

# Action Register

## Search Criteria

**Showing Completed Items:** Yes - Completed Actions Only

## Applied Filters

**Date Completed Range:** 29th Apr 2023 to 1st Jun 2023

**Meeting Types:** Ordinary Council Meeting, Special Council Meeting

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Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
14/12/2021	Ordinary Council Meeting - 14 December 2021	13.9	TVP/21/08 - Lathlain Park Zone 1 EOI	Completed	<p><b>COUNCIL RESOLUTION (281/2021):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesse Hamer</p> <p>That Council accepts the submission and shortlists Wirrpanda Foundation to progress to the negotiation stage of a tenure arrangement to be a part of the Lathlain Park Redevelopment Precinct Zone 1 as a result of the Expression of Interest process EOI TVP/21/08 run to ascertain third party interest and exploring further funding options.</p> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	01/05/2023	29/05/2023
19/07/2022	Ordinary Council Meeting - 19 July 2022	14.1	Schedule of Accounts - May 2022	Completed	<p><b>COUNCIL RESOLUTION (144/2022):</b></p> <p><b>Moved:</b> Cr Jesvin Karimi <b>Seconded:</b> Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Confirms the accounts for May 2022 as included in attachment 1, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>.</li> <li>2. Confirms the direct lodgment of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>.</li> </ol> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	02/08/2022	25/05/2023
16/08/2022	Ordinary Council Meeting - 16 August 2022	13.2	Disposal of cafe spaces at Leisurelife and Aqualife by way	Completed	<p><b>COUNCIL RESOLUTION (168/2022):</b></p> <p><b>Moved:</b> Deputy Mayor Claire Anderson <b>Seconded:</b> Cr Vicki Potter</p>	23/06/2023	31/05/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
			of lease		<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Authorises the Chief Executive to negotiate with the Perth Basketball Association for a lease for the Leisurelife Café located at 248 Gloucester Street East Victoria consistent with the following key terms:- <ol style="list-style-type: none"> <li>a) Land: Portion of Lot 25 on Plan 3844 (248 Gloucester Street East Victoria Park)</li> <li>b) Lessee: Perth Basketball Association</li> <li>c) Term: 5 years</li> <li>d) Further Term: Nil</li> <li>e) Fee: \$4,200 per annum plus any GST</li> <li>f) Commencement Date: Upon execution of the agreement by both parties.</li> <li>g) Outgoings: The Tenant is responsible for all outgoings.</li> <li>h) Maintenance: The Tenant is responsible for non-structural and preventative maintenance.</li> <li>i) Permitted Use: Café</li> <li>j) Operating hours: Proposed hours are in line with the Centre and lease requirements.</li> <li>k) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover. The Landlord is responsible for Building Insurance.</li> <li>l) Signage: With prior written consent from the Landlord.</li> <li>m) Special Conditions: No operating subsidy either during the Term or Further Term will apply to this Lease. Town of Victoria Park Redevelopment Clause or if applicable, redevelopment clause compliant with <i>Commercial Tenancy (Retail Shops) Agreements Act 1985</i>. Lease terms to be compliant with <i>Commercial Tenancy (Retail Shops) Agreements Act 1985</i>.</li> <li>n) Terms to be set by the Towns lawyers and to incorporate</li> </ol> </li> </ol>		

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					<p>such minor variations or amendments to key terms as may be agreed by the Mayor and CEO.</p> <ol style="list-style-type: none"> <li>2. Approves an exemption to section 3.58 of the <i>Local Government Act 1995</i> pursuant to Regulation 30 of the <i>Local Government (Functions and General) Regulations 1996</i> for the disposal of the Leisurelife Café by way of lease, subject to negotiating an agreement acceptable to the Town.</li> <li>3. Authorises the Chief Executive Officer and the Mayor to execute all documents necessary to give effect to a lease between the Town of Victoria Park and the Perth Basketball Association for the Leisurelife Café and apply the Town's Common Seal.</li> <li>4. Authorises the Chief Executive to negotiate with Black Bean Coffee Bar for a lease for the Aqualife Café located at 42 Somerset Street East Victoria, consistent with the key terms as follows: <ol style="list-style-type: none"> <li>a) Land: Portion of Lot 311 on Deposited Plan 63589 (42 Somerset Street (East Victoria Park)</li> <li>b) Lessee: Black Bean Coffee Bar</li> <li>c) Term: 3 years</li> <li>d) Further Term: 2 years (to offer a 5 year tenure in accordance with the <i>Commercial Tenancy (Retail Shops) Agreements Act 1985</i>)</li> <li>e) Rent: \$13,000 per annum plus any GST at commencement. <ul style="list-style-type: none"> <li>• Year 1 – 100% abated rent proposed at Nil.</li> <li>• Year 2 – 50% abated rent proposed at \$6,500 pa (indexed to CPI).</li> <li>• Year 3 – full rent \$13,000 pa (adjusted per CPI index increases).</li> </ul> </li> <li>f) Commencement Date: Upon execution of the agreement by both parties.</li> <li>g) Outgoings: The Tenant is responsible for all outgoings.</li> <li>h) Maintenance: The Tenant is responsible for non-structural and preventative maintenance.</li> <li>i) Permitted Use: Café</li> </ol> </li> </ol>		

