

# Action Register

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**Meeting Types:** Ordinary Council Meeting, Special Council Meeting

**Generated By:** Felicity Higham

**Generated On:** 31/08/2023 at 11:13am

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
20/07/2021	Ordinary Council Meeting - 20 July 2021	12.6	Reconciliation Action Plan Update	Work in progress	<p><b>COUNCIL RESOLUTION (156/2021):</b>  <b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Vicki Potter  That Council approves an additional extension to the Town's existing Reflect Reconciliation Action Plan 2018 – 2020 until the new Innovate Reconciliation Action Plan is presented to Council by June 2022.  <b>Carried by exception resolution (9 - 0)</b>  <b>For:</b> Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi  <b>Against:</b> nil</p>	01/09/2023	
02/08/2021	Special Council Meeting - 2 August 2021	9.2	Edward Millen Adaptive Heritage Redevelopment Ground Lease	Report to be provided at later date	<p><b>COUNCIL RESOLUTION (173/2021):</b>  <b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Vicki Potter  That Council:</p> <ol style="list-style-type: none"> <li>1. Accepts the revised ground lease commercial offer from Blackoak Capital Ventures Pty Ltd and Arget Ventures Pty Ltd (ABN 38 896 928 872) for TVP/20/13 Edward Millen Adaptive Heritage Redevelopment as per paragraph 9.</li> <li>2. Approves the Ground Lease of approximately 1.4ha of 15 (Lot 9000 Hill View Terrace, East Victoria Park) be leased to Blackoak Capital Ventures Pty Ltd and Arget Ventures Pty Ltd (ABN 38 896 928 872), or Blackoak and Arget's required special purpose entity in order to facilitate the appropriate corporate structure to deliver the redevelopment. For a term of 20 years with further optional terms of 5 x 10 years for \$122,500 net per annum exclusive of GST and outgoings commencing in year 21 with a \$2,000,000 upfront payment in consideration of the first 20-year term.</li> <li>3. The final lease to include terms reflecting the following requirements for community access for the duration of the lease and any extensions thereof: <ol style="list-style-type: none"> <li>a. the tenant shall incorporate a museum space inside the Edward Millen Rotunda building reflecting on the history of the buildings and local area, to be open and accessible to the public free of entry charges;</li> <li>b. the tenant shall set aside space inside the buildings suitable for use by not for profit community groups, to be available at least 2 days per week including once on a weekend at no charge;</li> <li>c. save where required for security purposes, the tenant shall ensure that the</li> </ol> </li> </ol>	30/11/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>majority of the grounds within the leased premises remain open to the public during business hours on weekdays, evenings and weekends;</p> <p>d. the tenant shall permit members of the public who have not booked use of function spaces within the leased premises to take photos for such events as weddings or the like, within the public areas of the leased premises at no charge;</p> <p>e. the tenant shall set aside space for community groups to use at no charge within the farmers' market area and other parts of the grounds within the leased premises to host stands or small events and performances.</p> <p>4. Accepts that a licensed valuer has provided a valuation report assessing the fair market rental of the property and the draft ground lease agreement has been sighted by the proponent.</p> <p>5. Pursuant to Section 5.42 of the <i>Local Government Act 1995</i>, delegates to the Chief Executive Officer, the following duties/powers in relation to 15 (Lot 9000) Hill View Terrace, East Victoria Park.</p> <ol style="list-style-type: none"> <li>a. Authority to make and give any determination required by the Lease on behalf of the Lessor, approval, direction or order in relation to the Property.</li> <li>b. Undertake any further minor commercial negotiations, if required to progress the development and commercial offer presented to the Town of Victoria Park by Blackoak Capital Ventures for TVP/20/13.</li> <li>c. Monitor compliance with, and enforce as necessary, the provisions of the Ground Lease and all matters relating to the Ground Lease.</li> <li>d. In exercising this delegation of authority, the Chief Executive Officer shall not make a determination if the Chief Executive Officer believes the matter for decision is a material change to the terms and conditions of the Ground Lease.</li> <li>e. If the Chief Executive Officer declines to give a determination (for reasons set out in part 4(d)), the Chief Executive Officer must report the matter to the Council for decision.</li> </ol> <p>6. Requests the Chief Executive Officer to bring a report back to Council following the public submission period required under Section 3.58 of the <i>Local Government Act 1995</i> seeking Council approval to execute all necessary documents on behalf of the Town of Victoria Park in relation to ground lease a portion of 15 (Lot 9000) Hill View Terrace, East Victoria Park.</p> <p style="text-align: right;"><b>Carried (9 - 0)</b></p>		

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					<p><b>For:</b> Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</p> <p><b>Against:</b> Nil</p>		
21/09/2021	Ordinary Council Meeting - 21 September 2021	11.2	Resolutions from the 2021 Annual Meeting of Electors	Work in progress	<p><b>COUNCIL RESOLUTION (219/2021):</b></p> <p><b>Moved:</b> Cr Ronhhda Potter <b>Seconded:</b> Mayor Karen Vernon</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receives the 13 resolutions carried at the Annual Meeting of Electors held on 28 July 2021.</li> <li>2. Endorses the following actions in response to the resolutions; subject to the following amendments: <ol style="list-style-type: none"> <li>a) Amend Resolution 7 to include: <ol style="list-style-type: none"> <li>4. Request the CEO to provide a report to the November 2021 detailing considerations, engagement options and costing to implement and install game/event day parking restrictions to the surrounding street network prior to or as close to the commencement of the 2022 football season as detailed in the Lathlain Park Management Plan (July 2017).</li> <li>5. The Chief Executive Officer seek the consent of the key stakeholders to commence the 5 year review of the Lathlain Park Management Plan by no later than 31 October 2021, being a time frame less than 5 years since adoption of the Plan in July 2017, and to report the outcome of the review to Council by no later than February 2022.</li> </ol> </li> <li>b) Amend point 2 of Resolution 11 to read: <ol style="list-style-type: none"> <li>2. Endorses the Chief Executive Officer to arrange a meeting after 16 October 2021 with the community members who brought this motion, to determine the details of a Citizens Assembly and seek to understand how this assembly would operate (e.g. roles, outcomes sought) relative to the implementation of the endorsed Climate Emergency Plan, and report back to Elected Members the merits of otherwise of the Town holding a Citizens Assembly.</li> </ol> </li> <li>c) Amend Resolution 12 to include an additional point to read: <ol style="list-style-type: none"> <li>2. Requests the Chief Executive Officer to arrange for an Item to be included at the February 2021 Concept Forum on the Principles Of Water Sensitive Urban Design how these principles have been used in the Town and some examples of further opportunities</li> </ol> </li> </ol> </li> </ol>	26/10/2023	
					<b>Electors' Resolution</b>	<b>Council Action</b>	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p><b>Resolution 1</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Prioritises its review of whether a person should be able to park a vehicle on a verge in the Town of Victoria Park, recognizing that parking on verges inhibits its ability to achieve its Urban Forest Strategy outcomes and canopy targets.</li> <li>2. As a result of point 1, Council reviews residential parking permits to readily allow residents to street park in areas with parking restrictions to stop them parking on their verges.</li> <li>3. Investigates the prospect of allowing residents access to street parking permits in timed and paid parking zones within the Raphael Park area.</li> <li>4. The Town of Victoria Park conduct community consultation within the Raphael Park area in reference to reviewing street parking restrictions.</li> </ol>		
					<p><b>Resolution 2</b></p> <p>That the Town:</p> <ol style="list-style-type: none"> <li>1. Investigate the management of the JA Lee Reserve including and specifically its continued designation as a dog exercise area as stated on the Town's website.</li> <li>2. Replace and improve the existing on-site signage, and include additional signs on Streatley and Midgely Street frontages, in this 2021-2022 financial year.</li> </ol>		
					<p><b>Resolution 3</b></p> <p>That Council proceed with the Edward</p>		
					<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Requests the Chief Executive Officer to proceed with the scheduled Concept Forum item in September 2021, to discuss verge parking across the Town.</li> <li>2. Considers parking management holistically, as part of consideration of the new Transport Strategy and Parking Management Plan.</li> </ol>		
					<p>That Council notes that the installation of replacement/additional signage is anticipated to be completed by 31 October 2021.</p>		
					<p>That Council notes the elector's resolution.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>Millen House project with Blackoak as proposed on the Town's website.</p> <p><b>Resolution 4</b> That the vote for motion number 1 on 22 July 2021 from the Special Meeting of Electors be set aside as it is unrepresentative due to the late hour preventing a representative attendance of electors.</p> <p><b>Resolution 5</b> That the Town provide a cost benefit analysis of the current road sweeper arrangement with the City of South Perth, in view of the phasing out the contract.</p> <p><b>Resolution 6</b> That the Town seriously consider imposing a levy on builders when they put an application in to build a building in the Town for the remuneration to be paid to the Town for the damage they do to Town infrastructure whilst the building is going on, and for the Town to inspect construction sites during construction periodically.</p>		

