minutes

SPECIAL MEETING OF THE FUTURE PLANNING COMMITTEE



Please be advised that a Special Meeting of the **Future Planning Committees** was held at **5pm** on **Thursday 24 August 2017** in Meeting Room 1 at the Administration Building, 99 Shepperton Road, Victoria Park.

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ANTHONY VULETA CHIEF EXECUTIVE OFFICER

29 August 2017

TABLE OF CONTENTS

ITEM	TITLE	PAGE NO
1	OPENING	3
2	ATTENDANCE	3
	Apologies	3
	Approved Leave of Absence	3
3	DECLARATIONS OF INTEREST	3
4	CONFIRMATION OF MINUTES	4
5	TERMS OF REFERENCE	4
6	PRESENTATIONS	5
	Petitions	5
	Presentations (Awards to be given to the Town)	5
	Deputations	5
7	METHOD OF DEALING WITH AGENDA BUSINESS	6
8	REPORTS	7
	8.1 Town of Victoria Park Social Infrastructure Plan	7
9	WORKSHOP TOPICS AND PRESENTATIONS	17
10	MOTION FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN	17
11	NEW BUSINESS OF AN URGENT NATURE	17
12	REQUEST FOR REPORTS FOR FUTURE CONSIDERATION	18
13	CLOSURE	18

1 OPENING

Cr Anderson opened the meeting at 5.01pm

2 ATTENDANCE

Members:	
Banksia Ward:	Cr C (Claire) Anderson Cr K (Keith) Hayes
Jarrah Ward:	Cr B (Brian) Oliver (Deputy Mayor) Cr V (Vince) Maxwell
Deputy Member:	Nil
Director Future Life & Built Life Director Community Life Chief Operations Officer Executive Manager Street Operations	Ms R (Rochelle) Lavery Ms T (Tina) Ackerman Mr B (Ben) Killigrew Mr J (John) Wong
Secretary:	Mrs S (Susan) Fraser
Guests: Jarrah Ward:	Cr V (Vicki) Potter

Apologies

Banksia Ward:

Cr J (Julian) Jacobs

Approved Leave of Absence

3 DECLARATIONS OF INTEREST

Declaration of Financial Interests Nil

Declaration of Proximity Interest Nil

Declaration of Interest affecting impartiality Nil

4 CONFIRMATION OF MINUTES Nil

5 TERMS OF REFERENCE

1 NAME

The name of the Committee shall be the Future Planning Committee (the Committee).

2 AIMS AND OBJECTIVES

The purpose of the Future Planning Committee is to provide strategic planning and leadership in the development and review of policies and strategies that promote a liveable, sustainable and vibrant inner-city urban centre for the Town of Victoria Park community.

The Committee will be guided by the Town's Vision and Mission and be aligned to the Town's Strategic Community Plan.

2.1 Goals

The Committee will:

- be proactive in planning to accommodate population growth;
- be strategic in developing policies, considering both local and regional focus needs;
- maintain and build on the existing heritage and character of the Town;
- promote a strong identity for our Town as an inner-city urban centre; and
- ensure the Council is an advocate for its community in local and regional matters.

2.2 Deliverables

The key deliverables for the Committee will include:

- Annual review/update of policies, strategies and plans related to the key areas of focus;
- Public Open Space Strategy;
- Housing Strategy;
- Local Planning Strategy;
- Local Planning Scheme Review;
- Environmental Plan; and
- Integrated Movement Network Strategy.

2.3 Scope and Jurisdiction

The key focus areas for the Committee will include:

- Strategies to plan for the future growth of the Town as required;
- Strategic Town Planning;
- Statutory Town Planning;
- Environmental Planning;
- Transport Planning; and
- Sustainability.

2.4 Engagement

The community shall be engaged by the committee outside of the formal committee meeting regime as required in accordance with Council's Public Participation Policy.

- Specific engagement strategies will be developed to address the Committee's key deliverables; and
- The Committee may invite individuals and subject matter experts to attend a meeting of the Committee to provide expert advice where required.

