Per application, Per year	N/A	GST	1,000.00
All day fee for private parking	Annual agreement	5.00	GST	5.00
Loading zone permit is valid for a period of time (up to one year)				

Schedule of Fees and Charges for 2020-2021

Sportsgrounds and Reserves

Particulars	Conditions	2019-2020 \$	GST Applicable ?	2020-2021 \$
Active Reserves				
<i>General</i>				
Disability access obstruction to location	Per hour to remedy	60.50	GST	60.50
<i>Sports Ground - Casual Use (Social Sports Events)</i>				
Commercial groups / events	Per day, per pitch	237.00	GST	237.00
Commercial groups / events	Per half day, per pitch	134.00	GST	134.00
Unincorporated community groups	Per day, per pitch	123.00	GST	123.00
Unincorporated community groups	Per half day, per pitch	61.50	GST	61.50
Individual	Per day, per pitch	123.00	GST	123.00
Individual	Per half day, per pitch	61.50	GST	61.50
Not for profit / charities	Per day, per pitch	72.00	GST	72.00
Not for profit / charities	Per half day, per pitch	41.00	GST	41.00
Not for profit / charities	Per hour, per pitch	10.25	GST	10.25
Individual	Per hour, per pitch	15.40	GST	15.40
Commercial groups / events	Per hour, per pitch	33.50	GST	33.50
<i>Edward Millen House and Sports Pavilion - Casual Use</i>				
Functions (Weddings, birthdays etc.)	Per hour	52.00	GST	52.00
Day rate (up to 6pm)	Per hour	26.00	GST	26.00
Day rate (after 6pm)	Per hour	42.00	GST	42.00
Community or Not for Profit (up to 6pm)	Per hour	21.00	GST	21.00
Community or Not for Profit (after 6pm)	Per hour	26.00	GST	26.00
Venue Supervisor	Per hour	37.12 - 59.40	GST	37.12 - 59.40
<i>McCallum Park Basketball Courts - Not For Hire By An Individual</i>				
Community Groups - Hourly	Per court	21.00	GST	21.00
Community Groups - Four hours	Per court	61.00	GST	61.00
Community Groups - Full day	Per court	125.00	GST	125.00
Commercial Organisations - Hourly	Per court	41.00	GST	41.00
Commercial Organisations - Four hours	Per court	131.00	GST	131.00
Commercial Organisations - Full day	Per court	242.00	GST	242.00
<i>McCallum Park Skate Bowl - Not For Hire By An Individual</i>				
Community Groups - Four hours	Per court	61.00	GST	61.00
Community Groups - Full day	Per court	125.00	GST	125.00
Commercial Organisations - Four hours	Per court	131.00	GST	131.00
Commercial Organisations - Full day	Per court	242.00	GST	242.00

Schedule of Fees and Charges for 2020-2021

Sportsgrounds and Reserves (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Active Reserves				
<i>Seasonal Charges</i>				
Match play	Per player	31.30	GST	31.30
Training	Per player	16.15	GST	16.15
Club rooms	Per player	12.90	GST	12.90
Club rooms and toilets	Per player	7.60	GST	7.60
Alcohol consumption fee	Per player	6.45	GST	6.45
Flood lights - Raphael	Per pitch	15.40	GST	15.40
Flood lights - Parnham	Per pitch	12.80	GST	12.80
Flood lights - Higgins	Per pitch	12.80	GST	12.80
Flood lights - Carlisle	Per pitch	12.80	GST	12.80
Flood lights - Fraser	Per pitch	12.80	GST	12.80
Flood lights - Harold Rossiter Reserve	Per pitch	12.80	GST	12.80
Administration and maintenance fee		125.00	GST	125.00
Utilities	of metered use	At cost	GST	At cost
Bookings instalment fee	Per instalment	31.00	GST	31.00
Pre-season training	Per person, per session	3.60	GST	3.60
<i>Juniors and Schools Reserve Hire</i>				
Commercial junior sporting use	Per hour, \$1,500 pa cap	10.30	GST	10.30
Sports carnivals, fairs, fetes etc.	Per event, per day or part	364.00	GST	364.00
Non-local schools training and activity	Per hour	18.45	GST	18.45
Passive Reserves				
<i>General</i>				
GO Edwards Reserve - Gazebo		82.00	GST	82.00
<i>Casual Hire - Daily/Hourly Fees per Site / Zone (Exclusive Use)</i>				
Incorporated not for profit / charity group	Per zone, per day	72.00	GST	72.00
Incorporated not for profit / charity group	Per zone, per half day	41.00	GST	41.00
Unincorporated community groups	Per zone, per day	133.50	GST	133.50
Unincorporated community groups	Per zone, per half day	72.00	GST	72.00
Individual	Per zone, per day	133.50	GST	133.50
Individual	Per zone, per half day	72.00	GST	72.00
Commercial group	Per zone, per day	332.50	GST	332.50
Commercial group	Per zone, per half day	174.50	GST	174.50
Not for Profit / Charities	Per zone, per hour	10.25	GST	10.25
Individual	Per zone, per hour	18.00	GST	18.00
Commercial group	Per zone, per hour	43.65	GST	43.65

