

Special Council Meeting - 2 August 2021 Attachments

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The background of the cover features a photograph of the Edward Millen building, a large, two-story red brick structure with a prominent central tower and arched windows. The building is set against a clear blue sky. A large, stylized graphic of a tree or plant in shades of blue and orange is overlaid on the upper portion of the image. The bottom-left corner of the cover is a dark blue triangle containing the text.

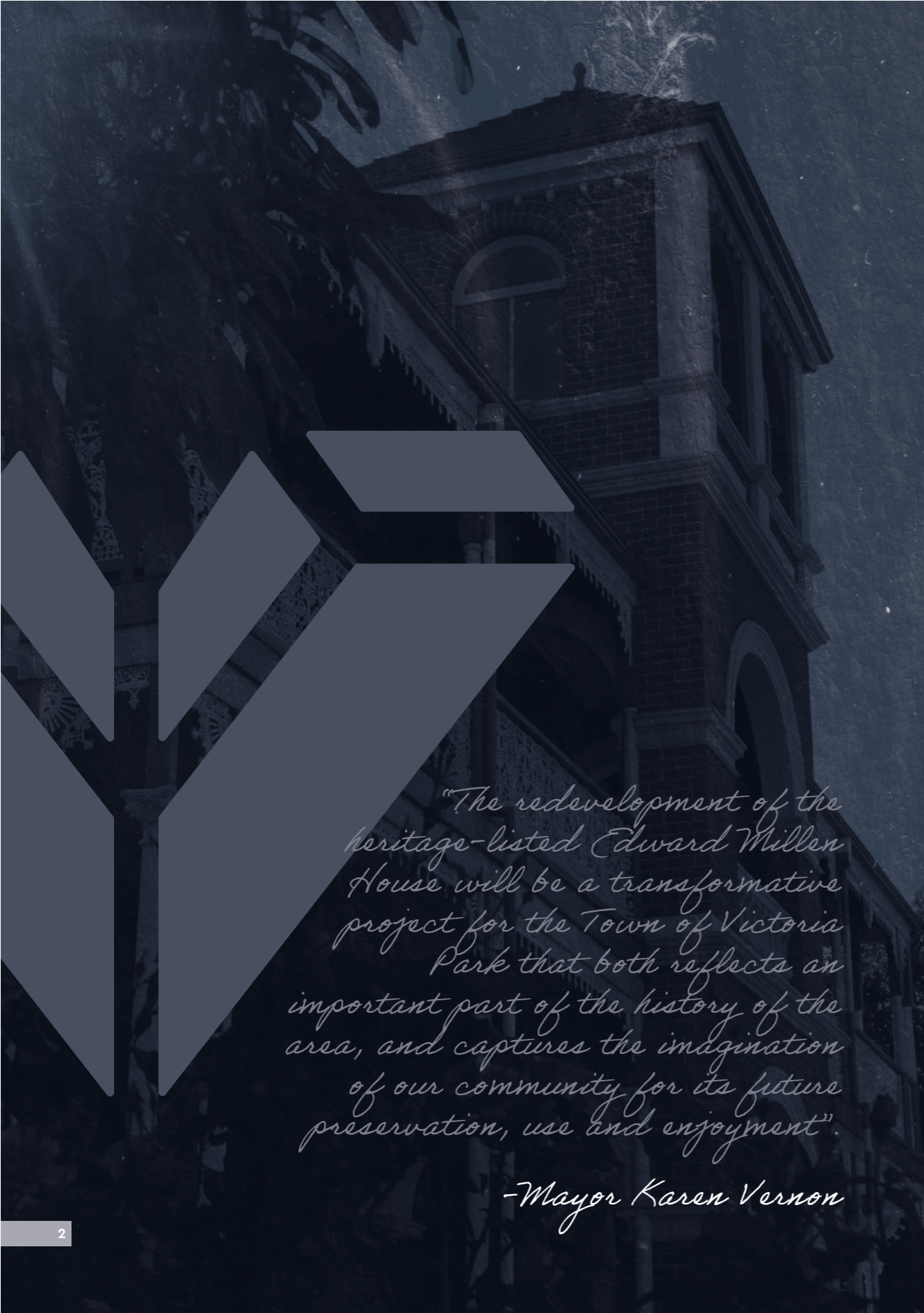
**INVITATION
TO TENDER**

**Edward Millen
Adaptive Heritage
Redevelopment**

victoriapark.wa.gov.au/edwardmillenprecinct



TOWN OF
VICTORIA PARK



"The redevelopment of the heritage-listed Edward Millen House will be a transformative project for the Town of Victoria Park that both reflects an important part of the history of the area, and captures the imagination of our community for its future preservation, use and enjoyment".

-Mayor Karen Vernon

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**WE'RE OPEN
VIC PARK**

Introduction

The Town of Victoria Park is seeking submissions from property developers with unique heritage redevelopment experience to reactivate the Edward Millen Heritage precinct core heritage buildings. Uses can include, but are not limited to; community, entertainment and recreation, educational, civic, heritage, cultural and creative and/or small-scale production purposes.

Edward Millen Heritage Precinct

The Edward Millen Heritage Precinct presents a unique opportunity to discover the full potential of a series of heritage-listed buildings, set in the expansive 4.7 hectare master planned Edward Millen parklands.

The Edward Millen Heritage Precinct (the Precinct) is located at 15 Hillview Terrace, in the renowned food and beverage destination of East Victoria Park. With close proximity to the CBD, Albany Highway, Curtin University, and three newly committed METRONET stations, the Precinct is also significantly placed in the Town of Victoria Park which is an area planned for high population growth.

The Edward Millen Heritage Precinct is the heritage gem of the Town of Victoria Park. The Town is committed to seeing this asset come back to life and has undertaken economic and environmental due diligence and progressed the parklands master planning and detailed design development for the land surrounding the heritage buildings.

Reconnecting the history of this heritage precinct with the Town of Victoria Park and the people of Perth is a major outcome sought from successful tenderers.

More information about the Edward Millen Heritage Precinct can be found at victoriapark.wa.gov.au/edwardmillenprecinct

Ground lease

The ground lease opportunity represents a potential area of 1.5 hectares with significant heritage listed buildings, now available for activation with a variety of new allowable uses.

The ground lease contract is available upon request and the applicant is required to make a ground lease offer taking into account the \$4m Federal Government grant to go towards the provided on request Conservation Works Report and Quantity Surveyor Report. The respondent is also required to provide the term requested and any other requested contract changes to the ground lease and any supporting legal documents.

The available buildings are shown below:

Australian Federal Government grant

The Town has undertaken a heritage conservation works and quantity surveyor assessment of the works required to bring back to life the buildings to a fit-out ready state. The estimated cost is approximately \$4m. The Federal Government's Community Development Grants Program will provide the required conservation funding. The Town is in the final stages of approval and agreement documentation.

Bringing back to life a significant heritage asset for all Western Australians

Bringing back to life a significant heritage asset for all Western Australians

The Edward Millen Park Masterplan

The Edward Millen Park Masterplan has helped to define the park's relationship to the adaptive reuse of the Edward Millen House and surrounding buildings. This combined approach aims to deliver a holistic vision for the precinct with the Edward Millen House, buildings and the surrounding parkland complementing each other to create an amazing destination and valuable community asset.

The masterplan involved community engagement and design sessions, with the final park masterplan design being approved by Council to commence to the detailed design phase.

For a copy of the Edward Millen Park Masterplan, please visit victoriapark.wa.gov.au/edwardmillenprecinct



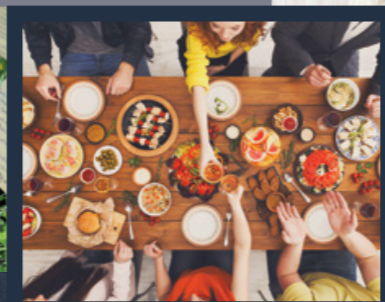
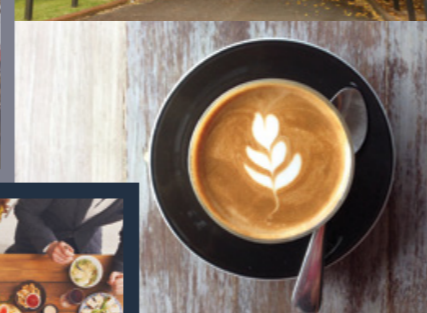
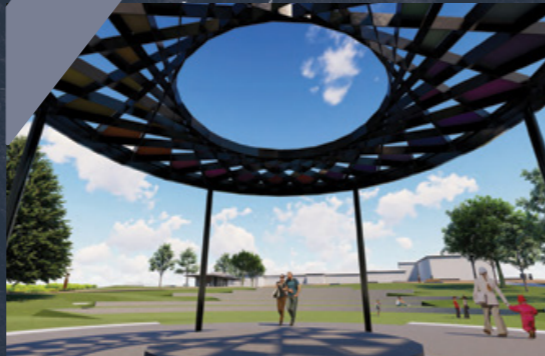
Vision

The redevelopment of the Edward Millen Heritage Precinct will play a central role in revitalising a key historical landmark in the Town of Victoria Park.

Around three quarters of the 4.7 hectare reserve at Edward Millen Precinct is being transformed into a heritage sensitive and vibrant public open space. The precinct will offer a mix of an all ages-based playground, WA-first purpose built Autism Association approved and endorsed park weaved in with meandering paths, a performing stage and barbeque facilities – all under significant retainment of an enormous tree canopy. Artworks – a mix of historical and local – will be integrated throughout the park. Other facilities, including a Changing Places, disability toilets, performance stage, and amphitheatre will also be integrated throughout the park. The Town is responsible for and will manage the reserve's development and ongoing maintenance.

The historical buildings are now the remaining piece to be activated and redeveloped into a destination. The envisioned and desired development is for a mix of offerings to create exciting, unique activations and a destination of choice for WA families and the Town of Victoria Park residents and community members alike.

The vision for the Edward Millen historical buildings is for a transformation into a harmonious mixture of offerings that complement both community and cultural activations.



Opportunity

Tender are now open to ground lease approximately 1.5 hectares of an expansive 4.7 hectare master planned park in the Edward Millen Heritage Precinct. The tender encourages private investment required for a holistic, heritage adaptive re-use redevelopment of the historic Edward Millen buildings and ongoing management of the site/buildings/businesses, that will excite the Town of Victoria Park community and the people of Perth.

The Edward Millen Heritage Precinct buildings and surrounds are now available for the first time, to be activated with community, entertainment and recreation, educational, civic, heritage, cultural, creative and/or small-scale production purposes. A complete list of what these new uses will allow is included in the additional planning information provided upon request. This activation is to complement the Town of Victoria Park's investment into the surrounding parklands which will include new playgrounds, landscaping, soft scaping, hardscapes, heritage site interpretations, art works, a performance stage and amphitheatre.

The Town has produced conservation work plans with quantity surveyors' estimates.

Upon request, these are available for your perusal.

The allowable uses to activate the State-listed heritage Edward Millen buildings are envisioned to create a destination in its own right and complement the already existing businesses along Albany Highway.

Development zone

The area of land behind the heritage buildings is considered the appropriate location for any further additional built form to occur. The additional development is to be informed by the new allowable uses. The future development application will require both Town and Department of Planning, Lands and Heritage approval.

Support on all levels

The Town has been successful in maintaining ongoing community and State and Federal Government's interests in the future for the Edward Millen Heritage Precinct. Through community consultation, the end goal of the site is for it to become the 'jewel in the crown' for the Town of Victoria Park. The Town sought to examine a range of possible uses along with the community expectations through an Open House Perth engagement event in December 2017. Over 600 people attended with additional surveys and tools made available online through the Town's Your Thoughts page.

The overall support from the community was for the "activation and/or restoration" of the Edward Millen site. The engagement process was a key part to allow the tenure amendment application to the Department of Planning, Lands and Heritage, for the Town to create a vibrant and commercially viable community asset.



Invitation to tender

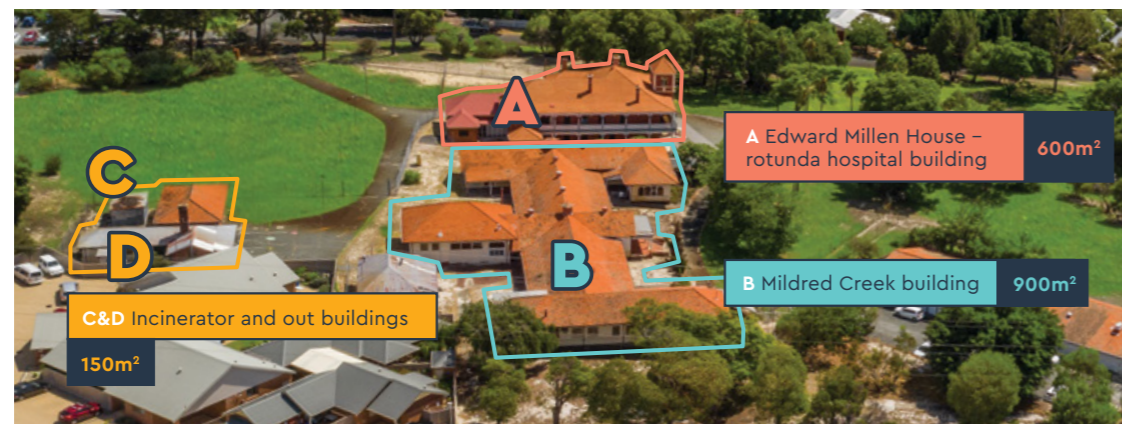
The Town of Victoria Park is looking for innovative, vibrant and forward-thinking proposals to deliver an adaptive heritage re-use redevelopment of the Edward Millen historical buildings and surrounding ground lease area.

This is an opportunity to capitalise on the ongoing revitalisation of the Town of Victoria Park's cultural, entertainment and food and beverage offerings. With proximity to the CBD, Albany Highway, Curtin University, and three newly committed METRONET stations, it is also located in the Town of Victoria Park which is an area of estimated significant population growth.

The tender is for developers:

- with a proven track record in delivering adaptive heritage re-use projects and offering a broad range of activation outcomes aligned with the new allowable uses;
- with experience in engaging the public throughout the development project life and beyond.

Specifically, the Town of Victoria Park is seeking proposals for the ground lease area and historical buildings shown below:



Tender briefing and site inspection

Due to the historic nature of the buildings, they are currently fenced off and not open for public viewing or inspections.

The Town of Victoria Park invites proponents to attend a non-mandatory briefing and site inspection to provide an understanding of the requirements subject to this tender.

The tender briefing and site inspection will be undertaken on 17 November at 10am and will provide proponents with the opportunity to clarify any uncertainties prior to the closing of the tender process. We strongly recommend all interested parties attend.

Tender program

Tender release to proponents	Wednesday, 11 November 2020
Non-mandatory briefing /inspection of site	Tuesday, 17 November 2020
Tender closing date	Tuesday, 15 December 2020
Evaluation of submission by	Friday, 5 February 2021
Notification to all proponents by	Friday, 12 February 2021
Council approval for ground lease	OCM yet to be determined



Conservation works

To date, the Town has undertaken a number of investigations in order to facilitate a successful activation project. This includes updated conservation work plans to bring the heritage listed building to a fitout ready stage. These plans and costings are available at the proponent's request. The information has also been provided to negotiate an Australian Federal Government grant commitment of \$4m. The Town is working to reach a final agreement for this grant.

The Edward Millen Heritage Precinct is the heritage gem of the Town of Victoria Park

Historical background

Elizabeth Baillie purchased Canning Location 2 in 1911. The original building established on the site was the Rotunda Maternity Hospital, established in 1912 by Mrs. Elizabeth Baillie herself. In 1919, in an effort to assist in the treatment of an increased number of Spanish influenza patients, the WA State Government took control of the hospital and designated management of operations to the Perth Public Hospital.

In 1920, the Australian Federal Government purchased the property and building. At the time this included approximately 12.5 hectares of land. The existing structures were converted to accommodations for staff and a wooden chalet style ward was added to accommodate tuberculosis patients. In 1936, to allow for more hospital staff, two additional timber wards were constructed. In 1942, the hospital was formally named Edward Millen Home after Australia's first Minister for Repatriation and was designated as a sanatorium for ex-service personnel. The focus of the hospital later transitioned to the care of less critical patients and in 1968 a psychiatric wing (D Ward) was constructed.

In 1982 the Health Department took over management of Edward Millen Home and renamed the facility Hill View.

Heritage considerations

Heritage buildings have an important and critical place in the locations they occupy, not only from an architectural perspective but equally from the significance of use and history they had within the community. The heritage conservation requirements of the Edward Millen Precinct buildings and the reserve have varying degrees of significance.

There is also a heritage memorial on the Certificate of Title.

Hence, all development applications will need the Department of Planning, Lands and Heritage development team's assessment and consent.

Ownership

The land was owned by the State Energy Commission from 1984 to 2003. From 2003, it changed ownership to the State Housing Commission and from 2006 it has been owned by the Town of Victoria Park. Copies of the certificates of title are provided as an attachment.

The site was previously held by the National Trust and is included on the State Heritage Register. It is subject to a heritage agreement under the provisions of the Heritage of Western Australia Act 1900 (WA).

Proposals

Proposals must consider the following:

- Be bold, creative, high quality and align with the Edward Millen Park Masterplan vision.
- Provide creative, new and exciting activities for the Town of Victoria Park and people of Perth.
- Complement the existing businesses and activities within the Town of Victoria Park and along Albany Hwy.
- Be responsive to nature's elements.
- Provide class leading architectural design and site considerations.
- Deliver quality visitor experiences and create meaningful opportunities for local community and people of Perth.
- Offer a unique sense of place and diverse social interactions.
- Deliver a destination in its own right.
- Options for day and night activities.
- Be of a scale that generates interest but is also considerate of with the cultural heritage sensitivity of the site.

The Town of Victoria Park has the following expectations in regard to the proposals:

- Funded appropriately.
- Unique in Perth/Australia.
- Adaptable over time.
- Creative.
 - Meets cultural and heritage considerations.

Evaluation criteria

The Town of Victoria Park will use the responses to the evaluation criteria listed here as the primary basis for assessing the proposals. The weighting shown against each of the criteria will be used in evaluating the proposals and the Town of Victoria Park may elect to seek confirmation of material provided from relevant sources. The Town of Victoria Park may also take into account the respondent's performance history and referees' reports.

Proposals should be clear and concise in addressing the evaluation criteria.

PROPOSED VISION/CONCEPT 40%

Respondents are asked to submit a proposal of the concept that addresses the following:

- Business plan including total budget outlining start-up and operational costs and revenue and the total capital invested including the proposed additions in the development zone. Proposals should be funded appropriately;
- How the concept aligns with the vision for Edward Millen Masterplan Precinct;
- Consideration of the Heritage Interpretation report within the overall proposal;
- Respectful consideration of the Edward Millen Park Masterplan;
- How the concept will create a destination for the Town of Victoria Park community and surrounding Perth area; while complementing the existing businesses and activities with the Town of Victoria Park and along Albany Highway;
- Visual imagery showing the internal and external heritage anticipated redevelopment and new built form in the development zone;
- Provide images of the concept and statement on the proposed design;
- Provide details on amount of space and a breakdown of anticipated end uses;
- Outline the process to achieve the outcomes provided in the proposed vision/concept;
- Include details of the overall project breakdown and schedule;
- Community end use options to be explored within the proposal;
- Museum space – contemplation and consideration on the inclusion of a small "self-guided" museum" in reference to the Heritage Interpretation Report;
- Description of the proposed uses/s considering the objectives and vision for the precinct and the desire for high quality, innovative proposals that add value to the visitor experience within the Precinct;
- Detail how the building and its occupants will be managed over time.

DEMONSTRATED EXPERIENCE (30%)

Respondents are asked to provide a detailed overview of their experience relevant to the industry, with reference to the following;

- Information on similar adaptive heritage re-developments previously undertaken and/or currently involved in;
- As the proponent is also expected to provide on going management of the heritage buildings and tenants please provide examples of similar heritage redevelopment managed by your organisation;
- Provide a breakdown on the appointed team and their experiences;
- Provide referees reports and contact information for similar projects undertaken;
- Demonstrated financial capacity of the proponent to fund and operate the proposed redevelopment and ongoing business.

COMMERCIAL NEGOTIATIONS (30%)

Respondents are asked to provide a ground lease offer for the attached ground lease contract, based on the \$4m Federal Government's Community Development Grant.

Lodgement process

Submissions are to be lodged electronically by using the Tenderlink e-tendering website:

www.tenderlink.com/vicpark

Tenders that are mailed, emailed, hand delivered or submitted by facsimile, or telephone will not be accepted.

Evaluation process

Respondents who would like to be considered for the Edward Millen Adaptive Heritage Redevelopment are required to submit by the following time and date:

2pm (AWST), 15 December 2020.

Late or incomplete submissions will not be accepted.

Unsuccessful proponents will be advised in writing.

Submissions will be reviewed with the selection of preferred proponents undertaken by a panel of Town of Victoria Park representatives and other independent parties included at the Town's discretion.

The preferred respondent may be required to provide a more detailed business case following the selection of the preferred proponent, prior to the final execution of the ground lease.

The Town of Victoria Park reserves the right to conduct a financial review on the preferred proponents and their business case.

The preferred proponent's proposal will be used to progress the negotiations. However, such selection does not indicate acceptance of the proponent's submission.

Final approval will be required by Town of Victoria Park Council and will be subject to all Local Government Act requirements.

Note: Any preferred proposals will also be subject to relevant government approvals.

Confidentiality

The nature of this invitation to tender is such that any material made available to the respondent with respect to the opportunity, including oral as well as written material, is confidential. A breach of confidentiality will be considered a breach of the terms and conditions and shall be grounds for rejection of the tender submission.

DISCLOSURE OF INFORMATION

(a) The respondent agrees and acknowledges that its proposal is subject to the Freedom of Information Act 1992 (WA) and may be disclosed by the Town under a court order or upon request by Parliament or any committee of Parliament or if otherwise required by law.

(b) The respondent releases the Town from all liability whatsoever for any loss, injury, damage, liability, costs or expense resulting from the disclosure of its proposal by the Town.

CONFLICT OF INTEREST

(a) The respondent must disclose to the Town any information that is or might be relevant to determining whether an actual, potential or perceived conflict of interest exists or might exist in relation to the respondent's offer.

(b) The Town may in its absolute discretion accept or reject the respondent's proposal if the Town considers that there is or may be actual, potential or perceived conflict of interest in connection with the respondent or the respondent's offer.



Reconnecting the history of this heritage precinct with the Town of Victoria Park and the people of Perth is a major outcome

Contact

All enquiries are to be directed to:

JON MORELLINI
Property Development and Leasing Manager
Town of Victoria Park
08 9311 8111
JMorellini@vicpark.wa.gov.au



Attachments

INVITATION TO TENDER

Edward Millen Adaptive Heritage Redevelopment

- ATTACHMENT 1 **Floor plans**..... 14
- ATTACHMENT 2 **Heritage information** – This information includes the Heritage Conservation Report, Heritage Agreement and an heritage floor plan interpretation. (Provided upon request).
- ATTACHMENT 3 **Tenure**.....20
- ATTACHMENT 4 **Federal Government grant** The Town of Victoria Park is close to finalising the agreement to receive \$4m in grant funding. This funding is to resolve the majority of the hazardous materials and structural issues of the buildings. (Provided upon request).
- ATTACHMENT 5 **Edward Millen Park Masterplan** (Provided upon request)
- ATTACHMENT 6 **Environmental reports** – The Town has proactively undertaken a number of environmental investigations, including PSIs and HBM reports. (Provided upon request)
- ATTACHMENT 7 **Ground lease** The Town's lawyers have prepared a ground lease for consideration. (Provided upon request)
- ATTACHMENT 8 **Heritage Interpretation Report** (Provided upon request)
- ATTACHMENT 9 **Feature survey** (Provided upon request)
- ATTACHMENT 10 **Victoria Park Investment Prospectus** (Provided upon request)
- ATTACHMENT 11 **Planning information** (Provided upon request)

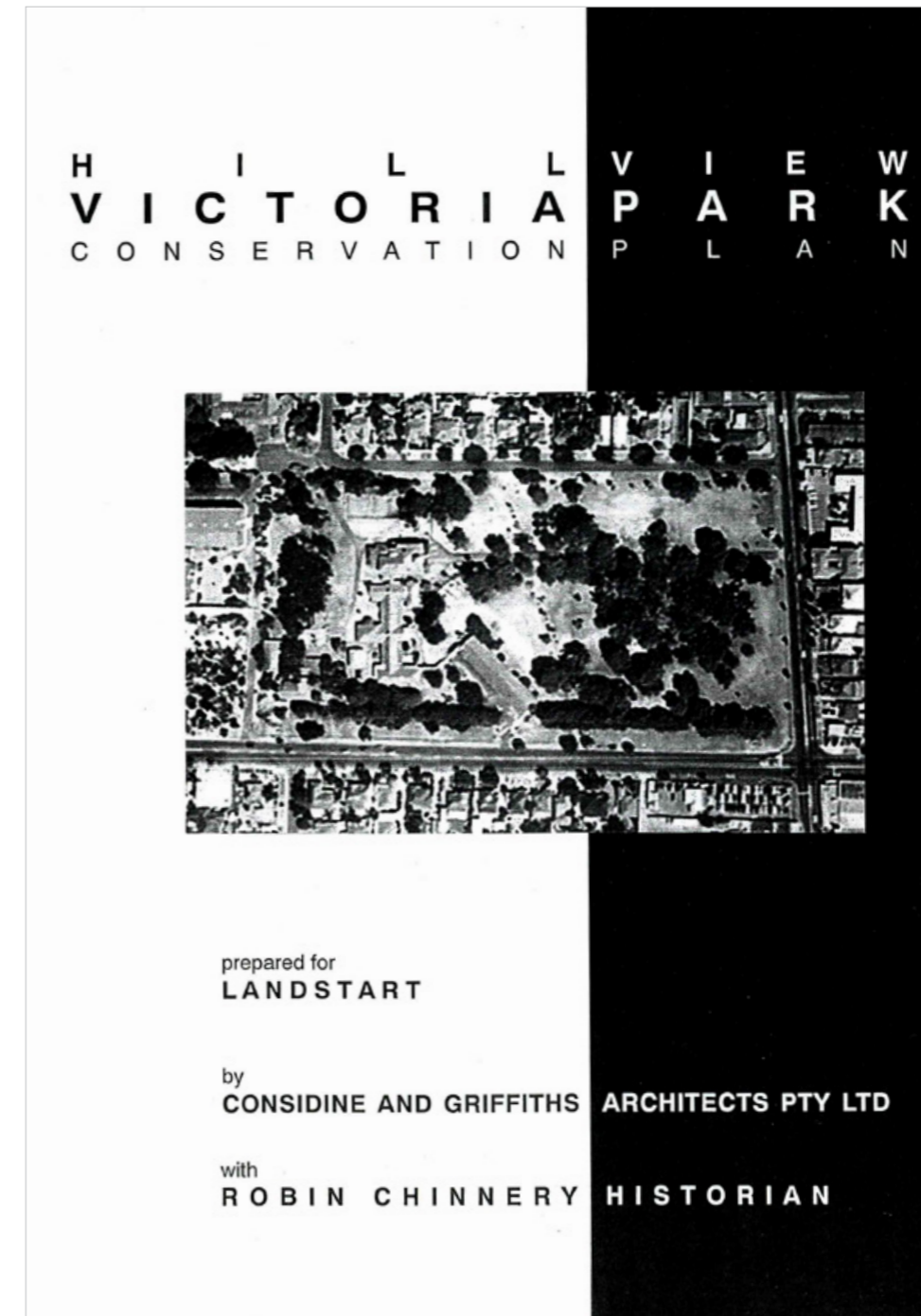


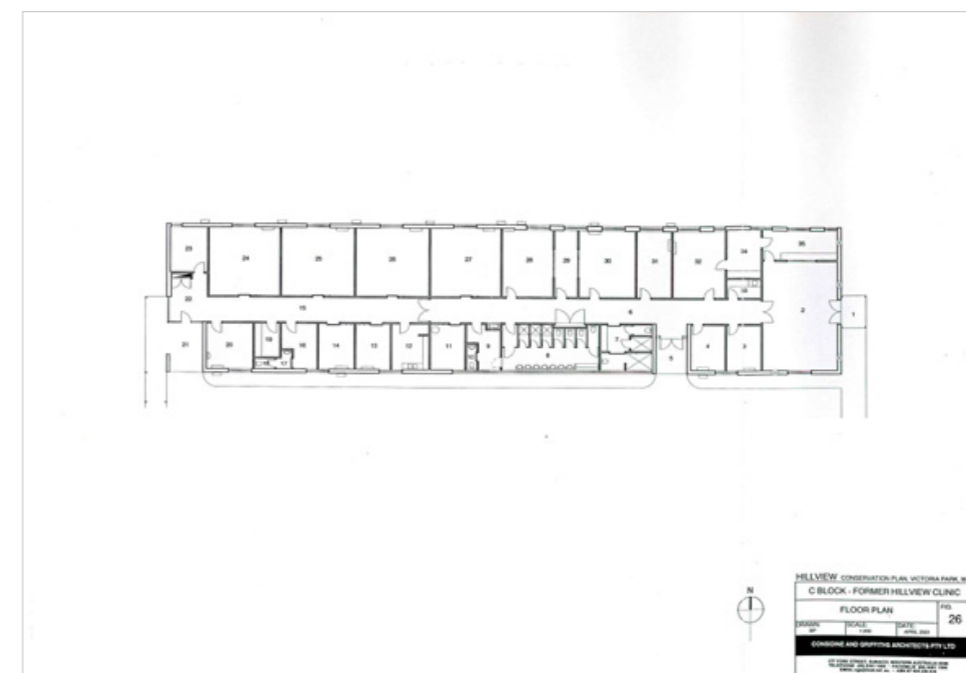
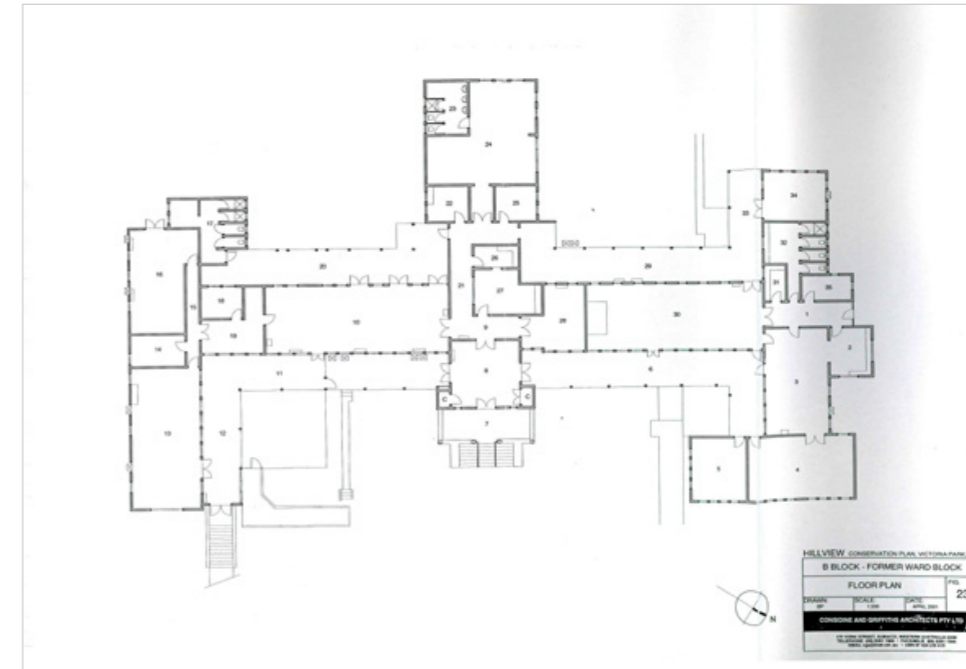
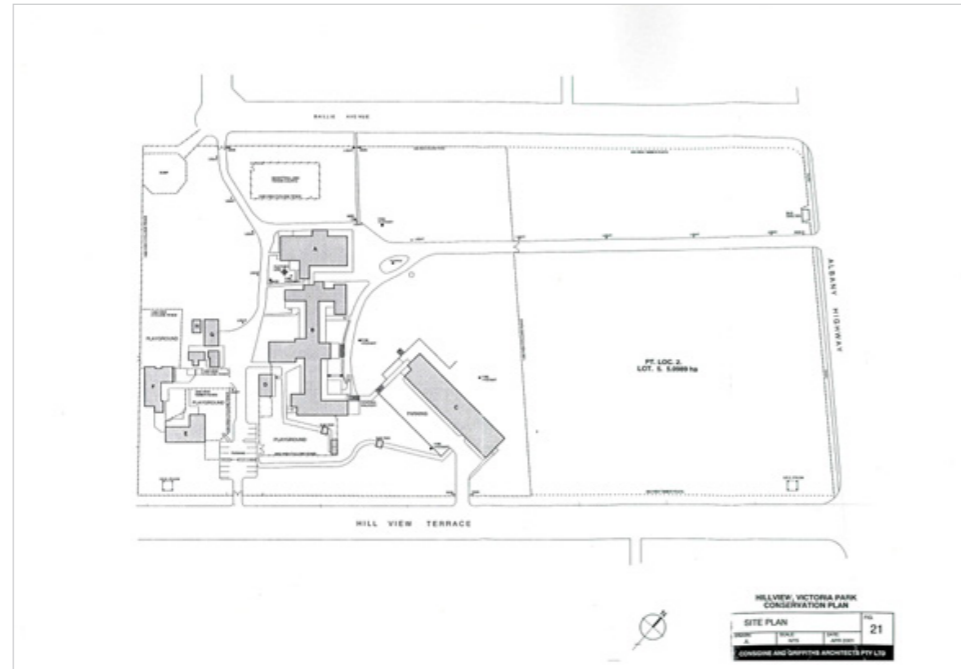
**WE'RE OPEN
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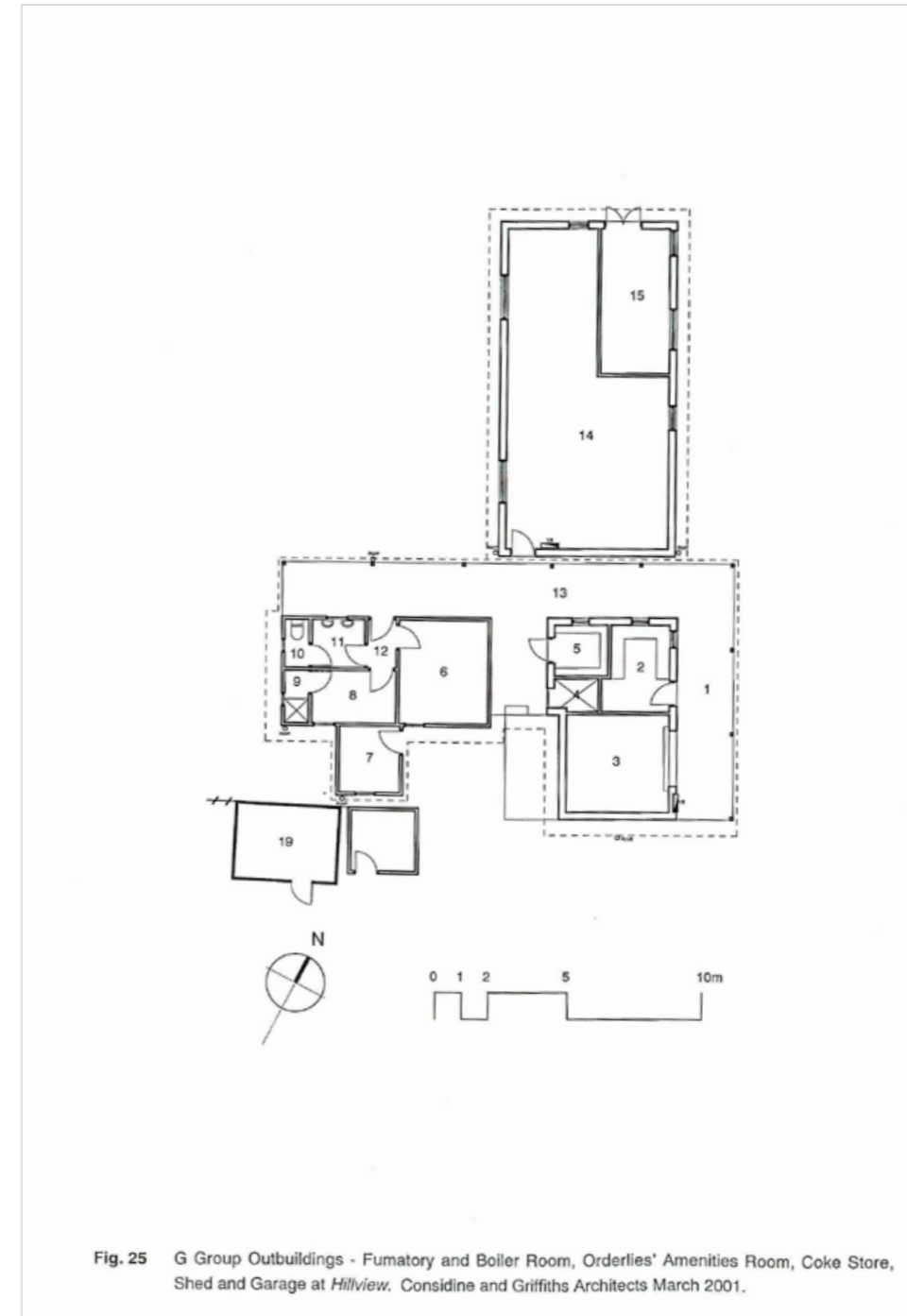
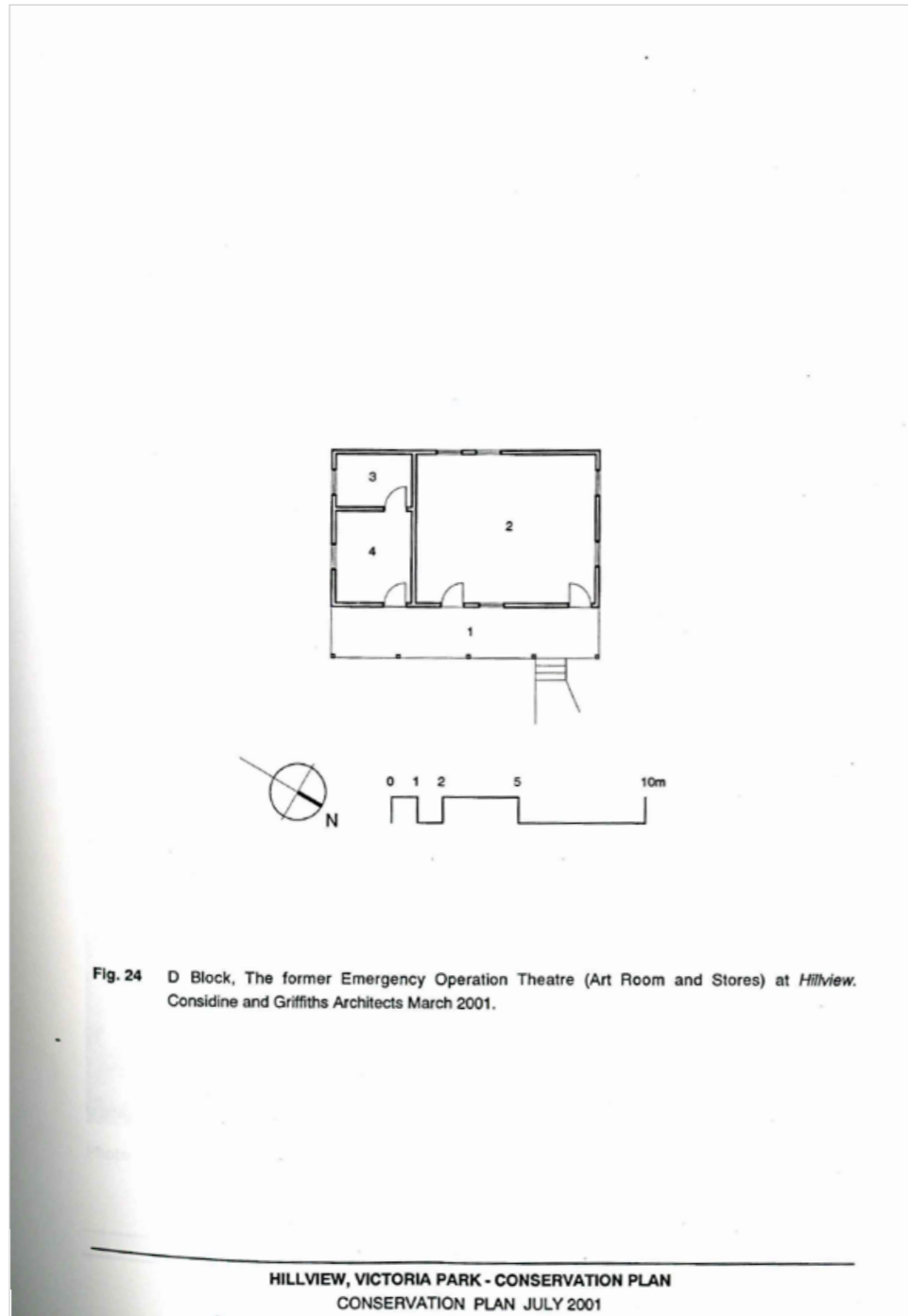
Attachment 1 Floor plans