3. MEMBERSHIP

The Committee will comprise a maximum of four (4) Elected Members being two (2) Elected Member representatives from each of the Town's two (2) wards with five (5) Elected Members being appointed in a hierarchical order as alternate deputy members except for the Chief Executive Officer Recruitment and Performance Review Committee whereby five (5) Elected Members are appointed being the Mayor and two (2) Elected members from each of the Town's two (2) Wards with four (4) Elected Members being appointed in a hierarchical order as alternate deputy members.

4. MEETINGS

The Committee shall convene in accordance with the annual adopted meeting schedule.

5. QUORUM

In accordance with section 5.19 of *the Local Government Act 1995* the quorum for a meeting of the Committee is at least 50% of the number of the number of officers (whether vacant or not) of members of the Committee.

6. DELEGATED POWER

The Committee has no delegated power and all recommendations made are to be referred to Council for a decision.

7. GOVERNANCE

The Committee is governed by the provisions of the Town of Victoria Park Standing Orders Local Law 2011 and the Local Government Act 1995 and its regulations.

6 PRESENTATIONS

Petitions

Nil

Presentations (Awards to be given to the Town)

Nil

Deputations

Nil

7 METHOD OF DEALING WITH AGENDA BUSINESS

RESOLVED:

That clause 6.10 Speaking Twice of the Town of Victoria Park Standing Orders Local Law 2011 be suspended for the duration of this meeting.

Moved: Cr Anderson

Seconded: Cr Oliver

The Motion was Put and Carried(4 – 0) In Favour of the Motion: Cr Anderson, Cr Hayes, Cr Maxwell and Cr Oliver

8 **REPORTS**

8.1 Town of Victoria Park Social Infrastructure Plan

File Reference:	CMS/9/2
Appendices:	Yes
Attachments:	No

Date:	21 August 2017
Reporting Officer:	T. Ackerman
Responsible Officer:	T. Ackerman
Voting Requirement:	Simple Majority

Executive Summary:

Recommendation – The Town of Victoria Park Social Infrastructure Plan be received and high priority actions progressed.

The Town's Social Infrastructure Plan provides a framework:

- To accommodate future growth sustainably and in a way that responds to change positively, and enhances the social, economic and environmental systems that support the Town's liveability.
- To ensure that social infrastructure planning is consistent with community expectations, taking in to account population projections, along with the social, economic and environmental needs of the Town. As such, a forward-looking approach that plans for the coming demographic changes and community needs well in advance is required.
- To inform conscious decisions about the future of the Town, rather than maintain a 'business as usual' approach to ensure we retain the unique qualities that make the Town a great place to live, work and visit.

TABLED ITEMS:

Nil.

BACKGROUND:

The Town of Victoria Park's ('the Town') population is expected to grow to 56,000 people by 2036 and potentially between 75,000 people by 2050 (WA State Government target) and 100,000 people beyond 2050 (projection based on current land use expectations) from the estimated resident population in 2016.

The pressures of growth will create many critical needs and opportunities, which need to be analysed and prioritised. Currently there is no framework to guide how the Town and stakeholders will respond to increased pressure and needs on social infrastructure. Social Infrastructure (as defined by Department of Planning, Western Australia):

"...is the interdependent mix of facilities, places, spaces, programs, projects, services and networks that maintain and improve the standard of living and quality of life in a community."

With changing policy directions, population increases, changing demographics, ageing infrastructure and financial constraints the need for a more efficient and sustainable approach to social infrastructure planning is necessary in ensuring the ongoing quality of life for the Town's communities.

There are several strategies being developed simultaneously that have implications for the service delivery of our growing Town being:

- Strategic Community Plan;
- Local Planning Strategy;
- Social Infrastructure Plan;
- Economic Development Plan; and
- Work that has recently commenced on developing a Public Open Space Strategy for the Town.

The Social Infrastructure Plan outcomes once adopted will be incorporated into relevant Council strategies and in particular the Local Planning Strategy that establishes:

- the strategic vision, objectives and policy intentions for land use and development in the local government area;
- the interface between regional planning and policy and local planning;
- the strategic context for long term economic and social development, resource and environmental management and as such, establishes the framework for co-ordinated programming of physical and social infrastructure at a local level; and
- provides the context for the preparation of the local planning scheme.

