

agenda

COMMUNITY DEVELOPMENT COMMITTEE



Please be advised that a **Community Development Committee** Meeting will be held at **5.30pm** on **Monday 11 June 2018** in Meeting Room 1 at the Administration Building, 99 Shepperton Road, Victoria Park.

A handwritten signature in black ink, appearing to read "A Vuleta".

ANTHONY VULETA
CHIEF EXECUTIVE OFFICER

7 June 2018

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1 OPENING

2 ATTENDANCE

Members:

Banksia Ward:

Cr J (Julian) Jacobs
Cr R (Ronhda) Potter

Jarraah Ward:

Cr B (Bronwyn) Ife
Cr V (Vicki) Potter (Presiding Member)

Deputy Member:

Nil

Chief Community Planner

Ms N (Natalie) Martin Goode

Chief Operations Officer

Mr B (Ben) Killigrew

Manager Community

Ms K (Kaitlyn) Griggs

Manager Place Planning

Mr D (David) Doy

Coordinator Community

Ms L (Lisa) Cornelius

Development

Secretary:

Mrs S (Susan) Fraser

Guests:

Mr L (Luke) Garswood, CEO, Connect Victoria
Park

2.1 Apologies

Nil

2.2 Approved Leave of Absence

Nil

3 DECLARATIONS OF INTEREST

Declarations of interest are to be made in writing prior to the commencement of the Meeting, (a form to assist Elected Members and Staff is attached at the end of this Agenda).

Declaration of Financial Interests

A declaration under this section requires that the nature of the interest must be disclosed. Consequently a member who has made a declaration must not preside, participate in, or be present during any discussion or decision-making procedure relating to the matter the subject of the declaration. An employee is required to disclose their financial interest and if required to do so by the Council must disclose the extent of the interest. Employees are required to disclose their financial interests where they are required to present verbal or written reports to the Council. Employees are able to continue to provide advice to the Council in the decision making process if they have disclosed their interest.

Name/Position	
Item No/Subject	
Nature of Interest	
Extent of Interest	

Declaration of Proximity Interest

Elected members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are to declare an interest in a matter if the matter concerns: a) a proposed change to a planning scheme affecting land that adjoins the person's land; b) a proposed change to the zoning or use of land that adjoins the person's land; or c) a proposed development (as defined in section 5.63(5)) of land that adjoins the persons' land.

Land, the proposed land adjoins a person's land if: a) the proposal land, not being a thoroughfare, has a common boundary with the person's land; b) the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or c) the proposal land is that part of a thoroughfare that has a common boundary with the person's land. A person's land is a reference to any land owned by the person or in which the person has any estate or interest.

Name/Position	
Item No/Subject	
Nature of Interest	
Extent of Interest	

Declaration of Interest affecting impartiality

Elected Members (in accordance with Regulation 11 of the *Local Government [Rules of Conduct] Regulations 2007*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member/employee is also encouraged to disclose the nature of the interest.

Name/Position	
Item No/Subject	
Nature of Interest	
Extent of Interest	

4 CONFIRMATION OF MINUTES

That the Minutes of Community Development Committee Meeting held on 7 May 2018 be confirmed.

5 TERMS OF REFERENCE**1. Name**

Community Development Committee

2. Purpose

The Town's *Strategic Community Plan* notes four components of the Mission Statement, namely –

- Social – To promote sustainable connected, safe and diverse places for everyone.
- Economic – To promote sustainable diverse, resilient and prosperous places for everyone.
- Environment – To promote sustainable liveable, healthy and green places for everyone.
- Civic Leadership – To show leadership by communicating with, empowering and supporting people in the community.

The primary purpose of this committee shall be the Social component of the Town's Mission Statement, which is to promote sustainable connected, safe and diverse places for everyone.

3. Scope

The Committee will primarily focus on the following key Social Strategic Outcomes –

- A healthy community.

- An informed and knowledgeable community.
- An empowered community with a sense of pride, safety and belonging.
- A place where all people have an awareness and appreciation of arts, culture, education and heritage.

