

01-005-03-0003



South East Metropolitan Zone

Minutes

20 April 2022

South East Metropolitan Zone

Held via MS Teams, commenced at 6pm

Minutes

MEMBERS

2 Voting Delegates from each Member Council

City of Armadale	Mayor Ruth Butterfield (SC) Cr Melissa Northcott
City of Canning	Mayor Patrick Hall Mr Stephen Cain, Interim Chief Executive Officer – non-voting delegate
City of Gosnells	Cr David Goode JP Cr Sarah Patterson Mr Ian Cowie, Chief Executive Officer - non-voting delegate
City of South Perth	Cr Jennifer Nevard Cr Carl Celedin (SC) Mr Mike Bradford, Chief Executive Officer – non-voting delegate
Town of Victoria Park	Cr Bronwyn Ife - Chair Cr Peter Devereux Mr Anthony Vuleta, Chief Executive Officer – non-voting delegate
WALGA Secretariat	Nick Sloan, Chief Executive Officer Felicity Morris, Governance Specialist

APOLOGIES

City of Armadale	Ms Joanne Abbiss, Chief Executive Officer – non-voting delegate
City of Canning	Cr Jesse Jacobs
DLGSC Representative	
WALGA Secretariat	Kelly McManus, Principal, Policy and Advocacy
Guest Speaker	Rosie Hegarty, Employment Facilitator, Local Jobs Program

ANNOUNCEMENTS

Confirmation of Attendance, attendance was noted prior to the commencement of the meeting.

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda prior to the Zone meeting, to the Chair and Secretariat.

Agenda Papers were emailed 7 days prior to the meeting date.

Acknowledgement of Country All attendees acknowledged the traditional owners of the land that the meeting is held on and paying respects to Elders past, present and future.

ATTACHMENTS WITHIN THE AGENDA

1. Draft Minutes of the previous meeting
2. Zone Status Report
3. President's Report
4. Standing Orders

1. DECLARATION OF INTEREST

Elected Members must declare to the Chairperson any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Councillors and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil

2. DEPUTATIONS

2.1 Local Jobs Program

Rosie Hegarty, Employment Facilitator was an apology for this meeting. Rosie will provide her presentation at the June South East Metropolitan Zone meeting.

3. CONFIRMATION OF MINUTES

RESOLUTION

Moved: Cr Melissa Northcott
Seconded: Cr David Goode JP

That the Minutes of the meeting of the South East Metropolitan Zone held on 16 February 2022 be confirmed as a true and accurate record of the proceedings.

CARRIED

4. BUSINESS ARISING

A Status Report outlining the actions taken on the Zone's resolutions was enclosed as an attachment.

Noted

5. STATE COUNCIL AGENDA - MATTERS FOR DECISION

(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

The full State Council Agenda can be found via link: [State Council Agenda - 4 May 2022](#)

The Zone is able to provide comment or submit an alternative recommendation that is then presented to the State Council for consideration.

Matters for Decision

5.1 Submission to Statutory Review of the Food Act 2008

RESOLUTION

Moved: Cr Jennifer Nevard
Seconded: Cr Carl Celedin

That the submission to the Department of Health relating to the Statutory Review of the Food Act 2008 be endorsed.

CARRIED

5.2 Local Government Grant Scheme Funding

MOTION

Moved: Cr Bronwyn Ife
Seconded: Mayor Ruth Butterfield

That WALGA advocates to the Minister for Emergency Services and the Fire and Emergency Services Commissioner for:

1. An allocation of Local Government Grant Scheme (LGGS) funding to undertake an audit of existing facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES).
2. Following the completion of the audit, an allocation of funding through the Local Government Grant Scheme (LGGS) to prepare a Comprehensive Asset Management Plan that:
 - a. Aligns with the principles in the Department of Local Government, Sport and Cultural Industries' (DLGSC) Asset Management National Framework and Guidelines, and the Integrated Planning and Reporting Framework.
 - b. Forecasts the emergency response needs of communities across Western Australia over the next 10 years, to estimate the quantum of the facilities, appliances, vehicles, and major items of equipment that will be needed.
 - c. Outlines a 10 year forward plan of modifications, replacements and additions required.
 - d. Investigates the extent to which future BFB facilities can be co-located with other emergency services facilities.
3. The establishment of a Working Group involving WALGA, the Department of Fire and Emergency Services (DFES) and LGIS to oversee the preparation of the Comprehensive Asset Management Plan.
4. Support for the Comprehensive Asset Management Plan to be reviewed every five years.
5. Support for an increase in Local Government Grant Scheme (LGGS) funding to support the unsuccessful capital grants funding applications by Local Governments to the 2020 21 LGGS Capital Grants Committee.

AMENDMENT MOTION

Moved: Cr Jennifer Nevard

Seconded: Cr Carl Celedin

That point 4 of the motion be amended to read as follows:

4. Support for annual short reviews of the Comprehensive Asset Management Plan, and a comprehensive review every three years.

LOST (2/7)

As the amendment was lost, the original motion was put as follows.

