

minutes

Finance and Audit Committee
workshop meeting outcomes



Workshop No. 2 / 2019
25 February 2019

VENUE: Meeting room 1
COMMENCING: 5.45pm

TOPIC 1: Quarterly capital works program update (by exception)
John Wong

PURPOSE OF THE WORKSHOP ITEM:

Update on capital works program items that are likely to require funds to be carried forward to the 2019/2020 annual budget.

OUTCOMES SOUGHT:

- General understanding about items that are likely to require a carry forward of funds.

WORKSHOP OUTCOME:

An update on the Orrong Road U-turn was provided but the workshop topic was requested to be moved to the March 2019 meeting.

TOPIC 2: Overdue infringement update
Graham Patrick

PURPOSE OF THE WORKSHOP ITEM:

Update on the trial requested by the Finance and Audit Committee, to recover payments for overdue infringements.

OUTCOMES SOUGHT:

- General understanding of progress that has been made on the requested trial.

WORKSHOP OUTCOME:

An update on the trial was provided to the committee.

TOPIC 3: General business

Investment workshop

The Acting Chief Financial Officer and Chief Operations Officer provided an update on the investment workshop that is being organised for elected members and sought clarification.

TOPIC 4: Request for topics for future consideration

Forthcoming agenda items	
Reports	
Schedule of accounts	Every month
Financial statements	Every month
Compliance calendar (Audit and compliance committee action plan) <i>This item will not be provided to the Finance and Audit Committee as a calendar is being completed for the administration. This calendar will be shared with elected members.</i>	N/A
Reg 17	March 2019
Debt recovery trial	March 2019
Council Member Professional Development Policy	April 2019
Procurement Policy	May 2019
CEO and Elected Member Event Attendance Policy	June 2019
Investment Policy	July 2019
Working Groups and Project Teams Policy – Appointment of	August 2019
Disposal of Disused Equipment, Machinery and Other Materials Policy	September 2019
Workshop topics	
Elected Member portal and intranet	As required
Review terms of reference	March 2019
Quarterly capital works program update (by exception)	March 2019 May 2019 August 2019
Debt Collection Policy	Moved to March 2019 by agreement of presiding member
Council Member Professional Development Policy	March 2019
Update on debt collection	March 2019
Procurement Policy	April 2019
CEO and Elected Member Event Attendance Policy	May 2019
Investment Policy	June 2019
Working Groups and Project Teams Policy – Appointment of	July 2019
Disposal of Disused Equipment, Machinery and Other Materials Policy	August 2019
WA Government's financial targets for reconciliation	TBC