INVITATION TO TENDER

Edward Millen Adaptive Heritage Redevelopment










Attachment 3 Tenure

INVITATION TO TENDER

Edward Millen Adaptive Heritage Redevelopment

WESTERN AUSTRALIA			<table border="1"> <tr> <td colspan="2">REGISTER NUMBER</td> </tr> <tr> <td colspan="2">9000/DP41207</td> </tr> <tr> <td>Duplicate Edition</td> <td>Date Duplicate Issued</td> </tr> <tr> <td>2</td> <td>13/3/2006</td> </tr> </table>	REGISTER NUMBER		9000/DP41207		Duplicate Edition	Date Duplicate Issued	2	13/3/2006
REGISTER NUMBER											
9000/DP41207											
Duplicate Edition	Date Duplicate Issued										
2	13/3/2006										
RECORD OF CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893		VOLUME 2616 FOLIO 534									
<p>The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.</p>											
			 REGISTRAR OF TITLES								
LAND DESCRIPTION:											
LOT 9000 ON DEPOSITED PLAN 41207											
REGISTERED PROPRIETOR: (FIRST SCHEDULE)											
TOWN OF VICTORIA PARK OF 99 SHEPPERTON ROAD, VICTORIA PARK (TF J643718) REGISTERED 2 MARCH 2006											
LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS: (SECOND SCHEDULE)											
1.	T3790/1953	EASEMENT TO THE STATE ENERGY COMMISSION OF WESTERN AUSTRALIA. SEE DEPOSITED PLAN 41207 AS SKETCH ON VOL 3114 FOL 773. REGISTERED 11.3.1953.									
2.	*F409312	MEMORIAL, HERITAGE OF WESTERN AUSTRALIA ACT 1990. LODGED 24.12.1993.									
3.		EASEMENT BURDEN CREATED UNDER SECTION 27A OF T. P. & D. ACT - SEE DEPOSITED PLAN 41207.									
4.	*J439754	MEMORIAL, HERITAGE OF WESTERN AUSTRALIA ACT 1990. LODGED 20.9.2005.									
5.	*J643718	CONDITIONAL TENURE LAND. LAND SUBJECT TO CONDITIONS PURSUANT TO S75 L.A.A. MINISTER'S CONSENT REQUIRED TO TRANSFER OR ENCUMBER LAND. SEE INSTRUMENT J643718. REGISTERED 2.3.2006.									
6.	*J643719	MEMORIAL, LAND ADMINISTRATION ACT 1997 .SECTION 16. REGISTERED 2.3.2006.									
7.	*M621044	CAVEAT BY DISABILITY SERVICES COMMISSION AS TO PORTION ONLY LODGED 29.4.2014.									
<p>Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. * Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title. Lot as described in the land description may be a lot or location.</p>											
-----END OF CERTIFICATE OF TITLE-----											
STATEMENTS:											
The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.											
SKETCH OF LAND:	DP41207.										
PREVIOUS TITLE:	2536-565.										
PROPERTY STREET ADDRESS:	15 HILL VIEW TCE, EAST VICTORIA PARK.										
LOCAL GOVERNMENT AREA:	TOWN OF VICTORIA PARK.										
END OF PAGE 1 - CONTINUED OVER											
LANDGATE COPY OF ORIGINAL NOT TO SCALE Mon May 4 10:48:31 2015 JOB 47611792			 www.landgate.wa.gov.au								

Attachment 3 Tenure

LANDGATE COPY OF ORIGINAL NOT TO SCALE Mon May 4 11:01:50 2015 JOB: 4/7612135

ED/VER	AMENDMENT	BY	SIGNATURE	DATE

SUBJECT	PURPOSE	STATUTORY REFERENCE	ORIGIN	LAND BURDENED	BENEFIT TO	COMMENTS
(A)	EASEMENT	13(1)(b)1953	LOTS 10 & 9000	STATE ENERGY COMMISSION OF WESTERN AUSTRALIA		SEE NOTE 2
(B)	EASEMENT (SEWERAGE)	SEC 27A T.P. & D ACT	THIS PLAN	LOT 9000	WATER CORPORATION	

NOTE 2: THE EASEMENT DIMENSIONS ON THIS PLAN IS AN INTERPRETATION. SEE ORIGINAL DOCUMENT TERN/1953

TYPE: FREEHOLD
PURPOSE: SUBDIVISION
PLAN OF: LOTS 10, 9000, EASEMENT & ROAD WIDENING.

DISTRICT: LARAMIE DOLA FILE
LOCAL AUTHORITY: TOWN OF VICTORIA PARK LOCALITY: EAST VICTORIA PARK
LOT 4322 ON D 85739 ECT 2536/565 index: 8534 (2) 16.20 92888

SCALE: 1:2000
M. E. BISHOP
SURVEYOR'S CERTIFICATE - COMPLETE
DEPOSITED PLAN 41207 ORIGINAL



Reconnecting the history of this heritage precinct with the Town of Victoria Park and the people of Perth is a major outcome



Contact

All enquiries are to be directed to:

JON MORELLINI

Property Development and Leasing Manager

Town of Victoria Park

08 9311 8111

JMorellini@vicpark.wa.gov.au



TOWN OF
VICTORIA PARK

Mr Jon Morellini
Property Development and Leasing Manager
Town of Victoria Park
By email: JMorellini@vicpark.wa.gov.au

29 July 2021

Dear Jon,

**EDWARD MILLEN ADAPTIVE HERITAGE REDEVELOPMENT: PROPOSED
COMMUNITY USES AND MUSEUM, AND RENT**

I refer to our proposal for the adaptive heritage redevelopment of the Edward Millen Buildings.

You have asked for further advice on the following matters.

1. Community Uses and Museum

Our vision is to bring about the rebirth of the Edward Millen buildings as a bustling community hub, ingrained with a rich history and sustainable outlook. Core to this vision is to deliver a broad mix of uses that will activate the precinct through day and night, weekdays and weekends, including community and not-for-profit uses.

We commit to utilising a number of spaces within the buildings and grounds to service community needs. In particular, we will incorporate a museum space reflecting on the history of the buildings and the local area. The museum will be created to include items associated with the site and text boards explaining the significance of the items or the stories that connect them to the hospital.

Our proposal is that the museum and other community uses will occupy much of the first floor of the Edward Millen Rotunda Building. We also propose that aspects of the museum 'spill over' into the rest of the development through placement of historic objects and information boards around the site.

In addition, the majority of the grounds will remain open to the public throughout business hours (i.e. morning to evening, weekdays and weekends). Only those parts of the grounds needing to be closed at night for security purposes will be.

On specific community uses that you've sought clarity on:

- In situations where people may want photos for weddings or similar events (who may not have booked use of function spaces) they will be welcome to do so in the public areas and grounds at no charge.
- We are happy to set aside areas for community groups to utilise (at no charge) within the farmers' market area and other parts of the grounds to host stands or small events/performances. We would welcome this community engagement.

These commitments will be made legally binding through the ground lease, that will require us to keep these spaces in accordance with these community obligations for the long-term.

2. Market Rent Reviews

Unfortunately we are unable to amend our proposal to incorporate a market rent review. As we are proposing to invest approximately \$12 million in the Edward Millen buildings that is not relocatable, we can not consider a market rental structure that would leave us exposed to an unknown and highly uncertain financial obligation. Our long-term capital investment would be put at too great a risk.

This is the position we take on all such projects with significant fixed capital investment.

We look forward to delivering this iconic project for the Town of Victoria Park and its residents.

Sincerely,



Tim Mack
MANAGING PARTNER

Email: tm@blackoakcapital.com.au
Tel: 08 6143 4577



TOWN OF
VICTORIA PARK



DRAFT LONG TERM FINANCIAL PLAN

2021 to 2036



WE'RE OPEN
VIC PARK

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Executive Summary

Overview

The Town of Victoria Park has prepared this Long-Term Financial Plan (LTFP) detailing activities and initiatives the Town proposes to do over the next 15 years, ultimately demonstrating that the Town is moving towards financial sustainability. The LTFP is aligned to other core planning documents - the Strategic Community Plan and Corporate Business Plan - by which the Town is accountable to the community.

Please note - The Town is undertaking its 4 yearly major review of the Strategic Community Plan during 2021 which is proposed to be presented to Council for adoption by December 2021. Any changes to this LTFP arising as a result of the new Strategic Community will be reflected in the next revision of this LTFP.

Other documents have also informed the LTFP, including the Workforce Plan as well as several Asset Management Plans, which cover each of the asset classes included in the Town's financial reporting.

The LTFP has relied on a range of assumptions and provides the community and Council with information designed to inform workplace and asset management practices to meet strategic objectives.

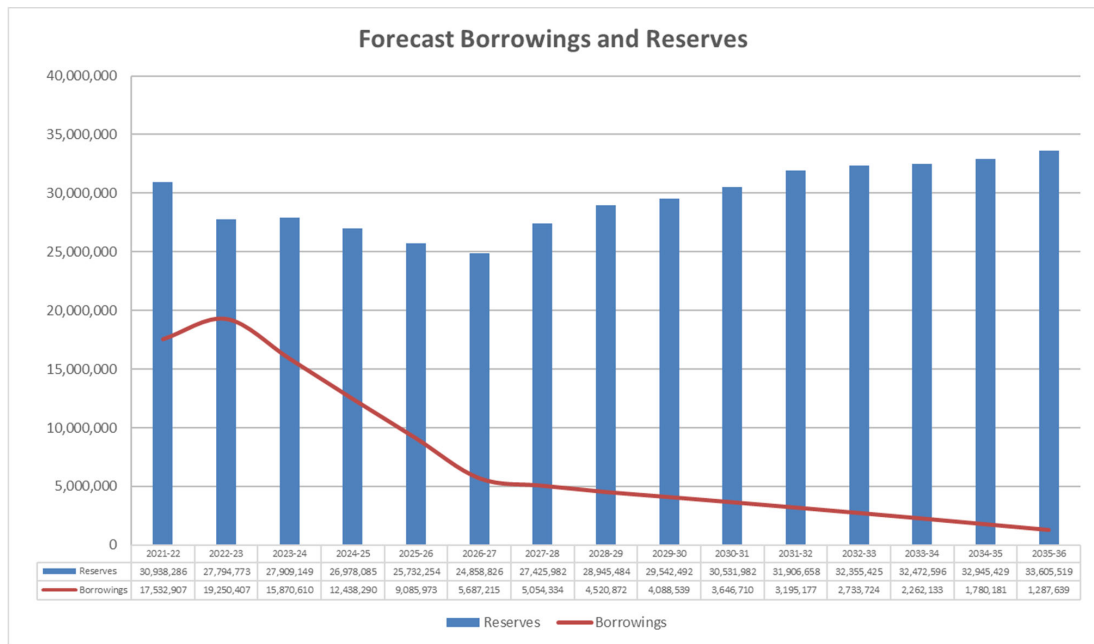
The LTFP covers the financial years 2021 through to 2036 inclusive. The term of 15 years was chosen to provide an initial period of significant accuracy for the first five years, a little less accuracy for the next five years, and then reasonable estimates for the remaining five years. The Town intends to review the LTFP annually to inform the preparation of each Annual Budget.

Key characteristics of the LTFP include -

- Growth in Reserve Funds
- Prudent management of debt
- Significantly costed Asset Management Plans
- Fully accommodated Workforce Plan requirements
- Moving towards financial sustainability

Growth in Reserve Funds

Driving the growth in Reserve Funds is the Town's commitment to ensure dividends received through land sales at Catalina Estate in Tamala Park, of which the Town is a 1/12 stakeholder, are available for future revenue generation initiatives and not used to simply assist in the general operation of the organisation. The Town anticipates receiving over \$30 million over a decade.

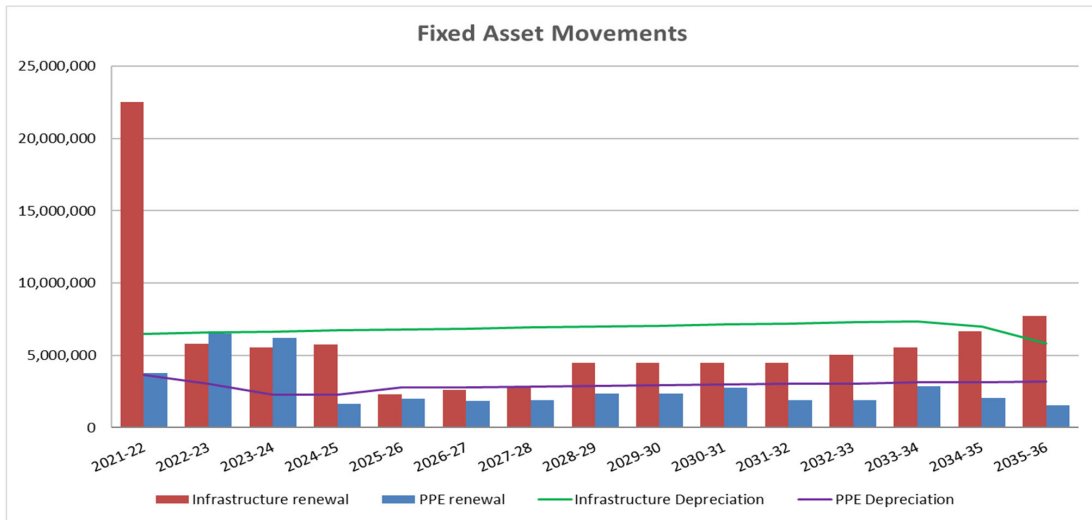


Prudent management of debt

The Town is committed to prudent management of debt, while grants and contributions will continue to be explored for major projects. Council endorsed new loans to fund the three underground power projects for Carlisle North, Victoria Park East and Victoria Park West. The LTFP includes the repayment of these loan funds by ratepayers that directly benefit from the underground power scheme over a seven-year period.

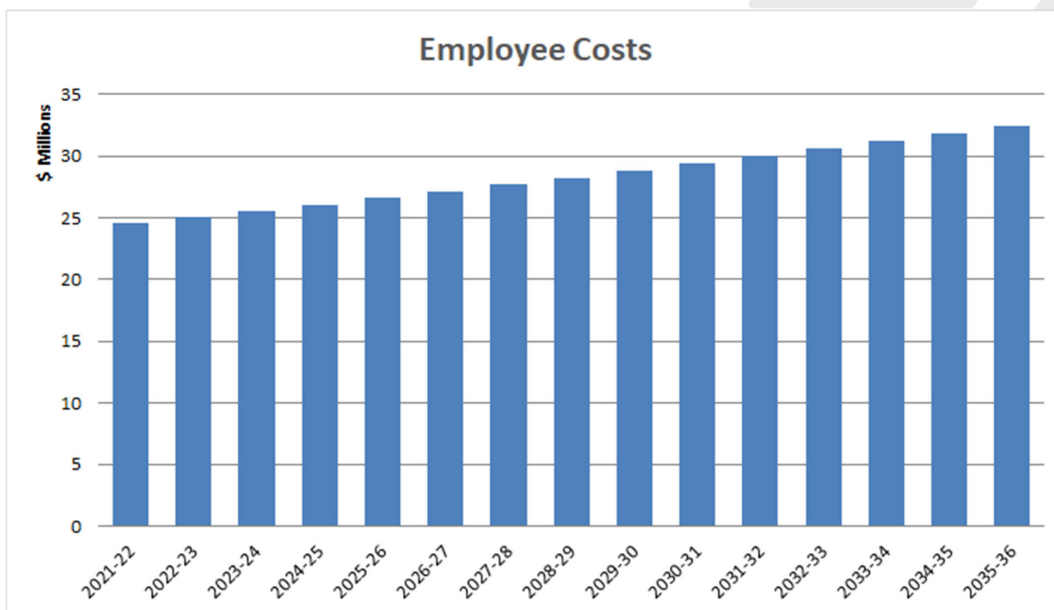
Significantly costed asset management plans

Owing mainly to budget constraints and increasing service levels, the asset renewal program has for some years received insufficient funding allocation to meet appropriate recommended levels. This has resulted in low condition ratings, and deteriorating assets, across many of the Town's asset classes. The LTFP highlights the need to increase the focus on asset renewal in the District.



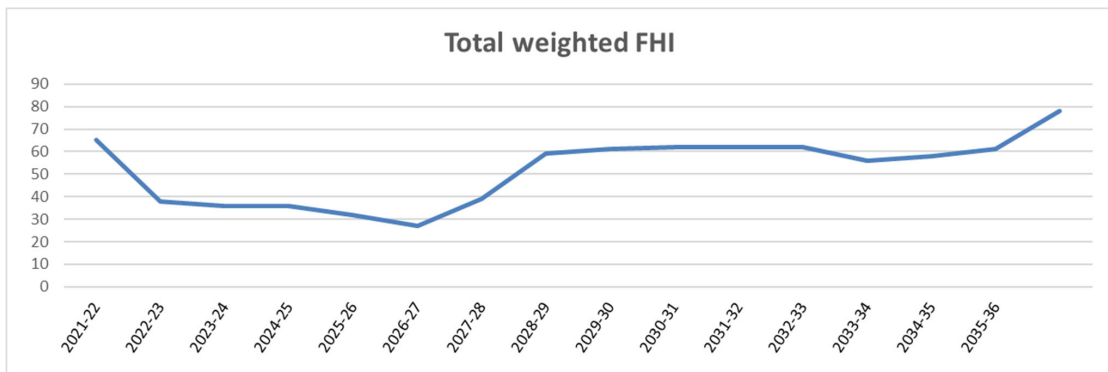
Fully accommodated workforce plan requirement

Employment Costs are a significant expense for the Town. Accounting for approximately 35% of operating expenses, the imperative is to ensure that the total number of employees is minimised, without negatively impacting service levels, is a high priority. The Workforce Plan, which was adopted by Council in December 2020 allows for an additional 35.3 (FTE) employees over the life of the LTFP. This represents an annual position percent growth rate of 1.1%. Comparatively, the population percent growth rate over the same period is estimated at 2.1%. This may present some challenges in the future and the emphasis on efficiencies and automation will be required to maintain service levels for the growing population.



Moving towards financial sustainability

At present, the Town is required to measure itself against seven financial ratios which, when collectively assessed against pre-set criteria, provide a Financial Health Indicator. The Financial Health Indicator was developed by the Western Australian Treasury Corporation (WATC) and is an indication of overall financial health and is one factor to consider in assessing overall performance. Other factors include the range of services offered, efficiency of services delivered, and client satisfaction.



Context

Location

- Super close to the Perth Central Business District: One of the Town's competitive advantages is that it is located only four kilometres from the Perth Central Business District.
- Home to some major attractors and stakeholders: Curtin University, Crown Casino Perth, Optus Stadium, John Hughes Perth, Technology Park, West Coast Eagles Football Club, Belmont Park Racecourse and Perth Football Club are some of the major attractors and stakeholders that are located within the Town.
- Quite a lot of the Swan River foreshore: The Town has approximately six kilometres of river foreshore and needs some long-term planning.
- Old school Main Street: Albany Highway (the Town of Victoria Park bit) is an old school main street. It's one of the longest main streets in the southern hemisphere and is a significant local and regional attractor.
- Lots of train stations! The Armadale/Thornlie railway line runs through the Town. It means that there are five train stations in the Town, including the new Perth Stadium special events train station.

Demographics

- Growing population: The current population is 37,784 and is expected to grow to 48,318 by 2031.
- Young(ish) population: The largest age cohort in the Town is the 25 to 34 demographic. The second largest age grouping in the Town is the 35 to 49 demographic.
- Increasingly multicultural: The Town is becoming more and more multicultural. Twenty-seven per cent of people speak a language other than English at home. Mandarin, Italian and Cantonese are the top three of these languages.
- Well educated: Compared to the rest of Greater Perth there is a higher proportion of people in the Town holding formal qualifications (Bachelor or higher degree; Advanced Diploma or Diploma; or Vocational qualifications), and a lower proportion of people with no formal qualifications.
- 1 or 2 people households dominate: Over 67% of people living in the Town live in a one or two-person household.
- Live relatively closely together: In the Town of Victoria Park, 47.8% of the dwellings were medium or high density, compared to 25% in Greater Perth.
- Likely to work as either a professional, in administrative work or as a technician/trade worker: 54% of Town residents work in one of these three jobs.
- Homogeneously socio-economic: Wage categories are equally distributed across the population i.e. no one category dominates.
- Lots of workers from the south-eastern corridor: 88% of people who work in the Town come from outside of the Town.

State and Regional Context

From time-to-time State Government planning has a significant impact on how local governments plan and operate. This section briefly summarises some of the key State Government strategies that are likely to impact the Town.

State Planning Strategy 2050: The Strategy is a guide from which public and local authorities can express or frame their legislative responsibilities in land-use planning, land development, transport planning and related matters.

Perth and Peel @ 3.5 million: This document plans the future of the Perth and Peel metropolitan region up to 2050. The Town is one of 19 local government authorities identified within the central sub-region. By 2050, it is projected that this region will have 1.2 million people, 780,000 jobs and has an infill target of 215,000 homes. This document has identified that the Town needs to plan for 19,400 new dwellings by 2050.

Two major initiatives of the State government to be aware of are:

- a) Metronet – A public transport plan for Perth based on substantial investment in heavy rail north and south of the Perth central business direct. The objective will be to enable east-west movement across the Perth metropolitan region.
- b) State Infrastructure Strategy – The government identified that it would publish a State Infrastructure Strategy that will establish priorities for infrastructure planning and investment across Western Australia for the next 20 years.

Global megatrends

Changing Demographics

Population boom – The population of the Town is expected to grow exponentially in the next thirty years. By 2036, it is estimated that the Town's population will be 56,000. By 2050, it is possible that the Town's population could exceed 100,000. The age structure of the population is expected to remain similar to what it is now. The Town will continue to become more and more multicultural.

Urbanisation

Growing cities – It is expected that by 2050, 70% of the world's people will live in the world's major urban areas. In Perth, there will be increased pressure on inner metropolitan areas to increase residential densities in the context of the state's population being expected to increase to between 4.4 and 5.6 million by 2056. An increase in population will result in an increased demand on the Town's services, facilities and infrastructure.

Social Inclusion and Expectations

Sustainable community – Greater emphasis on the notion of being part of a sustainable community in the context of having access to housing; employment; education; health; public and active transport; and opportunities to establish and maintain social networks. It is expected that one in five older people will be from a culturally and linguistic diverse background. Mental and physical health will become an increasingly important consideration.

Global Economy

Trade, tourism and collaborative consumption – The Town's proximity to Perth's CBD offers an opportunity to take advantage of tourism and business opportunities for local businesses and entrepreneurs. More people will be swapping, sharing, bartering, trading and renting using the latest technologies and peer-to-peer marketplaces.

Technological Advances

The internet, crowdsourcing and the big cloud – There will be a massive increase in data usage and our ability to use the internet to communicate with each other. Services will be improved by having the public identify these improvements through interactive ways. As more data is hosted online affordable scales of computational problem solving becomes available to local governments.

Artificial intelligence and machine learning – Artificial intelligence will have strong impacts on the running of businesses, the framework of human labour, the demand for skilled ICT workers and the nature of start-up investments.

Automated vehicles – It could be that in the near future the vast amount of space (lanes, car parks etc.) in our cities dedicated to private cars becomes increasingly redundant.

Smart cities – In 2021, it is estimated that 300 billion sensors are making lifestyle enhancements in our daily lives. These sensors will become integral to the digital ecosystem of Local Governments worldwide to gain first-hand evidence of usage and requirements. Buildings, roads, vehicles and renewable energy grids will be connected by smart grids to optimise connectivity, energy, space and time.

Climate Change

Costly water features – The consequences of reduced rainfall and declining groundwater tables could include higher costs to the Town around managing water features in parks and reserves.

Infrastructure failure – A changing climate will mean increased risks to major infrastructure due to natural events such as floods, storms and heat waves. These impacts may potentially interrupt rail and road operations, water and energy supplies, and cause damage to private and public assets.

Swan River – A significant portion of the Swan River passes through the District. This means the Town will need to plan for and respond to watercourse damage, drought, acid sulphate soils and

potential flooding.

Loss of ecosystems and public open space – A changing climate may mean that the Town's flora and fauna within its bushland areas may be lost.

Population health – Increasing temperatures combined with potential increased urban heat island effect could make things harder for elderly people.

Resource Constraints

City resilience – It will become more important to develop the capacity of cities to survive and thrive if and when available resources are constrained. This means that the Town will need to consider short, medium and long term planning for its assets and resources.

Engagement process and themes

During 2021 the Town has been undertaking a major review of the Strategic Community Plan – Vic Vision. Work on the new Strategic Community Plan is still progressing is expected to be presented to Council for adoption in late 2021.

For this LTFP, the current Strategic Community Plan has been used.

Council's Mission, in support of the Vision is -

"We will communicate with, empower and support the community and promote social, economic and environmental sustainability to create our vision."

Details on the Council's Strategic Outcomes can be found in the Strategic Community Plan.

Strategic alignment and sustainability

Integrated Planning and Reporting Framework

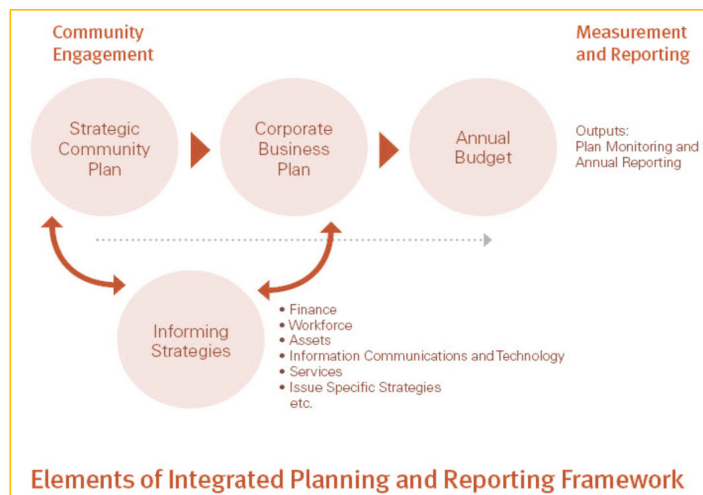
The State Government's Integrated Planning and Reporting Framework provides local governments with a framework for establishing local priorities and to link this information to operational functions. Three major parties are involved in the development of an integrated plan: the local government administration, the Council and the community. Each party has a unique role and responsibilities for effective and sustainable integrated planning and reporting, with the Local Government (Administration) Regulations 1996 requiring each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

Integrated planning and reporting is a framework for local governments to -

- Articulate the community's vision, outcomes and priorities.
- Allocate resources to achieve the vision, striking a considered balance between aspirations and affordability.
- Monitor and report progress.

The framework, pictured below, consists of the following "suite" of plans -

- A Strategic Community Plan that clearly shows the community vision, strategic direction, long and medium-term priorities and resourcing implications with a horizon of 10+ years.
- A Corporate Business Plan that contains a 4+ year delivery program, aligned to the Strategic Community Plan, and accompanied by 4+ year financial projections.
- Informing Strategies, consisting of the core Informing Strategies (Long Term Financial Plan, Asset Management Plan/s and Workforce Plan) and any other issue or area specific Town plans that inform the Strategic Community Plan and Corporate Business Plan. The core Informing Strategies play a vital role in prioritisation and integration.



Long-Term Financial Planning

The LTFP is a 15-year rolling plan that informs the Corporate Business Plan in the activation of Strategic Community Plan priorities. The LTFP includes forecasts for the years accompanying the Corporate Business Plan. From these planning processes, annual budgets, that are aligned with strategic objectives, can be developed.

The Integrated Planning and Reporting Cycle is shown below -



Workforce Planning

Workforce Planning is a continuous process of shaping the workforce to ensure that it is capable of delivering organisational objectives now and in the future.

Costs associated with the workforce have been initially increased each year of the LTFP and are designed to cover all base costs as well as those ancillary costs (such as higher duties, overtime etc.). Future increases will be factored in as part of the next iteration of the Enterprise Agreement.

All expenses associated with the Workforce Plan have been included within the LTFP. This includes, but is not limited to, initial service levels estimated on a 'business-as-usual' approach, with a view to improved services throughout the life of the LTFP. Area growth requirements are also considered and included.

Asset Management Planning

Asset Management is a process for ensuring that a local government's assets and infrastructure such as roads, drains, bridges, footpaths and public buildings provide an appropriate level of service to the community. Although a range of terminology is used to describe its components and processes, asset management broadly involves the development and delivery of –

- 1) An asset management policy – one or more documents outlining the Town's asset management objectives, levels of service and integration with the Town's corporate business

and financial planning, governance arrangements, data systems, and evaluation processes

- 2) An asset management strategy – one or more documents demonstrating how the Town’s assets will meet the service delivery needs of the community through integration with long-term strategic planning, and
- 3) An asset management plan – one or more documents that define and record all of the Town’s assets, the particular actions required to provide the defined level of service and incorporates financial information and risk management processes for the cost-effective delivery of services.

