

# minutes

COMMUNITY DEVELOPMENT COMMITTEE



Please be advised that a **Community Development Committee** Meeting commenced at **5.30pm** on **Monday 5 November 2018** in Meeting Room 1 at the Administration Building, 99 Shepperton Road, Victoria Park.

A handwritten signature in black ink, appearing to read "A Vuleta".

**ANTHONY VULETA**  
**CHIEF EXECUTIVE OFFICER**

**9 November 2018**

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(To be confirmed on 4 December 2018)

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## **1 OPENING**

Cr Vicki Potter (Deputy Mayor) opened the meeting at 5.32pm

### **1.1 Resignation of the Presiding Member**

**RESOLVED:**

**Moved: Cr V Potter**

**Seconded: Cr R Potter**

**That the resignation of the Presiding Member Cr Vicki Potter be accepted.**

**The Motion was Put and**

**CARRIED (5-0)**

**In favour of the Motion: Cr V Potter, Cr R Potter, Cr B Ife, Cr C Anderson and Ms A Presser**

### **1.2 Election of a Presiding Member**

There was one (1) nominee for Presiding Member, Cr B Ife.

As there was only one (1) nomination Cr B Ife was duly elected.

Cr V Potter declared Cr B Ife as Presiding Member.

**RESOLVED:**

**Moved: Cr V Potter R Potter**

**Seconded: Cr R Potter**

**That Cr B Ife declared as the Presiding Member of the Community Development Committee.**

**The Motion was Put and**

**CARRIED (5 -0)**

**In favour of the Motion: Cr V Potter, Cr R Potter, Cr B Ife, Cr C Anderson and Ms A Presser**

### **1.3 Election of a Deputy Presiding Member**

There was one (1) nominee for Deputy Presiding Member, Cr V Potter

As there was only one nomination Cr V Potter was duly elected.

The Presiding Member declared Cr V Potter as Deputy Presiding Member.

#### **RESOLVED:**

**Moved: Cr R Potter**

**Seconded: Cr B Ife**

**That Cr V Potter be declared as the Deputy Presiding Member of the Community Development Committee.**

**The Motion was Put and**

**CARRIED (5-0)**

**In favour of the Motion: Cr V Potter, Cr R Potter, Cr B Ife, Cr C Anderson and Ms A Presser**

## **2 ATTENDANCE**

#### **Members:**

##### **Banksia Ward:**

Cr R (Ronhhda) Potter  
Cr C (Claire) Anderson

##### **Jarrah Ward:**

Cr B (Bronwyn) Ife  
Cr V (Vicki) Potter (Presiding Member)

##### **Independent Committee Members:**

Ms A (Anna) Presser  
Ms S (Silvia) Lozeva (5.47pm)

##### **Chief Community Planner Manager Community Strategic Projects Manager**

Ms N (Natalie) Martin Goode  
Ms K (Kaitlyn) Griggs  
Ms N (Nicole) Annsen

##### **Secretary:**

Mrs S (Susan) Fraser

##### **Guests:**

Mr L (Luke) Garswood, CEO, Connect Victoria  
Park

## **2.1 Apologies**

**Coordinator Community  
Development**

Ms L (Lisa) Cornelius

## **2.2 Approved leave of Absence**

**Banksia Ward:**

Cr J (Julian) Jacobs

### **3 DECLARATIONS OF INTEREST**

Declarations of interest are to be made in writing prior to the commencement of the Meeting, (a form to assist Elected Members and Staff is attached at the end of this Agenda).

#### **Declaration of Financial Interests**

Nil.

#### **Declaration of Proximity Interest**

Nil.

#### **Declaration of Interest affecting impartiality**

Nil.

### **4 CONFIRMATION OF MINUTES**

**Moved: Cr R Potter**

**Seconded: Cr V Potter**

**That the Minutes of Community Development Committee Meeting held on 8 October 2018 be confirmed.**

**The Motion was Put and**

**CARRIED (5-0)**

**In favour of the Motion: Cr V Potter, Cr R Potter, Cr B Ife, Cr C Anderson and Ms A Presser**

## 5 TERMS OF REFERENCE

### 1. Name

Community Development Committee

### 2. Purpose

The Town's *Strategic Community Plan* notes four components of the Mission Statement, namely –

- Social – To promote sustainable connected, safe and diverse places for everyone.
- Economic – To promote sustainable diverse, resilient and prosperous places for everyone.
- Environment – To promote sustainable liveable, healthy and green places for everyone.
- Civic Leadership – To show leadership by communicating with, empowering and supporting people in the community.

The primary purpose of this committee shall be the Social component of the Town's Mission Statement, which is to promote sustainable connected, safe and diverse places for everyone.

### 3. Scope

The Committee will primarily focus on the following key Social Strategic Outcomes –

- A healthy community.
- An informed and knowledgeable community.
- An empowered community with a sense of pride, safety and belonging.
- A place where all people have an awareness and appreciation of arts, culture, education and heritage.

Wherever possible, the Committee will seek opportunities to address the following additional Strategic Outcomes –

- Everyone receives appropriate information in the most efficient and effective way for them.
- Appropriate devolution of decision making and service provision to an empowered community.
- People have positive exchanges with the Town that inspires confidence in the information and the timely service provided.
- A community that is authentically engaged and informed in a timely manner.

### 4. Deliverables

The Committee will –

- Provide strategic leadership in the development and regular review of policies and strategies that are inclusive, empowering and build capacity of the Town of Victoria Park Community.
- Develop strategic partnerships with stakeholders that promote social inclusion and wellbeing.

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(To be confirmed on 4 December 2018)

- Enable and encourage participation in community life.
- Promote a socially prosperous community.
- Be culturally receptive and a supporter of arts events and practices.
- Conserve and celebrate the Town's rich local history.

Specifically the Committee will ensure delivery of the following –

- Annual review of policies, strategies and plans related to the Scope of the Committee.
- Community Needs Assessment and Analysis.
- Community Development Plan.
- Community Benefits Strategy.
- West Coast Eagles Community Benefits Strategy.
- Public Health Plan.
- Cultural Plan.
- Reconciliation Action Plan.
- Public Art Strategy.

## 5. Reporting

Although any Service Area of the Town may report through this Committee on matters associated with the Primary Purpose and Scope, the following Service Areas of Council are likely to predominantly feature –

- Aqualife
- Communications and Engagement
- Community Development
- Digital Hub
- Healthy Community
- Leisurelife
- Library Services
- Rangers

## 6. Governance

The Committee is a Council-created Committee formed under Subdivision 2 (Committees and their meetings) of the Local Government Act 1995 and is governed by the provisions of the Town of Victoria Park Standing Orders Local Law 2011 and the Local Government Act 1995 and its Regulations.

The Committee will comprise a maximum of four (4) Elected Members (being two (2) Elected Member representatives from each of the Town's two (2) wards with five (5) Elected Members being appointed in a hierarchical order as alternate deputy members) and up to two (2) other persons (that may be co-opted from time-to-time for such period, or in relation to such matters, as determined, where that person's experience, skills or qualifications would enable him or her to make a contribution to the Committee's functions).

In accordance with section 5.19 of the Local Government Act 1995, the quorum for a meeting of the Committee is at least 50% of the number of offices (whether vacant or not) of members of the Committee.

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(To be confirmed on 4 December 2018)

**7. Meeting arrangements**

The Committee shall convene in accordance with the annual adopted meeting schedule.

**8. Authority**

The Committee has no delegated power. The Committee may only make recommendations to Council for a decision.

**9. Review**

The Committee and Committee Terms of Reference will be reviewed from time-to-time and immediately following each local government election.

## **6 PRESENTATIONS**

<b>6.1 Deputations</b>
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Nil.

## **7 METHOD OF DEALING WITH AGENDA BUSINESS**

**RESOLVED:**

**Moved: Ms A Presser**

**Seconded: Cr R Potter**

**That clause 6.10 *Speaking Twice of the Town of Victoria Park Standing Orders Local Law 2011* be suspended for the duration of this meeting.**

**The Motion was Put and**

**CARRIED (5-0)**

**In favour of the Motion: Cr V Potter, Cr R Potter, Cr B Ife, Cr C Anderson and Ms A Presser**

*Mr L Garswood left the meeting at 5.40pm*



(To be confirmed on 4 December 2018)

**8 REPORTS****8.1 Victoria Park Centre for the Arts Operating Subsidy**

<b>File Reference:</b>	CMR/14/001
<b>Appendices:</b>	1. VPCA 2018 Auditors Report 2. VPCA Payroll Summary 3. VPCA Profit and Loss 4. VPCA Balance Sheet
<b>Attachments:</b>	No

<b>Date:</b>	19 October 2018
<b>Reporting Officer:</b>	K. Griggs
<b>Responsible Officer:</b>	N. Martin Goode
<b>Voting Requirement:</b>	Absolute Majority

**Executive Summary:**

**Recommendation:** That the Community Development Committee recommends to Council the approval of an operating subsidy to support the operating capacity of Victoria Park Centre for the Arts (VPCA). The operating subsidy will be to support the delivery of meaningful programs, supports, initiatives or services, which are underpinned by evidence-based need, reporting and acquittal process. The proposed three-year operating subsidy is as follows:

- an annual payment of \$100,000 exc GST (as per 2018/19 budget allocation and approval), to be increased by CPI Perth (All Groups) annually, commencing in 2018/19 for a three year funding period.
- conditional upon the satisfactory quarterly reporting to the Community Development Committee on achievements against Social Outcomes S3 and S4 of the Town's Strategic Community Plan.
- conditional upon the satisfactory annual acquittal against achievements of S3 and S4, inclusive of an annual audited financial statement, to the Administration.
- conditional upon the availability of funds in the Long Term Financial Plan and annual budget approval process, with the Town to advise VPCA annually, and at three-year mark, if there are any significant concerns which would result in the termination of the funding agreement.
- open to review by both Victoria Park Centre for the Arts and the Town, should circumstances change for either party.

**TABLED ITEMS**

Nil

**BACKGROUND:**

Victoria Park Centre for the Arts (VPCA) has been operating within the Town since 1993/94. It provides the pivotal core function of fostering a dynamic, empowered, connected, inclusive, and thriving community for everyone. Since 1997/98 the Town has provided VPCA with an Operating Subsidy which has traditionally been separated between projects and Centre Managers wage.

(To be confirmed on 4 December 2018)

The Town also supports VPCA through a subsidised lease arrangement of \$1 per annum since its foundation. Under the lease, VPCA has tenure of 12 Kent Street, East Victoria Park until 31 October 2020, with an option of a further five-year term expiring October 2025. At its meeting held on 8 August 2017, Council resolved the following:

- 1) *The Town will provide a financial contribution of \$90,000 in 2017/18 to contribute to the employment costs, including all entitlements (e.g. superannuation, annual leave, workers compensation, long service leave), of staff at the Centre, with the opportunity to review this in six months.*
- 2) *The Town will provide an operating subsidy of \$5,000 for 2017/18.*
- 3) *The Town will provide in-kind staffing support of five hours per week for ten weeks.*
- 4) *It is required to record, measure, evaluate and report quarterly to the Economic Development Committee providing evidence based information in regards to their contribution to the following strategic outcomes contained within the Town of Victoria Park's Strategic Community Plan 2017-2032:*
  - *S3 - An empowered community with a sense of pride, safety and belonging; and*
  - *S4 - A place where all people have an awareness and appreciation of arts, culture, education and heritage.*
- 5) *The financial contribution provided by the Town is to be acquitted annually.*
- 6) *The Victoria Park Centre for the Arts is required to provide a copy of an annual audited financial statement to the Town each year.*

#### **DETAILS:**

During 2017/18 VPCA undertook a significant organisational and governance review and restructure, which has resulted in a robust and productive community focused organisation. The organisational and governance development program included;

- New Rules of Association aligned to the Associations Incorporation Act 2015;
- Governance Development and Training ; and
- A review of its Operational Policy and Procedure Manual.

Aligned to Town practices, VPCA administers Culture Counts to measure social and cultural outcomes of initiatives, events and programs, which it delivers, facilitates and hosts. This enables VPCA to record, measure, evaluate and report quarterly to the Community Development Committee, providing evidence-based qualitative and quantitative outcomes in regards to their contribution to the following strategic outcomes contained within the Town's Strategic Community Plan 2017-2032

- S3- An empowered community with a sense of pride, safety and belonging; and
- S4- A place where all people have an awareness and appreciation of arts, culture, education and heritage.

In August 2018 VPCA presented to the Community Development Committee, satisfactorily acquitting against the conditions as contained in the August 2017 OCM resolution. Reporting indicated that over 1600 people visit the centre annually, with this number steadily increasing.

As per the below reporting tables, the following services, programs and initiatives were delivered or hosted by VPCA. Without the existence of VPCA, there is a high probability that the following services would not have taken place, as there is no alternative option within the Town which is grass-roots community focused.

(To be confirmed on 4 December 2018)

**Reporting table- Activities, programs or events delivered by the VPCA Alignment to the Town's SCP outcome areas**

- **S3** – An empowered community with a sense of pride, safety and belonging
- **S4** – A place where all people have an awareness and appreciation of arts, culture, education and heritage
- **S2** – An informed a knowledgeable community
- **Ec1** – A desirable place for commerce and tourism that support equity, diverse local employment and entrepreneurship