Schedule of Fees and Charges for 2020-2021

Sportsgrounds and Reserves (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
All Reserves				
<i>Group Fitness and Personal Training (General Purpose, Not Event)</i>				
Weekly 5 to 10 people, non exclusive use	Per 6 months	364.00	GST	364.00
Weekly 11 to 40 people, non exclusive use	Per 6 months	608.00	GST	608.00
Weekly over 40 people, non exclusive use	Per 6 months	852.00	GST	852.00
Exclusive use	Per hour	37.00	GST	37.00
<i>General</i>				
Dog obedience, exclusive use	Per hour	7.70	GST	7.70
Dog trials and competition, exclusive use	Per hour	12.30	GST	12.30
Late booking fee - Event	Within 2 weeks	62.00	GST	62.00
Late booking fee - Special public event	Within 2 months	246.00	GST	246.00
Booking adjustment fee - Casual	Per adjustment	62.00	GST	62.00
Booking adjustment fee - Large event	Per adjustment	236.00	GST	236.00
Additional site meeting fee	Per meeting	101.00	GST	101.00
Utilities fee	Daily, per event	20.00	GST	20.00
<i>Events Management</i>				
Resident notification letter	Per 100 letters	185.00	GST	185.00
Liquor permit - Consumption and supply	Per permit	62.00	GST	62.00
Additional toilet cleaning	Monday - Friday, 6am to 6pm	99.00	GST	99.00
Additional toilet cleaning	Monday - Friday, 6pm to 6am	99.00	GST	99.00
Additional toilet cleaning	Saturday, all hours	121.00	GST	121.00
Additional toilet cleaning	Sunday, all hours	132.00	GST	132.00
Event bins (waste and recycle set)	Per set	55.00	GST	55.00
Event bins (waste only)	Per bin	45.00	GST	45.00
Additional request to empty event bin	Waste bin, per empty	8.00	GST	8.00
Additional request to empty event bin	Recycle bin, per empty	6.00	GST	6.00
Road closure staff		Application	GST	Application
Reserve hire solely for parking	Not including special events	162.00	GST	162.00
Special Events (over 500 people)	Determined on application	Application	GST	Application
Community cinema hire	Per day	412.00	GST	450.00
Community cinema hire bond	Per hire	500.00	-	500.00

Schedule of Fees and Charges for 2020-2021

Sportsgrounds and Reserves (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
All Reserves				
<i>Bonds</i>				
Special event (minimum)	Per application	6,000.00	-	6,000.00
Heavy use (minimum)	Per application	6,000.00	-	6,000.00
Medium use (minimum)	Per application	3,000.00	-	3,000.00
Light use (minimum)	Per application	600.00	-	600.00
Casual booking hire (minimum)	Per application	200.00	-	200.00
Seasonal usage of clubrooms / pavilions		500.00	-	500.00
Key bond	Per key	100.00	-	100.00
Authorised use of sail track banner		500.00	-	500.00
<i>Casual use - Low risk Bond</i>				
Edward Millen House / Clubrooms	Per event	200.00	-	200.00
<i>Casual use - Medium risk Bond</i>				
Edward Millen House / Clubrooms	Per event	400.00	-	400.00
<i>Casual use - High risk Bond</i>				
Edward Millen House/Clubrooms	Per event	1,000.00	-	1,000.00
<i>Casual Hire</i>				
Individual	Allocated area, per hour	20.00	GST	20.00
<i>Food Truck</i>				
Annual permit	Per application	1,600.00	GST	1,600.00
Monthly permit	Per application	150.00	GST	150.00