The Town has developed a number of Asset Management Plans as part of the Integrated Planning and Reporting Framework. These Asset Management Plans identify all assets and the rate at which money should be spent on them in order to meet certain service levels. This LTFP provides funding towards the renewal of assets, as well as some additional works. The Town will continue to monitor and review the plans to ensure assets are regularly renewed to ensure service provision and long-term affordability align.

Sustainability - Measured by the Financial Health Indicator

The Financial Health Indicator is a measurement of a local government’s overall financial health. The methodology was developed by the Western Australian Treasury Corporation (WATC) with input from financial professionals working in local governments across Western Australia.

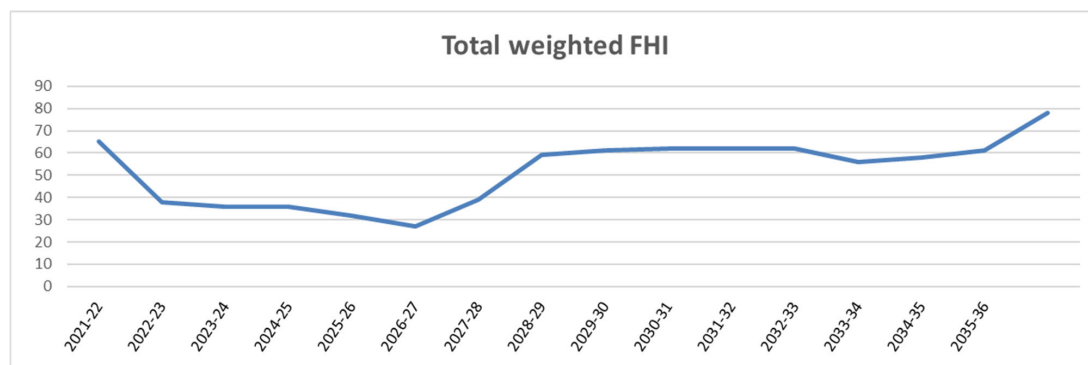
The result is calculated from the seven financial ratios that local governments are required to report annually. The approach awards a score out of 10 for each financial ratio. The weighted average of the ratios is used to calculate the overall result.

Local governments that perform better across the seven areas tend to have greater financial health.

The Financial Health Indicator is an indication of overall financial health and is one factor to consider in assessing overall performance. Other factors include: the range of services offered; efficiency of services delivered; and client satisfaction.

What is considered a good Financial Health Indicator result? A score of 70 and above indicates sound financial health.

Below is a summary of the Financial Health Indicator score against each year of the LTFP -



Economic Commentary

The following information helps to provide a brief context regarding the setting of this LTFP -

Federal Government Budget Implications and Opportunities for Local Government

Grants and other assistance from the Federal Government is a significant funding source for local government infrastructure projects.

Key sources are:

- Federal Assistance Grants
- Roads to Recovery Program
- Local Sporting Champions Program
- Community Sporting Infrastructure Grants
- Safer Communities Fund
- Local Roads and Community Infrastructure Grant LRCI

State Government Budget Implications and Opportunities for Local Government

Similarly, the State Government budget impacts delivery of services and infrastructure of the Town. It also impacts on our residents via increases in State Government household charges such as electricity, water, vehicle licences and the Emergency Services Levy.

Some of the key issues for the Town stemming from the State Budget, include -

Metronet

The Metronet project is progressing with the major feature for the Town being the removal of level crossings at Mint and Oats St via the proposed elevation of the line between Miller and Oats Street and with new elevated stations at Carlisle and Oats Street. The elevation of the line will result in open space and public spaces for our community. While the capital cost of this open space is being funded by the Metronet Project, the ongoing maintenance will likely fall on the Town. This cost is

yet to be determined and will be included in future revisions of this LTFP.

The Town's Local Planning Strategy identifies the need to prepare station precinct structure plans around both stations to enable growth and development opportunities.

Street Lighting Tariffs

Local Government street lighting tariffs are expected to increase by 3.2% per annum.

Local Government Rates Rebate

The State Government will continue to cap the Rates Rebate and remove indexation from the calculation. Savings generated by this scheme will be used to assist in funding the Hardship Utilities Grant Scheme.

Financial Assumptions and Strategies

The estimates in the LTFP are based on a number of key assumptions and strategies.

The base point for the modelling is the 2020-2021 financial year and assumptions have been applied from this year onwards. The assumptions include -

- Service levels have initially been estimated on a 'business-as-usual' approach, with a view to improving services throughout the life of the LTFP.
- A balanced budget will be achieved for each year of the LTFP.
- Costs associated with the workforce are designed to cover all base costs of employment as well as those ancillary costs (such as higher duties, overtime etc.). Future increases, following this current Enterprise Agreement have an average of 2.0% increase over the remaining life of the LTFP.
- Within the LTFP, rate growth has been forecast at an average 1.0% as a sound approach to the predicted population and residential development growth of the area.
- Rates increases have been estimated at 1.0% for each year of the LTFP and will be reviewed each year as part of an annual review of this LTFP.
- All estimates contained within this LTFP are based on information known today and are subject to change.
- Loans will be paid as, and when, they fall due.
- Funds received from the sale of land by Tamala Park Regional Council are transferred into Reserve Funds designed for future revenue diversification.

- All significant projects requiring the inclusion of 'new' or 'upgrade' works will have included in the LTFP, as part of the total cost of supplying the project, a renewal allocation that will be closely aligned to the forecasted annual depreciation of those additional works.

Assumptions/Financial Parameters – First 5 years of the LTFP

The table below summarises the parameters used for the first 5 years of the LTFP. Years 6 to 15 are similar. This is in addition to estimated inflation (CPI) of 1% pa. These parameters will be reviewed annually.

Town of Victoria Park
Commencing Year ended 30 June 2021
Draft Base Scenario

Nature or Type	1	2	3	4	5
	2021-22	2022-23	2023-24	2024-25	2025-26
Rates	2.61%	1.50%	2.00%	2.00%	2.00%
Operating grants, subsidies and contributions	1.00%	1.00%	1.00%	1.00%	1.00%
Fees and charges	1.00%	1.00%	1.00%	1.00%	1.00%
Service charges	-1.00%	-1.00%	-1.00%	-1.00%	-1.00%
Other revenue	0.00%	0.00%	0.00%	0.00%	0.00%
Employee costs	1.00%	1.00%	1.00%	1.00%	1.00%
Materials and contracts	1.00%	0.00%	0.00%	0.00%	0.00%
Utility charges (electricity, gas, water etc.)	1.00%	1.00%	1.00%	1.00%	1.00%
Insurance expense	6.60%	1.00%	1.00%	1.00%	1.00%
Other expenditure	0.00%	0.00%	0.00%	0.00%	0.00%

Other points of note include -

Rate Increases

The Town is forecast to exceed 100,000 residents in the final 'build out". With this additional growth will come additional service requirements. In the past, Council has for a number of years applied an 8% rate increase each year. However, recent economic conditions and the impacts of COVID-19 mean that the proposed rate increases have been reduced to an average of 2.0% per annum. This places pressure on the Town to find more effective and efficient ways of delivering the services the community desires.

Balanced Budget

The LTFP has been prepared on the basis that each year will return a balanced year-end financial position, i.e. the sum of all revenue equals the sum of all expense, with minimal or no year-end surplus or deficit.

Current Day Estimates

All estimates contained within the LTFP are estimated with information that is known today. Where

known increases, or decreases, are scheduled to occur, these are included and adjusted where required.

Each year, as part of the review of the LTFP and before the setting of the Annual Budget, estimates will be individually assessed for the adequacy of inflationary effects and adjusted where required. "

Debt Management

The extent to which loan borrowings will be used for initiatives will be limited to annual loan repayments, as a percentage of ordinary revenue (more commonly known as a debt service ratio), to not more than 10%.

Cost Recovery of Services

Revenue from discretionary fees and charges has been frozen for each year of the LTFP at the value applicable to today. Recent economic conditions mean that reliance on annual increases in fees and charges does not necessarily return an increase in revenue. Each subsequent year will be adjusted closer to the setting of fees and charges in order that appropriate inflationary impacts are incorporated.

Some fees and charges administered by the Town are set via legislation and are prevented from adjustment.

Risk management and scenario modelling

The major risks associated with the LTFP relate to delays in approvals for major projects, the viability of a project if it relies on land acquisition or disposal (which may be affected by land price movements) and the movement in construction prices at a rate greater than that which has been allowed for.

It has been forecast that interest rates on borrowings and on investments are likely to remain relatively constant throughout the life of this LTFP.

Past discussion at the State Government level around possible boundary changes to the District has some risk to the Town associated with it. The discussion has focused on the Burswood Peninsula, and more directly Crown Casino Perth, The Camfield and Optus Stadium, being included in the City of Perth and not within the current boundary of the District. In order to mitigate this risk, the Town has a program whereby an increasing portion of rate revenue is being transferred to Reserve Funds so as to reduce, and eventually remove, any reliance on the rate revenue derived from the commercial ventures on the Burswood Peninsula to help fund service delivery.

Additional risks currently being assessed for likely impact to the Town include works and outcomes associated with Metronet (the State Government's new public transport program connecting suburbs and reducing road congestion) and potential new facilities being created in adjoining local governments that may have an adverse impact on the successful operation of the Town's current

facilities.

Finally, the LTFP assumes levels of non-operating grants and funding over the life of the LTFP. There is a risk that some projects will not proceed if these levels of non-operating grants are not received.

Key projects

Lathlain Redevelopment (Zone 1) also known as the Perth Football Club Zone.

This zone includes the present Perth Football Club building and immediate surrounds. The building fulfils a variety of roles including football administration, training, functions and spectator facilities. The building was built in the late 1950s and is now out-of-step with contemporary facilities of its kind across metropolitan Perth. This project will see the redevelopment of the site to complement the overall precinct redevelopment, achieving more multi-purpose and community focussed outcomes than is possible from the existing building.

Funding for the project has been secured from the State and Federal Government as well as a contribution from the West Coast Eagles. Works are scheduled to commence in 2021/22 with the first phase being the demolition of the existing grandstand and clubrooms.

Edward Millen House and Landscape Redevelopment

The Edward Millen Adaptive Heritage and Landscape Redevelopment project is being delivered under the Land Asset Optimisation Strategy. The project aims to realise the full potential of the State heritage-listed buildings and the expansive 4.7 hectare Edward Millen Reserve to minimise the on-going cost to maintain the precinct and preserve the heritage assets as well as delivering maximum community benefits.

Approximately \$3.1M has already been spent by the Town on Edward Millen since 2003/2004 towards maintenance and repair. The Town also maintains an Edward Millen Reserve Fund "to be used to assist in improving and / or maintaining the Edward Millen Site, including the associated grounds". Currently the Town has approximately \$2M in this reserve.

Included in this LTFP is a proposal for a ground lease of that includes the historical buildings and a portion of the surrounding grounds to allow for the control and ownership necessary to invest the significant capital anticipated to bring the State Heritage listed assets back to life.

This LTFP also includes a proposal to upgrade the balance of the Edward Millen Reserve.

Underground Power - Carlisle North, Victoria Park East, and Victoria Park West

The State Underground Power Program (SUPP) is an initiative that replaces overhead power lines in established areas with underground power infrastructure. The Program is a partnership between the Government of Western Australia, Western Power and local governments. Funding for projects is shared between program partners.

The objectives of the Program are to:

- Improve reliability and security of electricity supply for consumers.
- Enhance streetscapes and visual amenity.
- Reduce street tree maintenance costs for local governments.
- Improve street lighting and community safety.
- Reduce maintenance costs for Western Power.

Works were commenced in 2019/20 and are due for completion in 2021/22. Residents benefitting from the program have been given the option to pay their contribution in one instalment or over a term of seven years. Funds for the Town's contribution to the program, including ratepayer's contribution, have been met by a loan from WA Treasury Corporation over a term of 7 years. The loan repayment and instalment repayments by ratepayers are factored into the LTFP.

Network Renewal Underground Program Pilot (NRUPP)

Western Power have a pilot project for residents in St James. For this pilot project, Western Power is replacing the current overhead power infrastructure, which is due for replacement, but they will be updated with underground supply. Residents will be required to meet the cost of connection to their homes.

Like the Underground Power Projects, residents will be given the option to pay their contribution in one payment or by instalments over a 7-year term. Funds will be secured from WA Treasury Corporation. Payment for the program as well as loan repayment and instalment repayments by ratepayers are factored into the LTFP.

Asset Management

The Town has responsibility for a vast number of items of property, plant, and equipment (assets) within the District.

A key feature of these items is that the Town is mindful of the responsibility to ensure these items are maintained for safety, aesthetics and fit-for-purpose reasons.

Assets in the District are broken down into the following categories -

- Buildings
- Plant and machinery
- Furniture and equipment
- Information Technology

Some brief information on each of the categories follows -

Buildings

The Town has responsibility for 99 buildings within the District, with a collective current replacement cost of approximately \$89.8 million.

The type and quantity of buildings include -

- 40 community buildings
- 2 halls
- 16 minor buildings
- 11 operations buildings
- 9 public toilets
- 21 sporting buildings

Plant and Machinery

The Town has responsibility for 151 items of plant and machinery, with a collective current replacement cost of approximately \$2.8 million.

The type and quantity of plant and machinery items include -

- 45 light fleet items
- 29 major plant items
- 57 minor plant items

Information Technology

The Town has responsibility for, and ownership of, 173 items of information technology, with a collective current replacement cost of approximately \$2.0 million.

The type and quantity of information technology items include -

- 24 audio and visual items
- 82 computers
- 30 server and network items
- 7 telecommunications items
- 30 other minor items

Furniture and Equipment

The Town does not currently have a Furniture and Equipment Asset Management Plan. Furniture and equipment items owned by the Town have an approximate current replacement cost of \$3.6 million. These are replaced on an "as needed" basis.

Infrastructure Assets

The Town has responsibility for a vast number of items of infrastructure within the District.

A key feature of these items is that the Town is mindful of the responsibility to ensure these items are maintained for safety, aesthetics and fit-for-purpose reasons.

Infrastructure in the District is broken down into the following categories -

- Roads
- Pathways
- Drainage
- Parks
- Other Infrastructure (items such a street lighting, street furniture, car parks etc.)

Roads

The Town has responsibility for approximately 196 kilometres of road network within the District, with a collective current replacement cost of approximately \$191.6 million.

The type and quantity of roads include -

- 13.4 kilometres of district distributor A
- 12.5 kilometres of district distributor B
- 14.6 kilometres of local distributor
- 155.5 kilometres of access road

Drainage

The Town has responsibility for approximately 22.8 kilometres of drainage network within the District worth \$48.0 million.

Pathways

The Town has responsibility for approximately 234.4 kilometres of pathway network within the District, with a collective current replacement cost of approximately \$36.1 million.

The type and quantity of pathways include -

- 17.5 kilometres of asphalt path
- 18.6 kilometres of brick paved path
- 196.1 kilometres of concrete path

Parks

The Town has responsibility for 71 recreation places (parks) within the District, with a collective current replacement cost of approximately \$10.6 million.

The type and quantity of parks include -

- 8 active reserves (playing fields)
- 10 facility gardens
- 48 passive reserves

Other Infrastructure

The Town has responsibility for 3,870 items of Other Infrastructure within the District, with a collective current replacement cost of approximately \$20.5 million. The type and quantity of other infrastructure include -

- 3,170 Signs
- 23 Car parks
- 903 Street-related furniture (bus shelters, seats, medians and guard rails, decorative street lighting).

Workforce Plan - Employment Growth Provisioning

The Town will be experiencing increasing population growth over the life of this LTFP.

The Town is cognisant of feedback from the community, regarding the operation of the Town, and is seeking innovative ways of delivering the strategic outcomes for the community - a 'more for less (or at least a 'more with the same')' delivery approach.

It is therefore proposed only a relatively small increase in full-time equivalent employees over the next fifteen years be included with the modelling.

The proposed increase has been influenced using future population projections to ensure the staff establishment-to-population ratio remains relatively constant.

The Council adopted the Workforce Plan in December 2020.

Land Asset Optimisation

In 2013 the Town commissioned the development of a Land Asset Optimisation Strategy. This strategy was commissioned so as to consider property and land assets held in reservation or owned by the Town, and to determine what opportunities (if any) were available as result of these properties and assets.

The Land Asset Optimisation Strategy (the Strategy) concluded that there were a considerable number of properties that, whilst not providing essential services or facilities to the community, had the potential to generate substantial income from sale or recurrent income from leasing if developed in an appropriate manner.

The Town considers the Land Optimisation Strategy and the potential income generation from its land and property assets as critical to part of the vision for long term financial sustainability and revenue diversification. It is therefore considered that delays in implementing the recommendations of the Strategy create opportunity costs to the Town and delay its achievement of financial diversification and sustainability.

Land and property assets are one of the largest asset groups owned or controlled by the Town. It is

recognised that the development of such assets and realising their full potential for income generation is a complicated and complex process, involving detailed financial modelling, joint venture negotiations and market analysis in order to achieve the best possible result.

In addition, the Town must be cognisant of the need for risk aversion and for ensuring that any actions do not impact on the strong financial position achieved to date of Council.

The Town has engaged a resource specifically to implement recommendations from the Strategy, and to pursue additional opportunities that may not have yet been considered from a land optimisation perspective.

This engagement was undertaken having regard for research that identified the Town will not likely realise the full potential of its land and property assets unless its commits to resourcing this specialist area and seeking to actively implement the recommendations of the Land Asset Optimisation Strategy.

Funds generated from the optimisation of land are transferred into a Reserve Fund to assist in funding future optimisation projects.

Strategic Projects Provisioning

During the determination of this LTFP, Elected Members considered several significant projects for the District.

Some of these projects include, although were not limited to -

- John Macmillan precinct upgrade
- Aqualife and Leisurelife Centre renovation
- Higgins Park master planning and redevelopment
- McCallum Park active area

Council felt it important to determine a scope of works and suitable estimations to deliver the various initiatives before committing any funds.

Awaiting this process to be enacted, a provisioning allowance has been created for strategic projects and initiatives so that funds will be available once scoping has been completed and the projects / initiatives are ready to commence.

Tamala Park Dividend

The Tamala Park Regional Council is the corporate entity representing the interests of seven local governments in the urban development of 180 hectares of land in Clarkson and Mindarie in Perth's northern suburbs.



The Tamala Park Regional Council is a regional local government formed in 2006 specifically to implement the urban development of the Tamala Park Project.

Tamala Park Regional Council comprises the following seven local government members:

- Town of Cambridge
- City of Joondalup
- City of Perth
- City of Stirling
- Town of Victoria Park
- City of Vincent
- City of Wanneroo

The Tamala Park Project, marketed as Catalina Estate, will be a new urban development in the suburbs of Clarkson and Mindarie and will comprise around 2,500 lots. It is anticipated to be developed at a rate of 150 lots per annum.



Appendix 2

Town of Victoria Park
Forecast Statement of Comprehensive Income - by Nature or Type
For the period 2021 - 2036
Draft Base Scenario - Version 3

	Base	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenues	2,025,660	46,391,068														
Rates	43,588,067	44,365,408	46,039,663	47,420,853	48,843,478	50,308,783	51,818,046	53,372,588	54,973,765	56,348,109	57,756,811	59,200,731	60,680,750	62,197,770	63,752,715	65,346,533
Operating grants, subsidies and contributions	1,433,000	861,664	878,896	896,474	914,404	932,691	951,345	970,373	989,779	1,009,573	1,029,765	1,050,360	1,071,367	1,092,796	1,114,651	1,136,943
Fees and charges	7,486,677	9,465,033	9,654,329	9,847,406	10,044,349	10,245,235	10,450,131	10,659,139	10,872,314	11,089,765	11,311,566	11,537,800	11,768,557	12,003,929	12,244,012	12,488,894
Service charges	0	11,409,187	1,554,800	0	0	0	0	0	0	0	0	0	0	0	0	0
Interest earnings	1,165,100	343,521	313,864	282,440	283,594	274,293	261,847	253,122	278,806	294,009	299,989	309,897	323,655	328,153	329,335	334,074
Other revenue	424,450	560,426	566,027	571,684	577,399	583,168	589,002	594,892	600,838	606,840	612,900	619,029	625,221	631,476	637,792	644,166
	54,097,294	67,005,239	59,007,579	59,018,857	60,663,224	62,344,170	64,070,371	65,850,114	67,715,502	69,348,296	71,011,031	72,717,817	74,469,550	76,254,124	78,078,505	79,950,610
Expenses																
Employee costs	(22,648,251)	(24,597,222)	(25,089,137)	(25,590,903)	(26,102,722)	(26,624,774)	(27,157,241)	(27,700,414)	(28,254,405)	(28,819,494)	(29,395,909)	(29,983,831)	(30,583,506)	(31,195,160)	(31,819,082)	(32,455,464)
Materials and contracts	(27,501,699)	(49,041,924)	(29,549,197)	(29,202,728)	(30,377,763)	(31,554,659)	(32,233,274)	(32,550,593)	(32,871,056)	(33,194,726)	(33,521,723)	(33,851,969)	(34,185,501)	(34,522,371)	(34,862,525)	(35,206,150)
Utility charges	(1,565,814)	(1,581,472)	(1,597,287)	(1,613,260)	(1,629,393)	(1,645,687)	(1,662,144)	(1,678,765)	(1,695,553)	(1,712,509)	(1,729,634)	(1,746,930)	(1,764,399)	(1,782,043)	(1,799,863)	(1,817,862)
Depreciation on non-current assets	(9,565,650)	(10,119,177)	(9,605,168)	(8,895,252)	(8,960,096)	(9,537,233)	(9,644,132)	(9,752,044)	(9,861,111)	(9,970,708)	(10,100,692)	(10,213,177)	(10,326,742)	(10,456,492)	(10,145,612)	(9,015,134)
Interest expenses	(309,199)	(267,091)	(310,963)	(308,098)	(255,576)	(203,897)	(157,453)	(119,248)	(107,611)	(97,680)	(88,184)	(78,479)	(68,559)	(58,422)	(48,060)	(37,471)
Insurance expenses	(257,500)	(310,651)	(313,749)	(316,880)	(320,043)	(323,251)	(326,493)	(329,761)	(333,058)	(336,383)	(339,744)	(343,130)	(346,575)	(350,044)	(353,545)	(357,082)
Other expenditure	(149,500)	(259,700)	(262,296)	(264,918)	(267,565)	(270,238)	(272,942)	(275,672)	(278,429)	(281,215)	(284,028)	(286,867)	(289,737)	(292,633)	(295,558)	(298,511)
	(61,997,613)	(86,177,237)	(66,727,797)	(66,192,039)	(67,913,158)	(70,159,739)	(71,453,679)	(72,406,497)	(73,401,223)	(74,412,715)	(75,459,914)	(76,504,383)	(77,565,019)	(78,657,165)	(79,324,245)	(79,187,674)
	(7,900,319)	(19,171,998)	(7,720,218)	(7,173,182)	(7,249,934)	(7,815,569)	(7,383,308)	(6,556,383)	(5,685,721)	(5,064,419)	(4,448,883)	(3,786,566)	(3,095,469)	(2,403,041)	(1,245,740)	762,936
Non-operating grants, subsidies and contributions	2,414,149	7,234,966	5,837,607	13,432,916	8,057,107	4,487,607	4,487,607	4,487,607	4,440,534	2,650,128	2,594,963	1,487,607	487,607	487,607	487,607	487,607
Fair value adjustments to financial assets at fair value through profit or loss	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Share of net profit of associates and joint ventures accounted for using the equity method	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loss on revaluation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Profit on asset disposals	1,704,507	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loss on asset disposal	(70,884)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NET RESULT	(3,852,547)	(11,937,032)	(1,882,611)	6,259,734	807,173	(3,327,962)	(2,895,701)	(2,068,776)	(1,245,187)	(2,414,291)	(1,853,920)	(2,298,959)	(2,607,862)	(1,915,434)	(758,133)	1,250,543
Other comprehensive income	0	2,210,645	2,408,467	2,499,919	2,559,359	2,568,440	2,547,007	2,523,494	2,497,046	2,494,931	2,489,599	2,494,358	2,483,686	2,471,589	2,744,509	2,779,313
TOTAL COMPREHENSIVE INCOME	(3,852,547)	(9,726,387)	525,856	8,759,653	3,366,532	(759,522)	(348,694)	454,718	1,251,859	80,640	635,679	195,399	(124,176)	556,155	1,986,376	4,029,856



TOWN OF
VICTORIA PARK

ANNUAL BUDGET

2021 - 2022 VICTORIAPARK.WA.GOV.AU



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TOWN OF
VICTORIA PARK

Foreward

PLACEHOLDER



TOWN OF
VICTORIA PARK

Budget Overview

PLACEHOLDER



TOWN OF
VICTORIA PARK

Budget Statements



TOWN OF VICTORIA PARK
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE AND TYPE
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
		\$	\$	\$
Revenue				
Rates	1(a)	44,841,356	43,062,877	43,588,067
Operating grants, subsidies and contributions	10(a)	861,664	1,416,596	1,433,000
Fees and charges	9	9,465,033	8,720,216	7,486,677
Service charges	1(f)	11,409,188	0	0
Interest earnings	13(a)	343,523	359,112	1,165,100
Other revenue	13(b)	560,426	802,516	424,450
		67,481,190	54,361,317	54,097,294
Expenses				
Employee costs		(24,597,222)	(23,392,745)	(22,648,251)
Materials and contracts		(48,951,436)	(20,847,997)	(27,501,699)
Utility charges		(1,573,754)	(1,449,158)	(1,565,814)
Depreciation on non-current assets	5	(9,468,200)	(9,491,925)	(9,565,650)
Interest expenses	13(d)	(280,823)	(318,801)	(309,199)
Insurance expenses		(310,651)	(464,587)	(257,500)
Other expenditure		(259,700)	(4,019)	(149,500)
		(85,441,786)	(55,969,232)	(61,997,613)
Subtotal		(17,960,596)	(1,607,915)	(7,900,319)
Non-operating grants, subsidies and contributions	10(b)	8,781,552	1,341,311	2,414,149
Profit on asset disposals	4(b)	1,594,117	41,060	1,704,507
Loss on asset disposals	4(b)	(107,954)	(226,256)	(70,884)
		10,267,715	1,156,115	4,047,772
Net result		(7,692,881)	(451,800)	(3,852,547)
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		(7,692,881)	(451,800)	(3,852,547)

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF VICTORIA PARK
FOR THE YEAR ENDED 30 JUNE 2022**

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Town to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Town of Victoria Park controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to the budget.

2020/21 ACTUAL BALANCES

Balances shown in this budget as 2020/21 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2021 no new accounting policies are to be adopted and no new policies are expected to impact the annual budget.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

REVENUES (CONTINUED)

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

TOWN OF VICTORIA PARK
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2022

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
Revenue	1,9,10(a),13(a),13(b)	\$	\$	\$
General purpose funding		46,080,888	45,081,387	44,318,507
Law, order, public safety		2,716,813	2,115,162	1,675,282
Health		175,800	167,092	182,300
Education and welfare		205,671	229,360	177,000
Community amenities		1,142,019	1,285,744	1,120,500
Recreation and culture		4,607,142	4,295,086	3,553,485
Transport		299,132	247,620	419,700
Economic services		11,859,187	593,485	406,500
Other property and services		394,537	346,381	2,244,020
		67,481,189	54,361,317	54,097,294
Expenses excluding finance costs	4(a),5,13(c)(e)(f)			
Governance		(568,862)	(395,344)	(415,580)
General purpose funding		(1,142,556)	(631,035)	(1,232,142)
Law, order, public safety		(2,922,394)	(2,127,215)	(2,666,794)
Health		(777,682)	(881,017)	(663,978)
Education and welfare		(1,949,962)	(1,494,590)	(1,853,785)
Community amenities		(20,114,596)	(9,058,616)	(12,883,385)
Recreation and culture		(15,874,933)	(13,869,722)	(15,398,068)
Transport		(9,621,889)	(11,357,996)	(9,748,715)
Economic services		(15,373,625)	(1,893,829)	(2,264,170)
Other property and services		(16,814,463)	(13,941,067)	(14,561,797)
		(85,160,962)	(55,650,431)	(61,688,414)
Finance costs	7,6(a),13(d)			
General purpose funding		0	(17,989)	0
Recreation and culture		(12,673)	(45,347)	(45,850)
Transport		0	0	(203,300)
Other property and services		(268,150)	(255,465)	(60,049)
		(280,823)	(318,801)	(309,199)
Subtotal		(17,960,596)	(1,607,915)	(7,900,319)
Non-operating grants, subsidies and contributions	10(b)	8,781,552	1,341,311	2,414,149
Profit on disposal of assets	4(b)	1,594,117	41,060	1,704,507
(Loss) on disposal of assets	4(b)	(107,954)	(226,256)	(70,884)
		10,267,715	1,156,115	4,047,772
Net result		(7,692,881)	(451,800)	(3,852,547)
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		(7,692,881)	(451,800)	(3,852,547)

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF VICTORIA PARK
FOR THE YEAR ENDED 30 JUNE 2022**

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Town's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of Elected Members and the administrative support available to Council for the provision of governance of the District. Other costs that relate to the task of assisting elected members and ratepayers on matters that do not concern specific local government services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

This area includes supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of

HEALTH

To provide an operational framework for environmental and community health.

Includes inspection of food outlets and their control, provision of skin penetration services, noise control and waste disposal compliance.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Includes maintenance of child minding centres, playgroup centres, senior citizen centres and aged care facilities. This area also includes

COMMUNITY AMENITIES

To provide services required by the community.

Included in this area are items such as rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment, administration of development planning schemes, and public conveniences.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. The provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets, maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the local government and its economic wellbeing.

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

OTHER PROPERTY AND SERVICES

To monitor and control operating accounts.

Private works operation, plant repair and costs and administrative overheads not included elsewhere.

**TOWN OF VICTORIA PARK
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2022**

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
		\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		44,841,356	41,970,102	44,238,067
Operating grants, subsidies and contributions		861,664	5,362,148	1,435,500
Fees and charges		9,465,033	8,720,216	7,486,677
Service charges		11,409,188	0	0
Interest received		343,523	359,112	1,165,100
Goods and services tax received		2,000,000	2,000,000	2,000,000
Other revenue		560,426	802,516	424,450
		69,481,190	59,214,094	56,749,794
Payments				
Employee costs		(24,597,222)	(22,475,566)	(22,648,251)
Materials and contracts		(48,951,436)	(18,272,605)	(26,801,699)
Utility charges		(1,573,754)	(1,996,807)	(1,565,814)
Interest expenses		(280,823)	(318,801)	(309,199)
Insurance paid		(310,651)	(464,587)	(257,500)
Goods and services tax paid		(2,000,000)	(2,000,000)	(2,000,000)
Other expenditure		(259,700)	(4,019)	(149,500)
		(77,973,586)	(45,532,385)	(53,731,963)
Net cash provided by (used in) operating activities	3	(8,492,396)	13,681,709	3,017,831
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for purchase of property, plant & equipment	4(a)	(4,264,002)	(1,269,347)	(2,818,493)
Payments for construction of infrastructure	4(a)	(23,733,351)	(7,079,574)	(14,444,341)
Non-operating grants, subsidies and contributions	10(b)	8,781,552	630,981	2,414,149
Proceeds from sale of plant and equipment	4(b)	4,191,500	291,725	4,332,000
Distribution from Associate		833,333	0	0
Net cash provided by (used in) investing activities		(14,190,968)	(7,426,215)	(10,516,685)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(2,943,968)	(3,149,536)	(640,000)
Principal elements of lease payments	7	(73,678)	(63,026)	(82,144)
Proceeds from new borrowings	6(a)	3,689,228	0	0
Net cash provided by (used in) financing activities		671,582	(19,201,452)	(722,144)
Net increase (decrease) in cash held		(22,011,782)	(12,945,958)	(8,220,998)
Cash at beginning of year		32,140,871	45,086,829	60,923,491
Cash and cash equivalents at the end of the year	3	10,129,089	32,140,871	52,702,493

This statement is to be read in conjunction with the accompanying notes.

**TOWN OF VICTORIA PARK
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

	NOTE	2021/22 Budget	2020/21 Actual	2020/21 Budget
		\$	\$	\$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	2(a)	1,165,061	9,618,689	8,254,482
		1,165,061	9,618,689	8,254,482
Revenue from operating activities (excluding rates)				
General purpose funding		1,239,532	2,018,510	2,293,100
Law, order, public safety		2,716,813	2,115,162	1,675,282
Health		175,800	167,092	182,300
Education and welfare		205,671	229,360	177,000
Community amenities		1,142,019	1,285,744	1,120,500
Recreation and culture		4,607,142	4,295,086	3,553,485
Transport		299,132	247,620	419,700
Economic services		11,859,187	593,485	406,500
Other property and services		1,988,654	387,441	2,385,867
		24,233,950	11,339,500	12,213,734
Expenditure from operating activities				
Governance		(568,862)	(395,344)	(415,580)
General purpose funding		(1,142,556)	(649,024)	(1,232,142)
Law, order, public safety		(2,922,394)	(2,127,215)	(2,666,794)
Health		(777,682)	(881,017)	(663,978)
Education and welfare		(1,949,962)	(1,494,590)	(1,853,785)
Community amenities		(20,114,596)	(9,058,616)	(12,883,385)
Recreation and culture		(15,887,606)	(14,138,471)	(15,443,918)
Transport		(9,621,889)	(11,357,996)	(9,952,015)
Economic services		(15,373,625)	(1,893,829)	(2,264,170)
Other property and services		(17,190,567)	(14,199,386)	(14,692,730)
		(85,549,739)	(56,195,488)	(62,068,497)
Non-cash amounts excluded from operating activities	2(b)	7,982,037	9,540,467	7,932,027
Amount attributable to operating activities		(52,168,691)	(25,696,832)	(33,668,254)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions		8,781,552	1,341,311	2,414,149
Payments for property, plant and equipment	4(a)	(4,264,002)	(1,269,347)	(2,818,493)
Payments for construction of infrastructure	4(a)	(23,733,351)	(7,079,574)	(14,444,341)
Proceeds from disposal of assets	4(b)	4,191,500	291,725	4,332,000
Distribution from Associate		833,333	0	0
		(14,190,968)	(6,715,885)	(10,516,685)
Non-cash amounts excluded from investing activities	2(c)	0	1,382,733	0
Amount attributable to investing activities		(14,190,968)	(5,333,152)	(10,516,685)
FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(2,943,968)	(3,149,536)	(640,000)
Principal elements of finance lease payments	7	(73,678)	(63,026)	(82,144)
Proceeds from new borrowings	6(a)	3,689,228	0	0
Transfers to cash backed reserves (restricted assets)	8(a)	(14,111,152)	(10,659,030)	(4,026,600)
Transfers from cash backed reserves (restricted assets)	8(a)	34,957,873	3,003,760	5,372,000
Amount attributable to financing activities		21,518,303	(10,867,832)	623,256
Budgeted deficiency before imposition of general rates		(44,841,356)	(41,897,816)	(43,561,683)
Estimated amount to be raised from general rates	1	44,841,356	43,062,877	43,588,067
Net current assets at end of financial year - surplus/(deficit)	2(a)	0	1,165,061	26,384

This statement is to be read in conjunction with the accompanying notes.



