

Action Register

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Date Completed Range: 31st Jan 2023 to 28th Feb 2023

Meeting Types: Ordinary Council Meeting, Special Council Meeting

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Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
16/08/2022	Ordinary Council Meeting - 16 August 2022	13.1	Disposal of 10 Kent Street by way of lease or licence	Completed	<p>COUNCIL RESOLUTION (167/2022): Moved: Cr Jesvin Karimi Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> 1. Authorises the Chief Executive to negotiate with Victoria Park Centre for the Arts for a non-exclusive use licence for the Premises located at 10 Kent Street East Victoria Park consistent with the following key terms: <ol style="list-style-type: none"> a) Land: An approximately 320 square metre portion of Lot 10 on Plan 1954 (10 Kent Street, East Victoria Park). b) Licensee: Victoria Park Centre for the Arts. c) Term: 2 years. d) Further Term: 1 year. e) Fee: \$5,500.00 per annum including GST. f) Commencement Date: Upon execution of the agreement by both parties. g) Outgoings: The Licensee is responsible for waste removal, utility consumption charges, cleaning and garden maintenance. h) Maintenance: The Licensee is responsible for general cleaning and garden maintenance. The Licensor is responsible for non-structural, preventative and structural maintenance. i) Sublicence: With prior written consent from the Licensor (United in Diversity have been nominated as a sublicensee). j) Permitted Use: Office. k) Insurance: The Licensee is responsible for \$20M Public Liability Insurance and workers compensation cover. The Licensor is responsible for Building Insurance. l) Signage: With prior written consent from the Licensor. m) Special Conditions: There is no guarantee that the Town will provide an operating subsidy either during the Term or Further Term. The Licence will include a Redevelopment clause. n) Licence terms to be set by the Towns lawyers and to incorporate 	28/02/2023	27/02/2023

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					<p>2. Notes that the high and medium-risk matters will be listed on the Internal Audit Activity Confidential Report until completed.</p> <p style="text-align: right;">Carried by exception resolution (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>		
16/08/2022	Ordinary Council Meeting - 16 August 2022	17.2	Mayor Karen Vernon - CEO Performance Review Policy	Completed	<p>COUNCIL RESOLUTION (175/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Directs the Chief Executive Officer to present a draft CEO Performance Review Policy to the Policy Committee for consideration by no later than November 2022. 2. Requests the Chief Executive Officer to hold a workshop with or present at a Concept Forum to Elected Members about the development of the draft Policy before presentation to the Policy Committee. <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	28/11/2022	01/02/2023
20/09/2022	Ordinary Council Meeting - 20 September 2022	12.2	Review of Development Requirements for Burswood Station East	Report submitted to Council	<p>COUNCIL RESOLUTION (183/2022):</p> <p>Moved: Cr Jesse Hamer Seconded: Deputy Mayor Claire Anderson</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Consents to the advertising of draft amended Local Planning Policy 40 'Burswood Station East Development Standards and Public Realm Improvements' (as contained in Attachment 1) for public comment for a minimum period of 21 days in accordance with deemed clause 4 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. 2. Requests the Chief Executive Officer to provide a further report to Council summarising and responding to any submissions received during 	21/02/2023	20/02/2023