Wherever possible, the Committee will seek opportunities to address the following additional Strategic Outcomes –

- Everyone receives appropriate information in the most efficient and effective way for them.
- Appropriate devolution of decision making and service provision to an empowered community.
- People have positive exchanges with the Town that inspires confidence in the information and the timely service provided.
- A community that is authentically engaged and informed in a timely manner.

4. Deliverables

The Committee will –

- Provide strategic leadership in the development and regular review of policies and strategies that are inclusive, empowering and build capacity of the Town of Victoria Park Community.
- Develop strategic partnerships with stakeholders that promote social inclusion and wellbeing.
- Enable and encourage participation in community life.
- Promote a socially prosperous community.
- Be culturally receptive and a supporter of arts events and practices.
- Conserve and celebrate the Town's rich local history.

Specifically the Committee will ensure delivery of the following –

- Annual review of policies, strategies and plans related to the Scope of the Committee.
- Community Needs Assessment and Analysis.
- Community Development Plan.
- Community Benefits Strategy.
- West Coast Eagles Community Benefits Strategy.
- Public Health Plan.
- Cultural Plan.
- Reconciliation Action Plan.
- Public Art Strategy.

5. Reporting

Although any Service Area of the Town may report through this Committee on matters associated with the Primary Purpose and Scope, the following Service Areas of Council are likely to predominantly feature –

- Aqualife
- Communications and Engagement
- Community Development
- Digital Hub

- Healthy Community
- Leisurelife
- Library Services
- Rangers

6. Governance

The Committee is a Council-created Committee formed under Subdivision 2 (Committees and their meetings) of the Local Government Act 1995 and is governed by the provisions of the Town of Victoria Park Standing Orders Local Law 2011 and the Local Government Act 1995 and its Regulations.

The Committee will comprise a maximum of four (4) Elected Members (being two (2) Elected Member representatives from each of the Town's two (2) wards with five (5) Elected Members being appointed in a hierarchical order as alternate deputy members) and up to two (2) other persons (that may be co-opted from time-to-time for such period, or in relation to such matters, as determined, where that person's experience, skills or qualifications would enable him or her to make a contribution to the Committee's functions).

In accordance with section 5.19 of the Local Government Act 1995, the quorum for a meeting of the Committee is at least 50% of the number of offices (whether vacant or not) of members of the Committee.

7. Meeting arrangements

The Committee shall convene in accordance with the annual adopted meeting schedule.

8. Authority

The Committee has no delegated power. The Committee may only make recommendations to Council for a decision.

9. Review

The Committee and Committee Terms of Reference will be reviewed from time-to-time and immediately following each local government election.

6 PRESENTATIONS

6.1 Petitions

Nil

6.2 Presentations (Awards to be given to the Town)

Nil

6.3 Deputations

Nil

7 METHOD OF DEALING WITH AGENDA BUSINESS

RECOMMENDATION:

That clause 6.10 *Speaking Twice of the Town of Victoria Park Standing Orders Local Law 2011* be suspended for the duration of this meeting.

NOTE: The above recommendation if adopted will enable Members to speak more than once and assist in open discussion for the entire meeting.

NOTE: Mover and seconder required and the matter put to the vote.

8 REPORTS

Nil

9 WORKSHOP TOPICS AND PRESENTATIONS

9.1 Connect Victoria Park Village Hub Project – Bi-Monthly Progress Report

Mr Luke Garswood, CEO, Connect Victoria Park Centre will provide the Committee with their Bi-monthly Progress Report.

The Village Hub Progress Report – 1 April 2018 to 29 May 2018

Overview of the Village Hub

Connect Victoria Park Inc has commenced building a Village Hub to facilitate the development of resources, services and connections between people that will support people aged 55+ to age successfully in their own home and community. The Village Hub is based on the successful Village movement pioneered in Beacon Hill, USA, and aims to:

- help our community members age in a place of their choosing, closely connected to their communities and with the supports and tools they need to create successful aging of their own design;
- create opportunities for individuals to use their talents to improve the Village Hub and benefit the overall community;
- provide social activities that minimise isolation and promote interaction and trust within the Village Hub community, between individuals who offer their help and those who ask for help when needed.

This project is resourced by Lotterywest, The Town of Victoria Park and Connect Victoria Park Inc.