**TOWN OF VICTORIA PARK
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2022**

	NOTE	2021/22 Budget \$	2020/21 Actual \$	2020/21 Budget \$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	2	1,165,061	9,618,689	8,254,482
		1,165,061	9,618,689	8,254,482
Revenue from operating activities (excluding rates)				
Operating grants, subsidies and contributions	10(a)	861,664	1,416,596	1,433,000
Fees and charges	9	9,465,033	8,720,216	7,486,677
Service charges	1(f)	11,409,188	0	0
Interest earnings	13(a)	343,523	359,112	1,165,100
Other revenue	13(b)	560,426	802,516	424,450
Profit on asset disposals	4(b)	1,594,117	41,060	1,704,507
		24,233,951	11,339,500	12,213,734
Expenditure from operating activities				
Employee costs		(24,597,222)	(23,392,745)	(22,648,251)
Materials and contracts		(48,951,436)	(20,847,997)	(27,501,699)
Utility charges		(1,573,754)	(1,449,158)	(1,565,814)
Depreciation on non-current assets	5	(9,468,200)	(9,491,925)	(9,565,650)
Interest expenses	13(d)	(280,823)	(318,801)	(309,199)
Insurance expenses		(310,651)	(464,587)	(257,500)
Other expenditure		(259,700)	(4,019)	(149,500)
Loss on asset disposals	4(b)	(107,954)	(226,256)	(70,884)
		(85,549,740)	(56,195,488)	(62,068,497)
Non-cash amounts excluded from operating activities	2(b)	7,982,037	9,540,467	7,932,027
Amount attributable to operating activities		(52,168,691)	(25,696,832)	(33,668,254)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	10(b)	8,781,552	1,341,311	2,414,149
Payments for property, plant and equipment	4(a)	(4,264,002)	(1,269,347)	(2,818,493)
Payments for construction of infrastructure	4(a)	(23,733,351)	(7,079,574)	(14,444,341)
Proceeds from disposal of assets	4(b)	4,191,500	291,725	4,332,000
Distribution from Associate		833,333	0	0
Amount attributable to investing activities		(14,190,968)	(6,715,885)	(10,516,685)
Non-cash amounts excluded from investing activities	2(c)	0	1,382,733	0
Amount attributable to investing activities		(14,190,968)	(5,333,152)	(10,516,685)
FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(2,943,968)	(3,149,536)	(640,000)
Principal elements of finance lease payments	6	(73,678)	(63,026)	(82,144)
Proceeds from new borrowings	6(b)	3,689,228	0	0
Transfers to cash backed reserves (restricted assets)	8(a)	(14,111,152)	(10,659,030)	(4,026,600)
Transfers from cash backed reserves (restricted assets)	8(a)	34,957,873	3,003,760	5,372,000
Amount attributable to financing activities		21,518,303	(10,867,832)	623,256
Budgeted deficiency before general rates		(44,841,356)	(41,897,816)	(43,561,683)
Estimated amount to be raised from general rates	1(a)	44,841,356	43,062,877	43,588,067
Net current assets at end of financial year - surplus/(deficit)	2	0	1,165,061	26,384

This statement is to be read in conjunction with the accompanying notes.

TOWN OF VICTORIA PARK
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single full payment	1/10/2021	Nil	Nil	4.0%
Option two				
First instalment	1/10/2021	Nil	2.0%	4.0%
Second instalment	10/12/2021	7	2.0%	4.0%
Third instalment	25/02/2022	7	2.0%	4.0%
Fourth instalment	28/04/2022	7	2.0%	4.0%

	2021/22 Budget revenue	2020/21 Actual revenue	2020/21 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	130,000	128,247	260,000
Instalment plan interest earned	85,000	84,565	250,000
Unpaid rates and service charge interest earned	65,000	69,267	204,500
	280,000	282,079	714,500



1. RATES AND SERVICE CHARGES (CONTINUED)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Town the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Characteristics	Objects	Reasons
In accordance with Section 6.33 of the <i>Local Government Act 1995</i> , a local government may impose differential rates according to any, or a combination, of the following characteristics-			
<ul style="list-style-type: none"> • The purpose for which the land is zoned under a Town Planning Scheme in force; • The predominant purpose for which the land is held or used as determined by the local government; and / or • Whether or not the land is vacant land. 			

(d) Differential Minimum Payment

Description	Characteristics	Objects	Reasons
In accordance with Section 6.35 of the <i>Local Government Act 1995</i> , a local government may impose on rateable land a minimum payment that is greater than the general rate that would otherwise be payable on that land. Council applies minimum payments to each of the rateable properties to ensure that all property owners contribute an equitable amount of rates towards the provision of the maintenance of facilities and services provided by Council.			

1. RATES AND SERVICE CHARGES (CONTINUED)

(e) Variation in Adopted Differential Rates to Local Public Notice

The following rates and minimum payments were previously set out in the local public notice giving notice of the intention to charge differential rates.

Differential general rate or general rate	Proposed Rate in \$	Adopted Rate in \$	Reasons for the difference
Residential	0.09340		
Non Residential	0.09880		
Vacant Land	0.13076		
Minimum payment	Proposed Minimum \$	Adopted Minimum \$	Reasons for the difference
Residential	1,159		
Non Residential	1,205		
Vacant Land	1,530		



TOWN OF VICTORIA PARK
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022
1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2021/22 Budgeted rate revenue	2021/22 Budgeted interim rates	2021/22 Budgeted back rates	2021/22 Budgeted total revenue	2020/21 Actual total revenue	2020/21 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rate or general rate									
Gross rental valuations									
Residential	0.09340	12,588	230,648,595	21,542,579	146,600	0	21,689,179	21,056,387	21,008,427
Non-Residential	0.09880	1,371	173,725,234	17,164,053	(84,052)	(40,000)	17,040,001	17,766,496	18,266,087
Vacant Land	0.13076	238	12,436,630	1,626,214	9,000	0	1,635,214	0	0
Sub-Totals		14,197	416,810,459	40,332,846	71,548	(40,000)	40,364,394	38,822,883	39,274,514
Minimum									
Minimum payment									
	\$								
Gross rental valuations									
Residential	1,159	3,372	36,130,016	3,908,148	0	0	3,908,148	3,840,816	3,891,936
Non-Residential	1,205	194	1,993,578	233,770	0	0	233,770	399,178	421,617
Vacant Land	1,530	219	1,964,908	335,044	0	0	335,044	0	0
Sub-Totals		3,785	40,088,502	4,476,962	0	0	4,476,962	4,239,994	4,313,553
		17,982	456,898,961	44,809,808	71,548	(40,000)	44,841,356	43,062,877	43,588,067
Total amount raised from general rates							44,841,356	43,062,877	43,588,067

All land (other than exempt land) in the Town of Victoria Park is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Town of Victoria Park.

The general rates detailed for the 2021/22 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.



TOWN OF VICTORIA PARK
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022

1. RATES AND SERVICE CHARGES (CONTINUED)

(f) Specified Area Rate

The Town did not raise specified area rates for the year ended 30th June 2022.

(f) Service Charges

	Number of properties	Discounts applicable	Amount of charge	2021/22 Budgeted revenue	Budget Amount to be applied to costs	Budget Amount to be set aside to reserve	Reserve Amount to be applied to costs	2020/21 Actual revenue	2020/21 Budget revenue
Service charge			\$	\$	\$	\$	\$	\$	\$
SUPP 6-Carlisle North	967	(379,032)	3,959	3,449,592	3,449,592	1,207,942	1,207,942	0	0
SUPP 6-Vic Park East	1,065	(759,991)	3,849	3,339,514	3,339,514	1,169,396	1,169,396	0	0
SUPP 6-Vic Park West	2,931	(1,504,037)	2,089	4,620,081	4,620,081	1,617,811	1,617,811	0	0
	4,963	(2,643,060)		11,409,187	11,409,187	3,995,149	3,995,149	0	0

Nature of the service charge	Objects of the charge	Reasons for the charge	Area/Properties charge to be imposed on
SUPP 6-Carlisle North	To apply a user charge on those receiving a benefit	to fund the costs associated with the underground power program	All owners in the Carlisle North SUPP 6 area
SUPP 6-Vic Park East	To apply a user charge on those receiving a benefit	to fund the costs associated with the underground power program	All owners in the Vic Park East SUPP 6 area
SUPP 6-Vic Park West	To apply a user charge on those receiving a benefit	to fund the costs associated with the underground power program	All owners in the Carlisle North SUPP 6 area

the entire balance of service charges revenue has been recognised at a point in time in accordance with AASB 1058 - Income for not-for-profit entities.

1. RATES AND SERVICE CHARGES (CONTINUED)

(g) Rates discounts

The Town does not anticipate any rates discounts for the year ended 30th June 2022.

(g) Waivers or concessions

The Town does not anticipate any waivers or concessions for the year ended 30th June 2022.



TOWN OF VICTORIA PARK
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
2. NET CURRENT ASSETS

	2021/22 Budget 30 June 2022	2020/21 Actual 30 June 2021	2020/21 Budget 30 June 2021
Note	\$	\$	\$
(a) Composition of estimated net current assets			
Current assets			
Cash and cash equivalents- unrestricted	3	6,748,320	7,913,381
Cash and cash equivalents - restricted	3	3,380,769	24,227,490
Financial assets - unrestricted		(833,333)	0
Financial assets - restricted	3	31,988,890	31,988,890
Receivables		3,816,650	3,816,650
Contract assets		976,129	142,796
Inventories		505,273	505,273
		46,582,698	68,594,480
Less: current liabilities			
Trade and other payables		(6,723,827)	(6,723,827)
Contract liabilities		(2,939,407)	(2,939,407)
Lease liabilities	7	9,523	(64,155)
Long term borrowings	6	(3,543,722)	(2,798,462)
Employee provisions		(4,543,441)	(4,543,441)
		(17,740,874)	(17,069,292)
Net current assets		28,841,824	51,525,188
Less: Total adjustments to net current assets	2.(d)	(28,841,824)	(47,033,989)
Net current assets used in the Rate Setting Statement		0	1,165,061
			26,384

TOWN OF VICTORIA PARK
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
2. NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals

Note	2021/22 Budget 30 June 2022	2020/21 Actual 30 June 2021	2020/21 Budget 30 June 2021
	\$	\$	\$
4(b)	(1,594,117)	(41,060)	(1,704,507)
4(b)	107,954	226,256	70,884
	0	(63,026)	0
5	9,468,200	9,491,925	9,565,650
	0	(30,507)	0
	0	(43,121)	0
	7,982,037	9,540,467	7,932,027

Add: Loss on disposal of assets

Add: Movement in non-current lease liabilities

Add: Depreciation on assets

Movement in non-current pensioner deferred rates

Movement in non-current employee provisions

Non cash amounts excluded from operating activities

(c) Investing activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

Adjustments to investing activities

Movement in current unspent non-operating grants associated with restricted cash

Non cash amounts excluded from investing activities

(d) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - restricted reserves

Less: Current assets restricted to trading undertaking

Less: Current assets not expected to be received at end of year

- Unadjusted suspense items

Add: Current liabilities not expected to be cleared at end of year

- Current portion of borrowings

- Current portion of lease liabilities

Total adjustments to net current assets

	0	1,382,733	0
	0	1,382,733	0
8	(32,376,023)	(53,222,744)	(44,341,015)
	0	0	(6,146,196)
	0	0	(74,758)
	3,543,722	2,798,462	3,527,980
	(9,523)	64,155	0
	(28,841,824)	(50,360,127)	(47,033,989)

TOWN OF VICTORIA PARK
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
2 (e) NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Town's operational cycle. In the case of liabilities where the Town does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Town's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Town prior to the end of the financial year that are unpaid and arise when the Town of Victoria Park becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Town of Victoria Park contributes to a number of superannuation funds on behalf of employees.

All funds to which the Town of Victoria Park contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Town applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Town has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Town's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Town's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Town's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

CONTRACT LIABILITIES

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Town are recognised as a liability until such time as the Town satisfies its obligations under the agreement.

TOWN OF VICTORIA PARK
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

Note	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
Cash at bank and on hand	10,129,089	32,140,871	6,829,030
Term deposits	0	0	45,873,463
Total cash and cash equivalents	10,129,089	32,140,871	52,702,493
Held as			
- Unrestricted cash and cash equivalents	6,748,320	7,913,381	8,361,478
- Restricted cash and cash equivalents	3,380,769	24,227,490	44,341,015
	10,129,089	32,140,871	52,702,493
Restrictions			
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:			
- Cash and cash equivalents	3,380,769	24,227,490	44,341,015
- Restricted financial assets at amortised cost - term deposits	31,988,890	31,988,890	0
	35,369,659	56,216,380	44,341,015
The restricted assets are a result of the following specific purposes to which the assets may be used:			
Reserves - cash/financial asset backed	8 32,376,023	53,222,744	44,341,015
Contract liabilities	2,939,407	2,939,407	0
	35,369,659	56,216,380	44,341,015
Reconciliation of net cash provided by operating activities to net result			
Net result	(7,692,881)	(451,800)	(3,852,547)
Depreciation	5 9,468,200	9,491,925	9,565,650
(Profit)/loss on sale of asset	4(b) (1,486,163)	185,196	(1,633,623)
(Increase)/decrease in receivables	0	289,833	652,500
(Increase)/decrease in inventories	0	(1,187)	0
Increase/(decrease) in payables	0	2,576,579	700,000
Increase/(decrease) in contract liabilities	0	2,015,295	0
Increase/(decrease) in other provision	0	(710,330)	0
Increase/(decrease) in employee provisions	0	917,179	0
Non-operating grants, subsidies and contributions	(8,781,552)	(630,981)	(2,414,149)
Net cash from operating activities	(8,492,396)	13,681,709	3,017,831

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Town classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TOWN OF VICTORIA PARK
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program			2021/22 Budget total	2020/21 Actual total	2020/21 Budget total
	Recreation and culture	Transport	Other property and services			
	\$	\$	\$	\$	\$	\$
<u>Property, Plant and Equipment</u>						
Land - freehold land	0	0	0	0	0	63,473
Land - vested in and under the cont	0	0	0	0	0	0
Buildings - non-specialised	0	0	1,225,685	1,225,685	631,617	1,175,940
Buildings - specialised	1,550,000	0	0	1,550,000	0	0
Furniture and equipment	40,000	0	0	40,000	0	0
Plant and equipment	0	0	1,027,485	1,027,485	350,158	880,340
Information Technology	0	0	420,832	420,832	287,572	698,740
	1,590,000	0	2,674,002	4,264,002	1,269,347	2,818,493
<u>Infrastructure</u>						
Infrastructure - roads	0	9,581,666	0	9,581,666	4,348,646	7,515,578
Infrastructure - pathways	0	2,654,227	0	2,654,227	624,649	2,279,636
Infrastructure - drainage	0	300,000	0	300,000	116,862	440,000
Infrastructure - parks	9,710,508	0	0	9,710,508	1,500,585	3,165,127
Infrastructure - other	0	1,486,950	0	1,486,950	488,832	1,044,000
	9,710,508	14,022,843	0	23,733,351	7,079,574	14,444,341
Total acquisitions	11,300,508	14,022,843	2,674,002	27,997,353	8,348,921	17,262,834

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

TOWN OF VICTORIA PARK
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022
 4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2021/22 Budget Net Book Value	2021/22 Budget Sale Proceeds	2021/22 Budget Profit	2021/22 Budget Loss	2020/21 Actual Net Book Value	2020/21 Actual Sale Proceeds	2020/21 Actual Profit	2020/21 Actual Loss	2020/21 Budget Net Book Value	2020/21 Budget Sale Proceeds	2020/21 Budget Profit	2020/21 Budget Loss
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
By Program												
General Purpose Funding	2,237,340	2,237,340	0	0	0	0	0	0	2,237,340	3,800,000	1,562,660	0
Recreation and culture	0	0	0	0	223,402	0	0	(223,402)	0	0	0	0
Other property and services	467,997	1,954,160	1,594,117	(107,954)	253,519	291,725	41,060	(2,854)	461,037	532,000	141,847	(70,884)
	2,705,337	4,191,500	1,594,117	(107,954)	476,921	291,725	41,060	(226,256)	2,698,377	4,332,000	1,704,507	(70,884)
By Class												
<i>Property, Plant and Equipment</i>												
Land - freehold land	2,237,340	3,800,000	1,562,660	0	0	0	0	0	2,237,340	3,800,000	1,562,660	0
Plant and equipment	467,997	391,500	31,457	(107,954)	253,519	291,725	41,060	(2,854)	461,037	532,000	141,847	(70,884)
<i>Infrastructure</i>												
Infrastructure - parks	0	0	0	0	223,402	0	0	(223,402)	0	0	0	0
	2,705,337	4,191,500	1,594,117	(107,954)	476,921	291,725	41,060	(226,256)	2,698,377	4,332,000	1,704,507	(70,884)

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document as follows:
 - Plant replacement programme

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.



TOWN OF VICTORIA PARK
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
5. ASSET DEPRECIATION

By Program

Community amenities
 Recreation and culture
 Transport
 Other property and services

By Class

Buildings - non-specialised
 Furniture and equipment
 Plant and equipment
 Information Technology
 Infrastructure - roads
 Infrastructure - pathways
 Infrastructure - drainage
 Infrastructure - parks
 Infrastructure - other
 Right of use - furniture and fittings

2021/22 Budget	2020/21 Actual	2020/21 Budget
\$	\$	\$
1,633,300	1,619,900	1,606,500
1,314,900	1,451,775	1,588,650
5,720,000	5,728,750	5,737,500
800,000	691,500	633,000
9,468,200	9,491,925	9,565,650
1,603,000	1,604,750	1,606,500
400,000	367,025	334,050
390,000	358,500	327,000
360,000	333,000	306,000
4,089,900	4,115,550	4,141,200
1,195,000	1,158,500	1,122,000
465,000	469,650	474,300
450,000	582,000	714,000
465,300	502,950	540,600
50,000		0
9,468,200	9,491,925	9,565,650

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	30 to 75 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Information Technology	3 to 10 years
Infrastructure - roads	30 to 50 years
Infrastructure - pathways	20 to 30 years
Infrastructure - drainage	75 to 100 years
Infrastructure - parks	10 to 25 years
Infrastructure - other	10 to 60 Years
Right of use - furniture and fittings	Based on the remaining lease

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful life and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

TOWN OF VICTORIA PARK
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget	2021/22	2021/22	Budget	2021/22	Actual	2020/21	2020/21	Actual	2020/21	Budget	2020/21	2020/21	Budget	2020/21	
				Principal	Budget	Budget	Principal	Principal		Actual	Actual	Actual	Principal	Budget	Budget	Principal	Principal	Principal	Principal
				1 July 2021	New Loans	Repayments	outstanding 30 June 2022	Repayments	1 July 2020	New Loans	Repayments	outstanding 30 June 2021	Repayments	1 July 2020	New Loans	Repayments	outstanding 30 June 2021	Repayments	
				\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Recreation and culture																			
Aqualife Centre II	07	WATC	6.2%	0	0	0	0	0	396,242	0	(396,242)	0	(18,489)	396,242	0	(396,300)	(58)	(18,500)	
Fletcher Park	11	WATC	4.9%	270,614	0	(39,866)	230,748	(12,673)	308,611	0	(37,997)	270,614	(14,542)	308,611	0	(38,000)	270,611	(15,000)	
Other property and services																			
14 Kent Street	09	WATC	7.6%	183,386	0	(88,297)	95,089	(12,210)	265,376	0	(81,990)	183,386	(18,517)	265,376	0	(82,000)	183,376	(18,600)	
1 Harper Street	10	WATC	6.4%	456,475	0	(103,651)	352,824	(27,366)	553,845	0	(97,370)	456,475	(33,648)	553,845	0	(91,500)	462,345	(40,000)	
Depot Upgrade	12	WATC	4.9%	229,169	0	(33,761)	195,408	(10,732)	261,347	0	(32,178)	229,169	(12,315)	261,347	0	(32,200)	229,147	(12,350)	
Carlisle Nth UGP	15	WATC	1.2%	15,646,241	0	(2,532,887)	13,113,354	(174,172)	18,150,000	0	(2,503,759)	15,646,241	(203,300)	18,150,000	0	0	18,150,000	(203,300)	
NRUPP UGP	16	WATC	1.2%	0	1,489,228	(102,421)	1,386,807	(8,584)	0	0	0	0	0	0	0	0	0	0	
Edward Millen Site	17	WATC	2.4%	0	2,200,000	(43,085)	2,156,915	(26,620)	0	0	0	0	0	0	0	0	0	0	
				16,785,885	3,689,228	(2,943,968)	17,531,145	(272,357)	19,935,421	0	(3,149,536)	16,785,885	(300,811)	19,935,421	0	(640,000)	19,295,421	(307,750)	
				16,785,885	3,689,228	(2,943,968)	17,531,145	(272,357)	19,935,421	0	(3,149,536)	16,785,885	(300,811)	19,935,421	0	(640,000)	19,295,421	(307,750)	

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.



TOWN OF VICTORIA PARK
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
6. INFORMATION ON BORROWINGS

(b) New borrowings - 2021/22

Particulars/Purpose	Institution	Loan type	Term (years)	Interest rate	Amount borrowed budget	Total interest & charges	Amount used budget	Balance unspent
NRUPP UGP	WATC	Deb	7	1.2%	\$ 1,489,228	\$ 104,845	\$ 500,000	\$ 989,228
Edward Millen Site	WATC	Deb	20	2.4%	2,200,000	758,511	2,200,000	0
					3,689,228	863,356	2,700,000	989,228

(c) Unspent borrowings

Loan Details	Purpose of the loan	Year loan taken	Amount b/fwd.	Amount used 2021/22 Budget	New loans unspent at 30 June 2022	Amount as at 30 June 2022
Carlisle Nth UGP	WP UGP Cash calls	7	\$ 13,354,213	\$ 13,354,213	\$ 0	\$ 0
NRUPP UGP	WP UGP Cash calls	7	1,489,228	500,000	989,228	989,228
			14,843,441	13,854,213	989,228	989,228

(d) Credit Facilities

	2021/22 Budget	2020/21 Actual	2020/21 Budget
Undrawn borrowing facilities credit standby arrangements	\$	\$	\$
Bank overdraft limit	9,000,000	9,000,000	9,000,000
Bank overdraft at balance date	0	0	0
Credit card limit	22,000	22,000	22,000
Credit card balance at balance date	0	(14,189)	0
Total amount of credit unused	9,022,000	9,007,811	9,022,000
Loan facilities			
Loan facilities in use at balance date	17,531,145	16,785,885	19,295,421
Unused loan facilities at balance date	989,228	13,354,213	13,354,213

Overdraft details	Purpose overdraft was established	Year overdraft established	Amount b/fwd 1 July 2021	2021/22 Budgeted Increase/ (Decrease)	Amount as at 30th June 2022
Group Limit Facility	Short Term cash flow	26/16/2012	\$ 0	\$ 0	\$ 0
			0	0	0

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

TOWN OF VICTORIA PARK
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
7. LEASE LIABILITIES

Purpose	Lease Number	Institution	Lease Interest Rate	Lease Term	Budget Lease	2021/22 Budget	Budget Lease	2021/22 Budget	Actual Principal	2020/21 Actual	Actual Lease	2020/21 Actual	Budget Principal	2020/21 Budget	Budget Lease	Budget Principal	2020/21 Budget		
					Principal 1 July 2021	2021/22 Budget New Leases	Lease Principal Repayments	outstanding 30 June 2022		Lease Interest Repayments	1 July 2020	New Leases	Principal repayments	Principal outstanding 30 June 2021	Lease Interest repayments	Principal 1 July 2020	New Leases	Principal repayments	outstanding 30 June 2021
Other property and services					\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
Printing	6N016207MAIA	Financials	1.2%	48	94,875	0	(73,678)	21,197	(8,466)	157,901	0	(63,026)	94,875	(17,990)	184,824	0	(82,144)	102,680	(1,449)
					94,875	0	(73,678)	21,197	(8,466)	157,901	0	(63,026)	94,875	(17,990)	184,824	0	(82,144)	102,680	(1,449)

SIGNIFICANT ACCOUNTING POLICIES

LEASES

At the inception of a contract, the Town assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability, at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Town uses its incremental borrowing rate.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.



TOWN OF VICTORIA PARK
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022

8. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2021/22 Budget Opening Balance	2021/22 Budget Transfer to	2021/22 Budget Transfer (from)	2021/22 Budget Closing Balance	2020/21 Actual Opening Balance	2020/21 Actual Transfer to	2020/21 Actual Transfer (from)	2020/21 Actual Closing Balance	2020/21 Budget Opening Balance	2020/21 Budget Transfer to	2020/21 Budget Transfer (from)	2020/21 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Building Renewal reserve	1,728,745	57,500	(153,000)	1,633,245	1,534,483	194,262	0	1,728,745	1,537,031	3,000	(770,000)	770,031
(b) Community Art reserve	663,116	2,000	(152,500)	512,616	658,478	4,638	0	663,116	613,269	0	0	613,269
(u) COVID-19 Recovery reserve	1,621	0	(1,248)	373	500,000	1,621	(500,000)	1,621	500,000	0	(500,000)	0
(c) Drainage Renewal reserve	402,806	77	(120,000)	282,883	281,890	120,916	0	402,806	282,715	5,000	(280,000)	7,715
(d) Ed Millen Site reserve	2,031,840	2,206,000	(2,000,000)	2,237,840	2,025,265	6,575	0	2,031,840	1,729,453	6,000	0	1,735,453
(e) Furniture & Equipment Renewal reserve	703,146	2,000	(40,000)	665,146	665,984	37,162	0	703,146	669,558	9,000	0	678,558
(f) Future Fund reserve	17,404,690	873,333	(7,210,000)	11,068,023	14,607,272	2,797,418	0	17,404,690	14,642,506	9,000	(1,700,000)	12,951,506
(g) Future Projects reserve	192,556	267,595	0	460,151	143,606	48,950	0	192,556	480,631	15,000	0	495,631
(h) Harold Hawthorne - Carlisle Memorial reserve	183,408	500	0	183,908	182,815	593	0	183,408	183,896	20,000	0	203,896
(i) Information Technology Renewal reserve	1,200,557	3,000	(295,471)	908,086	1,081,575	118,982	0	1,200,557	1,080,112	20,000	0	1,100,112
(j) Insurance Risk reserve	459,467	1,200	0	460,667	457,980	1,487	0	459,467	460,314	37,400	0	497,714
(k) Land Asset Optimisation reserve	1,685,885	3,851,380	0	5,537,265	1,680,430	5,455	0	1,685,885	1,666,040	3,812,000	(340,000)	5,138,040
(l) Other Infrastructure Renewal reserve	712,302	1,000	(377,736)	335,566	333,484	378,818	0	712,302	157,383	1,700	0	159,083
(m) Parks Renewal reserve	2,558,224	3,200	(1,430,000)	1,131,424	1,124,573	1,433,651	0	2,558,224	1,127,311	7,000	(900,000)	234,311
(n) Pathways Renewal reserve	1,629,017	90	(1,597,547)	31,560	31,369	1,597,648	0	1,629,017	83,505	12,000	0	95,505
(o) Plant & Machinery Renewal reserve	575,043	700,900	(863,495)	412,448	326,498	248,545	0	575,043	327,945	10,000	0	337,945
(p) Renewable Energy reserve	280,889	800	0	281,689	279,978	911	0	280,889	282,032	50,000	(170,000)	162,032
(q) Roads Renewal reserve	4,404,977	4,200	(3,339,602)	1,069,575	1,460,632	2,944,345	0	4,404,977	1,464,539	4,000	(212,000)	1,256,539
(r) Urban Forest Strategy reserve	1,001,624	1,400	(880,000)	123,024	500,000	501,624	0	1,001,624	500,000	0	(500,000)	0
(s) Underground Power reserve	14,353,196	5,532,377	(16,497,274)	3,388,299	16,779,487	77,469	(2,503,760)	14,353,196	16,779,487	2,000	0	16,781,487
(t) Waste Management reserve	1,049,635	2,600	0	1,052,235	911,675	137,960	0	1,049,635	1,118,688	3,500	0	1,122,188
(v) Parking Benefits reserve	0	200,000	0	200,000	0	0	0	0	0	0	0	0
(w) Aqualife reserve	0	150,000	0	150,000	0	0	0	0	0	0	0	0
(x) Leisurelife reserve	0	150,000	0	150,000	0	0	0	0	0	0	0	0
(y) Employee Entitlements reserves	0	100,000	0	100,000	0	0	0	0	0	0	0	0
	53,222,744	14,111,152	(34,957,873)	32,376,023	45,567,474	10,659,030	(3,003,760)	53,222,744	45,686,415	4,026,600	(5,372,000)	44,341,015



TOWN OF VICTORIA PARK
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
8. CASH BACKED RESERVES

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Building Renewal reserve	Ongoing	To be used to assist in funding renewal initiatives associated with Council's buildings.
(b) Community Art reserve	Ongoing	To be used to assist in funding the purchase and placement of art for the Council and community.
(c) Drainage Renewal reserve	Ongoing	To be used to assist in funding renewal initiatives associated with Council's drainage.
(d) Ed Millen Site reserve	Ongoing	To be used to assist in improving and/or maintaining the Edward Millen Site, including the associated grounds.
(e) Furniture & Equipment Renewal reserve	Ongoing	To be used to assist in funding renewal initiatives associated with Council's furniture and equipment.
(f) Future Fund reserve	Ongoing	To be used to assist in funding initiatives and purchases that diversify the revenue streams of Council.
(g) Future Projects reserve	Ongoing	To assist in funding 'new' and 'upgrade' capital initiatives that are generally significant in nature.
(h) Harold Hawthorne - Carlisle Memorial reserve	Ongoing	To assist in funding major appliances/equipment and structural repairs at these Council responsibility facilities.
(i) Information Technology Renewal reserve	Ongoing	To be used to assist in funding renewal initiatives associated with Council's information technology.
(j) Insurance Risk reserve	Ongoing	To be used to assist in meeting any expense outlays in the event of significant insurance claims.
(k) Land Asset Optimisation reserve	Ongoing	To be used to hold proceeds from, and meet expenses towards, Land Asset Optimisation Strategy initiatives.
(l) Other Infrastructure Renewal reserve	Ongoing	To be used to assist in funding renewal initiatives associated with Council's other infrastructure.
(m) Parks Renewal reserve	Ongoing	To be used to assist in funding renewal initiatives associated with Council's parks.
(n) Pathways Renewal reserve	Ongoing	To be used to assist in funding renewal initiatives associated with Council's pathways.
(o) Plant & Machinery Renewal reserve	Ongoing	To be used to assist in funding renewal initiatives associated with Council's plant and machinery.
(p) Renewable Energy reserve	Ongoing	To assist in investigating and funding renewable energy initiatives within the District.
(q) Roads Renewal reserve	Ongoing	To be used to assist in funding renewal initiatives associated with Council's roads.
(r) Urban Forest Strategy reserve	Ongoing	To be used to assist in funding initiatives associated with the Urban Forest Strategy.
(s) Underground Power reserve	Ongoing	To be used to assist in funding initiatives associated with the installation of underground power and associated works.
(t) Waste Management reserve	Ongoing	To be used to assist in funding waste management and waste minimisation initiatives
(u) COVID-19 Recovery reserve	30/06/2021	To be used to assist in the funding future programs and projects to support the community and local businesses during COVID-19 recovery.
(v) Parking Benefits reserve	Ongoing	To be used to accumulate funds including those from Parking Operating surpluses
(w) Aqualife reserve	Ongoing	To be used to accumulate funds for significant Asset Management Plan building capital works at the Aqualife facility
(x) Leisurelife reserve	Ongoing	To be used to accumulate funds for significant Asset Management Plan building capital works at the Leisurelife facility
(y) Employee Entitlements reserves	Ongoing	To be used to fund the Towns Long Service Leave, Annual Leave and Personal Leave requirements and is maintained by an annual contribution to the reser



TOWN OF VICTORIA PARK
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2022

9. FEES & CHARGES REVENUE

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
General purpose funding	211,500	248,239	338,300
Law, order, public safety	2,446,575	1,886,847	1,393,282
Health	164,600	159,786	166,100
Education and welfare	199,671	210,262	174,000
Community amenities	1,136,771	1,254,899	1,084,000
Recreation and culture	4,536,316	4,237,853	3,532,835
Transport	173,100	104,727	220,700
Economic services	414,500	437,756	368,500
Other property and services	182,000	179,847	208,960
	9,465,033	8,720,216	7,486,677

10. GRANT REVENUE

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
By Program:			
(a) Operating grants, subsidies and contributions			
General purpose funding	643,232	1,180,661	1,140,000
Law, order, public safety	72,500	66,929	85,500
Health	1,000	65	1,000
Recreation and culture	32,600	37,388	15,500
Transport	112,332	129,735	191,000
Economic services	0	1,818	0
	861,664	1,416,596	1,433,000
(b) Non-operating grants, subsidies and contributions			
Recreation and culture	3,450,000	0	0
Transport	5,331,552	1,221,403	2,414,149
Other property and services	0	119,908	0
	8,781,552	1,341,311	2,414,149
Total grants, subsidies and contributions	9,643,216	2,757,907	3,847,149

TOWN OF VICTORIA PARK
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
11. REVENUE RECOGNITION

SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contractual commitments	General appropriations and contributions with no specific contractual commitments	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

12. ELECTED MEMBERS REMUNERATION

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
Mayor Karen Vernon			
Mayor's allowance	63,354	62,727	62,727
Meeting attendance fees	31,149	30,841	30,841
Other expenses	500	0	5,000
Annual allowance for ICT expenses	3,500	3,500	3,500
Travel and accommodation expenses	1,000	0	1,000
	99,503	97,068	103,068
Deputy Mayor Bronwyn Ife			
Deputy Mayor's allowance	15,839	15,682	15,682
Meeting attendance fees	23,230	23,000	23,000
Annual allowance for ICT expenses	3,500	3,500	3,500
	42,569	42,182	42,182
Cr Claire Anderson			
Meeting attendance fees	23,230	23,000	23,000
Annual allowance for ICT expenses	3,500	3,500	3,500
	26,730	26,500	26,500
Cr Wilfred Hendriks			
Meeting attendance fees	23,230	23,000	23,000
Annual allowance for ICT expenses	3,500	3,500	3,500
	26,730	26,500	26,500
Cr Luana Lisandro			
Meeting attendance fees	23,230	23,000	23,000
Annual allowance for ICT expenses	3,500	3,500	3,500
	26,730	26,500	26,500
Cr Ronhda Potter			
Meeting attendance fees	23,230	23,000	23,000
Annual allowance for ICT expenses	3,500	3,500	3,500
	26,730	26,500	26,500
Cr Jesvin Karimi			
Meeting attendance fees	23,230	23,000	23,000
Annual allowance for ICT expenses	3,500	3,500	3,500
	26,730	26,500	26,500
Cr Brian Oliver			
Meeting attendance fees	23,230	23,000	23,000
Annual allowance for ICT expenses	3,500	3,500	3,500
	26,730	26,500	26,500
Cr Vicki Potter			
Meeting attendance fees	23,230	23,000	23,000
Annual allowance for ICT expenses	3,500	3,500	3,500
	26,730	26,500	26,500
	329,182	324,750	330,750
Mayor's allowance	63,354	62,727	62,727
Deputy Mayor's allowance	15,839	15,682	15,682
Meeting attendance fees	216,989	214,841	214,841
Other expenses	500	0	5,000
Annual allowance for ICT expenses	31,500	31,500	31,500
Travel and accommodation expenses	1,000	0	1,000
	329,182	324,750	330,750

TOWN OF VICTORIA PARK
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2022
13. OTHER INFORMATION

	2021/22 Budget	2020/21 Actual	2020/21 Budget
	\$	\$	\$
The net result includes as revenues			
(a) Interest earnings			
Investments			
- Reserve funds	128,890	154,575	401,600
- Other funds	10,133	47,837	300,000
Late payment of fees and charges *	54,500	2,868	9,000
Other interest revenue (refer note 1b)	150,000	153,832	454,500
	343,523	359,112	1,165,100
* The Town has resolved to charge interest under section 6.13 for the late payment of any amount of money at 4%.			
(b) Other revenue			
Reimbursements and recoveries	560,426	802,516	424,450
	560,426	802,516	424,450
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	52,000	63,000	40,000
	52,000	63,000	40,000
(d) Interest expenses (finance costs)			
Borrowings (refer Note 6(a))	272,357	300,811	307,750
Interest expense on lease liabilities	8,466	17,990	1,449
	280,823	318,801	309,199
(e) Write offs			
General rate	1,000	1,611	1,000
Fees and charges	95,300	82,330	50,000
	96,300	83,941	51,000
(f) Low Value lease expenses			
Office equipment	0	0	17,560
Gymnasium equipment	17,400	18,058	15,658
	17,400	18,058	33,218

14. MAJOR LAND TRANSACTIONS

Tamala Park

(a) Details

The Town is a 1/12th owner of Lot 9504 Tamala Park, in conjunction with the Cities of Perth, Joondalup, Stirling, Vincent, Wanneroo and the Town of Cambridge.

