

Action Register

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Date Completed Range: 1st Mar 2023 to 29th Mar 2023

Meeting Types: Ordinary Council Meeting, Special Council Meeting

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Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
16/11/2021	Ordinary Council Meeting - 16 November 2021	13.6	New Fees and Charges - Annual Licence Fee for Town Buildings and Facilities Under a Licence Agreement	Completed	<p>PROCEDURAL MOTION</p> <p>Moved: Cr Vicki Potter Seconded: Cr Luana Lisandro</p> <p>Pursuant to clause 89(1) of the Meeting Procedures Local law 2019 that Council refer Item 13.6 back to a Concept Forum February 2022 for further consideration.</p> <p>Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p> <p>Reason:</p> <p>To make a decision tonight would be a mistake, it requires the proper time and consideration through a concept forum.</p>	28/02/2023	21/03/2023
16/11/2021	Ordinary Council Meeting - 16 November 2021	13.9	Ursula Frayne Primary School Parking Zones	Completed	<p>COUNCIL RESOLUTION (250/2021):</p> <p>Moved: Cr Claire Anderson Seconded: Cr Luana Lisandro</p> <p>That Council approves the implementation of the following changes:</p> <ol style="list-style-type: none"> 1. The extension of the existing 'pick up and set down' zone on Balmoral Street replacing the current 15-minute parking area with additional 'pick up and set down' zones. 2. A new 'pick up and set down' zone on Camberwell Street in lieu of the existing 15-minute parking area. 3. The installation of new 15-minute parking bays on Archdeacon Street adjacent to 46 Camberwell Street to compensate for the removal of existing 15-minute parking bays adjacent to the school including any minor modifications as required on site. 4. The proposed changes to be implemented as a trial commencing December 2020 through to the end of term two, 2022 (Approximately July 2022). <p>Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	31/03/2023	24/03/2023
20/09/2022	Ordinary Council Meeting - 20 September 2022	12.1	Final Consideration of Scheme Amendment No. 88 to Town Planning Scheme No. 1 and Associated Draft Amended and New Local Planning Policy - Residential	Completed	<p>COUNCIL RESOLUTION (192/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Bronwyn Ife</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Defer consideration of Amendment 88 to Town Planning Scheme No. 1, draft amendments to Local Planning Policy 32 'Exemptions from Development Approval' and draft Local Planning Policy 'Character Retention Guidelines', to the February 2023 Ordinary Council Meeting, to enable further consideration of: 	01/03/2023	29/03/2023

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			Character Study Area		<p>a. the potential for heritage areas to provide a level of protection over original dwellings for a much smaller area of the Town by comparison to the proposed Special Control Area in Amendment 88;</p> <p>b. possible modifications to Amendment 88 to address the issues raised by public submissions and the Department of Planning, Lands and Heritage (DPLH).</p> <p>2. Requests the Chief Executive Officer to present this item to a Concept Forum in December 2022.</p> <p>3. Requests the Chief Executive Officer to request an extension of time from DPLH to enable further consideration of Amendment 88 as per point 1 above.</p> <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>		
07/02/2023	Special Council Meeting - 7 February 2023	9.1	Temporary Alterations to Victoria Park Train Station for Bus Interchange	Completed	<p>COUNCIL RESOLUTION (02/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer</p> <p>That Council recommend to the Western Australian Planning Commission that the application for development approval for Temporary Alterations to the Victoria Park Train Station for a Temporary Bus Interchange (Town ref: 5.2022.492.1) be approved subject to the following conditions:</p> <ol style="list-style-type: none"> The development, once commenced, shall be carried out in accordance with the approved plans at all times, unless otherwise authorised by the Town. This approval is valid for a period of 24 months only from the date of approval being granted, after which time the permitted use of the Victoria Park Train Station as a temporary bus interchange, shall revert to the current existing use, unless further development approval is obtained. Prior to or upon the expiry of this temporary approval, the applicant must cease the development or submit a fresh application for development approval to continue the use. Upon cessation of the permitted use of the Victoria Park Train Station as a temporary bus interchange, any alterations, relocation or damage of existing infrastructure must be completed and reinstated to the specification and satisfaction of the Town of Victoria Park. <p><i>Prior to commencement of construction works</i></p>	10/03/2023	21/03/2023