DETAILS:

In February 2017 the Town engaged Thao Ashford Planning ('TAP') to work with a crossfunctional Project Team of staff from the Town to develop a Social Infrastructure Plan ('SIP'), with the purpose of the SIP being to provide a framework:

- To accommodate future growth sustainably and in a way that responds to change positively, and enhances the social, economic and environmental systems that support the Town's liveability.
- To ensure that social infrastructure planning is consistent with community expectations, taking in to account population projections, along with the social, economic and environmental needs of the Town. As such, a forward-looking approach that plans for the coming demographic changes and community needs well in advance is required.
- Inform conscious decisions about the future of the Town, rather than maintain a 'business as usual' approach to ensure we retain the unique qualities that make the Town a great place to live, work and visit.

The objectives of the SIP are to:

- Provide the Town with a plan for the provision of social infrastructure that addresses current and future community needs in a way that is coordinated, planned, proactive, financially viable and sustainable.
- Identify and appropriately plan for and assist in the delivery of social infrastructure in the Town.
- Act as a mechanism to ensure that social infrastructure planning is integrated and

aligned with the Town's Integrated Planning and Reporting Framework.

- Inform decision-making.
- Provide opportunities for the creation of joint delivery vehicles based on models of best practice, promote the efficient use of resources and provide opportunities for convenient colocation and integrated service delivery.
- Ensure that appropriate engagement is incorporated in to the process, valuing the contribution of stakeholders and end users of services and facilities in planning and delivery.
- Consider and prioritise the workforce and local economic development impacts related to the planning for new and improved social infrastructure in the Town, ensuring that workforce 'capacity' is about having the right number of people with the right skills in place at the right time to implement the Social Infrastructure Plan.
- Ensure that future public investment in social infrastructure comes together in a cohesive and efficient fashion for the benefit of all.

The process for developing the SIP was undertaken in five stages:

Stage One - Existing Situation Analysis

- Determining definition and scope of social infrastructure
- Identifying service catchments
- Review of existing information, background reports, policy documents
- Socio-demographic analysis
- Audit and mapping of existing social infrastructure
- Community and stakeholder consultation current needs

Stage Two – Future Situation Analysis

- Review development areas and projects
- Review population growth forecasts
- Determine social infrastructure hierarchy
- Develop desired standards of provision and analysis
- Community and stakeholder consultation future needs

Stage Three - Identification of Likely Requirements

- Initial assessment of social infrastructure requirements
- Opportunities assessment and mapping of future needs
- Prioritisation framework
- Community and stakeholder consultation verification workshops and survey

Stage Four – Future Plans

- Identify preferred models of provision
- Map required social infrastructure and opportunity sites
- Review funding, partnerships, delivery options and opportunities

Stage Five – Recommendations

- Prepare draft Social Infrastructure Plan and Implementation Plan
- Community and stakeholder feedback sought regarding the draft Social Infrastructure Plan and Implementation Plan
- Finalisation of Social Infrastructure Plan and Implementation Plan

The Social Infrastructure Plan that has been developed provides a coordinated, efficient, sustainable and innovative approach to social infrastructure provision. The Implementation Plan contained within the SIP provides direction to a range of key stakeholders including government, non-government organisations and the private sector on the social infrastructure requirements for the Town. The Implementation Plan is informed by the following vision statements for social infrastructure:

- Flexile and multipurpose to be inclusive of all ages, abilities and cultures.
- Safe, easily accessible and affordable for all.
- Quality standard, vibrant, contemporary, modern and attractive welcoming and friendly places.
- Well-managed and maintained, clean and comfortable, as well as environmentally sustainable.

The Implementation Plan refers to a number of recommendations and actions, many of which require a feasibility study and/or business case, as well as community consultation to be completed before any allocation of resources is made. The recommendations and actions are categorised as:

- High Priority current plans/initiatives that are underway, immediate needs, strategic alignment and have stakeholder/community support.
- Medium Priority immediate and future needs, strategic alignment and have some stakeholder/community support.
- Low Priority future need, no planning currently underway and require further investigation.
- Ongoing Council is an advocate/facilitator, requires partnerships.

The highest priority recommendations/actions to be progressed include:

- Improve the utilisation of existing facilities and spaces in the Town, with the first step being to develop Strategic Asset Management Plans for the Aqualife Centre, Leisurelife Centre and Library.
- Prepare a Public Open Space Strategy.
- Develop an information portal in collaboration with the community.
- The Town to work with key stakeholders to identify strategic partnerships and explore setting up a Social Infrastructure Taskforce.