The owner Councils have established the Tamala Park Regional Council with the specific function of carrying out a residential land development, known as Catalina Estate. As part owner of the land, the Town is entitled to 1/12th of the net proceeds of the land development.

15. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

Council does not intend entering into any trading undertakings or major trading undertakings during the coming 2021/22 financial year.

15. INTERESTS IN JOINT ARRANGEMENTS

Council Interests in Joint Arrangements

Tamala Park Regional Council

The Tamala Park Regional Council was formally constituted in February 2006. The Town of Victoria Park, along with the Municipalities of Joondalup, Wanneroo, Stirling, Perth, Cambridge and Vincent, form the membership of the Tamala Park Regional Council. The purpose of the Regional Council is to create an urban development of 165 hectares immediately north of the Mindarie Regional Council leased land. The Town of Victoria Park has a onetwelfth (1/12) equity in the assets and liabilities of the development. Council's Net Assets Holding in the Tamala Park Regional Council is approximately \$3.8 million.

Mindarie Regional Council

The Mindarie Regional Council was formally constituted in December 1987. The Town of Victoria Park, along with the Municipalities of Joondalup, Wanneroo, Stirling, Perth, Cambridge and Vincent, form the membership of the Mindarie Regional Council. The primary function of the Regional Council is for the orderly and efficient treatment and / or disposal of waste. The Town of Victoria Park has a one-twelfth (1/12) equity in the assets and liabilities of the refuse disposal facility as per the constitution amendment (25 November 1996). Council's Net Assets Holding in the Mindarie Regional Council is approximately \$5.6 million.

SIGNIFICANT ACCOUNTING POLICIES

INTERESTS IN JOINT ARRANGEMENTS

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Town of Victoria Park's interests in the assets liabilities revenue and expenses of joint operations are included in the respective line items of the financial statements.



15. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.



TOWN OF
VICTORIA PARK

Notes to the Budget Statements

Service Area Estimates

Total Service Area Estimates - By Management Classification

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	672,000	84,877,740	85,549,740
Employment	0	24,597,222	24,597,222
Office	0	820,952	820,952
Professional Services	574,000	4,493,644	5,067,644
Asset Operations	0	11,031,175	11,031,175
Programs	98,000	37,711,046	37,809,046
Interest Expense	0	280,823	280,823
Accounting Standards Expense	0	5,942,878	5,942,878
Revenue	(2,724,608)	(75,132,250)	(77,856,858)
Rates	0	(44,841,356)	(44,841,356)
Operating Funding	0	(861,664)	(861,664)
Capital Funding	(2,724,608)	(6,056,944)	(8,781,552)
Fees and Charges	0	(9,465,033)	(9,465,033)
Earnings Interest	0	(343,523)	(343,523)
Other Revenue	0	(560,426)	(560,426)
Service Charges	0	(11,409,187)	(11,409,187)
Accounting Standards Revenue	0	(1,594,117)	(1,594,117)
Capital	7,349,805	20,647,548	27,997,353
Land	0	0	0
Buildings	280,685	2,495,000	2,775,685
Plant and Equipment	300,485	727,000	1,027,485
Furniture and Equipment	0	40,000	40,000
Information Technology	240,832	180,000	420,832
Roads	2,533,798	7,047,868	9,581,666
Drainage	120,000	180,000	300,000
Pathways	1,597,547	1,056,680	2,654,227
Parks and Reserves	1,539,508	8,171,000	9,710,508
Other Infrastructure	736,950	750,000	1,486,950
Non-Operating Revenue	(3,964,500)	(39,707,434)	(43,671,934)
From Reserve	0	(34,957,873)	(34,957,873)
Loan Proceeds	0	(3,689,228)	(3,689,228)
Proceeds of Land Sales TPRC		(833,333)	(833,333)
Sale Proceeds	(3,964,500)	(227,000)	(4,191,500)
Non-Operating Expense	3,800,000	13,328,798	17,128,798
To Reserve	3,800,000	10,311,152	14,111,152
Loan and Lease Principal Repayments	0	3,017,646	3,017,646
Adjustments	0	(9,147,099)	(9,147,099)

Non-Cash Items		(7,982,037)	(7,982,037)
Suspense item yet to be applied			
Opening Position ((Surplus) / Deficit)		(1,165,062)	(1,165,062)
Closing Position (Surplus) / Deficit	5,132,697	(5,132,697)	(0)

Service Area Estimates

Total Service Area Estimates - By Service Area

Particulars	2021-2022	2021-2022	2021-2022
	Carried Forward \$	New Initiatives \$	Total Budget \$
Chief Executive Office	35,000	5,353,097	5,388,097
Chief Executive Office	0	1,167,110	1,167,110
Communications and Engagement	0	1,013,767	1,013,767
Customer Relations	0	834,095	834,095
Human Resources	25,000	1,241,138	1,266,138
Leadership and Governance	10,000	1,096,987	1,106,987
Community Planning	252,500	9,543,450	9,795,950
Building Services	0	276,008	276,008
Community Development	2,500	2,553,398	2,555,898
Community Planning Office	0	954,072	954,072
Digital Hub	0	172,631	172,631
Economic Development	0	432,762	432,762
Environmental Health	0	601,882	601,882
General Compliance	0	113,705	113,705
Healthy Community	0	138,735	138,735
Library Services	0	1,290,037	1,290,037
Place Management	0	1,669,686	1,669,686
Strategic Town Planning	250,000	569,967	819,967
Urban Planning	0	770,567	770,567
Finance	260,830	(56,114,271)	(55,853,441)
Aqualife	0	647,504	647,504
Budgeting	0	7,592,037	7,592,037
Corporate Funds	0	(70,078,896)	(70,078,896)
Finance Office	0	909,064	909,064
Financial Services	0	880,553	880,553
Information Systems	240,832	3,732,421	3,973,253
Leisurelife	0	(2,536)	(2,536)
Parking	19,998	(471,423)	(451,425)
Ranger Services	0	677,005	677,005
Operations	4,584,367	46,065,458	50,649,825
Asset Planning	280,685	7,184,702	7,465,387
Environment	0	341,320	341,320
Fleet Services	135,985	473,730	609,715
Operations Office	0	988,725	988,725
Parks and Reserves	1,539,508	9,895,278	11,434,786
Project Management	299,000	3,590,007	3,889,007
Property Development and Leasing	0	908,120	908,120
Street Improvement	0	1,220,389	1,220,389
Street Operations	2,329,189	8,522,437	10,851,626
Waste Services	0	12,940,751	12,940,751

Adjustments	0	(9,980,432)	(9,980,432)
Non-Cash Items	0	(7,982,037)	(7,982,037)
Proceeds of Land Sales TPRC		(833,333)	(833,333)
Suspense item yet to be applied	0	0	0
Opening Position ((Surplus) / Deficit)	0	(1,165,062)	(1,165,062)
Closing Position (Surplus) / Deficit	5,132,697	(5,132,697)	(0)

Service Area Estimates

Chief Executive Office



Anthony Vuleta
Chief Executive Officer

The Chief Executive Office Functional Area comprises the following Service Areas -

- Communications and Engagement
- Customer Relations
- Human Resources and Organisational Development
- Leadership and Governance

The Chief Executive Office comprises the Chief Executive Officer and the directly associated employees to assist in delivering the key objectives of the area. The budget for this area is as below -

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	1,167,110	1,167,110
Employment	0	1,004,571	1,004,571
Office	0	8,345	8,345
Professional Services	0	6,000	6,000
Asset Operations	0	11,000	11,000
Programs	0	137,194	137,194
Revenue	0	0	0
Other Revenue	0	0	0
Total	0	1,167,110	1,167,110

Service Area Estimates

Communications and Engagement

Primary Strategic Objective

Everyone receives appropriate information in the most efficient and effective way for them.

Service Statement

Communications and Engagement manages the brand and reputation of Council, by driving mass communications and community engagement outcomes. This is achieved by building relationships, delivering clear and consistent messages, consulting with the community and working to reach a range of audiences, via several channels, through strategic marketing, communication and engagement planning and output.

Key Functions

- Marketing the District through a variety of channels, to identified audiences, conveying key
- Writing, designing, publishing and distributing Council publications
- Leading community engagement and consultation practices
- Developing and implementing communication and engagement strategies
- Internal and external stakeholder relationship building

At a Glance

- 70+ media releases and publications annually
- 40+ communication plans and speeches annually
- 230+ graphic design concepts annually
- 40+ engagement activities annually
- 172,000 visits to website home page

Ongoing Activities

- Stakeholder relationship building
- Internal communications
- Publications and reports
- Brand management
- Graphic design

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	1,013,767	1,013,767
Employment	0	603,718	603,718
Office	0	107,547	107,547
Professional Services	0	52,000	52,000
Asset Operations	0	2,002	2,002
Programs	0	248,500	248,500
Revenue	0	0	0
Other Revenue	0	0	0
Total	0	1,013,767	1,013,767

Service Area Estimates

Customer Relations

Primary Strategic Objective

People have positive exchanges with the Town that inspires confidence in the information and the timely service provided.

Service Statement

Customer Relations manages the Customer Service Contact Centre, as the first point of contact for the organisation, and monitors the organisational performance against its Customer Service Standards.

Key Functions

- Provide frontline information services for telephone, in person and written contact, including digital media
- Coordinate Councillor satchels, outgoing mail, internal mail baskets and courier pick-ups or deliveries
- Manage cashiering services for in person and telephone payments
- Manage service requests on behalf of the organisation
- Provide administrative support to all Service Areas via first point of contact channels

At a Glance

- 50,000 phone calls annually, with 83% answered in less than 20 seconds
- 15,000+ in person contacts
- 1,000+ settlement enquiries completed, with 99.5% within timeframe
- 2,500+ animal renewals processed annually
- Website, email and social media enquiries

Ongoing Activities

- Cashiering services
- Face to face Customer first point of contact
- Level 1 and Level 2 query responses
- Animal registration and renewal
- Complaint handling

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	826,595	834,095
Employment	0	728,538	728,538
Office	0	48,057	48,057
Professional Services	0	50,000	50,000
Asset Operations	0	0	0
Programs	0	7,500	7,500
Total	0	830,345	834,095

Service Area Estimates

Human Resources and Organisational Development

Primary Strategic Objective

Innovative, empowered and responsible organisational culture with the right people in the right job.

Service Statement

People and Culture is responsible for attracting the right people to the right jobs and providing reward and recognition and learning and development opportunities for employees. It is also responsible for the development and implementation of occupational health and safety compliance, organisational development, employee relations, recruitment and payroll services of Council. This is achieved by building relationships, being consistent and being innovative and proactive.

Key Functions

- Best practice recruitment and selection based on merit and equity
- Implementation and support of the Cultural Optimisation program
- Coordination of occupational safety and health compliance
- Coordination of issues that arise from industrial relations matters
- Provision of payroll services and individual contract management

At a Glance

- 400+ organisational employees
- Training programs
- Over 60 vacancies filled per annum
- Health and wellbeing programs
- Cultural optimisation programs

Ongoing Activities

- Occupational Health and Safety
- Attraction and Retention
- Reward and recognition
- Training and development
- Recruitment and selection

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	25,000	1,241,138	1,266,138
Employment	0	726,705	726,705
Office	0	14,683	14,683
Professional Services	25,000	25,000	50,000
Asset Operations	0	0	0
Programs	0	474,750	474,750
Revenue	0	0	0
Other Revenue	0	0	0
Total	25,000	1,241,138	1,266,138

Service Area Estimates

Governance and Strategy

Primary Strategic Objective

Visionary civic leadership with sound and accountable governance that reflects objective decision making.

Service Statement

The Governance and Strategy service area leads and supports the organisation's strategic focus, guided by the community's vision. The area facilitates the processes that enable public decisions to be made and public actions to be carried out.

Key Functions

- Strategic direction setting
- Internal audit and risk management
- Organisational performance and compliance
- Local government election support

At a Glance

- One Mayor and eight Councillors, over two wards (Jarrah and Banksia)
- Council and Committees agenda management
- Risk register management
- Integrated Planning and Reporting
- Framework management
- Yearly review of Service Delivery Plans

Ongoing Activities

- Undertake internal audits
- Co-ordinate the risk register
- Provide advice on risk mitigation

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	10,000	1,096,987	1,106,987
Employment	0	435,781	435,781
Office	0	16,344	16,344
Professional Services	0	86,000	86,000
Asset Operations	0	0	0
Programs	10,000	558,862	568,862
Revenue	0	0	0
Other Revenue	0	0	0
Total	10,000	1,096,987	1,106,987

Service Area Estimates

Community Planning Office



Natalie Martin Goode
Chief Community Planner

Community Planning comprises the following Service Areas -

- Building Services
- Community Development
- Digital Hub
- Economic Development
- General Compliance
- Healthy Community
- Library Services
- Place Management
- Strategic Town Planning
- Urban Planning

The Community Planning Office comprises the Chief Community Planner and the directly associated employees to assist in delivering the key objectives of the area. The budget for this area is as below -

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	954,072	954,072
Employment	0	898,130	898,130
Office	0	9,442	9,442
Professional Services	0	4,000	4,000
Asset Operations	0	15,000	15,000
Programs	0	27,500	27,500
Revenue	0	0	0
Other Revenue	0	0	0
Total	0	954,072	954,072

Service Area Estimates

Building Services

Primary Strategic Objective

Land use planning that puts people first in urban design, allows for different housing options for people with different housing needs, and enhances the Town's character.

Service Statement

Building Services ensure buildings are safe, healthy and accessible and meet statutory requirements.

Key Functions

- Processing applications for Buildings, Swimming Pool and Demolition Permits
- Investigating building-related complaints and undertaking on-site inspections
- Providing advice to customers on building-related matters and Australian building standards
- Inspecting existing buildings for compliance against current building approvals and standards
- Undertaking swimming pool and spa compliance inspections

At a Glance

- 670+ permits issued, in total, per annum with a value over \$132 million
- 80+ demolition permits issued per annum
- 50+ swimming pool approvals per annum
- 500+ building permits issued per annum

Ongoing Activities

- Assess Building applications
- Conduct site inspections
- Permit and certificate issuing
- Stakeholder consultation

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	654,508	654,508
Employment	0	528,706	528,706
Office	0	12,192	12,192
Professional Services	0	85,000	85,000
Asset Operations	0	28,510	28,510
Programs	0	100	100
Revenue	0	(378,500)	(378,500)
Fees and Charges	0	(374,500)	(374,500)
Other Revenue	0	(4,000)	(4,000)
Total	0	276,008	276,008

Service Area Estimates

Community Development

Primary Strategic Objective

A place where all people have an awareness and appreciation of arts, culture, education and heritage and an empowered community with a sense of pride, safety and belonging.

Service Statement

The Community Development Team's vision is an empowered Victoria Park through community capacity building.

Key Functions

- Community events
- Cultural engagement
- Creative arts
- Seniors, access and Inclusion
- Safer neighbourhoods
- Homelessness

At a Glance

- Engage with community organisations through capacity building
- Deliver Council events and support the community through capacity building initiatives to
- Safer neighbourhoods programs and initiatives delivered to community.
- Enhance cultural competency of Town staff and community
- Deliver DAIP Progress Report to Department of Community Services

Ongoing Activities

- Facilitate community safety
- Advocate for social justice
- Foster Strength Based Community Development
- Promote a universally accessible community
- Embrace and promote cultural harmony

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	2,743,169	2,743,169
Employment	0	1,192,513	1,192,513
Office	0	30,737	30,737
Professional Services	0	102,000	102,000
Asset Operations	0	29,830	29,830
Programs	0	1,388,089	1,388,089
Revenue	0	(189,771)	(189,771)
Operating Funding	0	(11,600)	(11,600)
Fees and Charges	0	(172,171)	(172,171)
Other Revenue	0	(6,000)	(6,000)
Capital	2,500	0	2,500
Other Infrastructure	2,500	0	2,500
Total	2,500	2,553,398	2,555,898

Service Area Estimates

Digital Hub

Primary Strategic Objective

An informed and knowledgeable community.

Service Statement

The Digital Hub provides free digital literacy and online training to build the capacity of the local community, not-for-profit organisations and local business operators.

Key Functions

- Providing one-on-one and group training addressing community needs regarding technology
- Work in partnership with local service providers through outreach service
- Provide training in cyber security and data protection
- Providing opportunity for community members who have IT skills to volunteer to assist with Digital Literacy

At a Glance

- Improved digital literacy
- Help for local community groups

Ongoing Activities

- Lifelong learning and education
- Enhancing digital literacy
- School visits

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	199,431	199,431
Employment	0	146,908	146,908
Office	0	7,866	7,866
Professional Services	0	0	0
Asset Operations	0	6,000	6,000
Programs	0	38,657	38,657
Revenue	0	(26,800)	(26,800)
Fees and Charges	0	(6,800)	(6,800)
Operating Funding	0	(20,000)	(20,000)
Other Revenue	0	0	0
Total	0	172,631	172,631

Service Area Estimates

Economic Development

Primary Strategic Objective

A desirable place for commerce and tourism that supports equity, diverse local employment and entrepreneurship.

Service Statement

Economic Development is a service of the Place Planning team. Place Leaders seek to improve their local economies by fostering business attraction and retention, tourism, marketing, community initiatives and creating robust relationships.

Key Functions

- Liaise with businesses to promote business support measures and business development opportunities
- Develop or identify existing support measures for emerging industries
- Seeking opportunities for external agencies to host events within the Town
- Participation in regional economic development groups to further promote the Town
- Oversee and implement destination marketing activities that promote the Town's places
- Coordinate the delivery and of Economic Development Strategy - Pathways to Growth - 2018 to 2023
- Encourage investment in the Town via the Invest Vic Park program

At a Glance

- 4,200+ registered business across the District
- Largest local industry - Education
- 25% of local businesses are in hospitality
- 35,500+ local jobs, growing to 90,000+

Ongoing Activities

- New business support
- Cross-promotional marketing
- Promote business and community initiatives
- Sponsorship of community initiatives
- Economic development grant funding

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	432,762	432,762
Employment	0	184,586	184,586
Office	0	6,726	6,726
Professional Services	0	99,950	99,950
Asset Operations	0	0	0
Programs	0	141,500	141,500
Revenue	0	0	0
Fees and Charges	0	0	0
Operating Funding	0	0	0
Other Revenue	0	0	0
Total	0	432,762	432,762

Service Area Estimates

Environmental Health

Primary Strategic Objective

A clean, safe and accessible place to visit.

Service Statement

Environmental Health services seeks to protect public health and provide a healthy, safe and attractive environment for the community of Victoria Park in accordance with statutory obligations and Council policies and procedures.

Key Functions

- Ensure safe food practices in the community
- Ensure safe public buildings, lodging houses and events exist in the District
- Ensure everyone can enjoy safe public aquatic facilities
- Ensure safe hair dressing and skin penetration establishments operate
- Provide educational programs to the community

At a Glance

- 700+ food premises inspections annually
- 500+ aquatic facility samples annually
- 9+ lodging house inspections annually
- 400+ service investigations annually
- 150+ development assessments annually

Ongoing Activities

- Approvals and inspections of buildings
- Public aquatic facility water sampling
- Lodging house approvals and inspections
- Approvals and inspection of public events

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	777,682	777,682
Employment	0	657,671	657,671
Office	0	13,161	13,161
Professional Services	0	33,000	33,000
Asset Operations	0	40,000	40,000
Programs	0	33,850	33,850
Revenue	0	(175,800)	(175,800)
Operating Funding	0	(1,000)	(1,000)
Fees and Charges	0	(164,600)	(164,600)
Other Revenue	0	(10,200)	(10,200)
Total	0	601,882	601,882

Service Area Estimates

General Compliance

Primary Strategic Objective

Land use planning that puts people first in urban design, allows for different housing options for people with different housing needs, and enhances the Town's character.

Service Statement

General Compliance ensures that land is used and developed in accordance with State and Local Government legislation and meets community needs.

Key Functions

- Ensuring compliance with State and Local Government legislation relating to planning
- Investigating complaints that relate to land use, development and building works
- Informing residents, land owners, business owners and other key stakeholders of relevant legislation
- Issuing permits and approvals for works and / or use on Council land

At a Glance

- Approximately 140 planning compliance matters investigated per year
- 380+ permits issued annually for activities or works on public thoroughfares

Ongoing Activities

- Customer service
- Site inspections
- Complaint investigation and resolution

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	135,205	135,205
Employment	0	112,050	112,050
Office	0	3,321	3,321
Professional Services	0	10,000	10,000
Asset Operations	0	9,834	9,834
Revenue	0	(21,500)	(21,500)
Other Revenue	0	(21,500)	(21,500)
Total	0	113,705	113,705

Service Area Estimates

Healthy Community

Primary Strategic Objective

A healthy community.

Service Statement

The Healthy Community team connect people to services, resources, information, facilities and experiences that enhance their physical and social health and wellbeing.

Key Functions

- Develop and implement Council's Local Public Health Plan
- Promote and encourage health lifestyle choices
- Connect community to physical and social opportunities
- Create and encourage an environment in which our community has the opportunity and choice to be healthy
- Deliver and support initiatives for healthy eating, active lifestyles, and resilience and positive mental health
- Deliver the employee wellness program

At a Glance

- 4,500+ community visits per annum
- 2,100+ e-Newsletter subscribers

Ongoing Activities

- Strategic public health planning
- Resource awareness and distribution
- Employee health and wellbeing program

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	169,835	169,835
Employment	0	128,469	128,469
Office	0	2,366	2,366
Professional Services	0	0	0
Asset Operations	0	0	0
Programs	0	39,000	39,000
Revenue	0	(31,100)	(31,100)
Fees and Charges	0	(27,500)	(27,500)
Other Revenue	0	(3,600)	(3,600)
Total	0	138,735	138,735

Service Area Estimates

Library Services

Primary Strategic Objective

An informed and knowledgeable community.

Service Statement

Library Services plays a pivotal role in providing the community with access to resources, knowledge and technology in a safe, nurturing environment.

Key Functions

- Promoting literacy and a love of reading,
- Preserving, sharing and celebrating the Town's rich heritage
- Enriching lives through programs and new and initiatives
- Providing free access to diverse collection of resources e.g. books, DVDs, audiobooks, puzzles and games
- Providing free Wi-Fi and public access computers

At a Glance

- 20,600+ members
- 240,000+ items borrowed annually

Ongoing Activities

- Access to Digital resources
- Literacy and learning programs for everyone
- Books on Wheels Service

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	1,309,637	1,309,637
Employment	0	1,075,730	1,075,730
Office	0	46,027	46,027
Professional Services	0	1,500	1,500
Asset Operations	0	11,830	11,830
Programs	0	174,550	174,550
Revenue	0	(19,600)	(19,600)
Operating Funding	0	(1,000)	(1,000)
Fees and Charges	0	(18,000)	(18,000)
Other Revenue	0	(600)	(600)
Total	0	1,290,037	1,290,037

Service Area Estimates

Place Management

Primary Strategic Objective

An empowered community with a sense of pride, safety and belonging.

Service Statement

Place Management is a service of the Place Planning team. Place Leaders are responsible for managing the wide range of issues, challenges and opportunities in their places in an integrated and coordinated way.

Key Functions

- Prepare and coordinate the implementation of Place Plans
- Identify potential resource and funding support streams with State and Federal Agencies
- Prepare the organisation to advocate for major activity centre improvements at a State and Federal level
- Support Town Teams to become more profitable, sustainable place based entities
- Manage the design component of public realm projects in activity centres
- Plan and then manage the implementation of the Urban Forest Program
- Provide the strategic Public Open Space Planning function for the Town

At a Glance

- 9 different neighbourhoods in the Town
- a variety of activity centres at varying sizes
- 2 regional destinations in Curtin University and Burswood Peninsula

Ongoing Activities

- Prepare and deliver Place Plans
- Manage the Urban Forest Program
- Manage the Old Spaces New Place Program
- Lead and coordinate great place outcomes
- Providing Urban Design expertise

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	1,669,686	1,669,686
Employment	0	383,445	383,445
Office	0	5,241	5,241
Professional Services	0	121,000	121,000
Asset Operations	0	0	0
Programs	0	1,160,000	1,160,000
Revenue	0	0	0
Operating Funding	0	0	0
Fees and Charges	0	0	0
Other Revenue	0	0	0
Total	0	1,669,686	1,669,686

Service Area Estimates

Strategic Town Planning

Primary Strategic Objective

An empowered community with a sense of pride, safety and belonging.

Service Statement

Strategic Town Planning is a service of the Place Planning team. Strategic Town Planning develops and implements strategies for the future growth of the Town of Victoria Park in line with State Government objectives and aims to create vibrant places that improves the quality of life for residents and business

Key Functions

- Prepares strategies that deliver great place outcomes and long term growth for the Town
- Ensures State and Federal strategies and policies are embedded in strategic plans for Council.
- Work with State Government agencies to ensure the integration of regional and local priorities
- Ensure town planning instruments are updated to guide decision making and to inform the community
- Ensures a strategic approach economic matters, transport and traffic planning, social resource and environmental practices as they relate to the planning framework.
- Review and comment on regional planning documents and assess impacts on Council
- Identifies where business improvement is required to ensure delivery of strategic planning imperatives
- Manage key relationships with the local community and other major stakeholders

At a Glance

- Undertake planning initiatives for a future population of 110,000 persons
- Preparation of the Local Planning Strategy and its component parts
- Preparation of Albany Highway Precinct Structure Plan, Burswood Station East Planning Framework and other Precinct Plans
- Preparation of the Local Planning Strategy • Prepare Local Planning Scheme No.2

Ongoing Activities

- Structure Planning • Explaining planning, growth and design to the commu

Particulars	2021-2022	2021-2022	2021-2022
	Carried Forward	New Initiatives	Total Budget
	\$	\$	\$
Expense	250,000	569,967	819,967
Employment	0	363,356	363,356
Office	0	10,817	10,817
Professional Services	250,000	195,794	445,794
Asset Operations	0	0	0
Programs	0	0	0
Revenue	0	0	0
Other Revenue	0	0	0
Total	250,000	569,967	819,967

Service Area Estimates

Urban Planning

Primary Strategic Objective

An empowered community with a sense of pride, safety and belonging.

Service Statement

The Urban Planning Service Area is responsible for assessing applications for development approval, assessing applications for subdivision, administering the Town Planning Scheme and Council Policies, and providing general land use planning and zoning advice.

Key Functions

- Assessing Applications for Development Approval (DAs)
- Responding to the Western Australian Planning Commission on subdivision applications
- Issuing subdivision clearance requests
- Issuing written planning advice - including exemption from development approval checks and zoning enquiries
- Providing planning advice in person, by phone and email to residents, land owners, business owners and other key stakeholders
- Representing the Town at the State Administrative Tribunal and Joint Development Assessment Panels
- Undertaking Town Planning Scheme amendments, and assessing proponent-led Scheme Amendments

At a Glance

- 450+ development applications per annum
- 140+ subdivision applications and clearances

Ongoing Activities

- Customer service
- Planning scheme amendments
- Zoning and land-use enquiries
- Applications for Development Approval
- Subdivision applications and clearances

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	1,139,567	1,139,567
Employment	0	912,438	912,438
Office	0	34,129	34,129
Professional Services	0	85,000	85,000
Asset Operations	0	19,000	19,000
Programs	0	89,000	89,000
Revenue	0	(369,000)	(369,000)
Fees and Charges	0	(366,500)	(366,500)
Other Revenue	0	(2,500)	(2,500)
Total	0	770,567	770,567

Service Area Estimates

Finance Office



Michael Cole
Chief Financial Officer

Finance comprises the following Service Areas -

- Aqualife
- Budgeting
- Corporate Funds
- Financial Services
- Information Systems
- Leisurelife
- Parking
- Ranger Services

The Finance Office comprises the Chief Financial Officer and the directly associated employees to assist in delivering the key objectives of the area. The budget for this area is as below -

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	909,064	909,064
Employment	0	852,822	852,822
Office	0	10,342	10,342
Professional Services	0	13,000	13,000
Asset Operations	0	4,500	4,500
Programs	0	28,400	28,400
Revenue	0	0	0
Other Revenue	0	0	0
Total	0	909,064	909,064

Service Area Estimates

Aqualife

Primary Strategic Objective

A healthy community.

Service Statement

Aqualife provides and facilitates a wide range of sport, recreation and healthy lifestyle opportunities for the community through the delivery of infrastructure, facility management and programs in a financially responsible manner.

Key Functions

- Provide family activities to teach swimming and survival skills, and prevent childhood drownings
- To increase participation in physical activity through the provision of contemporary facilities and programs
- Offer group fitness classes to inspire and motivate participants to reach health and wellbeing goals
- Provide a gymnasium with staff available to offer assistance, programs and training advice
- Provide opportunities for culturally and linguistically diverse participants to learn water confidence

At a Glance

- Group fitness / Aqua classes
- Personal training Sessions
- Aquatic Clubs
- Steam room and spa
- 50m heated outdoor pool

Ongoing Activities

- Learn to swim programs for all ages
- Group fitness Sessions
- Gym services / programs and appraisals
- Crèche
- Room hire

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	3,038,698	3,038,698
Employment	0	2,588,993	2,588,993
Office	0	78,744	78,744
Professional Services	0	0	0
Asset Operations	0	118,106	118,106
Programs	0	252,855	252,855
Revenue	0	(2,431,194)	(2,431,194)
Fees and Charges	0	(2,430,194)	(2,430,194)
Other Revenue	0	(1,000)	(1,000)
Capital	0	40,000	40,000
Furniture and Equipment	0	40,000	40,000
Total	0	647,504	647,504

Service Area Estimates

Budgeting

Service Statement

The administration of non-cash expenditure and revenue associated with local government accounting requirements, including profit and loss and depreciation. This area is considered a "non-management" area as all transactions are considered non-cash and are of an accounting / bookkeeping nature only.

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	9,186,154	9,186,154
Accounting Standards Expense	0	9,186,154	9,186,154
Revenue	0	(1,594,117)	(1,594,117)
Accounting Standards Revenue	0	(1,594,117)	(1,594,117)
Total	0	7,592,037	7,592,037

Corporate Funds

Service Statement

All aspects of funds management for the organisation. Transactions included are predominantly outside of the control of any manager and this area is considered a "non-management" area. Items such as rate revenue and federal assistance grants feature in this area.

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	1,047,350	1,047,350
Employment	0	78,455	78,455
Office	0	0	0
Professional Services	0	0	0
Programs	0	688,072	688,072
Interest Expense	0	280,823	280,823
Revenue	0	(45,807,943)	(45,807,943)
Rates	0	(44,841,356)	(44,841,356)
Operating Funding	0	(607,397)	(607,397)
Earnings Interest	0	(178,890)	(178,890)
Other Revenue	0	(180,300)	(180,300)
Non-Operating Revenue	(3,800,000)	(38,647,101)	(42,447,101)
From Reserve	0	(34,957,873)	(34,957,873)
Loan Proceeds	0	(3,689,228)	(3,689,228)
Sale Proceeds	(3,800,000)	0	(3,800,000)
Non-Operating Expense	3,800,000	13,328,798	17,128,798
To Reserve	3,800,000	10,311,152	14,111,152
Principal Repayments	0	3,017,646	3,017,646
Total	0	(70,078,896)	(70,078,896)

Service Area Estimates

Financial Services

Primary Strategic Objective

Finances are managed appropriately, sustainably and transparently for the benefit of the community.

Service Statement

The key role of Financial Services is to manage and control Council's finances in a sound and prudent manner.

Key Functions

- Management of Council's rates property database and financial management systems
- Coordinate the production and dispatch of annual and interim rate notices and instalment reminders
- Produce monthly and annual financial reports
- Timely and efficient collection of outstanding debts
- Manage and maintain Council's investments
- Ensure Council's taxation and statutory obligations, in connection with Finance, are met
- Administration of Council's insurance policies and claims
- Administer procurement activities for the organisation

At a Glance

- 18,170+ rate assessments
- 230+ invoices processed weekly

Ongoing Activities

- Maintain Rates and Finance System
- Produce financial reports
- Invoice and manage debtors
- Administer formal procurement

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	1,282,388	1,282,388
Employment	0	914,839	914,839
Office	0	56,549	56,549
Professional Services	0	44,000	44,000
Asset Operations	0	0	0
Programs	0	267,000	267,000
Revenue	0	(401,835)	(401,835)
Operating Funding	0	(35,835)	(35,835)
Fees and Charges	0	(211,500)	(211,500)
Earnings Interest	0	(154,500)	(154,500)
Other Revenue	0	0	0
Total	0	880,553	880,553

Service Area Estimates

Information Systems

Primary Strategic Objective

Provide appropriate information and communications management and technology that is easily accessible, secure, accurate and reliable, in collaboration with our internal and external community.

Service Statement

Information Systems assists the organisation in operating efficiently with the smooth running of essential information management, business systems, IT infrastructure and IT support.

Key Functions

- Ensure all business systems and applications are operating effectively for all users
- Ensure all information and communications technology is maintained and replaced in a timely manner
- Ensure accurate and timely records management
- Manage system security from both internal and external threats
- Develop systems and services to stay current with technology trends

At a Glance

- 4,400+ technology requests per annum

Ongoing Activities

- Information management
- IT incident support
- Free Public Wi-Fi provision
- Project management

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	3,553,921	3,553,921
Employment	0	1,019,977	1,019,977
Office	0	19,944	19,944
Professional Services	0	259,000	259,000
Asset Operations	0	30,000	30,000
Programs	0	2,225,000	2,225,000
Revenue	0	(1,500)	(1,500)
Operating Funding	0	0	0
Fees and Charges	0	(1,000)	(1,000)
Other Revenue	0	(500)	(500)
Capital	0	0	0
Information Technology	0	0	0
Total	0	3,552,421	3,552,421

Service Area Estimates

Leisurelife

Primary Strategic Objective

A healthy community.

