

minutes

Community Development Committee



Please be advised that a **Community Development Committee** meeting commenced at **5.30pm** on **3 September 2018** in the council chambers at the administration building, 99 Shepperton Road, Victoria Park.

A handwritten signature in black ink, appearing to read "A Vuleta".

ANTHONY VULETA
CHIEF EXECUTIVE OFFICER

5 September 2018

(To be confirmed 1 October 2018)

TABLE OF CONTENTS

ITEM	TITLE	PAGE NO
1	OPENING	3
2	ATTENDANCE	3
	2.1 Apologies	3
	2.2 Approved Leave of Absence	3
3	DECLARATIONS OF INTEREST	3
4	CONFIRMATION OF MINUTES	4
5	TERMS OF REFERENCE	4
6	PRESENTATIONS	6
	6.1 Deputations	6
7	METHOD OF DEALING WITH AGENDA BUSINESS	7
8	REPORTS	8
	8.1 Commemorative Recognition Application - Arms Memorial Sculptures	8
9	MOTION FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN	15
10	MEETING CLOSED TO THE PUBLIC	15
	10.1 Matters for which the meeting may be closed	15
	10.2 Public reading of resolution that may be made public	15
11	CLOSURE OF COMMITTEE MEETING	15
12	WORKSHOP TOPICS AND PRESENTATIONS	16
	12.1 Volunteering Program	16
	12.2 Community Grants Program	16
	12.3 Arts and Cultural Plan – Request for Quote (RFQ)	16
	12.4 Victoria Park Centre for the Arts Operating Subsidy	16
	12.5 Draft Operating Subsidy Policy	16
13	GENERAL BUSINESS	17
14	REQUEST FOR REPORTS FOR FUTURE CONSIDERATION	17
15	CLOSURE OF WORKSHOP	17

1 OPENING

Cr Ife opened the meeting at 5.32pm, acknowledged that the committee was meeting on Nyoongar land and acknowledged the traditional owners past, present and emerging.

2 ATTENDANCE

Members:

Banksia Ward:

Cr J (Julian) Jacobs
Cr R (Ronhhda) Potter

Jarraah Ward:

Cr B (Bronwyn) Ife (Presiding Member)

Independent members:

Ms A (Anna) Presser
Dr S (Silvia) Lozeva

Chief Community Planner Manager Community Community Development Coordinator Local History

Ms N (Natalie) Martin Goode
Ms K (Kaitlyn) Griggs
Ms L (Lisa) Cornelius
Brigitte Rockett

Secretary:

Ms A (Amy) Noon

Guests:

Nil

2.1 Apologies

Cr V (Vicki) Potter

2.2 Approved Leave of Absence

Nil

3 DECLARATIONS OF INTEREST

Declarations of interest are to be made in writing prior to the commencement of the Meeting, (a form to assist Elected Members and Staff is attached at the end of this Agenda).

Declaration of Financial Interests

Nil.

Declaration of Proximity Interest

Nil.

Declaration of Interest affecting impartiality

Nil.

4 CONFIRMATION OF MINUTES

RESOLVED:

Moved: Cr R Potter

Seconded: Cr J Jacobs

That the minutes of the Community Development Committee meeting held on 6 August 2018 be confirmed.

The Motion was Put and

CARRIED (5–0)

In favour of the Motion: Cr J Jacobs; Cr B Ife; Cr R Potter; Ms A Presser; and Dr S Lozeva

5 TERMS OF REFERENCE

1. Name

Community Development Committee

2. Purpose

The Town's *Strategic Community Plan* notes four components of the Mission Statement, namely –

- Social – To promote sustainable connected, safe and diverse places for everyone.
- Economic – To promote sustainable diverse, resilient and prosperous places for everyone.
- Environment – To promote sustainable liveable, healthy and green places for everyone.
- Civic Leadership – To show leadership by communicating with, empowering and supporting people in the community.

The primary purpose of this committee shall be the Social component of the Town's Mission Statement, which is to promote sustainable connected, safe and diverse places for everyone.

3. Scope

The Committee will primarily focus on the following key Social Strategic Outcomes –

- A healthy community.
- An informed and knowledgeable community.
- An empowered community with a sense of pride, safety and belonging.
- A place where all people have an awareness and appreciation of arts, culture, education and heritage.

(To be confirmed 1 October 2018)

Wherever possible, the Committee will seek opportunities to address the following additional Strategic Outcomes –

- Everyone receives appropriate information in the most efficient and effective way for them.
- Appropriate devolution of decision making and service provision to an empowered community.
- People have positive exchanges with the Town that inspires confidence in the information and the timely service provided.
- A community that is authentically engaged and informed in a timely manner.