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					<p>4. A Construction Management Plan shall be submitted to and approved to the specification of the Town of Victoria Park and the satisfaction of the Western Australian Planning Commission prior to commencement of site works. Once approved, the Construction Management Plan is to be implemented in its entirety to the satisfaction of the Western Australian Planning Commission.</p> <p>5. A Construction Noise Management Plan shall be submitted to and approved by the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to the commencement of site works. Once approved, the Construction Noise Management Plan is to be implemented in its entirety to the satisfaction of the Western Australian Planning Commission.</p> <p>6. Revised Development Plans detailing provision of pedestrian access and infrastructure between Kitchener Avenue and the Temporary Bus Interchange shall be submitted to and approved to the specification of the Town of Victoria Park and the satisfaction of the Western Australian Planning Commission. Once approved, the plans are to be implemented in their entirety to the satisfaction of the Western Australian Planning Commission.</p> <p>7. A Pre-Condition Audit of the local road network adjacent to and within the Zone of Influence is to be undertaken to the satisfaction of the Western Australian Planning Commission, on the advice of the Town of Victoria Park, prior to commencement of site works.</p> <p>8. A Tree Management Plan shall be submitted and approved to the satisfaction of the Western Australian Planning Commission, on the advice of the Town of Victoria Park. Once approved, the Tree Management Plan is to be implemented in its entirety to the satisfaction of the Western Australian Planning Commission.</p> <p><u>General</u></p> <p>9. Any works proposed on land outside of the Railways Reserve and/or Planning Control Area, that is under the care, control and management of the Town is to be approved by the Town prior to the works being undertaken.</p> <p>ADVICE NOTES:</p> <p>1. All development should comply with the provisions of the Building Code of Australia, Health Regulations, Public Building Regulations and all other relevant Acts, Regulations and Local Laws, including obtaining any relevant permits and licences.</p>		

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					<p>Additional approvals/licences may be required to ensure compliance with State Government environmental legislation.</p> <p>2. In relation to Condition 4, the Construction Management Plan is expected to include the site-specific management, mitigation and monitoring measures to manage the issues of surface water, groundwater, wetlands, vegetation and flora, geotechnical conditions, acid sulfate soils, aboriginal heritage, noise, vibration, dust, and lighting in consultation with the (Town of Victoria Park) and the WAPC. In addition, the CMP is to address but not be limited to the following site specific matters:</p> <ul style="list-style-type: none"> (a) A staging plan; (b) Storage of materials and equipment; (c) Delivery of materials or equipment to the site; (d) Parking arrangements for contractors and subcontractors; (e) Waste management; (f) Hours of operation, timeframes and responsibility for tasks identified; (g) Consultation and communication strategy; and (h) Any other matters likely to impact on surrounding properties and public areas. <p>3. In relation to Condition 5, the Construction Noise Management Plan shall address the following:</p> <ul style="list-style-type: none"> (a) Noise impacts from proposed works/activities (b) Noise mitigation measures (c) Any other matters likely to impact on surrounding properties <p>4. In relation to Condition 6, the Revised Development Plans shall address but not be limited to the following:</p> <ul style="list-style-type: none"> (a) Pedestrian infrastructure, including footpaths and pram ramps, to show how patrons will access the bus interchange from the temporary footpath on Kitchener Avenue and the proposed temporary car parking facility. <p>5. In relation to Condition 7, the applicant is advised to liaise with the Town of Victoria Park to determine an appropriate Zone of Influence for the dilapidation survey. The Zone of Influence will be informed by the location and extent of the proposed works along Kitchener Avenue and the local road network utilised by the replacement bus services when accessing the temporary bus interchange.</p> <p>6. In relation to Condition 7, any damage that occurs to Town of Victoria Park assets during construction and operation shall be replaced or repaired to its previous condition at the cost of the landowner/applicant, to the satisfaction of the Western Australian Planning Commission on the advice of the Town of Victoria Park.</p>		