Town of Victoria Park Support

At the OCM held on the 8 August 2017, the Village Hub funding request for 2017/18 was endorsed by absolute majority, inclusive of, but not limited to, the following requirement:

1. A written statement providing evidence based information in regards to the Village Hub's contribution to the following strategic outcomes contained within the Town of Victoria Park's Strategic Community Plan 2017-2032 is to be reported to the Town's Community Development Committee bi-annually:
 - S1 - A Healthy Community
 - S2 - An Informed and Knowledgeable Community
 - S3 - An Empowered Community With a Sense of Pride, Safety and Belonging
 - S4 - A Place where all people have a sense of pride, safety and belonging

Abbreviations.

HACC – Home and Community Care

VHM's – Connect Victoria Park, Village Hub Members

ToVP – Town of Victoria Park

Milestones									
September 2017	October 2017	November 2017	December 2017	January 2018	February 2018	March 2018	April 2018	May 2018	June 2018
ToVP Approves Initial CVP Village Hub funding	CVP Board approves a \$120k contribution to CVP Village Hub	funding of \$190k over 18 months approved by Lotterywest Recruitment advertising for Village Hub staff commenced	Appointed Village Hub Staff	Village Hub staff commence Village Hub Membership opens Village Hub Members access advice from Village Hub Help Centre	Variety of activities expands Monthly 'What's On' newsletter commenced	Draft Implementation/ Marketing Plan developed Working Group commenced Outreach program commences	Collection of Baseline Data for Evaluation Working Groups activities/ initiatives commence Quarterly newsletter published – 400 copies distributed	Collection of Baseline Data for Evaluation Increased use of social media including Meet Up Health & Wellness Workshops commence 165 Village Hub members as of end May	Evaluation Report on Baseline available Health and Wellness Workshops commence New Village Hub Website and Members Portal complete

N.B. New programs and services introduced by Village Hub are in bold

Activities, programs or events delivered	Partnerships/ collaborations	Total participants April/May	Social Benefits / outcomes of the program/ activity	Alignment to the Town's SCP outcome areas
Village Hub Help Centre: Members access advice and support	St John's Ambulance, AAPIA Insurance, Julie Lake Stage Show, Vic Park Collective, Cancer Council, Volunteering WA, Town of Belmont Volunteering, Foodbank Food Sensations. Town of Victoria Park Library, Town of Victoria Park Rotary, Belmont Rotary, Chapters Creative Writing group, Department of Housing.	14 occasions of support to VHM's (15hrs)	VHM's provided with initial advice and support to enable them to access a range of services including: online passport applications, replacing birth certificates, accessing HACC services, ACAT assessments, transport assistance to medical appointments, insurance quotes, liaising with Telstra, hospital admission form completion, First Aid online training assistance, and advice on fundraising, liaison in relation to Department of Housing disability modifications.	S1, S2,S3
Activities, programs or events delivered	Partnerships/ collaborations	Total participants April/May	Social Benefits / outcomes of the program/ activity	Alignment to the Town's SCP outcome areas
Tai Chi	Established class that has continued through April and May 2018	63	Improves balance, muscle strength and flexibility	S1,S2
Fitness for All	Established fitness class that was suspended during April and may due to instructor not being available April, May 2019	38	Improves overall fitness, strength and flexibility	S1,S2
Ballroom Fit	Ballroom Fit class launched in February 2018. Currently in its 2 nd term	38	Improves overall fitness including coordination and balance which may lead to less falls for participants	S1,S2

Gardening Group	Commenced – 22nd February 2018, Stopped temporarily due to refurbishments. Recommenced 18th May 2018.	7	Increased opportunities for physical and social participation, as well as increased gardening knowledge	S1,S2
Walking Group	Walking Group relaunched in February 2018 – Included on Heart Foundation Walking Group Website.	32	Improves physical fitness and strengthens social networks.	S1,S2
Creative Writing	Established group held every Friday – facilitated by group members	59	Provides a creative forum for creative writing sharing and discussion	S3
Bingo	Established activity held each Saturday at Homestead	193	Provides social interaction and mental stimulation	S1,S3
Carpet Bowls	Established activity held each Tuesday	5	Provides social interaction and light exercise	S1,S3
Podiatry	Established weekly podiatry service with small government subsidy	60	Foot care maintained which contributes to general health and wellbeing	S1
Member Events	Art Gallery of WA Corsini Exhibition – 27th April 2018	10	Provided an opportunity for VHM's top connect socially in a venue outside of the Homestead and increase their social networks with other VHM's.	S3
	Free flu vaccination for VHM's 65+ with local GP clinic PDC Medical – Thursday 3rd May	10	Keeps members healthy during the winter months	S1
	Yani Gos – Laughter and Longevity – Town of Victoria Park Buzz Week Event – Friday 25th May	8	Introduces members to idea of visiting local Town of Victoria Park events as the newly formed Arts and Culture group.	S4
Activities, Programs, events delivered	Partnerships/ collaborations	Total participants April / May	Social Benefits / outcomes of the program/ activity	

Village Hub Working Group	<p>First Village Hub Working Group Meeting held – Friday 2nd March. Future meeting held first Friday of every month.</p> <p>Working Group have brainstormed and prioritised priorities for Village Hub and activities that they would like to participate in and are now forming groups led by Working Groups members.</p> <p>Working Group social cycling group commenced 14th May 2018</p> <p>Working groups Arts & Culture Group commenced meetings to plan future activities 18th May 2018</p>	<p>12 regular members</p> <p>4 regular members</p> <p>8 founding members</p>	<p>Opportunity for VHMs to input into shaping future activities and focus of Village Hub including volunteering as a group’s leaders, forming a new groups or future volunteering.</p> <p>Working Group has suggested and are currently in process of investigating or initiating the following groups and activities:</p> <ul style="list-style-type: none"> • Social cycling group • Freestyle dance group • Book Club • Arts & Culture Groups – Concerts, exhibitions, ToVP free events • Free portrait classes to be provided by Village Hub member • Nordic Pole Waking Class 	<p>S1, S2,S3</p>
Coach Trips	<p>Coach trips to Moore River (February) and Ravenswood Hotel (March). Mason Mill Gardens April, Windmill Farm and Chittering Valley (May)</p>	<p>57</p>	<p>Opportunity for VHMs to attend organised coach tours to places of interest around WA, enjoy a lunch and meet other VHMs. Provides social interaction and reduces social isolation.</p> <p>Partnership established with Carson Street School, Town of Victoria Park to loan their modified mini bus to allow VHMs with mobility issues to participate in the activity.</p>	<p>S1,S3</p>

Activities, programs or events delivered	Partnerships/ collaborations	Total number of participants	Social Benefits / outcomes of the program/ activity	Alignment to the Town's SCP outcome areas
Tuesday Lunch with Friends	Weekly 3 course lunch served in Homestead dining room.	132	Opportunity for members to meet with their friends or join other members for a subsidised three course lunch in the Homestead Dining Room.	S1,S3
Justice of Peace Service	Commenced signing at Homestead 12th February 2018. Temporarily ceased due to renovations. Recommended 25th May 2018	2	Free community service to residents for signing and witnessing official document.	S3
Community Outreach Events to promote Village Hub	Community Information session on Village Hub – ToVP Library, 18th April 2018 Belmont Rotary Group Presentation - 3rd May ToVP Rotary Presentation – 9th May Village Hub Presentation – Buzz week Community Health and Well-Being expo – Monday 21st May	12 10 6 20	CVP Village Hub invited to present on the Village Hub Model to community groups and ToVP Library. Other outreach events will be organised going forward.	S2,S3

9.2 Public Art Strategy

Deferred from 7 May 2018 Community Development Committee Meeting.

Date:	27/April 2018
Reporting Officer:	L. Cornelius
Responsible Officer:	K. Griggs
Executive Summary:	
<ul style="list-style-type: none"> • Feedback is sought from the Community Development Committee on the draft Public Art Strategy 2018-2023 • The Public Art Strategy 2018-2023 will guide the next five years of public art within the Town • The Public Art Strategy 2018-2023 will inform the Arts and Culture Plan, and will be a working document. 	

BACKGROUND:

At the Economic Development Committee meeting on 3 November 2016 the Creative Arts Officer provided an update on the conclusion of the 2013-2015 Public Art Master Plan and recent community requests for consideration in future public art commissions.

The completed artworks from the 2013-2015 Public Art Masterplan include:

- *'Sporting Walk of Fame'* by Anna Crane at Aqualife;
- *'Lunar Movement'* by Damian Butler at Lathlain Place;
- PUBLIC2015 by FORM at various locations through the Town;
- Public Outdoor Ping Pong at various passive reserves in the Town;
- *'Everything is True'* by Abdul Rahman Abdullah at Kate Street Reserve;
- *'Wednesday's Child'* by Abdul Rahman Abdullah at Burswood;
- *'Hyatti'* by Ayad Alqaraghooli at Duncan Reserve, Victoria Park;
- *'Shared Stories'* by Olga Cironis Hayman Road, Bentley;
- *'Organicia'* by Nic Compton at Archer Street, Carlisle;
- *'Cockatoos'* by Sharon White at Rotary Park, St James; and
- *'The Swan River Bunyip'* by Jahne Rees at G.O.Edwards Park.

At the Ordinary Council Meeting on 9 May 2017, the RECN7 Public Art Policy was endorsed. The purpose of this policy is to guide the Town's aspirations to be a leader of contemporary public arts and to further develop the cultural identity of Town of Victoria Park. The Public Art Policy is operationalised through the Public Art Management Plan.

At the Community Development Committee meeting on 12 March 2018, the Manager Community, Kaitlyn Griggs, presented on the Town's draft Public Art Strategy 2018 -2023 to seek initial feedback. The Public Art Strategy 2018-2023 has since been further developed and is now presented for discussion and feedback.

DETAILS:

The Town recognises the important role played by public arts in expressing the cultural identity of the Town; as well as that the Town's economic and social wellbeing. This is closely associated with innovation, creativity and diversity of its cultural life.

The purpose of the Public Art Strategy 2018-2023 aims to continue to promote the character and identity of the Town through creating local or regional landmarks over the next five years. This is achieved by physically enhancing public places, through creating points of interest, animating spaces and providing beauty, character or colour to places/environments.

Legal Compliance/ Industry Advice:

Nil

Policy Implications:

Related policies include:

- Local Planning Policy 29 Public Art Private Developer Contribution;
- RECN3 Visual Arts; and
- RECN7 Public Art Policy.

Related Management Plans include:

- Art Collection Management Plan;
- Percent for Art Developers Handbook;
- Mural Arts Plan Commissioning and Maintenance; and
- Public Art Management Plan.

It is a requirement of the Town's Public Art Policy that the artwork must enhance public engagement, enjoyment and understanding of the continuous integration of public art throughout the Town

Risk Management Considerations:

Risk & Consequence	Consequence Rating	Likelihood Rating	Overall Risk Analysis	Mitigation/Actions
Financial, Service Interruption Lack of allocated internal resources to facilitate the Public Art Strategy 2018-2023	Moderate	Possible	Moderate	Tender external organisations to project manage public art initiatives to clearly defined brief set by the Town.
Reputation Public Artwork receives negative media or community attention regarding budget allocation	Moderate	Possible	Moderate	Introduce a clear communication strategy to educate/ inform the community of the concept of the artwork.

Strategic Plan Implications:

The Town of Victoria Park's Strategic Community Plan 2017 – 2032 vision: A dynamic place for everyone.

Strategic Outcomes:

Social – To promote sustainable, connected, safe and diverse places for everyone.

- S4 - A place where all people have an awareness and appreciation of arts, culture, education and heritage

Financial Implications:

The Town currently funds the commissioning and installation of public art by placing an amount of its annual rates into a Community Art Reserve fund. The Community Art Reserve balance at 23/04/2018 is at \$641,088.52 which is earmarked for expenditure over the next five years as detailed in the Public Art Strategy 2018-2023.

Social Issues:

Aligned to the Town's vision of being the most empowered and engaged community, the Community Development Committee and Future Planning Community, along with the Aboriginal Engagement Strategy Group, the Disability Access & Inclusion advisory group and Community Sounding Board will provide guidance on the appropriate procurement, selection and installation of public art.

