

# minutes

Elected Members Briefing  
Session



To: His Worship the Mayor and Councillors

Please be advised that an Elected Members Briefing Session commenced at **6.30pm** on **Tuesday 7 August 2018** in the **Council Chambers**, Administration Centre at 99 Shepperton Road, Victoria Park.

A handwritten signature in black ink, appearing to read "Anthony Vuleta".

**ANTHONY VULETA**  
**CHIEF EXECUTIVE OFFICER**

**14 August 2018**

## 1 OPENING

Mayor Vaughan opened the meeting at 6:30pm.

## 2 ANNOUNCEMENTS FROM THE PRESIDING MEMBER

### 2.1 Recording of Proceedings

In accordance with clause 5.14 of the *Town of Victoria Park Standing Orders Local Law 2011*, as the Presiding Member, I hereby give my permission for only the Administration to record proceedings of this meeting.

### 2.2 Public Question & Public Statement Time

There are guidelines that need to be adhered to in our Council meetings and during question and statement time people speaking are not to personalise any questions, or statements about Elected Members, or staff or use any possible defamatory remarks.

In accordance with clause 5.15 of the *Town of Victoria Park Standing Orders Local Law 2011*, a person addressing the Council shall extend due courtesy and respect to the Council and the processes under which it operates and shall comply with any direction by the presiding member.

A person present at or observing a meeting shall not create a disturbance at a meeting, by interrupting or interfering with the proceedings, whether by expressing approval or dissent, by conversing or by any other means.

When the presiding member speaks during public question time or public statement time any person then speaking, is to immediately stop and every person present is to preserve strict silence so that the presiding member may be heard without interruption.

### 2.3 No Adverse Reflection

In accordance with clause 14.1 of the *Town of Victoria Park Standing Orders Local Law 2011*, both Elected Members and the public when speaking are not to reflect adversely on the character or actions of Elected Members or employees

### 2.4 Town of Victoria Park Standing Orders Local Law 2011

All meetings of the Council, committees and the electors are to be conducted in accordance with the Act, the Regulations and the *Town of Victoria Park Standing Orders Local Law 2011*.

### 3 ATTENDANCE

|                                      |   |
|--------------------------------------|---|
| <b>Mayor:</b>                        | Mr T (Trevor) Vaughan   |
| <b>Banksia Ward:</b>                 | Cr C (Claire) Anderson<br>Cr R (Ronhda) Potter  |
| <b>Jarrah Ward:</b>                  | Cr J (Jennifer) Ammons Noble<br>Cr B (Bronwyn) Ife<br>Cr B (Brian) Oliver<br>Cr V (Vicki) Potter (Deputy Mayor) |
| <b>Chief Executive Officer:</b>      | Mr A (Anthony) Vuleta   |
| <b>Chief Operations Officer:</b>     | Mr B (Ben) Killigrew  |
| <b>Chief Community Planner:</b>      | Ms N (Natalie) Martin Goode   |
| <b>Manager Development Services:</b> | Mr R (Robert) Cruickshank   |
| <b>Senior Governance Officer:</b>    | Ms D (Danielle) Uniza   |
| <b>Manager Business Services:</b>    | Mr L (Luke) Ellis   |
| <b>Secretary:</b>                    | Mrs A (Alison) Podmore  |
| <b>Public:</b>                       | 7   |

#### 3.1 Apologies

|                                 |   |
|---------------------------------|---|
| <b>Banksia Ward:</b>            | Cr J (Julian) Jacobs<br>Cr K (Karen) Vernon |
| <b>Chief Financial Officer:</b> | Mr N (Nathan) Cain                          |

#### 3.2 Approved Leave of Absence

### 4 DECLARATIONS OF INTEREST

#### Declaration of Financial Interests

Nil

#### Declaration of Proximity Interest

Nil

**Declaration of Interest affecting impartiality**

|                    |  |
|--------------------|--|
| Name/Position      | Ronhhda Potter - Councillor  |
| Item No/Subject    | 21.1.1 – Recommendation from the Finance & Audit Committee – Debt Recovery Action – Victoria Park Youth Accommodation Inc. |
| Nature of Interest | Impartiality   |
| Extent of Interest | I was a member of the Vic Park Youth Accommodation Board before being elected  |

|                    |  |
|--------------------|--|
| Name/Position      | Trevor Vaughan - Mayor   |
| Item No/Subject    | 21.1.1 – Recommendation from the Finance & Audit Committee – Debt Recovery Action – Victoria Park Youth Accommodation Inc. |
| Nature of Interest | Impartiality   |
| Extent of Interest | I was a member of the Vic Park Youth Accommodation Board before being elected  |