Service Statement

Leisurelife provides and facilitates a wide range of sport, recreation and healthy lifestyle opportunities for the community through the delivery of infrastructure, facility management and programs in a financially responsible manner.

Key Functions

- Increasing participation in physical activity through the provision of contemporary facilities and programs
- Responsible for the management of Leisurelife facility, services and programs to meet community user needs.
- Offer group fitness classes to inspire and motivate participants to reach health and wellbeing goals
- Provide a gymnasium with staff available to offer assistance, programs and training advice

At a Glance

- Group fitness classes
- Gymnasium
- 4 indoor squash courts
- 286,000+ annual attendances

Ongoing Activities

- Personal Training Sessions
- Junior and senior sports competitions
- Gym services and group fitness sessions
- Social badminton program
- Indoor sports court hire

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	2,046,112	2,046,112
Employment	0	1,467,120	1,467,120
Office	0	48,039	48,039
Professional Services	0	0	0
Asset Operations	0	13,000	13,000
Programs	0	517,953	517,953
Revenue	0	(2,048,648)	(2,048,648)
Fees and Charges	0	(2,026,322)	(2,026,322)
Other Revenue	0	(22,326)	(22,326)
Total	0	(2,536)	(2,536)

Service Area Estimates

Parking

Primary Strategic Objective

A clean, safe and accessible place to visit.

Service Statement

The Parking Service Area guides future parking initiatives within the District, ensuring equitable access for everyone, whilst also monitoring existing parking areas and ensuring a safer community.

Key Functions

- Delivery and promotion of Council's Parking Management Plan
- Ensuing a fair and equitable parking strategy
- Delivery of customer service, communication and community engagement
- Ensuring signage and parking reviews are implemented in accordance with best practices
- Operation of paid and timed parking initiatives and compliance through regular patrols
- Monitor, review, improve and implement innovated diverse parking management systems / technology
- Providing event parking services

At a Glance

- 1.6 million parking tickets issued annually across 2,800 controlled bays
- 5 major parking zones including 148 ticketing machines
- 23,000 parking infringements issued annually
- 500 warnings issued annually
- 2,400 infringement appeals received and processed annually

Ongoing Activities

- Parking reviews, audits and improvements • Daily parking patrols

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	2,098,390	2,098,390
Employment	0	1,099,442	1,099,442
Office	0	54,138	54,138
Professional Services	0	254,900	254,900
Asset Operations	0	124,490	124,490
Programs	0	565,420	565,420
Revenue	0	(2,569,813)	(2,569,813)
Operating Funding	0	(65,000)	(65,000)
Fees and Charges	0	(2,315,075)	(2,315,075)
Other Revenue	0	(189,738)	(189,738)
Capital	19,998	0	19,998
Furniture and Equipment	0	0	0
Other Infrastructure	19,998	0	19,998
Total	19,998	(471,423)	(451,425)

Service Area Estimates

Ranger Services

Primary Strategic Objective

An empowered community with a sense of pride, safety and belonging.

Service Statement

Ranger Services deliver a 24 hour / 7 days a week community service, covering matters of public safety, animal management and Local Law enforcement.

Key Functions

- Animal management including attack investigation, impoundments and infringements
- Local Law enforcement including breach investigations and prosecution
- Event management / enforcement in conjunction with internal and external stakeholders
- Firebreak inspections

At a Glance

- 50 cats impounded annually
- 70 dogs impounded annually
- 1,000 park patrols annually

Ongoing Activities

- Abandoned vehicles
- Dog attack investigation
- Litter investigation / infringements

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	824,005	824,005
Employment	0	561,278	561,278
Office	0	37,297	37,297
Professional Services	0	11,000	11,000
Asset Operations	0	65,030	65,030
Programs	0	149,400	149,400
Revenue	0	(147,000)	(147,000)
Operating Funding	0	(7,500)	(7,500)
Fees and Charges	0	(131,500)	(131,500)
Other Revenue	0	(8,000)	(8,000)
Total	0	677,005	677,005

Service Area Estimates

Operations Office



Natalie Adams
Chief Operations Officer

Operations comprises the following Service Areas -

- Asset Planning
- Environment
- Fleet Services
- Parks and Reserves
- Project Management
- Property Development and Leasing
- Street Improvement
- Street Operations
- Waste Services

The Operations Office comprises the Chief Operations Officer and the directly associated employees to assist in delivering the key objectives of the area. The budget for this area is as below -

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	989,825	989,825
Employment	0	949,473	949,473
Office	0	9,942	9,942
Professional Services	0	6,500	6,500
Asset Operations	0	14,800	14,800
Programs	0	9,110	9,110
Revenue	0	(1,100)	(1,100)
Operating Funding	0	0	0
Other Revenue	0	(1,100)	(1,100)
Total	0	988,725	988,725

Service Area Estimates

Asset Planning

Primary Strategic Objective

Appropriate and sustainable facilities for everyone that are well built, well maintained and well managed.

Service Statement

Asset Planning provides services to sustainably manage and maintain buildings and related assets; provides and maintains the Council's Geographic Information System and Asset Management System and manages Council property leases. State Underground Power Projects (SUPP6) and Network Renewal Undergrounding Pilot Program (NRUPP).

Key Functions

- Manage and deliver building maintenance services and capital works for all Council facilities
- Contract manage all maintenance and cleaning contracts for Council facilities
- Manage and maintain Council's Infrastructure and Property asset information and system
- Manage and maintain Council's Geographic Information System (GIS)
- Carry out condition audits and inform Councils asset renewal program
- Develop and administer Council's Asset Management Plans

At a Glance

- 30 leased properties
- 99 owned buildings

Ongoing Activities

- Building maintenance
- Building renewal and upgrades
- Asset renewal planning for all asset classes

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	17,341,689	17,341,689
Employment	0	749,037	749,037
Office	0	15,989	15,989
Professional Services	0	286,000	286,000
Asset Operations	0	2,433,450	2,433,450
Programs	0	13,857,213	13,857,213
Revenue	0	(297,800)	(297,800)
Capital Funding	0	0	0
Fees and Charges	0	(221,000)	(221,000)
Earnings Interest	0	(9,000)	(9,000)
Other Revenue	0	(67,800)	(67,800)
Capital	280,685	1,550,000	1,830,685
Buildings	280,685	1,550,000	1,830,685
Furniture and Equipment	0	0	0
Total	280,685	18,593,889	18,874,574

Service Area Estimates

Environment

Primary Strategic Objective

A clean place where everyone knows the values of waste, water and energy.

Service Statement

The Environment section provides education, guidance and direction on environmental principles to a standard that promotes the Town as a place where community can live, work, recreate and thrive in an environmentally conscious and sustainable manner.

Key Functions

- Develop, prioritise, implement and monitor the effectiveness of environmental programs
- Oversee and produce environmental strategies, policies and management plans
- Develop and progress Council's Environment Plan
- Provide technical information, advice and guidance on the environment and environmental sustainability issues
- Facilitate community environmental education programs

At a Glance

- Delivery of a minimum of three waste management education initiatives each year
- Delivery to the community a minimum of four environmentally-oriented events each year

Ongoing Activities

- Develop and oversee environmental plans
- Obtain grant funding
- Work with community groups

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	341,320	341,320
Employment	0	177,304	177,304
Office	0	3,516	3,516
Professional Services	0	20,500	20,500
Asset Operations	0	0	0
Programs	0	140,000	140,000
Revenue	0	0	0
Other Revenue	0	0	0
Total	0	341,320	341,320

Service Area Estimates

Fleet Services

Primary Strategic Objective

Appropriate and sustainable facilities for everyone that are well built, well maintained and well managed.

Service Statement

Fleet Services oversees the various items of light fleet, heavy fleet and plant and equipment.

Key Functions

- Maintenance and operation of a safe and effective workshop / depot
- Management of a safe and effective fleet
- Workshop equipment repairs and maintenance
- Design of customised load bodies for utes and trucks to best suit requirements
- Vehicle licencing, insurance and management services
- Servicing and repairs of vehicles and plant

At a Glance

- 45 light fleet items
- 29 major plant items

Ongoing Activities

- Fleet insurance claims management
- Heavy and Light fleet maintenance
- Further optimisation of light fleet size based on operational need.
- Risk assessments
- Fleet procurement and disposal

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	(16,270)	(16,270)
Employment	0	152,461	152,461
Office	0	12,021	12,021
Professional Services	0	45,000	45,000
Asset Operations	0	30,000	30,000
Programs	0	755,699	755,699
Accounting Standards Expense	0	(1,011,451)	(1,011,451)
Revenue	0	(10,000)	(10,000)
Other Revenue	0	(10,000)	(10,000)
Capital	300,485	727,000	1,027,485
Plant and Machinery	300,485	727,000	1,027,485
Non-Operating Revenue	(164,500)	(227,000)	(391,500)
Sale Proceeds	(164,500)	(227,000)	(391,500)
Total	135,985	473,730	609,715

Service Area Estimates

Parks and Reserves

Primary Strategic Objective

Appropriate, inviting and sustainable green spaces for everyone that are well maintained and well managed.

Service Statement

The Parks and Reserves team deliver high quality horticultural works to parks, reserves and streetscapes.

Key Functions

- Pruning, by precinct, over 17,000 verge trees, as well as reactive pruning
- Planting a minimum of 300 trees per annum throughout the District
- Maintaining 96 hectares of irrigated active and passive reserves as well as natural bushland
- Mowing main and selected arterial road verges, as well as the industrial areas of Burswood and Carlisle
- Deliver water saving initiatives via the Water Efficiency Action Plan
- Delivering on the "Adopt a Verge" program
- Assisting with delivery of Urban Forest implementation initiatives

At a Glance

- 8 active reserves (playing fields)
- 1 significant bushland reserve

Ongoing Activities

- Mowing and turf maintenance
- Irrigation and reticulation
- Implementation of Parks Capital Works program
- Contract Management
- Tree management
- Gardening

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	5,243,725	5,243,725
Employment	0	926,838	926,838
Office	0	20,842	20,842
Professional Services	0	10,000	10,000
Asset Operations	0	5,418,145	5,418,145
Programs	0	1,800	1,800
Accounting Standards Expense	0	(1,133,900)	(1,133,900)
Revenue	0	(3,519,447)	(3,519,447)
Capital Funding	0	(3,450,000)	(3,450,000)
Fees and Charges	0	(55,000)	(55,000)
Other Revenue	0	(14,447)	(14,447)
Capital	1,539,508	8,171,000	9,710,508
Parks	1,539,508	8,171,000	9,710,508
Total	1,539,508	9,895,278	11,434,786

Service Area Estimates

Project Management

Primary Strategic Objective

Well thought out and managed projects that are delivered successfully.

Service Statement

Project Management assists in improving the standards of project management and project delivery across the organisation and, where there is a cross-functional and / or strategic requirement, delivers nominated projects on behalf of Council.

Key Functions

- Development of project management process support materials for the organisation
- Provision of support and training for project management by other parts of the organisation
- Project management of strategic, organisationally cross functional, complex and high value projects

At a Glance

- Provision of Project Management assistance, guidance, coaching and mentoring
- Organisation wide project recognition, record keeping, status and progress updates
- Project management and delivery of cross functional strategic projects

Ongoing Activities

- Formulate and implement standard project management practices
- Preparation and updating of project management tools and templates
- Organisational training, coaching and mentoring for project management skills

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	299,000	2,441,007	2,740,007
Employment	0	786,834	786,834
Office	0	12,173	12,173
Professional Services	299,000	1,635,000	1,934,000
Asset Operations	0	7,000	7,000
Programs	0	0	0
Revenue	0	(1,000)	(1,000)
Operating Funding	0	0	0
Capital Funding	0	0	0
Fees and Charges	0	0	0
Other Revenue	0	(1,000)	(1,000)
Capital	0	1,150,000	1,150,000
Land	0	0	0
Roads	0	1,150,000	1,150,000
Parks	0	0	0
Total	299,000	3,590,007	3,889,007

Service Area Estimates

Property Development and Leasing

Primary Strategic Objective

Finances are managed appropriately, sustainably and transparently for the benefit of the community.

Service Statement

Property Development and Leasing aims to improve the standards of property and land asset management and deliver nominated projects on behalf of the Town.

Key Functions

- Optimisation of Land assets
- Management of the Town's property and leasing assets
- Delivery of Land Asset Optimisation Strategy
- Oversight of the management and leasing of the Town's property portfolio
- Deliver proposals for investment, redevelopment and/or disposal of property assets
- Investigations into various revenue diversification opportunities and investment
- Property specific policy delivery and management
- Strategic property advice

At a Glance

- 50+ leases under management

Ongoing Activities

- Strategic oversight of the Town's property and
- Land administration
- Policy review and preparation
- Divestment and acquisitions

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	908,120	908,120
Employment	0	353,376	353,376
Office	0	4,744	4,744
Professional Services	0	550,000	550,000
Total	0	908,120	908,120

Service Area Estimates

Street Improvement

Primary Strategic Objective

A safe, interconnected and well- maintained transport network that makes it easy for everyone to get around.

Service Statement

Street Improvement provides engineering advice, design, planning, and road safety initiatives.

Key Functions

- Traffic counts and analysis
- Road and pathway condition audits
- Deliver actions identified in the Integrated Movement Network Strategy
- Civil Engineering Design and Drafting functions associated with public works
- Bus shelter planning and other street furniture management
- Assessment of design proposal and development applications submitted by Developers
- Future Capital Works Planning and scheduling
- Working with other agencies in delivering safer transport solutions for all road users
- Traffic Impact Assessments

At a Glance

- 23 public carparks
- 115 bus shelters

Ongoing Activities

- Engineering Design
- Traffic and Road Safety Investigations
- Street lighting audits

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	1,318,389	1,318,389
Employment	0	957,891	957,891
Office	0	13,498	13,498
Professional Services	0	327,000	327,000
Asset Operations	0	10,000	10,000
Programs	0	10,000	10,000
Revenue	0	(98,000)	(98,000)
Operating Funding	0	0	0
Fees and Charges	0	(90,000)	(90,000)
Other Revenue	0	(8,000)	(8,000)
Total	0	1,220,389	1,220,389

Service Area Estimates

Street Operations

Primary Strategic Objective

A safe, interconnected and well- maintained transport network that makes it easy for everyone to get around.

Service Statement

Street Operations ensure the maintenance and renewal of roads, pathways, drainage and associated assets.

Key Functions

- Maintenance and renewal of roads, car parks, bus shelters, and street furniture infrastructure
- Maintenance and renewal of pathways and laneways
- Maintenance and renewal of drainage assets

At a Glance

- 196 kilometres of sealed road

Ongoing Activities

- Pathway construction and repair
- Road construction and repair
- Implementation of Engineering Capital Works program
- Street furniture maintenance

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	88,000	2,500,965	2,588,965
Employment	0	609,292	609,292
Office	0	15,192	15,192
Professional Services	0	40,000	40,000
Asset Operations	0	2,539,500	2,539,500
Programs	88,000	41,000	129,000
Accounting Standards Expense	0	(744,019)	(744,019)
Revenue	(2,724,608)	(2,808,076)	(5,532,684)
Operating Funding	0	(112,332)	(112,332)
Capital Funding	(2,724,608)	(2,606,944)	(5,331,552)
Fees and Charges	0	(83,100)	(83,100)
Other Revenue	0	(5,700)	(5,700)
Capital	4,965,797	7,884,548	12,850,345
Roads	2,533,798	5,897,868	8,431,666
Drainage	120,000	180,000	300,000
Pathways	1,597,547	1,056,680	2,654,227
Other Infrastructure	714,452	750,000	1,464,452
Total	2,329,189	7,577,437	9,906,626

Service Area Estimates

Waste Services

Primary Strategic Objective

A clean place where everyone knows the value of waste, water and energy.

Service Statement

Waste Services implements waste collection, minimisation and disposal in a sustainable manner.

Key Functions

- Strategic waste management in collaboration with the Mindarie Regional Council
- Household and commercial waste collection of putrescible waste and recyclable materials
- Kerbside collection of green waste and bulk waste
- Collection and maintenance of street and park bins
- Street and pathway sweeping and cleaning
- Graffiti and painting maintenance
- Removal of illegally dumped items
- Clearing drainage gullies and manholes

At a Glance

- Albany Highway footpath sweeping 7 times per week
- Albany Highway road sweeping 3 times per week
- 3 business day turnaround on bin repairs

Ongoing Activities

- Contract management
- Graffiti removal
- Public litter bin and bus station cleaning

	2021-2022 Carried Forward	2021-2022 New Initiatives	2021-2022 Total Budget
Particulars	\$	\$	\$
Expense	0	13,714,270	13,714,270
Employment	0	268,475	268,475
Office	0	30,981	30,981
Professional Services	0	35,500	35,500
Asset Operations	0	50,148	50,148
Programs	0	13,683,072	13,683,072
Accounting Standards Expense	0	(353,906)	(353,906)
Revenue	0	(773,519)	(773,519)
Fees and Charges	0	(770,271)	(770,271)
Earnings Interest	0	(1,133)	(1,133)
Other Revenue	0	(2,115)	(2,115)
Capital	0	0	0
Furniture and Equipment	0	0	0
Total	0	12,940,751	12,940,751

Capital Works Summary

Particulars	Associated Revenue	Reserve funds	Carried Forward	New Initiatives	Expense Total
Capital Initiatives - By Asset Class					
Property Plant and Equipment					
Land and Buildings	\$ 1,600,000	\$ 187,497	\$ 280,685	\$ 2,495,000	\$ 2,775,685
Furniture and Equipment	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ 40,000
Plant and Machinery	\$ 393,500	\$ 810,485	\$ 300,485	\$ 727,000	\$ 1,027,485
Information Technology	\$ -	\$ 293,316	\$ 240,832	\$ 180,000	\$ 307,060
Total Property Plant and Equipment	\$ 1,993,500	\$ 1,331,298	\$ 822,002	\$ 3,442,000	\$ 4,150,230
Infrastructure					
Total - Roads	\$ 3,004,966	\$ 2,503,909	\$ 2,533,798	\$ 7,047,868	\$ 9,581,666
Total - Drainage	\$ -	\$ 120,000	\$ 120,000	\$ 140,000	\$ 260,000
Total - Pathways	\$ 2,200,000	\$ 1,597,547	\$ 1,597,547	\$ 1,056,680	\$ 2,654,227
Total - Parks	\$ 3,400,000	\$ 5,630,000	\$ 1,539,508	\$ 8,071,000	\$ 9,610,508
Total - Other Infrastructure	\$ 126,586	\$ 636,661	\$ 736,950	\$ 750,000	\$ 1,486,950
Total - Infrastructure	\$ 8,731,552	\$ 10,488,117	\$ 6,527,803	\$ 17,065,548	\$ 23,593,351
Total Capital Initiatives - By Asset Class	\$ 10,725,052	\$ 11,819,415	\$ 7,349,805	\$ 20,507,548	\$ 27,743,581
Capital Initiatives - By Type					
Property Plant and Equipment					
Renewal	\$ 1,993,500	\$ 1,037,982	\$ 581,170	\$ 3,182,000	\$ 3,763,170
Upgrade	\$ -	\$ 212,096	\$ 159,612	\$ 260,000	\$ 305,840
New	\$ -	\$ 81,220	\$ 81,220	\$ -	\$ 81,220
Total Property Plant and Equipment	\$ 1,993,500	\$ 1,331,298	\$ 822,002	\$ 3,442,000	\$ 4,150,230
Infrastructure					
Renewal	\$ 824,197	\$ 912,582	\$ 1,044,245	\$ 5,338,048	\$ 6,382,293
Upgrade	\$ 2,307,355	\$ 3,775,488	\$ 3,883,511	\$ 3,512,500	\$ 7,396,011
New	\$ 5,600,000	\$ 5,800,047	\$ 1,600,047	\$ 8,215,000	\$ 9,815,047
	\$ 8,731,552	\$ 10,488,117	\$ 6,527,803	\$ 17,065,548	\$ 23,593,351
Total Capital Initiatives - By Type	\$ 10,725,052	\$ 11,819,415	\$ 7,349,805	\$ 20,507,548	\$ 27,743,581

Capital Expense Initiatives

Particulars	Associated Revenue	Reserve funds	Carried Forward	New Initiatives	Expense Total
Land and Buildings					
Renewal - Land and Buildings					
Airconditioning Replacement Program (Leisurelife) refurbishment				\$ 100,000	\$ 100,000
Aqualife - Gym Change room refurbishments (F/M & Accessibility)				\$ 80,000	\$ 80,000
Administration - Painting - External				\$ 150,000	\$ 150,000
Aqualife - Automatic Doors (Accessibility compliance)				\$ 120,000	\$ 120,000
10 Kent Street - Interior Refurbishment (Accessibility)		\$ 182,497	\$ 182,497	\$ 50,000	\$ 50,000
Aqualife - BMS Renewal		\$ 5,000	\$ 18,938		\$ 18,938
Aqualife Pool Plant Renewal			\$ 55,356		\$ 55,356
Library fitout and layout changes RFID - external doors			\$ 23,894		\$ 23,894
LPRP Zone 1 Community and sports club facility	\$ 1,550,000			\$ 1,550,000	\$ 1,550,000
Indoor creche softfall replacement				\$ 30,000	\$ 30,000
Unplanned Reactive Works				\$ 75,000	\$ 75,000
Security Screens (Harold, Fraser, JA Lee and Raphael)				\$ 40,000	\$ 40,000
Facility lighting replacement - Energy Efficiency (Vic Park Bowling Club and Club Rooms)				\$ 30,000	\$ 30,000
Harold Rossiter change room upgrades (Storage, Changeroom, toilet)	\$ 50,000			\$ 150,000	\$ 150,000
Higgins Park Clubroom Wall (internal wall)				\$ 10,000	\$ 10,000
Club room painting - Raphael Park				\$ 15,000	\$ 15,000
Club room painting - Carlisle Reserve				\$ 15,000	\$ 15,000
Total Renewal - Land and Buildings	\$ 1,600,000	\$ 187,497	\$ 280,685	\$ 2,415,000	\$ 2,695,685
Upgrade - Land and Buildings					
Library -Accessibility/Toilet upgrades				\$ 80,000	\$ 80,000
Total Upgrade - Land and Buildings	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000
New - Land and Buildings					
nil			\$ -	\$ -	\$ -
Total New - Land and Buildings	\$ -	\$ -	\$ -	\$ -	\$ -
Total - Land and Buildings	\$ 1,600,000	\$ 187,497	\$ 280,685	\$ 2,495,000	\$ 2,775,685

Capital Expense Initiatives

Particulars	Associated Revenue	Reserve funds	Carried Forward	New Initiatives	Expense Total
Furniture and Equipment					
Renewal - Furniture and Equipment					
Aqualife Group Fitness Equipment - F&E Reserve funded		\$ 40,000		\$ 40,000	\$ 40,000
Total - Renewal - Furniture and Equipment	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ 40,000
Renewal - Furniture and Equipment	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ 40,000
Plant and Machinery					
Renewal - Plant and Machinery					
139 VPKHino Pro Ranger Tipper with crane	\$ 40,000	\$ 110,000		\$ 150,000	\$ 150,000
138VPK Flocon Road Maintenance Truck	\$ 55,000				\$ -
177 VPK - Sweeper - Medium	\$ 50,000	\$ 230,000		\$ 280,000	\$ 280,000
114 VPK Subaru Impreza 2.0i Hatch - IT	\$ 12,000	\$ -		\$ -	\$ -
117 VPK Mitsubishi Triton	\$ 12,000	\$ 21,000		\$ 33,000	\$ 33,000
Minor Plant Renewal	\$ 2,000	\$ 19,000		\$ 21,000	\$ 21,000
137VPK - Heavy Truck 9T (Plant 38)	\$ 75,000	\$ 175,000	\$ 175,000		\$ 175,000
122VPK - Ranger Animal Control Vehicle (Plant 404)	\$ 17,500	\$ 44,000	\$ 44,000		\$ 44,000
164 VPK - Holden Cruze Sedan	\$ 12,000	\$ 14,000		\$ 26,000	\$ 26,000
171 VPK Subaru Impreza	\$ 12,000	\$ 14,000		\$ 26,000	\$ 26,000
178VPK - Subaru Impreza Hatch (Plant 429)	\$ 12,000	\$ 25,000	\$ 25,000		\$ 25,000
179 VPK - Holden Cruze Sedan	\$ 12,000	\$ 14,000		\$ 26,000	\$ 26,000
180 VPK Subaru Impreza 2.0i Hatch	\$ 12,000	\$ 14,000		\$ 26,000	\$ 26,000
1GKI948 - Toyota Corolla	\$ 12,000	\$ 14,000		\$ 26,000	\$ 26,000
1GFU524 Subaru Impreza Hatch	\$ 12,000	\$ 14,000		\$ 26,000	\$ 26,000
1GIR083 - Subaru Impreza Hatch	\$ 12,000	\$ 14,000		\$ 26,000	\$ 26,000
1GJM311 - Subaru Impreza Hatch	\$ 12,000	\$ 14,000		\$ 26,000	\$ 26,000
1GLD024 - Mazda CX-5 Maxx Sport 110VPK	\$ 17,000	\$ 18,000		\$ 35,000	\$ 35,000
Custom Made Water Tank (Plant 167)	\$ 5,000	\$ 29,000	\$ 29,000		\$ 29,000
Insurance Replacement Plant 515 - GW0546		\$ 27,485	\$ 27,485		\$ 27,485
Total - Renewal - Plant and Machinery	\$ 393,500	\$ 810,485	\$ 300,485	\$ 727,000	\$ 1,027,485
Renewal - Plant and Machinery	\$ 393,500	\$ 810,485	\$ 300,485	\$ 727,000	\$ 1,027,485
Information Technology					
Renewal - Information Technology					
TDS Device Fleet Replacement		\$ 100,000		\$ 100,000	\$ 100,000
Replacement of network equipment		\$ 35,000		\$ 35,000	\$ 35,000
Library - RFID Self-Service System		\$ 32,096	\$ 45,840		\$ 45,840
System Upgrade - Authority 7.x			\$ 45,772		
Risk Management Software -Governance			\$ 18,000		
Minutes digitisation (Records)			\$ 20,000		
Recruitment Software HR			\$ 30,000		
Replacement of Mobile Devices		\$ 45,000		\$ 45,000	\$ 45,000
Total - Renewal - Information Technology	\$ -	\$ 212,096	\$ 159,612	\$ 180,000	\$ 225,840
New - Information Technology					
Software - Asset Management System		\$ 81,220	\$ 81,220		\$ 81,220
Total New - Information Technology	\$ -	\$ 81,220	\$ 81,220	\$ -	\$ 81,220
Total - Information Technology	\$ -	\$ 293,316	\$ 240,832	\$ 180,000	\$ 307,060

Capital Expense Initiatives

Particulars	Associated Revenue	Reserve funds	Carried Forward	New Initiatives	Expense Total
Roads					
Renewal - Roads					
Kent Street - Gloucester to Berwick MRRG 21/22	\$ 80,581			\$ 120,872	\$ 120,872
Briggs Street - Rutland to Downing MRRG 21/22	\$ 47,101			\$ 70,652	\$ 70,652
Basinghall Street - Albany to Berwick MRRG 21/22	\$ 154,809			\$ 232,214	\$ 232,214
Albany Highway - Dane St Intersection MRRG 21/22	\$ 36,212			\$ 54,318	\$ 54,318
Merton Street - Gresham to Miller				\$ 122,946	\$ 122,946
Marchamley Street - Roberts to Gemini				\$ 387,570	\$ 387,570
Carnarvon Street - Lakeview to Dane				\$ 122,685	\$ 122,685
Boulder Street - Carnarvon to Shepperton				\$ 64,604	\$ 64,604
Hubert Street - Miller to Mint				\$ 185,123	\$ 185,123
Cardiff Street - Shepperton to Carnarvon				\$ 70,980	\$ 70,980
Welshpool Road (Albany to Sevenoaks)				\$ 73,156	\$ 73,156
Satellite Place - Roberts to End				\$ 153,525	\$ 153,525
Galaxy Way - Mercury to Orrong				\$ 155,590	\$ 155,590
Harris Street - Briggs to Kew				\$ 173,515	\$ 173,515
Camberwell Street - Berwick to Devenish				\$ 124,808	\$ 124,808
Kitchener Way - Burswood to Kitchener				\$ 52,119	\$ 52,119
Kitchener Avenue - Harper to Duncan				\$ 111,917	\$ 111,917
Howick Street East - Rutland to Gallipoli				\$ 99,055	\$ 99,055
Enfield Street - Roberts to Rayment				\$ 86,745	\$ 86,745
Midgley Street - Gallipoli to Goddard				\$ 201,187	\$ 201,187
Manchester Street - Gloucester to Albany				\$ 228,485	\$ 228,485
Teague Street - Harvey to Harper				\$ 88,930	\$ 88,930
Heirrisson Way - Kerb Replacement				\$ 25,000	\$ 25,000
Colombo Street South - Gloucester to Berwick				\$ 85,200	\$ 85,200
Withnell Street - Swansea to Read				\$ 137,811	\$ 137,811
Roads to Recovery Funding	\$ 237,608			\$ 237,608	\$ 237,608
Albany Highway - Mint Street Intersection	\$ 52,300			\$ 78,450	\$ 78,450
Leonard Street - Gloucester to Berwick				\$ 87,897	\$ 87,897
Emily Street - Berwick to Boundary				\$ 87,406	\$ 87,406
Burlington Street/Leichardt Street Intersection Upgrade				\$ 95,000	\$ 95,000
Read Street - Withnell to Oats		\$ 32,076	\$ 32,076		\$ 32,076
Star & Briggs - (Blackspot) (Year 1 of 2)	\$ 89,000	\$ 221,547	\$ 221,547		\$ 221,547
Template Street - Washington to Berwick (Stage1)		\$ 100,491	\$ 100,491		\$ 100,491
Template Street - Washington to Berwick (Stage 2)				\$ 135,000	\$ 135,000
ROW46 Upgrade		\$ 240,000	\$ 240,000		\$ 240,000
Garland Street Renewal			\$ 29,889		\$ 29,889
Total - Renewal - Roads	\$ 697,611	\$ 594,114	\$ 624,003	\$ 3,950,368	\$ 4,574,371
Upgrade - Roads					
Star & Briggs (Blackspot) (Year 2 of 2)	\$ 248,333			\$ 372,500	\$ 372,500
Archer and Orrong Intersection (Blackspot)	\$ 679,047	\$ 1,338,420	\$ 1,338,420		\$ 1,338,420
Hordern and Geddes Intersection (Blackspot)	\$ 107,387	\$ 211,997	\$ 211,997		\$ 211,997
Hordern and McMillan Intersection (Blackspot)	\$ 122,588	\$ 256,172	\$ 256,172		\$ 256,172
B-List Projects - Crash barrier @ 86 Berwick St & minor intersection widening at Devenish Street/Hill View Tce				\$ 75,000	\$ 75,000
Archer/Mint Street Upgrade - Stage 1				\$ 1,500,000	\$ 1,500,000
Etwell Street Local Centre Revitalisation	\$ 1,150,000			\$ 1,150,000	\$ 1,150,000
Roberts Road and Orrong Road - Intersection		\$ 11,784	\$ 11,784		\$ 11,784
Albany Hwy Cycle Lanes (Mackie to Oswald)	\$ -	\$ 91,422	\$ 91,422		\$ 91,422
Total - Upgrade - Roads	\$ 2,307,355	\$ 1,909,795	\$ 1,909,795	\$ 3,097,500	\$ 5,007,295
Total - Roads	\$ 3,004,966	\$ 2,503,909	\$ 2,533,798	\$ 7,047,868	\$ 9,581,666

Capital Expense Initiatives

Particulars	Associated Revenue	Reserve funds	Carried Forward	New Initiatives	Expense Total
Drainage					
Renewal - Drainage					
Right of Ways - Various		\$ 120,000	\$ 120,000		\$ 120,000
Sump Renewal as per AMP				\$ 40,000	\$ 40,000
Unplanned reactive Renewal Projects				\$ 100,000	\$ 100,000
Total - Renewal - Drainage	\$ -	\$ 120,000	\$ 120,000	\$ 140,000	\$ 260,000
Total - Drainage	\$ -	\$ 120,000	\$ 120,000	\$ 140,000	\$ 260,000
Pathways					
Renewal - Pathways					
Kitchener Avenue, between Egham Road and Howick Street (West)				\$ 10,404	\$ 10,404
McKay Street, between Marquis Street and Curtin University				\$ 5,500	\$ 5,500
Milford Street, between Milford Street and Swansea Street				\$ 11,813	\$ 11,813
Teague Street, between Duncan Street and Harper Street (both sides)				\$ 40,935	\$ 40,935
Harvey Street, between Teague Street and Benporath Street				\$ 23,573	\$ 23,573
Teague Street, between Hampton Street and Harvey St				\$ 9,135	\$ 9,135
Twickenham Road, between Shepperton Road and Burswood Road (both sides)				\$ 19,395	\$ 19,395
Manning Road, between Kent Street and South Entrance				\$ 35,925	\$ 35,925
Victoria Park Drive, Between Roger Mackay and Marlee Loop				\$ 300,000	\$ 300,000
Total - Renewal - Pathways	\$ -	\$ -	\$ -	\$ 456,680	\$ 456,680
New - Pathways					
Rutland Avenue Shared Path (GEH to Miller) - Year 1 of 2	\$ 1,600,000	\$ 1,597,547	\$ 1,597,547		\$ 1,597,547
Rutland Avenue Shared Path (GEH to Miller) - Year 2 of 2	\$ 600,000			\$ 600,000	\$ 600,000
Total - New - Pathways	\$ 2,200,000	\$ 1,597,547	\$ 1,597,547	\$ 600,000	\$ 2,197,547
Total - Pathways	\$ 2,200,000	\$ 1,597,547	\$ 1,597,547	\$ 1,056,680	\$ 2,654,227

