

Annual Review of Delegations – 2023 Identified Changes - Council Direct delegations

No.	Affected Delegation No. and Title	Requested Change	Rationale
Local Government Act and Regulations			
1	1.1.1 – Appoint Authorised Persons	Delete – Delegation to be deleted	The appointment of authorised persons under various legislative provisions is no longer a function of the local government but now a function of the CEO (section 9.10 of the LGA). A new CEO delegation has been created accordingly to replace this delegation.
2	1.1.2 – Compensation for damage Incurred when performing executive functions	Amend – Increase the compensation payment level from \$1,000 to \$5,000.	The monetary level for determining compensation has been in place since the delegation was first approved in 2019. An increase is suggested in view of a progressive metropolitan local government’s activities and possible value increases in compensation claims.
3	1.1.3 - Notices requiring certain things to be done by owner or occupier of land	Amend – Include legislative cross referencing	Better clarify the express power to delegate.
4	NEW – Activities on Private Land	New Delegation – Authority to do any of the things prescribed in Schedule 3.2 of the <i>Local Government Act 1995</i> even though the land on which it is done is not local government property.	Schedule 3.2 of the Act allows a local government to the following on land that is not local government property: <ol style="list-style-type: none"> 1. Carry out works for the drainage of land. 2. Do earthworks or other works on land for preventing or reducing flooding. 3. Take from land any native growing or dead timber, earth, stone, sand, or gravel that, in its opinion, the local government requires for making or repairing a thoroughfare, bridge, culvert, fence, or gate. 4. Deposit and leave on land adjoining a thoroughfare any timber, earth, stone, sand, gravel, and other material that persons engaged in making or repairing a thoroughfare, bridge, culvert, fence, or gate do not, in the local government’s opinion, require.

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			<p>5. Make a temporary thoroughfare through land for use by the public as a detour while work is being done on a public thoroughfare.</p> <p>6. Place on land signs to indicate the names of public thoroughfares.</p> <p>7. Make safe a tree that presents serious and immediate danger, without having given the owner the notice otherwise required by regulations.</p> <p>As can be seen these functions are generally infrastructure related (mostly in an emergency) and operational in nature.</p> <p>There are some limitations on activities in 3, 4 and 5 above with section 3.36 (opening fences) and 3.27(3) applying to those activities, and therefore has been reference as a condition and compliance link.</p>
5	1.1.5 – Declare Vehicle is Abandoned Vehicle Wreck	Amend – Delete condition and include a compliance link	<p>This delegation is in reference to declaring a vehicle to be an abandoned vehicle wreck. The existing condition may create confusion as any disposal requirements and conditions of that wreck are covered by another delegation (1.1.6).</p> <p>A compliance link reference has been added to refer to section 3.40A(5) of the Act, which defines the meaning of an abandoned vehicle wreck, and regulation 29A of the <i>Local Government (Functions and General) Regulations 1996</i> which prescribes the value of a wreck (currently less than \$500) and the manner on which this value is calculated.</p>
6	1.1.6 - Confiscated or Uncollected Goods	Amend – Clarify the selling and disposal requirement of certain confiscated, impounded or uncollected goods.	<p>There are different requirements under the Act in terms of when and how impounded and uncollected goods or vehicles can be disposed of. This suggested amended better reflects those requirements. The amendment also clarifies authority to seek action in a court can also been instigated by a delegate.</p>
7	1.1.7 – Disposal of Sick or Injured Animals	Amend – Remove function relating to recovery of expenses.	<p>Section 3.48 of the Act refers to the recovery of impounding expenses by a court of competent jurisdiction. This particular function is already covered under delegation 1.1.6. As delegation 1.1.7 relates to the determination around sick and injured animals and their possible disposal, it is suggested the recovery expense function be removed from this</p>