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					<p>j) Operating hours: Proposed hours are in line with the Centre and lease requirements.</p> <p>k) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover. The Landlord is responsible for Building Insurance.</p> <p>l) Signage: With prior written consent from the Landlord.</p> <p>m) Special Conditions: No operating subsidy either during the Term or Further Term will apply to this Lease. Town of Victoria Park Redevelopment Clause or, if applicable, <i>Commercial Tenancy (Retail Shops) Agreements Act 1985</i>. Lease terms to be compliant with <i>Commercial Tenancy (Retail Shops) Agreements Act 1985</i>.</p> <p>n) Terms to be set by the Towns lawyers and to incorporate such minor variations or amendments to key terms as may be agreed by the Mayor and CEO.</p> <p>5. Authorises the Chief Executive Officer to advertise the proposed disposal of the Aqualife Café by way of lease by public notice pursuant to section 3.58 of the <i>Local Government Act 1995</i> and subject to negotiating an agreement acceptable to the Town.</p> <p>6. Authorises the Chief Executive Officer and the Mayor to execute all documents necessary to give effect to a lease between the Town of Victoria Park and Black Bean Coffee Bar for the Aqualife Café and apply the Town's Common Seal, provided that no submissions are received pursuant to 5 above.</p> <p style="text-align: right;"><b>Carried (6 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  <b>Against:</b> Nil</p>		
18/10/2022	Ordinary Council Meeting - 18 October 2022	13.3	Edward Millen Adaptive Heritage Redevelopment Project Update (CR95/2022)	Completed	<p><b>COUNCIL RESOLUTION (211/2022):</b></p> <p><b>Moved:</b> Mayor Karen Vernon That Council:</p> <p style="text-align: right;"><b>Seconded:</b> Cr Jesvin Karimi</p>	05/05/2023	29/05/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					1. Notes the information and updates contained within this report. 2. Requests the Chief Executive Officer to provide a further progress report by the March 2023 Ordinary Council Meeting. <p style="text-align: right;"><b>Carried by exception resolution (7 - 0)</b></p> <b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife <b>Against:</b> Nil		
15/11/2022	Ordinary Council Meeting - 15 November 2022	13.3	Proposed Invitation of Submissions for vacant spaces at Leisurelife	Completed	<p><b>COUNCIL RESOLUTION (231/2022):</b></p> <p><b>Moved:</b> Cr Jesse Hamer <span style="float: right;"><b>Seconded:</b> Cr Jesvin Karimi</span></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1) Authorises the Chief Executive Officer to advertise to invite submissions of interest for the disposal by way of lease or licence of 4 surplus lettable spaces within the Leisurelife Centre at 248 Gloucester Street, East Victoria Park;               <ol style="list-style-type: none"> <li>a) 63sqm area adjacent to the Creche – <i>Attachment 2</i></li> <li>b) 18sqm area facing the reception area – <i>Attachment 3</i></li> <li>c) 23sqm area adjoining to the café seating area and basketball court – <i>Attachment 4</i></li> <li>d) 56sqm area between two of the basketball courts – <i>Attachment 5</i></li> </ol> <p>for a period of up to five years by way of lease or licence, with criteria to include that the Town seeks service providers, community or sporting organisations that would complement the services provided by the Town at the Leisurelife Centre.</p> </li> <li>2) Notes that in the event of preferred proponent/s being selected by the Council for leasing, it will then be necessary for the proposed lease(s) to be advertised and to comply with the requirements of section 3.58 of the <i>Local Government Act 1995</i>, unless an exemption applies pursuant to section 3.58(5) of the <i>Local Government Act 1995</i>.</li> </ol>	23/06/2023	31/05/2023



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					<p>(a) Subclause 9.2.e. to read as follows: <i>"Should an affordable or disability dwelling be sold to a 3rd party, the property will be sold at the cost of construction and retained in perpetuity through a restrictive covenant registered against the certificate of title of the dwellings restricting use for affordable or disability housing only."</i></p> <p>(b) Subclause 9.2.d. to read as follows: <i>"The allocation of affordable or disability dwellings shall be nominated by the Developer at lodgement of DA, which is to be accompanied by a Housing Agreement made between the DA developer and the proposed Community Housing Provider or Department of Communities or other State / Federally funded community organisation, for the occupation of the dwelling by householders who are considered low to moderate incomes or have a disability, but are not eligible for social housing."</i></p> <p>(c) Insert the following two definitions under clause 9.2:</p> <p><i>"Low income - means households earning 50-80% of the median household income based on 2021 Census for Perth Metropolitan Region and indexed yearly according to the Wage Price Index (ABS Cat. 6345.0). Moderate income - means households earning 80-120% of the median household income based on 2021 Census for Perth Metropolitan Region and indexed yearly according to the Wage Price Index (ABS Cat. 6345.0)."</i></p> <p>(d) Subclause 9.3.a. to read as follows: <i>"a. Residential homes shall exceed a natHERS energy rated home rating, or equivalent, by at least 0.5 stars to the standard at the time of building application per home."</i></p> <p>2. Forwards the Local Development Plan for Precinct A to the Western Australian Planning Commission for a decision in relation to clauses 8.1.4, 8.1.5, 8.1.6, 8.2.5 and 8.3.4, pursuant to clause 51(1A) of Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p> <p>3. Pending a decision by the Western Australian Planning Commission on item 2 above, authorises the CEO to approve the final amended version of the Local Development Plan for Precinct A upon inclusion of the modifications addressed in item 1 above.</p>		





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					<p style="text-align: right;"><b>Carried (5 - 1)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesvin Karimi, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Cr Jesse Hamer</p>		
13/12/2022	Ordinary Council Meeting - 13 December 2022	15.9	Interim Audit Report 2021-2022	Completed	<p><b>COUNCIL RESOLUTION (267/2022):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesvin Karimi</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Accepts the matters and comments arising from the Auditor's 2021-2022 Interim Audit.</li> <li>2. Notes the Management Responses to those matters as contained within the body of the attached report.</li> <li>3. Requests the Chief Executive Officer to bring a report back to the committee by February 2023 as to the progress on addressing those matters identified by the Auditor's 2021-2022 Interim Audit.</li> </ol> <p style="text-align: right;"><b>Carried by exception resolution (7 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	02/06/2023	01/06/2023
21/02/2023	Ordinary Council Meeting - 21 February 2023	13.4	Proposed Deed of Indemnity for Closure of Right of Way Bounded by Sussex Street, Albany Highway, Moorgate Street and Basinghall Street (ROW131)	Completed	<p><b>COUNCIL RESOLUTION (22/2023):</b></p> <p><b>Moved:</b> Deputy Mayor Claire Anderson <b>Seconded:</b> Cr Wilfred Hendriks</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Further to the terms of Council resolution 279/2021 dated 14 December 2021, authorises the conclusion of the Indemnification Agreement: Lot 103 (No 789 Albany Highway, East Victoria Park between the Town and Oahu Management Pty Ltd as per Attachment 3.</li> <li>2. Authorises the Chief Executive Officer and the Mayor to execute all necessary documents under the common seal to give effect to 1. above.</li> </ol>	23/06/2023	31/05/2023

