



TOWN OF  
VICTORIA PARK



## Annual Meeting of Electors Minutes – 28 July 2021



**WE'RE OPEN**  
**VIC PARK**

Please be advised that an **Annual Meeting of Electors** was held at **6:33pm** on **Wednesday 28 July 2021** in the **Council chamber**, Administration Centre at 99 Shepperton Road, Victoria Park.

**Her Worship the Mayor Karen Vernon**  
**3 July 2021**

## **About the Annual Meeting of Electors**

The Annual Meeting of Electors is required to be held once every financial year for the purpose of discussing the annual report and any other general business.

### **Role of person presiding**

The role of the presiding person is to run the meeting in accordance with the order of proceedings. The person presiding is entitled to move, second, speak to and vote on motions in their capacity as an elector.

### **Role of elected members**

Elected members may attend electors' meetings and are able to move, second, speak to and vote on motions in their capacity as an elector.

### **Role of Town of Victoria Park employees**

Appropriate senior officers may attend electors' meetings to provide information, as required.

### **Role of electors**

An elector is a person who is eligible to be enrolled to vote at elections for the district.

Electors are required to sign the attendance register to provide their name and address to confirm whether they are electors of the Town before participating in the meeting.

Electors' meetings are open to all members of the public however, only electors may move, second, speak to and vote on motions. Electors may raise any motion that is related to the responsibilities and functions of local government.

Each elector present at a meeting of electors is entitled to one vote on each matter to be decided but is not required to vote.

### **Consideration of decisions made at electors' meetings**

Decisions made at electors' meetings will be considered by Council at the next Ordinary Council Meeting, or as soon as reasonably practicable.

An update on the decisions made at the Annual Meetings of Electors will be provided at the following years' Annual Meeting of Electors.

### **Recording of meetings**

Meetings of electors that are held in the Council Chambers are to be recorded and live-streamed in accordance with Policy 052 - Audio and video recording and live streaming of Council meetings, Agenda Briefing forums, committees and electors meetings.

No other audio or visual recording may be undertaken without the permission of the presiding person.

The minutes of an electors' meeting will record a summary of the meeting and the decisions made. It will not be recorded verbatim.

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## **1 Declaration of opening**

Mayor Karen Vernon opened the meeting at 6:33pm.

### **Acknowledgement of the traditional owners**

Ngany djerapiny Wadjak – Noongar boodja-k yaakiny, nidja bilya bardook.

I am honoured to be standing on Whadjuk - Nyungar country on the banks of the Swan River.

Ngany kaaditj Noongar moort kenya kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaaditjin, moort, wer boodja ye-ye.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

Ngany youngka baalapiny Noongar birdiya wer moort nidja boodja.

I thank them for the contribution made to life in the Town of Victoria Park and to this region.

## **1.2 Announcements from the Presiding Member**

### **Recording and live streaming of proceedings**

In accordance with clause 39 of the *Town of Victoria Park Meeting Procedures Local Law 2019*, as the Presiding Member, I hereby give my permission for the administration to record proceedings of this meeting.

This meeting is also being live streamed on the Town's website. By being present at this meeting, members of the public consent to the possibility that their image and voice may be live streamed to public. Recordings are also made available on the Town's website following the meeting.

### **Public question time and public statement time**

There are guidelines that need to be adhered to in our meetings and during question and statement time people speaking are not to personalise any questions, or statements about Elected Members, or staff or use any possible defamatory remarks.

In accordance with clause 40 of the *Town of Victoria Park Meeting Procedures Local Law 2019*, a person addressing the meeting shall extend due courtesy and respect to all present and shall comply with any direction by the presiding member.

A person present at or observing a meeting shall not create a disturbance at a meeting, by interrupting or interfering with the proceedings, whether by expressing approval or dissent, by conversing or by any other means.

When the presiding member speaks during public question time or public statement time any person then speaking, is to immediately stop and every person present is to preserve strict silence so that the presiding member may be heard without interruption.