Cultural Issues:

The Town's approach to public arts commissioning is driven by a focus on contemporary, quality and professional significant artwork that elevates the status of the Town as an investor in a culturally-enriched environment that activates public spaces to increase people traffic.

The Public Art Strategy 2018 -2032 is the foundation for the Town's commitment to enhance the built and natural environment of the Town to reflect 'a dynamic place for everyone' by commissioning artists for the placement of relevant and meaningful public artworks.

Environmental Issues:

Nil

OFFICER COMMENT:

The Public Art Strategy 2018-2023 will provide operational direction in relation to the expenditure of the Community Art Reserve, and will guide the Town's practice relating to public art over the next five years. The Public Art Strategy 2018 – 2023 will be reviewed annually to ensure that it aligns to capital works and precinct master plans, along with the objectives of the Strategic Community Plan 2017 - 2032.

The Public Art Strategy 2018-2023 will inform the Arts and Culture Plan, and will be a working document.

Feedback is sought from the Community Development Committee on the draft Public Art Strategy 2018-2023.

9.3 Arts and Culture Plan - Scope

Deferred from 7 May 2018 Community Development Committee Meeting.

Date:	24 April 2018
Reporting Officer:	K. Griggs
Responsible Officer:	N. Martin Goode
Executive Summary:	
<ul style="list-style-type: none"> • The Town will seek to engage a consultant in 2018/19 for the development of an Arts and Culture Plan. • A non-binding request for quotation process would commence in June 2018, with the contract between the successful applicant and the Town being conditional upon the 2018/19 budget approval process. 	

BACKGROUND:

For approximately one year, the Community Development Committee has requested that the Town's Administration undertakes a strategic approach towards Arts and Culture to support an appreciation of arts, culture, education and heritage within our Town, and to help the Town express its cultural diversity. Subsequently the Town will be undertaking a quotation process for a suitably qualified and experienced consultant to develop a five year Arts and Culture Plan, scope of which is below.

DETAILS:

According to the Department of Local Government, Sport and Cultural Industries, engagement in Arts and Culture has the capacity to enrich and transform individuals, communities, and environments. It is fundamental to human existence, especially to our history, identity, creativity and desire for place and enjoyment.

Places with appropriate cultural infrastructure and creative spaces encourage people to linger longer and participate within the life of the community, whilst creating a vibrant and dynamic place. It is widely recognised that there is a strong link between culture and tourism, and how a vibrant and dynamic community can enhance a city or town's reputation and branding as a destination of choice for entertainment, art and culture.

Scope of works

The Town is seeking a suitably qualified and experienced applicant to develop:

- A five year Arts and Culture Plan for the Town, inclusive but not limited to;
 - plan and undertake community consultation and engagement in partnership with the Town to gain an understanding of the community's vision and goals relating to cultural development and diversity;
 - identify the role and function of culture including performing arts, creative industries, community art and public art, in expressing our cultural diversity and identity;
 - identify strategies to enhance creative industry sector development and the cultural economy;
 - identify strategies to create opportunities for the community to participate within, and be immersed in, cultural experiences in unlikely and exciting ways;
 - identify investment strategies relating to public art over the next five years ;

- identify cultural infrastructure requirements and investment opportunities; and
- another value add ideas, strategies and approaches .

Legal Compliance/ Industry Advice:

There is no legislative requirement to have an Arts and Culture Plan.

Desktop research indicates that the following WA Local Government Authorities have Culture Plans;

- City of South Perth;
- City of Melville;
- City of Busselton;
- Shire of Mundaring; and
- City of Gosnells.

A significant portion of Eastern State Local Government Authorities also have Culture Plans.

Policy/ Strategic Document Alignment:

- Strategic Community Plan 2017-2032.
- Social Infrastructure Plan.
- Draft Economic Development and Tourism Plan.
- Draft Public Art Strategy 2018-2023.

Risk Management Considerations:

Risk & Consequence	Consequence + Rating	Likelihood = Rating	Overall Risk Analysis	Mitigation/Actions
<p>Financial impact</p> <p>Failing to have an Arts and Culture Plan may result in an ad-hoc approach to cultural development and diversity, and missed opportunities.</p> <p>The Town does not have the internal resources to develop an Arts and Culture Plan at present.</p>	Moderate	Likely	High	Go out to quotation for the development of an Arts and Culture Plan

Strategic Plan Implications:

The Town's vision is a dynamic place for everyone.