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					<p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p><b>Against:</b> Nil</p>		
21/02/2023	Ordinary Council Meeting - 21 February 2023	13.5	Update on Burswood Peninsula Review of Deed Maintenance Requirements	Completed	<p><b>COUNCIL RESOLUTION (9/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Vicki Potter</span></p> <p>That Council receives updated information regarding the maintenance for the Peninsula Public Open Space (POS).</p> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p><b>Against:</b> Nil</p>	19/05/2023	31/05/2023
21/03/2023	Ordinary Council Meeting - 21 March 2023	13.1	12 Lathlain Place - Removal of Caveat	Completed	<p><b>COUNCIL RESOLUTION (45/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <span style="float: right;"><b>Seconded:</b> Cr Jesse Hamer</span></p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Approve the withdrawal of caveat for 12 Lathlain Place, Lathlain in accordance with the terms and conditions of the Contract of Sale (Attachment 1).</li> <li>2. Authorise the Chief Executive Officer to execute all necessary documents to effect the withdrawal of caveat for 12 Lathlain Place, Lathlain.</li> <li>3. Authorise the Chief Executive Officer and the Mayor too, if necessary, apply the common seal to all necessary documents to give effect to the withdrawal of caveat for 12 Lathlain Place, Lathlain.</li> </ol> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	28/04/2023	31/05/2023

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21/03/2023	Ordinary Council Meeting - 21 March 2023	13.2	Edward Millen Redevelopment Progress Report and Variation Request	Completed	<p><b>COUNCIL RESOLUTION (46/2023):</b></p> <p><b>Moved:</b> Deputy Mayor Claire Anderson <b>Seconded:</b> Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Notes the information and updates in relation to the Edward Millen Redevelopment Project, as contained within this report.</li> <li>Accepts the value management redesign scope, as detailed in this Report.</li> <li>Approves the Edward Millen Park Value Management Re-Documentation Variation of \$79,185 (excluding GST).</li> <li>Notes that \$100,000 has been allocated as part of the 2022/23 Mid-Year Budget Review for the Value Management Redocumentation Variation, Heritage Impact Statements and costing analysis.</li> </ol> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	28/04/2023	29/05/2023
21/03/2023	Ordinary Council Meeting - 21 March 2023	13.5	Petition for Independent Audit by WA State Audit General: Conduct of Agreements and Administration in the Town of Victoria Park. (CR225/2022)	Completed	<p><b>COUNCIL RESOLUTION (49/2023):</b></p> <p><b>Moved:</b> Deputy Mayor Claire Anderson <b>Seconded:</b> Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Note the request in the Petition dated 26 October 2022 received from the Ratepayers Association of Town of Victoria Park Inc for Council to request the Office of the State Auditor General to conduct an independent audit into: <ol style="list-style-type: none"> <li>conduct of agreement to sell 355 Shepperton Road East Victoria Park;</li> <li>conduct of agreement to lease Edward Millen House and adjoining land;</li> </ol> </li> </ol>	28/04/2023	31/05/2023



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					<p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>		
21/03/2023	Ordinary Council Meeting - 21 March 2023	14.1	Mid Year Budget Review 2022 - 2023	Completed	<p><b>COUNCIL RESOLUTION (51/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesvin Karimi</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Adopts the 2022-2023 Annual Budget Review as contained within the attachments, pursuant to Regulation 33A of the Local Government (Financial Management) Regulations 1996</li> <li>2. Approves the amendments to the 2022-2023 Annual Budget, detailed in the 2022-2023 Annual Budget Review as contained within attachments, pursuant to section 6.8 of the Local Government Act 1995.</li> </ol> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	28/04/2023	31/05/2023
03/04/2023	Special Council Meeting - 3 April 2023	9.1	Metronet Development Application No. 2 - Proposed New Stations at Carlisle and Oats Street, Station Precincts and Public Realm	Completed	<p><b>COUNCIL RESOLUTION (59/2023):</b></p> <p><b>Moved:</b> Cr Jesse Hamer <b>Seconded:</b> Cr Jesvin Karimi</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>A. Recommend to the Western Australian Planning Commission that the Metronet Development Application No. 2 for proposed Stations at Carlisle and Oats Street, Station Precincts and Public Realm works (DA5.2023.37.1) as per the development application drawings at Attachment 3, 4 and 5 be approved subject to the following conditions:</li> </ol>	30/06/2023	01/06/2023

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					<p><u>Prior to commencement of site works</u></p> <ol style="list-style-type: none"> <li>1. A Construction Management Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of site works. Once approved, the Construction Management Plan is to be implemented in its entirety.</li> <li>2. A Construction Traffic Management Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of site works. Once approved, the Construction Traffic Management Plan is to be implemented in its entirety.</li> <li>3. A Construction Noise Management Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of site works. Once approved, the Construction Noise Management Plan is to be implemented in its entirety.</li> <li>4. A Drainage Management Plan, designed and signed by a certified Hydraulic Engineer, shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of site works. Once approved, the plan is to be implemented in its entirety.</li> </ol> <p><u>Prior to commencement of relevant building works</u></p> <ol style="list-style-type: none"> <li>5. Final architectural Design Plans and a Schedule of Materials and Finishes, showing the final architectural features and design treatments being applied to each of the proposed stations, shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park and the State Design Review Panel, prior to the commencement of relevant building works. Architectural Design Plans for Carlisle Station are to include the provision of escalators</li> </ol>		

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					<p>and public toilets that are in operation upon the new station commencing use. Once approved, the plans are to be implemented in their entirety.</p> <p>6. A Lighting Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of relevant building works. Once approved, the Lighting Plan is to be implemented in its entirety.</p> <p>7. A Public Art Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of relevant building works. Once approved, the Public Art Strategy is to be implemented in its entirety.</p> <p>8. A final Landscape and Urban Design Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of relevant building works. The Landscape and Urban Design Plan shall make provision for (a) the inclusion of public toilets within the public realm; and (b) a target 40% future canopy coverage at maturity. Once approved, the Landscape and Urban Design Plan is to be implemented in its entirety.</p> <p>9. An Environmental Noise Impact Assessment report relating to the operational use of the stations, car parks and public realm areas shall be prepared by a qualified acoustic consultant and submitted to, and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of relevant building works. All noise attenuation measures identified in the Environmental Noise Assessment report shall be implemented prior to station operation.</p> <p>10. A detailed Movement Network Plan (including an updated Transport Impact Assessment, final Civil Road Design Drawings and a Station Precinct Public Realm Plan for each station) is to be</p>		