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			delegation as it is already provided for. Officers not currently covered by delegation 1.1.6 but included in this delegation are proposed to be sub-delegated by the CEO in delegation 1.1.7.
8	1.1.10 – Obstruction of footpaths and Thoroughfares	Amend – Conditions of delegations amended to better reflect appropriateness of conditions.	There may be instances where the requirement of a bond, public liability insurance, or pedestrian and traffic management plans may not be needed, or indeed too onerous, when seeking permission to obstruct a footpath or thoroughfare. It is suggested that this be determined operationally by the delegate or a sub-delegate of the CEO.
9	1.1.11 – Public Thoroughfare – Dangerous Excavations	Amend – Conditions of delegations amended to better reflect appropriateness of conditions.	There may be instances where the requirement of a bond, public liability insurance, or pedestrian and traffic management plans may not be needed, or indeed too onerous, when seeking permission for a dangerous excavation next to a thoroughfare. It is suggested that this be determined operationally by the delegate or a sub-delegate of the CEO.
10	1.1.12 – Crossing – Construction, Repair and Removal	Amend – Amend wording reference	Replace “Local Government” with “Town” to better provide reference to the Town of Victoria Park.
11	1.1.13 – Private Works on, over or under Public Places	Amend – Conditions of delegations amended to better reflect appropriateness of conditions.	There may be instances where the requirement of a bond, public liability insurance, or pedestrian and traffic management plans may not be needed, or indeed too onerous, when seeking permission to undertake private works, on, over or under a public place. It is suggested that this be determined operationally by the delegate or a sub-delegate of the CEO.
12	1.1.16 – Tenders for Goods and Services	Amend – Revised function delegated regarding variations to contract as well as provisions around panel of pre-qualified suppliers.	It is recommended the limit to undertake tender exempt procurement be increased from \$250,000 to \$500,000 and better reflect where sufficient budget allocation is included in the adopted budget. There is no requirement under the tender provisions within the Act or the Regulations for tenders to be entered into under \$250,000 (therefore the provision in its current form is not reflective of the current procurement arrangements for local governments).

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			<p>Tender exempt procurement relates to those prescribed circumstances listed in Regulation 12(2) of the <i>Local Government (Functions and General) Regulations 1996</i> and include, but not limited to:</p> <ul style="list-style-type: none"> • expenditure in an emergency • the supply of the goods or services is associated with a state of emergency or a COVID-19 declaration • the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program • the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government • the goods or services are to be supplied by an Australian Disability Enterprise.
13	1.1.16A – Three Bin System Tender	Delete – Delegation to be deleted	The procurement process around the three-bin system is complete and this delegation is no longer required.
14	1.1.17 – Disposal of Property – Assets other than land or buildings’	Amend – Minor grammatical corrections	Wording changes made to provide better wording in alignment with the legislative provisions.
15	1.1.18 – Disposal of Property – Land and Buildings	Amend – Include clarity around licences and revised leasing provisions	<p>Section 3.58 of the Act deals with the disposal of property, in which “dispose” is defined as to include sell, lease, or otherwise dispose of, whether absolutely or not. Council also has an adopted Policy 310 Leasing which relates to leasing and licensing and Policy 221 – Strategic Management of Land and Building Assets.</p> <p>It is not considered that the granting of a licence is a “disposition” and therefore the authority to grant a licence has been firstly separated out of the reference of ‘disposal” to make the delegation clearer in intent.</p> <p>It is suggested that new functions be inserted to:</p>