**5 PUBLIC QUESTION TIME**Vince Maxwell

1. If the council allocated \$5m to Edward Millen House this year, will that be enough to fully restore it so it could be used by the public?  
R. The Chief Operations Officer, Mr Ben Killigrew advised that the Administration doesn't know at this stage, without fully scoping the project, what the proposed cost will be to get Edward Millen to a state where it can be utilised by the public and for commercial purposes.
2. In the budget, Council have allocated \$5m to computers and IT; will this \$5m improve our roads, how much improvement will it make to our footpaths or cycle ways, parks? Do you Mr Mayor believe that computers and IT is the best thing for Council to be spending our money on?  
R. Mayor Trevor Vaughan said that Council has approved the budget, so obviously it is all part of the roads and other expenses. IT is very important at this stage. It is a passed budget item.

Sam Zammit

1. You read out the spiel at the beginning of the meeting about what we can and can't do out here, with your standing orders; do Elected Members have the right to speak and respond to anything that I say from here?  
R. Mayor Trevor Vaughan said no they don't.

Vince Maxwell

1. With my rates I received a budget brief, with a letter on the front from, you, Mr Mayor. How much in dollar terms have these imposed increases added to the rates? If these increased charges by the state government have contributed to the rate increase, can you explain why the budget shows a net decrease in utilities expenses of \$187,000?  
R. Mayor Trevor Vaughan took the question on notice.
2. The Council have increased rates by over \$1.9m, yet you mention in your letter, Mr Mayor, audit expenses of \$60,000 to \$80,000. Where is the money really going? Isn't the largest single expense the increase of \$1.4m in staff salaries? Why the deception? Why does your letter and the propaganda put out by the Council try to conceal the fact that you are paying the staff more and more money to do the same job? Are you embarrassed about paying them so much?  
R. Mayor Trevor Vaughan said the question isn't appropriate and wouldn't be answering the question but added that he thinks the staff do a fantastic job.

## 6 PUBLIC STATEMENT TIME

Stuart Paull

Mr Paull introduced himself as the owner of Onca, and advised that the Council will be receiving the documentation that is outstanding. Mr Paull offered to speak to any Councillor if they have any questions.

Vince Maxwell

Mr Maxwell made a statement in regards to the budget brief that was sent out with the rates to residents this year. Mr Maxwell referred to the map and queried some of the projects mentioned.

## 7 CONFIRMATION OF MINUTES

**RESOLVED:****Moved: Cr R Potter****Seconded: Cr Ife**

**That the minutes of the Elected Members Briefing Session meeting held on Tuesday, 3 July 2018 be confirmed.**

**The Motion was Put and****CARRIED (7-0)**

**In favour of the Motion: Mayor Vaughan; Cr J Ammons Noble; Cr Anderson; Cr Ife; Cr Oliver; Cr R Potter; and Cr V Potter**

## **8 PRESENTATIONS**

### **8.1 Petitions**

### **8.2 Presentations (Awards to be given to the Town)**

### **8.3 Deputations (Planning / External Organisations)**

## **9 METHOD OF DEALING WITH AGENDA BUSINESS**

## 10 – 14 REPORTS

### Section 1:

No questions were asked in relation to the following:

- Item 11.1 No. 19A (Lot 35, Strata Lot 2) Jupiter Street, Carlisle – Change of Use from Single House to Residential Building (Short Term Accommodation)
- Item 11.3 Selection of Consultant to Undertake Review of Residential Character Study Area and Local Planning Policy 25 ‘Streetscape’
- Item 12.2 Proposed Lease of Aqualife Café to Onca Pty Ltd
- Item 12.3 Proposed Lease of Leisurelife Café and Leisurelife Commercial Kitchen to Onca Pty Ltd
- Item 14.1 Recommendation from the Finance and Audit Committee - Schedule of accounts for 30 June 2018
- Item 14.2 Recommendation from the Finance and Audit Committee - Financial statements for the month ending 30 June 2018
- Item 14.3 Recommendation from Finance and Audit Committee - Acceptance of grant funding – Western Australia Bicycle Network grants funding 2018 / 2019
- Item 14.4 Recommendation from the Economic Development Committee – Telstra Perth Fashion Festival 2017 Sponsorship Evaluation Update
- Item 14.8 Recommendation from the Future Planning Committee - Review of Local Planning 6 ‘Child Care Facilities in Residential Areas’