### **No adverse reflection**

In accordance with clause 56 of the *Town of Victoria Park Meeting Procedures Local Law 2019*, both Elected Members and the public when speaking are not to reflect adversely on the character or actions of Elected Members or employees.

### **Conduct of participation**

In order to conduct the meeting in a fair and time appropriate manner, questions and statements have the following structure in place. Each person will be given a maximum of three questions during public questions time, with a possible extension depending on how many people are in attendance. Each person will be given a maximum of two minutes per statement, one statement per person. Information cards have been provided to assist with the wording of motions. The mover of the motion may speak in favour of the motion but the seconder will not be called upon to speak as the seconder but may speak generally to the item. A maximum of three speakers for or against each motion will be permitted and each speaker may speak once in support of or against a motion for maximum of two minutes.

### **Town of Victoria Park Meeting Procedures Local Law 2019**

All meetings of the Council, committees and the electors are to be conducted in accordance with the Act, the Regulations and the *Town of Victoria Park Meeting Procedures Local Law 2019*.

### **Voting**

Those electors who are present at the meeting have been provided with green and red cards for voting on motions raised. When directed electors will raise their green card to show support for the motion. A red card will be raised when not in support of the motion. It is not a requirement to vote.

## 2 Attendance

<b>Presiding Member</b>	Mayor Karen Vernon
<b>Chief Executive Officer</b>	Mr Anthony Vuleta
<b>Chief Operations Officer</b>	Ms Natalie Adams
<b>Chief Community Planner</b>	Ms Natalie Martin Goode
<b>A/Chief Financial Officer</b>	Mr Stuart Billingham
<b>Manager Governance and Strategy</b>	Ms Bana Brajanovic
<b>Secretary</b>	Ms Natasha Horner
<b>Public liaison</b>	Ms Alison Podmore
<b>Electors</b>	Deputy Mayor Bronwyn Ife Cr Claire Anderson Cr Jesvin Karimi Cr Luana Lisandro Cr Ronhhda Potter Cr Vicki Potter Cr Wilfred Hendriks Ms Rose Bianchini Ms Sue Coltrona Mr Graham Ferstat Mr Mike Lanternier Ms Yhana Lucas Ms Stacey McLean Ms Amanda Morcom Ms Ursula Mulder Ms Gerald Prewett Ms Xanthe Shaw Ms Kate Sossi Mr Gerard Siero Ms Bronwyn Sutter Mr Mark Torrens Mr Thomas Vincent Mr Andrew Williams Mr Sam Zammit

### **3 Discussion about contents of Annual Report 2019/2020**

#### **2.1 Mayor's report**

Mayor Karen Vernon gave her message on the Annual Report 2019-2020.

#### **3.2 Chief Executive Officer's report**

The Chief Executive Officer gave his report on the Annual Report 2019-2020.

#### **3.3 Financial statements and auditor's report**

The Acting Chief Financial Officer stated a summary of financial statements and auditor's report.

#### **3.4 Highlights from the annual report**

The Executive Team presented highlights from the annual report (attachment 2.4.1).

## 4 Update on decisions from previous Annual Meeting of Electors

The Chief Executive Officer provided updates on the motions from the previous Annual Meeting of Electors held on 10 March 2020 (attachment 3.1.1).