The Town's role in the delivery of social infrastructure involves both planning and provision and is dependent on the type of social infrastructure involved. The various roles of the Town in the delivery of social infrastructure are:

- As a planning regulator the Town can encourage (but not require) the provision of social infrastructure through the Town Planning Scheme.
- As a land and building owner the Town has the potential to develop or use its existing holdings for social infrastructure (solely or as a joint venture).
- The Town may also be a developer of community buildings in its own right, either solely or in a partnership with others.
- The Town is also a community service provider delivering programs and initiatives for residents and workers, children, youth and aged.
- The Town can also be an advocate by actively approaching other levels of government and the private sector to deliver facilities and services required by the community.

• As a facilitator the Town can create enabling environments for partnership and collaboration, and coordinate integrated delivery of facilities and services across the community.

Community Consultation

Consultation with the community and stakeholders was undertaken throughout the development of the SIP using a variety of methods including one-on-one interviews, focus groups (with 'like' stakeholder groups; 38 organisations participated), a community survey (356 responses received) and review of previous consultations (e.g. Evolve, Safer Neighbourhoods Plan, Community Development Strategy, Healthy Vic Park Plan).

The consultation process found:

<u>Strengths</u>

- 81.8% of participants believe the Town is well provided in relation to social infrastructure
- The Town provides a good mix of facilities and services
- Existing facilities could be further utilised

Weaknesses

- Existing facilities are date and require modernisation
- Affordability of some facilities and services
- Co-ordination and networking
- Lack of awareness

Opportunities

- Revitalisation of the Aqualife Centre
- Leisurelife Centre as a community hub
- Shared use and partnerships
- Multipurpose community centre
- Upgrade/ expansion and modernisation of existing Library

Threats

- Homelessness and mental health
- At risk youth
- Vulnerable groups
- Social support e.g. neighbourhood houses

The community and stakeholder groups were given the opportunity to provide feedback on the draft Social Infrastructure Plan by survey, direct mailout to focus group participants and through the Town's Your Thoughts link on the Town's website. Three comments were received and are summarised as follows:

Organisation	Comment	Action
State Tennis	Reference in the Draft SIP does not	Draft SIP amended to reflect
Centre,	align with the strategic planning	the strategic direction that is
Burswood	process that is currently underway for	planned for the State Tennis
	the State Tennis Centre.	Centre.

Organisation	Comment	Action
Victoria Park Swimming Club	 Query regarding population statistics referred to in the SIP. 	VPCA advised that 2016 Census data had not yet been released at the commencement of the development of the SIP.
Victoria Park Swimming Club	2. No reference to the Town's Sport and Recreation Facilities Strategy (SRFS).	The SPRFS was considered when developing the SIP; the final document has been amended to reflect this.
Victoria Park Swimming Club	 Shortage of pools in with a FINA (Fédération Internationale de Natation) approved standard. 	VPCA advised that whilst there may be an underlying need for FINA approved pools in Perth, the need for such a facility would need to be driven by the state and would require a broad look across the whole of Perth for the best location e.g. we are unable to make assumptions that Aqualife, or even ToVP, is the best location for such a facility.
Victoria Park Swimming Club	4 Queries regarding recommendations for the provision of aquatics facilities at the Aqualife Centre.	VPCA were advised that recommendations in relation to Aqualife in the SIP are in accordance with current plans for the facility, which was undertaken through a different process and for the purposes of the SIP (and to be consistent with Councils plans) we have adopted the same. We also note that the Sport & Recreation Facilities Strategy indicates that Aqualife is a recreational pool suited to the ToVP population size rather than a FINA pool. FINA pool is listed as regional and for a population of 150,000 which even at ultimate build, ToVP will not exceed.
Ursula Frayne Catholic College	Comments/recommendations relating specifically to education.	Comments/recommendations generally supported and have been incorporated in the SIP, noting that the recommendations contained

Organisation	Comment	Action
		in the SIP relate to
		government and non-
		government school providers,
		which would include Catholic
		Education, Anglican and
		others.

Legal Compliance: Nil.

INII.

Policy Implications:

Nil.

