



TOWN OF  
VICTORIA PARK



# COVID-19 Response Working Group Agenda – 12 November 2020



**WE'RE OPEN**  
**VIC PARK**

## Table of contents

1	Opening .....	3
2	Attendance.....	4
3	Actions from previous meetings.....	5
4	COVID Action Taskforce update .....	5
5	Communications update.....	5
6	Recovery Action Plan update .....	5
7	Presentations .....	5
8	Items for discussion .....	6
8.1	Preparing for a second wave- COVID budget .....	6
8.2	Additional actions for the CAP .....	7
9	General business.....	7
10	Close.....	7

## **1 Opening**

### **Acknowledgement of country**

*Ngany kaaditj Noongar moort kenj kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaaditjin, moort, wer boodja ye-ye.*

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

## 2 Attendance

<b>Mayor</b>	Mayor Karen Vernon
<b>Deputy Mayor</b>	Deputy Mayor Bronwyn Ife
<b>Councillor</b>	Cr Claire Anderson
<b>Chief Community Planner/Local Recovery Coordinator</b>	Natalie Martin Goode
<b>Chief Executive Officer</b>	Anthony Vuleta
<b>Chief Operations Officer</b>	Ben Killigrew
<b>Chief Financial Officer</b>	Michael Cole
<b>Manager Community</b>	Paul Gravett
<b>Senior Communications and Engagement Advisor</b>	Rebecca Waghorne
<b>Minute Secretary</b>	Christy Neems
<b>Presenters</b>	David Doy Lisa Tidy Adrian Borthwick
<b>Observers</b>	
<b>Apologies</b>	Natalie Martin-Goode Michael Cole

### 3 Actions from previous meetings

Action	Responsible Officer	Status
COVID Action Taskforce to develop a Project Matrix which can be used to determine the level of risk with a project with the intention that 'high risk' project proposals go to CRWG for approval.	COVID Action Taskforce	In progress

### 4 COVID Action Taskforce update

### 5 Communications update

### 6 Recovery Action Plan update

### 7 Presentations

Nil

## 8 Items for discussion

### 8.1 Preparing for a second wave - COVID budget

<b>Reporting officer</b>	Lisa Tidy
<b>Attachments</b>	Nil

#### Purpose of the item

To discuss using the COVID-19 Action Plan budget for implementing initiatives in the case of a second wave in WA.

#### Outcome

Agreement on the use of the budget.

#### Discussion points

- Work is underway in preparing a plan for how the Town will engage with businesses and the community in the event of a second wave.
- There is likely to be a number of initiatives that are implemented if there is a second lockdown, however there won't be budget to deliver these.

#### Next steps

Budget will be set aside in the case that it does need to be expended.

## 8.2 Additional actions for the CAP

<b>Reporting officer</b>	Lisa Tidy
<b>Attachments</b>	Nil

### Purpose of the item

To provide an update on the additional items for inclusion in the CAP.

### Outcome

CRWG are made aware of the additional actions to be included in the CAP.

### Discussion points

There are three additional items which have been judged as low risk actions for inclusion in the CAP:

- Shop local campaign
- COVID-19 event costs
- Maker-spaces exploration project

### Next steps

These actions will be included in the next version of the CAP that goes to an OCM. As they have been judged as low risk items, expenditure on these projects may occur before they go to OCM.

## 9 General business

## 10 Close