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					<p>7. In relation to Condition 8, the Tree Management Plan is to address but not be limited to the following:</p> <ul style="list-style-type: none"> (a) Possible retention of additional on-site trees in the area adjacent to the proposed transportable buildings are around the exit from the temporary car parking facility; (b) Clearly identifying all verge/street trees to be removed as part of the proposed works. The planning report states 16 trees to be removed, however, the Town's Street Tree Audit shows a total of 80 tree (including six newly planted) between the existing Victoria Park Train Station and the temporary car park exit that would need to be removed; (c) Replacement tree planting, including calculations prepared by an independent arborist of the canopy cover to demonstrate that the extent of proposed canopy coverage (at maturity) resulting from new tree planting will exceed that of the removed canopy coverage, prior to works on site commencing. <p>8. Existing street trees located within the verge and/or on land under the care, control and management of the Town must be retained, unless otherwise approved by the Town. An independent arborist assessment of each street tree proposed for removal must be provided to the Town prior to approval being granted.</p> <p>9. In accordance with regulation 13 of the <i>Environmental Protection (Noise) Regulations 1997</i>, a Noise Management Plan is to be approved by the Town for construction work occurring outside the hours of 7am to 7pm Monday to Saturday, and at any time on Sundays and public holidays.</p> <p>10. A separate application is to be submitted to the Town's Street Improvement business unit for approval prior to construction of a new crossover. To submit a crossover application please complete a 'Crossover Installation Application Form' and refer to the 'Crossover Installation Package'. Both documents are available from the Town's website.</p> <p>11. A Work Zone Permit application is to be submitted to and approval issued the Town, prior to any works or temporary storage on a public thoroughfare (including roads, parking bays, footpaths or verges). To download an application form and for further information, please refer to the Town's website or contact the Town's Street Improvement business unit on (08) 9311 8111. It is noted that a Work Zone permit may not be permitted along some sections of Kitchener Avenue.</p>		

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					<p>12. As this will be deemed a public building for the purposes of the <i>Health (Public Buildings) Regulations 1997</i>, the applicant is required to submit a Form 1 – Application to Construct, Extend or Alter a Public Building, together with floor plans to Environmental Health Services for approval, prior to commencing operation. For further information please refer to the Town’s website or contact Environmental Health Services on (08) 9311 8111.</p> <p>13. All gates and doors are to be designed and constructed to swing into the property and not encroach over the Town’s verge area.</p> <p>14. The development is located within close proximity to existing Western Power infrastructure. The owner/applicant is advised to liaise with Western Power prior to works commencing. Refer to the Western Power’s website or call 13 10 87 for further information.</p> <p style="text-align: right;">Carried (6 - 3)</p> <p>For: Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter and Cr Bronwyn Ife</p> <p>Against: Deputy Mayor Claire Anderson, Cr Jesse Hamer and Cr Wilfred Hendriks</p>		
21/02/2023	Ordinary Council Meeting - 21 February 2023	11.3	Millers Crossing Advocacy Update and Town Planning Scheme Amendment No. 56	Completed	<p>COUNCIL RESOLUTION (15/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesvin Karimi</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Note the progress regarding the actions taken to advocate to the Minister for Planning and the Member for Victoria Park for Miller’s Crossing to be reserved as “Parks and Recreation”. 2. Supports Scheme Amendment No. 56 to the Town of Victoria Parks Town Planning Scheme No. 1 (TPS1), as modified by the Minister for Planning’s decision dated 2 August 2021, pursuant to Section 75 of the <i>Planning and Development Act 2005</i> (the Act) and Regulation 50(3) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (the Regulations), subject to requesting the Minister to further modify the amendment as follows: <ol style="list-style-type: none"> a. Classifying No. 2-8 (Lot 1002) Beatty Avenue, East Victoria Park and No. 7 (Lot 1003) Raleigh Street, Carlisle as Town of Victoria Park Scheme Reserve “Parks and Recreation”; b. No. 6 (Lot 1004) Raleigh Street, Carlisle and No. 45 (Lot 1005) Bishopsgate Street, Carlisle being transferred to the ‘Residential’ zone with a density coding of R60. 	24/03/2023	21/03/2023