4. Deliverables

The Committee will –

- Provide strategic leadership in the development and regular review of policies and strategies that are inclusive, empowering and build capacity of the Town of Victoria Park Community.
- Develop strategic partnerships with stakeholders that promote social inclusion and wellbeing.
- Enable and encourage participation in community life.
- Promote a socially prosperous community.
- Be culturally receptive and a supporter of arts events and practices.
- Conserve and celebrate the Town's rich local history.

Specifically the Committee will ensure delivery of the following –

- Annual review of policies, strategies and plans related to the Scope of the Committee.
- Community Needs Assessment and Analysis.
- Community Development Plan.
- Community Benefits Strategy.
- West Coast Eagles Community Benefits Strategy.
- Public Health Plan.
- Cultural Plan.
- Reconciliation Action Plan.
- Public Art Strategy.

5. Reporting

Although any Service Area of the Town may report through this Committee on matters associated with the Primary Purpose and Scope, the following Service Areas of Council are likely to predominantly feature –

- Aqualife
- Communications and Engagement
- Community Development
- Digital Hub
- Healthy Community
- Leisurelife
- Library Services
- Rangers

(To be confirmed 1 October 2018)

6. Governance

The Committee is a Council-created Committee formed under Subdivision 2 (Committees and their meetings) of the Local Government Act 1995 and is governed by the provisions of the Town of Victoria Park Standing Orders Local Law 2011 and the Local Government Act 1995 and its Regulations.

The Committee will comprise a maximum of four (4) Elected Members (being two (2) Elected Member representatives from each of the Town's two (2) wards with five (5) Elected Members being appointed in a hierarchical order as alternate deputy members) and up to two (2) other persons (that may be co-opted from time-to-time for such period, or in relation to such matters, as determined, where that person's experience, skills or qualifications would enable him or her to make a contribution to the Committee's functions).

In accordance with section 5.19 of the Local Government Act 1995, the quorum for a meeting of the Committee is at least 50% of the number of offices (whether vacant or not) of members of the Committee.

7. Meeting arrangements

The Committee shall convene in accordance with the annual adopted meeting schedule.

8. Authority

The Committee has no delegated power. The Committee may only make recommendations to Council for a decision.

9. Review

The Committee and Committee Terms of Reference will be reviewed from time-to-time and immediately following each local government election.

6 PRESENTATIONS

6.1 Deputations

Nil

7 METHOD OF DEALING WITH AGENDA BUSINESS

RESOLVED:

Moved: Cr J Jacobs

Seconded: Cr R Potter

That clause 6.10 *Speaking Twice of the Town of Victoria Park Standing Orders Local Law 2011* be suspended for the duration of this meeting.

The Motion was Put and

CARRIED (5–0)

In favour of the Motion: Cr J Jacobs; Cr B Ife; Cr R Potter; Ms A Presser; and Dr S Lozeva

8 REPORTS

8.1 Commemorative Recognition Application - Arms Memorial Sculptures

File Reference:	CMR/3/8
Appendices:	1 Maintenance Plan 2 Engineer's Report 3 Council Policies and Procedures – GEN4 Commemorative Recognition
Attachments:	No

Date:	24 August 2018
Reporting Officer:	B. Rockett
Responsible Officer:	K. Griggs
Voting Requirement:	Simple Majority

Executive Summary:

Recommendation – That the Community Development Committee recommends that Council approve the application for Commemorative Recognition from Association Representing Mothers Separated by Adoption Inc be approved to install the sculptures at Read Park.

- ARMS have made a Commemorative Recognition application to donate a set of memorial sculptures to the Town to commemorate the 2010 Western Australian Parliament's apology to those affected by past forced adoptions practices.
- The application was assessed by the Local History Coordinator against the criteria set out in the Town's Commemorative Recognition guidelines.
- The Local History Coordinator recommends that the application for Commemorative Recognition be approved, with Read Park determined as the most suitable location.

TABLED ITEMS

Nil

BACKGROUND:

The Town has a Commemorative Recognition Policy (GEN4) in place to honour individuals, organisations or events that have made a significant contribution to the Town or the development of Western Australia.