<b>Activities, programs or events delivered</b>	<b>Partnerships/ collaborations</b>	<b>Role of the VPCA</b>	<b>Number of participants</b>
<b>VPCA Gift Shop</b>	Local Artists	Provide an outlet for the sale of artworks by local artist	Over 30 Artists represented
<b>Adult Learning Expo</b>	TOVP & the Vic Park Farmers Market	Set up a stall & provide free sample workshops and information	100
<b>Decorate the Summer Street Party workshops</b>	Vic Park Collective	Facilitate community flower making workshops to contribute decorations for the annual "Summer Street Party"	200 plus over 4 months
<b>International Schools touring program</b> <i>3 x schools</i>	Singapore Polytechnic, Hong Kong	Provide tour and information sessions for international students and facilitate creative workshops	100 students 12 teachers/lecturers
<b>Car Free Day</b>	Vic Park Collective, Transitions Network	Free community workshops & Art Market	Unknown
<b>Art of Empowerment</b> <i>Art works &amp; Interviews</i>	Bentley Primary School, Kent Street Senior High School, Office of Multi-Cultural Interests & Community Arts Network WA	Ceremony to install finished artworks at Bentley Primary School and interview students	100
<b>Arts Season Information Sessions</b>	TOVP	Provide a venue and hub for information sessions & Arts Season creative collaborations for the	25 plus
<b>Seniors Week Expo</b>	TOVP	Facilitate arts workshops	60 plus
<b>Southbank</b>	Southbank	Facilitate exhibition tour and	30 students

(To be confirmed on 4 December 2018)

<b>Activities, programs or events delivered</b>	<b>Partnerships/ collaborations</b>	<b>Role of the VPCA</b>	<b>Number of participants</b>
<b>Montessori School Tour</b>	Montessori School	children's art workshops	4 teachers
<b>Billabong Day-care Centre activities</b>	Billabong Day-care Centre	Regular exhibition tours and activities	Unknown
<b>Christmas Markets</b>	Local Artists	Set up market and manage annual Christmas Market	8 Local artists plus
<b>Artist in Residence Program</b>		Facilitate artists residency, provide studio space, mentoring & exhibition opportunity	2 artists
<b>TOVP 2018 Arts Season Program</b>	TOVP, Creative Connections, Sartory String Quartet, Perth Folk & Roots Club, Community Artists, Local Artists, West Australian Poets Inc, VPCA membership, Kensington Primary School, Mount Margaret Remote Community School & the greater community	Provide a comprehensive program of events, exhibitions, artist talks, workshops, and activities across a range of artforms as part of the TOVP 2018 Arts Season activities included <ul style="list-style-type: none"> <li>• Community exhibition</li> <li>• Master artist exhibition</li> <li>• Emerging artists exhibition</li> <li>• Artists with a disability exhibition</li> <li>• Children's community arts workshops</li> <li>• Artist Talks</li> <li>• Music events</li> <li>• Community Creative open days</li> <li>• Artist professional Development opportunities</li> </ul>	600 plus artists, participants, and visitors to various activities throughout the month
<b>Arts Practice + Arts Business Conversations</b>	Dutch Trading Co., Ikon Institute, Crow Books, various arts practitioners, educators and peak bodies	Provide professional development opportunities via a series of monthly talks. Each month there are two speakers one talking about arts practice and the other arts business.	8 guest speakers

(To be confirmed on 4 December 2018)

Activities, programs or events delivered	Partnerships/ collaborations	Role of the VPCA	Number of participants
<b>International Women's Day</b>	TOVP, Richmond Wellbeing, Kirrikin & Boronia Pre-release Centre for Women	Provided the venue for and co-coordinated an afternoon high tea event celebrating International Women's Day with relevant speakers	80 plus
<b>Pop Up Gallery</b>	Vicinity & emerging artists	Provided opportunity for artists to exhibit informally in a pop-up venue at the Park Centre	10 artists provided an opportunity to exhibit
<b>Mount Margaret Remote Community Cross Cultural Exchange Program</b>	Mount Margaret Remote Community School (MMRCS) & Laverton Leonora Cross Cultural Association (LLCCA)	Visit MMRCS & the LLCCA to run a series of workshops to promote the sharing of language and culture. Provide exhibition opportunities at the VPCA to exhibit artworks in a cross-cultural exchange	12 students 24 youth at risk LLCCA 4 teachers & staff 6 community members
<b>Know Your Community</b>	TOVP & Richmond Wellbeing various program partners	Administrate, source funding for and co-coordinate a range of community and cultural events and activities for the Know Your Community Initiative including: <ul style="list-style-type: none"> <li>• English conversation classes</li> <li>• Cultural diversity training</li> <li>• Cultural exchange supper catch ups</li> <li>• Exhibitions &amp; creative workshops</li> </ul>	
<b>Oil Painting Group</b> <i>Meets weekly</i>	VPCA membership & the greater community	provides the space, facilitator, tea & coffee facilities, exhibition opportunities, discount for members, administration in addition to all the other	4-8 weekly

(To be confirmed on 4 December 2018)

