

**EM6 FEES, EXPENSES AND ALLOWANCES – ELECTED MEMBERS  
AND INDEPENDENT COMMITTEE MEMBERS**

**POLICY:**

Elected council members and independent committee members are entitled to fee payments and/or reimbursements pursuant to those prescribed in the Local Government Act 1995.

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All elected council members and independent committee members are to receive the maximum legislated dollar value of the applicable fees and/or reimbursements payable for holding their respective position and, where this is an annual fee payable, then this payment is to be made on a pro-rata basis, calculated daily, and paid monthly in arrears.

The calculation of applicable expense reimbursements are to be in accordance with the appropriate legislation at the time those expenses are incurred.

~~The Mayor shall be paid the maximum prescribed annual meeting fee and the maximum prescribed annual local government allowance.~~

~~The Deputy Mayor shall be paid the maximum prescribed local government allowance in addition to the maximum prescribed annual meeting fee for Councillors.~~

~~Councillors shall be paid the maximum prescribed annual meeting fee.~~

~~All elected members shall be paid the maximum prescribed annual telecommunications Information and Communication Technology Allowance.~~

~~Subject to the provisions of Regulations 31 and 32, the Town shall reimburse the cost of childcare, travel, reading allowance and other relevant expenses incurred by an elected member in carrying out his/her duty as Councillor or Mayor~~

**PROCEDURE:**

~~1. Meeting fees and allowances to which the elected members are entitled are paid in two (2) equal instalments in July and December of a financial year. The calculation for the first instalment will be from the date of the Ordinary Election Day in October to the corresponding day of the month in April of the following year. The calculation for the second instalment will be from the day after upon which the first instalment was calculated to in April, to the same day of the month in October of that year.~~

~~2. The Information and Communication Technology allowance is for the provision of information technology equipment, service charges, connection and installation fees from telephone and internet service providers and for the cost of using these services in relation to the business of Council.~~

~~3. Any claim for reimbursement of childcare, travel, reading allowance and other relevant expenses is to be accompanied by sufficient information to permit verification of the actual amounts and costs incurred.~~

~~“Travel expenses” means those expenses incurred by an elected member attending Council meetings, committee meetings, working group meetings, project team meetings and Councillor Workshops. Travel expenses for attending committee meetings working group meetings and project team meetings shall only be authorised for payment or reimbursed where the elected member has been appointed to that committee working group or project team, which also includes any statutory board or outside body, by Council.~~

~~Where an elected member uses her or his private motor vehicle the reimbursement rate for travel expenses shall be in accordance with the Public Service Award.~~

<b>RELATED POLICES:</b>	None
<b>DELEGATION:</b>	YES – Delegation Number 18.3 Sub-delegation – Yes
<b>AUTHORITY</b>	Council Meeting 25 May 1999 Local Government Act 1995 s.5.98., 5.98A., 5.99., 5.99A. Local Government (Administration) Regulations 1996 Regs.30-34AB
<b>REVIEW:</b>	August 2006 July 2013 August 2013 August 2015 <u>November 2018</u>