The Association Representing Mothers Separated from their Children by Adoption Inc (ARMS) have made a Commemorative Recognition application to donate a set of memorial sculptures to be placed in a park in the Town of Victoria Park. The memorial commemorates an event in Western Australian (WA) history - the WA Parliament's formal apology in 2010 for the 'Removal of Children from Unmarried Mothers'. The Commemorative Recognition application was assessed by the Local History Coordinator against the criteria set out in the Town's Commemorative Recognition guidelines.

(To be confirmed 1 October 2018)

DETAILS:

A Commemorative Recognition application has been received from ARMS to donate a set of memorial sculptures to the Town. The applicants have suggested McCallum Park as the ideal location for the memorial to be placed.

The Local History Coordinator spoke to the Manager Infrastructure Operations to ascertain if this was a possible location for the memorial but McCallum Park is undergoing a major redesign process that has already gone through the public consultation stage. Therefore the Town would need to find a suitable location for the memorial before the application can be approved. In conversation with both Parks and Planning, Read Park was determined to be the most suitable location for the memorial.

The ARMS memorial commemorates an event in WA history - the 2010 WA Parliament's apology to those affected by past forced adoptions practices. This apology was the first in Australia. A national apology followed in 2013.

The application refers to one of the largest mother and baby homes in WA and states that it was situated within the Town of Victoria Park. This refers to *Ngala* (then known as *Ngala-a* Mothercraft Home and Training Centre Inc) and *Ngala* has issued a statement supporting the WA and national apologies for forced adoption practices.

Ngala is located in Kensington but lies within the City of South Perth boundaries rather than the Town of Victoria Park.

Therefore, the Town would be accepting the donation of the memorial not as a reflection of past forced adoptions practices in the Town but instead as a statement of goodwill to those affected Australia-wide. It would also serve as an acknowledgement to those in the Town who have been affected by past forced adoptions practices and commemorate the State and National apologies.

Legal Compliance:

Nil

Policy Implications:

Policy GEN 4 – Commemorative Recognition

Risk Management Considerations:

Risk & Consequence	Consequence + Rating	Likelihood = Rating	Overall Risk Analysis	Mitigation/Actions
Reputational. Negative public perception towards the Town – there may be the perception that that is a waste of funds.	Minor	Unlikely	Low	Communications strategy explaining that the sculpture has been donated by ARMS and not funded by the Town.

(To be confirmed 1 October 2018)

Risk & Consequence	Consequence + Rating	Likelihood = Rating	Overall Risk Analysis	Mitigation/Actions
Reputational. Negative public perception towards the Town - that the Town is complicit in past forced adoption practices.	Minor	Unlikely	Low	Communications strategy explaining that the memorial is a statement of goodwill to those who have been affected by past forced adoption practices in WA and a commemoration of the State and National apologies.

Strategic Plan Implications:

The Town's vision is a dynamic place for everyone.

Social – to promote sustainable, connected, safe and diverse places for everyone.

- S3: An empowered community with a sense of pride, safety and belonging.
- S4: A place where all people have an awareness and appreciation of arts, culture, education and heritage.

Financial Implications:Internal Budget:

The cost of the memorial sculptures has been funded by a grant received by ARMS from the Forced Adoption Support Services small grants fund which is funded by the Department of Social Services.

The grant received by ARMS will also cover the delivery and installation costs of the memorial sculptures, including the footings recommended in the Structural Engineer report.

Total Asset Management:

According to the maintenance plan submitted as part of the application, the ongoing maintenance costs will be minimised by having a non-sacrificial coating applied to the sculptures. The funding received by ARMS will cover this cost. The maintenance plan states that this coating would only need to be replaced if the sculptures are chemically cleaned several times.

ARMS have indicated they will cover the maintenance costs in the event that the sculptures either need to be chemically cleaned or the coating reapplied if they have the funds available. If the funds are not available then they will apply for a grant to cover such costs.

Sustainability Assessment:External Economic Implications:

Nil

(To be confirmed 1 October 2018)

Social Issues:

The sculptures are as pictured below:



(To be confirmed 1 October 2018)



The applicants' proposed wording for the plaque is as follows:

A Quarter of a Million Mothers

On 19 October 2010 the State Parliament of Western Australia apologised for past adoption practices. This was the first apology offered by a government anywhere in the world for the practice of taking babies from single mothers and putting them up for adoption.

Following this a nationwide Senate Inquiry found that past adoption practices had been cruel, punitive and illegal.

On 21 March 2013 the Commonwealth Government apologised for past policies and practices that forced the separation of mothers from their babies and created a lifelong legacy of pain and suffering.

This memorial is dedicated to those who have been separated by adoption.