Activities, programs or events delivered	Partnerships/ collaborations	Role of the VPCA	Number of participants
		support provided for workshops program (see table below)	
<b>Printmakers Group</b> <i>Meets fortnightly</i>	The Sparewall Printmakers Group, VPCA members & the greater community	provides the space, facilitator, materials, tea & coffee facilities, exhibition opportunities, discount for members, administration in addition to all the other support provided for workshops program (see table below)	4-8 fortnightly Up to 10 or more during open days
<b>Wild Exciting Art Group</b> <i>Meets weekly</i>	VPCA membership & the greater community	provides the space, facilitator, tea & coffee facilities, exhibition opportunities, discount for members, administration in addition to all the other support provided for workshops program (see table below)	3-6
<b>Sensational Scarves Workshop</b> <i>Held 2 x annually</i>	Local community artist Sylvia Kennedy	Provide a subsidised community workshop	8 each workshop
<b>Hybrid Animals Workshop</b> X 2	3 x Community Artists & the greater community	Provide free children's workshops as part of the TOVP 2018 Arts Season	15 -20 each workshop

Reporting Table- Exhibitions hosted by VPCA
<b>Alignment to the Town's SCP outcome areas</b>
<ul style="list-style-type: none"> <li>• S3</li> <li>• S4</li> <li>• Ec1</li> </ul>
<b>Support provided by VPCA to all exhibitors:</b>
<ul style="list-style-type: none"> <li>• Inclusion on website and Facebook</li> <li>• Advertised in VPCA newsletters</li> <li>• Invitation to openings and event</li> <li>• Distribution of marketing materials</li> <li>• Supervision of exhibition</li> <li>• Manage &amp; promote sales of artworks</li> </ul>

(To be confirmed on 4 December 2018)

- Take enquiries
- Feedback and reporting mechanisms
- VPCA actively seeks tutors and develops workshops in response to the needs of the community

<b>Name of exhibition held at the Centre &amp; Artists or Group</b>	<b>Number of Artists/Stakeholders involved in the exhibition</b>	<b>Additional support provided by VPCA</b>
<b>Captured Moments</b> <i>Belmont Camera Club</i>	35	Reduced fees – VPCA Community Support Contribution
<b>Forest Ephemera</b> <i>Greg White</i>	1	Fee waive – VPCA Artist Support Contribution 6-week residency including studio space & mentoring support. Facilitation of opening night event Created marketing material & PR opportunities
<b>Children’s School of Contemporary Art Exhibition</b> <i>Children’s School of Contemporary Art</i>	12	Nil
<b>2017 Future Runway Exhibition</b> <i>Telstra Perth Fashion Festival</i>	6	Fees waived – VPCA Community Support Contribution
<b>Pacific Girl</b> <i>Jacqui A’Court</i>	1	Nil
<b>Strength in Difference</b> <i>Autism West</i>	5	Fees waived – VPCA Community & Accessibility Support Contribution
<b>Living Colour</b> <i>Rozanna Johnson &amp; Olivia Colja</i>	2	Nil
<b>We Are 10-Year 10 Exhibition</b> <i>Dept. Communities</i>	60 all age 10-11 years	Fees waived – VPCA Community & Young Peoples Support Contribution
<b>Ocean Pieces</b> <i>Olivia Colja</i>	1	fee waived – VPCA Artist Support 8-week residency including studio space & mentoring support. Facilitation of opening night event

(To be confirmed on 4 December 2018)

		Created marketing material & PR opportunities & curation of works
<b>Know Your Nation Exhibition</b> <i>Helena Cohen-Robertson &amp; Belinda Gibson</i>	20	Fees waived – VPCA Community Support & instillation of works
<b>Kirrikin Scarves Exhibition</b> <i>Kirrikin</i>	6	Fees waived – VPCA Aboriginal Artist Support + instillation of works
<b>Express Yourself</b> <i>VPCA members &amp; the Community</i>	82	VPCA members and community exhibition Fees waived – TOVP 2018 Arts Season Program Contribution
<b>Master Artist Exhibition - Romancing Botany</b> <i>Judy Rogers</i>	1	TOVP 2018 Arts Season Program Contribution
<b>Hybrid Animals</b> <i>Olivia Colja, Rozanna Johnson &amp; Asta Lander</i>	3	TOVP 2018 Arts Season Program Contribution
<b>True Connections</b> <i>Creative Connections</i>	18	Reduced fees – VPCA Community & Accessibility Support Contribution
<b>All Manner of Folly</b> <i>Linzi Boyd</i>	2	Nil
<b>My House</b> <i>KZ Speech</i>	8	Reduced fees – VPCA Community & Accessibility Support Contribution
<b>LLCCA &amp; MMRC School Cross Cultural Exhibition</b> <i>Laverton Leonora Cross Cultural Association &amp; Mount Margaret Remote Community School</i>	18	Fees waived – VPCA Cross Cultural Support + curation & installation of works, marketing material and professional development opportunities

**Reporting table- Supported Venue for Hire Community Groups & Not-for-Profit Organisations**
**Alignment to the Town's SCP outcome areas:**

- S3
- S4
- S2
- Ec1



(To be confirmed on 4 December 2018)

**Support provided by VPCA to all workshop providers:**

- VPCA actively supports and seeks to develop relationships with other community groups
- Inclusion on website and Facebook
- Advertised in VPCA newsletters
- Take enquiries and direct interest
- Feedback and reporting mechanisms
- Basic kitchen facility and equipment
- Furniture such as trestle tables, easels, stools, chairs

Marketing support as and when requested

<b>Name of Community Groups/Not-for-Profit</b>	<b>Number of workshops</b>	<b>Number of participants per workshop</b>	<b>Additional support provided by VPCA</b>
<b>Turkish Australian Culture House</b>	12	15	Reduced fees – VPCA Community Support
<b>Perth Philosophy Club</b>	26	12	Reduced fees – VPCA Community Support
<b>Nulsen Disability Services</b>	120	3-5	Reduced fees – VPCA Community Support
<b>Belmont Camera Club</b>	12	40	Reduced fees – VPCA Community Support
<b>As We Are Animation Workshops</b>	6	3	VPCA Major Sponsor for As We Are – Artists with a Disability
<b>As We Are Artwork delivery point</b>	1	60	VPCA Major Sponsor for As We Are – Artists with a Disability
<b>My Place RG</b>	20	1	Nil
<b>Wide Open Agriculture</b>	5	6	Nil
<b>Carers WA</b>	3	12	Nil
<b>Writers Kaffe</b>	1	12	Nil
<b>Meditation with the Raptors</b>	1	20	Fees waived – VPCA Community Support
<b>Vic Park Collective</b>	1	40-50	Fees waived – VPCA Community Support
<b>Australian Doulas</b>	2	8	Nil
<b>Sartory String Quartet</b>	1	20	Nil
<b>Perth Folk and Roots Club</b>	1	30	Fees waived – VPCA Community Support (Arts Season Program)
<b>Breast Cancer Care WA</b>	4	12	Reduced fees – VPCA Community Support

(To be confirmed on 4 December 2018)

**Legal Compliance:**

Nil

**Policy Implications:**

The Town is currently drafting an Operating Subsidy Policy to align to Strategic Community Plan outcome *Civic Leadership 6: Finances are managed appropriately, sustainable and transparently for the benefit of the community.*

The objectives of the draft operating subsidy policy are;

- i. To support the operating capacity of local eligible organisations to deliver meaningful programs, supports, initiatives or services which are underpinned by evidence-based need, outcomes reporting and acquittal process; and
- ii. To ensure that finances are managed appropriately and transparently by the Town, to promote sustainable business practices of funding recipients, and for the benefit of the community.

The Draft Operating Subsidy will recommend that a maximum of three-year funding agreements be considered to allow for funding security, and to be conditional upon funding availability, and satisfactory quarterly and annual acquittals.

**Risk Management Considerations:**

<b>Risk &amp; Consequence</b>	<b>Consequence + Rating</b>	<b>Likelihood = Rating</b>	<b>Overall Risk Analysis</b>	<b>Mitigation/Actions</b>
<p><b>Financial impact</b> Council does not approve operating subsidy.</p> <p>Failing to approve the operating subsidy will result in a significant adverse impact upon the operating capacity of VPCA and adverse impact upon the community.</p> <p>It would present a significant reputational risk to the Town's branding.</p>	Major	Possible	High	<p>Council to approve and support the operating subsidy for VPCA.</p> <p>Administration to execute a funding-contract with conditions and reporting requirements.</p>

(To be confirmed on 4 December 2018)

<b>Risk &amp; Consequence</b>	<b>Consequence + Rating</b>	<b>Likelihood = Rating</b>	<b>Overall Risk Analysis</b>	<b>Mitigation/Actions</b>
Council reduction of the operating subsidy amount would result in a significant cut in service delivery, reducing the capacity of VPCA to implement Asset Based Community-led Development principles and to achieve S3 and S4.	Major	Possible	High	Council to approve the operating subsidy.  Administration to execute a funding-contract with conditions and reporting requirements.

**Strategic Plan Implications:**

The Town's vision is to be a dynamic place for everyone, with a key pillar of our mission being to promote sustainable, safe, connected and diverse places for all.