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					<p>submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of relevant building works. Once approved, the Movement Network Plan is to be implemented in its entirety.</p> <p>11. A Signage and Way-finding Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of relevant building works. Once approved, the Signage and Way-finding Plan is to be implemented in its entirety.</p> <p>12. A Crime Prevention Through Environmental Design (CPTED) report outlining how the design response will mitigate the risk of crime for the station, station forecourt, car parking areas, bus interchange, pedestrian network to the station and all public realm areas shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of relevant building works.</p> <p><u>General</u></p> <p>13. All accessible structures within 3.0 metres of ground level, including but not limited to all publicly accessible retaining, seating walls and noise walls, which are the subject of the application, are to be applied with an anti-graffiti or otherwise agreed treatment immediately upon completion, to the satisfaction of the Western Australian Planning Commission, on the advice of the Town of Victoria Park.</p> <p>14. Any works proposed on land outside the boundary of the railway reserve, that is under the care, control, and management of the Town of Victoria, is to be approved by the Town prior to the works being undertaken.</p> <p>15. All storage areas, external fixtures and building plant, including air conditioning units shall be located so as to minimise any visual and noise impacts, and shall be screened from view from streets,</p>		

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					<p>public spaces and adjacent properties to the satisfaction of the Westerns Australian Planning Commission, on the advice of the Town of Victoria Park.</p> <p>16. A Maintenance and Management Agreement between the Town of Victoria Park and the Public Transport Authority of Western Australia is to be prepared and finalised in relation to the construction, ownership, and ongoing maintenance/management of the proposed public realm areas.</p> <p><u>Advice Notes</u></p> <p>1. Regarding Condition 1, the Construction Management Plan is to address but not be limited to the following matters:</p> <ul style="list-style-type: none"> <li>a. A staging plan;</li> <li>b. Storage of materials and equipment;</li> <li>c. Delivery of materials and/or equipment to the site;</li> <li>d. Parking arrangements for contractors and subcontractors;</li> <li>e. Waste management;</li> <li>f. Hours of operation and timeframes;</li> <li>g. Responsibility for identified tasks;</li> <li>h. Consultation and communication strategy; and</li> <li>i. Any other matters likely to impact on surrounding properties and public areas.</li> </ul> <p>Construction Management Plans may be provided for separate works packages prior to their commencement, provided each management plan contains an overview of staging and the relationship between the works packages.</p> <p>2. Regarding Condition 2, the Construction Traffic Management Plan is to address but not be limited to the following matters:</p> <ul style="list-style-type: none"> <li>a. Construction activities;</li> <li>b. Traffic volumes from proposed construction work/activities;</li> <li>c. Maintenance of access to adjacent private properties;</li> <li>d. Arrangements for general traffic detours;</li> <li>e. Process for modifying haulage routes or agreed</li> </ul>		

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					<p>management arrangements, including any departure outside of approved haulage operations/timeframes; and</p> <p>f. Communications with impacted landowners and the general community</p> <p>3. Regarding Condition 3, the Construction Noise Management Plan shall address but not be limited to the following matters:</p> <ul style="list-style-type: none"> <li>a. Noise impacts from the proposed construction work/activities;</li> <li>b. Noise mitigation measures; and</li> <li>c. Any other matters likely to impact on surrounding properties.</li> </ul> <p>4. Regarding Condition 4, the Drainage Management Plan is to address but not be limited to the following matters:</p> <ul style="list-style-type: none"> <li>a. Stormwater design to cater for a 1:100-year storm event being retained and disposed of on-site;</li> <li>b. Location, shape and capacity and proposed drainage basins, swales and subsequent pipe and pit connections;</li> <li>c. The softscape treatment of all basins including proposed ground coverage and plantings;</li> <li>d. Overflow connections to the Town's drainage system; and</li> <li>e. All proposed basins, swales and drainage connection systems are to be located within the boundaries of the railway reserve.</li> <li>f. Drainage maintenance specifications including expected requirements for servicing to maintain the drainage assets proposed for future management by the Town of Victoria Park.</li> </ul> <p>5. Regarding Condition 6, the Lighting Plan shall address but not be limited to the following matters:</p> <ul style="list-style-type: none"> <li>a. Highlighting architectural detailing;</li> <li>b. Lighting public areas;</li> <li>c. Promoting safety;</li> <li>d. Providing visual interest; and</li> <li>e. Place activation.</li> </ul>		

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					<ul style="list-style-type: none"> <li>f. Lighting network controls (i.e. the ability to control lighting by zone and/or lighting asset type)</li> </ul> <p>6. Regarding Condition 7, the Public Art Plan shall address but not be limited to the following matters:</p> <ul style="list-style-type: none"> <li>a. Confirmation of the role of the Town of Victoria Park in the projects public art approval process including the selection of artworks and executing public art agreements that detail: <ul style="list-style-type: none"> <li>i. Artist/artist team details;</li> <li>ii. Timelines;</li> <li>iii. Maintenance schedules;</li> <li>iv. Expected lifespan of the artworks;</li> <li>v. Methods of construction, materiality and details of fabrication company (if applicable);</li> <li>vi. Specific instructions or products required for artwork maintenance and contact personal for repairs;</li> <li>vii. Details of any lighting/electrical or mechanical components and contact personal for repairs;</li> </ul> </li> <li>b. Theme/s, location, and budget of proposed public art;</li> <li>c. Integrating public art into stations and stations precincts;</li> <li>d. Integrating public art into the viaduct structure, particularly the viaduct screening;</li> <li>e. Integrating public art designs into the public realm treatments (i.e. rubber soft fall in parks and fitness area); and</li> <li>f. Street art program.</li> </ul> <p>7. Regarding Condition 8, the Landscape and Urban Design Plan shall address but not be limited to the following matters:</p> <ul style="list-style-type: none"> <li>a. A tree survey identifying all vegetation on land that is under the care, control, and management of the Town of Victoria Park, separate to vegetation within the rail corridor. The tree survey should clearly identify all vegetation to be retained or removed.</li> <li>b. Details of Tree Protection Zones for all retained trees</li> </ul>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>within the project area.</p> <ul style="list-style-type: none"> <li>c. Detailed planting schedule including the type, size, location and number of all proposed trees and shrubs.</li> <li>d. A Schedule of Materials and Finishes for the public realm.</li> <li>e. An Assets Register of all hard landscaping assets including but not limited to (footpaths, playgrounds, furniture, exercise equipment, skate equipment furniture, barbecues and shade structures) including detailed specifications and drawings.</li> <li>f. Details of all Water Sensitive Urban Design treatments including detailed specifications and drawings.</li> <li>g. Details of irrigation systems including detailed specifications and drawings.</li> <li>h. Planting maintenance specifications including expected level of service requirements for watering, weeding, mowing and other service regimes required to maintain soft landscape assets.</li> <li>i. Details of the soil in identified landscape areas, including depths of that soil treatment.</li> </ul> <p>8. Regarding Condition 9, the Environmental Noise Impact Assessment shall address but not be limited to the following matters:</p> <ul style="list-style-type: none"> <li>a. Location of and noise impacts from mechanical service plant/equipment;</li> <li>b. Location of and noise impacts from bus interchange activities;</li> <li>c. Location of and noise impacts from car parking areas;</li> <li>d. Location of and noise impacts from activities in the public realm including playing courts, skate park and event spaces; and</li> <li>e. Noise attenuation measures.</li> </ul> <p>9. Regarding Condition 10, the updated Traffic Impact Assessment shall address but not be limited to:</p>		