Capital Expense Initiatives

Particulars	Associated Revenue	Reserve funds	Carried Forward	New Initiatives	Expense Total
Parks					
Renewal - Parks					
Central Control Upgrade Miller St & Works Depot				\$ 10,000	\$ 10,000
Bore Meter Replacement Various				\$ 80,000	\$ 80,000
Bore Replacement Duncan Reserve				\$ 30,000	\$ 30,000
Playground, irrigation and fencing upgrades Forward Reserve				\$ 98,000	\$ 98,000
Drinking Fountains JA Lee Reserve				\$ 12,000	\$ 12,000
Parnham Park - Drinking Fountain				\$ 5,000	\$ 5,000
Carlisle Reserve - Drinking Fountain				\$ 6,000	\$ 6,000
Devenish Park Playground renewal				\$ 80,000	\$ 80,000
George Street Reserve - Revegetation Project			\$ 13,678	\$ 80,000	\$ 93,678
Kent St Sandpit Concept Plan Implementation - site preparation				\$ 30,000	\$ 30,000
Main Roads/Arterials - Landscaping/Planting				\$ 40,000	\$ 40,000
Total - Renewal - Parks	\$ -	\$ -	\$ 13,678	\$ 471,000	\$ 484,678
Upgrade - Parks					
GO Edwards Park - Redevelopment		\$ 60,000	\$ 60,000		\$ 60,000
Bolton Avenue Verge - Retaining Wall and Fencing		\$ 20,000	\$ 20,000		\$ 20,000
GO Edwards Master Plan - Stage 5		\$ 1,350,000	\$ 1,445,830		\$ 1,445,830
Total - Upgrade - Parks	\$ -	\$ 1,430,000	\$ 1,525,830	\$ -	\$ 1,525,830
New - Parks					
Implementation of Edward Millen Park Masterplan	\$ 3,300,000	\$ 4,200,000		\$ 7,500,000	\$ 7,500,000
Read Park -Shade Sail	\$ 20,000			\$ 20,000	\$ 20,000
Fraser Park -Shade Sail	\$ 20,000			\$ 20,000	\$ 20,000
Rotary Park -Shade Sail	\$ 20,000			\$ 20,000	\$ 20,000
Duncan Reservek -Shade Sail	\$ 20,000			\$ 20,000	\$ 20,000
Forward Park -Shade Sail	\$ 20,000			\$ 20,000	\$ 20,000
Total - New - Parks	\$ 3,400,000	\$ 4,200,000	\$ -	\$ 7,600,000	\$ 7,600,000
Total - Parks	\$ 3,400,000	\$ 5,630,000	\$ 1,539,508	\$ 8,071,000	\$ 9,610,508
Other Infrastructure					
Renewal - Other Infrastructure					
Bus Shelters Replacement - Not PTA Funded			\$ 40,000	\$ 80,000	\$ 120,000
Rathay Street - Structural Wall Renewal				\$ 150,000	\$ 150,000
Pedestrian Infrastructure				\$ 40,000	\$ 40,000
Street Lighting - Albany Highway and Laneways				\$ 50,000	\$ 50,000
Purchase and Installation of parking meters - Parking Initiative			\$ 19,998		\$ 19,998
Carpark #15 Renewal - Fletcher Park		\$ 48,468	\$ 48,468		\$ 48,468
Community Development Grant - Terminus Lane CD grant	\$ 113,413		\$ 15,455		\$ 15,455
Community Development Grant - Carlisle Laneways CD Grant	\$ 13,173		\$ 12,643		\$ 12,643
Burswood Peninsula - Lighting replacement (MIRVAC)		\$ 150,000	\$ 150,000		\$ 150,000
Total - Renewal - Other Infrastructure	\$ 126,586	\$ 198,468	\$ 286,564	\$ 320,000	\$ 606,564
Upgrade - Other Infrastructure					
ROW 33				\$ 390,000	\$ 390,000
Upgrade - ROW 59		\$ 435,693	\$ 435,693		\$ 435,693
Street Lighting - Safety Improvements at Various Locations			\$ 12,193	\$ 25,000	\$ 37,193
Total - Upgrade - Other Infrastructure	\$ -	\$ 435,693	\$ 447,886	\$ 415,000	\$ 862,886
New - Other Infrastructure					
Lathlain Redevelopment (Zone 2x) - Public Art		\$ 2,500	\$ 2,500		\$ 2,500
ACROD Bay - TBA - New Priority List (Other Infrastructure)				\$ 15,000	\$ 15,000
Total - New - Other Infrastructure	\$ -	\$ 2,500	\$ 2,500	\$ 15,000	\$ 17,500
Total - Other Infrastructure	\$ 126,586	\$ 636,661	\$ 736,950	\$ 750,000	\$ 1,486,950

Carried Forwards

Description	2020/2021 Financial Year		Balance	Net Carried Forward
	Budget	Est Actual		
Chief Executive Office				
People and Culture				
Operational Review	\$ 25,000	\$ -	\$ 25,000	\$ 25,000
Governance				
Internal Decision making framework-Integrity Audit	\$ 10,000	\$ -	\$ 10,000	\$ 10,000
Chief Community Planner				
Albany hwy precinct structure plan	\$ 255,000	\$ 5,000	\$ 250,000	\$ 250,000
Chief Financial Officer				
Information Technology				
Library - RFID Self-Service System	\$ 87,900	\$ 42,060	\$ 45,840	\$ 45,840
Software - Asset Management System	\$ 98,000	\$ 16,780	\$ 81,220	\$ 81,220
System Upgrade - Authority 7.x	\$ 140,000	\$ 94,228	\$ 45,772	\$ 45,772
Risk Management Software -Governance	\$ 18,000	\$ -	\$ 18,000	\$ 18,000
Minutes digitisation (Records)	\$ 20,000	\$ -	\$ 20,000	\$ 20,000
Recruitment Software HR	\$ 30,000	\$ -	\$ 30,000	\$ 30,000
Chief Operations Officer				
Property				
Land and Buildings				
10 Kent Street - Interior Refurbishment (Disability Access)	\$ 220,000	\$ 37,503	\$ 182,497	\$ 182,497
Aqualife - BMS Renewal	\$ 30,000	\$ 11,062	\$ 18,938	\$ 18,938
Aqualife Pool Plant Renewal	\$ 60,001	\$ 4,645	\$ 55,356	\$ 55,356
Library fitout and layout changes RFID - external doors	\$ 80,000	\$ 56,106	\$ 23,894	\$ 23,894
Project Management				
WO 3291 consultancy Taylor/McCallum Detailed Design	\$ 250,000	\$ 226,000	\$ 24,000	\$ 24,000
Property and Leasing				
355-357 Shepperton Road Sales Proceeds	\$ (3,800,000)	\$ 0	\$ -3,800,000	\$ -3,800,000
Transfer to Reserve				
Land Asset Optimisation Reserve	\$ 3,800,000	\$ 0	\$ 3,800,000	\$ 3,800,000
Operations				
Bolton Avenue - Street Lighting Replacement -private works operating exp	\$ 88,000	\$ -	\$ 88,000	\$ 88,000
Archer Mint St Detailed design operating	\$ 80,000	\$ -	\$ 80,000	\$ 80,000
BSE Streetscape Upgrade - Goodwood Pde operating	\$ 150,000	\$ -	\$ 150,000	\$ 150,000
Plant and Machinery				
137VPK - Heavy Truck 9T (Plant 38)	\$ 175,000	\$ -	\$ 175,000	\$ 175,000
122VPK - Ranger Animal Control Vehicle (Plant 404)	\$ 44,000	\$ -	\$ 44,000	\$ 44,000
Vehicle Purchase - Parking Area (178VPK)	\$ 25,000	\$ -	\$ 25,000	\$ 25,000
Custom Made Water Tank (Plant 167)	\$ 29,000	\$ -	\$ 29,000	\$ 29,000
Insurance Replacement Plant 515 - GW0546	\$ 27,485	\$ -	\$ 27,485	\$ 27,485
Roads				
Roberts Road and Orrong Road - Intersection	\$ 25,000	\$ 13,216	\$ 11,784	\$ 11,784
Star Street and Briggs Street (Blackspot)	\$ 225,000	\$ 3,453	\$ 221,547	\$ 221,547
Archer and Orrong Intersection (Blackspot)	\$ 1,343,220	\$ 4,800	\$ 1,338,420	\$ 1,338,420
Horden and Geddes Intersection (Blackspot)	\$ 225,000	\$ 13,003	\$ 211,997	\$ 211,997
Horden and McMillan Intersection (Blackspot)	\$ 275,882	\$ 19,710	\$ 256,172	\$ 256,172
ROW 46 Upgrade	\$ 240,000	\$ -	\$ 240,000	\$ 240,000
Albany Highway Cycle Lanes (Mackie to Oswald)	\$ 91,422	\$ -	\$ 91,422	\$ 91,422
Read Street - Withnell to Oats	\$ 32,076	\$ -	\$ 32,076	\$ 32,076
Garland Street Renewal	\$ 295,000	\$ 265,111	\$ 29,889	\$ 29,889
Template Street - Washington to Berwick	\$ 169,208	\$ 68,717	\$ 100,491	\$ 100,491
Drainage				
Drainage - Right Of Ways - Various Locations	\$ 120,000	\$ -	\$ 120,000	\$ 120,000
Pathways				
Rutland Avenue Shared Path (Miller to GEH)	\$ 1,600,000	\$ 2,453	\$ 1,597,547	\$ 1,597,547
Other Infrastructure				
Carpark #15 Renewal - Fletcher Park	\$ 140,000	\$ 91,532	\$ 48,468	\$ 48,468
Mirvac - Lighting Replacement	\$ 150,000	\$ -	\$ 150,000	\$ 150,000
Bus Shelters Replacement - Not PTA Funded	\$ 40,000	\$ -	\$ 40,000	\$ 40,000
Community Development Grant - Terminus Lane CD grant	\$ 240,000	\$ 224,545	\$ 15,455	\$ 15,455
Community Development Grant - Carlisle Laneways CD Grant	\$ 60,000	\$ 47,357	\$ 12,643	\$ 12,643
Lathlain Redevelopment (Zone 2x) - Public Art	\$ 40,000	\$ 37,500	\$ 2,500	\$ 2,500
Upgrade - ROW 59	\$ 450,000	\$ 14,307	\$ 435,693	\$ 435,693
Street Lighting - Safety Improvements at Various Locations	\$ 107,000	\$ 94,807	\$ 12,193	\$ 12,193
Purchase and Installation of parking meters - Parking Initiative	\$ 19,998	\$ -	\$ 19,998	\$ 19,998
Parks				
GO Edwards Park - Redevelopment stage 5	\$ 1,450,000	\$ 4,170	\$ 1,445,830	\$ 1,445,830
GO Edwards Park - Redevelopment	\$ 88,610	\$ 28,610	\$ 60,000	\$ 60,000
George Street Reserve - Revegetation Project	\$ 87,732	\$ 74,054	\$ 13,678	\$ 13,678
Bolton Avenue Verge - Retaining Wall and Fencing	\$ 20,000	\$ -	\$ 20,000	\$ 20,000
Plant and Machinery - Proceeds of sale				
138VPK Flocon Road Maintenance Truck	\$ (55,000)	\$ -	\$ (55,000)	\$ (55,000)
Vehicle Purchase - Parking Area (178VPK)	\$ (12,000)	\$ -	\$ (12,000)	\$ (12,000)
Vehicle Purchase - Rangers (122VPK)	\$ (17,500)	\$ -	\$ (17,500)	\$ (17,500)
137VPK - Heavy Truck 9T (Plant 38)	\$ (75,000)	\$ -	\$ (75,000)	\$ (75,000)
Custom Made Water Tank (Plant 167)	\$ (5,000)	\$ -	\$ (5,000)	\$ (5,000)
Non Operating Grant funding				
Rutland Ave Shared Path (Miller to GEH)	\$ (1,600,000)	\$ -	\$ (1,600,000)	\$ (1,600,000)
Blackspot Star Briggs yr 1 of 2 funding	\$ (148,334)	\$ (59,334)	\$ (89,000)	\$ (89,000)
Blackspot Archer and Orrong intersection yr 2 of 2 funding	\$ (697,047)	\$ 0	\$ (697,047)	\$ (697,047)
Blackspot Horden & Geddes intersection yr 2 of 2 funding	\$ (107,387)	\$ 0	\$ (107,387)	\$ (107,387)
Blackspot Horden & McMillan intersection yr 2 of 2 funding	\$ (122,588)	\$ 0	\$ (122,588)	\$ (122,588)

Schedule of Fees and Charges for 2021-2022

Aqualife

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Aquatics Casual Entry				
Adult	Above 17 years	6.40	GST	6.80
Adult concession	Above 17 years, with card	4.80	GST	5.10
Child - with parent / guardian	Under 5 years	4.10	GST	4.10
Child	5 - 17 years still at school	4.10	GST	4.20
Child community club member	5 - 17 years still at school	3.50	GST	3.80
Adult multipass	10 sessions	57.00	GST	57.00
Adult multipass concession	10 sessions	42.50	GST	45.00
Child multipass	10 sessions	36.90	GST	37.80
Family pass	2 adults, 2 children or 1 adult, 3 children	16.50	GST	17.20
Child in term swim	Per child	3.20	-	3.20
Spectator	Per person	0.00-2.00	GST	2.00
Carers	With approved card	0.00	GST	0.00
Swim Plus				
Adult	Above 17 years	10.30	GST	10.30
Adult concession	Above 17 years, with card	8.20	GST	9.00
Adult multipass	10 sessions	96.00	GST	98.00
Adult multipass concession	10 sessions	77.00	GST	78.50
Lane Hire (Plus Appropriate Entry Fees)				
Lane hire - 25m indoor	Per lane, per hour	13.00	GST	14.00
Lane hire - 50m outdoor	Per lane, per hour	15.50	GST	16.00
Community lane hire	Per lane, per hour	8.50	GST	10.00
Hydrotherapy pool hire	Per hour	42.00	GST	44.00
Bookings alteration fee	More than 72 hours notice	10.00	GST	15.00
Administration Bookings and Lane Hire:	after confirmation,			
Cancellation	less than 24 hours		GST	100.00%

Schedule of Fees and Charges for 2021-2022

Aqualife (continued)

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Swim School				
30 minute session	Per session	10.00-17.00	-	15.00 - 17.00
45 minute session	Per session	12.00-18.00	-	15.00 - 17.00
60 minute session	Per session	18.00-25.00	-	15.00 - 17.00
Private 1-on-1 sessions	Per 30 minutes	27.00-30.00	-	30.00
Private 1-on-2 sessions	Per 30 minutes, per person	20.00	-	20.00
School session	Per session	8.00	-	9.00
Administration fee	Refunds, alterations etc.	20.00	-	20.00
Additional teachers fees school sessions	Per person	15.00 - 35.00	-	
Training (CPR, First Aid, bronze medallion)	Per hour	10.00 - 30.00	-	
Swimming Carnivals				
Child within school hours	Per child to 17 years	3.20	GST	3.20
Swimming Carnivals: Full day carnival	Per lane per hour basis		GST	10.00
Carnival deposit	No refund	100.00	GST	100.00
All Access Membership (Gym, Group Fitness, Aquatics, Discount Casual Sports and Crèche)				
All access	Per month	50.00 - 80.00	GST	50.00 - 80.00
Concession	Per month	15% Discount	GST	15% Discount
Flexi Pass (Gym, Fitness Classes, Aquatics and Casual Sport)				
Pass - 1 month	Not a membership	75.00	GST	77.00

Schedule of Fees and Charges for 2021-2022

Aqualife (continued)

Particulars	Conditions	2020-2021 \$	GST Applicable ?	2021-2022 \$
Essentials Membership (Choice of Gym or Fitness or Aquatics)				
Essentials membership	Per month	47.00	GST	49.00
Essentials concession	Per month	37.50	GST	41.50
Rehabilitation membership	Per month, by referral on medical grounds	104.00	GST	104.00
Personal Training				
1-on-1 session	30 minute session	35.00-50.00	GST	45.00
1-on-1 session	1 hour session	70.00-90.00	GST	80.00
Contractors	Per trainer, per month	800.00	GST	800.00
Group training non-members	5 to 20 participants	10.00-20.00	GST	15.00
Group training members	5 to 20 participants	5.00-15.00	GST	12.00
Administration				
Joining Fee	Per membership	45.00	GST	45.00
Weekly suspension fee	Per week	5.00	GST	5.00
Administration fee	Alterations/Suspensions/Rejections	5.00 - 15.00	GST	5.00 - 15.00
Free One Visit Pass	Group Fitness / Health Club - limited to one instance per customer	0.00	GST	0.00
Free One Visit Pass	Recreation Swim - limited to one instance per customer	0.00	GST	0.00
\$30 for 30 days All Access Membership	Promotional - limited to one instance per customer	30.00	GST	30.00
Administration: Online Booking Fee	Advanced bookings		GST	0.00 - 1.00
Casual Entry Fees				
Standard single visit	Per person, per visit	17.00	GST	17.00
Concession single visit	Per person, per visit	9.00	GST	10.00
Programs (non-members)	Per person, per visit	5.00-100.00	GST	5.00 - 100.00
Programs (members)	Per person, per visit	5.00-80.00	GST	5.00 - 80.00
Crèche Fees				
Crèche fees (non-members)	First 1 1/2 hours, per child	4.50	GST	4.50
Crèche fees (members)	First 1 1/2 hours, per child	3.50	GST	3.50
Late fees	10 to 30 minutes, per child	2.00	GST	2.00
Crèche fees	Extra 1 1/2 hours, per child	2.00	GST	2.00
Crèche fees	Group, extra hours, booked	84.00	GST	84.00

Schedule of Fees and Charges for 2021-2022

Aqualife and Leisurelife

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Room Hire				
Commercial kitchen hire	Per hour	15.00	GST	18.00
Medium room (peak)	Per hour	40.00	GST	42.00
Small room or office (peak)	Per hour	20.00	GST	20.00
Large room (peak)	Per hour	50.00	GST	54.00
Discount (charitable / community groups)	Per booking, Room and hall hire only	50%	GST	50%
Minor hall function	Per hour	77.00	GST	80.00
Major hall function	Per hour	120.00	GST	125.00
Bond (minimum)	Subject to application	250 - 5,000	-	250 - 5,000
Function deposit	Non refundable	0.20	GST	20.00%
Public holiday function surcharge	Per hour	60.00	GST	80.00
Outside of opening hours	Per hour	120.00	GST	100.00
Function cancellation fee	% Fee payable under 24 hours notice	100%	GST	100%
User group cancellation fee	% Fee payable under 24 hours notice	100%	GST	100%
Liquor application fee for alcohol	Per application	63.00	GST	65.00
Bookings alteration fee	More than 72 hours notice	10.00	GST	10.00
Bookings alteration fee	Less than 72 hours notice	25.00	GST	25.00
Stage hire	Per booking	25.00	GST	25.00
Off peak room hire	Applies to Large/Medium rooms Mon-Fri before 5pm, per hour	30.00	GST	32.00

Schedule of Fees and Charges for 2021-2022

Leisurelife

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Sports Hall - Adult Sports				
Basketball team fee	Per game	65.00	GST	66.00
Netball team fee	Per game	70.00	GST	70.00
Soccer team fee	Per game	62.00	GST	64.00
Volleyball team fee	Per game	64.00	GST	64.00
Daytime social sport	Per person, includes crèche	10.00	GST	10.00
Disabled sports session	Per 1 hour session	8.50	GST	10.00
Forfeit - No show	Per team	100.00	GST	110.00
Forfeit - Notice on game day	Per team	89.00	GST	90.00
Forfeit - Notice earlier than game day	Per team	73.00	GST	75.00
Team withdrawal fine	Per team	120.00	GST	120.00
Team nomination - New team	Per team	70.00	GST	70.00
Team nomination - Existing team	Per team	50.00	GST	55.00
Sports bib hire	Per set	12.00	GST	15.00
Daytime adult sport team (with crèche)	Per game, including crèche	50.00	GST	50.00
Tournament fee	Per team, per tournament	120.00	GST	120.00
Sports Hall - Junior Sports				
Basketball team fee	Per game	45.00	GST	47.00
Netball team fee	Per game	60.00	GST	60.00
Soccer team fee	Per game	45.00	GST	47.00
Forfeit - Notice on game day	Per team	57.00	GST	60.00
Team nomination	Per team	30.00	GST	35.00
Carnival Fee		120.00	GST	120.00
Sports Clinics and Sports Staff				
Sports coach	Per hour	42.00	GST	40.00
Sports umpire	Per hour	35.00	GST	35.00
Team Coaching Fee	Per team, per hour	60.00	GST	55.00
Sports Clinics and Sports Staff: Team Coaching Fee	per 30 mins		GST	30.00
Sports Clinics and Sports Staff: Junior Program Fee 1	Per person, per class		GST	5.00 - 10.00
Sports Clinics and Sports Staff: Junior Program Fee 2	Per person, per class		GST	11.00 - 20.00

Schedule of Fees and Charges for 2021-2022

Leisurelife (continued)

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Court Hire				
Casual sports	Per hour, per person	5.00	GST	5.00
Badminton	Per hour, per court	22.00	GST	20.00
Basketball Court hire	Per hour, per court	50.00	GST	50.00
Basketball Half court hire	Per hour, per court	30.00	GST	30.00
Sports Equipment hire (Basketball, Netball, Soccer)	Per ball	3.00	GST	3.00
Discount(VPSC, PBA , Not for Profit, Schools and Community groups)	Per booking, court hire only			20.00%
Amalgamation of all previous association discount to single line				
Associations Court Hire (VPSC Organised Sessions, Perth Basketball Association, Schools, Not For Profit)				
Discount Basketball half court hire		20%	GST	
Discount Basketball/volleyball full court hire		20%	GST	
Discount Badminton court hire		50%	GST	
<i>*Off peak: weekends and weekdays before 5pm</i>				
Discount Squash Court hire weekday	Per hour, per court	15.00	GST	15.00
Badminton / Squash				
Social badminton/squash day session	Per person, per session	5.00	GST	6.00
Social badminton/squash evening session	Per person, per session	8.00	GST	9.00
Badminton/squash coaching	Per person, per session	9.00	GST	10.00
Badminton / Squash: Squash Court Hire	Per court, Per Hour		GST	15.00
Badminton / Squash: Racquet Hire	Per Person, Per Racquet		GST	5.00
Badminton / Squash: Squash Ball / Shuttle Hire	Each		GST	3.00
Badminton/squash pennants session	Per person, per session	13.50	GST	

Schedule of Fees and Charges for 2021-2022

Healthy Community

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Programs and Sessions				
One-off session	Per person	8.00	GST	8.00
One-off session - Family	Maximum four	16.00	GST	16.00
Term program - Resident	Per person (9 sessions + 1 Free)	81.00	GST	81.00
Term program - Non resident	Per person (9 sessions + 1 Free)	99.00	GST	99.00
Low resource program	Per person	16.00	GST	16.00
Medium resource program	Per person	22.00	GST	22.00
High resource program	Per person	36.00	GST	56.00
General session - Resident	Per person	9.00	GST	9.00
General session - Non resident	Per person	11.00	GST	11.00
Children's program	Per child	Delete	GST	Delete
Living longer, living stronger - Appraisal	Per person	55.00	GST	55.00
Living longer, living stronger - Session	Per person	8.00	GST	8.00
Living longer, living stronger - Multipass	11 sessions (10 + 1 free)	80.00	GST	80.00
Equipment and Services				
Blender Bike - Community Group	Per day	20.00	GST	20.00
Blender Bike - Corporate	Per day	80.00	GST	80.00
Blender Bike - Small Business	Per day	40.00	GST	40.00
Temp Bike Parking - Community Group	Per day per piece	15.00	GST	15.00
Temp Bike Parking - Corporate	Per day per piece	30.00	GST	30.00
Activity Boxes - Community Group	Per day per box	20.00	GST	20.00
Activity Boxes - Corporate	Per day per piece	30.00	GST	30.00
Bond for equipment hire	Per hire	200.00	-	Delete

Schedule of Fees and Charges for 2021-2022

Victoria Park Library

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Photocopying, Printing and Faxing				
Black and white - A4	Per page	0.20	GST	0.20
Black and white - A3	Per page	0.40	GST	0.40
Colour - A4	Per page	1.00	GST	1.00
Colour - A3	Per page	1.50	GST	1.50
Incoming or outgoing	Per facsimile	3.00	GST	3.00
Other Items				
Library bags	Per bag	1.00	GST	2.00
Replacement library cards	Per card	6.00	GST	6.00
Temporary membership	Per member	50.00	GST	50.00
Computer access - Non library member	Per 30 minutes	2.50	GST	2.50
Book sales - Written history (soft cover)	Per book	24.95	GST	24.95
Book sales - Written history (hard back)	Per book	44.95	GST	44.95
Lost or damaged library stock (minimum)	Per item	7.70	GST	7.70
Barcode replacement - Library stock	Per item	2.00	GST	2.00
Program or workshop attendance	Per participant	2.00-15.00	GST	2.00-15.00
External interlibrary loan	Per item	0.00	GST	Delete
Local History				
Time line	Per item	3.00	GST	3.00
Booklet	Per item	3.00	GST	3.00
High resolution digital image	Non-commercial	7.70	GST	7.70
High resolution digital image	Commercial	60.00	GST	60.00
Meeting Room Hire (Max 8 people)				
Commercial Groups	Per hour	15.00	GST	15.00
Not for Profit Groups	Per hour	5.00	GST	5.00

Schedule of Fees and Charges for 2021-2022

Digital Hub

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Meeting Room Booking				
Meeting room	Per hour	40.00	GST	40.00
Training space	Per hour	40.00	GST	40.00
Discount for room booking	Charitable / Community groups	0.50	GST	50%
Hot-desking	Per hour	5.00	GST	5.00
Hot-Desking	Per day		GST	25.00
Photocopying and Printing				
Black and white - A4	Per page	0.20	GST	0.20
Black and white - A3	Per page	0.40	GST	0.40
Colour - A4	Per page	1.00	GST	1.00
Colour - A3	Per page	1.50	GST	1.50
Training				
Metropolitan area - Half day	8:30am to 12:30pm	300.00	GST	300.00
Metropolitan area - Full day	8:30am to 4:30pm	550.00	GST	550.00
Consultancy				
Metropolitan area - Full day	Condition	600.00	GST	600.00
Program Delivery				
Program or workshop attendance	Per participant	2.00 - 250.00	GST	2.00 - 250.00

Schedule of Fees and Charges for 2021-2022

Environmental Health

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Offensive Trades (Fees) Reg. 1976				
Laundries, dry-cleaning business	Per annum	147.00	-	147.00
Fish processing business	Per annum	298.00	-	298.00
Shellfish, crustacean processing business	Per annum	298.00	-	298.00
Other offensive trade not specified	Per annum	298.00	-	298.00
Health (Public Buildings) Reg. 1992 Applications				
Public building approval - High risk	Per application	300.00	-	300.00
Variation of approval - High risk	Per application	300.00	-	300.00
Public building approval - Medium risk	Per application	220.00	-	220.00
Variation of approval - Medium risk	Per application	220.00	-	220.00
Public building approval - Low risk	Per application	180.00	-	180.00
Variation of approval - Low risk	Per application	180.00	-	180.00
Accommodation and Large Public Events				
Lodging house registration	Per annum	180.00	-	180.00
Low risk public event - Application	Exemptions may apply	70.00	-	70.00
High risk public event - Application	Exemptions may apply	190.00	-	190.00
Waste Water Disposal				
Copy of on-site effluent disposal plan	Per request	59.00	-	50.00
Diseases Control Applications				
Hairdresser, skin penetration business	Per application	120.00	-	120.00

Schedule of Fees and Charges for 2021-2022

Environmental Health (continued)

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Food Safety				
Food business inspection - After hours	Per request	50.00	GST	50.00
Food business inspection	Per request	40.00	GST	40.00
Food sampling	Per request	50.00	GST	50.00
Food business notification	Once off	40.00	GST	40.00
Spoilt food condemnation	Per hour	50.00	GST	50.00
Temporary food stall certificate - Annual	Not trade permission, pro rata	180.00	GST	180.00
Temporary food stall certificate - Single	Not trade permission	40.00	GST	40.00
Temporary food stall certificate - Exempt	Conditions apply	0.00	GST	0.00
Construction of new food business	Per application	180.00	GST	180.00
Major refurbishment of food business	Per application	180.00	GST	180.00
High risk food business	Per annum, pro rata	520.00	GST	520.00
High risk food business - Exempt	Conditions apply	0.00	GST	0.00
Medium risk food business	Per annum, pro rata	380.00	GST	380.00
Medium risk food business - Exempt	Conditions apply	0.00	GST	0.00
Low risk food business	Per annum, pro rata	150.00	GST	150.00
Low risk food business - Exempt	Conditions apply	0.00	GST	0.00
Family day-care	Per annum, pro rata	50.00	GST	50.00
Food businesses using commercial kitchen				
Application for assessment - once off	Per application	60.00	GST	60.00
Application for renewal - six months	Per application	60.00	GST	60.00
Application - pop-up restaurant up to 3 days per week	Per application per six months	100.00	GST	100.00
Application - pop-up restaurant up to 7 days a week	Per application per six months	220.00	GST	220.00
Mobile Food Trading				
Mobile Food Trading permit - single use	Per application	0.00	GST	0.00
Mobile Food Trading permit - per week	Per application	0.00	GST	0.00
Mobile Food Trading permit - per month	Per application	0.00	GST	0.00
Mobile Food Trading permit - per annum	Pro rata - Per application	0.00	GST	0.00
Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulation 1974				
Approval of apparatus - Application	Per application	118.00	-	118.00
Issuing of permit to use and apparatus	Per application	118.00	-	118.00

Schedule of Fees and Charges for 2021-2022

Environmental Health (continued)

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Water Quality				
Public aquatic facilities audit and monthly sampling				
One water body	Per annum	950.00	GST	950.00
One to three water bodies	Per annum	1,010.00	GST	1,010.00
More than three water bodies	Per annum	1,350.00	GST	1,350.00
Deep, shallow and spa	Per annum	1,350.00	GST	1,350.00
Other fees				
Water sampling - By request	Collection only, per request	100.00	GST	100.00
Water sampling - Analysis costs	Per sample	At cost	GST	At cost
Pollution Control				
Contaminated site audit and report	Per application	380.00	GST	380.00
Approval non-complying noise event (Reg 18 Late Application Fee)	Per application	1,000.00	GST	1,000.00
Noise monitoring	Per hour	90.00	GST	90.00
Approval construction noise (Reg 13)	Per plan	190.00	GST	190.00
Approval for noise - waste collect (Reg 14)	Per application	500.00	GST	500.00
Approval for venue application (Reg 19B)	Per application	15,000.00	GST	15,000.00
Miscellaneous				
Officer attendance - Business hours	Per officer, per hour	70.00	GST	70.00
Officer attendance - After hours	Per officer, per hour	90.00	GST	90.00
Simplified trading Permit	per permit application	-	GST	110.00
Liquor Act certification (s.39)	Per application	130.00	GST	130.00
Gaming Act certification	Per application	130.00	GST	130.00
Extended trading permit (s.60)	Per application	130.00	GST	130.00
Non-compliance reinspection fee	Per reinspection, per hour	50.00	GST	50.00
Permit to keep bees or poultry	Per application	190.00	GST	190.00
Settlement inquiry	Per application	70.00	GST	70.00
Transfer of licence, permit, registrations	Exemptions may apply	60.00	GST	60.00
Late application fee	Per application	80.00	GST	80.00
Reinspection Fee	Per reinspection	70.00	GST	70.00

Schedule of Fees and Charges for 2021-2022

Ranger Services

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Animal Care Facility				
Daily maintenance, all animals	per animal, per day	25.00	GST	30.00
Seize, impound and release fee dog or cat	Per seizure	100.00		120.00
seize, impound and release other animal	per animal	120.00		120.00
Seize, impound & release fee for Health Care Card and Pensioner Card holders				50%
Release of animal after hours	Per callout	150.00	GST	152.00
Euthanasia - With or without collection	Per request	330.00	GST	At cost
Euthanasia of dog by veterinarian	per request			At cost
Euthanasia of cat by veterinarian	per request			At cost
Animal pound vet vouchers	per animal	At cost	GST	At cost
Cat or dog vet vouchers	per animal			At cost
Health Care and Pensioner Card discount	First instance only	50%	-	50%
Vehicle Impound/towing Fees				
Towing abandoned vehicle	Per vehicle	At cost	-	At cost
Impound and release fee	per vehicle	131.00		135.00
Abandoned Vehicle Daily impound fee	Per vehicle, per day	34.00	-	35.00
sale of impounded vehicle	per vehicle	At auction	GST	at auction
Other impound fees				
shopping trolley impound/release fee	per trolley	50.00	-	50.00
Signage	per sign	50.00		10.00
other miscellaneous impounded items	per item	50.00		50.00
Homeless impounded items	first application			0.00
Homeless impounded items	subsequent applications and per application			5.00
Other Fees				
Officer attendance - Business hours	Per hour	105.00	GST	115.00
Officer attendance - After hours	Per hour	210.00	GST	220.00
Club room after hours attendance	Per attendance	315.00	GST	320.00
Cat Registration				
Registration - Part year (after 31 May)	Per cat	10.00	-	10.00
Registration - 1 year	Per cat	20.00	-	20.00
Registration - 3 year	Per cat	42.50	-	30.00
Registration - Lifetime	Per cat	100.00	-	100.00
Annual application to approve/renew approval to breed cats	per application	100.00	-	100.00
Health Care Card & Pensioner discount to above fees	per cat	50%	-	50%

Schedule of Fees and Charges for 2021-2022

Ranger Services (continued)

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Dog Registration				
Unsterilised registration - 1 year	Per dog	50.00	-	50.00
Unsterilised registration - 3 years	Per dog	120.00	-	12.00
Unsterilised registration - Lifetime	Per dog	250.00	-	250.00
Sterilised registration - 1 year	Per dog	20.00	-	20.00
Sterilised registration - 3 years	Per dog	42.50	-	42.50
Sterilised registration - Lifetime	Per dog	100.00	-	100.00
Dangerous dog 1 year	per dog			50.00
Health Care Card & Pensioner discount to above fees	per dog	50%	-	50.00%
Administration Fees				
Animal registration tag replacement	per tag	2.00	GST	0.00
Keep more than 2 dogs application (includes onsite inspection)	per application	294.00		294.00
Declaration of dangerous dog	Per dog	294.00	-	294.00
Declared dangerous dog inspection	per inspection	52.00	-	52.00
Dangerous dog sign	per sign	36.00	GST	At cost
Dangerous dog collar	per collar	52.00	GST	50.00
Keep more than 2 cats application	per application			100.00
Application to breed cats	per application			100.00
Clean up bulk rubbish illegally dumped	Condition	At cost	GST	At cost
Fire hazards inspection fees				
install fire breaks	per property	At cost	GST	At cost
Chief Bush Fire Control Officer/Deputy Chief Bush Fire Control Officer supervising non-compliant properties	per property, per inspection	57.00	GST	57.00

Schedule of Fees and Charges for 2021-2022

Parking

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Parking work zone permits				
Per marked bay	per half day	5.00	GST	5.00
unmarked bay, per 5 metres	per half day	5.00	GST	5.00
Per marked bay	per day	10.00	GST	10.00
unmarked bay, per 5 metres	per day	10.00	GST	10.00
Per marked bay or per 5 metres	per bay per month	200.00	GST	200.00
Application	per application	30.00	GST	30.00
Parking Services				
Private Parking Agreements				
Register private parking agreement	per registration	75.00	GST	75.00
Renew private parking agreement	Per renewal	75.00	GST	75.00
Withdraw private parking agreement		50.00		
infringement	per infringement		GST	50.00
Residential permits - Application	Per permit	25.00	-	25.00
Residential permits - Annual renewal	Per permit	0.00	-	0.00
Residential permits - Replacement	Per permit	25.00	-	25.00
Parking zone permits at building sites				
Per marked bay	per half day		-	5.00
unmarked bay, per 5 metres	per half day		-	5.00
Per marked bay	per day		-	10.00
unmarked bay, per 5 metres	per day		-	10.00
Per marked bay or per 5 metres	per bay per month		-	200.00
Application	per application		-	30.00
Residential parking permits				
Residential parking permit	annual and per permit		-	25.00
Event parking permits (policy)	annual and per permit		-	25.00
Transition parking permit	per permit		-	25.00
King George Street Car Park				
First 60 minutes	Restrictions apply	0.00		0.00
Per hour, or part thereof	Restrictions apply	1.50	GST	1.00
8 hours	Restrictions apply	7.50	GST	5.00
GO Edwards Reserve Car Park				
First 60 minutes	Restrictions apply	0.00		0.00
Per hour, or part thereof	Restrictions apply	1.00	GST	1.00
All day	Restrictions apply	5.00	GST	5.00
Hawthorne Place Car Park				
First 60 minutes	Restrictions apply	0.00		0.00
Per hour, or part thereof	Restrictions apply	1.00	GST	1.00
All day	Restrictions apply	5.00	GST	5.00
Permanent Bay in Paid Car Park				
Permanent Bay in Paid Car Park	Per day	5.00	GST	5.00