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					<p>the public advertising period along with a recommendation on whether to adopt draft amended Local Planning Policy 40 'Burswood Station East Development Standards and Public Realm Improvements' with or without modifications.</p> <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>		
20/09/2022	Ordinary Council Meeting - 20 September 2022	12.5	Draft Safer Neighbourhoods Plan 2022-2027	Completed	<p>COUNCIL RESOLUTION (185/2022):</p> <p style="text-align: right;">Seconded: Deputy Mayor Claire Anderson</p> <p>Moved: Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> Approves the advertising of the Draft Safer Neighbourhoods Plan 2022-2027 for public comment, as at attachment one. Requests the Chief Executive Officer to report the outcomes of the public comment period and present the Draft Safer Neighbourhoods Plan 2022-2027 back to Council for final determination. <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	01/12/2022	28/02/2023
18/10/2022	Ordinary Council Meeting - 18 October 2022	11.4	Miller's Crossing Communications and Advocacy Outcomes related to Modified Amendment 56 to Town Planning Scheme No. 1	Completed	<p>COUNCIL RESOLUTION (214/2022):</p> <p style="text-align: right;">Seconded: Cr Vicki Potter</p> <p>Moved: Mayor Karen Vernon</p> <p>That Council:</p> <ol style="list-style-type: none"> notes the progress regarding the actions taken to date to advocate to the Minister for Planning and the Member for Victoria Park for Miller's Crossing to be reserved as "Parks and Recreation"; continues to support the original intention of Amendment No 56 for Lots 1003 and 1004 Raleigh Street, Carlisle and Lot 1005 Bishopsgate Street, Carlisle (known as Millers Crossing) to be rezoned as "Parks and Recreation"; requests the Mayor and the Chief Executive Officer to continue to 	21/02/2023	27/02/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>advocate to the Minister for Planning and the Member for Victoria Park for Miller's Crossing to be rezoned as "Parks and Recreation";</p> <p>4. requests the Chief Executive Officer to seek a further extension of time from the Minister For Planning and/or WA Planning Commission for Council to make its recommendation on Amendment 56 until no later than 28 February 2023;</p> <p>5. requests the Chief Executive Officer to report to Council by no later than February 2023 as to the progress of that advocacy.</p> <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p> <p>Reason:</p> <ol style="list-style-type: none"> 1. The loss of any public open space in Carlisle which has been enjoyed by the community for decades, should be prevented wherever possible through rezoning. We have nothing to lose by it and everything to gain. 2. After considerable efforts to secure a meeting with the Minister directly, that meeting is finally in the process of being scheduled. 3. We should continue to make concerted efforts to persuade the Minister for Planning to agree to the rezoning of Miller's Crossing as "Parks and Recreation" for its obvious long term environmental and social benefits to our whole community. 		
18/10/2022	Ordinary Council Meeting - 18 October 2022	12.1	Vic Park Funding Program - Arts, Community, Sports and Sports Equipment Grants	Completed	<p>COUNCIL RESOLUTION (215/2022):</p> <p>Moved: Cr Vicki Potter Seconded: Cr Jesvin Karimi</p> <p>That Council endorse the following recommended Community, Sport, Sport Equipment and Art grant applications:</p> <ol style="list-style-type: none"> 1. Community grants <ol style="list-style-type: none"> a. Victoria Park Community Centre Incorporated - \$10,000.00 b. Audio Walks Western Australia - \$8,000.00 c. Friends of Jirdarup Bushland - \$10,000.00 d. Rotary Club of Victoria Park Western Australia Incorporated - \$4,616.00 (In-kind) e. Western Australian Police and Community 	01/11/2022	31/01/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>Youth Centre Incorporated - \$10,000.00</p> <p>f. Vic Park Collective - \$2,200.00</p> <p>g. Victoria Park Primary School Parents and Citizens Association Incorporated - \$5,400.00 and \$100.00 (In-Kind)</p> <p>h. Disco Cantito Association Incorporation - \$9,666.25</p> <p>i. Burswood Peninsula Neighbourhood Watch Group - \$5,160.00</p> <p>2. Sports grants</p> <p>a. Curtin Victoria Park Cricket Club - \$615.00</p> <p>b. Higgins Tennis Club - \$10,000.00</p> <p>3. Sport Equipment grants</p> <p>a. Curtin University Rugby Union Football Club - \$918.65</p> <p>b. Curtin Victoria Park Cricket Club - \$2,000.00</p> <p>c. Perth Cricket Club - \$2,000.00</p> <p>d. Curtin Football Club Incorporated - \$1,800.00</p> <p>e. Victoria Park Junior Football Club - \$1,120.63</p> <p>4. Art Grants</p> <p>a. John Curtin Gallery – Curtin University - \$3,500.00</p> <p>b. Victoria Park Community Centre - \$5,000.00</p> <p>c. Susan Turner - \$4,240.00</p> <p>d. Adrian Tilby – Vic Park Pride - \$5,000.00</p> <p>e. Enneagon Movement - \$2,260.00</p> <p style="text-align: right;">Carried (6 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Bronwyn lfe</p> <p>Against: Nil</p>		
18/10/2022	Ordinary Council Meeting - 18 October 2022	12.2	Access and Inclusion Plan 2022 - 2027	Completed	<p>COUNCIL RESOLUTION (216/2022):</p> <p>Moved: Deputy Mayor Claire Anderson</p> <p style="text-align: right;">Seconded: Cr Jesse Hamer</p> <p>That Council:</p> <p>1. Approves the advertising of the Access and Inclusion Plan 2022-2027, as at attachment one, for public comment.</p> <p>2. Requests the Chief Executive Officer to report the outcomes of the public comment period and present the Draft Access and Inclusion Plan 2022-</p>	01/11/2022	27/02/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>2027 to the December 2022 Ordinary Council Meeting.</p> <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>		
18/10/2022	Ordinary Council Meeting - 18 October 2022	13.2	Lathlain Park Redevelopment Project Zone 1 – Business Case	Completed	<p>COUNCIL RESOLUTION (217/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes Attachments 1 to 12 of this report. 2. Endorses "Scenario 1: Staged Delivery" from Attachment 1 as the preferred delivery approach and its addition of building location and delivery staging to the concept briefs as endorsed by Council at August 2021 and February 2022. 3. Approve the Chief Executive Officer to proceed to negotiations with The Perth Football Club to discuss the following: <ul style="list-style-type: none"> A) establishing confirmed funding B) lease term C) roles and responsibilities for management of the facility D) asset obligations; and E) agreed model for local community usage. 4. Approve the Chief Executive Officer to commence stage 1 design development (Football Club, Function Centre and Community Space) with the approved consultant team based on concept option 2a. 5. Update Long Term Financial Plan to account for the current funding shortfall in option 2a of \$4,126,000 while additional funding is sourced. 6. Request the Chief Executive Officer to present a report back to Council by December 2022 on the following: <ul style="list-style-type: none"> a) A progress report on commercial negotiations with the Perth Football Club. b) Update on stage 1 progress. 	12/12/2022	01/02/2023

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					<p>7. Request the Chief Executive Officer to present a report back to Council by December 2022 that articulates the requirements of concept option 4a.</p> <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>		
15/11/2022	Ordinary Council Meeting - 15 November 2022	12.1	Final Safer Neighbourhoods Plan 2022-2027	Completed	<p>COUNCIL RESOLUTION (228/2022):</p> <p>Moved: Cr Jesse Hamer Seconded: Cr Jesvin Karimi</p> <p>That Council approves the final Safer Neighbourhoods Plan 2022-2027 for immediate implementation, as provided in attachment one.</p> <p style="text-align: right;">Carried by exception resolution (8-0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife.</p> <p>Against: Nil</p>	20/01/2023	01/02/2023
15/11/2022	Ordinary Council Meeting - 15 November 2022	12.2	Final Approval Scheme Amendment 91	Completed	<p>COUNCIL RESOLUTION (229/2022):</p> <p>Moved: Cr Jesse Hamer Seconded: Cr Jesvin Karimi</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes the submission received in respect to Amendment No. 91 to the Town of Victoria Park Town Planning Scheme No. 1 and the response to the submission contained in the Schedule of Submissions, in accordance with Regulation 50(2) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. 2. Supports Amendment No. 91 to the Town of Victoria Park Town Planning Scheme No. 1 for Final Approval with no Modifications in accordance with Regulation 50(3)(a) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>, as follows: <ul style="list-style-type: none"> (a) Amend Schedule C 'Additional Uses' of the Scheme Text by listing a 'Tavern' as an Additional Use for Nos. 98-106 Goodwood Parade, Burswood as follows: 	02/12/2022	27/02/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)								
					<table border="1"> <thead> <tr> <th>Ref No.</th> <th>Land Particulars</th> <th>Permitted Uses</th> <th>Development Standards/Conditions</th> </tr> </thead> <tbody> <tr> <td>A58</td> <td>No. 98 (Lot 5) Goodwood Parade, Burswood; No. 100 (Lot 4) Goodwood Parade, Burswood; No. 102 (Lot 3) Goodwood Parade, Burswood; No. 104 (Lot 2) Goodwood Parade, Burswood; No. 106 (Lot 1) Goodwood Parade, Burswood;</td> <td>Tavern</td> <td>The Additional Use of Tavern shall: <ol style="list-style-type: none"> Be deemed to be an 'AA' use for the purposes of the Scheme; and Extinguish upon the expiry of ten (10) years from the gazettal date of this amendment, except where an application(s) for planning approval has been granted for the continued operation of the use beyond this time, in which case the Additional Use shall extinguish upon the expiry of that approval(s); </td> </tr> </tbody> </table> <p>(b) Modifying Town Planning Scheme No. 1 Precinct Plan P2 'Burswood Precinct' by applying to the properties known as Nos. 98-106 Goodwood Parade, Burswood the notation 'A58' as the reference number for that property listed in Schedule C – Additional Uses of the Town Planning Scheme No. 1 Scheme Text.</p> <p>3. Determines that Amendment No. 91 to the Town of Victoria Park Town Planning Scheme No. 1 referred to in resolution 2 is a 'standard</p>	Ref No.	Land Particulars	Permitted Uses	Development Standards/Conditions	A58	No. 98 (Lot 5) Goodwood Parade, Burswood; No. 100 (Lot 4) Goodwood Parade, Burswood; No. 102 (Lot 3) Goodwood Parade, Burswood; No. 104 (Lot 2) Goodwood Parade, Burswood; No. 106 (Lot 1) Goodwood Parade, Burswood;	Tavern	The Additional Use of Tavern shall: <ol style="list-style-type: none"> Be deemed to be an 'AA' use for the purposes of the Scheme; and Extinguish upon the expiry of ten (10) years from the gazettal date of this amendment, except where an application(s) for planning approval has been granted for the continued operation of the use beyond this time, in which case the Additional Use shall extinguish upon the expiry of that approval(s); 		
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					Bronwyn lfe. Against: Nil		
15/11/2022	Ordinary Council Meeting - 15 November 2022	13.1	Community Leases Holding Over	Completed	<p>COUNCIL RESOLUTION (235/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Authorises the Chief Executive Officer to enter into new lease agreements with the Lessees currently holding over for the applicable Premises noted as 'Peppercorn', 'Subsidised', or 'Peppercorn : Government Lease' in the column headed 'Rent Type' in Attachment 1 and with the following Key Terms:- 2. Agreement Type: Lease. <ol style="list-style-type: none"> a. Term: up to five (5) years. b. Further Term: None. c. Rent: as set out in the column headed 'Proposed Annual Rent for New Lease (excluding GST)' in Attachment 1, and being either peppercorn or subsidised. Rent Review: CPI increase on each anniversary of commencement. Commencement Date: Upon execution of the agreement by both parties. Outgoings: The Tenant is responsible for all outgoings, which (in accordance with Policy 310 Leasing) shall be all operating/running costs, including but not limited to: (i) Refuse collection; (ii) Emergency services levy; (iii) Water rates; (iv) Council rates; and (v) All utilities related to their use (e.g. electricity, gas, water, telecommunications.). Maintenance: The Tenant is responsible for non-structural and preventative maintenance. The Landlord may, in its absolute discretion, undertake repair and maintenance (subject to availability of funds) in accordance with Asset Management Plans and such other factors as may be considered by the Landlord to be reasonable and/or necessary. Sub-licence: Prior written consent, in accordance with Head Agreement and subject to the Town being satisfied with the terms and conditions of any sublicense agreement. Permitted Use: In accordance with planning and zoning and in line 	24/02/2023	17/02/2023

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					<p>with the Tenant's operational use/s. Operating Hours: hours to be within applicable planning and legislative parameters. Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover with ability for Lessor to review as reasonably required from time to time. Special Conditions: (i) Town of Victoria Park Redevelopment Clause. (ii) No guarantee is provided as to the availability the continued availability of the premises after the end of the Term or the availability of any operating subsidy. (iii) Not-for-profit organisations receiving a peppercorn lease to engage in the Town of Victoria Park Social Impact Investment Process: Peppercorn Leases, at a level commensurate with their organisational capability and capacity. Terms to be set by the Towns lawyers and to incorporate such minor variations or amendments to key terms as may be agreed by the Chief Executive Officer</p> <p>3. That the proposed lease to Agility Rehabilitation Pty Ltd as referenced in 1. above and Attachment 1 be advertised and submissions invited as required in terms of Section 3.58 of the Local Government Act, and any submissions received be reported to Council for consideration, prior to any lease or agreement for lease being entered into with Agility Rehabilitation Pty Ltd.</p> <p>4. Authorises the Chief Executive Officer and the Mayor to execute all documents necessary to give effect to each lease between the Town of Victoria Park and the Lessee for the applicable Premises and apply the Town's Common Seal.</p> <p>5. Notes the Social Impact Investment Process: Peppercorn Leases in Attachment 2.</p> <p>6. Authorises the Chief Executive Officer to enter into new lease agreements with the Department of Health services currently holding over for the three Premises noted as 'Full Market Rent' in the column headed 'Rent Type' in Attachment 1, with the following Key Terms:-</p> <p>(a) Agreement Type: Lease (b) Term: up to five (5) years</p>		

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					<ul style="list-style-type: none"> (c) Further Term: None (d) Rent: As set out in the column headed 'Proposed Annual Rent for New Lease (excluding GST)' in Attachment 1 and being Full Market Rent. (e) Rent Review: CPI increase on each anniversary of commencement (f) Commencement Date: Upon execution of the agreement by both parties (g) Outgoings: The Tenant is responsible for all Outgoings which (in accordance with Policy 310 Leasing) shall be all operating/running costs, including but not limited to: (i) Refuse collection; ii. Emergency services levy; iii. Water rates; iv. Council rates; and v. All utilities related to their use (e.g. electricity, gas, water, telecommunications.). (h) Maintenance: The Tenant is responsible for all repairs and maintenance. The Landlord may in its absolute discretion undertake repair and maintenance in accordance with Asset Management Plans, budgetary constraints and as such other factors as may be considered by the Landlord to be reasonable and/or necessary. (i) Sub-licence: Prior written consent, in accordance with Head Agreement and subject to the Town being satisfied with the terms and conditions of any sublicense agreement. (j) Permitted Use: In accordance with planning and zoning and in line with the Tenant's operational use/s. (k) Operating Hours: hours to be within applicable planning and legislative parameters. (l) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover with ability for Lessor to review as reasonably required from time to time. (m) Special Conditions: <ul style="list-style-type: none"> i. Town of Victoria Park Redevelopment Clause. ii. No guarantee is provided as to the availability of any operating subsidy or of continued availability of the premises 		

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					<p>after the end of the Term.</p> <p>(n) Terms to be set by the Towns lawyers and to incorporate such minor variations or amendments to key terms as may be agreed by the Chief Executive Officer.</p> <p>5. Authorises the Chief Executive Officer and the Mayor to execute all documents necessary to give effect to each lease between the Town of Victoria Park and the Department of Health for the applicable Premises and apply the Town's Common Seal.</p> <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>		
15/11/2022	Ordinary Council Meeting - 15 November 2022	13.4	Harold Rossiter Sports Lighting TVP/22/14	Completed	<p>COUNCIL RESOLUTION (237/2022):</p> <p>Moved: Cr Jesvin Karimi Seconded: Mayor Karen Vernon</p> <p><i>If through the WALGA preferred supplier arrangement</i></p> <p>That Council:</p> <ol style="list-style-type: none"> accepts the submission from Stiles Electrical & Communication Services Pty Ltd (ABN 60 087 757 962) for TVP/22/14 Harold Rossiter Sports Lighting issued through the Western Australia Local Government Association (WALGA) Preferred Supplier Arrangement for \$520,850.67 (Excl GST) and authorizes the awarding of the contract for installation of Sports lighting to Harold Rossiter Reserve. Authorizes the transfer of \$130,851 from GO Edwards Park Upgrade (work order4385) to Harold Rossiter Sport Lighting (work order 4691) <p style="text-align: right;">Carried (6 - 2)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer and Cr Wilfred Hendriks Against: Cr Vicki Potter and Cr Bronwyn Ife</p>	03/02/2023	27/02/2023
15/11/2022	Ordinary	14.1	2022/23	Completed	<p>COUNCIL RESOLUTION (240/2022):</p>	03/02/2023	02/02/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
	Council Meeting - 15 November 2022		Quarterly Budget Review		<p>Moved: Mayor Karen Vernon That Council:</p> <ol style="list-style-type: none"> Adopts the quarterly budget review for 2022/23 as contained within the separate attachment. Approves the budget amendments contained in the quarterly budget review for 2022/23. <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>		
15/11/2022	Ordinary Council Meeting - 15 November 2022	17.1	Mayor Karen Vernon - Temporary alteration of paid parking from December 2022 - January 2023	Completed	<p>COUNCIL RESOLUTION (242/2022):</p> <p>Moved: Mayor Karen Vernon That Council:</p> <ol style="list-style-type: none"> approves the implementation of one-hour free parking in all on-street metered parking within the Town commencing on 1 December 2022 until 31 January 2023; approves the cessation of paid parking from 7pm daily in all on-street metered parking within the Town commencing on 1 December 2022 until 31 January 2023. <p style="text-align: right;">Carried (6 - 2)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Bronwyn Ife Against: Cr Peter Devereux and Cr Wilfred Hendriks</p>	01/02/2023	28/02/2023
22/11/2022	Special Council Meeting - 22 November 2022	9.1	Metronet DA 1 - VPCLXR Project - Elevated Rail Structure	Completed	<p>COUNCIL RESOLUTION (250/2022):</p> <p>Moved: Mayor Karen Vernon That Council:</p> <p>A. Recommend to the Western Australian Planning Commission that the application for Viaduct Structure and Enabling Works (DA 5.2022.384.1) on Lot 9003 be refused for the following reasons:</p>	06/12/2022	27/02/2023

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					<p>1. Council considers the elevated rail proposal to be a lost opportunity in relation to creating land available for Public Open Space, future infill development, transport solutions, and Urban Forest in comparison to the Council's previously adopted position for an underground solution.</p> <p>2. The proposal not being nature-positive.</p> <p>3. The adverse visual impact of the proposal which won't be ameliorated by screening and tree planting.</p> <p>4. The extensive use of concrete in the structure impacting on the available Public Open Space by comparison to the amount of Public Open Space created by an open solution.</p> <p>5. That the long-term benefits of a underground solution outweigh the benefits of an elevated rail solution.</p> <p>6. That the majority of the public submissions were not in support of the proposal.</p> <p>B. Requests the WAPC to impose the following conditions should the WAPC decide to approve the application:</p> <p><u>Prior to the commencement of site works</u></p> <ol style="list-style-type: none"> 1. A final Construction Management Plan shall be submitted to and approved to the specification of the Town of Victoria Park and the satisfaction of the Western Australian Planning Commission prior to commencement of site works. Once approved, the Construction Management Plan is to be implemented in its entirety. 2. A final Traffic Management Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of site works. Once approved, the Traffic Management Plan is to be implemented in its entirety. 3. A Construction Noise Management Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of site works. 4. A dilapidation survey of surrounding properties within the Zone of Influence being undertaken to the satisfaction of the Western Australian 		

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					<p>Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of any site works that may involve substantial earthworks, vibration and/or dewatering.</p> <p>5. A pre-condition audit of the local road network adjacent to and within the Zone of Influence is to be undertaken to the satisfaction of the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of site works.</p> <p><u>Prior to commencement of relevant building works</u></p> <p>6. Final detailed plans showing the location and design of the piers (including footings) and viaduct shall be submitted to and approved by the Western Australian Planning Commission, on advice of the Town of Victoria Park, prior to the commencement of relevant building works. Once approved, the plans are to be implemented in their entirety.</p> <p><u>General</u></p> <p>7. All structures (excluding the viaduct beams) which are the subject of this application are to be applied with an anti-graffiti coating immediately upon completion, to the specifications of the Town of Victoria Park and the satisfaction of the Western Australian Planning Commission. Any graffiti should be removed as soon as possible by the applicant.</p> <p>8. Any damage that occurs to the local road network and/or other Town of Victoria Park assets during site and/or building works shall be reinstated to its previous condition at the cost of the PTA, to the specifications of the Town of Victoria Park.</p> <p>9. Prior to the commencement of the approved works the applicant is to provide calculations prepared by an independent arborist of the canopy cover that is to be removed to the satisfaction of the Western Australian Planning Commission on the advice of the Town. As part of the future development application for public realm works, the applicant is to demonstrate that the extent of proposed canopy coverage (at maturity) resulting from new tree planting will exceed that of the removed canopy coverage to the satisfaction of the Western Australian Planning Commission on the advice of the Town.</p> <p>10. Within 6 months of approval, final details of the architectural screen, colour and paint finishes of the viaduct structure (including piers) are to be provided to the satisfaction of the Western Australian Planning Commission on the advice of the Office of the Government Architect and the Town of Victoria Park.</p>		

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					<p>11. Any works proposed on land outside of the Railways Reserve and/or PCA, that is under the care, control and management of the Town is to be approved by the Town prior to the works being undertaken.</p> <p><u>Advice Notes</u> AN1 All development should comply with the provisions of the Building Code of Australia, Health Regulations, Public Building Regulations and all other relevant Acts, Regulations and Local Laws, including obtaining any relevant permits and licences. Additional approvals/licences may be required to ensure compliance with State Government environmental legislation.</p> <p>AN2 Regarding condition 1, the Construction Management Plan is expected to include the site-specific management, mitigation and monitoring measures to manage the issues of surface water, groundwater, wetlands, vegetation and flora, geotechnical conditions, acid sulfate soils, aboriginal heritage, noise, vibration, dust, and lighting in consultation with the (Town of Victoria Park) and the WAPC.</p> <p>In addition, the CMP is to address but not be limited to the following site specific matters:</p> <ol style="list-style-type: none"> a) A staging plan; b) Storage of materials and equipment; c) Delivery of materials or equipment to the site; d) Parking arrangements for contractors and subcontractors; e) Waste management; f) Hours of operation, timeframes and responsibility for tasks identified; g) Consultation and communication strategy; and h) Any other matters likely to impact on surrounding properties and public areas <p>Construction Management Plans may be provided for separate works packages (i.e. forward works) prior to their commencement, provided each management plan contains an overview of staging and the relationship between works packages.</p> <p>AN3 Regarding condition 2, the Traffic Management Plan is to address:</p> <ol style="list-style-type: none"> a) Traffic volumes from proposed work/activities; b) Construction activities; 		