Schedule of Fees and Charges for 2020-2021

Planning

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Fees for Development				
Between \$0 to \$50,000 *	Includes \$0 developments	147.00	-	147.00
Between \$50,001 to \$500,000 *	% of development value	0.32%	-	0.32%
Between \$500,001 to \$2,500,000 *	\$1,700 + 0.257% > \$500,000	Calculation	-	Calculation
Between \$2,500,001 to \$5,000,000 *	\$7,161 + 0.206% > \$2.5m	Calculation	-	Calculation
Between \$5,000,001 to \$21,500,500 *	\$12,633 + 0.123% > \$5.0m	Calculation	-	Calculation
More than \$21,500,001 *		34,196.00	-	34,196.00
Fees for Scheme Amendment, Structure Plan, Activity Centre Plan and Local Development Plan				
Application fee - Amendments	Per application	Application	GST	Application
Application fee - Structure plan	Per application	Application	GST	Application
Application fee - Activity centre plan	Per application	Application	GST	Application
Application fee - Local development plan	Per application	Application	GST	Application
Subdivision Clearance fees				
< 5 lots *	Per lot	73.00	-	73.00
6 - 195 lots - 1st 5 lots *	Per lot	73.00	-	73.00
6 - 195 lots - Subsequent lots *	Per lot	35.00	-	35.00
> 195 lots *		7,393.00	-	7,393.00
Form 24 Preliminary Strata Approval				
Up to, and including, 5 lots	Base fee	656.00	-	656.00
Up to, and including, 5 lots	Per lot	65.00	-	65.00
6 lots, up to 100 lots	Base fee	981.00	-	981.00
6 lots, up to 100 lots	Per lot	43.50	-	43.50
100 or more lots		5,113.50	-	5,113.50
Archival search - Plan printing / Scanning				
A0 size - Printing	Per page	14.00	GST	14.00
A1 size - Printing	Per page	10.00	GST	10.00
A2 size - Printing	Per page	8.00	GST	8.00
Plan Scanning - A0,A1 or A2	Per page	3.00	GST	3.00
A3 - Printing and/or scanning 10 or more	Per page	0.40	GST	0.40
A4 - Printing and/or scanning 10 or more	Per page	0.20	GST	0.20

Schedule of Fees and Charges for 2020-2021

Planning (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Development Assessment Panel (DAP) Application Fees				
From \$2.0m to \$7.0m estimated cost	Per application	5,603.00	-	5,603.00
From \$7.0m to \$10.0m estimated cost	Per application	8,650.00	-	8,650.00
From \$10.0m to \$12.5m estimated cost	Per application	9,411.00	-	9,411.00
From \$12.5m to \$15.0m estimated cost	Per application	9,680.00	-	9,680.00
From \$15.0m to \$17.5m estimated cost	Per application	9,948.00	-	9,948.00
From \$17.5m to \$20.0m estimated cost	Per application	10,218.00	-	10,218.00
\$20m or more estimated cost	Per application	10,486.00	-	10,486.00
Application under regulation 17	Per application	241.00	-	241.00
Other Fees For Development				
Administration fee	Per application		GST	
Change of use *	Per application	295.00	-	150.00
Change of use - Commenced penalty	Per application	500.00	-	450.00
Home occupation - Initial *	Per application	222.00	-	110.00
Home occupation - Commenced penalty	Per application	400.00	-	330.00
Demolition application *	Per application	147.00	-	147.00
Application for time extension	Minimum, per application	147.00	-	147.00
Signs where planning approval required *	Per application	147.00	-	147.00
Minor amendment - development approv	Per application	147.00	-	147.00
Major amendment - development approv	Per application	295.00	-	295.00
Other Fees and Charges				
Liquor licensing section 40 certificate	Per application	73.00	-	73.00
Exemption check Minister's Notice/LPP41	Per application	0.00	-	0.00
Written zoning query / planning advice	Per application	73.00	-	73.00
Planning approval clearance letter	Minimum, per application	100.00	-	100.00
Cash-in-lieu payment for parking bays	Per bay	40,000.00	GST	40,000.00
Archival searches	Per application	75.00	-	75.00
Archival searches - Urgent (<48 hours)	Per application	200.00	-	200.00
Scheme policy manual or scheme text	Per application	25.00	GST	25.00
Scheme maps	Per map	10.00	GST	10.00
Public tree planting (verge, local reserve e	Per tree	1,762.00	GST	1,762.00
Commemorative Recognition		At Cost	GST	At Cost
(includes plaque, park/street furniture, tree, fountain, statue, public artwork and/or sign)				