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					<ul style="list-style-type: none"> <li>a. Trip generation via different mode types (i.e. car, public transport, bicycle, walking);</li> <li>b. Trip distribution;</li> <li>c. Network traffic volumes;</li> <li>d. Parking Management Plans and Analysis for both stations;</li> <li>e. Mitigation measures such as traffic calming, signage, and other traffic management solutions; and</li> <li>f. Any other matters likely to impact surrounding properties, streetscapes, and public areas</li> </ul> <p>10. Regarding Condition 10, the updated Civil Road Design Drawings shall address but not be limited to:</p> <ul style="list-style-type: none"> <li>a. The design of the Oats Street and Tuckett Street roundabout, associated kerb radius and median islands, with a view to reduce the overall size of this treatment or consider alternative design solutions</li> <li>b. The design of Rutland Avenue and Bank Street as they intersect with Mint Street, Archer Street and Oats Street, with a view to reduce the overall width of the vehicle lanes and intersections;</li> <li>c. A Schedule of Materials and Finishes including details of local road treatments within the extent of works;</li> <li>d. Landscaping details for local roads within the extent of works, including the location, number and type of proposed trees and shrubs and/or tree pit sizes and planting densities.</li> <li>e. Where hardscaped, all median islands should be paved rather than concreted, to allow for future tree plantings and/or landscaping.</li> </ul> <p>11. Regarding Condition 10, the Station Precinct Public Realm Plan for each station is to address but not be limited to the following matters:</p> <ul style="list-style-type: none"> <li>a. Identification in detail of any improvements proposed for the surrounding precinct as it interfaces with the project boundary and an outline of how this meets the principles of METRONET. These include but are not</li> </ul>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>limited to:</p> <ul style="list-style-type: none"> <li>• Footpath network upgrades;</li> <li>• Cycle network upgrades;</li> <li>• Local road upgrades;</li> <li>• Public open space upgrades;</li> <li>• Service upgrades</li> </ul> <p>b. Any interfacing requirements including consideration of how infrastructure will effectively transition and function between the project boundary and its immediate surrounds;</p> <p>c. Any further technical analysis or studies that are required to further refine identified improvements;</p> <p>d. Clear roles and responsibility for delivery between the parties and any clear funding sources/responsibilities (i.e. Infrastructure Development Fund).</p> <p>12. Regarding Condition 16, the Maintenance and Management Agreement shall address but not be limited to:</p> <ul style="list-style-type: none"> <li>a. Details of what Management Order or other legal instruments are required to underpin the Maintenance and Management Agreement.</li> <li>b. Plans clearly denoting the areas under responsibility of the Public Transport Authority of Western Australia and the Town of Victoria Park.</li> <li>c. Details of access arrangements to services including power, water and sewerage.</li> <li>d. An Assets Register of all infrastructure elements including specifications and drawings, accompanying maintenance manuals, anticipated design life and costings appropriate to determine renewal costs and life cycle costs.</li> <li>e. Confirmation of whether and how the Town's Local Laws and Policies apply to the newly formed public places.</li> <li>f. Details of processes for approval for development and works relating to: <ul style="list-style-type: none"> <li>i. Development of public facilities (public toilets, playgrounds).</li> <li>ii. Development of land for commercial purposes</li> </ul> </li> </ul>		

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					<p>(new buildings for commercial purposes such as a café).</p> <ul style="list-style-type: none"> <li>iii. Semi-permanent use of land (the placement of semi-permanent modular structures which may be used for commercial/retail uses such as a container café).</li> <li>iv. Temporary use of land (mobile food vendors or community events).</li> <li>v. Renewal works.</li> </ul> <ul style="list-style-type: none"> <li>g. Details of the legal and commercial frameworks necessary to facilitate leasable spaces for the permanent, semi-permanent or temporary development of land for commercial purposes.</li> <li>h. Details of agreed 'levels of service' to be provided by both the Town of Victoria Park and Public Transport Authority for all assets subject to the agreement.</li> <li>i. Details of the handover arrangement following practical completion of the project including confirmation of the agreed establishment period, defects liability period and what defects are to be repaired by the owner of the land prior to handover.</li> <li>j. Details of any unique equipment required by the Town to undertake maintenance tasks, including details of any approvals or necessary training required for Town Officer's (or their representatives) to access the site for maintenance purposes.</li> </ul> <p>13. Existing street trees located within the verge and/or on land under the care, control, and/or management of the Town of Victoria Park must be retained, unless otherwise approved by the Town. All street trees identified on the approved plan must be retained and protected in accordance with Australian Standard 4970-2009 and to the satisfaction of Town of Victoria Park. The removal of a street tree must be approved by the Town of Victoria Park prior to the works being undertaken. An independent arborist assessment of each street tree proposed for removal must be provided to the Town prior to approval being granted.</p>		



Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>14. All development should comply with the provisions of the Building Code of Australia, Health Regulations, Public Building Regulations and all other relevant Acts, Regulations and Local Laws, including obtaining any relevant permits and/or licences. Additional approvals/permits/licences may be required to ensure compliance with State Government environmental legislation.</p> <p>B. Request the CEO to provide the WAPC with a copy of the following documents for their consideration in determining the application: Notes of the Town's Design Review Panel meeting dated 1 March 2023; Recommendation from the Town's Design Review Panel; Minutes of the Town's Mindeera Advisory Group; Minutes of the Town's Access and Inclusion Advisory Group.</p> <p>C. Request the CEO to provide the State Design Review Panel with a copy of Attachments 15 and 16 being the feedback/notes of the Town's Design Review Panel, for consideration by the relevant Working Group as part of the further design development.</p> <p style="text-align: right;"><b>Carried (9 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>		
18/04/2023	Ordinary Council Meeting - 18 April 2023	11.2	Quarterly Progress Report Q3 January 2023 - March 2023	Completed	<p><b>COUNCIL RESOLUTION (64/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Vicki Potter</p> <p>That Council receives the quarterly written progress reports, for the third quarter period [January 2023 – March 2023], relating to the:</p> <ol style="list-style-type: none"> <li>1. Corporate Business Plan;</li> <li>2. Five-year capital works program, including the 2022/2023 Annual Strategic Project Plan;</li> <li>3. Economic Development Strategy 2018-2023;</li> <li>4. Urban Forest Strategy;</li> <li>5. Reconciliation Action Plan;</li> <li>6. Disability Access and Inclusion Plan;</li> <li>7. Climate Emergency Plan;</li> <li>8. Community Benefits Strategy.</li> </ol>	01/06/2023	08/05/2023