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					<ul style="list-style-type: none"> c) Maintenance of access to adjacent private properties; d) Arrangements for general traffic detours; e) Process for modifying haulage routes or agreed management arrangements, including any departure outside of approved haulage operations timeframes; and f) Communications – landowners and general community. <p>AN4 Regarding condition 3, the Noise Management Plan shall address the following for each separate work zone:</p> <ul style="list-style-type: none"> a) Noise impacts from proposed works/activities b) Noise mitigation measures c) Any other matters likely to impact on surrounding properties <p>AN5 Regarding condition 4, the applicant is advised to liaise with the Town of Victoria Park to determine an appropriate Zone of Influence for the dilapidation surveys. The Zone of Influence will be informed by studies on the extent of vibration and dewatering impacts.</p> <p>AN6 Regarding condition 5, the precondition audit should focus on the road network being used for heavy haulage routes that service the laydown facilities associated with construction works.</p> <p>AN7 Regarding condition 6 and 10, the detailed plans (including cross-sections, long-sections and elevations) showing the locations and design treatments being applied to the piers and viaducts is to address:</p> <ul style="list-style-type: none"> a) Viaduct location and design b) Pier (and footings) location and design c) Materials and finishes d) Public art opportunities e) Permanent screening f) Permanent lighting g) All services, signaling and systems, OLE masts and emergency egress structures are to be designed as an integral component of the piers/viaduct or screened from public view. <p>AN8 Existing street trees located within the verge and/or on land under the care, control and management of the Town must be retained, unless otherwise approved by the Town. The removal of a street tree must be approved by the Town prior to the works being undertaken. An independent arborist</p>		

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					<p>assessment of each street tree proposed for removal must be provided to the Town prior to approval being granted.</p> <p>AN9 In accordance with regulation 13 of the <i>Environmental Protection (Noise) Regulations 1997</i>, a Noise Management Plan is to be approved by the Town for construction work occurring outside the hours of 7am to 7pm Monday to Saturday, and at any time on Sundays and public holidays.</p> <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>		
13/12/2022	Ordinary Council Meeting - 13 December 2022	13.3	Disposal of Aqualife office by way of lease	Completed	<p>COUNCIL RESOLUTION (259/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesvin Karimi</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Authorises the Chief Executive to negotiate with Jessica Kennedy to lease the office at Aqualife located at 42 Somerset Street East Victoria, on terms set by the Town's lawyers, including the following key terms:- <ol style="list-style-type: none"> a) Land: An approximately 25m² portion of 42 Somerset Street, East Victoria Park being Lot 331 on Plan 63589 Certificate of Title Volume 2798 Folio 118. b) Term: 1 year. c) Further Term: 4 years. d) Rent: \$3,000.00 per annum plus GST. e) Rent Review: CPI increase on each anniversary date of commencement. f) Commencement Date: Upon execution of the agreement by both parties. g) Outgoings: The Tenant is responsible for all outgoings which (in accordance with Policy 310 Leasing shall be all operating/running costs, including but not limited to: (i) Refuse collection; (ii) Emergency services levy; (iii) Water rates; (iv) Council rates; and (v) All utilities related to their use (e.g. electricity, gas, water, telecommunications.) 	31/01/2023	01/02/2023

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					<p>(vi) building and landlord insurances.</p> <p>h) Maintenance: The Tenant is responsible for non-structural and preventative maintenance. The Landlord may in its absolute discretion undertake repair and maintenance (subject to availability of funds) in accordance with Asset Management Plans, and such other factors as may be considered by the Landlord to be reasonable and/or necessary.</p> <p>i) Assignment or Subletting: Prior written consent, in accordance with Lease Agreement and subject to the Town being satisfied with the terms and conditions of any sub agreement. Any practitioner subletting the premises will be required to provide relevant certifications.</p> <p>j) Permitted Use: Allied Health services, including acupuncture, massage and other complementary health services and/or therapies.</p> <p>k) Proposed hours are in line with the Centre and lease requirements.</p> <p>l) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover, with ability for Lessor to review as reasonably required from time to time.</p> <p>m) Signage: The Lessor consents to proposed fit out included in submission received (and indicated in this report). Any further works or fit out will require the prior written consent from the Lessor and the Tenant will be required to provide a design concept and location map for consideration.</p> <p>n) Alterations and Fit-out works: Prior written consent from the Lessor required. Tenant to provide concept and design plans. Any agreed fit out and alterations made to the space within this lease, including installation of a hand wash basin and curtain rails, to remain in place at the end of the lease.</p> <p>o) Special Conditions: Subject to the Town of Victoria Park Council approval. Town of Victoria Park Redevelopment Clause. No guarantee is provided as to the availability of any operating subsidy or of continued availability of the premises after the end of the Further Term. Town of Victoria Park to install hand washing basin inside the premises in compliance with AHPRA requirements for acupuncture</p>		