Schedule of Fees and Charges for 2020-2021

Building

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Application for building permits and demolition permits				
<i>Certified Applications for a Building Permit</i>				
Class 1 or Class 10 - Minimum	Per application	105.00	-	105.00
Class 1 or Class 10 - % of estimation	Per application	0.19%	-	0.19%
Class 2 to 9 - Minimum	Per application	105.00	-	105.00
Class 2 to 9 - % of estimation	Per application	0.09%	-	0.09%
<i>Uncertified Applications for a Building Permit</i>				
Class 1 or Class 10 - Minimum	Per application	105.00	-	105.00
Class 1 or Class 10 - % of estimation	Per application	0.32%	-	0.32%
<i>Other Building and Demolition Permit Fees</i>				
Amended plan relating to any permit	Per application	105.00	-	105.00
Time extension to permit	Per application	105.00	-	105.00
Demolition permit - Class 1, Class 10	Per property	105.00	-	105.00
Demolition permit - Class 2 - 9	Per storey, per property	105.00	-	105.00
<i>Construction Training Fund Levy</i>				
Over \$20,000 - % of estimation	Per application	0.20%	-	0.20%
<i>Building Services Levy - Building Permits</i>				
Up to \$45,000	Per application	61.65	-	61.65
Over \$45,000 - % of estimation	Per application	0.137%	-	0.137%
<i>Building Services Levy - Demolition Permits</i>				
Up to \$45,000 - % of estimation	Per application	61.65	-	61.65
Over \$45,000 - % of estimation	Per application	0.137%	-	0.137%

Schedule of Fees and Charges for 2020-2021

Building (continued)

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Occupancy Permits and Building Approval Certificate Applications				
Occupancy permit for a completed building	Per application	105.00	-	105.00
Temporary occupancy permit for an incomplete building	Per application	105.00	-	105.00
Occupancy permit for additional use of a building on a temporary basis	Per application	105.00	-	105.00
Replacement occupancy permit for permanent change of the building's use classification	Per application	105.00	-	105.00
Occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision - minimum	Per application	115.00	-	115.00
Occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision - per strata unit with a minimum fee	Per application, per unit	11.60	-	11.60
Occupancy permit for a building in respect of which unauthorised work has been done - minimum	Per application	105.00	-	105.00
Occupancy permit for a building in respect of which unauthorised work has been done - % of the estimated value of building work	Per application	0.18%	-	0.18%
Building approval certificate for a building in respect of which unauthorised work has been done - minimum	Per application	105.00	-	105.00
Building approval certificate for a building in respect of which unauthorised work has been done - % of estimated value	Per application	0.38%	-	0.38%
Replace an occupancy permit for an existing building	Per application	105.00	-	105.00
Building approval certificate for an existing building where unauthorised work has not been done	Per application	105.00	-	105.00
Extend the time during which an occupancy permit or building approval certificate has effect	Per application	105.00	-	105.00

Schedule of Fees and Charges for 2020-2021

Building (continued)

Particulars	Conditions	2019-2020 \$	GST Applicable ?	2020-2021 \$
Occupancy Permits and Building Approval Certificate Applications (continued)				
<i>Construction Training Fund Levy</i>				
Over \$20,000 - % of estimation	Per application	0.20%	-	0.20%
<i>Building Services Levy - Occupancy Permits or Building Approval Certificate (Unauthorised Works)</i>				
Up to \$45,000	Per application	123.30	-	123.30
Over \$45,000 - % of estimation	Per application	0.274%	-	0.274%
<i>Building Services Levy - Occupancy Permits or Building Approval Certificate (No Unauthorised Works)</i>				
Levy payment	Per application	61.65	-	61.65
Certificate of Design Compliance				
<i>For Class 2 to 9 Certified Application for a Building Permit</i>				
For construction works up to \$150,000	Per application	290.00	GST	290.00
For construction works between \$150,001 to \$500,000				
- Base fee	Per application	290.00	GST	290.00
For construction works between \$150,001 to \$500,000				
- % for every \$1 in excess of \$150,000 (additional to base fee)	Per application	0.15%	GST	0.15%
For construction works between \$500,001 to \$1,000,000				
- Base fee	Per application	820.00	GST	820.00
For construction works between \$500,001 to \$1,000,000				
- % for every \$1 in excess of \$500,000 (additional base fee)	Per application	0.12%	GST	0.12%
\$1,000,001 and above - Base fee	Per application	1,450.00	GST	1,450.00
\$1,000,001 and above - % for every \$1 in excess of \$1,000,000 (additional to base)	Per application	0.10%	GST	0.10%
<i>For Class 1 and 10 Certified Application for a Building Permit</i>				
Certificate of Design Compliance	Minimum, per permit	120.00	GST	120.00
Certificate of Design Compliance	% of estimation, per permit	0.13%	GST	0.13%

Schedule of Fees and Charges for 2020-2021

Building (continued)

Particulars	Conditions	2019-2020 \$	GST Applicable ?	2020-2021 \$
Certificate of Building Compliance or Construction Compliance				
Certificate of Building Compliance or Certificate of Construction Compliance - minimum (1 on-site inspection included)		250.00	GST	250.00
Certificate of Building Compliance or Certificate of Construction Compliance - additional inspections		130.00	GST	130.00
Other Fees and Charges				
Swimming pool inspections (maximum)	Condition	57.45	GST	57.45
Inspection fee	Condition	90.00	GST	90.00
Inspection fee	Condition	30.00	GST	30.00
Monthly building licence statistics report	Condition	70.00	GST	70.00
Copy of permit or certificates	Condition	50.00	-	50.00
Approval of battery powered smoke alarm	Condition	179.40	-	179.40

Schedule of Fees and Charges for 2020-2021

Engineering

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
General				
Directional signage erection	Per sign	250.00	GST	250.00
Banner masts and flag poles erection	Per mast / pole	880.00	GST	880.00
Installation of Keddar Edge Banners	Per banner	70.00	GST	70.00
Vehicular access from a right-of-way	Per square metre	298.00	GST	298.00
Hoarding application	Per square metre, per month	1.20	GST	1.20
Materials on street - Licence	Per square metre, per month	1.20	GST	1.20
Sump fence contribution (Super six or colourbond)	Subject to approval	50% of cost	GST	50% of cost
Removal / replacement of street tree	Per tree	At cost	GST	At cost
Tree removal administration cost	Per request	100.00	GST	100.00
Flower and fruit stand	Per annum	850.00	-	850.00
Verge reinstatement bond	Per square meter	65.00	-	65.00
Activities on Thoroughfares Permits				
Sign in a public place - Application	Per sign	45.00	GST	45.00
Sign in a public place - Renewal	Per sign	45.00	GST	45.00
Activity requiring permit (s2.2)	Per application	45.00	-	45.00
Free trade area demarcation fee	Per boundary marker	55.00	GST	55.00
Parklet/Alfresclet Application	Per application	295.00	GST	295.00
Parklet/Alfresclet Annual Permit	Permits for 2020 and 2021 Financial years	0.00	GST	0.00