As stated in the Commemorative Recognition guidelines, the Town will have standard templates in regards to the wording and will have the final say on approval of any plaque/signage.

(To be confirmed 1 October 2018)

The map showing the location of Read Park:



Cultural Issues:

Unknown

Environmental Issues:

Nil

COMMENT:

The purpose of the Commemorative Recognition application by ARMS is to donate a set of memorial sculptures to be placed in a park in the Town. This memorial is to commemorate the 2010 WA Parliament's apology to those affected by past forced adoptions practices. The application includes the structural engineer report to guarantee the safety of the memorial in a public space; the maintenance plan that outlines the potential upkeep costs of the memorial and six letters of support, including a letter of support from the Manager Forced Adoption Support Service – Relationships Australia WA.

CONCLUSION:

The application for Commemorative Recognition by ARMS to donate a set of memorial sculptures to the Town meets the criteria set out in the Commemorative Recognition Guidelines.

(To be confirmed 1 October 2018)

RESOLVED:

Moved: Cr R Potter

Seconded: Cr J Jacobs

That the Community Development Committee recommend that Council approve the application for Commemorative Recognition from Association Representing Mothers Separated by Adoption Inc be approved, with the most suitable location being Read Park on Albany Highway in the Town.

The Motion was Put and

CARRIED (5–0)

In favour of the Motion: Cr J Jacobs; Cr B Ife; Cr R Potter; Ms A Presser; and Dr S Lozeva

(To be confirmed 1 October 2018)

9 MOTION FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

(required 3 ½ business days prior to the meeting, in writing to the CEO.)

Nil.

10 MEETING CLOSED TO THE PUBLIC

10.1 Matters for which the meeting may be closed

Nil.

10.2 Public reading of resolution that may be made public

Nil.

11 CLOSURE OF COMMITTEE MEETING

There being no further business, Cr B lfe closed the meeting at 5.41pm.

I confirm these minutes to be true and accurate record of the proceedings of the Committee meeting.

Signed: Cr B lfe

Dated this: Day of2018

12 WORKSHOP TOPICS AND PRESENTATIONS

12.1 Volunteering Program

The Community Development Coordinator, Lisa Cornelius, provided a progress update on the Volunteering Program.

12.2 Community Grants Program

The Community Development Coordinator, Lisa Cornelius, provided a progress update on the Community Grants Program.

12.3 Arts and Cultural Plan – Request for Quote (RFQ)

The Community Development Coordinator, Lisa Cornelius provided a progress update on the next steps for the Arts and Cultural Plan- Request for Quote.

12.4 Victoria Park Centre for the Arts Operating Subsidy

The Manager Community, Kaitlyn Griggs provided the committee with an update on the Victoria Park Centre for the Arts operating subsidy.

The Manager Community and the Director of Victoria Park Centre for the Arts will present to an Elected Member's Workshop for the acquittal and to advise what has been achieved in the last 12 months.

Cr Ife acknowledged the efforts of the administration in facilitating these improvements.

12.5 Draft Operating Subsidy Policy

The Manager Community, Kaitlyn Griggs provided an overview of the draft Operating Subsidy Policy, specifically in relation to social outcomes.

(To be confirmed 1 October 2018)

13 GENERAL BUSINESS

Socially Inclusive Communities Initiative

Discussion occurred about the Socially Inclusive Community Initiative - a program that promotes social inclusion through workshops, mentoring, support for local government staff, advocacy, forums, relationship building and strategic development.

Southern Districts Bands Inc.

The committee discussed the Southern Districts Band Inc. sponsorship application.

Homelessness Policy

The Community Development Officer - Families, Youth and Homelessness will soon be commencing with the Town. This will be one of their priorities.

14 REQUEST FOR REPORTS FOR FUTURE CONSIDERATION

Forthcoming Agenda Items	
Reports	
Victoria Park Centre for the Arts acquittal	September Elected Member Workshop 2018
Sporting Walk of Fame evaluation and recommendations	November 2018
West Coast Eagles Community Benefit Strategy	TBC - Late 2018
Workshop Topics	
Library operational review	October 2018
Connect Victoria Park Village Hub project	October 2018
Culturally significant sites in the Town – McCallum/Taylor	October 2018
Presentations / Deputations	
Nil	

The Community Development Strategy report item has been removed from this list as it will now be covered by the place plans that are being developed.

15 CLOSURE OF WORKSHOP

There being no further business, Cr B Ife closed the workshop at 6.56pm.