No.	Affected Delegation No. and Title	Requested Change	Rationale
			<p data-bbox="1025 268 2136 363"> a. carry out the disposal of land and/or buildings by way of a lease for a period of up to five years; and b. grant a licence to occupy land and/or buildings of up to three years, </p> <p data-bbox="981 400 1809 432">and these functions be delegated to the Chief Executive Officer.</p> <p data-bbox="981 469 2152 703"> The Town has a well-developed and robust policy framework for leasing and licensing of land and buildings (Policy 310 Leasing). Policy 310 Leasing has been applied consistently by Council in numerous Council decisions. Policy 310 Leasing incorporates a range of fixed requirements which are best practice for a WA local government (for example, the requirement for leases and licenses to include a redevelopment clause, whereby if the Town wishes to significantly redevelop a property, the lease or licence can be terminated by the Town giving six months written notice to vacate). </p> <p data-bbox="981 740 2152 906"> The proposed delegation contains a number of conditions, including compliance with Policy 310 – Leasing. The proposed delegation will facilitate more efficient and agile granting of leases and licences, which under Policy 310 – Leasing are effectively limited to short term arrangements that can be terminated on six months written notice if the Council wishes to redevelop the property. </p> <p data-bbox="981 943 2152 1043"> If the proposed delegation is granted, this will free resources to progress longer term more strategic property transactions to service the Town’s corporate needs, including income generation. </p> <p data-bbox="981 1080 2152 1214"> In addition, the Local Government Act reforms are expected to introduce a requirement for local governments to publish lease registers. The proposed delegation will assist the Town in publishing lease registers with up to date short term lease arrangements within the parameters of Policy 310 – Leasing. </p> <p data-bbox="981 1251 2101 1315"> It is also suggested that clarity be inserted around the authority to exercise the powers and functions of the Town as landlord under lease or licence terms (Function 9). </p>

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			<p>A Council condition on this delegation is not to include the power to terminate or evict a non-residential tenant, other than for the non-payment of rent. There may be prevailing circumstances that would require the Town to act swiftly to evict a tenant (i.e. safety, criminal activity etc) in accordance with the lease tenancy terms, and therefore it is suggested this condition be removed.</p>
16	1.1.19 – Payments from Municipal, Reserve or Trust Funds	Amend – Include clearer delegation framework and controls around signatories for both cheque and EFT transactions	<p>To firstly provide context around this delegation, there is a difference between incurring liabilities and making payments under the Act:</p> <ul style="list-style-type: none"> • Incurring a liability is a procedural matter subject to Chief Executive Officer authorisations. • Making payments is an express (written) statutory power which is capable of being delegated. <p>Incurring liabilities is not described in the Act or relevant Regulations as an express power or duty, rather it is only described as a requirement for the local government and the Chief Executive Officer to control by developing “systems and procedures” (see FM Regs 5 and 11). Incurring liabilities is therefore not an express (written) power or duty which is capable of being delegated.</p> <p>However, Financial Management Regulation 12(1)(a) prescribes the ability for Council to delegate to the Chief Executive Officer its power to make payments from the Municipal or the Trust Fund. Financial Management Reg.13 prescribes the procedural matters that the CEO must comply with if the power to make payments is delegated.</p> <p>In terms of payments made, usually by either a cheque or an EFT transfer, it is normal practice for a signatory or signatories to authorise the payment, the number required depending upon the payment amount. The amendment to the Town’s delegation puts in place a clearer hierarchy or signatories to payments, based on the level of seniority and role throughout the organisation.</p>

No.	Affected Delegation No. and Title	Requested Change	Rationale
17	New – Reimbursement of expenses	New delegation – Allows discretion around reimbursement of expenses for elected members	The Act and allows certain expenses of elected members to be reimbursed and Policy 021 Elected Member Fees, Expenses and Allowances provide the detail on what expenses are allowed to be reimbursed by the Town (generally in accordance with the determination set by the Salaries and Allowances Tribunal). This new delegation allows for discretion to be exercised when considering the approval of expense reimbursements of elected members.
18	1.1.20 – Defer, Grant Discounts, Waive or Write off Debts	Amend – clarify delegation intent	Revised wording of the delegation to be in line with the legislative provisions and provide greater clarity around conditions. The legislative provision also include the granting of a concession on a debt owed to the Town.
19	1.1.24 – Determine Instalment Due Dates for Rates or Service Charges	Amend – Amend to clarify when due dates for instalments can be varied.	<p>The <i>Local Government (Financial Management) Regulations</i> specifies various provisions around rates and service charge instalment due dates, including re-assessments (Regulation 62) and when land is sold (Regulation 63). Regulation 64 specifies that instalment due dates are to be determined by Council when adopting the annual budget.</p> <p>However, Regulation 66(2) allows discretion in regard to revoking a ratepayer’s rights to pay by instalments if an instalment remains unpayable after the day on which the next instalment becomes due and payable. The existing delegation is suggested to be amended to better reflect the discretion delegated to the CEO.</p>
20	1.1.26 – Recover of Rates Debts – Require Lessee to Pay Rent	Amend – Amend legislative reference	Recovery of rates debts from lessees is detailed in section 6.60 of the Act not section 6.56.
Local Laws			
21	2.1.6 – Vehicle Management Local Law 2021	Amend – Clarify delegation around the placement of parking signs	Clause 10 of the <i>Vehicle Management Local Law 2021</i> allows a local government (by resolution) to determine and vary and indicated by signs, prohibitions, regulations and restrictions on the parking of vehicles. The drafting of the local law implies it is a resolution of the local government (Council), not a function of the local government. This delegation was generally intended for Council to continue to make decisions around paid parking and paid parking stations, as opposed to the general restrictions around parking and traffic safety, which is an operational matter.