RESOLUTION

Moved: Cr Bronwyn Ife

Seconded: Mayor Ruth Butterfield

That WALGA advocates to the Minister for Emergency Services and the Fire and Emergency Services Commissioner for:

1. An allocation of Local Government Grant Scheme (LGGS) funding to undertake an audit of existing facilities, appliances, vehicles, and major items of equipment for both Local Government Volunteer Bushfire Brigades (BFB) and State Emergency Services (SES).
2. Following the completion of the audit, an allocation of funding through the Local Government Grant Scheme (LGGS) to prepare a Comprehensive Asset Management Plan that:
 - a. Aligns with the principles in the Department of Local Government, Sport and Cultural Industries' (DLGSC) Asset Management National Framework and Guidelines, and the Integrated Planning and Reporting Framework.
 - b. Forecasts the emergency response needs of communities across Western Australia over the next 10 years, to estimate the quantum of the facilities, appliances, vehicles, and major items of equipment that will be needed.
 - c. Outlines a 10 year forward plan of modifications, replacements and additions required.
 - d. Investigates the extent to which future BFB facilities can be co-located with other emergency services facilities.
3. The establishment of a Working Group involving WALGA, the Department of Fire and Emergency Services (DFES) and LGIS to oversee the preparation of the Comprehensive Asset Management Plan.
4. Support for the Comprehensive Asset Management Plan to be reviewed every five years.
5. Support for an increase in Local Government Grant Scheme (LGGS) funding to support the unsuccessful capital grants funding applications by Local Governments to the 2020 21 LGGS Capital Grants Committee.

CARRIED

Zone members discussed the importance of technical expertise on the Working Group mentioned in Point 3 of the Resolution. The Zone noted that it would be helpful for WALGA's delegates to include representatives from the sector.

Zone members also requested that WALGA provide further information to State Council regarding the timing of reviews of the Comprehensive Asset Management Plan proposed in Point 4. The Zone noted that this must strike a balance between the need to maintain currency, and the resources required to review a comprehensive document.

5.3 Draft Active Travel to School Roadmap

RESOLUTION

Moved: Cr Bronwyn Ife
Seconded: Cr David Goode JP

That WALGA:

1. Endorses the Draft Active Travel to School Roadmap, subject to amending Urban Environment Initiative No 1 to “Consult local governments to identify sub-regional school transport challenges and amend existing planning guidelines and develop new guidelines where gaps exist”; and
2. Works with the Department of Transport to finalise the Roadmap and encourage Local Government participation in the initiatives identified where these offer solutions to the local issues encountered in each area.

CARRIED

RESOLUTION

Moved: Cr Bronwyn Ife
Seconded: Cr David Goode JP

That the South East Metropolitan Zone

1. Supports all Matters for Decision as listed above in the May 2022 State Council Agenda; and
2. Notes all Matters for Noting and Organisational Reports as listed in the May 2022 State Council Agenda.

CARRIED

6. BUSINESS

6.1 WALGA Training to delivery Emergency Management for Local Government Leaders

WALGA is considering delivering the Emergency Management for Local Government Leaders course in conjunction with future upcoming Zone meeting in August and November.

A specialised and approved trainer will come to the Zone to deliver the 3.5 hour course. The course is targeted at CEO's, Directors, Managers, Mayors/Presidents and Elected Members.

Course Overview

As the sphere of Government closest to the community, Local Government is a key player when it comes to local Emergency Management preparedness, prevention, response and recovery. In a disaster, the community turns first to their Local Government for trusted leadership.

This course provides an essential overview of the role of Local Government leaders before, during and after an emergency. With a focus on the skills necessary to excel as a leader under pressure, this course will equip leaders with invaluable skills and tools to draw upon when your community is impacted by an emergency.

More information can be obtained at <https://walga.asn.au/training/book-a-course/emergency-management-courses/emergency-management-for-local-government-leaders>

The Zone consideration is requested to see if there is any interest in holding a training session on this subject following a future Zone meeting in June, August or November 2022.

Noted

Zone members are interested in this training and requested that WALGA coordinate with Chair to arrange opportunity.

7. OTHER BUSINESS

8. EXECUTIVE REPORTS

8.1 WALGA President's Report

The WALGA Chief Executive Officer, Nick Sloan presented the President's Report.

Noted

8.2 State Councillor's report to the Zone

WALGA State Councillor presented on the previous State Council meeting.

Noted

8.3 Department of Local Government, Sport and Cultural Industries Representative Update Report.

The Representative from the Department of Local Government, Sport and Cultural Industries was an apology for this meeting.

Noted

9. DATE, TIME AND PLACE OF NEXT MEETING

RESOLUTION

Moved: Cr David Goode JP
Seconded: Cr Melissa Northcott

That the next ordinary meeting of the South East Metropolitan Zone be held on Wednesday 22 June 2022 at the City of Gosnells commencing at 6:00 pm.

CARRIED

10. CLOSURE

There being no further business the Chair declared the meeting closed at 6:46pm.