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					<p>constructed and maintained thereafter in accordance with the approved details.</p> <p>3. A notification in the following terms shall be registered on the Certificate of Title for the strata lots under section 70A of the Transfer of Land Act 1893 at the expense of the developer.</p> <p><i>Notice – This lot is situated in the vicinity of a transport corridor and is currently affected by transport noise.</i></p> <p>4. Prior to the submission of a building permit application, the applicant is to submit a report prepared by a suitably qualified independent consultant, demonstrating to the satisfaction of the Town that each upper floor unit has been designed to exceed the minimum NatHERS energy rating requirements by at least 0.5 star.</p> <p>5. Prior to occupancy, the applicant submitting a report prepared by a suitably qualified independent consultant, providing as-built certification to the satisfaction of the Town that each upper floor unit exceeds the minimum NatHERS energy rating by at least 0.5 star.</p> <p>6. Prior to lodging an application for a building permit, the applicant/owner is to contribute a sum of 1% of the value of the total construction value towards public art. (Refer related Advice Note)</p> <p>7. Prior to the submission of an application for a building permit, a final 'Colour and Materials Schedule', is to be submitted for approval by the Town.</p> <p>8. A zero lot gutter to be provided for the boundary wall adjoining the common boundaries with Nos. 996 and 1000 Albany Highway, unless otherwise approved in writing by the Town.</p> <p>9. Prior to the submission of an application for a building permit, full details of finishes and treatment of boundary walls to be provided to the satisfaction of the Town. Any exposed portions of boundary wall which will be visible from adjoining properties or</p>		

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					<p>public places shall be decoratively treated to the satisfaction of the Town.</p> <p>10. The surface of the boundary walls on the common boundary with Nos. 996 and 1000 Albany Highway to be of a matching colour to the remainder of the development, unless otherwise approved in writing by the Town. All exposed surfaces of the boundary wall(s) are to be finished to a clean and tidy state of repair prior to the commencement or occupation of the development.</p> <p>11. A suitable security system being installed to the satisfaction of the Town that enables vehicular access to all on-site car parking bays by occupants, staff or visitors to the building.</p> <p>12. Prior to the first occupation of the development hereby approved, all approved car parking spaces together with their access aisles shall be clearly paved, sealed, marked, drained in accordance with Australian Standards AS2890.1 and arranged within the car park so that all vehicles may at all times leave or enter the street in a forward gear. All parking bays and access aisles shall thereafter be maintained to the satisfaction of the Town.</p> <p>13. Car parking bays shall be provided on site in accordance with the approved plans prior to occupation of the development, inclusive of the marking and allocation of bays as follows:  (a) A minimum of 8 bays for the exclusive use of the Serviced Apartments at all times;  (b) A minimum of 3 commercial bays.</p> <p>14. All development is to be setback 0.5 metres from the right-of-way for the length of the common boundary with the right-of-way to allow for the future widening of the right-of-way.</p> <p>15. The 0.5 metre wide portion of land adjacent to the right-of-way which is subject to future right-of-way widening shall be constructed, sealed and drained to the Council's specifications by the owner(s) at their expense, prior to commencement of the development.</p>		

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					<p>16. Prior to the submission of an application for a building permit a Construction Management Plan shall be submitted to and approved in writing by the Town which includes the route that construction vehicles will take to and from the site, the temporary realignment of pedestrian access ways (including crossing points and lighting), vehicular access to the site during construction, unloading and loading areas, waste disposal, the location on site of building materials to be stored, safety and security fencing, sanitary facilities, cranes and any other details. Construction works shall take place in accordance with the approved details at all times.</p> <p>17. The development shall be constructed and operated in accordance with the approved Waste Management Plan.</p> <p>18. All plant, equipment and external fixtures, including but not restricted to air-conditioning units, satellite dishes and non-standard television aerials, but excluding solar collectors, are to be located such that they are not visible from the primary street or secondary street.</p> <p>19. External clothes drying facilities shall be provided for each dwelling and shall be screened from view from the street or any other public place.</p> <p>20. Prior to submission of an application for building permit a final landscaping plan detailing size, location and type of planting to be provided to the satisfaction of the Town. This is to include written confirmation from a landscape architect (or equivalent) that the proposed areas of deep soil planting and on-structure planting within the development have sufficient area and volume to sustain healthy plant and tree growth for the selected species.</p> <p>21. Landscaping is to be completed prior to the occupation or strata titling of the building(s), whichever occurs first, and thereafter maintained to the satisfaction of the Town.</p>		

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					<p>22. All building works to be carried out under this development approval are required to be contained within the boundaries of the subject lot with the exception of the awning/canopy over the footpath.</p> <p>23. Prior to occupation lighting to illuminate that portion of the right-of-way adjacent to the subject land is to be provided at vehicle and pedestrian entry points to the satisfaction of the Town.</p> <p>24. To address the conditions of this development approval, a covering letter detailing compliance with each condition, copy of the final working drawings and relevant associated reports and information are to be submitted by the owner/applicant and be cleared in writing by the Town (refer to related advice note).</p> <p>25. This approval is valid for a period of twenty four months only. If development has not commenced within this period, a fresh approval must be obtained before commencing or continuing the development.</p> <p><b>Advice Notes</b></p> <p>AN1 With regards to a public art contribution, the contribution being either:</p> <ul style="list-style-type: none"> <li>a. payment directly to the Town which will be placed in the Town's Community Art Reserve with the funds being used by the Town to provide public art within the same Town Planning Scheme Precinct; or</li> <li>b. the owner/applicant is to provide public art on the development site in accordance with the procedures outlined in the Town's Developers Public Art Handbook, which includes the submission of details for approval by Council. The public art is to be completed and installed to the satisfaction of the Town prior to the occupation of the development. The public art is to be maintained thereafter by the owner/occupiers.</li> </ul>		