Motion	Council Agreed Action	Update on progress
<i>That Council provide easily accessible guidelines on meeting procedures and how to write motions for members of the community.</i>	That the development of guidelines relating to Council meetings be managed administratively and completed by September 2020.	The <i>Meeting Procedures Local Law 2019</i> is available on the Town's website. This outlines meeting procedures for all meetings of Council. Guidance on how to write motions was included on the Town's website in September 2020.
<i>That Council develop a schools and youth community outreach program to educate youth about the role of local government.</i>	That the development of a Youth Plan for the Town of Victoria Park to be considered in the 2020/2021 annual budget process.	A draft has been completed and was considered at the June 2021 OCM for approval to advertise for public comment. The Youth Plan will be available for public comment until 2 July.
<i>That Council investigate the prospect of the purchase of a portable CCTV solution and to allocate budget for this purpose to combat crime within the Town.</i>	That the CCTV Partnership Program funding be increased as part of the 2020/2021 annual budget process.	Council resolved in increase CCTV funding from \$75,000 to \$150,000 for the 2020/21 financial year.
<i>That Council utilise temporary fixtures with trees to trial and evaluate a safe active street for a period of three years along Rutland Avenue between Bishopsgate and Goddard Streets in Lathlain.</i>	<p>That Council proceeds with the design of the Principal Shared Path (PSP) project as planned, utilising \$2.2 million from the Department of Transport, excluding a safe active street option between Miller Street and Bishopsgate Street which was not part of the original scope.</p> <p>That Council consult further with the local community to investigate options for the development of trial temporary street fixtures with consideration of "safe active street" outcomes.</p>	In May 2020 Technical staff reviewed the PSP design and principles associated with installing a Safe Active Street (SAS) along Rutland avenue, predominantly in the section between Bishopsgate Street and Roberts Road as this section was potentially more suited to a SAS design due to its carriageway width. Three options were investigated in detail to determine their feasibility. Unfortunately, due to the range of issues identified ( e.g Carriageway being narrowed down to 4.5m, potentially only



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		<p>allowing one-way traffic flow) it meant that temporary street fixtures was not the optimal solution for the road network.</p> <p>In conclusion the funding provided by the Department of Transport (2.2 million) did not include a Safe Active Street in the scope and therefore has been excluded in the planning which is currently at 85% detailed design. Once the design is finalised, the Town will commence further engagement with impacted property owners as part of ongoing communications.</p>
<p><i>That Council redesign and repair, as soon as possible, the exit from Sussex Street onto Moorgate Street at the Park Centre shopping centre and an appropriate amount be provided in the 2020/2021 budget for the completion of those works.</i></p>	<p>That the redesign and renewal of the exit from Sussex Street onto Moorgate Street at the Park Centre shopping centre be considered as a priority road renewal project in the 2020/2021 annual budget process.</p>	<p>Works have been completed except for the connection pram ramp across Moorgate Street due to house being built. Works have been planned after builder has demobilised from site.</p>
<p><i>That ROW60, the laneway between Leonard Street and King George Street be cleaned up, the wheelie bins removed and extra lighting at the Leonard Street end.</i></p>	<p>That the cleaning, removal or relocation of wheelie bins and provision of extra lighting in ROW60 laneway between Leonard Street and King George Street be further investigated with outcomes to be considered either administratively or through the 2020/2021 annual budget process.</p>	<p>In early February 2021, Technical Services has carried out the upgrade of the lights in RoW 60 and King George Street carpark. Two new double outreach arms with LED lights providing lights in both the carpark and RoW. Two new single poles and luminaires were installed in the laneway.</p> <p>Waste Operations in consultation with the Property Managers have changed the 240L wheelie bins to 660L bins. Since the bins have been changed, there has been less illegal dumping and littering in the RoW.</p>

## **5 General business**

### **5.1 Questions**

#### **Sam Zammit, St James**

*1. Would the Town consider putting on tea and coffee for meetings such as Special Meetings of Electors?*

The Chief Executive Officer advised that he would look into the matter.

#### **Rose Bianchini, East Victoria Park**

*1. Is it still a building regulation that sand on a building site should be retained on that site?*

The Chief Community Officer took the question on notice.

*2. How often are stormwater grates cleaned out?*

The Chief Operations Officer advised that they are cleaned three times a year and hot spots are cleaned more regularly as well as in advance notice of large weather events.

*3. Can the Town organise for workmen to remove the debris from the grates?*

The Chief Operations Officer advised that when the streets are swept the leaves are removed from the drains.

#### **Mike Lanternier, Lathlain**

*1. In relation to ROW54 and the re-alignment of the exit, has a development application been lodged?*

Mayor Karen Vernon advised that a re-alignment of the exit does not require a development application to her knowledge.