Schedule of Fees and Charges for 2021-2022

Parking (continued)

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Somerset Street Car Park				
First 15 minutes	Restrictions apply	0.00		0.00
Per hour, or part thereof	Restrictions apply	1.50	GST	1.00
All day	Restrictions apply	5.50	GST	5.00
Oats Street Parking Management Area				
Per hour, or part thereof	Restrictions apply	1.00	GST	1.00
All day for applicable areas	Restrictions apply	5.00	GST	5.00
Raphael Park Parking Management Area				
First 30 minutes for applicable areas	Restrictions apply	0.00		0.00
Per hour, or part thereof	Restrictions apply	1.00	GST	1.00
All day for applicable areas	Restrictions apply	5.00	GST	5.00
Burswood Parking Management Area				
First 15 minutes		0.00		0.00
Per hour, or part thereof		1.00	GST	1.00
All day for applicable areas		5.00	GST	5.00
On Street Parking (not separately identified)				
First 15 minutes for applicable areas	Restrictions apply	0.00	GST	0.00
First 60 minutes for applicable areas	Restrictions apply	0.00	GST	0.00
First 30 minutes for applicable areas	Restrictions apply	0.00	GST	0.00
Per hour, or part thereof	Restrictions apply	2.20	GST	2.20
All day for applicable areas	Restrictions apply	5.00	GST	5.00
low parking demand discount	Restrictions apply	0.50	GST	50%
high parking demand surcharge	Restrictions apply	1.00	GST	100%
Business parking permits				
Loading zone, parking bay, commercial parking permit and permanent car park application fee	Per application	30.00	-	30.00
Loading zone and Commercial parking permit	Per application, Per year	1,000.00	-	1,000.00
Daily private parking permit	Annual agreement	5.00	-	5.00
Loading zone permit is valid for a period of time (up to one year)				

Schedule of Fees and Charges for 2021-2022

Sportsgrounds and Reserves

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Active Reserves				
<i>General</i>				
Disability access obstruction to location	Per hour to remedy	60.50	GST	60.50
<i>Sports Ground - Casual Use (Social Sports Events)</i>				
Commercial groups / events	Per day, per pitch	237.00	GST	237.00
Commercial groups / events	Per half day, per pitch	134.00	GST	134.00
Unincorporated community groups	Per day, per pitch	123.00	GST	123.00
Unincorporated community groups	Per half day, per pitch	61.50	GST	61.50
Individual	Per day, per pitch	123.00	GST	123.00
Individual	Per half day, per pitch	61.50	GST	61.50
Not for profit / charities	Per day, per pitch	72.00	GST	72.00
Not for profit / charities	Per half day, per pitch	41.00	GST	41.00
Not for profit / charities	Per hour, per pitch	10.25	GST	10.25
Individual	Per hour, per pitch	15.40	GST	15.40
Commercial groups / events	Per hour, per pitch	33.50	GST	33.50
<i>Edward Millen House and Sports Pavilion - Casual Use</i>				
Functions (Weddings, birthdays etc.)	Per hour	52.00	GST	52.00
Day rate (up to 6pm)	Per hour	26.00	GST	26.00
Day rate (after 6pm)	Per hour	42.00	GST	42.00
Community or Not for Profit (up to 6pm)	Per hour	21.00	GST	21.00
Community or Not for Profit (after 6pm)	Per hour	26.00	GST	26.00
Venue Supervisor	Per hour	37.12 - 59.40	GST	37.12 - 59.40
<i>McCallum Park Basketball Courts - Not For Hire By An Individual</i>				
Community Groups - Hourly	Per court	21.00	GST	21.00
Community Groups - Four hours	Per court	61.00	GST	61.00
Community Groups - Full day	Per court	125.00	GST	125.00
Commercial Organisations - Hourly	Per court	41.00	GST	41.00
Commercial Organisations - Four hours	Per court	131.00	GST	131.00
Commercial Organisations - Full day	Per court	242.00	GST	242.00
<i>McCallum Park Skate Bowl - Not For Hire By An Individual</i>				
Community Groups - Four hours	Per court	61.00	GST	61.00
Community Groups - Full day	Per court	125.00	GST	125.00
Commercial Organisations - Four hours	Per court	131.00	GST	131.00
Commercial Organisations - Full day	Per court	242.00	GST	242.00

Schedule of Fees and Charges for 2021-2022

Sportsgrounds and Reserves (continued)

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Active Reserves				
<i>Seasonal Charges</i>				
Match play	Per player	31.30	GST	31.30
Training	Per player	16.15	GST	16.15
Club rooms	Per player	12.90	GST	12.90
Change rooms and toilets	Per player	7.60	GST	7.60
Alcohol consumption fee	Per player	6.45	GST	6.45
Flood lights - Raphael	Per pitch	15.40	GST	15.40
Flood lights - Parnham	Per pitch	12.80	GST	12.80
Flood lights - Higgins	Per pitch	12.80	GST	12.80
Flood lights - Carlisle	Per pitch	12.80	GST	12.80
Flood lights - Fraser	Per pitch	12.80	GST	12.80
Flood lights - Harold Rossiter Reserve	Per pitch	12.80	GST	12.80
Flood lights - JA Lee Reserve	Per pitch	12.80	GST	12.80
Administration and maintenance fee		125.00	GST	125.00
Utilities	of metered use	At cost	GST	At cost
Bookings instalment fee	Per instalment	31.00	GST	31.00
Pre-season training	Per person, per session	3.60	GST	3.60
<i>Juniors and Schools Reserve Hire</i>				
Commercial junior sporting use	Per hour, \$1,500 pa cap	10.30	GST	10.30
Sports carnivals, fairs, fetes etc.	Per event, per day or part	364.00	GST	364.00
Non-local schools training and activity	Per hour	18.45	GST	18.45
Passive Reserves				
<i>General</i>				
GO Edwards Reserve - Gazebo		82.00	GST	82.00
<i>Casual Hire - Daily/Hourly Fees per Site / Zone (Exclusive Use)</i>				
Incorporated not for profit / charity group:	Per zone, per day	72.00	GST	72.00
Incorporated not for profit / charity group:	Per zone, per half day	41.00	GST	41.00
Unincorporated community groups	Per zone, per day	133.50	GST	133.50
Unincorporated community groups	Per zone, per half day	72.00	GST	72.00
Individual	Per zone, per day	133.50	GST	133.50
Individual	Per zone, per half day	72.00	GST	72.00
Commercial group	Per zone, per day	332.50	GST	332.50
Commercial group	Per zone, per half day	174.50	GST	174.50
Not for Profit / Charities	Per zone, per hour	10.25	GST	10.25
Individual	Per zone, per hour	18.00	GST	18.00
Commercial group	Per zone, per hour	43.65	GST	43.65

Schedule of Fees and Charges for 2021-2022

Sportsgrounds and Reserves (continued)

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
All Reserves				
<i>Group Fitness and Personal Training (General Purpose, Not Event)</i>				
Weekly 5 to 10 people, non exclusive use	Per 6 months	364.00	GST	364.00
Weekly 11 to 40 people, non exclusive use	Per 6 months	608.00	GST	608.00
Weekly over 40 people, non exclusive use	Per 6 months	852.00	GST	852.00
Exclusive use	Per hour	37.00	GST	37.00
<i>General</i>				
Dog obedience, exclusive use	Per hour	7.70	GST	7.70
Dog trials and competition, exclusive use	Per hour	12.30	GST	12.30
Late booking fee - Event	Within 2 weeks	62.00	GST	62.00
Late booking fee - Special public event	Within 2 months	246.00	GST	246.00
Booking adjustment fee - Casual	Per adjustment	62.00	GST	62.00
Booking adjustment fee - Large event	Per adjustment	236.00	GST	236.00
Additional site meeting fee	Per meeting	101.00	GST	101.00
Utilities fee	Daily, per event	20.00	GST	20.00
<i>Events Management</i>				
Resident notification letter	Per 100 letters	185.00	GST	185.00
Liquor permit - Consumption and supply	Per permit	62.00	GST	62.00
Additional toilet cleaning	Monday - Friday, 6am to 6pm	99.00	GST	99.00
Additional toilet cleaning	Monday - Friday, 6pm to 6am	99.00	GST	99.00
Additional toilet cleaning	Saturday, all hours	121.00	GST	121.00
Additional toilet cleaning	Sunday, all hours	132.00	GST	132.00
Event bins (waste and recycle set)	Per set	55.00	GST	55.00
Event bins (waste only)	Per bin	45.00	GST	45.00
Additional request to empty event bin	Waste bin, per empty	8.00	GST	8.00
Additional request to empty event bin	Recycle bin, per empty	6.00	GST	6.00
Road closure staff		Application	GST	Application
Reserve hire solely for parking	Not including special events	162.00	GST	162.00
Special Events (over 500 people)	Determined on application	Application	GST	Application
Community cinema hire	Per day	450.00	GST	450.00
Community cinema hire bond	Per hire	500.00	-	500.00

Schedule of Fees and Charges for 2021-2022

Sportsgrounds and Reserves (continued)

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
All Reserves				
<i>Bonds</i>				
Special event (minimum)	Per application	6,000.00	-	6,000.00
Heavy use (minimum)	Per application	6,000.00	-	6,000.00
Medium use (minimum)	Per application	3,000.00	-	3,000.00
Light use (minimum)	Per application	600.00	-	600.00
Casual booking hire (minimum)	Per application	200.00	-	200.00
Seasonal usage of clubrooms / pavilions		500.00	-	500.00
Key bond	Per key	100.00	-	100.00
Authorised use of sail track banner		500.00	-	500.00
<i>Casual use - Low risk Bond</i>				
Edward Millen House / Clubrooms	Per event	200.00	-	200.00
<i>Casual use - Medium risk Bond</i>				
Edward Millen House / Clubrooms	Per event	400.00	-	400.00
<i>Casual use - High risk Bond</i>				
Edward Millen House/Clubrooms	Per event	1,000.00	-	1,000.00
<i>Casual Hire</i>				
Individual	Allocated area, per hour	20.00	GST	20.00
<i>Food Truck</i>				
Annual permit	Per application	1,600.00	GST	1,600.00
Monthly permit	Per application	150.00	GST	150.00

Schedule of Fees and Charges for 2021-2022

Planning

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Fees for Development				
Between \$0 to \$50,000 *	Includes \$0 developments	147.00	-	147.00
Between \$50,001 to \$500,000 *	% of development value	0.32%	-	0.32%
Between \$500,001 to \$2,500,000 *	\$1,700 + 0.257% > \$500,000	Calculation	-	Calculation
Between \$2,500,001 to \$5,000,000 *	\$7,161 + 0.206% > \$2.5m	Calculation	-	Calculation
Between \$5,000,001 to \$21,500,500 *	\$12,633 + 0.123% > \$5.0m	Calculation	-	Calculation
More than \$21,500,001 *		34,196.00	-	34,196.00
Fees for Scheme Amendment, Structure Plan, Activity Centre Plan and Local Development Plan				
Application fee - Amendments	Per application	Application	GST	Application
Application fee - Structure plan	Per application	Application	GST	Application
Application fee - Activity centre plan	Per application	Application	GST	Application
Application fee - Local development plan	Per application	Application	GST	Application
Subdivision Clearance fees				
< 5 lots *	Per lot	73.00	-	73.00
6 - 195 lots - 1st 5 lots *	Per lot	73.00	-	73.00
6 - 195 lots - Subsequent lots *	Per lot	35.00	-	35.00
> 195 lots *		7,393.00	-	7,393.00
Form 24 Preliminary Strata Approval				
Up to, and including, 5 lots	Base fee	656.00	-	656.00
Up to, and including, 5 lots	Per lot	65.00	-	65.00
6 lots, up to 100 lots	Base fee	981.00	-	981.00
6 lots, up to 100 lots	Per lot	43.50	-	43.50
100 or more lots		5,113.50	-	5,113.50
Archival search - Plan printing / Scanning				
A0 size - Printing	Per page	14.00	GST	15.00
A1 size - Printing	Per page	10.00	GST	12.50
A2 size - Printing	Per page	8.00	GST	10.00
Plan Scanning - A0,A1 or A2	Per page	3.00	GST	5.00
A3 - Printing and/or scanning 10 or more	Per page	0.40	GST	0.80
A4 - Printing and/or scanning 10 or more	Per page	0.20	GST	0.50

Schedule of Fees and Charges for 2021-2022

Planning (continued)

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Development Assessment Panel (DAP) Application Fees				
From \$2.0m to \$7.0m estimated cost	Per application	5,603.00	-	5,701.00
From \$7.0m to \$10.0m estimated cost	Per application	8,650.00	-	8,801.00
From \$10.0m to \$12.5m estimated cost	Per application	9,411.00	-	9,576.00
From \$12.5m to \$15.0m estimated cost	Per application	9,680.00	-	9,849.00
From \$15.0m to \$17.5m estimated cost	Per application	9,948.00	-	10,122.00
From \$17.5m to \$20.0m estimated cost	Per application	10,218.00	-	10,397.00
\$20m or more estimated cost	Per application	10,486.00	-	10,670.00
Application under regulation 17	Per application	241.00	-	245.00
Note The estimated cost of development is calculated exclusive of GST. The application fee effective from 1 July 2021.				
Other Fees For Development				
Change of use *	Per application	150.00	-	295.00
Change of use - Commenced penalty	Per application	450.00	-	885.00
Home based - business*	Per application	110.00	-	110.00
Home business - commenced penalty	Per application	330.00	-	330.00
Application for time extension	Minimum, per application	147.00	-	147.00
Signs where planning approval required *	Per application	147.00	-	147.00
Minor amendment - development approval	Per application	147.00	-	147.00
Major amendment - development approval	Per application	295.00	-	295.00
Urban Planning Other Fees & Charges -				
Deemed-to-comply check - development approval exemption for single houses and additions to single houses	Per application	-	-	295.00
Urban Planning Other Fees & Charges -				
Deemed-to-comply check - development approval exemption for minor residential	Per application	-	-	100.00
Other Fees and Charges				
Liquor licensing section 40 certificate	Per application	73.00	-	73.00
Land Exemption check	Per application	0.00	-	0.00
Written planning advice	Per application	73.00	-	73.00
Archival search (incl up to 20 pages of scan /copies)	Per application	75.00	-	110.00
Archival searches - Urgent (<48 hours)	Per application	200.00	-	250.00

Schedule of Fees and Charges for 2021-2022

Building

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Application for building permits and demolition permits				
<i>Certified Applications for a Building Permit</i>				
Class 1 or Class 10 - Minimum	Per application	105.00	-	105.00
Class 1 or Class 10 - % of estimation	Per application	0.19%	-	0.19%
Class 2 to 9 - Minimum	Per application	105.00	-	105.00
Class 2 to 9 - % of estimation	Per application	0.09%	-	0.09%
<i>Uncertified Applications for a Building Permit</i>				
Class 1 or Class 10 - Minimum	Per application	105.00	-	105.00
Class 1 or Class 10 - % of estimation	Per application	0.32%	-	0.32%
<i>Other Building and Demolition Permit Fees</i>				
Amended plan relating to any permit	Per application	105.00	-	105.00
Time extension to permit	Per application	105.00	-	105.00
Demolition permit - Class 1, Class 10	Per property	105.00	-	105.00
Demolition permit - Class 2 - 9	Per storey, per property	105.00	-	105.00
<i>Construction Training Fund Levy</i>				
Over \$20,000 - % of estimation	Per application	0.20%	-	0.20%
<i>Building Services Levy - Building Permits</i>				
Up to \$45,000	Per application	61.65	-	61.65
Over \$45,000 - % of estimation	Per application	0.137%	-	0.137%
<i>Building Services Levy - Demolition Permits</i>				
Up to \$45,000 - % of estimation	Per application	61.65	-	61.65
Over \$45,000 - % of estimation	Per application	0.137%	-	0.137%

Schedule of Fees and Charges for 2021-2022

Building (continued)

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Occupancy Permits and Building Approval Certificate Applications				
Occupancy permit for a completed building	Per application	105.00	-	105.00
Temporary occupancy permit for an incomplete building	Per application	105.00	-	105.00
Occupancy permit for additional use of a building on a temporary basis	Per application	105.00	-	105.00
Replacement occupancy permit for permanent change of the building's use classification	Per application	105.00	-	105.00
Occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision - minimum	Per application	115.00	-	115.00
Occupancy permit or building approval certificate for registration of a strata scheme, plan of re-subdivision - per strata unit with a minimum fee	Per application, per unit	11.60	-	11.60
Occupancy permit for a building in respect of which unauthorised work has been done - minimum	Per application	105.00	-	105.00
Occupancy permit for a building in respect of which unauthorised work has been done - % of the estimated value of building work	Per application	0.18%	-	0.18%
Building approval certificate for a building in respect of which unauthorised work has been done - minimum	Per application	105.00	-	105.00
Building approval certificate for a building in respect of which unauthorised work has been done - % of estimated value	Per application	0.38%	-	0.38%
Replace an occupancy permit for an existing building	Per application	105.00	-	105.00
Building approval certificate for an existing building where unauthorised work has not been done	Per application	105.00	-	105.00
Extend the time during which an occupancy permit or building approval certificate has effect	Per application	105.00	-	105.00

Schedule of Fees and Charges for 2021-2022

Building (continued)

Particulars	Conditions	2020-2021 \$	GST Applicable ?	2021-2022 \$
Occupancy Permits and Building Approval Certificate Applications (continued)				
<i>Construction Training Fund Levy</i>				
Over \$20,000 - % of estimation	Per application	0.20%	-	0.20%
<i>Building Services Levy - Occupancy Permits or Building Approval Certificate (Unauthorised Works)</i>				
Up to \$45,000	Per application	123.30	-	123.30
Over \$45,000 - % of estimation	Per application	0.274%	-	0.274%
<i>Building Services Levy - Occupancy Permits or Building Approval Certificate (No Unauthorised Works)</i>				
Levy payment	Per application	61.65	-	61.65
Certificate of Design Compliance				
<i>For Class 2 to 9 Certified Application for a Building Permit</i>				
For construction works up to \$150,000	Per application	290.00	GST	290.00
For construction works between \$150,001 to \$500,000				
- Base fee	Per application	290.00	GST	290.00
For construction works between \$150,001 to \$500,000				
- % for every \$1 in excess of \$150,000 (additional to base fee)	Per application	0.15%	GST	0.15%
For construction works between \$500,001 to \$1,000,000				
- Base fee	Per application	820.00	GST	820.00
For construction works between \$500,001 to \$1,000,000				
- % for every \$1 in excess of \$500,000 (additional base fee)	Per application	0.12%	GST	0.12%
\$1,000,001 and above - Base fee	Per application	1,450.00	GST	1,450.00
\$1,000,001 and above - % for every \$1 in excess of \$1,000,000 (additional to base)	Per application	0.10%	GST	0.10%
<i>For Class 1 and 10 Certified Application for a Building Permit</i>				
Certificate of Design Compliance	Minimum, per permit	120.00	GST	120.00
Certificate of Design Compliance	% of estimation, per permit	0.13%	GST	0.13%

Schedule of Fees and Charges for 2021-2022

Building (continued)

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Certificate of Building Compliance or Construction Compliance				
Certificate of Building Compliance or Certificate of Construction Compliance - minimum (1 on-site inspection included)		250.00	GST	250.00
Certificate of Building Compliance or Certificate of Construction Compliance - additional inspections		130.00	GST	130.00
Other Fees and Charges				
Swimming pool inspections (maximum)	Condition	57.45	GST	57.45
Inspection fee	Condition	90.00	GST	90.00
Inspection fee	Condition	30.00	GST	30.00
Monthly building licence statistics report	Condition	70.00	GST	70.00
Copy of permit or certificates	Condition	50.00	-	50.00
Approval of battery powered smoke alarm	Condition	179.40	-	179.40

Schedule of Fees and Charges for 2021-2022

Engineering

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
General				
Directional signage erection	Per sign	250.00	GST	250.00
Banner masts and flag poles erection	Per mast / pole	880.00	GST	880.00
Installation of Keddar Edge Banners	Per banner	70.00	GST	70.00
Vehicular access from a right-of-way	Per square metre	298.00	GST	298.00
Hoarding application	Per square metre, per month	1.20	GST	1.20
Materials on street - Licence	Per square metre, per month	1.20	GST	1.20
Sump fence contribution (Super six or colourbond)	Subject to approval	50% of cost	GST	50% of cost
Removal / replacement of street tree	Per tree	At cost	GST	At cost
Tree removal administration cost	Per request	100.00	GST	100.00
Flower and fruit stand	Per annum	850.00	-	850.00
Verge reinstatement bond	Per square metre	65.00	-	75.00
Public tree planting (verge, local reserve et Per tree		1,762.00	GST	1,762.00
Commemorative Recognition		At Cost	GST	At cost
(includes plaque, park/street furniture, tree, fountain, statue, public artwork and/or sign)				
Activities on Thoroughfares Permits				
Sign in a public place - Application	Per sign	45.00	GST	45.00
Sign in a public place - Renewal	Per sign	45.00	GST	45.00
Activity requiring permit (s2.2)	Per application	45.00	-	45.00
Free trade area demarcation fee	Per boundary marker	55.00	GST	55.00
Parklet/Alfresclet Application	Per application	295.00	GST	295.00
Parklet/Alfresclet Annual Permit	Permits for 2020 and 2021 Financial years	0.00	GST	0.00

Schedule of Fees and Charges for 2021-2022

Waste Management

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Rubbish Service Charges per Service per Annum (240L Bins General Waste)				
Weekly service - Non-rated / Exempt	pro rata, 6 months minimum	572.00	-	572.00
Additional weekly service - Rated	pro rata, 6 months minimum	572.00	-	572.00
Recycling Service Charges per Service per Annum (240L Bins Recycling)				
Fortnightly service - Non-rated / Exempt (r	pro rata, 6 months minimum	66.00	-	66.00
Weekly Service - Non rated / Exempt (non-	pro rata, 6 months minimum	131.50	-	131.50
<i>Additional - Recycling:</i>				
Fortnightly service - Rated (residential)	pro rata, 6 months minimum	66.00	-	66.00
Weekly service - Rated (non-residential)	pro rata, 6 months minimum	131.50	-	131.50
Recycling Service Charges per Service per Annum (360L Bins Recycling)				
Change bin from 240L to 360L (residential) pro rata, 6 months minimum		0.00	-	0.00
Change bin from 240L to 360L (non-reside	pro rata, 6 months minimum	66.00	-	66.00
Fortnightly service - Non-rated / Exempt	pro rata, 6 months minimum	66.00	-	66.00
Additional:				
Fortnightly service - Rated (residential)	pro rata, 6 months minimum	66.00	-	66.00
Weekly service - Rated (non-residential)	pro rata, 6 months minimum	131.50	-	131.50
Rubbish Service Charges per Service per Annum (660L Bins General Waste)				
Weekly service - Non-rated / Exempt	12 months minimum	1,550.00	-	1,550.00
Additional weekly service - Rated	12 months minimum	1,550.00	-	1,550.00
Recycling Service Charges per Service per Annum (660L Bins Recycling)				
Fortnightly service - Non-rated / Exempt (r	12 months minimum	200.00	-	200.00
Weekly Service - Non rated / Exempt (non-	12 months minimum	400.00	-	400.00
<i>Additional - Recycling:</i>				
Fortnightly service - Rated (residential)	12 months minimum	200.00	-	200.00
Weekly service - Rated (non-residential)	12 months minimum	400.00	-	400.00
Rubbish Service Charges per Service per Annum (1100L Bins General Waste)				
Weekly service - Non-rated / Exempt	12 months minimum	3,500.00	-	3,500.00
Additional weekly service - Rated	12 months minimum	3,500.00	-	3,500.00
Recycling Service Charges per Service per Annum (1100L Bins Recycling)				
Fortnightly service - Non-rated / Exempt	(Residential) - min 12 months	460.00	-	460.00
Weekly Service - Non rated / Exempt	(Non-residential) - min 12 months	920.00	-	920.00
<i>Additional - Recycling:</i>				
Fortnightly service - Rated (residential)	12 months minimum	460.00	-	460.00
Weekly service - Rated (non-residential)	12 months minimum	920.00	-	920.00

Schedule of Fees and Charges for 2021-2022

Administration

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Meeting Minutes				
Removable media - Complete minutes	Microsoft Word	16.00	GST	16.00
General Copying and / or Printing				
A3 size - Less than 10 pages	Per page	0.00	GST	0.00
A3 size - 10 or more pages	Per page	0.40	GST	0.40
A4 size - Less than 10 pages	Per page	0.00	GST	0.00
A4 size - 10 or more pages	Per page	0.20	GST	0.20
Freedom of Information				
Application	Non-personal information	30.00	-	30.00
Research and collation	Per hour	30.00	-	30.00
Supervised access	Per hour	30.00	-	30.00
Photocopying	Per page	0.20	-	0.20
Postage	Within acceptable reason	Cost	-	Cost
Special access arrangements	Within acceptable reason	Cost	-	Cost
Discounted access	Conditions apply	25% off	-	25% off
Miscellaneous				
Street listing and / or ownership roll	Removable media	190.00	GST	190.00
Election nomination deposit	Per page	80.00	-	80.00
Policy manual	Per page	65.00	GST	65.00
Settlement agency search	Orders, requisitions, rates	108.00	-	108.00
Settlement agency search	Orders, requisitions only	93.00	-	93.00
Settlement agency search	Rates only	17.00	-	17.00
Town Events				
Ticketed business event	Per event, per participant	0 - 100	GST	0-100

Schedule of Fees and Charges for 2021-2022

Rate Services

Particulars	Conditions	2020-2021	GST	2021-2022
		\$	Applicable ?	\$
Administrative fees				
Instalment Fee - 2nd, 3rd and 4th	Per instalment	7.00	-	14.00
Administration fee	Per instance	21.00	-	41.00
Dishonour fee	Per instance	0.00	-	16.00
Legal documentation preparation	Per application	75.00	-	75.00
Instalment interest rate	Per annum	2.0%	-	5.5%
Late payment penalty interest	Per annum	4%	-	7%

10.2 Draft Annual Budget 2021-22 – Public submission summary

No.	Submission received	Officer's response	Amended – Y/N
1	<p>Victoria Park- I recommend that to support and encourage business in the Town the rate for non-residential should be frozen at last year's rate. This will require the Rate in the Dollar to remain at last year's amount of 0.0969 and the non-residential minimum payment remain at \$1,181.</p> <p>The net result will be a reduction in the draft budget for the amount levied on non-commercial property of approximately \$334,700. This amount can be recouped via operational savings or a reduction of funds allocated to reserves bearing in mind that the funds going into reserves are being taken from these same ratepayers and business in particular would benefit from having that money remain in their businesses rather than put away in reserve for a future ratepayers benefit.</p> <p>In respect of the increased tax on Vacant land, I believe this is unprincipled proposition as rates are intended for raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates. Rates are not intended to be used as a form of punishment and to label this increase targeted at owners of vacant land as "an incentive" is insulting and draconian. There are many reasons why land owners may leave land vacant</p>	<p>This submission is noted, including the submitter's support for a freeze on non-residential rates.</p> <p>The objects and reasons for the Town introducing a new differential rate for vacant land as below:</p> <p>"The object of the proposed rate in the dollar is to encourage absent owners of vacant land to develop and infill, to improve the local economy and improve the local visual amenity of the town. It also includes the ongoing maintenance and service provision of Town assets and services. The Town</p>	N

	<p>including for long term strategic purposes to allow the accumulation of adjacent lost to allow a more intensive development to occur, something the Town and the State Government encourage. A blanket punitive tax on landowners may actually be detrimental to the town's long term ambitions by forcing landowners to develop something smaller and cheaper and thereby locking up the land from potential intensification for many more years.</p> <p>If the Town wishes to reduce the amount of vacant land then a better understanding of why it may be vacant and what the Town can do to assist a developer in a way that benefits both the developer and the Town is the appropriate way forward. A blanket tax increase is a lazy and unproductive option.</p>	<p>considers the development of all vacant rateable land to be in the best interests of the community as it will improve the vibrancy of the Town and neighbourhood centres."</p> <p>Several local governments in the metropolitan area also impose high differential rates and minimums on vacant for similar reasons as the Town.</p>	
2	<p>East Victoria Park - I know that tovp is making many efforts to help with the homelessness and housing affordability crisis currently and I wonder if this could not be another opportunity. Could the town offer incentives such as lower rates to landlords who provide affordable rentals or landlords who have properties that are currently tenanted if they agree not to raise rents (I know of people having to leave vic park because they can't afford the rent rise on the house they've called home for years).</p>	<p>This submission is noted.</p>	N
3	<p>Carlisle - I support the Differential Rates scheme. Of particular interest to me is the plague proportion of undeveloped land in the Town. I believe that DR will provide an incentive for those land owners to develop or dispense their land to someone who will. If they don't then the Town has an improved financial</p>	<p>This submission is noted supporting the new vacant land category for differential rates.</p>	N

	<p>position created from this than would otherwise be. I think the scheme should be wound tighter the longer the land is vacant to apply more pressure onto the landowner to make a decision. Vacant blocks are a scourge to anyone who has to live near one and those property owners should not have to put up with it and the negative land values associated with it or the crime and illegal dumping that it attracts. I would like the Differential Rates to be expanded next year to include a rate reduction for property that contains significant vegetation. I believe this would create a strong link with the Urban Forest Strategy and be a meaningful and proactive approach to tree canopy growth. It is unlikely to cost the town much as very few properties would meet the criteria but it would give significant incentive for property owners to plant trees as 'investments' in the hope that one day they might. For property that does meet the criteria it provides a financial boost in the maintenance and care of such assets which I believe is important way of recognising the effort that is required and the unseen cost of keeping such trees.</p>		
4	<p>Lathlain - I support the proposed inclusion of a category for vacant land, and the associated higher rate to incentivise development of vacant land. In future, further justification should be provided as to why rates are being increased while the Town continues to operate with a large cash surplus.</p>	<p>This submission is noted supporting the new vacant land category for differential rates.</p> <p>The Town's annual operating surplus includes unspent capital projects quarantined funding carried forward into the following year's budget for completion. The balance is used towards funding the following years operations.</p>	N

5	<p>Victoria Park - My main objection is to any rate rise at all. I had high hopes with the endless promises made at the last council elections - attended information meetings so we knew what the candidates stood for. All that has happened is increased crime, increased beggars & increased parking fees along with confusing times. When we could travel, I felt safer walking the streets of Paris, London, Rome, Amsterdam etc but not here. This council should all take pay cuts & cover any increases themselves. Differentiate between land & residential is fine but all that happens is another boring block of units with insufficient parking. The council needs to improve big time.</p>	This submission is noted.	N
6	<p>Burswood - I believe this is a good incentive and agree that rates may provide owner with incentive to build develop or sell. Vacant land attracts crime and vagrancy into the area.</p>	This submission is noted supporting the new vacant land category for differential rates.	N
7	<p>Carlisle - Please stop spending our money on irrelevant things. Council staff bicycles for a start. Please have relevant staff reply to ratepayers, whether it be for planning, development or general inquiries. It's not the job of the admin staff to take the brunt of everything. If the inquiry is for your department please respond.</p>	This submission is noted.	N
8	<p>Lathlain - I would not like to see an increase in differential rates. Whilst there is \$43 million dollars in reserves, an increase to ratepayers is not needed and nonsensical. Last year's rate reduction of 7.88% wasn't actually a reduction when the GRV was adjusted anyway. It didn't actually reduce what we were paying and personally my own rates ended up doubled. We</p>	<p>This submission is noted. Council continues to consider the ongoing impacts of COVID-19 in the budget process.</p> <p>The statement regarding the submitters rates for</p>	N

	<p>didn't see the advertised reduction from our back pocket. With COVID19 still impacting residents financially and with cash reserves already there, now is not the time to increase rates.</p>	<p>2020/21 is factually incorrect. A check of the address provided by the submitter shows that rates for 2020/21 were lower for their property than 2019/20.</p> <p>The Town's hardship policy remains in place. Council's fees and charges for rates instalment fees, instalment interest and unpaid rates penalty interest charges are proposed to remain unchanged at the 2020/21 budget levels.</p> <p>In any GRV revaluation year there will always be adjustments to individual property valuations. The Valuer General's principles of Gross Rental Valuation is affected by any property improvements or demolition carried out by property owners over the prior 3 years.</p> <p>Reserve funds are identified funds set aside for the purpose for which the reserve is established, as part of the Town's overall long-term financial and asset management plans.</p>	
9	<p>Carlisle - 100% agree with the vacant land tax. Agree with resi rate increases, possible even slightly higher to be inline with inflation predictions for next year.</p>	<p>This submission is noted supporting the new vacant land category for differential rates.</p>	N
10	<p>Victoria Park - My feedback is more around the way rates can be paid. I've been told that other councils offer a monthly or quarterly rate payment option AT</p>	<p>This submission is noted. The Town only offers a one or four instalment option. Two instalment option and other rate payment options will be reviewed by</p>	N

	NO CHARGE. I would love to see Victoria Park adopt this.	the administration and presented to Council for consideration in the near future. Alternate payment options, ie monthly are also available, Ratepayers simply need to contact our rates team to make these arrangements.	
11	<p>Carlisle - It is unconscionable that the ToVP is increasing the rates for vacant land so significantly for the sole reason that the local government doesn't want to leave empty land. It is contrary to the principles on which rates are calculated based on rental value, size etc. There are no services that the local government provides to empty land (no bin servicing etc.). Where properties are being built currently, it is obviously the intent that a facility will be constructed. The ToVPs extremely slow processing, disconnected service offering to it's customers who live or intend to live in the ToVP contributes to the increase in empty land. Perhaps if the red tape was removed, and clear processes and communication guidelines were implemented, this would result in an increase in the aspirational development of the ToVP rather than empty land. No ownership by the ToVP has been taken in this regard. The proposed increase to the vacant land rate so significantly above the minimum rates for residential land is clearly a penalty rate being imposed on local rate payers. I strongly oppose this and urge the ToVP to clarify it's position on why it believes this is not a penalty rate for the ToVP's preferences.</p>	<p>This submission is noted objecting to the new vacant land category for differential rates.</p> <p>Objects and reasons for the Town introducing a new differential rate for vacant land as below:</p> <p>"The object of the proposed rate in the dollar is to encourage absent owners of vacant land to develop and infill, to improve the local economy and improve local visual amenity of the town. It also includes the ongoing maintenance and service provision of Town assets and services. The Town considers the development of all vacant rateable land to be in the best interests of the community as it will improve the vibrancy of the Town and neighbourhood centres."</p>	N