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					<p><b>Resolution 7</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Implements game and event day parking restrictions in the surrounding street network in Lathlain prior to or as close to the commencement of the 2022 football season to mitigate impact on amenity. The surrounding street network is that identified in the Lathlain Park Management Plan.</li> <li>2. Identifies the parking restrictions according to time, days, and months, by means of clear and regular interval signage in the streets; replacing faded signs as a priority.</li> <li>3. Ensures the parking restrictions enable the safe passage of vehicles and pedestrians and allows for emergency access with consideration that one side of each street prohibits parking on game and event days as required.</li> <li>4. Considers issuing resident parking permits similar to those implemented in Burswood Peninsula in December 2020.</li> <li>5. Provides an implementation update on points 1, 2 and 4 through appropriate Town mechanisms such as the Ordinary Council Meeting on a regular basis, such as bi-monthly.</li> </ol> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Notes the elector's resolution when considering the draft Parking Management Plan, which includes the following proposed actions: <ol style="list-style-type: none"> <li>a. Review the parking demands on event days to gather information to allow more efficient parking management for future events</li> <li>b. Use this information to educate visitors of the available and preferred parking locations</li> <li>c. Encourage the West Coast Eagles management to provide incentives for catching the train to attend events</li> <li>d. Improve the streetscape from Victoria Park Station to Lathlain Park to encourage the use of other forms of transport which reduces parking capacity</li> </ol> </li> </ol>		

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					<div style="background-color: #e0e0e0; width: 100%; height: 100%; position: relative;"> <div style="position: absolute; top: 10px; right: 10px; width: 80%; text-align: right;"> <p>requirements.</p> <ol style="list-style-type: none"> <li data-bbox="1420 316 1760 564">2. Notes that a review of signage in the Lathlain Park area and broadly across the Town is ongoing. Replacement of faded/damaged signs is a priority and will continue to occur.</li> <li data-bbox="1420 580 1760 1088">3. Requests the Chief Executive Officer to conduct a review (post major event with 4,500-6,500 patrons in attendance) of those roads impacted by events at Lathlain Oval and investigate those streets which will require parking to be reduced, on the basis of traffic safety, to one side only dependent on road width/occupancy levels and a risk assessment.</li> <li data-bbox="1420 1104 1760 1385">4. Request the CEO to provide a report to the November 2021 detailing considerations, engagement options and costing to implement and install game/event day parking restrictions to the surrounding street</li> </ol> </div> </div>		



Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<div style="background-color: #d9e1f2; width: 100%; height: 100%; display: flex; align-items: center; justify-content: center;"> <div style="border: 1px solid #000; padding: 10px; width: 80%; margin: auto;"> <p data-bbox="1473 236 1727 464">network prior to or as close to the commencement of the 2022 football season as detailed in the Lathlain Park Management Plan (July 2017).</p> <p data-bbox="1420 480 1760 919">5. The Chief Executive Officer seek the consent of the key stakeholders to commence the 5 year review of the Lathlain Park Management Plan by no later than 31 October 2021, being a time frame less than 5 years since adoption of the Plan in July 2017, and to report the outcome of the review to Council by no later than February 2022.</p> </div> </div>		

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					<p><b>Resolution 8</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Includes the streets surrounding the Lathlain side of the Victoria Park train station within section '4.6 Victoria Park Station Parking Plan' in the final Town of Victoria Parking Management Plan to ensure there is ongoing parking management, including parking controls, to mitigate impact on amenity.</li> <li>2. Investigates and determines parking controls around the streets surround the Lathlain side of the Victoria Park train station to manage Optus Stadium events at a minimum in line with those controls implemented in the Burswood Peninsula by the end of 2022.</li> <li>3. Mitigates impact on amenity and investigates and determines parking controls in the streets surrounding the Lathlain side of the Victoria Park train station which is at least equitable to the current restrictions in place on the surrounding streets of the Victoria Park side of the Victoria Park train station by the end of 2022.</li> </ol>	That Council notes the elector's resolution when considering the draft Parking Management Plan.	

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					<p><b>Resolution 9</b></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Retains sumps within the Town for the purpose of drainage.</li> <li>2. Investigates adding additional Town sumps to the Public Open Space Strategy.</li> <li>3. Does not include sumps in the Land Asset Optimisation Strategy.</li> </ol> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorses the Chief Executive Officer to retain existing drainage basins for the purpose of managing stormwater.</li> <li>2. Notes that a future review of the Public Open Space Strategy will investigate the potential to add drainage basins into the Town's and 'Green Basins and Micro Parks' program.</li> <li>3. Notes the review of the Land Asset Optimisation Strategy will be undertaken as part of the Corporate Business Plan deliverables for FY 22. As part of the process drainage basins will be included for review as they are freehold land.</li> </ol>		
					<p><b>Resolution 10</b></p> <p>That Council requests the CEO to report back to the Council by December 2021:</p> <ol style="list-style-type: none"> <li>1. On a policy or plan on the viability of affordable and social housing for developers.</li> <li>2. On a policy or plan on sustainable housing for developers.</li> </ol> <p>The Council notes the actions within the draft Local Planning Strategy and intended preparation of a draft local planning policy relating to environmentally sustainable design.</p>		

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					<p><b>Resolution 11</b></p> <p>That Council convene a citizens climate assembly along the lines of those held in Lamberth/Brixton and a national assembly, both held in the United Kingdom; within the next 12 months, preferably before 31 December 2021.</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Notes that the administration will continue to implement the endorsed Climate Emergency Plan.</li> <li>2. Endorses the Chief Executive Officer to arrange a meeting after 16 October 2021 with the community members who brought this motion, to determine the details of a Citizens Assembly and seek to understand how this assembly would operate (e.g. roles, outcomes sought) relative to the implementation of the endorsed Climate Emergency Plan, and report back to Elected Members the merits or otherwise of the Town holding a Citizens Assembly.</li> </ol>		



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			Business Case		<p>a. Option 1: Charles Paterson Reserve including consideration of:</p> <ol style="list-style-type: none"> <li>i. Synthetic turf, supporting grass fields, club and change rooms, provision for spectators and necessary storage space.</li> <li>ii. Supporting grass fields at GO Edwards Park.</li> <li>iii. The potential for co-locating other sporting clubs, community uses and meeting spaces as per the guidance in the draft Social Infrastructure Strategy.</li> </ol> <p>b. Option 2: McCallum and Taylor Reserve including consideration of:</p> <ol style="list-style-type: none"> <li>i. Synthetic turf, supporting grass fields, club and change rooms, provision for spectators and necessary storage space.</li> <li>ii. The potential for co-locating other sporting clubs, community uses and meeting spaces.</li> <li>iii. The impact on and necessary amendment process to the currently approved Taylor Park and McCallum Park Concept Plan.</li> </ol> <p>c. Option 3: Perth Hockey Stadium at Curtin University including consideration and a request for involvement in the ongoing Perth Hockey Stadium masterplan process.</p> <p>2. With respect to Options 1 and 2 above to also include the following considerations within the Business Case scope:</p> <ol style="list-style-type: none"> <li>a. The views of the immediate local community</li> <li>b. Detailed spatial investigations including field alignments, number of fields (with consideration of VPXHC requirements and preferences outlined above), spatial implications for co-location, clubrooms and other ancillary facilities.</li> <li>c. Club management scenarios and potential design implications.</li> <li>d. Impact on the surrounding area.</li> <li>e. Environment considerations such as tree impact/opportunities; acid sulphate soils, impact of lighting, noise, etc.</li> <li>f. Geotechnical considerations</li> <li>g. Transport and access considerations.</li> <li>h. Services investigations.</li> <li>i. Cost analysis (immediate and running costs).</li> <li>j. Land tenure constraints/considerations.</li> <li>k. Town planning constraints/considerations</li> <li>l. Any other relevant considerations that emerge.</li> </ol> <p style="text-align: right;"><b>Carried (8 - 1)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr</p>		



Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>development approval being granted by the Council.</p> <p>6. Notes that the approval in-principle of the concept does not create an agreement to lease or fetter the Town's discretion in the exercise of its statutory functions.</p> <p style="text-align: right;"><b>Carried (5 - 2)</b></p> <p><b>For:</b> Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Mayor Karen Vernon and Deputy Mayor Claire Anderson</p>		
16/08/2022	Ordinary Council Meeting - 16 August 2022	17.1	Mayor Karen Vernon - Budget Policy	Work in progress	<p><b>COUNCIL RESOLUTION (174/2022):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Bronwyn Ife</span></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Directs the Chief Executive Officer to present a draft Budget Policy for the formulation, administration and management of the annual budget to the Policy Committee by no later than November 2022.</li> <li>2. Requests the Chief Executive Officer to hold a workshop with or present at a Concept Forum to Elected Members about the development of the draft Budget Policy before presentation to the Policy Committee.</li> </ol> <p style="text-align: right;"><b>Carried (7 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Nil</p>	01/09/2023	
13/12/2022	Ordinary Council Meeting - 13 December 2022	15.5	Information Disclosure Policy	Not yet started	<p><b>COUNCIL RESOLUTION (278/2022):</b></p> <p><b>Moved:</b> Cr Jesvin Karimi <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. adopts Policy 010 - Information Disclosure.</li> <li>2. requests the Chief Executive Officer to review Policy 010 – Information Disclosure within 12 months to assess the effectiveness of the policy in meeting the objectives of the Joint Statement of Principles, and report the outcome of the review to Council by no later than December 2023.</li> </ol> <p style="text-align: right;"><b>Carried (6 - 1)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Cr Jesse Hamer</p>	31/12/2023	



Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
13/12/2022	Ordinary Council Meeting - 13 December 2022	15.7	CEO Performance Review Policy	Work in progress	<p><b>COUNCIL RESOLUTION (279/2022):</b>  <b>Moved:</b> Cr Jesvin Karimi <b>Seconded:</b> Cr Peter Devereux  That Council:</p> <p>1. adopts Policy 031 – Annual Performance Review for the Chief Executive Officer.  2. requests the Chief Executive Officer to implement a review of Policy 031 within 12 months to assess the effectiveness of the policy in meeting its objectives, and report the outcome of the review to Council by no later than December 2023.</p> <p style="text-align: right;"><b>Carried (7 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Nil</p>	31/12/2023	
13/12/2022	Ordinary Council Meeting - 13 December 2022	17.1	Mayor Karen Vernon - Lighting Activation Projects	Work in progress	<p><b>COUNCIL RESOLUTION (281/2022):</b>  <b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Bronwyn Ife  That Council requests the Chief Executive Officer to investigate and report to Council by March 2023 on the feasibility and implementation (including costs) of the following:</p> <p>1. a Street Tree decorative lighting project for:  a. Albany Highway; and  b. Key local activity centres such as Etwell St, Archer St, Oats St, Gallipoli St, and Burswood Rd;</p> <p>2. a Tree Canopy uplighting project for:  a. the gum trees in GO Edwards Park  b. Duncan Street (from Kitchener Street to Shepperton Street)  c. Jarrah Road (between Kent Street and Hillview Terrace).</p> <p>3. a Park tree decorative lighting project for key locations;  4. Installation projection lighting projects for Town buildings and/or public open spaces.</p> <p style="text-align: right;"><b>Carried (7 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Nil</p>	30/11/2023	
13/12/2022	Ordinary Council Meeting -	17.2	Mayor Karen Vernon - Carlisle Traffic	Report to be provided at later date	<p><b>COUNCIL RESOLUTION (282/2022):</b>  <b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Deputy Mayor Claire Anderson</p>	30/11/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
	13 December 2022		Management Review		<p>That Council requests the Chief Executive Officer to:</p> <ol style="list-style-type: none"> <li>1. conduct a review of traffic management in Carlisle within the streets bounded by Roberts Rd, Orrong Road, Briggs St and Rutland Avenue, including but not limited to: <ul style="list-style-type: none"> <li>(a) the relevant traffic accident data within this area;</li> <li>(b) the speed limits and any proposals to reduce speed;</li> <li>(c) the extent of existing traffic interventions and calming treatments and their effectiveness;</li> <li>(d) whether further traffic interventions and calming treatments are required on streets and intersections including Star/Lion, Bishopsgate/Lion and Planet/Mercury;</li> <li>(e) if further traffic interventions and calming treatments are required, the locations, types, indicative costs and timing of implementation of such further interventions and calming treatments, and how these could be part of next years plans for the implementation of the Integrated Transport Strategy;</li> <li>(f) how consultation with the community can be achieved, including furthering a dialogue on how the towns overarching Integrated Transport Strategy relates to their concerns and how these could be part of next years plans for the implementation of the Integrated Transport Strategy.</li> </ul> </li> <li>2. report on the outcome of the review to Council by April 2023.</li> </ol> <p style="text-align: right;"><b>Carried (7 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Nil</p>		
21/02/2023	Ordinary Council Meeting - 21 February 2023	13.2	Petition - Burswood South Lighting	Work in progress	<p><b>COUNCIL RESOLUTION (20/2023):</b></p> <p><b>Moved:</b> Cr Vicki Potter <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Notes the interim findings from Council officers regarding the petition from residents to initiate a trial to upgrade footpath lighting in Clydesdale Street and Duncan Street as tabled at the September 2022 Ordinary Council Meeting (OCM).</li> </ol>	01/09/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>2. Requests the Chief Executive Officer to instigate a review of the issues identified in the petition (including a trip hazard and street lighting audit, review of footpath lighting levels, and an examination of any proposed actions that may be required, including budget implications).</p> <p>3. Reallocate minor works funding to Clydesdale Street in the current 2022/2023 financial year of approximately \$10,500 from the Town's Street Lighting Budget to upgrade existing luminaires to a higher wattage output.</p> <p>4. Report back to Council by the June 2023 Ordinary Council Meeting on the findings of the Public Lighting Plan to establish priorities on a Town wide approach.</p> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks  <b>Against:</b> Nil</p>		
21/02/2023	Ordinary Council Meeting - 21 February 2023	17.1	Report on potential upgrades to Town sporting facilities FY23/24 - Mayor Karen Vernon	No further action required	<p><b>COUNCIL RESOLUTION (23/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span>  That Council requests the Chief Executive Officer to provide a report to Council by May 2023:</p> <p>a. Outlining a list of Town owned facilities used by local sporting clubs, including those clubs using Higgins Park, that require minor capital works upgrades valued at less than \$100,000, including such works as toilets and shower facilities, kitchens, airconditioning/cooling systems, security (CCTV, screens, locks), storage, built in furniture, outdoor furniture, shade structures;</p> <p>b. Identifying potential grant funding programs that could be applied for to assist in delivering such works;</p> <p>c. outlining the feasibility of funding an upgrade to the Victoria Park Carlisle Bowling Club for provision of a weather protected synthetic playing green.</p> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks  <b>Against:</b> Nil</p>	01/09/2023	
21/03/2023	Ordinary Council Meeting -	12.2	Notice of Motion - Town Art	Work in progress	<p><b>COUNCIL RESOLUTION (44/2023):</b></p> <p><b>Moved:</b> Deputy Mayor Claire Anderson <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span>  That Council:</p>	22/12/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
	21 March 2023		Collection and Presentation; Art Award		<ol style="list-style-type: none"> <li>1. Endorse a selection of artworks from the Town's Art Collection to be exhibited with the Local History Awards in May 2023 at the Vic Park Centre for the Arts, with a view that future exhibitions be held biennially, dependent on positive community feedback;</li> <li>2. Endorse a sum of \$15,000 to be allocated in the FY2023/24 budget from the Town's Art Reserve to procure new works to build the Town's Art Collection;</li> <li>3. Endorse ongoing display of the Town's Art Collection online via the Collections WA website;</li> <li>4. Do not support the development of a printed Art Collection Book;</li> <li>5. Endorse continuation of the Arts Season as currently facilitated by the Town; and</li> <li>6. Requests the Chief Executive Officer to investigate alternative options for an arts-based Award program other than those outlined in this report to Council consistent with strategic outcome 2.4 of the Town's Arts &amp; Culture Plan 2020, including options that could be incorporated into future Arts Seasons, and report back to Council by no later than December 2023.</li> </ol> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Nil</p>		
21/03/2023	Ordinary Council Meeting - 21 March 2023	13.6	Lighting Activation Projects, response to Notice of Motion	Report submitted to Council	<p><b>COUNCIL RESOLUTION (32/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span>  That Council:</p> <ol style="list-style-type: none"> <li>1. Receive the information contained within this report. <ol style="list-style-type: none"> <li>(a) Acknowledge more detailed information to come back to Council in May 2023.</li> </ol> </li> </ol> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife.  <b>Against:</b> Nil</p>	30/11/2023	
21/03/2023	Ordinary Council Meeting - 21 March	15.5	Cyber Security Audit Report	Work in progress	<p><b>COUNCIL RESOLUTION (40/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span>  That Council:</p> <ol style="list-style-type: none"> <li>1. Notes the progress achieved to date in delivering the program of works that</li> </ol>	08/12/2023	



Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
16/05/2023	Ordinary Council Meeting - 16 May 2023	12.2	Potential Upgrades to Sporting Facilities for 2023-2024 and Feasibility of Funding Synthetic Bowling Green	Report to be provided at later date	<p><b>COUNCIL RESOLUTION (103/2023):</b></p> <p><b>Moved:</b> Cr Vicki Potter <b>Seconded:</b> Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. receive the information contained in this report and Attachments 1 and 2;</li> <li>2. requests the Chief Executive Officer to report back to Council by no later than September 2023 as to: <ol style="list-style-type: none"> <li>a. an update in relation to funding a synthetic green for the Victoria Park Carlisle Bowling Club following the adoption of the new Long Term Financial Plan;</li> <li>b. a plan for conducting a revised facility condition assessment report of the existing facilities as listed in Attachment 1 to the officer's report, including the costs and timeline of such a report.</li> </ol> </li> </ol> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p><b>Against:</b> Nil</p>	29/09/2023	
16/05/2023	Ordinary Council Meeting - 16 May 2023	13.1	Proposed extension of lease - 874 Albany Highway	Work in progress	<p><b>COUNCIL RESOLUTION (95/2023):</b></p> <p><b>Moved:</b> Deputy Mayor Claire Anderson <b>Seconded:</b> Cr Jesvin Karimi</p> <ol style="list-style-type: none"> <li>1. That subject to 2. below, Council leases the premises at 874 Albany Highway, East Victoria Park to Onsite Psychology Pty Ltd on terms drafted on the advice of the Town's lawyers including the following and any variations or amendments considered by the Chief Executive Officer to be reasonable and necessary:- <ol style="list-style-type: none"> <li>(a) Land: Approximately 526qm of Lot 442 on Plan 2072 (874 Albany Highway, East Victoria Park)</li> <li>(b) Lessee: Onsite Psychology Pty Ltd ABN 78 607 105 635</li> <li>(c) Term: 2 years (with a tenant break right at the end of year one – on one month's notice)</li> <li>(d) Further Term: Nil</li> <li>(e) Fee: \$24,000 per annum plus GST</li> <li>(f) Rent Review: CPI + 1.5% increase on each anniversary date of commencement</li> <li>(g) Security Bond: \$3,600</li> <li>(h) Commencement Date: Upon execution of the agreement by both parties.</li> </ol> </li> </ol>	31/08/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<ul style="list-style-type: none"> <li>(i) Outgoings: The Tenant is responsible for all outgoings which (in accordance with Policy 310 Leasing shall be all operating/running costs, including but not limited to: (i) Refuse collection; (ii) Emergency services levy; (iii) Water rates; (iv) Council rates; and (v) All utilities related to their use (e.g., electricity, gas, water, telecommunications.) (vi) building and landlord insurances.</li> <li>(j) Maintenance: The Tenant is responsible for non-structural and preventative maintenance. The Landlord may in its absolute discretion undertake repair and maintenance (subject to availability of funds) in accordance with Asset Management Plans, and such other factors as may be considered by the Landlord to be reasonable and/or necessary. The lessee will be permitted to undertake capital improvements (with prior written approval from the Chief Executive Officer), however such improvements will not provide for an entitlement to any subsidised rental.</li> <li>(k) Permitted Use: Psychological counselling</li> <li>(l) Operating hours: The Lessee must keep the Premises open for business during the usual business hours generally applicable to a business comparable to the Lessee's business and hours are to be within planning and legislative parameters.</li> <li>(m) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover, with ability for the Lessor to review as reasonably required from time to time.</li> <li>(n) Signage: Prior written consent from the Lessor required. Tenant to provide a design concept and location map for consideration.</li> <li>(o) Special Conditions: <ul style="list-style-type: none"> <li>(i) Town of Victoria Park Redevelopment Clause; (ii) No guarantee is provided as to the availability of any operating subsidy or of continued availability of the premises after the end of the Term;</li> <li>(iii) Tenant to pay legal costs associated with the lease.</li> </ul> </li> </ul> <p>2. That the proposed lease to Onsite Psychology Pty Ltd be advertised and submissions be invited as required under Section 3.58 of the Local Government Act 1995 and any submissions received be reported to Council for consideration, prior to the proposed extension of lease being entered into.</p> <p>3. That subject to compliance with 2 above, the Chief Executive Officer be authorised to execute all documents necessary to give effect to the proposed lease.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendrik</p> <p><b>Against:</b> Nil</p>		
16/05/2023	Ordinary Council Meeting - 16 May 2023	13.2	Disposal of Leisurelife suite areas by way of lease	Contract/agreement executed	<p><b>COUNCIL RESOLUTION (104/2023):</b></p> <p><b>Moved:</b> Deputy Mayor Claire Anderson <span style="float: right;"><b>Seconded:</b> Cr Vicki Potter</span></p> <p>That Council</p> <ol style="list-style-type: none"> <li>1. Authorises the Chief Executive to negotiate with Perth Basketball Association for a lease for the Leisurelife Suite three (3) located at 248 Gloucester Street East Victoria, consistent with the following key terms: <ol style="list-style-type: none"> <li>a) Land: Approximately 23sqm of Lot 1 on Diagram 7170 (248 Gloucester Street, East Victoria Park)</li> <li>b) Lessee: Perth Basketball Association</li> <li>c) Term: up to 5 years</li> <li>d) Further Term: Nil</li> <li>e) Fee: \$2,300 per annum plus GST</li> <li>f) Commencement Date: Upon execution of the agreement by both parties.</li> <li>g) Outgoings: The Tenant is responsible for all outgoings, which (in accordance with Policy 310 Leasing shall be all operating/running costs, including but not limited to: (i) Refuse collection; (ii) Emergency services levy; (iii) Water rates; (iv) Council rates; and (v) All utilities related to their use (e.g., electricity, gas, water, telecommunications.)</li> <li>h) The Lessee will be responsible for obtaining appropriate insurance (e.g. public liability insurance, contents insurance etc.);</li> <li>i) Maintenance: The Tenant is responsible for non-structural and preventative maintenance. The Landlord may in its absolute discretion undertake repair and maintenance (subject to availability of funds) in accordance with Asset Management Plans, and such other factors as may be considered by the Landlord to be reasonable and/or necessary.</li> <li>j) Permitted Use: Storage Space</li> <li>k) Operating hours: Proposed hours are in line with the Centre and lease requirements.</li> <li>l) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover. The Landlord is responsible for Building Insurance.</li> </ol> </li> </ol>	08/09/2023	



Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<ul style="list-style-type: none"> <li>m) Signage: With prior written consent from the Landlord.</li> <li>n) Special Conditions: <ul style="list-style-type: none"> <li>(i) Town of Victoria Park Redevelopment Clause</li> <li>(ii) No operating subsidy during the Term will apply to this Lease.</li> </ul> </li> <li>o) Terms to be set by the Towns lawyers and to incorporate such variations or amendments to key terms as are considered reasonable and necessary by the Chief Executive Officer.</li> <li>2. Approves an exemption to section 3.58 of the Local Government Act 1995 pursuant to Regulation 30 of the Local Government (Functions and General) Regulations 1996 for the disposal of the Leisurelife Suite 3 by way of lease, subject to negotiating an agreement acceptable to the Town.</li> <li>3. Authorises the Chief Executive Officer and, if required, the Mayor to execute all documents necessary to give effect to a lease between the Town of Victoria Park and the Perth Basketball Association for the Leisurelife Suite three (3) and apply the Town's Common Seal.</li> <li>4. Authorises the Chief Executive to negotiate with the Perth Basketball Association for a lease for the Leisurelife Suite Four (4) located at 248 Gloucester Street East Victoria consistent with the following key terms: <ul style="list-style-type: none"> <li>a) Land: Approximately 56sqm of Lot 2 on Diagram 7170 (248 Gloucester Street East Victoria Park)</li> <li>b) Lessee: Perth Basketball Association</li> <li>c) Term: up to 5 years</li> <li>d) Further Term: Nil</li> <li>e) Fee: \$6,160 per annum plus any GST</li> <li>f) Commencement Date: Upon execution of the agreement by both parties.</li> <li>g) Outgoings: The Tenant is responsible for all outgoings which (in accordance with Policy 310 Leasing shall be all operating/running costs, including but not limited to: (i) Refuse collection; (ii) Emergency services levy; (iii) Water rates; (iv) Council rates; and (v) All utilities related to their use (e.g., electricity, gas, water, telecommunications.)</li> <li>h) The Lessee will be responsible for obtaining appropriate insurance (e.g. public liability insurance, contents insurance etc.);</li> <li>i) Maintenance: The Tenant is responsible for non-structural and preventative maintenance. The Landlord may in its absolute discretion undertake repair and maintenance (subject to availability of funds) in accordance with Asset Management Plans, and such other factors as may be considered by the Landlord to be reasonable and/or necessary.</li> <li>j) Permitted Use: Office Space</li> </ul> </li> </ul>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<ul style="list-style-type: none"> <li>k) Operating hours: Proposed hours are in line with the Centre and lease requirements.</li> <li>l) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover. The Landlord is responsible for Building Insurance.</li> <li>m) Signage: With prior written consent from the Landlord.</li> <li>n) Special Conditions: <ul style="list-style-type: none"> <li>(i) Town of Victoria Park Redevelopment Clause</li> <li>(ii) No operating subsidy during the Term will apply to this Lease.</li> </ul> </li> <li>o) Terms to be set by the Towns lawyers and to incorporate such variations or amendments to key terms as are considered reasonable and necessary by the Chief Executive Officer.</li> </ul> <ol style="list-style-type: none"> <li>5. Approves an exemption to section 3.58 of the Local Government Act 1995 pursuant to Regulation 30 of the Local Government (Functions and General) Regulations 1996 for the disposal of the Leisurelife Suite four (4) by way of lease, subject to negotiating an agreement acceptable to the Town.</li> <li>6. Authorises the Chief Executive Officer and, if required, the Mayor to execute all documents necessary to give effect to a lease between the Town of Victoria Park and the Perth Basketball Association for the Leisurelife Suite Four (4) and apply the Town's Common Seal.</li> <li>7. Authorises the Chief Executive to negotiate with the Hope of God Perth Incorporated for a lease for the Leisurelife Suite six (6) located at 248 Gloucester Street East Victoria consistent with the following key terms: <ul style="list-style-type: none"> <li>a) Land: Approximately 22qm of Lot 12 on Diagram 5825 (248 Gloucester Street East Victoria Park)</li> <li>b) Lessee: The Hope of God Perth</li> <li>c) Term: up to 5 years</li> <li>d) Further Term: Nil</li> <li>e) Fee: \$4,800 per annum gross</li> <li>f) Commencement Date: Upon execution of the agreement by both parties.</li> <li>g) Outgoings: The tenants' offer includes all outgoings and GST, noting that the room will be used for storage only and does not have any air conditioning or power.</li> <li>h) The Lessee will be responsible for obtaining appropriate insurance (e.g. public liability insurance, contents insurance etc.);</li> <li>i) Maintenance: The Tenant is responsible for non-structural and preventative maintenance. The Landlord may in its absolute discretion undertake repair and maintenance (subject to availability of funds) in</li> </ul> </li> </ol>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>accordance with Asset Management Plans, and such other factors as may be considered by the Landlord to be reasonable and/or necessary.</p> <p>j) Permitted Use: Storage</p> <p>k) Operating hours: Proposed hours are in line with the Centre and lease requirements.</p> <p>l) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover. The Landlord is responsible for Building Insurance.</p> <p>m) Signage: With prior written consent from the Landlord.</p> <p>n) Special Conditions:</p> <p>(i) Town of Victoria Park Redevelopment Clause</p> <p>(ii) No operating subsidy will apply to this Lease.</p> <p>o) Tenant break rights at the end of years 2, 3 and 4 as appropriate.</p> <p>p) Terms to be set by the Towns lawyers and to incorporate such variations or amendments to key terms as may be considered necessary and reasonable by the Mayor and Chief Executive Officer.</p> <p>8. Approves an exemption to section 3.58 of the Local Government Act 1995 pursuant to Regulation 30 of the Local Government (Functions and General) Regulations 1996 for the disposal of the Leisurelife Suite six (6) by way of lease, subject to negotiating an agreement acceptable to the Town.</p> <p>9. Authorises the Chief Executive Officer and, if required, the Mayor to execute all documents necessary to give effect to a lease between the Town of Victoria Park and the Hope of God Perth Incorporated for the Leisurelife Suite six (6) and apply the Town's Common Seal.</p> <p>10. Authorise the following delegations for the Chief Executive Officer for the Leisurelife Centre:-</p> <p>a) Authority subject to the conditions in (d), (e), (g) and (h) to carry out the disposal of surplus areas by way of a lease for a period of up to five years.</p> <p>b) Authority subject to the conditions in (f) and (g) to grant a licence of surplus areas of up to three years.</p> <p>c) Authority to exercise all of the powers and functions of the Town as landlord under lease or licence terms.</p> <p>d) Disposal of land and buildings must comply with the requirements of section 3.58 of the Local Government Act 1995, unless the disposal is an exempt disposition under the Local Government (Functions and General) Regulations 1996.</p> <p>e) Disposal of land and/or buildings by way of a lease must comply with the relevant and applicable provisions of Policy 310 Leasing adopted by</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>the Council.</p> <p>f) A licence to occupy property must comply with the relevant and applicable provisions of Policy 310 Leasing.</p> <p>g) The negotiation and the setting of terms and conditions of the transaction must comply within the relevant and applicable provisions of Policy 310 Leasing, and as drafted by the Town's lawyers.</p> <p>h) Unless the Council makes a decision expressly providing for the contrary, any disposal of land and buildings must be for a price within 10% of an independent valuation obtained in accordance with section 3.58(4)(c), except in respect to a lease: to a benevolent body, in accordance with regulation 30(2)(b) of the Local Government (Functions and General) Regulations 1996 to a not for profit organisation for nominal consideration; and that is exempt from the requirements of section 3.58.</p> <p style="text-align: right;"><b>Carried (7 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks  <b>Against:</b> Nil</p>		
20/06/2023	Ordinary Council Meeting - 20 June 2023	12.2	Actions relating to the Town's Residential Character Study Area	Not yet started	<p><b>COUNCIL RESOLUTION (127/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span></p> <p>That Council note the Officer's report and request the Chief Executive Officer to present a report to Council by no later than the December 2023 Ordinary Council Meeting which further considers:</p> <p>(a) Modifying draft Local Planning Policy 'Character Retention Guidelines';</p> <p>(b) Investigating the designation of heritage areas in accordance with clause 9 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015.</p> <p>(c) Investigating the development of incentives and development bonuses to encourage the retention and maintenance of character dwellings.</p> <p style="text-align: right;"><b>Carried (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Nil</p>	29/12/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
20/06/2023	Ordinary Council Meeting - 20 June 2023	13.1	47 Planet Street, Carlisle - Offer for the purchase and development of the Towns landholding	Not yet started	<p><b>COUNCIL RESOLUTION (128/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the Chief Executive Officer to engage with the local community regarding the future of the property, including retention of the existing car park and a sale and development for the purposes of grocery retail, by inviting comment, including advertisement on the Towns website.</li> <li>2. Requests the Chief Executive Officer to provide a report to a future Council meeting as to the outcome of the community engagement referred to in 1 above.</li> </ol> <p style="text-align: right;"><b>Carried (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	29/09/2023	
20/06/2023	Ordinary Council Meeting - 20 June 2023	13.2	99 Shepperton Road - Organisational Future Accommodation on Strategic Business Case	Completed	<p><b>COUNCIL RESOLUTION (117/2023):</b></p> <p><b>Moved:</b> Cr Jesvin Karimi <b>Seconded:</b> Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Receives the Organisational Future Location- Strategic Business Case.</li> <li>2. Requests the Chief Executive Officer to investigate how the preferred option can be incorporated into the Macmillan Precinct Redevelopment Masterplan</li> <li>3. Requests the Chief Executive Officer to prepare a report to be brought back to Council by April 2024 with the outcomes of the investigation into the viability of the incorporation into the Macmillan Precinct Redevelopment Masterplan.</li> </ol> <p style="text-align: right;"><b>Carried by exception resolution (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	30/04/2024	
20/06/2023	Ordinary Council Meeting - 20 June 2023	15.3	Policy evaluation - Policy 312 – Transaction card	Work in progress	<p><b>COUNCIL RESOLUTION (122/2023):</b></p> <p><b>Moved:</b> Cr Jesvin Karimi <b>Seconded:</b> Cr Vicki Potter</p> <p>That item 7.3 - Policy evaluation - Policy 312 – Transaction card be referred to a future Policy Committee.</p> <p style="text-align: right;"><b>Carried by exception resolution (9 - 0)</b></p>	22/09/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>		
20/06/2023	Ordinary Council Meeting - 20 June 2023	15.5	Policy amendment - Policy 352 - Workzone Permits	Not yet started	<p><b>COUNCIL RESOLUTION (124/2023):</b></p> <p><b>Moved:</b> Cr Jesvin Karimi <b>Seconded:</b> Cr Vicki Potter</p> <p>That item 7.4 - Policy amendment - Policy 352 - Workzone Permits be referred to a future Policy Committee.</p> <p><b>Carried by exception resolution (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	30/04/2024	
20/06/2023	Ordinary Council Meeting - 20 June 2023	17.1	Community Garden at old Croquet Club site	Report submitted to Council	<p><b>COUNCIL RESOLUTION (133/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Wilfred Hendriks</p> <p>That Council requests the Chief Executive Officer to:</p> <ol style="list-style-type: none"> <li>1. Investigate the feasibility of granting a temporary licence agreement to the Perth History Association Inc to use the former Victoria Park Croquet Club site at Rushton St, Burswood for a community productive garden and associated training program and activities;</li> <li>2. Liaise with the Perth History Association Inc to establish how they propose to collaborate with local groups, businesses and individuals on their proposal for the croquet club site.</li> <li>3. provide a report to Council for consideration by August 2023.</li> </ol> <p><b>Carried (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	31/08/2023	
20/06/2023	Ordinary Council	17.2	Incentivising residential	Not yet started	<p><b>COUNCIL RESOLUTION (134/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesse Hamer</p>	31/10/2023	



Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
18/07/2023	Ordinary Council Meeting - 18 July 2023	12.1	Business Awards Sponsorship	Not yet started	<p><b>COUNCIL RESOLUTION (148/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesvin Karimi</p> <p>That Council approves for a sponsorship arrangement to be entered into between the Town and the below organisations and corresponding award categories for the 2023 Vic Park Business Awards.</p> <ol style="list-style-type: none"> <li>1. Maxima Training Group (Access and Inclusion Award)</li> <li>2. PDC Health Hub (Best New Business)</li> <li>3. Perth Legal Collective (Business of the Year)</li> <li>4. SwanCare (Community Connection Award)</li> <li>5. Holyoake (Excellence in Innovation)</li> <li>6. Triumph ERP Software (Excellence in Professional Service)</li> <li>7. Archer St Physiotherapy Centre (Excellence in Tourism and Hospitality)</li> <li>8. Total Digital Solutions (Excellence in Marketing)</li> <li>9. Rotary Club of Victoria Park (People's Choice)</li> <li>10.</li> </ol> <p style="text-align: center;"><b>Carried by exception resolution (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	31/08/2023	
18/07/2023	Ordinary Council Meeting - 18 July 2023	12.2	Vic Park Funding Program - Community, Art, Sport and Sport Equipment Grants (July)	Public notice given	<p><b>COUNCIL RESOLUTION (149/2023):</b></p> <p><b>Moved:</b> Cr Jesse Hamer <b>Seconded:</b> Cr Vicki Potter</p> <p>That Council endorses the following Arts, Community, Sport and Sports Equipment grant applications.</p> <ol style="list-style-type: none"> <li>1. Arts grants: <ol style="list-style-type: none"> <li>a) Djinda Boodja of Abmusic Aboriginal Corporation - \$5,000.00</li> <li>b) Victoria Park Community Centre - \$5,000.00</li> <li>c) Gok-Lim Finch - \$4,904.00</li> <li>d) Vic Park Pride Incorporated - \$5,000.00</li> </ol> </li> <li>2. Community grants: <ol style="list-style-type: none"> <li>a) Old Burswood Neighbourhood Watch - \$3,879.30</li> <li>b) Vic Park Pride Incorporated – Pride Month Celebrations - \$4,665.00</li> <li>c) Reach Her Inc. Workshop and Events for Women - \$10,000.00</li> <li>d) Lathlain Primary School Parents and Citizens Association - \$5,100.00 and \$780.00 (In-Kind)</li> </ol> </li> </ol>	31/08/2023	



Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>e) EmpowHER WA Incorporated - \$3,377.90  f) Burswood Peninsula Neighbourhood Watch Group - \$6,448.20  g) The Vic Park Collective - \$5,935.50  h) Western Australian Seabird Rescue - \$4,441.00  i) Dave Lindner and Narelle Douglas - \$4,800.00  j) Friends of Jirdarup Bushland - \$6,600.00  k) The Haven Centre Incorporated - \$6,495.00  l) Carlisle Victoria Park Toy Library - \$7,478.10</p> <p>3. Sports grants:  a) Perth Basketball Association - \$1,360.00  b) Perth Cricket Club - \$8,000.00  c) West Australian Marathon Club - \$2,000.00</p> <p>4. Sports grant recommended to be transferred to Sport Equipment grant:  a) Victoria Park Xavier Hockey Club - \$1,072.50</p> <p>5. Sport Equipment grants:  a) Swordfish Fencing Club - \$1,500.00  b) West Australian Marathon Club - \$1,447.50  c) Perth Cricket Club - \$2,000.00  d) Curtin Victoria Park Cricket Club - \$2,000.00</p> <p>6. In accordance with section 9.49A(4) of the Local Government Act 1995, Council authorise the following officer(s) to sign the corresponding documents in alignment with Category Two documents in Policy 009 – Execution of Documents:  (a) Art, Community, Sport and Sport Equipment Letter of Agreements – Manager Community  (b) Place Grants – Manager Place Planning.</p> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Nil</p>		
18/07/2023	Ordinary	12.3	Draft Health &	Work in	<b>COUNCIL RESOLUTION (150/2023):</b>	29/09/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
	Council Meeting - 18 July 2023		Wellbeing Strategy 2023-2028	progress	<p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Approves the advertising of the Draft Public Health and Wellbeing Strategy 2023-2028 for public comment, as at Attachment one.</li> <li>Requests the Chief Executive Officer to report the outcomes of the public comment period and present the Public Health and Wellbeing Strategy 2023-2028 back to Council in September 2023 for consideration.</li> </ol> <p style="text-align: right;"><b>Carried (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>		
18/07/2023	Ordinary Council Meeting - 18 July 2023	13.1	Read Park - Proposal to dispose of portion by lease	Not yet started	<p><b>COUNCIL RESOLUTION (152/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesvin Karimi</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Approves the lease of a 30m<sup>2</sup> portion of Read Park to Finman Pty Ltd for a term of five years for the development of a sea container in accordance with development approval (DA Ref No.: 5.2022.393.1) dated 28 March 2023 (Attachment 3) at 500 Albany Highway, Victoria Park together with a non-exclusive licence to Finman Pty Ltd for a 15 m<sup>2</sup> deck, footpath extension and any other ancillary infrastructure, subject to: <ol style="list-style-type: none"> <li>All required regulatory approvals from the Town of Victoria Park being successfully obtained and any conditions thereon being complied with by the proponent, including but not limited to any applicable requirement of development approval, building permit, environmental health approval and any other forms of approval required by the Town's Local Laws; <ol style="list-style-type: none"> <li>The rent being set at a fair market rental of \$4,000 per annum, plus GST, plus outgoings;</li> <li>Lease and licence terms to comply with relevant and applicable provisions of Policy 310 Leasing;</li> <li>All costs and expenses of implementing this proposal to be the responsibility of Finman Pty Ltd;</li> <li>Finman Pty Ltd to facilitate at its cost either of the following subject to the written approval of the Town and any conditions of approval set by the Town:- <ol style="list-style-type: none"> <li>The provision of the ground floor space as a fitted out multi-purpose community recreational space</li> </ol> </li> </ol> </li> </ol> </li> </ol>	31/08/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>such as a community meeting space, pop up events such as art displays and community workshops. The proponent to manage the facility, including taking responsibility for opening and closing at the beginning and end of the day, as well as cleaning maintenance for the upstairs and downstairs areas;</p> <p>B. Subletting, sublicensing and/or hire of the ground floor space fitted out for community recreational purposes to a charitable or not for profit organisation.</p> <p>2. Delegate to the Chief Executive Officer the authority to negotiate and enter into a lease and any other documentation required to give effect to 1. above.</p> <p>3. Notes the submissions that were received during the prescribed statutory advertisement period under Section 3.58 of the Local Government Act 1995, and records that the reasons for proceeding with the proposal include the social, place activation and amenity benefits referred to in the officer report on this item.</p> <p style="text-align: right;"><b>Carried by exception resolution (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>		
18/07/2023	Ordinary Council Meeting - 18 July 2023	13.2	Public Lighting Plan	Work in progress	<p><b>COUNCIL RESOLUTION (153/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesvin Karimi</p> <p>That Council:</p> <p>1. Endorse the following multi-criteria assessment (MCA) process that will be used to collate, assess and prioritise future streetlight improvement projects.</p> <ol style="list-style-type: none"> <li>a. Town-owned lighting asset condition audits and Western Power asset data</li> <li>b. existing and future UGP and TUPP's program areas</li> <li>c. customer streetlight complaints</li> <li>d. reported crime hotspots</li> <li>e. night-time lighting inspections</li> <li>f. Road hierarchy and access</li> </ol>	06/02/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>2. Notes the Town will finalise the streetlight audits within the current financial year's budget allocation by December 2023 and use the data to formulate a future works program.</p> <p>3. A further report will be presented to the February 2024 Ordinary Council Meeting detailing the Town's asset ownership responsibilities, risks and providing a prioritised list of streetlight improvement projects required over the next five years.</p> <p style="text-align: right;"><b>Carried by exception resolution (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>		
18/07/2023	Ordinary Council Meeting - 18 July 2023	14.3	Report on Petition - Equitable Parking Arrangements in Willis Street and Surrounds	Not yet started	<p><b>COUNCIL RESOLUTION (156/2023):</b></p> <p><b>Moved:</b> Cr Jesvin Karimi <span style="float: right;"><b>Seconded:</b> Cr Vicki Potter</span></p> <p>That Council:</p> <p>1. Endorses option 3 in the body of this report for the removal of 4-hour parking restrictions to create unrestricted parking for a 12-month trial period, to commence no later than 31 August 2023, on the assessed sections of Willis Street, Balmoral Street and Hampshire Street;</p> <p>2. Requests the CEO to provide a further report to Council at the conclusion of the Trial period.</p> <p style="text-align: right;"><b>Carried (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	08/09/2023	
15/08/2023	Ordinary Council Meeting - 15 August 2023	11.1	Council Resolutions Status Report - July 2023	Not yet started	<p><b>COUNCIL RESOLUTION (171/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span></p> <p>That Council:</p> <p>1. Notes the Outstanding Council Resolutions Report as shown in attachment 1.</p> <p>2. Notes the Completed Council Resolutions Report as shown in attachment 2.</p>	31/08/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)																														
					<p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>																																
15/08/2023	Ordinary Council Meeting - 15 August 2023	11.2	Council Meeting Dates 2024	Not yet started	<p><b>COUNCIL RESOLUTION (172/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesse Hamer</p> <p>That Council:</p> <p>1. Adopts the schedule of Agenda Briefing Forums and Ordinary Council Meetings for 2024, with all meetings being held from 6.30pm in the Town of Victoria Park Council Chambers, 99 Shepperton Road, Victoria Park 6100.</p> <table border="1" style="margin-top: 10px;"> <thead> <tr> <th>Month</th> <th>Agenda Briefing Forum</th> <th>Ordinary Council Meeting</th> </tr> </thead> <tbody> <tr> <td>January</td> <td>No meeting</td> <td>No meeting</td> </tr> <tr> <td>February</td> <td>6 February 2024</td> <td>20 February 2024</td> </tr> <tr> <td>March</td> <td>5 March 2024</td> <td>19 March 2024</td> </tr> <tr> <td>April</td> <td>2 April 2024</td> <td>16 April 2024</td> </tr> <tr> <td>May</td> <td>7 May 2024</td> <td>21 May 2024</td> </tr> <tr> <td>June</td> <td>4 June 2024</td> <td>18 June 2024</td> </tr> <tr> <td>July</td> <td>2 July 2024</td> <td>16 July 2024</td> </tr> <tr> <td>August</td> <td>6 August 2024</td> <td>20 August 2024</td> </tr> <tr> <td>September</td> <td>3 September 2024</td> <td>17 September 2024</td> </tr> </tbody> </table>	Month	Agenda Briefing Forum	Ordinary Council Meeting	January	No meeting	No meeting	February	6 February 2024	20 February 2024	March	5 March 2024	19 March 2024	April	2 April 2024	16 April 2024	May	7 May 2024	21 May 2024	June	4 June 2024	18 June 2024	July	2 July 2024	16 July 2024	August	6 August 2024	20 August 2024	September	3 September 2024	17 September 2024	31/08/2023	
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					<table border="1"> <tr> <td><b>October</b></td> <td>1 October 2024</td> <td>15 October 2024</td> </tr> <tr> <td><b>November</b></td> <td>5 November 2024</td> <td>19 November 2024</td> </tr> <tr> <td><b>December</b></td> <td>26 November 2024</td> <td>10 December 2024</td> </tr> </table> <p>2. Gives local public notice of its meetings for the 2024 calendar year, in accordance with regulation 12 of the <i>Local Government (Administration) Regulations 1996</i>.</p> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	<b>October</b>	1 October 2024	15 October 2024	<b>November</b>	5 November 2024	19 November 2024	<b>December</b>	26 November 2024	10 December 2024		
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15/08/2023	Ordinary Council Meeting - 15 August 2023	11.3	Town of Victoria Park 30th Anniversary Celebration	Work in progress	<p><b>ALTERNATE MOTION AND COUNCIL RESOLUTION (173/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesvin Karimi</span></p> <p>That Council:</p> <p>1. Notes that the below options/ideas be considered for the Town's 30th anniversary celebrations commencing on 1 November 2024 that do not include dedicated themes or separate 30th anniversary branding:</p> <ul style="list-style-type: none"> <li>a. Grow with us</li> <li>b. Business collaboration</li> <li>c. Supporting local business</li> <li>d Top 30 lists</li> <li>e. Local History</li> </ul> <p>2. Requests the Chief Executive Officer to present a draft budget allocation for the preferred anniversary celebration project for consideration by elected members during the 2024/25 annual budget preparations.</p> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn</p>	08/09/2023										