### Section 2:

Council Agenda Modifications; Additional Information Sought; Questions and Responses – in relation to the following:

- Item 11.2 Amendment No. 56 to Town Planning Scheme No. 1– Lots 1003-1005 on South-Eastern Side of Roberts Road and Miller Street Adjacent to Miller’s Crossing, East Victoria Park and Carlisle – Option to Purchase Land**

#### Council Agenda Modifications:

Nil

#### Additional Information Sought:

Nil

#### Questions / Responses:

##### Cr Ife

- 1. Can staff give an update on the progress of the Public Open Space Strategy (POSS) and how long it would be until Elected Members could expect to see something on it?
- R. The Chief Community Planner, Ms Natalie Martin Goode, advised that the project plan was considered by Council at the last Council meeting. The project plan has gone out for ‘request for quote’ which closes relatively soon. So the end date for the POSS is due to be completed in September 2019, after all the public consultation and assessment is done.

**Item 11.4 Planning Reform Green Paper Submission**Council Agenda Modifications:

Nil

Additional Information Sought:

Nil

Questions / Responses:Cr Oliver

1. Can I get clarification, is this the Administration's submission or the Council's endorsed submission?
- R. The Chief Community Planner, Ms Natalie Martin Goode advised it is not the Administration's recommendation, it is purely the Council's submission.

**Item 12.1 Tender TVP/18/05 – Appointment of Contractor for the Changeroom and Toilet Refurbishment Works at Leisurelife Recreation Centre**Council Agenda Modifications:

Nil

Additional Information Sought:

Nil

Questions / Responses:Cr Ammons Noble

1. In consideration of the comments made on page 65 regarding upgrade/change of use or demolition; with the refurbishments of reduced scope included, what is the expected asset life of the LeisureLife property as a depreciating asset?
- R. The Chief Operations Officer, Mr Ben Killigrew advised that the building itself has a number of ways to measure its utility. Mr Killigrew said we talk about the functional life, the structural life and other factors. At the moment, we don't have a Strategic Asset Management plan that overlies those principles, and gives a good idea of the future of the building. What the Administration is endeavouring to do over the next year or two (2) is to engage with Councillors and the community to deliver a Strategic Asset Management plan – property plan, if you like – to identify what we should be doing with the Town's assets into the future and that would give the Administration some scope to make these decisions in a manner that is more appropriate. At the moment, the Town needs to manage its business as usual; we are informing ourselves with the Asset Management plans, and the like, but it is not as good as having a Strategic Asset Management Plan that gives the Town the utility of the future. The Administration will do that and that will be a better way to do things.



**Item 13.1 Dog Exercise Areas**Council Agenda Modifications:

Nil

Additional Information Sought:

Nil

Questions / Responses:Cr Ammons Noble

1. Can you clarify which areas will be on and off lead for the spaces that are designated in the report, or is that something that is going to be determined at a later date?
- R. Mr Luke Ellis, Manager Business Services, advised that all of those parks identified within the report will be designated for on and off lead. The owner must control their dog at all times, according to the Local Laws. The exception to that is where there is a children's playground.

**Item 14.5 Recommendation from the Community Development Committee - Changes to Policy FIN7 Donations and Policy RECN6 Community Grants**Council Agenda Modifications:

Include Local Law, Authority and next review date in the tables.

Additional Information Sought:

Nil

Questions / Responses:Cr Oliver

1. In regards to the donation policy and the community grants policy under ineligibility, should the first and third dot point have reference to the Town in that sentence, so that it refers to receiving a Town grant? And, also, in the third dot point 'receiving a previous grant' as it could be ambiguous what the grant is?
- R. The Chief Community Planner, Ms Natalie Martin Goode said that the Administration would be happy to change the wording to make it clearer. Ms Martin Good advised that it does relate to receiving previous grants or donations.