**Strategic Outcomes:**

Social – To promote sustainable, connected, safe and diverse places for everyone.

- S3- An Empowered community with a sense of pride, safety and belonging
- S4- A place where all people have an awareness and appreciation of arts, culture, education and heritage.

**Financial Implications:**Internal Budget:

That an Operating Subsidy of \$100,000 exc GST (as per 2018/19 budget allocation and approval), to be increased by CPI Perth (All Groups) annually, commencing in 2018/19 for a three year funding period.

The VPCA operating subsidy is accounted for in the Long Term Financial Plan. The increase from \$95,000 to \$100,000 will support;

- the operational capacity of VPCA to embed an Asset Based Community Development-led approach to the delivery of meaningful programs, events, initiatives;
- Support the annual subscription of Culture Counts (\$1,200-\$1,500) to measure the social and cultural outcomes of services, programs and events;
- achievement of Social Outcomes S3 and S4.

Social Issues:

A core function of VPCA is meaningful collaboration and partnerships with local governments, the community, service providers and similar organisations to foster an empowered community with a sense of pride, safety and belonging. An example of this is "Know Your Community" (KYC) initiative, which is delivered in partnership by the Town,

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(To be confirmed on 4 December 2018)

VPCA and Richmond Wellbeing (RW). KYC delivers a range of community led programs, initiatives and events that are branded under the KYC banner, and which aim to support diversity, foster culture, a connected community and reduce barriers to inclusion. Target community cohorts include: People with Disabilities, Aboriginal and Torres Strait Islander peoples, Culturally and Linguistically Diverse (CaLD), LGBTQI, Families, Seniors and Youth.

Cultural Issues:

According to the Department of Local Government, Sport and Cultural Industries, engagement in culture and the arts has the capacity to enrich and transform individuals, communities, and environments. It is fundamental to human existence, especially to our history, identity, creativity and desire for place and enjoyment.

Places with appropriate cultural infrastructure and creative spaces encourage people to linger longer and participate within the life of the community, whilst creating a vibrant and dynamic place. It is widely recognised that there is a strong link between culture and tourism, and how a vibrant and dynamic community can enhance a cities or towns reputation and branding as a destination of choice for entertainment, art and culture.

Environmental Issues:

Nil

**COMMENT:**

The Town recognises that community health and wellbeing is influenced by various factors, including social connectedness, a sense of belonging, a place where people have meaningful and accessible opportunities to participate in the arts, culture, education and to celebrate heritage. As the tier of government closest to the community, local government plays an important role in shaping and supporting the overall health and wellbeing of our community. This can only be achieved through a collective impact approach of working in collaboration with the local community, service providers and stakeholders, such as VPCA.

**CONCLUSION:**

During 2017/18 VPCA undertook a significant organisational and governance review and restructure, which has resulted in a robust and productive community focused organisation. The operating subsidy supports the operational capacity of VPCA to delivery meaningful social and cultural outcomes to the community, aligned to the Town's strategic Community Plan social outcomes. VPCA currently reports bi-monthly to the Community Development Committee on the social and culture outcomes of its operational service delivery, through the use of Culture Counts.

**RECOMMENDATION/S:**

**That the Community Development Committee recommends that Council approves an operating subsidy to support the operating capacity of Victoria Park Centre for the Arts. The operating subsidy will be to support the delivery of meaningful programs, supports, initiatives or services which are underpinned by evidence-based need, reporting and acquittal process. The terms of the three year operating subsidy is as follows:**

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(To be confirmed on 4 December 2018)

1. **An annual payment of \$100,000 excl. GST (as per 2018/19 budget allocation and approval), to be increased by CPI Perth (All Groups) annually, commencing in 2018/19 for a three year funding period;**
2. **Conditional upon the satisfactory quarterly reporting to the Community Development Committee on achievements against Social Outcomes S3 and S4 of the Town's Strategic Community Plan;**
3. **Conditional upon the satisfactory annual acquittal against achievements of S3 and S4, inclusive of annual audited financial statement, to the Administration;**
4. **Conditional upon the availability of funds in the Long Term Financial Plan and annual budget approval process, with the Town to advise VPCA annually, and at three-year mark, if there are any significant concerns which would result in the termination of the funding agreement;**
5. **Open to review by both Victoria Park Centre for the Arts and the Town, should circumstances change for either party.**

**Moved: Cr V Potter**

**Seconded: Cr R Potter**

**The Motion was Put and**

**CARRIED (5-0)**

**In favour of the Motion: Cr V Potter, Cr R Potter, Cr B Iffe, Cr C Anderson and Ms A Presser.**

(To be confirmed on 4 December 2018)

**9 MOTION FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil.

**10 MEETING CLOSED TO THE PUBLIC**

**10.1 Matters for which the meeting may be closed**

Nil.