The Chief Operation Officer advised no, a development application has not been lodged to her knowledge.

*2. Has Fabcot lodged their application for their development?*

The Chief Community Planner advised that she is not aware of one being lodged as of yet.

*3. At the Special Meeting of Electors in regards to the proposed 85 car bay carpark, how many trees will be lost to the car park, what species, age and canopy size are they?*

Mayor Karen Vernon advised that the park upgrade is proposed to include an 80-car bay car park.

The Chief Operations Officer advised that she that she cannot advise on the trees in the car park area. However for the whole development area, it will be around 36 trees being lost, with 48 total being planted.

Mayor Karen Vernon took the question on notice.

**Sue Coltrona, Lathlain**

*1. In regards to the Public Open Space strategy, are any sumps in the Town identified in the current or future Land Optimisation Strategy?*

The Chief Executive Officer advised that all sumps were identified as land holdings in that strategy but a lot do not have actions associated to them from a land optimisation perspective.

*2. Does the Town have plans to review Lathlain Park Traffic Management plan? What will the framework and measures look like? Will residents and ratepayers be included as a community reference group?*

The Chief Community Planner advised that there is plan to review the Parking Management Plan but the details are to be determined.

*3. Has the Council looked at some of the parking signs in Lathlain since 2007?*

The Chief Operations Officer advised that the Town is currently reviewing the legibility of signs.

Mayor Karen Vernon advised that the budget is being looked at and more schedules can be determined following that.

**Gerard Siero, Burswood**

*1. Is it possible for the opening hours of the public toilets at the foreshore to be extended?*

The Chief Operations Officer took the question on notice.

*2. Is any traffic calming devices possible of being installed on Teague Street, between Ursula Frayne school and Harvey Street?*

The Chief Operations Officer took the question on notice.

Mayor Karen Vernon advised that the Town uses a traffic warrant system and streets will be prioritised using that system. She advised that the Town would need to go back and look at the system to refer to Mr Seiro's question.

*3. Does the Town plan to hold a Citizen's Climate Assembly between now and the end of the year?*

Mayor Karen Vernon advised that the Climate Action Plan does not contain an action to hold an assembly so there is no plan to hold one before the end of the year.

## **5.2 Statements**

### **Gerard Siero, Burswood**

Made a statement about supporting the Edward Millen Redevelopment Project and expressed his disappointment at the results and late timing of the motions passed at the Special Meeting of Electors held on 22 July 2021.

### **Sam Zammit, St James**

Made a statement asking the Town to reconsider the selling of the land on Boundary Road and asked Council to consider a levy to be placed on builders.

### **Yhana Lucas, East Victoria Park**

Made a statement summarizing the responses she has received following the Special Meeting of Electors held on 22 July 2021 and expressed her view that that it is evident of the support for the Edward Millen Redevelopment Project and asked Council to take this into consideration.

### **Rose Bianchini, East Victoria Park**

Made a statement expressing her concern that the 7.2 million dollars raised since a 2% rate levy in 2019 has not contributed to the restoration of the Edward Millen building.

### **Mike Lanternier, Lathlain**

Made a statement urging Council to not make decision based on number of Facebook likes.

### **Sue Coltrona, Lathlain**

Made a statement highlighting the importance of Public Open Space the use of sumps and urged Council to consider the impact of parking on amenities and hopes there will be a community reference group for the Lathlain Parking Management Plan review.

### **Xanthe Shaw, Lathlain**

Made a statement about her support for the Edward Millen Redevelopment Project and expressed that differing opinions does not mean disrespect and encouraged engagement of young residents.