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			<p>The slight amended to the condition of the delegation provides clarity for Town officers to perform their day-to-day function without referring traffic safety matters around parking signs to Council.</p> <p>When the local law is next to be reviewed it is suggested this drafting error be corrected.</p>
Bush Fire Act 1954			
22	New – Functions of a Local Government (Bush Fires Act 1954)	New – New delegation	<p>Many of the functions performed by local governments under legislation are generally exercisable by the Chief Executive Officer (managing the operations of a local government) as opposed to the governing and executive functions of Council. This is relevant to many of the functions of a local government under the <i>Bush Fires Act 1954</i>. Section 48(3) of the Act does not allow a power to sub-delegate meaning that only powers of a local government under the Act can be delegated to the Chief Executive Officer.</p> <p>In view of this a new delegation is proposed that delegates all the functions (powers, duties and responsibilities) of the local government under the <i>Bush Fires Act 1954</i> to the Chief Executive Officer. This way any day-to-day function to manage the provision of the <i>Bush Fires Act 1954</i> (and any future changes to the functions of the local government under the Act).</p> <p>This is an approach that is determined by a range of local governments. Section 48(4) of the Act makes it clear that nothing around a delegation is to be read as limiting the ability of a local government to act through its council, members of staff or agents in the normal course of business.</p>
23	4.1.1 – Control of Operations likely to create a Bush Fire Danger	Delete – Delete delegation	In view of the new delegation suggested above (Functions of a Local Government (<i>Bush Fires Act 1954</i>) this delegation is no longer required.
24	4.1.2 – Firebreaks	Delete – Delete delegation	In view of the new delegation suggested above (Functions of a Local Government (<i>Bush Fires Act 1954</i>) this delegation is no longer required.

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25	4.1.3 – Appoint Bush Fire Control Officers and Fire Weather Officer	Delete – Delete delegation	In view of the new delegation suggested above (Functions of a Local Government (<i>Bush Fires Act 1954</i>) this delegation is no longer required.
26	4.1.4 – Recovery of expenses incurred through contravention of this Act	Delete – Delete delegation	In view of the new delegation suggested above (Functions of a Local Government (<i>Bush Fires Act 1954</i>) this delegation is no longer required.
27	4.1.5 – Prosecution of Offences	Delete – Delete delegation	In view of the new delegation suggested above (Functions of a Local Government (<i>Bush Fires Act 1954</i>) this delegation is no longer required.
28	4.1.6 – Authority to Serve Infringement Notices	Delete – Delete delegation	In view of the new delegation suggested above (Functions of a Local Government (<i>Bush Fires Act 1954</i>) this delegation is no longer required.
29	4.1.7 – Withdrawal of Infringement Notices	Delete – Delete delegation	In view of the new delegation suggested above (Functions of a Local Government (<i>Bush Fires Act 1954</i>) this delegation is no longer required.
Cat Act 2011			
30	New – Functions of a Local Government (<i>Cat Act 2011</i>)	New – New delegation	<p>Many of the functions performed by local governments under legislation are generally exercisable by the Chief Executive Officer (managing the operations of a local government) as opposed to the governing and executive functions of Council. This is relevant to many of the functions of a local government under the <i>Cat Act 2011</i>. Unlike the <i>Bush Fires Act 1954</i>, the <i>Cat Act 2011</i> allows the Chief Executive Officer to sub-delegate (section 45).</p> <p>In view of this a new delegation is proposed that firstly delegates all the functions (powers, duties and responsibilities) of the local government under the <i>Cat Act 1911</i> to the Chief Executive Officer. This way any day-to-day function to manage the provision of the <i>Cat Act 1911</i> (and any future changes to the functions of the local government under the Act).</p> <p>This is an approach that is determined by a range of local governments. Section 48(4) of the Act makes it clear that nothing around a delegation is to be read as limiting the ability of a local government to act through its council, members of staff or agents in the normal course of business.</p>