Cr Ammons Noble

1. In the statements included in this agenda, it's noted that there was a smaller than expected uptake in community grants last year. Will changes to this policy facilitate a greater uptake of grant funds set aside for the community in the future?
- R. The Chief Community Planner, Ms Natalie Martin Goode said that she sincerely hoped it would increase the number of grants, for a couple of reasons. The 17/18 financial year was the first time that the Town ever did this project. The Administration conducted some community feedback to determine if the policies and processes were clear, so the changes to the

policy reflect a lot of the comments that were received from the community. Also, the way the Administration is going to administer the grants this year will be different in that there will be a round that is open. The main reason for that is, currently, the Town is doing first in best dressed and if all of the grants are used up in the first half of the year, there will no money for grants in the last half of the year. So there will be a very wide advertising campaign saying that the grant is open, so that everyone applies, they can all be assessed on a meritricious basis. Also, the Town is running its first grant writing workshop at the end of August, which is part of the extensive community campaign.

Cr Oliver

1. At the end of both policy documents in the tables it's got 'information to be inserted'; will that information be inserted before council considers these policies?
- R. The Chief Community Planner, Ms Natalie Martin Goode said that they will be inserted prior to the Ordinary Council Meeting. Just looking at the table, the main thing that needs to be inserted, is the Local Law and authority, is that what you are referring to Cr Oliver?  
Cr Oliver said yes, and also the next review date.

**Item 14.6 Recommendation from the Community Development Committee - Public Art Strategy 2018 - 2023**

Council Agenda Modifications:

Nil

Additional Information Sought:

Nil

Questions / Responses:

Cr Oliver

1. On page 142 of appendices, under Public Art Approval process, it is a very long sentence and seems quite bureaucratic process for approval; could that be reviewed before next week? While I get the intent of it going to the Community Development Committee, the Future Planning Committee, along with Aboriginal Engagement Strategy group and the Disability Access and Inclusion advisory group, and also the community sounding board, it just seems very onerous for Councillors to try and get stuff done. Can it be synthesised before it is considered?
- R. The Chief Community Planner, Ms Natalie Martin Goode said she would be happy to do that.

Cr Ammons Noble

1. In the report, there is mention of a funding allocation shifting from \$50,000 to \$150,000; does this transfer of funds form part of this recommendation or am I misunderstanding what is written in the report?
- R. The Chief Community Planner, Ms Natalie Martin Goode said the increase for the transfer from the public art reserve funds, doesn't form part of the recommendation, but it is attached in the Appendices which is the public art strategy. That is for a couple of reasons. Firstly, the Town wants to be transparent to the community and secondly, it guides the Administration operationally. There is a separate process that needs to happen and a separate report to Council for the formal transfer of those funds, so you will see subsequent reports.

Cr Oliver

1. Is the Chief Community Planner aware of reference to the Victoria Park Collection on page 150 of the document and should that be the Vic Park Collective, under dot point 2?
- R. The Chief Community Planner, Ms Natalie Martin Goode, said she wasn't aware but is happy to correct that.

**Item 14.7 Recommendation from the Community Development Committee - Pride in Vic Park**Council Agenda Modifications:Additional Information Sought:Questions / Responses:Cr Oliver

1. Did the committee consider, in its recommendation, to request that the Town fly the rainbow flag during Pride month in place of its own flag? If so, what was the outcome and has the Town received any requests to fly the rainbow flag during Pride month?
- R. The Chief Community Planner, Ms Natalie Martin Goode, said that the committee didn't formally consider the application, the application was only received last week or the week before. That formal request is now being processed by the Manager Stakeholder relations. There will be a report that will be presented to the Community Development Committee and the OCM.
2. Did the committee consider, in its recommendation to Council, requesting that Council fly the rainbow flag in place of the Town's flag and if it did consider that, what was the outcome of those discussions?
- R. The Chief Community Planner, Ms Natalie Martin Goode said there is nothing in the recommendation, specifically regarding the flying of the rainbow flag. It was discussed generally.

**16 APPLICATIONS FOR LEAVE OF ABSENCE**

None

**17 MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

None

**18 QUESTIONS FROM MEMBERS WITHOUT NOTICE**

Cr Oliver

1. With regards to Item 11.4, I missed a question earlier, with regards to 3.6.8 have we considered commenting about the inequity of the number of members between professional members and community members, sitting on the Development Assessment Panel (DAP)?
- R. The Chief Community Planner, Ms Natalie Martin Goode advised that all the comments that are in that attachment are a collation of all of the responses received from Elected Members. So if there is nothing in the comments, there were no comments received.

