

<b>Policy number</b>	Policy 201
<b>Policy title</b>	Canvas Awnings
<b>Strategic outcomes supported</b>	<p>EC1 – A desirable place for commerce and tourism that supports equity, diverse local employment and entrepreneurship.</p> <p>EN1 – Land use planning that puts people first in urban design, allows for different housing options for people with different housing needs and enhances the Town’s character.</p> <p>EN5 – Appropriate and sustainable facilities for everyone that are well built, well maintained and well managed.</p>

**POLICY OBJECTIVE:**

To manage the process for the construction of canvas awnings where the awning projects into a road reserve.

**POLICY SCOPE:**

This policy applies to the construction of any canvas awnings over a road reserve.

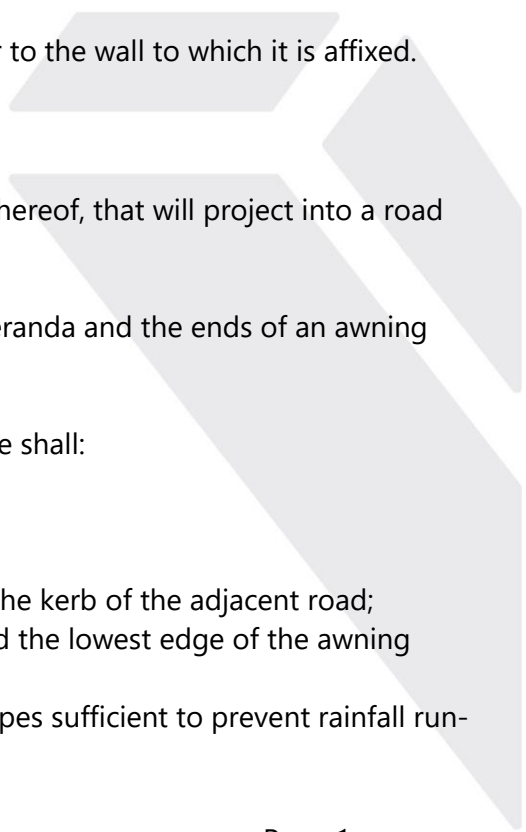
**DEFINITIONS:**

**canvas awning** includes any other stable, fire-retardant, flexible membrane material capable of being shaped over a support structure and tensioned and fixed in a manner that prevents undue movement and associated noise under moderate wind conditions, is waterproof, capable of meeting wind and other live load requirements, and has durability properties similar to or greater than awning canvas.

**width of an awning** means the horizontal measurement perpendicular to the wall to which it is affixed.

**POLICY STATEMENT:**

1. Town approval must be obtained for a canvas awning, or any part thereof, that will project into a road reserve.
2. No part of a canvas awning shall be erected under any cantilever veranda and the ends of an awning shall be clear of an adjoining cantilever veranda by at least 500mm.
3. An awning, including any part thereof, projecting into a road reserve shall:
  - a. Not exceed 2.5 metres in width;
  - b. Not project more than 2.5 metres into the road reserve;
  - c. Be at least 600mm, measured horizontally, clear of the face of the kerb of the adjacent road;
  - d. Be not less than 2400mm above the footpath or verge level and the lowest edge of the awning fascia not more than 3 metres above it;
  - e. If it is wider than 2 metres, be fitted with guttering and downpipes sufficient to prevent rainfall run-off from cascading on to the road verge;



- f. Be of a design, colour(s) and materials which, in the opinion of the Chief Executive Officer, will be compatible with the aesthetics and character of the street;
  - g. Be designed to carry, in addition to its own weight, a live load of at least 50kg per square metre.
4. No separate sign panel shall be affixed to any part of an awning but signage may be incorporated in or painted on the awning cover material or fascia provided that the details of such lettering or signage are submitted at the time of application and approved by the Chief Executive Officer. Likewise prior approval must be obtained for any new signage proposed to be painted, sewn or welded on to an existing awning.
5. A canvas awning shall be kept in good repair to the satisfaction of the Town.
6. The Town reserves the right to order an owner to repair, replace or remove a canvas awning not kept in good repair.

**RELATED DOCUMENTS:**

Nil.

<b>Policy manager</b>	Manager – Development Services
<b>Responsible officers</b>	Principal Building Surveyor Senior Building Surveyor
<b>Approval authority</b>	Council
<b>Next Evaluation Date</b>	

**REVISION HISTORY**

Version	Approved, Amended, Rescinded or Reviewed	Date	Authority	Resolution Number	Key Changes/Notes
1	Approved	01/07/1994	Council	-	-
1	Reviewed	15/08/2006	Council	-	Item 4.1
1	Reviewed	09/07/2013	Council	-	Item 10.1
1	Reviewed	11/08/2015	Council	-	Item 10.1
2	Reviewed and Amended	20/08/2019	Council	148/2019	Item 10.1