No.	Affected Delegation No. and Title	Requested Change	Rationale
31	5.1.1 (now 5.2.1) – Cat Registrations	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Cat Act 1911</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
32	5.1.2 (now 5.2.2) – Cat Control Notice	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Cat Act 1911</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
33	5.1.4 – Appoint Authorised Persons	Delete – Delegation no longer required.	Appointment of authorised persons under the <i>Cat Act 2011</i> now occurs under the provisions of the <i>Local Government Act 1995</i> (see new delegation of CEO to Employees – Appointment of Authorised Persons).
34	5.1.5 (now 5.2.3) – Applications to Keep additional cats	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Cat Act 1911</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
Dog Act 1976			
35	New – Functions of a Local Government (<i>Dog Act 1976</i>)	New – New delegation	<p>Many of the functions performed by local governments under legislation are generally exercisable by the Chief Executive Officer (managing the operations of a local government) as opposed to the governing and executive functions of Council. This is relevant to many of the functions of a local government under the <i>Dog Act 1976</i>. Like the <i>Cat Act 2011</i>, the <i>Dog Act 1976</i> allows the Chief Executive Officer to sub-delegate (section 10AA(3) however this has to be expressly authorised).</p> <p>In view of this a new delegation is proposed that firstly delegates all the functions (powers, duties and responsibilities) of the local government under the <i>Dog Act 1976</i> to the Chief Executive Officer, including the authority to delegate the powers and duties of a local government to other persons. This way any day-to-day function to manage the provision of the <i>Cat Act 1911</i> (and any future changes to the functions of the local government under the Act).</p>

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			This is an approach that is determined by a range of local governments. Section 10AA(5) of the Act makes it clear that nothing around a delegation is to be read as limiting the Chief Executive Officer to perform a function through an officer or agent.
36	6.1.1 (now 6.2.2) – Refuse to cancel registration	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Dog Act 1976</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
37	6.1.2 (now 6.2.3) – Seize dog	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Dog Act 1976</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
38	6.1.3 – Appoint Authorised Persons	Delete – Delegation no longer required.	Appointment of authorised persons under the <i>Dog Act 1976</i> now occurs under the provisions of the <i>Local Government Act 1995</i> (see new delegation of CEO to Employees – Appointment of Authorised Persons).
39	6.1.4 (now 6.2.4) – Recovery of Moneys Due Under this Act	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Dog Act 1976</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
40	6.1.5 (now 6.2.5) – Dispose of or sell dogs Liable to be destroyed	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Dog Act 1976</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).

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41	6.1.6 (now 6.2.6) – Dangerous dog declared or seized – Deal with objections and determine when to revoke	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Dog Act 1976</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
42	6.1.7 (now 6.2.7) - Deal with Objection to Notice to Revoke Dangerous Dog Declaration or Destruction Notice	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Dog Act 1976</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
43	6.1.8 (now 6.2.8) - Determine Recoverable Expenses for Dangerous Dog Declaration	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Dog Act 1976</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
44	6.1.9 (now 6.2.9) – Grant an exemption to keep more than 2 Dogs	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Dog Act 1976</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
Graffiti Vandalism Act 2016			
45	New – Functions of a Local Government (<i>Graffiti Vandalism Act 2016</i>)	New – New delegation	<p>Many of the functions performed by local governments under legislation are generally exercisable by the Chief Executive Officer (managing the operations of a local government) as opposed to the governing and executive functions of Council. This is relevant to many of the functions of a local government under the <i>Graffiti Vandalism Act 2016</i>. Like some other legislation, the Act allows the Chief Executive Officer to sub-delegate (section 17).</p> <p>In view of this a new delegation is proposed that firstly delegates all the functions (powers, duties and responsibilities) of the local government under the <i>Graffiti Vandalism Act 2016</i> to the Chief Executive Officer. This way any day-to-day function to manage the provision</p>