Risk Management Considerations:

Risk & Consequence	Consequence + Rating	Likelihood = Rating	Overall Risk Analysis	Mitigation/Actions
Service/Reputational - the Town is not prepared and has not planned for providing its growing community with the services and facilities it requires, when it requires it.	Moderate	Likely	High	 a) Community consultation about the project. b) Community Engagement workshops. c) Regular review of the SIP (e.g. demographics, population) to ensure its accuracy.
Financial - the Town is not financially able to provide the services and facilities its community needs.	Major	Likely	High	Relationship building/management with relevant key stakeholders e.g. government, private sector, funding bodies (e.g. Lotterywest).
Reputational - uninformed assumptions regarding recommendations referred to in the	Major	Likely	High	 a) Feasibility Studies/Business Cases to be developed. b) Community

Risk & Consequence	Consequence + Rating	Likelihood = Rating	Overall Risk Analysis	Mitigation/Actions
SIP.				consultation.

Strategic Plan Implications:

The SIP has been informed by the Town's Strategic Community Plan 2017-2032 and, in particular, aligns to:

- Vision: A dynamic place for everyone
- Values:
 - We will be proactive
 - We will have integrity
 - We will be innovative
 - We will be caring
- Mission: We will communicate with, empower and support the community and promote social, economic and environmental sustainability to create our Vision.
 - Social: To promote sustainable, connected, safe and diverse places for everyone.
 - Economic: To promote sustainable, diverse, resilient and prosperous places for everyone.
 - Environment: To promote sustainable, liveable, healthy and green places for everyone.
 - Civic Leadership: To show leadership by communicating with, empowering and supporting people in the community.
- Strategic Outcomes:
 - Social S1: A healthy community.
 - Social S2: An informed and knowledgeable community.
 - Social S3: An empowered community with a sense of pride, safety and belonging.
 - Social S4: A place where all people have an awareness and appreciation of arts, culture, education and heritage.
 - Economic Ec1: A desirable place for commerce and tourism that supports equity, diverse local employment and entrepreneurship.
 - Economic Ec2: A clean, safe and accessible place to visit.
 - Environment En3: A place with sustainable, safe and convenient transport options for everyone.
 - Environment En5: Appropriate and sustainable facilities for everyone that are well-built, well maintained and well managed.
 - Environment En6: Appropriate, inviting and sustainable green spaces for everyone that are well maintained and well managed.
 - Civic Leadership CL2: A community that is authentically engaged and informed in a timely manner.
 - Civic Leadership CL3: Well thought out and managed projects that are delivered successfully.
 - Civic Leadership CL8: Visionary civic leadership with sound and accountable governance that reflects objective decision making.
 - Civic Leadership CL9: Appropriate devolution of decision making and service

provision to an empowered community.

Financial Implications:

Internal Budget:

Currently there are no funds budgeted to deliver significant projects referred to amongst the recommendations in the Social Infrastructure Plan. Major projects will be considered when determining the strategic projects that are to be progressed and have been funded in the Long Term Financial Plan.

That said, some projects referred to (e.g. the development of a Public Open Space Strategy for the Town) have commenced; and others e.g. Strategic Asset Management Plans for the Leisurelife and Aqualife Centres and the Library are due to be progressed this financial year.

Total Asset Management:

The Town has Asset Management Plans for all of its current facilities and will be progressing the development of Strategic Asset Management Plans for some of these shortly e.g. the Leisurelife and Aqualife Centres and the Library.

When considering recommendations that require asset management, the development and lifecycle costs of these assets will be included in a business case / feasibility study to inform decision making.

Sustainability Assessment:

External Economic Implications:

Social infrastructure can act as an 'attractor' that encourages people to live in or visit a particular area, thereby providing a desirable place for commerce and tourism that supports equity, diverse local employment and entrepreneurship.

Social Issues:

Social infrastructure can provide focal points for community activity and places for people to meet and connect.

Cultural Issues:

Social infrastructure can provide focal points for community activity and places for people to meet and connect.

Environmental Issues:

The Social Infrastructure Plan provides a framework to ensure that appropriate planning for and provision of sustainable facilities for everyone that are well-built, well maintained and well managed.