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					<p>AN2 A detailed Noise Management Plan is to be prepared, in accordance with the <a href="#">State Planning Policy 5.4 Road and Rail Noise Implementation Guidelines</a>, by a suitably qualified acoustic consultant.</p> <p>AN3 This development approval does not remove the need to obtain licences, permits or other forms of approval that may be required under other legislation or requirements of the Council.</p> <p>AN4 A building permit is required to be obtained from the Town prior to commencement of any work in relation to this development approval.</p> <p>AN5 With respect to clearing the conditions of this development approval, a building permit cannot be issued until those conditions of the development approval requiring clearance 'prior to the submission of an application for the relevant building permit' are given written planning clearance by the Town. It is recommended that the relevant information be submitted prior to the submission of an application for a building permit in order to avoid delays in the processing of a building permit application. Should a building permit application be submitted without written planning clearance, then the building permit application will be put on hold until written planning clearance is obtained, or the application may be refused.</p> <p>AN6 The applicant/owner should refer to the Requirements of Other Council Business Units, enclosed with this development approval, which are relevant to the submission of a building permit and/or the carrying out of the development for which this approval is granted. This development approval does not remove the need to obtain licences, permits or other forms of approval that may be required under other legislation or requirements of the Council.</p> <p>AN7 A Drainage Management plan including details of the on-site stormwater disposal including soakwell sizes and locations to</p>		

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					<p>be submitted prior to the issue of a building permit.</p> <p>AN8 All stormwater drainage for commercial/industrial and multi residential developments (5 or more units) shall be designed and signed by a practicing Hydraulic Consultant. An overland flow path is to be included in the design to ensure diversion of stormwater from the developments during storm events.</p> <p>AN9 This approval is for the use of the upper floor units as Serviced Apartments. Any alternative use or occupation of the units will require further Development Approval to be obtained from the Town.</p> <p>AN10 This approval does not include the approval of any signage. Any signage for the development to be the subject of a separate sign licence application.</p> <p>AN11 Plans are to be assessed by a suitably qualified person to confirm compliance with the Disability (Access to Premises – Building) Standards, Building Code of Australia and relevant Australian Standards. A Copy of the certified plans is to be provided as part of the building permit application.</p> <p>AN12 In addition to the disabled access and facility requirements of the Building Code of Australia, it is the responsibility of the building owner/developer to ensure the development complies with the Disability Discrimination Act 1992. Further information may be obtained from the Disability Services Commission.</p> <p>AN13 Existing crossovers that are not used as part of the development or redevelopment shall be removed and the verge, kerbing and footpath (where relevant) shall be reinstated prior to occupation of the new development, to the satisfaction of the Town.</p> <p>AN14 The owner or occupier is required to display the street number allocated to the property in a prominent location clearly visible from the street that the building faces.</p>		





Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<ul style="list-style-type: none"> <li>i. Montessori Children's Centre Foundation Inc- \$7,500.00;</li> <li>ii. Bread Espresso Bar- \$7,500.00;</li> <li>iii. Harold Hawthorne Community Centre- \$10,000.00;</li> </ul> <p>2. In accordance with section 9.49A(4) of the <i>Local Government Act 1995</i>, authorise the following officers to sign the corresponding documents in alignment with Category 2 documents in <i>Policy 009 - Execution of Documents</i>:</p> <ul style="list-style-type: none"> <li>a. Sport and Sport Equipment Letter of Agreements - Manager Community;</li> <li>b. Urban Forest Letter of Agreements - Manager Place Planning.</li> </ul> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>		
18/04/2023	Ordinary Council Meeting - 18 April 2023	12.3	Development Application - Demolition of Hill View Clinic Building	Completed	<p><b>COUNCIL RESOLUTION (65/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Vicki Potter</p> <p>1. That Council:</p> <p>A. Approve the application and plans dated 22/02/2023 submitted by the Town of Victoria Park (DA Ref: 5.2022.495.1) for proposed demolition of the former Hillview Clinic building at No. 15 (Lot 900) Hillview Terrace, East Victoria Park in accordance with the provisions of the Town of Victoria Park Town Planning Scheme No. 1 and the Metropolitan Region Scheme, subject to the following conditions:</p> <ul style="list-style-type: none"> <li>1. No trees are to be removed as part of the proposed demolition works.</li> <li>2. Prior to demolition, a photographic archival record of the former Hillview Clinic (Block C) shall be prepared in accordance with the Heritage Council's Guide to Preparing an Archival Record. A copy shall be provided to the Heritage Council for its records.</li> <li>3. A program of monitoring any structural movement and potential vibration impacts on adjacent buildings (Rotunda/Edward Millen House and Former Ward Block) shall be implemented at the commencement of works. The Heritage Council is to be notified immediately if any impact occurs and advised on a</li> </ul>	31/05/2023	24/05/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>recommended course of action by a suitably qualified structural engineer.</p> <p>4. A demolition permit is required to be applied for and obtained from the Town prior to demolition of the existing building(s) and/or structure(s) on the site.</p> <p>5. Prior to lodging an application for a building permit, the applicant must submit and have approved by the Town, and thereafter implemented to the satisfaction of the Town,</p> <p>a Demolition Management Plan addressing the following matters:</p> <ul style="list-style-type: none"> <li>a. How materials and equipment will be delivered and removed from the site;</li> <li>b. Parking arrangements for contractors;</li> <li>c. Demolition waste disposal strategy and location of waste disposal bins;</li> <li>d. Details of large trucks or similar equipment which may block public thoroughfares during demolition;</li> <li>e. Demolition traffic and pedestrian management; and</li> <li>f. Managing noise, odour and dust emissions; and</li> <li>g. Other matters likely to impact on the surrounding properties.</li> </ul> <p>6. If the development subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of the determination, the approval will lapse and be of no further effect.</p> <p><u>Advice Notes</u></p> <p>AN1 Rat baiting is to be provided and set in the proposed building to be demolished, for a minimum of 14 days prior to an application for a demolition permit being submitted to the Town. It is recommended that certification from a licensed pest management technician/registered pest management business be provided as part of the demolition permit application to confirm that the required rat baiting has occurred.</p> <p>AN2 Any work involving the handling and removal of asbestos must be undertaken in accordance with the Health (Asbestos) Regulations 1992.</p> <p>AN3 Unauthorised verge tree pruning or removal is subject to a penalty under the Activities on Thoroughfares and Public Places Local Law 2000, Division 1 – General, 2.1 General Prohibitions.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>AN4 The Town's street tree(s) are to be protected from damage during all phases of development. Pruning of any street tree affected by the development on the subject site is to be undertaken by the Town, at the owner/applicant's cost.</p> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>		
18/04/2023	Ordinary Council Meeting - 18 April 2023	13.3	Environment Plan 2023-2028	Completed	<p><b>COUNCIL RESOLUTION (68/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Vicki Potter That Council approves releasing the draft Environment Plan 2023-2028 for community consultation.</p> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>	30/05/2023	29/05/2023
18/04/2023	Ordinary Council Meeting - 18 April 2023	13.4	Kent St Sand Pit Detailed Design	Completed	<p><b>COUNCIL RESOLUTION (80/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesvin Karimi That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the Kent Street Sand Pit Detailed Design as referenced in attachment two ("Kent St Sand Pit Detailed Design") of this report;</li> <li>2. Approve the development of Tender documentation for future works.</li> </ol> <p style="text-align: right;"><b>Carried (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>	31/05/2023	29/05/2023
18/04/2023	Ordinary Council	13.8	Burswood	Completed	<p><b>COUNCIL RESOLUTION (69/2023):</b></p>	31/05/2023	31/05/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
	Meeting - 18 April 2023		Peninsula Review of Deed Maintenance Requirements		<p><b>Moved:</b> Mayor Karen Vernon That Council receives updated information regarding the maintenance for the Peninsula Public Open Space (POS).</p> <p><b>Seconded:</b> Cr Vicki Potter</p> <p><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>		
18/04/2023	Ordinary Council Meeting - 18 April 2023	14.1	Schedule of Accounts - February 2023	Completed	<p><b>COUNCIL RESOLUTION (70/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon That Council:</p> <ol style="list-style-type: none"> <li>Confirms the accounts for February 2023, as included in the attachment, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>.</li> <li>Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>.</li> </ol> <p><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>	31/05/2023	08/05/2023
18/04/2023	Ordinary Council Meeting - 18 April 2023	14.2	Financial Statements - February 2023	Completed	<p><b>COUNCIL RESOLUTION (71/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon That Council accepts the Financial Activity Statement Report – 28 February 2023, as attached.</p> <p><b>Seconded:</b> Cr Vicki Potter</p> <p><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>	31/05/2023	08/05/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
18/04/2023	Ordinary Council Meeting - 18 April 2023	15.1	Review of Policy 007 Long Service Leave	Completed	<p><b>COUNCIL RESOLUTION (84/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Jesse Hamer</p> <p>That Council adopts the amended Policy 007 Long Service Leave as detailed in Attachment 7.1.2 subject to clause 1 of the Policy being amended by the insertion of the words "not be required to" after the words "shall".</p> <p style="text-align: right;"><b>Carried (6 - 2)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Cr Luana Lisandro and Cr Jesse Hamer</p>	31/05/2023	01/05/2023
18/04/2023	Ordinary Council Meeting - 18 April 2023	15.2	Sustainable Timber - Use In Town Construction	Completed	<p><b>COUNCIL RESOLUTION (72/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Vicki Potter</p> <p>That Council adopts the revised Policy 251 - Sustainable Timber – Use in Town Construction as detailed in Attachment 7.2.2.</p> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	31/05/2023	29/05/2023
18/04/2023	Ordinary Council Meeting - 18 April 2023	15.3	Policy evaluation - Policy 305 – Loan borrowing limitations	Completed	<p><b>COUNCIL RESOLUTION (73/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Vicki Potter</p> <p>That Council notes the review of the Loan Borrowing Limitations policy with no changes proposed.</p> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p><b>Against:</b> Nil</p>	31/05/2023	08/05/2023
18/04/2023	Ordinary Council Meeting - 18 April 2023	15.5	Record Keeping Policy	Completed	<p><b>COUNCIL RESOLUTION (75/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Vicki Potter</p> <p>That Council adopts Policy xxx Record Keeping Policy, subject to the</p>	31/05/2023	31/05/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>insertion of the words "and non-vital" before the word "records" in both the body and title of clause 5 of the policy.</p> <p style="text-align: right;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>		
18/04/2023	Ordinary Council Meeting - 18 April 2023	17.1	Attendance at 2023 Australian Local Government Association National General Assembly, Canberra - Mayor Karen Vernon	Completed	<p><b>COUNCIL RESOLUTION (85/2023):</b></p> <p><b>Moved:</b> Cr Bronwyn lfe <b>Seconded:</b> Cr Vicki Potter</p> <p>That Council approve Mayor Karen Vernon to attend the Australian Local Government Association National General Assembly and Australian Council of Local Government in Canberra from 14 to 16 June 2023, and to be a voting delegate for the Town.</p> <p style="text-align: right;"><b>Carried (7 - 0)</b></p> <p><b>For:</b> Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>	26/05/2023	08/05/2023
18/04/2023	Ordinary Council Meeting - 18 April 2023	17.2	Conference Attendance - Climate Summit for Local Government 2023 - Cr Peter Devereux	Completed	<p><b>COUNCIL RESOLUTION (86/2023):</b></p> <p><b>Moved:</b> Mayor Karen Vernon <b>Seconded:</b> Cr Wilfred Hendriks</p> <p>That Council:</p> <ol style="list-style-type: none"> <li>Approve Cr Peter Devereux to attend the Climate Summit for Local Government, Melbourne from 6 September to 8 September 2023;</li> <li>Request Cr Peter Devereux to make a presentation to an elected member workshop on his learnings from attending the Climate Summit for Local Government.</li> </ol> <p style="text-align: right;"><b>Carried (7 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Cr Luana Lisandro, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p><b>Against:</b> Nil</p>	31/05/2023	08/05/2023
16/05/2023	Ordinary Council Meeting - 16 May 2023	11.1	Council Resolutions Status Report -	Completed	<p><b>COUNCIL RESOLUTION (94/2023):</b></p> <p><b>Moved:</b> Deputy Mayor Claire Anderson <b>Seconded:</b> Cr Jesvin Karimi</p>	02/06/2023	31/05/2023





Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p><b>Against:</b> Nil</p>		
16/05/2023	Ordinary Council Meeting - 16 May 2023	14.2	Financial Statements - March 2023	Completed	<p><b>COUNCIL RESOLUTION (97/2023):</b></p> <p><b>Moved:</b> Deputy Mayor Claire Anderson  <b>Seconded:</b> Cr Jesvin Karimi</p> <p>That Council accepts the Financial Activity Statement Report – 31 March 2023, as attached.</p> <p style="text-align: center;"><b>Carried by exception resolution (8 - 0)</b></p> <p><b>For:</b> Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p><b>Against:</b> Nil</p>	30/06/2023	29/05/2023