**19 NEW BUSINESS OF AN URGENT NATURE**

None

**20 PUBLIC QUESTION TIME**

Vince Maxwell

1. With regards to Item 13.1, the dog exercise area, the report quotes section 33 of the act as 'a competent person' – who is responsible for making that determination? Who decides if a person is capable of controlling a dog and when do they decide that? If a person using a park is fearful of the way a dog is behaving, what can they do?
- R. Mr Luke Ellis, Manager Business Services, said the owner of the dog is responsible for controlling the dog. The Town's Rangers patrol can also act should they this situation arise. As part of this process, the community will be consulted with any fears they may have and any comment will be reflected in the following report. And, if they are fearful of the way a dog is behaving, they can contact the Town's Rangers.
2. Are there any parks in the Town that are designated as people exercise area, as in free from dogs, as the list seemed to encompass most of the parks that I'm aware of?
- R. Mr Luke Ellis, Manager Business Services, said that the list includes many of the Town's parks, but not all. There are a number of active and passive reserves for different purposes.

3. So if I want to take my grandkids to run around a park somewhere, where can I do that without having to worry about someone's dog?
  - R. Mr Luke Ellis, Manager Business Services said he didn't have a comprehensive list in front of him; however, there are a number of the Town's playgrounds on its parks that have fences.
4. With regards to Item 14.2, page 101, under fleet services – can you explain how a period variation of \$127,941 can lead to an end of year impact of \$1.4m?
  - R. Mayor Trevor Vaughan said that in the absence of Mr Cain, the question would be taken on notice.

#### Sam Zammit

1. In one of the recommendations, you are considering painting pedestrian crossings in rainbow colours. Have you thought of the consequences of painting a pedestrian crossing in rainbow colours as that is not standard? Am I wrong in reading this document?
  - R. The Chief Operations Officer, Mr Ben Killigrew said that his understanding is that part of the investigation process was to ensure that any changes made in that regard would be suitable and approved by the appropriate authority.

## **21 PUBLIC STATEMENT TIME**

#### Sam Zammit

Made a statement with regards to being entitled to enjoy the facilities that the Town provide – for instance, the table tennis area at Houghton Park. However, it is concerning when people come along and let their dogs off the leads and I have my grandchildren with me. It would be good if the Town could review this. Mr Zammit also added that he was the one that asked that the Early Settlers morning tea be introduced, not ex-Councillor Keith Hayes, as the founder.

#### Vince Maxwell

Mr Maxwell made a statement regarding Item 11.4, the Green Paper submission on the agenda and provided his opinion. Mr Maxwell believes that the whole review is misguided in that it presents planning as an outcome, when it should be a process in order to achieve an outcome. In this case, the outcome should meet the social, economic and environmental needs of the community. Mr Maxwell provided some points that he believes Council should consider before submitting it. Mr Maxwell does acknowledge and agree to the general tone of the submission, and its references linking the planning schemes to the Local Community Strategic Plan.

## **22 MEETING CLOSED TO PUBLIC**

**RESOLVED:**

**Moved: Cr Ife**

**Seconded: Cr V Potter**

**That the meeting be closed at 7:13pm to members of the public in accordance with Clause 5.2 of the *Town of Victoria Park Standing Orders Local Law 2011* and Section 5.23(2) of the *Local Government Act 1995*.**

**The Motion was Put and**

**CARRIED (7-0)**

**In favour of the Motion: Mayor Vaughan; Cr Ammons Noble; Cr Anderson; Cr Ife; Cr Oliver; Cr R Potter; and Cr V Potter**

### **22.1 Matters for Which the Meeting May be Closed**

**22.1.1 Recommendation from the Finance and Audit Committee - Debt Recovery Action – Victoria Park Youth Accommodation Inc.**

**RESOLVED:**

**Moved: Cr Ife**

**Seconded: Cr V Potter**

**That the meeting be reopened to members of the public at 7:18pm.**

**The Motion was Put and**

**CARRIED (7-0)**

**In favour of the Motion: Mayor Vaughan; Cr Ammons Noble; Cr Anderson; Cr Ife; Cr Oliver; Cr R Potter; and Cr V Potter**

### **22.2 Public Reading of Resolutions That May be Made Public**

## **23 CLOSURE**

**There being no further business, Mayor Vaughan closed the meeting at 7:19pm.**