Schedule of Fees and Charges for 2020-2021

Waste Management

Particulars	Conditions	2019-2020 \$	GST Applicable ?	2020-2021 \$
Rubbish Service Charges per Service per Annum (240L Bins General Waste)				
Weekly service - Non-rated / Exempt	pro rata, 6 months minimum	572.00	-	572.00
Additional weekly service - Rated	pro rata, 6 months minimum	572.00	-	572.00
Recycling Service Charges per Service per Annum (240L Bins Recycling)				
Fortnightly service - Non-rated / Exempt (pro rata, 6 months minimum		66.00	-	66.00
Weekly Service - Non rated / Exempt (nor pro rata, 6 months minimum		131.50	-	131.50
<i>Additional - Recycling:</i>				
Fortnightly service - Rated (residential)	pro rata, 6 months minimum	66.00	-	66.00
Weekly service - Rated (non-residential)	pro rata, 6 months minimum	131.50	-	131.50
Recycling Service Charges per Service per Annum (360L Bins Recycling)				
Change bin from 240L to 360L (residential pro rata, 6 months minimum		0.00	-	0.00
Change bin from 240L to 360L (non-residential pro rata, 6 months minimum		66.00	-	66.00
Fortnightly service - Non-rated / Exempt (pro rata, 6 months minimum		66.00	-	66.00
Additional:				
Fortnightly service - Rated (residential)	pro rata, 6 months minimum	66.00	-	66.00
Weekly service - Rated (non-residential)	pro rata, 6 months minimum	131.50	-	131.50
Rubbish Service Charges per Service per Annum (660L Bins General Waste)				
Weekly service - Non-rated / Exempt	12 months minimum	0.00	-	1,550.00
Additional weekly service - Rated	12 months minimum	0.00	-	1,550.00
Recycling Service Charges per Service per Annum (660L Bins Recycling)				
Fortnightly service - Non-rated / Exempt (12 months minimum		0.00	-	200.00
Weekly Service - Non rated / Exempt (nor 12 months minimum		0.00	-	400.00
<i>Additional - Recycling:</i>				
Fortnightly service - Rated (residential)	12 months minimum	0.00	-	200.00
Weekly service - Rated (non-residential)	12 months minimum	0.00	-	400.00
Rubbish Service Charges per Service per Annum (1100L Bins General Waste)				
Weekly service - Non-rated / Exempt	12 months minimum	0.00	-	3,500.00
Additional weekly service - Rated	12 months minimum	0.00	-	3,500.00
Recycling Service Charges per Service per Annum (1100L Bins Recycling)				
Fortnightly service - Non-rated / Exempt (Residential) - min 12 months		0.00	-	460.00
Weekly Service - Non rated / Exempt (Non-residential) - min 12 months		0.00	-	920.00

Additional - Recycling:

Fortnightly service - Rated (residential)	12 months minimum	0.00	-	460.00
Weekly service - Rated (non-residential)	12 months minimum	0.00	-	920.00

Schedule of Fees and Charges for 2020-2021

Administration

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Meeting Minutes				
Removable media - Complete minutes	Microsoft Word	16.00	GST	16.00
General Copying and / or Printing				
A3 size - Less than 10 pages	Per page	0.00	GST	0.00
A3 size - 10 or more pages	Per page	0.40	GST	0.40
A4 size - Less than 10 pages	Per page	0.00	GST	0.00
A4 size - 10 or more pages	Per page	0.20	GST	0.20
Freedom of Information				
Application	Non-personal information	30.00	-	30.00
Research and collation	Per hour	30.00	-	30.00
Supervised access	Per hour	30.00	-	30.00
Photocopying	Per page	0.20	-	0.20
Postage	Within acceptable reason	Cost	-	Cost
Special access arrangements	Within acceptable reason	Cost	-	Cost
Discounted access	Conditions apply	25% off	-	25% off
Miscellaneous				
Street listing and / or ownership roll	Removable media	190.00	GST	190.00
Election nomination deposit	Per page	80.00	-	80.00
Policy manual	Per page	65.00	GST	65.00
Settlement agency search	Orders, requisitions, rates	108.00	-	108.00
Settlement agency search	Orders, requisitions only	93.00	-	93.00
Settlement agency search	Rates only	17.00	-	17.00
Town Events				
Ticketed business event	Per event, per participant	0 - 100	GST	0 - 100

Schedule of Fees and Charges for 2020-2021

Rate Services

Particulars	Conditions	2019-2020	GST	2020-2021
		\$	Applicable ?	\$
Administrative fees				
Instalment Fee - 2nd, 3rd and 4th	Per instalment	14.00	-	7.00
Administration fee	Per instance	41.00	-	21.00
Dishonour fee	Per instance	16.00	-	0.00
Legal documentation preparation	Per application	75.00	-	75.00
Instalment interest rate	Per annum	5.5%	-	2.0%
Late payment penalty interest	Per annum	11%	-	4%