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					<p>c. Inserting the following subtitle and paragraph to the 'DEVELOPMENT STANDARDS' listed for the 'RESIDENTIAL ZONE' of Town Planning Scheme No. 1 Precinct Plan P8 Carlisle Precinct:</p> <p><i>"Residential R60 zoned area</i></p> <p><i>A Local Development Plan is required to be adopted by the local government prior to the subdivision or development of the Residential R60 zoned land comprising Lot 1004 (No. 6) Raleigh Street, and Lot 1005 (No. 45) Bishopsgate Street, Carlisle, that were formerly partly located within the Robert's Road 'Other Regional Road' reservation under the Perth Metropolitan Region Scheme. The Local Development Plan shall address issues of vehicular access, environmental sustainability, landscaping, building setbacks and the retention and conservation of mature trees on and surrounding the land as part of any future development."</i></p> <p>d. The unzoned portions of the Rutland Avenue, Raleigh Street and Bishopsgate Street road reserves being transferred to the 'Residential' zone with a density coding of R30.</p> <p>e. Modify the Town Planning Scheme No. 1 Precinct Plan P10 Shepperton Precinct and Precinct Plan P8 Carlisle Precinct accordingly."</p> <p>3. The Scheme Amendment Report documents being modified to reflect the decision of the Minister for Planning dated 2 August 2021 and being forwarded to the Western Australian Commission for final determination by the Minister.</p> <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Wilfred Hendriks</p> <p>Against: Nil</p>		
21/02/2023	Ordinary Council Meeting - 21 February 2023	12.1	Adoption of Revised Local Planning Policy 40 'Burswood Station East Development Standards and Public Realm Improvements'	Completed	<p>COUNCIL RESOLUTION (16/2023):</p> <p>Moved: Cr Jesse Hamer Seconded: Cr Jesvin Karimi</p> <p>That Council:</p> <ol style="list-style-type: none"> Adopts amended Local Planning Policy 40 'Burswood Station East Development Standards and Public Realm Improvements' (LPP 40) as modified and contained within Attachment 1; and Requests the Chief Executive Officer to arrange for publication of notice of the adoption of amended LPP 40 and the revocation of obsolete Local Planning Policy 35 'Policy Relating to Development in Burswood Station East' in accordance with deemed clause 87 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. <p style="text-align: right;">Carried (7 - 1)</p>	03/03/2023	25/03/2023

Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
					<p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter and Cr Wilfred Hendriks Against: Cr Jesse Hamer</p>		
21/02/2023	Ordinary Council Meeting - 21 February 2023	13.3	Citizen's Climate Jury	Completed	<p>COUNCIL RESOLUTION (21/2023): Moved: Cr Peter Devereux Seconded: Cr Luana Lisandro That Council considers listing a budget item of \$57,500 for a Citizen's Climate Jury to address carbon emissions reduction (waste or community action) for the 2023/24 budget. Tied (4 - 4) Casting vote: Lost (4 - 5) For: Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi and Cr Vicki Potter Against: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesse Hamer and Cr Wilfred Hendriks</p>	31/03/2023	01/03/2023
21/03/2023	Ordinary Council Meeting - 21 March 2023	11.2	Town of Victoria Park Representative on Burswood Park Board	Completed	<p>COUNCIL RESOLUTION (41/2023): Moved: Cr Jesse Hamer Seconded: Deputy Mayor Claire Anderson That Council nominates Cr Bronwyn Ife, for the consideration of the Minister for Racing and Gaming, as the Town of Victoria Park's representative to the Burswood Park Board from 1 August 2023 to 31 July 2025. Carried (8 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	07/04/2023	24/03/2023
21/03/2023	Ordinary Council Meeting - 21 March 2023	11.3	2023 Ordinary Local Government Elections	Completed	<p>COUNCIL RESOLUTION (42/2023): Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer That Council:</p> <ol style="list-style-type: none"> In accordance with section 4.20(4) of the <i>Local Government Act 1995</i>, declares the Western Australian Electoral Commissioner being responsible for the conduct of the 2023 ordinary elections for the Town of Victoria Park, together with any other elections or polls which may be required; In accordance with section 4.61(2) of the <i>Local Government Act 1995</i>, decides the method of conducting the elections will be a postal election. Note the Town's <i>Elections Policy</i> encourages participation during the election process and the Town will investigate strategies to increase turnout to council elections as part of its communication plan. <p>Carried (8 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p>	07/04/2023	24/03/2023

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					Against: Nil		
21/03/2023	Ordinary Council Meeting - 21 March 2023	13.7	Developing Impact Reporting on Climate Change	Completed	<p>COUNCIL RESOLUTION (50/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer That Council notes the proposed impact reporting for climate change.</p> <p>Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	28/04/2023	24/03/2023