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>Ife <b>Against:</b> Nil</p> <p><b>Reason:</b></p> <p>There is no need for celebrations for this milestone to include dedicated 30th anniversary themes, or branding as that is likely to incur the most significant expenditure with an unknown return on investment.</p> <p>Suitable options for the celebration of this milestone have been identified in the officer report which can be easily aligned with and incorporated into existing events such as the Summer Street Party, and projects (such as the Urban Forest program) without the need for unnecessary expenditure on branding.</p> <p>Between now and preparations for the next budget there is ample time to develop a final plan and draft budget for this project. That is the appropriate time for elected members to consider the proposed budget allocation in conjunction with all the other budgetary priorities and constraints that exist at that time rather than diverting funds from the current budget when the size and scope of the final celebration option(s) is unknown, and to avoid unnecessary spending on planning that may not be required.</p>		
15/08/2023	Ordinary Council Meeting - 15 August 2023	11.4	Elected Member Superannuation	Not yet started	<p><b>ALTERNATE MOTION AND COUNCIL RESOLUTION (174/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Vicki Potter</p> <p>That Council requests the Chief Executive Officer to:</p> <ol style="list-style-type: none"> <li>1. obtain further specialist taxation and superannuation advice to clarify the Town's obligations and elected members' entitlements and obligations if Council were to resolve to pay superannuation to elected members;</li> <li>2. bring a report back to Council by December 2023 as to the outcome of that advice and options for the introduction of superannuation for elected members.</li> </ol> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife <b>Against:</b> Nil</p>	17/11/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p><b>Reason:</b></p> <p>The legal advice set out in the officer report indicates the process for Council to achieve payment of superannuation under the Commonwealth Taxation Administration Act. The reforms to the Local Government Act requiring the mandatory payment of superannuation for elected members in Band 1 and 2 Councils should still be consistent with the existing requirements with Commonwealth taxation legislation.</p> <p>The officer report suggests there are a number of matters that require further advice and clarification about the Town's obligations if superannuation is to be paid to elected members. Rather than recommending that Council not progress superannuation at this time and await the foreshadowed but as yet unknown date of further legislative reforms to the Local Government Act, the Town should obtain the necessary specialist advice so that Council can consider its position ahead of the next budget preparations commencing in February 2024.</p>		
15/08/2023	Ordinary Council Meeting - 15 August 2023	11.5	New delegation - Minor amendments to delegations and policies	Completed	<p><b>COUNCIL RESOLUTION (175/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesse Hamer</p> <p>That Council approves Delegation 1.1.32 – Minor amendments to delegations and policies, as contained in Attachment 1.</p> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	22/09/2023	
15/08/2023	Ordinary Council Meeting - 15 August 2023	11.6	July 2023 Policy Review	Completed	<p><b>COUNCIL RESOLUTION (176/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Amends the following two policies as contained in Attachment 1: <ul style="list-style-type: none"> <li>•Policy 011 Elections</li> <li>•Policy 101 Governance of Council Advisory and Working Groups</li> </ul> </li> <li>2. Deletes the expiry date from the Terms of Reference for the following Advisory and Working Groups and extends their external membership until October 2024:</li> </ol>	22/09/2023	





Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>consideration in the review of the LTFP when next presented to Council and if supported and prioritised, allocating funds in the mid-year budget review in February 2024.</p> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>		
15/08/2023	Ordinary Council Meeting - 15 August 2023	12.2	Commemorative Recognition Application	Work in progress	<p><b>COUNCIL RESOLUTION (180/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span></p> <p>That Council endorse formal community consultation of the proposed renaming of Duncan Street Reserve to honour Sister Martin Kelly RSM MBE as outlined in the Commemorative Recognition application received from Historic Victoria Park Inc.</p> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>	29/09/2023	
15/08/2023	Ordinary Council Meeting - 15 August 2023	13.1	McCallum Active Area - CSRFF Grant Application - 2024/2025 Round	Not yet started	<p><b>COUNCIL RESOLUTION (181/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span></p> <p>That Council supports submitting a \$1,000,000 grant application to the Department of Local Government, Sport and Cultural Industries (DLGSC) through the Community Sport and Recreation Facilities Fund (CSRFF) for the McCallum Park Active Area project.</p> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>	15/09/2023	
15/08/2023	Ordinary Council Meeting - 15 August	13.2	Former Victoria Park Croquet Club site -	Not yet started	<p><b>ALTERNATE MOTION AND COUNCIL RESOLUTION (182/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesvin Karimi</span></p> <p>That Council:</p>	22/12/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
	2023		Community Garden - Further report to notice of motion		<p>1. requests the Chief Executive Officer to present a report to the December 2023 Council meeting including:</p> <ul style="list-style-type: none"> <li>a. a Business Case for the former Victoria Park Croquet Club property at Rushton St, Burswood (<b>Property</b>) further to the recommendation in the Land Asset Optimisation Strategy adopted by Council on 13 December 2022;</li> <li>b. an assessment of any transitional uses that can be made of the Property under a licence for a up to 3 years prior to any final disposition of the Property through a Business Case;</li> <li>c. a plan for a suitable process to determine any applications for a licence for transitional use of the Property for a maximum of 3 years;</li> </ul> <p>2. defers consideration of the Perth History Association Inc's proposal for a temporary use of the Property until the December 2023 Council meeting;</p> <p>3. directs that any proposal to dispose of the former Croquet Club building on the Property be referred to Council for determination.</p> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Nil</p> <p><b>Reason:</b>  The officer report indicates that a draft business case for the Property was presented to a workshop in mid 2022 prior to adoption of the revised LAOS in December 2022. Since the adoption of the revised LAOS, a business case has not been presented to Council, and it now appears from information provided to elected members that requests from 3 other parties over the last 12 months to utilise the Property prior to PHA's proposal were denied but were not presented for Council's consideration. It is time for the business case to be completed and presented to Council.</p> <p>Attention should be given to the potential for transitional uses of this property that can benefit the community in the short term, meaning a period of less than 5 years. Although the officer report alludes to this issue, it does not focus on it,</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>which is unfortunate. Unless this property is to be sold within the next 2 years, then transitional use of this stranded asset is important. The other aspects of the report focussing on the shortcomings of the PHA proposal (which were addressed in the PHA deputation) are all capable of easy resolution.</p> <p>However, the sudden interest in this Property from other parties that has been sparked by the PHA proposal, suggests that an expression of interest process is the fairest and most equitable way to assess any competing proposals for a transitional, not permanent, use of the Property.</p> <p>Rather than rejecting it outright, the PHA proposal should be deferred until the Business Case is presented to Council together with an assessment of the transitional uses of the Property that could be suitable for a licence of up to 3 years, and the mechanism for determining any application for its use.</p>		
15/08/2023	Ordinary Council Meeting - 15 August 2023	13.3	Aqualife - Proposed lease terms for office	Not yet started	<p><b>COUNCIL RESOLUTION (183/2023):</b></p> <p><b>Moved:</b> Cr Jesse Hamer <b>Seconded:</b> Deputy Mayor Claire Anderson</p> <p>That Council:</p> <p>1. That Council approves the lease to Jessica Kennedy of the Aqualife office located at 42 Somerset Street, East Victoria Park, on terms set by the Town's lawyers, including: -</p> <ol style="list-style-type: none"> <li>a. Agreement Type: Lease</li> <li>b. Term: 5 years, with a tenant break clause after 1 year.</li> <li>c. Further Term: None.</li> <li>d. Land: 25m<sup>2</sup> portion of 42 Somerset Street, East Victoria Park Lot 331 on Plan 63589 Certificate of Title Volume 2798 Folio 118</li> <li>e. Rent: \$5,200 per annum + GST</li> <li>f. Rent Review: CPI increases on each anniversary date of commencement.</li> <li>g. Outgoings: The Tenant is responsible for all outgoings which (in accordance with Policy 310 Leasing) shall be all operating/running costs, including but not limited to: (i) Refuse collection; (ii) Emergency services levy; (iii) Water rates; (iv) Council rates; and (v) All utilities related to their use (e.g. electricity, gas, water, telecommunications.) (vi) building and landlord insurances.</li> </ol>	06/10/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<ul style="list-style-type: none"> <li>h. Maintenance: The Tenant is responsible for non-structural and preventative maintenance. The Landlord may in its absolute discretion undertake repair and maintenance (subject to availability of funds) in accordance with Asset Management Plans, and such other factors as may be considered by the Landlord to be reasonable and/or necessary.</li> <li>i. Assignment – only on conditions set by the Town’s Chief Executive Officer including prior written consent of the Town.</li> <li>j. Subletting – the Tenant may sublet or grant access to the premises without the Town’s prior written consent on conditions set by the Town’s Chief Executive Officer to practitioners for the purposes of the Permitted Use. Practitioners utilising the room will be required to provide relevant certifications and complete the online contractor induction for the Leisurelife facilities. The Tenant has supplied a draft practitioner agreement template that appears as Attachment 13.3.4, which the Lessor approves in advance as part of the lease. The Tenant will pay reasonable costs for the Lessor’s lawyers to review and if applicable amend this template to the satisfaction of the Chief Executive Officer.</li> <li>k. Permitted Use: Allied Health services, including acupuncture, massage, and other complementary health services and/or therapies.</li> <li>l. Operating Hours: Proposed hours are in line with the Centre and lease requirements.</li> <li>m. Insurance: The Tenant is responsible for \$20M Public Liability Insurance (and workers compensation cover should this be a legal requirement for the Tenant’s business or use of the property), with ability for Lessor to review as reasonably required from time to time.</li> <li>n. Signage: The Lessor consents to proposed fit out included in submission received. Any further works or fit out will require the prior written consent from the Lessor, and the Tenant will provide a design concept and location map for consideration.</li> <li>o. Alterations, Works and Fit Out: Prior written consent from the Lessor required. Tenant has provided concept and design plans. Any agreed fit out and alterations made to the space within this lease, including installation of a hand wash basin and curtain rails, to remain in place at the end of the lease.</li> <li>p. Special Conditions: <ul style="list-style-type: none"> <li>i. The Lease will include a redevelopment clause, whereby if the Town wishes to significantly redevelop the site the lease can be terminated by the Town giving six (6) months written notice to the Lessee to vacate the premises and the same written notice</li> </ul> </li> </ul>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>to the Lessee will indicate that the lease will be terminated six (6) months from the date of notice;</p> <p>ii. No guarantee is provided as to the availability of any operating subsidy or of continued availability of the premises after the end of the Term.</p> <p>iii. Town of Victoria Park to install hand washing basin inside the premises at the tenant's expense in compliance with Tenants confirmation of AHPRA requirements for acupuncture clinics.</p> <p>iv. The design and specification to be agreed with the tenant in advance. The Town's responsibility for specifying the hand washing basin shall be limited to implementing the design and specification provided by the tenant.</p> <p>v. Leisurelife Management to provide access cards for other therapists ensuring it is within proposed Leisurelife centre hours, and reasonable access, in common with other staff and users of the facility, for practitioners and clients to parking, toilets and the reception seating area.</p> <p>vi. Tenant to pay legal costs associated with the lease.</p> <p>2. That the Chief Executive Officer be authorised to advertise the proposed lease disposal of the office at Aqualife by way public notice pursuant to section 3.58 of the Local Government Act 1995 and to enter into the lease, subject to no submissions being received.</p> <p>3. That the Chief Executive Officer be authorised to negotiate and execute the lease documentation on the advices of the Town's lawyers, including any amendments to the terms that are considered reasonable and necessary in the opinion of the Chief Executive Officer.</p> <p style="text-align: right;"><b>Carried (7 - 1)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Cr Jesse Hamer</p>		
15/08/2023	Ordinary Council Meeting - 15 August 2023	13.4	Lathlain Park Zone 1 - Approval to lodge Development	Not yet started	<p><b>COUNCIL RESOLUTION (184/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon  <b>Seconded:</b> Deputy Mayor Claire Anderson</p> <p>That Council:</p>	15/12/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
			Application		<ol style="list-style-type: none"> <li>Approves the lodgment of a Development Application for Lathlain Park Redevelopment Project – Zone 1 based on the design documentation contained in Attachment 1 LPRP ZONE 1 - DA Design Package 17.07.2023.</li> <li>Approves the CEO to negotiate with the West Coast Eagles (Indian Pacific Limited) the partial surrender of lease and/or a sub-lease for the portion of the project site that protrudes onto the West Coast Eagles lease area and to present the outcome of such negotiations to Council in November 2023.</li> </ol> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Nil</p>		
15/08/2023	Ordinary Council Meeting - 15 August 2023	13.6	Macmillan Precinct Redevelopment - Masterplan Options to Progress	Not yet started	<p><b>COUNCIL RESOLUTION (186/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Endorse the following two options for the Community Facility within the Macmillan Precinct Masterplan which are:: <ol style="list-style-type: none"> <li>Stacked Plus</li> <li>Community Central</li> </ol> </li> <li>Notes that a report be presented back to Council on the Staging and Funding Options for Macmillan Precinct Redevelopment by May 2024.</li> </ol> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Nil</p>	31/05/2024	
15/08/2023	Ordinary Council Meeting - 15 August 2023	13.8	355-357 Shepperton Road - Outcome of Public	Not yet started	<p><b>COUNCIL RESOLUTION (188/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Having considered the submissions in Attachment 1 received further to</li> </ol>	27/10/2023	

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
			Consultation		<p>public advertising in terms of Section 3.58 of the Local Government Act 1995, authorises the conclusion of an appropriate deed to give effect to an extension and variation of the sale of 355-357 Shepperton Road and including:-</p> <ol style="list-style-type: none"> <li>a. Parties – Fabcot Pty Ltd and Town of Victoria Park;</li> <li>b. Consideration to be received by the Local Government - \$3,821,000 (exclusive of GST);</li> <li>c. Property - 355-357 Shepperton Road, East Victoria Park comprising:- <ol style="list-style-type: none"> <li>i. Lot 30 on Diagram 10509 being the whole of the land contained in Certificate of Title Volume 2001 Folio 175;</li> <li>ii. Lot 488 on Plan 2609 being the whole of the land contained in Certificate of Title Volume 2001 Folio 177; and</li> <li>iii. Lots 131 &amp; 132 on Deposited Plan 45782 being part of the land contained in Certificate of Title Volume 2229 Folio 747.</li> </ol> </li> <li>d. Authorises the Chief Executive Officer to negotiate on the advice of the Town’s lawyers the terms of an appropriate deed to give effect to the proposed sale, including any amendments and variations of terms as may be considered by the Chief Executive Officer to be reasonable and necessary.</li> </ol> <p>2. That the Chief Executive Officer and Mayor be authorised to execute the deed and apply the common seal.</p> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>		
15/08/2023	Ordinary Council Meeting - 15 August 2023	17.1	Equitable Parking Arrangements - Cr Jesse Hamer	Not yet started	<p><b>COUNCIL RESOLUTION (192/2023):</b></p> <p><b>Moved:</b> Cr Jesse Hamer <span style="float: right;"><b>Seconded:</b> Cr Vicki Potter</span></p> <p>That a report be presented to the February 2024 Council meeting that considers the current occupancy levels and removal of 4-hour parking restrictions at Geddes Street, Leonard Street, Mackie Street, Mcmillan Street, Westminster Street and Canterbury Terrace.</p> <p style="text-align: right;"><b>Lost (1 - 7)</b></p>	08/09/2023	



Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<b>For:</b> Cr Jesse Hamer <b>Against:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife		