



Financial Activity Statement Report

For the month ended 31 May 2020



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## **Statement of Financial Activity Variances**

#### **Material Variances Defined**

For the purposes of reporting the material variances in the Statement of Financial Activity (by Service Unit) (as contained in this document), the following indicators, as resolved, have been applied –

# Revenues (Operating and Non-Operating)

Service Unit material variances will be identified where, for the period being reviewed, the actual varies to budget by an amount of (+) or (-) \$25,000 and, in these instances, an explanatory comment will be provided.

# Expenses (Operating, Capital and Non-Operating)

Service Unit material variances will be identified where, for the period being reviewed, the actual varies to budget by an amount of (+) or (-) \$25,000 and, in these instances, an explanatory comment will be provided.

Before commenting on each of the specific material variances identified it is important to note that, whilst many accounts will influence the overall variance, only those accounts within the affected Service Unit that significantly contribute to the variance will be highlighted.

For the purposes of explaining each variance, a multi-part approach has been taken. The parts are –

- 1. Period Variation Relates specifically to the value of the variance between the Budget and Actual figures for the period being reviewed.
- 2. Primary Reason Explains the primary reasons for the period variance. As the review is aimed at a higher level analysis, only major contributing factors are reported.
- 3. Budget Impact Forecasts the likely \$ impact on the year end surplus or deficit position. It is important to note that values in this part are indicative only at the time of reporting, for circumstances may subsequently change.

## **Material Variances Explained**

The Financial statements are presented based on the new organisational structure

As shown in the in the Statement of Financial Activity (contained within this document), the following variances have been identified -

## Revenue

Chief Executive Officer

No material variance to report

## Community Planning

## • Building Services

- The period variation is favourable to period budget by \$87,307
- The variation predominantly relates to an increase in building permit applications received due to the changes expected to the National Construction Code (NCC) 2019. The significant changes that were to come in to effect on 1 May 2020 relating to NCC 2019 were deferred to 2021, however the Town is still experiencing an increase in building permit applications higher than anticipated.
- The estimated impact on the year end position is an increase in revenue of \$60,000.

## • Community Development

- The period variation is unfavourable to period budget by \$57,450
- The variation predominantly relates to the cancellation of all bookings / facility hire revenue due to COVID-19 restrictions.
- The estimated impact on the year end position is a reduction in revenue of \$70,000.

# Urban Planning

- The period variation is favourable to period budget by \$103,099
- The variance relates to two large application fees received.
- The estimated impact on the year end position is an increase in revenue of \$90,000

#### <u>Finance</u>

## Aqualife

- The period variation is favourable to period budget by \$275,830
- Variance predominantly relates to the closure of the facility at the end of March due to COVID 19. Due to restrictions and minimal operations permitted when reopening, revenue is not expected to be generated until late June or early in the new financial year.
- The estimated impact on the year end position is a reduction in revenue of \$693,000.

#### Corporate Funds

- The period variation is favourable to period budget by \$1,008,909
- The variance predominantly relates to higher than anticipated rates revenue from interim notices and \$620,000 of Federal assistance grants received in advance. There is a significant reduction in interest rates offered on term deposits, due to the current economic conditions and this will have a negative impact on the overall interest earnings.
- The estimated impact on year end position is an increase in revenue of \$1,000,000.

#### • Financial Services area

- The period variation is favourable to period budget by \$37,707
- The variance relates to higher than budgeted late payment interest earned. Interest earned will be reviewed against possible credit loss calculations due to the current economic conditions as part of the end of year process.
- The estimated impact on the year end position is an increase in revenue of \$30,000

# Information Systems

- The period variation is favourable to period budget by \$28,807
- The variance relates to insurance recoveries relating to equipment damaged by storm.
- The estimated impact on year end position is an increase in revenue of \$26,000.

#### Leisurelife

- The period variation is unfavourable to period budget by \$385,329
- Variance predominantly relates to the closure of the facility at the end of March due to COVID-19. Due to restrictions and minimal operations permitted when reopening, revenue is not expected to be generated until late June or early in the new financial year.
- The estimated impact on year end position is a reduction in revenue of \$450,000.

## Parking

- The period variation is unfavourable to period budget by \$640,660
- The variation relates to a reduction in parking revenue and infringement income due to COVID-19. Due to the significant reduction in parkers, the Town has ceased regular parking patrols and only performed minimal parking enforcement during May.
- The estimated impact on year end position is a reduction in revenue of \$600,000

## **Operations**

# Asset Planning

- The period variation is unfavourable to period budget by \$104,163
- The variance predominantly relates to budget timing for revenue associated with the Lathlain Redevelopment project. Overall revenue is expected to be slightly low due to outstanding rent from commercial and residential properties and the solar pv rebate provided as a reduction in expenditure instead of cash funds.
- The estimated impact on the year end position is a reduction in revenue of \$30,000

#### Parks and Reserves

- The period variation is unfavourable to period budget by \$2,577,470
- The variance relates to State Government grant funding yet to be finalised for Lathlain Redevelopment Zone 2 and 2X.
- This is a budget timing variance and is not an actual reduction in revenue.

## **Operating Expense**

#### **Chief Executive Office**

## Communication and Engagement

- The period variation is favourable to period budget by \$65,898
- The variance predominantly relates to delays in the delivery of projects (2020 Advocacy strategy and corporate digital advertising update) due to COVID-19.
- The impact of year end position is nil as funds will be reallocated to deliver current programs which have increased as a result of COVID-19.

#### Customer Relations

- The period variation is favourable to period budget by \$158,764
- The variance relates to a budget timing variance relating the full payment for the Community Satisfaction program. The variance also relates to vacancies within the area.
- The estimated impact on the year end position is a reduction in expenditure of \$31,000

## • Leadership and Governance

- The period variation is favourable to period budget by \$135,588
- The variance predominantly relates to a vacancy within the area for a shared resource with the City of Vincent and cost of extraordinary election being lower than expected. Consultancy and legal costs are also lower than budgeted.
- The estimated impact on the year end position is a reduction in expenditure of \$65,000.

# **Community Planning**

# • Community Development

- The period variation is favourable to period budget by \$322,607
- The variation predominantly relates to vacancies within the area and cancellation of events due to COVID-19 restrictions. Some of these funds have been reallocated for COVID-19 recovery phase.
- The estimated impact on the year end position is reduction in expenditure of \$50,000.

# • Community Planning Office

- The period variation is favourable to period budget by \$85,320
- The variation predominantly relates to a reduction in leave liability and lower than anticipated consultancy costs.
- The estimated impact on the year end position is reduction in expenditure of \$20,000

#### Economic Development

- The period variation is favourable to period budget by \$66,451
- The variance relates to projects such as Business Awards and other events that have been postponed or cancelled due to COVID-19.
- The estimated impact on the year end position is a reduction in expenditure of \$20,000

## • Library Services

- The period variation is favourable to period budget by \$84,831
- The variance predominantly relates to the cancellation of all events due to COVID-19 and general savings due to the closure of the facility.
- The estimated impact on the year end position is a reduction in expenditure of \$60,000.

# Place Management

- The period variation is favourable to period budget by \$155,361
- The variance predominantly relates to delays in project plans due to COVID-19. These projects will be carried forward to the next financial year.
- The estimated impact on the year end position is a reduction in expenditure of \$15,000.

## • Strategic Town Planning

- The period variation is favourable to period budget by \$73,849
- The variance relates to delays in projects due to COVID-19 and lower than budgeted expenditure relating to engagement costs for the Local Planning Strategy and savings within the public open space strategy.
- The estimated impact on the year end position is a reduction in expenditure of \$6,400.

# Urban Planning

- The period variation is favourable to period budget by \$64,559
- The variance relates to a reduction in expenditure within the Design review panel due to COVID-19.
- The estimated impact on the year end position is a reduction in expenditure of \$95,000

#### Finance

# Budgeting

- The period variation is unfavourable to period budget by \$54,969
- The variance relates to depreciation expenditure which is slightly higher than budgeted. Depreciation is a non-monetary transaction. The Town's non-current assets are currently being revalued by external valuers. The fair values of the assets and depreciation rates will be adjusted once the valuation is completed.
- The estimated impact on the year end position is nil.

# Corporate Funds

- The period variation is favourable to period budget by \$44,895
- The variance relates to a Loan guarantee fee that is yet to be paid. This is a budget timing variance.
- The estimated impact on the year end position is nil.

#### Financial Services area

- The period variation is favourable to period budget by \$31,214
- The variance predominantly relates to consultancy costs associated with a project which was delayed due to resource limitations and COVID-19.
- The estimated impact on the year end position is a reduction in expenditure of \$50,000.

## Information Systems

- The period variation is favourable to period budget by \$59,664
- The variance relates to delays in projects and consultancy works.
- Unspent funds relating to projects will be carried forward to the next financial year.

#### Leisurelife

- The period variation is favourable to period budget by \$375,178
- The variance relates to the facility closure due to COVID-19. This has resulted in a significant decrease in employment expenditure and program expenditure.
- The estimated impact on the year end position is a reduction in expenditure of \$150,000.

## Parking

- The period variation is favourable to period budget by \$475,527
- The variation relates to reduced staff utilisation due to significant reduction in parking utilisation.
- The estimated impact on the year end position is a reduction in expenditure of \$400,000.

## • Ranger Services

- The period variation is favourable to period budget by \$40,950
- The variation relates to reduced staff costs due to significant reduction in parking utilisation.
- The estimated impact on the year end position is a reduction in expenditure of \$40,000.

## **Operations**

# Asset Planning

- The period variation is favourable to period budget by \$790,652
- The variance predominantly relates to the unspent consultancy costs relating to Lathlain Precinct Redevelopment Project (\$385,560) which is expected to be carried forward to the next financial year. There is also a reduction in operating and maintenance expenditure due to the closure of facilities and a reduction in employment expenditure.
- The estimated impact on the year end position is a reduction in expenditure of \$150,000.

#### Parks and Reserves

- The period variation is favourable to period budget by \$334,216
- The variance predominantly relates to a backlog of invoices associated with storm damage.
- The estimated impact on the year end position is unknown at this stage.

## Project Management

- The period variation is favourable to period budget by \$706,147
- The variance relates to delays in Edward Millen master plan and pre-project due diligence and detailed design for other projects (John Macmillan precinct planning, Taylor/McCallum, Land Asset Optimisation Project etc.). These projects will be carried forward to the next financial year.
- The estimated impact on the year end position is unknown at this stage.

## • Street Improvement

- The period variation is favourable to period budget by \$141,851
- The variance predominantly relates to budget timing of consultancy costs which are committed. A vacancy within the area also contributes to the variance above.
- The estimated impact on the year end position is a reduction in expenditure of \$100,000

## • Street Operations

- The period variation is favourable to period budget by \$453,982
- The variance relates to budget timing.
- The estimated impact on the year end position is nil as these are budget timing variances.

## **Capital Expense**

## Chief Executive Office

No material variance to report.

## **Community Planning**

No material variance to report.

#### Finance

## • Information Systems

- The period variation is favourable to period budget by \$557,045
- The variance relates to delays in capital projects due to resources reallocation and changes in scope. Some project will be further delayed due to COVID-19 and working from home arrangements. There is also savings identified within projects that have been completed.
- The estimated impact on the year end position is a reduction in expenditure of \$60,000.

## **Operations**

# Asset Planning

- The period variation is unfavourable to period budget by \$56,076
- The variance predominantly relates to budget timing of projects. The Aqualife solar panel project cost will be \$65,000 lower due to the application of the rebate. There are also some delays in projects due to lease negotiations. Projects that are not complete will be carried forward to the next financial year.
- The estimated impact on the year end position is a reduction in expenditure of \$65,000.

#### Fleet Services

- The period variation is favourable to period budget by \$413,874
- The variance predominantly relates to the delay in the delivery of the Flocon truck and Parks tractor.
- The impact on the year end positon is nil.

## Street Operations

- The period variation is favourable to period budget by \$1,920,165
- The variance relates to delays in projects and timing of invoice payments for projects that are complete.
- Projects that are not completed will be carried forward to the next financial year.

# **Non-Operating Revenue**

#### Finance

No material variance to report.

#### Operations

No material variance to report

## **Non-Operating Expenses**

#### Finance

No material variance to report.

# **Proposed Budget Amendments**

Reallocate budget funds within the Lathlain Redevelopment Zone 2 project.

Strategic Projects Manager has submitted the following

The adopted budget relating to the Lathlain Redevelopment Zone 2 project currently sits with the Parks asset category. As part of capitalising assets into its respective asset categories – it is requested that \$110,000 relating to the renewal of drainage within this project be transferred from the Parks budget and moved into the Drainage asset classification. This is to ensure budgets and associated costs are recorded within its appropriate asset categories.

#### **Accounting Notes**

## **Significant Accounting Policies**

The significant accounting policies that have been adopted in the preparation of this document are:

#### (a) Basis of Preparation

The document has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations.

The document has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### (b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this document.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

# (c) 2019 - 2020 Actual Balances

Balances shown in this document as 2019 - 2020 Actual are subject to final adjustments.

## (d) Rounding Off Figures

All figures shown in this document, other than a rate in the dollar, are rounded to the nearest dollar.

## (e) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

#### (f) Superannuation

The Council contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Council contributes are defined contribution plans.

## (g) Goods and Services Tax

Revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the statement of financial position are stated inclusive of applicable GST. The net amount of GST recoverable from, or payable to, the ATO is included with receivables on payables in the statement of financial position. Cash flows are presented on a Gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

## (h) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits held at call with banks, other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and that are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are shown as short term borrowings in current liabilities.

#### (i) Trade and Other Receivables

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

#### (j) Inventories

## General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

#### Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until

completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Revenue arising from the sale of property is recognised as at the time of signing an unconditional contract of sale. Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

#### (k) Fixed Assets

Each class of fixed asset is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

## **Initial Recognition**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost, or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the Council and the cost of the item can be measured reliably. All other repairs and maintenance are recognised as expenses in the period in which they are incurred.

#### Revaluation

Certain asset classes may be re-valued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes, where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity; all other decreases are recognised in profit or loss. Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the re-valued amount of the asset.

Those assets carried at a re-valued amount, being their fair value at the date of revaluation less any subsequent accumulated depreciation and accumulated impairment losses, are to be re-valued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

# **Land Under Roads**

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government. Council has elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16 (a) (i) prohibits local governments from recognising such land as an

asset. In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16 (a) (i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4 (2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail. Consequently, any land under roads acquired on or after 1 September 2008 is not included as an asset of the Council.

## **Depreciation of Non-Current Assets**

All non-current assets having a limited useful life (excluding freehold land) are systematically depreciated over their useful lives in a manner that reflects the consumption of the future economic benefits embodied in those assets. Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the time the asset is completed and held ready for use. Depreciation is recognised on a straight-line basis, using rates that are reviewed each reporting period. Major depreciation periods are:

Buildings 40 years Furniture and Equipment 5 – 10 years Plant and Machinery 2 – 10 years Sealed Roads - Clearing and Earthworks Not depreciated - Construction and Road Base 5 – 80 years - Original Surface / Major Resurface 5 - 80 years 5 – 80 years Drainage 5 – 80 years **Pathways** Parks and Reserves 5 – 80 years

Asset residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

#### **Capitalisation Threshold**

Assets with a value below \$5,000 at the time of acquisition, are excluded from the assets reported in the financial report. These assets are instead reported as an expense in the year of acquisition.

## (I) Financial Instruments

## <u>Initial Recognition and Measurement</u>

Financial assets and financial liabilities are recognised when the Council becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Council commits itself to either the purchase or sale of the asset (i.e. trade date accounting is adopted). Financial instruments are initially measured at fair value plus transaction costs, except

where the instrument is classified 'at fair value through profit of loss', in which case transaction costs are expensed to profit or loss immediately.

# <u>Classification and Subsequent Measurement</u>

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method or cost. Fair value represents the amount for which an asset could be exchanged or a liability settled, between knowledgeable, willing parties. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

#### Amortised cost is calculated as:

- a. the amount in which the financial asset or financial liability is measured at initial recognition;
- b. less principal repayments;
- plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method; and
- d. less any reduction for impairment.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

## Financial assets at fair value through profit and loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Derivatives are classified as held for trading unless they are designated as hedges. Assets in this category are classified as current assets.

#### Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

## **Held-to-maturity investments**

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Council's management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current. They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

#### Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain, or loss, pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other financial assets are classified as non-current.

#### Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

#### <u>Impairment</u>

At the end of each reporting period, the Council assesses whether there is objective evidence that a financial instrument has been impaired. In the case of available-for-sale financial instruments, a prolonged decline in the value of the instrument is considered to determine whether impairment has arisen. Impairment losses are recognised in profit or loss. Any cumulative decline in fair value is reclassified to profit or loss at this point.

## **Derecognition**

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Council no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

## (m) Impairment

In accordance with Australian Accounting Standards the Council's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired. Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116). For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset. At the time of adopting the Annual Budget, it was not possible to estimate the amount of impairment losses (if any) as at 30 June 2020. In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Annual Budget.

## (n) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

# (o) Employee Benefits

Provision is made for the Council's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. In determining the liability, consideration is given to employee wage increases and the probability that the employee may not satisfy vesting requirements. Those cash flows are discounted using market yields on national government bonds with terms to maturity that match the expected timing of cash flows.

## (p) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

#### (q) Provisions

Provisions are recognised when:

- a. The Council has a present legal or constructive obligation as a result of past events;
- b. for which it is probable that an outflow of economic benefits will result; and
- c. that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

# (r) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where the Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on the Council's intentions to release for sale.

### (s) Comparative Figures

Where required, comparative figures have been adjusted to conform to changes in presentation for the current reporting period.

#### (t) Budget Comparative Figures

Unless otherwise stated, the Budget comparative figures shown in this Budget document relate to the original Budget estimate for the relevant item of disclosure.

### **Service Unit Definitions**

The Town operations, as disclosed in this report, encompass the following service-oriented Service Units –

#### **Chief Executive Office**

#### Chief Executive Office

The Chief Executive Office leads and supports the transformation of the organisation into a customer-focused, culturally constructive, legislatively compliant, sector-leading entity, with a primary focus on the Service Areas within the Chief Executive Office functional area.

## **Communications and Engagement**

Communications and Engagement manages the brand and reputation of the Town. This is achieved through developing clear and accessible messaging, consulting with the community, delivering key messages through various channels and working to reach the appropriate audiences through strategically executed marketing, engagement and communication planning..

#### **Customer Relations**

Customer Relations manages the Customer Service Contact Centre, which is the first point of contact for the organisation, and monitors performance against the Town's Customer Service Charter.

## **Leadership and Governance**

The Leadership and Governance Service Area is committed to responsibly managing the Town on behalf of the residents and ratepayers of the District through collaboration, knowledge-sharing and good governance.

### **Human Resources**

Human Resources is responsible for the development and implementation of occupational health and safety compliance, staff development, employee relations, recruitment and payroll services of the Town.

# **Community Planning**

## **Building Services**

Building Services provide services to ensure buildings are safe, liveable, accessible and sustainable, and meet statutory requirements.

# **Community Development**

The Community Development team's vision is an empowered Victoria Park, which will be achieved through the mission of community capacity building.

## Community Planning Office

The Community Planning Office leads and supports the transformation of the organisation into a customer-focused, culturally constructive, legislatively compliant, sector-leading entity, with a primary focus on the Service Areas within the Community Planning functional area.

# **Digital Hub**

The Digital Hub provides free digital literacy and online training for the local community, not-for-profit organisations and local business operators.

## **Economic Development**

Economic Development seeks to increase the economic growth of the district through fostering business attraction and retention, tourism, marketing, community initiatives and creating robust relationships.

#### **Environmental Health**

Environmental Health seeks to promote good standards of public health via the many hospitality outlets in the area and the community in general.

# **General Compliance**

The General Compliance Area liaise with and direct property owners and developers to ensure built-form building and planning requirements are adhered to at all times.

## **Healthy Community**

The Healthy Community team connect people to services, resources, information, facilities, and experiences that enhance their physical and social health and wellbeing.

# **Library Services**

Library Services plays a pivotal role in providing our community with access to resources, knowledge and technology in a safe, nurturing environment.

# Place Management

The Place Management Service Area implements programs, hat are suitable for the particular targeted section of the community, to improve places within the District or, where the community is satisfied with the standard of operation, to maintain the already attained standard.

## Strategic Town Planning

Strategic Town Planning develops strategies for the future growth of the Town, with the aims of creating a vibrant community and improving the quality of life for residents.

# <u>Urban Planning</u>

Urban Planning assesses applications for development approval and subdivision, provides advice to the community and ensures land is appropriately used and developed.

#### **Finance**

## <u>Aqualife</u>

The Aqualife Centre aims to improve community health and wellbeing; and to provide a safe and welcoming environment for the community to meet and socialise, primarily through aquatic recreation.

## **Budgeting**

The Budgeting Area includes the administration of non-cash expenditure and revenue associated with local government accounting requirements, including profit and loss and depreciation.

#### **Corporate Funds**

The Corporate Funds are includes the management of loans, reserve fund transfers, restricted and trust funds, rate revenue and corporate grants funding.

### Finance Office

The Finance Office leads and supports the transformation of the organisation into a customer-focused, culturally constructive, legislatively compliant, sector-leading entity, with a primary focus on the Service Areas within the Finance functional area.

#### **Financial Services**

The key role of Financial Services is to manage and control the Town's finances in a sound and prudent manner.

# <u>Information Systems</u>

Information Systems assists the Town in operating efficiently with the smooth running of essential business computer programs and systems.

#### Leisurelife

The Leisurelife Centre aims to improve community health and wellbeing, and to provide a safe and welcoming environment for the community to meet and socialise, primarily through active recreation.

# <u>Parking</u>

The Parking Management section guides future parking initiatives within the Town, ensuring equitable access for everyone, whilst also monitoring existing parking areas and ensuring a safer community.

#### Rangers

Ranger Services offer a 24 hours-a-day / 7 days-a-week service to help ensure community safety in the areas of Dog and Cat management and Local Law enforcement.

## **Operations**

#### Asset Planning

Asset Planning provides services to manage and maintain Council facilities and their related assets.

#### Environment

The Environment Area is committed to preserving and enhancing natural areas and recognises not only the ecological benefits of protecting natural assets, but also the social and recreational benefits as well.

#### Fleet Services

Fleet Services oversees the various items of light fleet, heavy fleet and plant and equipment.

# **Operations Office**

The Operations Office leads and supports the transformation of the organisation into a customer-focused, culturally constructive, legislatively compliant, sector-leading entity, with a primary focus on the Service Areas within the Operations functional area.

### Parks and Reserves

The Parks and Reserves Section delivers high quality horticultural works to parks, reserves and streetscapes.

## **Project Management**

Project Management assists in improving the standards of project management and project delivery, and delivers nominated projects on behalf of the Town.

#### Street Improvement

Street Improvement provides engineering advice, design, planning, and road safety initiatives.

# **Street Operations**

Street Operations ensure the maintenance and renewal of roads, pathways, drainage and associated assets.

#### Waste

Waste Management implements waste collection, minimisation and disposal in a sustainable manner.



					31 Ma	y 2020
				Revised	Year-to-Date	Year-to-Date
	Mat	erial Varian	ce	Budget	Budget	Actual
Particulars	\$		%	\$	\$	\$
Revenue						
Chief Executive Office				4,000	4,045	2,490
Chief Executive Office				0	335	2,490
Communications and Engagement				1,000	900	0
Customer Relations				0	0	0
Human Resources				3,000	2,720	0
Leadership and Governance				0	90	0
Community Planning				1,208,976	1,117,295	1,234,401
Building Services	87,307		25.4%	369,000	343,145	430,452
Community Development	57,450	<b>V</b>	30.4%	203,532	189,003	131,553
Community Planning Office				1,000	910	1,433
Digital Hub				1,575	980	1,500
Economic Development				8,000	8,000	2,108
Environmental Health				260,700	259,010	244,266
General Compliance				11,496	10,560	10,247
Healthy Community				39,470	29,320	31,554
Library Services				32,404	21,505	23,323
Place Management				0	0	3
Strategic Town Planning				0	0	0
Urban Planning	103,099	<b>A</b>	40.5%	281,799	254,862	357,961
Finance				55,746,506	55,064,566	54,825,689
Aqualife	275,830	<b>V</b>	13.6%	2,435,731	2,021,057	1,745,227
Budgeting				57,600	20,000	32,827
Corporate Funds	1,008,909		2.1%	47,476,657	47,472,361	48,481,270
Finance Office				1,350	1,145	796
Financial Services	37,707		4.5%	830,600	829,490	867,197
Information Systems				2,500	6,900	30,707
Leisurelife	385,329	<b>V</b>	21.9%	1,965,275	1,759,065	1,373,736
Parking	640,660	<b>V</b>	22.6%	2,849,715	2,830,750	2,190,090
Ranger services				127,078	123,798	103,840
Operations				11,384,665	9,196,452	6,775,551
Asset Planning	104,163		10.0%	1,421,843	1,043,590	1,147,753
Environment				0	0	0
Fleet Services				11,500	11,497	16,507
Operations Office				2,728,650	2,578,380	2,576,638
Parks and Reserves	2,577,470	<b>V</b>	84.5%	4,258,166	3,051,540	474,070
Project Management				17,912	1,830	17,084
Street Improvement				96,500	21,431	20,090
Street Operations				2,065,494	1,705,844	1,717,441
Waste Services				784,600	782,340	805,968
Total Revenue				68,344,147	65,382,358	62,838,130



					31 Ma	y 2020
				Revised	Year-to-Date	Year-to-Date
	N	Naterial Varian	ce	Budget	Budget	Actual
Particulars	\$		%	\$	\$	\$
Operating Expense						
Chief Executive Office				(5,050,475)	(4,273,892)	(3,889,432)
Chief Executive Office				(1,069,298)	(886,972)	(868,102)
Communications and Engagement	65,898	•	9%	(810,954)	(716,497)	(650,599)
Customer Relations	158,764	•	19%	(864,099)	(833,042)	(674,278)
Human Resources				(1,124,927)	(771,748)	(766,408)
Leadership and Governance	135,588	•	13%	(1,181,197)	(1,065,633)	(930,045)
Community Planning				(9,454,591)	(8,459,481)	(7,355,582)
Building Services				(526,022)	(473,446)	(472,252)
Community Development	322,607	•	16%	(2,241,947)	(2,067,516)	(1,744,909)
Community Planning Office	85,320	•	9%	(1,080,419)	(986,957)	(901,637)
Digital Hub	55,525			(151,751)	(140,840)	(116,326)
Economic Development	66,451	•	28%	(277,524)	(240,532)	(174,081)
Environmental Health	147,085	•	22%	(699,150)	(663,919)	(516,834)
General Compliance	56,103	<b>V</b>	33%	(170,491)	(169,529)	(113,426)
Healthy Community	33,233		33,5	(272,935)	(245,908)	(223,883)
Library Services	84,831	•	7%	(1,329,538)	(1,247,119)	(1,162,288)
Place Management	155,361	<u> </u>	25%	(878,075)	(612,710)	(457,349)
Strategic Town Planning	73,849	<b>*</b>	14%	(607,247)	(526,406)	(452,557)
Urban Planning	64,559	▼	6%	(1,219,492)	(1,084,599)	(1,020,040)
Finance				(23,297,026)	(19,675,988)	(18,678,530)
Aqualife				(2,563,770)	(2,300,687)	(2,275,856)
Budgeting	54,969	<b>A</b>	1%	(9,423,032)	(8,234,070)	(8,289,039)
Corporate Funds	44,895	<u></u>	17%	(634,115)	(258,070)	(213,175)
Finance Office	11,000			(854,653)	(742,955)	(742,786)
Financial Services	31,214	•	3%	(1,554,087)	(1,059,326)	(1,028,112)
Information Systems	59,664	<b>V</b>	3%	(3,105,802)	(2,244,005)	(2,184,341)
Leisurelife	375,178	<b>V</b>	19%	(2,177,352)	(2,014,713)	(1,639,535)
Parking	475,527	<b>*</b>	22%	(2,212,165)	(2,142,517)	(1,666,990)
Ranger services	40,950	•	6%	(772,050)	(679,645)	(638,695)
Operations				(28,766,197)	(28,617,790)	(24,602,573)
Asset Planning	790,652	•	9%	(9,186,983)	(8,663,682)	(7,873,030)
Environment	,,,,,			(226,178)	(176,129)	(184,801)
Fleet Services				0	0	(0)
Operations Office				(3,552,959)	(3,217,989)	(3,239,736)
Parks and Reserves	334,216	•	8%	(4,616,631)	(4,348,682)	(4,014,466)
Project Management	706,147	•	38%	(1,814,686)	(1,835,157)	(1,129,010)
Street Improvement	141,851	•	13%	(1,175,890)	(1,062,055)	(920,204)
Street Operations	453,982	•	17%	(2,666,511)	(2,604,831)	(2,150,849)
Waste Services	1,618,788	<b>V</b>	24%	(5,526,359)	(6,709,265)	(5,090,477)
Total Operating Expense	. , -			(66,568,289)	(61,027,151)	(54,526,117)



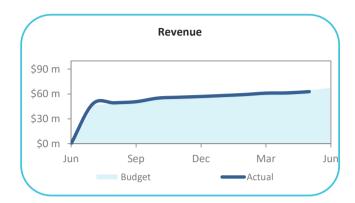
					31 Ma	y 2020
				Revised	Year-to-Date	Year-to-Date
		aterial Varia		Budget	Budget	Actual
Particulars	\$		%	\$	\$	\$
<u>Capital Expense</u>						
Chief Executive Office				0	0	0
Chief Executive Office				0	0	0
Communications and Engagement				0	0	0
Customer Relations				0	0	0
Human Resources				0	0	0
Leadership and Governance				0	0	0
<b>Community Planning</b>				(238,000)	(183,000)	(172,503)
Building Services				0	0	0
Community Development				(238,000)	(183,000)	(172,503)
Community Planning Office				0	0	0
Digital Hub				0	0	0
Economic Development				0	0	0
Environmental Health				0	0	0
General Compliance				0	0	0
Healthy Community				0	0	0
Library Services				0	0	0
Place Management				0	0	0
Strategic Town Planning				0	0	0
Urban Planning				0	0	0
Finance				(1,118,810)	(1,019,285)	(448,605)
Aqualife				0	0	0
Budgeting				0	0	0
Corporate Funds				0	0	0
Finance Office				0	0	0
Financial Services		_		0	0	0
Information Systems	557,045	•	55%	(1,118,810)	(1,005,650)	(448,605)
Leisurelife				0	0	0
Parking				0	(13,635)	0
Ranger services				0	0	0
Operations				(21,215,129)	(16,953,332)	(13,894,573)
Asset Planning	56,076		3%	(2,759,353)	(2,049,940)	(2,106,016)
Environment		_		0	0	0
Fleet Services	413,874	•	40%	(1,024,498)	(1,033,963)	(620,089)
Operations Office		_		0	0	0
Parks and Reserves	760,448	•	11%	(7,852,207)	(6,946,518)	(6,186,070)
Project Management				(71,000)	(21,000)	(653)
Street Improvement	4 000 405	_	200/	0	0	0
Street Operations	1,920,165	•	28%	(9,508,071)	(6,901,911)	(4,981,746)
Waste Services				(22.571.020)	(40.455.647)	(14 515 691)
Total Capital Expense				(22,571,939)	(18,155,617)	(14,515,681)

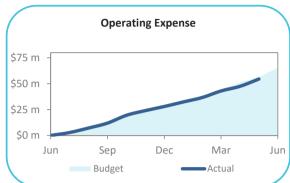


			31 Ma	y 2020
		Revised	Year-to-Date	Year-to-Date
	 l Variance	Budget	Budget	Actual
Particulars	\$ %	\$	\$	\$
Non-Operating Revenue				
Finance		24,322,500	21,200,000	21,205,296
Corporate Funds		24,322,500	21,200,000	21,205,296
Operations		408,000	192,000	172,386
Fleet Services		408,000	192,000	172,386
Total Non-Operating Revenue		24,730,500	21,392,000	21,377,682
Non-Operating Expense				
Finance		(21,688,097)	(20,323,470)	(20,333,812)
Corporate Funds		(21,688,097)	(20,323,470)	(20,333,812)
Total Non-Operating Expense		(21,688,097)	(20,323,470)	(20,333,812)
Non-Cash Items Adjustments				
Profit and Loss		(12,068)	0	(1,792)
Depreciation		9,704,500	8,561,068	8,618,681
Total Non-Cash Items Adjustments		9,692,432	8,561,068	8,616,889
Suspense Items Yet To Be Applied		0	0	182,681
Opening Surplus / (Deficit)		8,061,246	8,061,246	8,061,246
Closing Surplus / (Deficit)		0	3,890,434	11,701,019

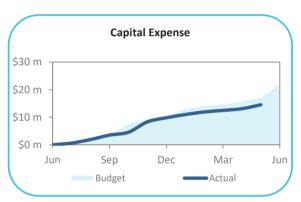


#### **Graphical Representation**















Particulars	Brought Forward 1 July \$	2019-2020 Revised Budget \$	Year To Date Actual \$
Current Assets			
Cash - Unrestricted	18,115,254	5,895,793	17,539,032
Cash - Reserves / Restricted	32,397,367	28,385,545	48,244,442
Receivables and Accruals	4,008,731	2,348,636	4,834,635
Inventories	32,331	9,470	32,331
	54,553,683	36,639,444	70,650,440
Less Current Liabilities			
Payables and Provisions	(14,095,069)	(8,253,899)	(10,704,979)
	(14,095,069)	(8,253,899)	(10,704,979)
Net Current Asset Position	40,458,614	28,385,545	59,945,461
Less			
Cash - Reserves / Restricted	(32,397,367)	(28,385,545)	(48,244,442)
Estimated Surplus / (Deficiency) Carried Forward	8,061,246	_	11,701,019



## **Cash and Investments Analysis**

		Amount Invested	Interest Rate	Term (Days)	Maturity Date	Projected Earnings	Percentage of
		\$	%	( - 7-7		\$	Portfolio
Cash - Unrestricted							
CBA		11,539,032				218	18%
CDA	At Call	11,539,032	Variable	11am	Daily	218	10/0
ME Bank	At Call	3,000,000	Variable	110111	Daily	1,726	5%
WE Dalik		3,000,000	0.60	35	25-Jun-20	1,726	370
NAB		3,000,000	0.00	33	23 3411 20	1,184	5%
117.15		3,000,000	0.45	32	22-Jun-20	1,184	370
Total Cash - Unrestricted	ŀ	17,539,032				3,128	0%
	ľ						
Cash - Restricted							
СВА		28,244,442				418	43%
	At Call	28,244,442	Variable	11am	Daily	418	
NAB		5,000,000				5,253	8%
		5,000,000	0.65	59	29-Jun-20	5,253	
BOQ		10,000,000				10,651	15%
		5,000,000	0.95	59	29-Jun-20	7,678	
		5,000,000	0.70	31	01-Jun-20	2,973	
ME Bank		5,000,000				8,082	8%
		5,000,000	1.00	59	29-Jun-20	8,082	
Total Cash - Restricted	[	48,244,442				24,404	66%
Total Cash - Invested		65,783,474				27,531	83%
Cash on Hand		8,205					
Total Cash		65,791,679					



## **Cash and Investments Analysis**





# **Investment Maturity Timing**

Maturity \$

Up to 30 days
31 - 60 days
61 - 90 days
90+ days

18,000,000

0

0

0

\$18 m

\$15 m

\$12 m

\$9 m

\$6 m

\$3 m

\$0 m

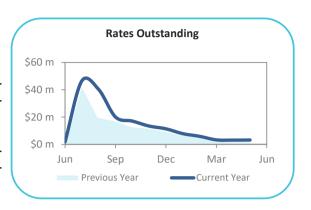






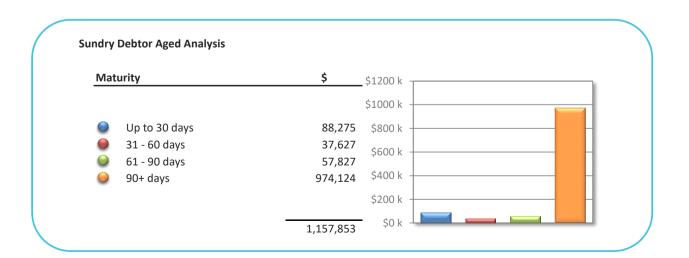
## **Rates Outstanding (Not Including Deferrals or Associated Fees and Charges)**

	Total
Balance from Previous Year	1,843,375
Rates Levied - Initial	45,753,320
Rates Levied - Interims	817,342
<b>Total Rates Collectable</b>	48,414,037
Current Rates Collected To Date	45,204,899
<b>Current Rates Outstanding</b>	3,209,138
% Rates Outstanding % Rates Outstanding target less than	6.6%



## **Sundry Debtors**

Туре	Total	30 Days	60 Days	90 Days	90+ Days
Grants and Subsidies	102,386	23,150	-	-	79,236
Property Rent	11,286	11,286			-
Aqualife Fees	1,968	61	1,283	624	-
Leisurelife Fees	368	-	353	15	-
Community Development Fees	198	-	-	198	-
Health Fees	3,701	499	959	390	1,853
Other Fees and Charges	40,048	36,446	432	-	3,169
Building and Planning Application Fees	10,087	10,014	-	-	73
Infringements - Parking	907,463	5,820	33,600	54,150	813,893
Infringements - Animals	21,720	1,000	800	1,000	18,920
Infringements - General	36,584	-	200	200	36,184
Infringements - Bush Fire	17,992	-	-	1,250	16,742
Infringements - Health	4,053	-	-	-	4,053
Total Sundry Debtors	1,157,853	88,275	37,627	57,827	974,124





Grants and Contributions				
	Original Budget	Revised Budget	Receip	t Status
Details	\$	\$	Invoiced	Remaining
Operating Funding				
Operating Funding				
Community Development Sponsorship	12,000	12,000	8,000	4,000
State Government Grants			8,000	
State dovernment Grants	2,500	2,500	-	2,500
Corporate Funds				-
Federal Assistance Grant	389,752	389,752	789,271	-
Federal Local Road Grant	170,720	170,720	378,555	-
<u>Library Services</u>				-
Book Council Grants	3,380	3,380	880	2,500
State Government Grants	3,000	3,000	-	3,000
Operations Office				-
State Government Grants	2,726,150	2,726,150	2,576,140	150,010
Street Operations				-
MRWA Direct Road Grants	90,423	90,423	90,423	-
Street Lighting Subsidy	31,000	31,000	-	31,000
Non-Operating Funding				-
Asset Planning				-
State Government Grant	986,000	986,000	234,405	751,595
Parks and Reserves			-	_
Recreation Capital Grants	422,077	422,077	422,077	_
State Government Grant	3,778,100	3,778,100	-	3,778,100
Street Operations				
Street Operations Fodoral Covernment Capital Grants	_	-	-	-
Federal Government Capital Grants  MRRG Road Rehabilitation Grants	268,234	268,234	- 262 160	5,066
MRWA Black Spot Grants	479,937	479,937	263,168 303,823	176,114
State Government Grant	303,000	303,000	303,023	303,000
Transport Grants	592,500	592,500	408,858	183,642
Transport Grants	332,300	332,300	400,030	103,042
Total Cash Deposits	10,258,773	10,258,773	5,475,600	5,390,527



#### **Reserve Funds Descriptions**

The purposes for which funds have been set aside by Council, in Reserve Funds, are outlined below -

#### **Building Renewal**

To be used to fund renewal projects associated with Council's Building assets.

#### Cash-in-Lieu

To be used to assist in funding initiatives associated with payments received as cash in lieu of required obligations or works.

#### Community Art

To be used to fund the purchase and placement of art for the Council and Community.

#### Drainage Renewal

To be used to fund renewal projects associated with Council's Drainage infrastructure.

#### **Edward Millen Site**

To be used to assist in improving and / or maintaining the Edward Millen site, including the associated grounds. grounds.

#### Furniture and Equipment Renewal

To be used to fund renewal projects associated with Council's Furniture and Equipment assets.

#### Future Fund

To assist in funding projects and property purchases that diversify Council's revenue streams.

#### **Future Projects**

To assist in funding 'new' and 'upgrade' capital projects, with funding primarily derived from the sale of land assets.

### Harold Hawthorne - Carlisle Memorial

To be used to provide funds to assist in conducting future Spring Garden Competitions.

#### Information Technology Renewal

To be used to fund renewal projects associated with Council's information technology assets. significant insurance claims.

#### Insurance Risk Reserve

To be used for the purpose of meeting the difference between premiums and claims in the event of any significant insurance claims.

#### Other Infrastructure Renewal

To be used to fund renewal projects associated with Council's Other infrastructure.

#### Parks Renewal

To be used to fund renewal projects associated with Council's Parks infrastructure.

#### Pathways Renewal

To be used to fund renewal projects associated with Council's Pathways infrastructure



#### Plant and Machinery Renewal

To be used to assist in the acquisition and replacement of the Town's Plant and Machinery.

#### Renewable Energy

To assist in investigating and funding renewable energy projects within the District.

#### Roads Renewal

To be used to fund renewal projects associated with Council's Roads Infrastructure

#### **Underground Power**

To assist in the funding of projects associated with the installation of underground power and associated landscaping.

#### **Urban Forest Strategy**

To assist in funding initiatives associated with the Urban Forest Strategy

#### Waste Management

To assist in the funding of waste management and waste minimisation strategies



## **Reserve Funds Transactions**

	Annual	Transfer	Transfer	31 May	2020	Annual
	Opening	to	from	Balance	Balance	Revised
	Balance	Reserve	Reserve	Actual	Budget	Budget
	\$	\$	\$	\$	\$	\$
Building Renewal	521,433	4,062	-	525,495	521,433	557,366
Cash-in-Lieu	-	-	-	-	-	-
Community Art	727,269	5,665	-	732,934	727,269	543,443
COVID-19 Recovery Reserve	-	500,000	-	500,000	500,000	500,000
Drainage Renewal	254,715	1,984	-	256,700	254,715	284,520
Edward Millen Site	1,959,453	15,264	-	1,974,717	1,959,453	1,739,335
Furniture and Equip Renewal	635,558	4,951	-	640,509	635,558	673,407
Future Fund	13,442,506	104,715	(500,000)	13,047,221	13,442,506	12,977,823
Future Projects	3,874,131	30,179	-	3,904,310	3,374,131	681,640
Harold Hawthorn - Carlisle	166,395	1,296	-	167,691	166,395	185,130
Information Technology Renewal	874,112	6,809	-	880,921	874,112	1,084,800
Insurance Risk Reserve	429,314	3,344	-	432,659	429,314	462,930
Land Asset Optimisation	2,183,400	17,008	-	2,200,408	2,183,400	1,686,300
Other Infrastructure Renewal	651,383	5,074	-	656,457	651,383	161,943
Parks Renewal	147,811	1,151	-	148,963	147,811	203,025
Pathways Renewal	452,505	3,525	-	456,030	452,505	86,697
Plant and Machinery	298,945	2,329	-	301,274	298,945	329,942
Renewable Energy	228,032	1,776	-	229,808	228,032	283,780
Roads Renewal	948,039	7,385	-	955,424	948,039	1,016,637
Underground Power	3,549,677	18,177,652	(2,555,296)	19,172,033	17,142,177	3,751,452
Urban Forest Strategy	-	-	-	-	-	500,000
Waste Management	1,052,688	8,200	-	1,060,888	1,052,688	675,375
	32,397,367	18,902,370	(3,055,296)	48,244,442	45,989,867	28,385,545



#### **Capital Items**

The following pages summarise the progress of the Capital Items.

For the purposes of these pages, the following indicators have been used -

#### **Item Timing**

This relates to how the item is tracking time-wise and is displayed using the following indicators -

×	Behind
	On-Track
$\overline{\checkmark}$	In-Front

#### **Budget Status**

This relates to how the item is costing against the Revised Budget and is displayed using the following indicators -

Over budget
On budget
Under budget

## **Completion Stage**

This relates to where the item is currently, in terms of completion, and is displayed using the following indicators -

Not commenced
Commenced
Half-way completed
Nearing completion
Completed



	litem	

	Budget	Completion	Revised	Year-to-Date
	Status	Stage	Budget	Actual
Particulars			\$	\$

Land and Buildings		2,582,353	1,869,266
Renewal - Land and Buildings			
Harold Hawthorne Centre - Air Conditioning		48,149	48,149
Vic Park Quarter - Community Room Fitout		30,000	0
10 Kent Street - Interior Refurbishment (Disability Access)		20,000	0
Administration Office - Lift Replacement		191,682	168,683
Administration Office - Underground Carpark Security		15,000	9,200
Fletcher Park - Clubrooms - Security Screen Replacement		12,329	12,329
Carlisle Reserve Clubrooms - Security Screen Replacement		8,066	8,066
Raphael Park Clubroom - Refurbish change rooms		75,000	46,190
Parnham Reserve Clubrooms- Security Screen Replacement	×	3,861	3,997
Higgins Park Clubroom- Security Screen Replacement		11,262	11,262
Aqualife - Plant Room - Ultraviolet Generators		111,436	111,436
Aqualife - Outdoor Pool Refurbishment		320,000	132,220
Aqualife - Pool Plant - Dosing Controllers		50,000	47,800
Aqualife - Pool Plant Equipment Renewal		10,000	9,800
Aqualife - Pool Water Treatment & Filtration Unit replacement		48,000	34,000
Aqualife - Hydrotherapy Pool scum grates		4,325	4,325
Parnham Reserve Clubrooms- Partition Replacement		16,243	16,243
Higgins Park Clubrooms - Change Room Refurbishment		75,000	0
Aqualife - 50m Pool Starting Blocks and Submersible Wall		215,000	187,704
Grandstand Replacement - Victoria Park Bowling Club		25,000	24,139
Wishing Well Restoration Works		30,000	0
Administration Office - Relocation of Mayoral Office		30,000	19,799
Upgrade - Land and Buildings			
Upgrade - Aqualife Solar Panels		 170,000	104,855
Land - Upgrade: 25 Boundary Road Subdivision		71,000	653
New - Land and Buildings			
Lathlain Redevelopment (Zone 2) - Buildings	П	 769,743	647,160
Lathlain Redevelopment (Zone 2x) - Buildings		221,257	221,257



Capital Items				
	Budget	Completion	Revised	Year-to-Date
	Status	Stage	Budget	Actual
Particulars			\$	\$
Dlant and Maskinson.			1 024 400	630,080
Plant and Machinery			1,024,498	620,089
Renewal - Plant and Machinery				
182 VPK - Subaru Impreza Hatch (Plant 399)			25,000	22,200
162 VPK - Road Sweeper (Plant 341)			249,050	236,574
138 VPK - Falcon Truck (Plant 39)			290,000	0
1GTF 071 - Holden Colorado (Plant 438)			35,000	0
1TQU 220 - Trailer (Plant 173)			6,000	5,409
157 VPK - Trailer (Plant 176)			5,064	5,064
174 VPK - Trailer (Plant 178)			10,000	0
167 VPK - Toyota Camry Altise Sedan (Plant 395)			25,783	25,783
115 VPK- Subaru Impreza Hatch (Plant 393)			24,967	24,967
1EFZ 037 - Hyundai Sedan (Plant 334)	×		25,195	25,488
Minor Plant Renewal - Parks			23,000	13,166
156 VPK - Plant Trailer (Plant 171)			25,000	9,365
Jarret Mow Deck (Plant 171)			30,000	24,520
142 VPK - Kubota Tractor (Plant 280)			95,000	87,888
1EMD 522 - Mazda B250 Tray Back Ute (Plant 346)			32,557	32,557
1GTF 071 - Holden Colorado (Plant 438)			35,000	32,623
151 VPK - Speed Trailer (Plant 251)			50,000	43,240
173 VPK - Subaru Impreza (Plant 396)			23,882	23,882
Washbay Pressure Washer			14,000	7,363
Furniture and Equipment			160,000	150,012
Renewal - Furniture and Equipment Cardio Equipment Renewal (Aqualife)			160,000	150,012



Capital Items				
	Budget	Completion	Revised	Year-to-Date
	Status	Stage	Budget	Actual
Particulars			\$	\$
Information Technology			1,118,810	448,605
,				
Renewal - Information Technology				
System - Intranet and Councillor Portal			22,400	11,500
Hardware - Live Streaming System (Council Chambers)			66,000	53,582
Upgrade - Information Technology				
IT - Leisure Facilities Management System (Software)			12,300	6,718
IT - Library Management System (Software)			71,200	55,510
System Upgrade - Authority 7.x			140,000	0
Upgrade - Software - AP Workflow (Authority)			54,000	29,945
Hardware - Leisurelife Centre Technology Upgrade			135,000	119,989
Software - TRIM CM9 Upgrade			120,000	41,956
Hardware - UPS			9,000	6,340
New - Information Technology				
Library - RFID Self-Service System			90,000	2,100
Software - Asset Management System			203,160	70,801
New- Software - Volunteer Database			7,000	0
New - Software - CAMMS Project PoC			16,550	0
New - Software - Property Management System	×		12,000	12,240
New - Software - Human Resources - Online Leave and Work Patte			11,500	5,927
IT - Relocation Hardware - 6 - 8 Kent Street (Parking and Rangers)			58,700	31,998
Software - Microsoft 365			90,000	0
Roads			5,645,207	3,074,606
Renewal - Roads Saleham Street (Goddard to Gallipoli)			74,785	74,785
Teague Street (Duncan to Harper)			140,000	130,214
Beatty Avenue (Somerset to Dane)			143,000	118,199
Westmorland Street (Creaton to Etwell)			67,500	54,112
Bishopsgate Street (Lion to Archer)			70,881	70,881
Cohn Street (Harris to Orrong)	×		112,500	194,590
Forster Avenue (Bishopsgate to Rutland)			90,513	85,632
Mackie Street (West of Gloucester to Washington)	×		93,000	94,856
Enfield Street (Waller to Rayment)	×		107,000	108,470
Howick Street (Gallipoli to Goddard)	×		183,600	192,334
Oats Street - Mars to Planet - Renew Seal (MRRG)			5,044	5,044
Oats Street - Tuckett to Rutland - Renew Seal (MRRG)			113,872	113,872
Resurface of rail crossing - Oats and Mint Streets			150,418	128,911
Oats Street and Star Street Roundabout			175,000	120,911
Harris Street - Oats Street/Mercury Street/Briggs Street			335,000	58,726
Briggs Street (Downing to Raleigh) Reseal			169,500	130,778
Suight accertionaining to water all wescar			109,300	130,776



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Particulars	Budget Status	Completion Stage	Revised Budget \$	Year-to-Date Actual \$
Renewal - Roads (continued)				
Planet Street (President to Kew) Reseal			106,685	106,685
Planet Street (Briggs to President) Reseal			140,000	136,568
Tuckett Street (Oats to Mercury)			64,000	63,782
Bank Street (Forward to End)	×		112,000	119,113
Albany Highway - Service Lane to Shepperton			5,340	5,340
Star Street - mid Block to Archer (MRRG)			3,415	3,415
Solar Way - Mercury Street to Mercury Street - Road Rehab			335,000	63,213
Reseal - Carnarvon (Dane to Somerset)			180,000	18,480
Reseal - Planet St (Mercury to Cohn)			160,000	8,129
Reseal - Streatley (Gallipoli to Castle			190,000	0
Reseal - Sussex St (Devenish to Berwick			200,000	1,657
Albany Highway - Kent - Miller Roundabout - Renew Seal (MRRG)			2,754	2,754
Marchamley Place - Mercury Stree to Cul-de-sac - Road Rehab			155,000	134,207
Forster Avenue Traffic Calming			20,000	0
100 Oats St - Verge Modifications			10,000	0
Upgrade - Roads				
Rutland Avenue - Oats Street to Welshpool Road			250,000	198,263
Hordern and Geddes Intersection (Blackspot)			54,500	0
Hordern and McMillan Intersection (Blackspot)			92,000	0
Hill View Terrace and Oats Street - Intersection and Pedestrian			240,000	160,609
Roberts Road and Orrong Road - Intersection			25,000	0
Kent and Haymen - Stage 1 - Pavement Upgrade (Blackspot)			420,000	415,368
Archer and Orrong Intersection (Blackspot)			401,000	45,898
Shepperton and Miller - Stage 2 - Pavement Upgrade (Blackspot)			444,500	28,823
Upgrade - McCartney Crescent			2,400	900

Drainage		347,700	15,976
Renewal - Drainage			
Various - Pipe Renewal- Allocation		20,000	6,320
Various - Pit Renewal- Allocation		20,000	0
Various - Sump Renewal- Allocation		20,000	3,400
Unplanned Renewal Projects		20,000	6,256
Upgrade - Drainage			
130 Burswood Road (Hot Spot 51)		50,000	0
New - Drainage			
Bishopsgate Street - Improvements (LPRP)		197,700	0
Various - Right of Ways - Allocation		20,000	0



Capital Items				
	Budget Status	Completion Stage	Revised Budget	Year-to-Date Actual
Particulars			\$	\$
Pathways			2,620,000	1,461,680
Renewal - Pathways				
Lathlain Redevelopment (Zone 7)			650,000	545,699
Orrong Road (Alexander to Archer)	×		58,000	65,632
Cornwall Street (Castle Way and Gallipoli Street)			27,000	23,188
Gallipoli Street - Verge Widening			8,000	0
Upgrade - Pathways				
ROW52 Laneway Upgrade (IGA Laneway Revitalisation)			555,000	533,299
New - Pathways				
Goodwood Parade - Shared Path - Surface			250,000	213,004
Brodie Hall Drive - De Laeter to Sarich - Surface			125,000	51,035
Rutland Avenue Shared Path (Miller to Oats)			685,000	29,823
Victoria Park Drive (Roger Mackay to Marlee Loop)			150,000	0
Footpath - Turner Avenue and Deleater Way			112,000	0
Parks			8,051,907	6,495,187
Provide Bulls				
Renewal - Parks	×		12.000	15 270
Harold Rossiter - Lighting Renewal			12,000	15,370
Carlisle Reserve - Pole Floodlight Renewal			215,000	43,186
Raphael Park - Drinking Fountain			15,000	14,000
Raphael Park - Reticulation System Renewal	<del></del>		180,000	4,515
Playground Renewal - Parnham Park			135	135
Fraser Park - Synthetic Cricket Wickets			13,000	11,073
GO Edwards Park - Redevelopment			590,200	497,990
McCallum Park - River Wall - Foreshore Landscape			333,470	326,737
George Street Reserve - Revegetation Project			60,000	3,201
Charles Patterson Park - Picnic Table and Benches			11,000	8,810
Rotary Reserve - Drinking Fountain			6,000	0
Raphel Park - Synthetic Cricket Wickets			17,000	0
Upgrade - Parks				
Upgrade - Higgins Park Tennis Club - Court Modifications			732,850	468,601
Bolton Avenue Verge - Retaining Wall and Fencing			165,000	0
New - Parks				
John Macmillan Park - Redevelopment			711,752	506,582
Lathlain Redevelopment (Zone 2) - Parks	×		2,734,500	2,938,756
Lathlain Redevelopment (Zone 2x) - Parks			2,245,000	1,656,231
George Street Reserve - Interpretive and QR Code Signage			10,000	0
j ,	_		20,000	•

2,350

303,000

15,000

2,350

6,946

0



Parking - ACROD Bays - Allocation

Lathlain Redevelopment (Zone 2) - Carpark

Street Lighting - Safety Improvements

Capital Items				
	Budget	Completion	Revised	Year-to-Date
	Status	Stage	Budget	Actual
Particulars			\$	Actual
Other Infrastructure			1,021,464	380,259
Renewal - Other Infrastructure	_			
Lathlain Redevelopment (Zone 7) - Carparks			350,000	348,460
Upgrade - Other Infrastructure				
Balbuk Way Underground Power			263,114	0
New - Other Infrastructure				
Lathlain Redevelopment (Zone 2) - Public Art			33,000	7,000
Lathlain Redevelopment (Zone 2x) - Public Art			55,000	15,503