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			of the <i>Graffiti Vandalism Act 2016</i> (and any future changes to the functions of the local government under the Act).
46	8.1.1 (now 8.2.1) - Give Notices Requiring Obliteration of Graffiti	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Graffiti Vandalism Act 2016</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
47	8.1.2 (now 8.2.2) - Notices – Deal with Objections and Give Effect to Notices	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Graffiti Vandalism Act 2016</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
48	8.1.3 (now 8.2.3) - Obliterate Graffiti on Private Property	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Graffiti Vandalism Act 2016</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).
49	8.1.4 (now 8.2.4) – Powers of Entry	Amended	This is an existing delegation from Council to the Chief Executive Officer (whom has on-delegated the function). In view of the new delegation on functions of a local government (<i>Graffiti Vandalism Act 2016</i>) listed above, this delegation has only been amended to now only be a function delegated from the Chief Executive Officer to delegates (not from Council).

Annual Review of Delegations – 2023 Identified Changes - CEO Direct delegations (other than sub-delegations from Council to CEO)

	Affected Delegation No. and Title	Requested Change	Rationale
1	1.2.7 – Information to be available to the Public	Amend – Include new delegates	<p>It is suggested that the Chiefs of the Town be delegated authority to determine when requests for information would divert a substantial and unreasonable portion of the local government resources away from its functions. This function does not limit a person’s right to access information under the <i>Freedom of Information Act 1992</i>.</p> <p>Both the Manager Finance and Manager Technology and Digital Strategy have been added in relation to manner of release for rates record information, owners and occupiers roll and electoral rolls.</p>
2	1.2.11 (now 1.2.10) – Power to Preside	Amend – Amend so that presiding of meetings can be conducted by officers after elections and before presiding member elected	<p>A number of existing delegations exist where the Chief Executive Officer delegated authority for the Chief Financial Officer to preside at meetings of the Audit and Risk Committee before the presiding member was elected. As this function would be relevant to all committees of Council, a more general delegation has been established, with the Manager Governance and Strategy also delegated the function.</p> <p>The delegation is only exercisable where the Chief Executive Officer is absent and on leave and the election requirements must be adhered to.</p>
3	New – Acknowledge Receipt of Primary Returns and Annual Returns	New	Allow the Manager of Governance and Strategy to acknowledge the receipt of primary and annual returns.
4	New – Appoint of Authorised persons	New	The appointment of authorised persons under various legislative provisions is no longer a function of the local government but now a function of the CEO directly (section 9.10 of the LGA). A new CEO delegation has been created accordingly to replace this delegation.

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5	New – Expression of Interest for goods and services – Notification of Outcome	New	Regulation 24 of the <i>Local Government (Functions and General) Regulations 1996</i> provides that the CEO is to give notice to people who have submitted an expression of interest the outcome of the process. This delegation has been established to delegate this function to those Town employees involved in the expression of interest process.
6	New – Financial Management Systems and Procedures	New	Similar to the delegation of the CEO's audit responsibilities of internal controls, legislative compliance and risk, this delegation is established so that the Chief Financial Officer and Manager Finance has the authority to establish various financial controls and systems.
7	New – Payments for Sterilisation (Dog Act 1976)	New	Costs associated with sterilising dogs can be made by the Town to eligible persons. A person is an eligible person if they: <ul style="list-style-type: none"> (a) are the registered owner of the dog whether or not the registration is in the Town or in another local government district; and (b) reside in the Town; and (c) in the opinion of the Town, would suffer hardship in paying the whole of the cost of sterilisation of the dog.