COMMENT:

The objectives of the Town's Social Infrastructure Plan are to:

- Provide the Town with a plan for the provision of social infrastructure that addresses current and future community needs in a way that is coordinated, planned, proactive, financially viable and sustainable.
- Identify and appropriately plan for and assist in the delivery of social infrastructure in the Town.

- Act as a mechanism to ensure that social infrastructure planning is integrated and aligned with the Town's Integrated Planning and Reporting Framework.
- Inform decision-making.
- Provide opportunities for the creation of joint delivery vehicles based on models of best practice, promote the efficient use of resources and provide opportunities for convenient colocation and integrated service delivery.
- Ensure that appropriate engagement is incorporated in to the process, valuing the contribution of stakeholders and end users of services and facilities in planning and delivery.
- Consider and prioritise the workforce and local economic development impacts related to the planning for new and improved social infrastructure in the Town, ensuring that workforce 'capacity' is about having the right number of people with the right skills in place at the right time to implement the Social Infrastructure Plan.
- Ensure that future public investment in social infrastructure comes together in a cohesive and efficient fashion for the benefit of all.

Responsibility for progressing the Social Infrastructure Plan will be undertaken by a crossfunctional team that is in the process of being established and will be reported through the appropriate forum e.g. Future Planning Committee, Elected Member Workshop etc.

It will be necessary to regularly review the Social Infrastructure Plan to ensure its accuracy e.g. population demographics.

The highest priority actions that it is recommended be progressed include:

- Improve the utilisation of existing facilities and spaces in the Town, with the first step being to develop Strategic Asset Management Plans for the Aqualife Centre, Leisurelife Centre and Library. It is intended these be developed in 2017/18, pending appropriate resourcing.
- Prepare a Public Open Space Strategy (POSS). Work has commenced on developing the POSS, which is due to be finalised in 2017/18 and will include community consultation.
- Develop an information portal in collaboration with the community. Means of progressing this, including appropriate resourcing, have not yet been identified.
- The Town to work with key stakeholders to identify strategic partnerships and explore setting up a Social Infrastructure Taskforce. To be progressed in 2017/18.

CONCLUSION:

The Town's Social Infrastructure Plan provides a framework:

- To accommodate future growth sustainably and in a way that responds to change positively, and enhances the social, economic and environmental systems that support the Town's liveability.
- To ensure that social infrastructure planning is consistent with community expectations, taking in to account population projections, along with the social, economic and environmental needs of the Town. As such, a forward-looking approach that plans for the coming demographic changes and community needs well in advance is required.
- To inform conscious decisions about the future of the Town, rather than maintain a 'business as usual' approach to ensure we retain the unique qualities that make the

Town a great place to live, work and visit.

RESOLVED:

Moved: Cr Hayes

Seconded: Cr Oliver

- 1 The Town of Victoria Park Social Infrastructure Plan be received.
- 2 Strategic Asset Management Plans for the Aqualife Centre, Leisurelife Centre and Library be developed in 2017/18.
- 3 A Public Open Space Strategy for the Town to be developed in 2017/18.
- 4 The Town to work with key stakeholders to identify strategic partnerships and explore setting up a Social Infrastructure Taskforce.
- 5 Explore the development of an information portal in collaboration with the community to facilitate community group networking, information sharing, event advertising and other information needs identified by the community.

The Motion was Put and

Carried(4 - 0)

In Favour of the Motion: Cr Anderson, Cr Hayes, Cr Maxwell and Cr Oliver

Actions:

Director Community Life Program to add 'Officer Comments' with regard to budgeting to the report prior to presenting the report to the Ordinary Council Meeting.

Cr Hayes noted the following two errors in the 'SIP' Report and Appendices:

- SIP Report Page 42 refers to a golf course at Burswood Park which no longer exists.
- SIP Appendices Page 6 refers to Somerset Pool rather than Aqualife.

Administration to advise the consultant and request that the above changes be made.

9 WORKSHOP TOPICS AND PRESENTATIONS Nil

10 MOTION FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN Nil

11 NEW BUSINESS OF AN URGENT NATURE

Nil

12 REQUEST FOR REPORTS FOR FUTURE CONSIDERATION Nil

13 CLOSURE

Cr Anderson closed the meeting at 5.20pm

I confirm these Minutes to be true and accurate record of the proceedings of the Council.

Signed:.....Cr Anderson

Dated this:	Day of	
Batea une		