### 5.3 Motions

<b>MOTION:</b>	
<b>Moved:</b> Kate Sossi, Victoria Park	<b>Seconded:</b> Stacey McLean, Victoria Park
That Council:	
<ol style="list-style-type: none"> <li>1. Prioritises its review of whether a person should be able to park a vehicle on a verge in the Town of Victoria Park, recognizing that parking on verges inhibits its ability to achieve its Urban Forest Strategy outcomes and canopy targets.</li> <li>2. As a result of point 1, Council reviews residential parking permits to readily allow residents to street park in areas with parking restrictions to stop them parking on their verges.</li> <li>3. Investigates the prospect of allowing residents access to street parking permits in timed and paid parking zones within the Raphael Park area.</li> <li>4. The Town of Victoria Park conduct community consultation within the Raphael Park area in reference to reviewing street parking restrictions.</li> </ol>	
	<b>Carried</b>
<b>For:</b> 16	
<b>Against:</b> 0	

<b>MOTION:</b>	
<b>Moved:</b> Ursula Mulder, Lathlain	<b>Seconded:</b> Bronwyn Sutter, Lathlain
That the Town:	
<ol style="list-style-type: none"> <li>1. Investigate the management of the JA Lee Reserve including and specifically its continued designation as a dog exercise area as stated on the Town's website.</li> <li>2. Replace and improve the existing on-site signage, and include additional signs on Streatley and Midgely Street frontages, in this 2021-2022 financial year.</li> </ol>	
	<b>Carried</b>
<b>For:</b> 8	
<b>Against:</b> 0	

<b>MOTION:</b>	
<b>Moved:</b> Gerard Siero, Burswood	<b>Seconded:</b> Xanthe Shaw, Lathlain
That Council proceed with the Edward Millen House project with Blackoak as proposed on the Town's website.	
	<b>Carried</b>
<b>For:</b> 10	
<b>Against:</b> 5	

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<b>MOTION:</b>	
<b>Moved:</b> Gerard Siero, Burswood	<b>Seconded:</b> Xanthe Shaw, Lathlain
That the vote for motion number 1 on 22 July 2021 from the Special Meeting of Electors be set aside as it is unrepresentative due to the late hour preventing a representative attendance of electors.	
	<b>Carried</b>
<b>For:</b> 9	
<b>Against:</b> 6	

<b>MOTION:</b>	
<b>Moved:</b> Graham Ferstat, Burswood	<b>Seconded:</b> Sam Zammit, St James
That the Town provide a cost benefit analysis of the current road sweeper arrangement with the City of South Perth, in view of the phasing out the contract.	
	<b>Carried</b>
<b>For:</b> 9	
<b>Against:</b> 1	

<b>MOTION:</b>	
<b>Moved:</b> Sam Zammit, St James	<b>Seconded:</b> Mike Lanternier, Lathlain
That the Town seriously consider imposing a levy on builders when they put an application in to build a building in the Town for the remuneration to be paid to the Town for the damage they do to Town infrastructure whilst the building is going on, and for the Town to inspect construction sites during construction periodically.	
	<b>Carried</b>
<b>For:</b> 8	
<b>Against:</b> 2	

Mayor Karen Vernon adjourned the meeting at 8:35pm and the meeting resumed at 8:47pm.

<b>MOTION:</b>	
<b>Moved:</b> Sue Coltrona, Lathlain	<b>Seconded:</b> Mike Lanternier, Lathlain
That Council	
<ol style="list-style-type: none"> <li>1. Implements game and event day parking restrictions in the surrounding street network in Lathlain prior to or as close to the commencement of the 2022 football season to mitigate impact on amenity. The surrounding street network is that identified in the Lathlain Park Management Plan.</li> <li>2. Identifies the parking restrictions according to time, days, and months, by means of clear and regular interval signage in the streets; replacing faded signs as a priority.</li> <li>3. Ensures the parking restrictions enable the safe passage of vehicles and pedestrians and allows for emergency access with consideration that one side of each street prohibits parking on game and event days as required.</li> <li>4. Considers issuing resident parking permits similar to those implemented in Burswood Peninsula in December 2020.</li> <li>5. Provides an implementation update on points 1, 2 and 4 through appropriate Town mechanisms such as the Ordinary Council Meeting on a regular basis, such as bi-monthly.</li> </ol>	
	<b>Carried</b>
<b>For: 11</b>	
<b>Against: 0</b>	