Strategic Outcomes:

Social – To promote sustainable, connected, safe and diverse places for everyone.

- S4- A place where all people have an awareness and appreciation of arts, culture, education and heritage.

Financial Implications:

\$60,000 has been allocated in the 2018/19 financial year for a consultant to undertake an Arts and Culture Plan. A non-binding request for quotation process would commence in June 2018, with the contract between the successful applicant and the Town being conditional upon the 2018/19 budget approval process.

The Quotation process will seek a lump sum fixed price quotation. A recent request for quotation process for the Library Operational Review resulted in submissions ranging from \$11,000-\$57,000.

Cultural and Social Issues:

The United Nations Education Scientific Cultural Organization's (UNESCO) definition of culture provides a useful touchstone "the set of distinctive spiritual, material, intellectual and emotional features of a society or social group that encompasses not only art and literature, but lifestyles, ways of living together, value systems, traditions and beliefs".

Environmental Issues:

Nil

OFFICER COMMENT: Feedback is sought on the Scope of Works for the Arts and Culture plan from the Community Development Committee.

9.4 Access and Inclusion – Council Chambers Voting System

Ms Lisa Cornelius, Community Development Coordinator, will provide an update on the Council Voting system.

9.5 Community Development Strategy

Ms Lisa Cornelius, Community Development Coordinator, will provide an update on the :

- Community Development Strategy;
- Community Asset Mapping workshop (Admin staff);
- Opportunity to incorporate the Community Development Strategy into Place Plans.

9.6 Entry Statements

Ms Kaitlyn Griggs, Manager Community, will provide an update on the Entry statement earmarked for the corner of Great Eastern Highway and Cornwall Street, and to seek feedback on other potential Entry Statement sites including:

- Corner of Shepperton Road, Welshpool Road and Albany Highway; and
- Shepperton Road- within Charles Patterson Park.

10 MOTION FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

(required 3 ½ business days prior to the meeting, in writing to the CEO.)

11 NEW BUSINESS OF AN URGENT NATURE

Nil

12 REQUEST FOR REPORTS FOR FUTURE CONSIDERATION

Forthcoming Agenda Items	
Reports	
Community Development Strategy	July 2018
Grants and Donation Policy	July 2018
West Coast Eagles Community Benefit Strategy	Late 2018
Workshop Topics	
Community Development Strategy	June
Connect Victoria Park Village Hub Project	August - Bi-Monthly Update
Presentations / Deputations	
Asset Based Community Development	TBC

13 CLOSURE

ALTERNATE MOTION / AMENDMENT SUBMISSION



To: HIS WORSHIP THE MAYOR:

Please be advised that I wish to move an ALTERNATE MOTION / AMENDMENT

Name of Elected Member:

Signature:

Date of Submission:

Council Meeting Date:

Item Number:

Item Title:

Alternate Motion / Amendment: *(strike out which is not applicable)*

Note: Motions to Stand Alone

All decisions of the council must be in the form of motions that are clear in their intent and enable a person to understand what has been decided without reference to another motion or information contained in the body of a report.

Reason:

Note: Explanation for changes to Recommendations

Administration Regulation 11 requires the minutes to include written reasons for each decision that is significantly different from the written recommendation. Members must therefore provide a written reason in the space provided above.



**DECLARATION OF
FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT
IMPARTIALITY**

**TO: CHIEF EXECUTIVE OFFICER
TOWN OF VICTORIA PARK**

Name & Position	
Meeting Date	
Item No/Subject	
Nature of Interest	Financial Interest* <i>(*Delete where</i> Proximity Interest* <i>not applicable)</i> Interest that may affect impartiality*
Extent of Interest	
Signature	
Date	

Section 5.65(1) of the Local Government Act 1995 states that:

“A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by that member must disclose the nature of the interest:

- (a) in a written notice given to the CEO before the meeting; or
- (b) at the meeting immediately before the matter is discussed”.