**10.2 Public reading of resolution that may be made public**

Nil.

**11 CLOSURE OF COMMITTEE MEETING**

There being no further business, Cr B Ife closed the Committee meeting at 5.46pm.

I confirm these Minutes to be true and accurate record of the proceedings of the Council.

Signed: .....

Cr B Ife ,  
Presiding Member

Dated this: .....

Day of

2018

(To be confirmed on 4 December 2018)

*Cr V Potter left the meeting at 5.46pm*

*Mr L Garswood joined the meeting at 5.46pm*

## **12 WORKSHOP TOPICS AND PRESENTATIONS**

*Ms Silvia Lozeva arrived at 5.47pm*

### **12.1 Acquittal of Village Hub Funding**

Mr Luke Garswood, CEO Connect presented the annual report to the committee, noting the growth in membership, programs, services and partnerships with not for profit and Government agencies.

#### **Actions:**

- **Copies of the annual report to be provided to Elected Members**
- **Purchase Order to be raised for the next round of funding**

*Mr L Garswood left the meeting at 6.02pm.*

*Cr V Potter returned to the meeting at 6.02pm.*

### **12.2 West Coast Eagles Community Benefit Strategy - Update**

The Strategic Projects Manager, Ms Nicole Anson provided the committee with a brief progress up-date relating to community engagement and the community panel.

There are two community panel meetings scheduled for 17 November 2018 and 1 December 2018.

*Nicole Anson, Strategic Projects Manager left the meeting at 6.24*

### **12.3 Grants Program update**

Kaitlyn Griggs, Manger Community provided a verbal update on the applications received as of the closing date 31 October 2018.

25 applications were received, there will be an assessment process for applications. There will be consideration given to creating partnerships between similar projects/events.

## 12.4 Homelessness Review – Project Plan

The Manager Community, Ms Kaitlyn Griggs provided the committee with an outline of the draft homelessness project plan.

- Establishment of a Homelessness Advisory Group, the initial meeting was a getting to know each other and introduction of the Town's new Families, Youth and Homelessness community Development Officer.
- Policy and processes will be aligned to state wide policy and practices.
- Manger Community will be attending meetings held at the City of Perth working with not-for-profit leaders and local and State Government agencies to develop a clear strategy for the coordination of homelessness services.

### **Action:**

**The Manager Community will arrange a Social Impact training session for an Elected Member workshop.**

## 12.5 Inter Library Loans

The Manager Community, Ms Kaitlyn Griggs provided an overview of the inter Library loans system.

Cost effective to purchase rather than inter-library loaning which is estimated to cost \$72.00 per book.

Elected Members were advised to forward any queries relating to stock to the Manager Community or Library Manager.

## 12.6 WA Cultural Infrastructure Strategy

The Manager Community, Ms Kaitlyn Griggs provided the committee with a strategy overview.

- The Department of Local Government Sport and Culture Industries have created a draft; WA Cultural Infrastructure Strategy
- Community and stakeholder consultation will take place early 2019.
- Outcomes from the consultation, will inform the Town's cultural planning.



(To be confirmed on 4 December 2018)

**13 GENERAL BUSINESS**

- 13.1 On Monday, 3 December a business sundowner is being held at Blasta Brewing Company. The event is being held on the International Day of People with Disability, which provides the chance for businesses to start the discussion on how they can be more accessible and inclusive in their practises.

Due to the business sundowner the committee chose to move the scheduled committee meeting from Monday 3 December to Tuesday 4 December at 5pm prior to the Elected Members Briefing Session.

Cr C Anderson will deputise for Cr V Potter at this meeting.  
Elected Members will be advised of the change of date and timing of the next Community Development Committee Meeting.

- 13.2 The draft Flag Policy to be placed on the Elected Member Hub

**14 REQUEST FOR REPORTS FOR FUTURE CONSIDERATION**

<b>Forthcoming Agenda Items</b>	
<b>Reports</b>	
<b>Workshop Topics</b>	
Flag policy	December 2018
Library Operational Review	December 2018
Connect Victoria Park Village Hub Project up-date	February 2019
Grants program	February 2019
Arts and cultural plan	February 2019
Harold Hawthorne	February 2019
Asset Based Community Development (ABCD)	March 2019
Community Mapping	April 2019
Accessible Community Funding	April 2019
Community Mapping	August 2019
Accessible voting in chambers	TBC
<b>Presentations / Deputations</b>	
Nil	

**15 CLOSURE OF WORKSHOP**

There being no further workshop topics to discuss, Cr B Ife closed the workshop at 7.21pm.