<b>MOTION:</b>	
<b>Moved:</b> Sue Coltrona, Lathlain	<b>Seconded:</b> Rose Bianchini, East Victoria Park
That Council:	
<ol style="list-style-type: none"> <li>1. Includes the streets surrounding the Lathlain side of the Victoria Park train station within section '4.6 Victoria Park Station Parking Plan' in the final Town of Victoria Parking Management Plan to ensure there is ongoing parking management, including parking controls, to mitigate impact on amenity.</li> <li>2. Investigates and determines parking controls around the streets surround the Lathlain side of the Victoria Park train station to manage Optus Stadium events at a minimum in line with those controls implemented in the Burswood Peninsula by the end of 2022.</li> <li>3. Mitigates impact on amenity and investigates and determines parking controls in the streets surrounding the Lathlain side of the Victoria Park train station which is at least equitable to the current restrictions in place on the surrounding streets of the Victoria Park side of the Victoria Park train station by the end of 2022.</li> </ol>	
	<b>Carried</b>
<b>For: 9</b>	
<b>Against: 0</b>	

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<b>MOTION:</b>	
<b>Moved:</b> Sue Coltrona, Lathlain	<b>Seconded:</b> Mike Lanternier, Lathlain
That Council:	
<ol style="list-style-type: none"> <li>1. Retains sumps within the Town for the purpose of drainage.</li> <li>2. Investigates adding additional Town sumps to the Public Open Space Strategy.</li> <li>3. Does not include sumps in the Land Asset Optimisation Strategy.</li> </ol>	
	<b>Carried</b>
<b>For:</b> 9	
<b>Against:</b> 0	

<b>MOTION:</b>	
<b>Moved:</b> Andrew Williams, Carlisle	<b>Seconded:</b> Gerry Prewett, Victoria Park
That Council requests the CEO to report back to the Council by December 2021;	
<ol style="list-style-type: none"> <li>1. On a policy or plan on the viability of affordable and social housing for developers.</li> <li>2. On a policy or plan on sustainable housing for developers.</li> </ol>	
	<b>Carried</b>
<b>For:</b> 9	
<b>Against:</b> 0	

<b>MOTION:</b>	
<b>Moved:</b> Gerard Siero, Burswood	<b>Seconded:</b> Andrew Williams, Carlisle
That Council convene a citizens climate assembly along the lines of those held in Lamberth/Brixton and a national assembly, both held in the United Kingdom; within the next 12 months, preferably before 31 December 2021.	
	<b>Carried</b>
<b>For:</b> 6	
<b>Against:</b> 0	

<b>MOTION:</b>	
<b>Moved:</b> Gerard Siero, Burswood	<b>Seconded:</b> Andrew Williams, Carlisle
That Council	
<ol style="list-style-type: none"> <li>1. Adopt a water sensitive urban design strategy for the whole of the Town and implement a stage plan to adapt all of the Town's infrastructure to water sensitive urban design by 2050.</li> <li>2. Engages with all relevant external stakeholders in the development and implementation of a water sensitive urban design strategy.</li> </ol>	
	<b>Carried</b>
<b>For:</b> 6	
<b>Against:</b> 0	



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<b>MOTION:</b>	
<b>Moved:</b> Gerard Siero, Burswood	<b>Seconded:</b> Xanthe Shaw, Lathlain
That Council investigate and implement a traffic calming treatment on Teague Street, between Harper Street and Harvey Street, Burswood.	
	<b>Carried</b>
<b>For:</b> 6	
<b>Against:</b> 0	

**6 Closure**

There being no further business, Mayor Karen Vernon closed the meeting at 9.51pm.

I confirm these minutes to be true and accurate record of the proceedings of the meeting.

Signed: .....  
.....

Dated this: ..... Day of: ..... 2021