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					<p>clinics (Infection prevention and control guidelines for acupuncture practice, AHPRA). The design and specification to be agreed with the tenant in advance. The tenant to pay landlord legal costs.</p> <p>p) Lease terms to be set by the Towns lawyers and to incorporate such minor variations or amendments to key terms (a) – (o) as may be agreed by the CEO.</p> <p>2. Authorises the Chief Executive Officer to negotiate minor variations or amendments to the key terms.</p> <p>3. Authorises the Chief Executive Officer to advertise the proposed disposal of the office at Aqualife by way of lease by public notice pursuant to section 3.58 of the <i>Local Government Act 1995</i> and subject to negotiating a lease agreement acceptable to the Town.</p> <p>4. Authorises the Chief Executive Officer and the Mayor to execute all documents necessary to give effect to a lease between the Town of Victoria Park and Jessica Kennedy for the office at Aqualife Café and apply the Town's Common Seal, provided that no submissions are received pursuant to 3 above.</p> <p style="text-align: right;">Carried by exception resolution (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>		
13/12/2022	Ordinary Council Meeting - 13 December 2022	13.4	Land Asset Optimisation Strategy	Completed	<p>COUNCIL RESOLUTION (resolution-number)/2022):</p> <p>Moved: Deputy Mayor Claire Anderson Seconded: Mayor Karen Vernon</p> <p>That Council adopts the 2022 Land Asset Optimisation Strategy (Attachment 1) Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	31/01/2023	01/02/2023
13/12/2022	Ordinary Council Meeting -	13.6	Low Cost Urban Road Safety Program Grant	Completed	<p>COUNCIL RESOLUTION (275/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Bronwyn Ife</p>	06/01/2023	01/02/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
	Council Meeting - 13 December 2022		Policy 115 – Public Art		<p>Moved: Mayor Karen Vernon That Council:</p> <ol style="list-style-type: none"> Adopts the amended Policy 115 – Public Art as attached. Defers the evaluation of Policy 112 - Visual Arts to the February 2023 Policy Committee meeting. <p style="text-align: right;">Carried by exception resolution (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>		
21/02/2023	Ordinary Council Meeting - 21 February 2023	11.1	Council resolutions status report - December 2022 - January 2023	Completed	<p>COUNCIL RESOLUTION (8/2023):</p> <p>Moved: Mayor Karen Vernon That Council:</p> <ol style="list-style-type: none"> Notes the Outstanding Council Resolutions Report as shown in attachment 1. Notes the Completed Council Resolutions Report as shown in attachment 2. <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks Against: Nil</p>	03/03/2023	24/02/2023
21/02/2023	Ordinary Council Meeting - 21 February 2023	11.2	Quarterly Report October 2022 - December 2022	Completed	<p>COUNCIL RESOLUTION (14/2023):</p> <p>Moved: Mayor Karen Vernon That Council:</p> <ol style="list-style-type: none"> Receives the quarterly written progress reports, for the period October 2022 - December 2022, relating to the: <ol style="list-style-type: none"> Corporate Business Plan Five-year capital works program, including the 2022/2023 Annual Strategic Project Plan Community Benefits Strategy 	03/03/2023	24/02/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>d) Climate Emergency Plan.</p> <p>2. Notes that the following strategies and plans are reported through the Corporate Business Plan:</p> <p>a) Economic Development Strategy 2018-2023</p> <p>b) Urban Forest Strategy</p> <p>c) Reconciliation Action Plan</p> <p>d) Disability Access and Inclusion Plan.</p> <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p>Against: Nil</p>		
21/02/2023	Ordinary Council Meeting - 21 February 2023	14.1	Financial Statements - December 2022	Completed	<p>COUNCIL RESOLUTION (10/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council accepts the Financial Activity Statement Report – 31 December 2022, as attached.</p> <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p>Against: Nil</p>	31/03/2023	24/02/2023
21/02/2023	Ordinary Council Meeting - 21 February 2023	14.2	Financial Statements - November 2022	Completed	<p>COUNCIL RESOLUTION (11/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council accepts the Financial Activity Statement Report – 30 November 2022, as attached.</p> <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p>Against: Nil</p>	31/03/2023	24/02/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
21/02/2023	Ordinary Council Meeting - 21 February 2023	14.3	Schedule of Accounts- November 2022	Completed	<p>COUNCIL RESOLUTION (12/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Confirms the accounts for November2022, as included in the attachment, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>. 2. Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i> <p>Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p>Against: Nil</p>	31/03/2023	24/02/2023
21/02/2023	Ordinary Council Meeting - 21 February 2023	14.4	Schedule of Accounts - December 2022	Completed	<p>COUNCIL RESOLUTION (13/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Confirms the accounts for December 2022, as included in the attachment, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>. 2. Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>. <p>Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p>Against: Nil</p>	31/03/2023	27/02/2023