

minutes

Community Development Committee



Please be advised that a **Community Development Committee** Meeting commenced at **5.30pm** on **2 July 2018** in Meeting Room 1 at the Administration Building, 99 Shepperton Road, Victoria Park.

A handwritten signature in black ink, appearing to read "A. Vuleta".

ANTHONY VULETA
CHIEF EXECUTIVE OFFICER

5 JULY 2018

(To be confirmed 6 August 2018)

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1 OPENING

Cr V Potter (Deputy Mayor) opened the meeting at 5.30pm.

2 ATTENDANCE

Members:

Banksia Ward:

Cr J (Julian) Jacobs
Cr R (Ronhhda) Potter

Jarraah Ward:

Cr B (Bronwyn) Ife
Cr V (Vicki) Potter (Presiding Member)

Community Members:

Ms A (Anna) Presser
Ms S (Silvia) Lozeva

Chief Community Planner Manager Community Community Development Coordinator

Ms N (Natalie) Martin Goode
Ms K (Kaitlyn) Griggs
Ms L (Lisa) Cornelius

Secretary:

Mrs S (Susan) Fraser

Guests:

2.1 Apologies

2.2 Approved Leave of Absence

3 DECLARATIONS OF INTEREST

Declaration of Financial Interests

Nil

Declaration of Proximity Interest

Nil

Declaration of Interest affecting impartiality

Nil

4 CONFIRMATION OF MINUTES

RESOLVED:

Moved: Cr B Ife

Seconded: Cr R Potter

That the Minutes of Community Development Committee Meeting held on 11 June 2018 be confirmed.

The Motion was Put and CARRIED (5 –0)
In favour of the Motion: Cr V Potter; Cr B Ife; Cr R Potter; Ms A Presser and Ms S Lozeva.

5 TERMS OF REFERENCE

1. Name

Community Development Committee

2. Purpose

The Town's *Strategic Community Plan* notes four components of the Mission Statement, namely –

- Social – To promote sustainable connected, safe and diverse places for everyone.
- Economic – To promote sustainable diverse, resilient and prosperous places for everyone.
- Environment – To promote sustainable liveable, healthy and green places for everyone.
- Civic Leadership – To show leadership by communicating with, empowering and supporting people in the community.

The primary purpose of this committee shall be the Social component of the Town's Mission Statement, which is to promote sustainable connected, safe and diverse places for everyone.

3. Scope

The Committee will primarily focus on the following key Social Strategic Outcomes –

- A healthy community.
- An informed and knowledgeable community.
- An empowered community with a sense of pride, safety and belonging.
- A place where all people have an awareness and appreciation of arts, culture, education and heritage.

Wherever possible, the Committee will seek opportunities to address the following additional Strategic Outcomes –

(To be confirmed 6 August 2018)

- Everyone receives appropriate information in the most efficient and effective way for them.
- Appropriate devolution of decision making and service provision to an empowered community.
- People have positive exchanges with the Town that inspires confidence in the information and the timely service provided.
- A community that is authentically engaged and informed in a timely manner.

4. Deliverables

The Committee will –

- Provide strategic leadership in the development and regular review of policies and strategies that are inclusive, empowering and build capacity of the Town of Victoria Park Community.
- Develop strategic partnerships with stakeholders that promote social inclusion and wellbeing.
- Enable and encourage participation in community life.
- Promote a socially prosperous community.
- Be culturally receptive and a supporter of arts events and practices.
- Conserve and celebrate the Town's rich local history.

Specifically the Committee will ensure delivery of the following –

- Annual review of policies, strategies and plans related to the Scope of the Committee.
- Community Needs Assessment and Analysis.
- Community Development Plan.
- Community Benefits Strategy.
- West Coast Eagles Community Benefits Strategy.
- Public Health Plan.
- Cultural Plan.
- Reconciliation Action Plan.
- Public Art Strategy.

5. Reporting

Although any Service Area of the Town may report through this Committee on matters associated with the Primary Purpose and Scope, the following Service Areas of Council are likely to predominantly feature –

- Aqualife
- Communications and Engagement
- Community Development
- Digital Hub
- Healthy Community
- Leisurelife
- Library Services
- Rangers

(To be confirmed 6 August 2018)

6. Governance

The Committee is a Council-created Committee formed under Subdivision 2 (Committees and their meetings) of the Local Government Act 1995 and is governed by the provisions of the Town of Victoria Park Standing Orders Local Law 2011 and the Local Government Act 1995 and its Regulations.

The Committee will comprise a maximum of four (4) Elected Members (being two (2) Elected Member representatives from each of the Town's two (2) wards with five (5) Elected Members being appointed in a hierarchical order as alternate deputy members) and up to two (2) other persons (that may be co-opted from time-to-time for such period, or in relation to such matters, as determined, where that person's experience, skills or qualifications would enable him or her to make a contribution to the Committee's functions).

In accordance with section 5.19 of the Local Government Act 1995, the quorum for a meeting of the Committee is at least 50% of the number of offices (whether vacant or not) of members of the Committee.

7. Meeting arrangements

The Committee shall convene in accordance with the annual adopted meeting schedule.

8. Authority

The Committee has no delegated power. The Committee may only make recommendations to Council for a decision.

9. Review

The Committee and Committee Terms of Reference will be reviewed from time-to-time and immediately following each local government election.

6 PRESENTATIONS

6.1 Petitions

Nil

6.2 Presentations (Awards to be given to the Town)

Nil

6.3 Deputations

Nil

(To be confirmed 6 August 2018)

7 METHOD OF DEALING WITH AGENDA BUSINESS

Moved: Cr B Ife

Seconded: Cr R Potter

RESOLVED:

That clause 6.10 *Speaking Twice of the Town of Victoria Park Standing Orders Local Law 2011* be suspended for the duration of this meeting.

The Motion was Put and

CARRIED (5 –0)

In favour of the Motion: Cr V Potter; Cr B Ife; Cr R Potter; Ms A Presser; and Ms S Lozeva.

Cr J Jacobs joined the meeting at 5.33pm

8 REPORTS

8.1 Access and Inclusion Consultation Group Community Membership

File Reference:	CMS/8/0002~02
Appendices:	No
Attachments:	No

Date:	19 June 2018
Reporting Officer:	M. Flynne
Responsible Officer:	K. Griggs
Voting Requirement:	Simple Majority

<p>Executive Summary: Recommendation – That the Community Development Committee recommends the adoption of the Access and Inclusion Consultation Group by Council.</p> <ul style="list-style-type: none"> • The Town has undertaken an application process for community membership to the Access and Inclusion Consultation Group (the Group). • A panel comprising Town Officers and Disability Services considered a total of 19 nominations. • Thirteen applicants including nine individuals and four service provider representatives who demonstrated experience of the impacts around access and inclusion have been selected for community membership to the Group. • The inaugural meeting of this group is set for four-five weeks times. 	
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TABLED ITEMS:

Nil

BACKGROUND:

In 2015 a review of Town Working Groups was conducted and in 2016 the Disability Access Working Group (DAWG) was disbanded. The Community Development Committee (CDC) formed to incorporate the strategic functions of specific Working Groups including those of the disbanded DAWG.

In 2017 the Town's Disability Access and Inclusion Plan (DAIP) was reviewed. Highlighted in this review was a strong desire by the community, specifically community members with a disability, to be included and consulted more in the Town's planning of facilities, events and activities. In response, a strategy around developing a disability network was included in the DAIP 2017 – 2022, and endorsed by Council at OCM on 12 September 2017.

Aligned to the DAIP the CDC supported the establishment of a Community Reference Group on 28 September 2017, resulting in Administration developing the terms of reference and recruitment process for the Access and Inclusion Group (the Group).

DETAILS:

The Town commenced advertising for community membership to the Group on 20 February

(To be confirmed 6 August 2018)

for a four-week period to 19 March 2018 via an advertisement of the Group and information was displayed at Administration Centre and Library and promoted via:

- Southern Gazette Advertisement – 20 February 2018;
- Life in the Park eNewsletters – 2 March;
- Social Media including Facebook, Twitter and Instagram postings – 21 February and boosted for 17 days from 1-17 March;
- Email to Access and Inclusion data base contacts – 2 March; and
- Knowledge Base Article – 16 February

Applications could be submitted through online forms, paper forms, via telephone or face to face interviews. A total of 19 applications were received to fill 13 core positions (9 individuals and 4 service provider representatives) on the Group.

The selection panel comprised of the Town's Community Development Coordinator; Community Engagement Advisor; Seniors, Access and Inclusion Officer; and Community Development and Engagement officer from the Disability Services Commission.

Applications were considered based on their level of lived and or professional experience in the areas of disability, and their potential to inform the Town's practices around access and inclusion.

To be eligible to join the group an individual must be a local resident and organisations must provide services to Town residents. A point system was applied only when the number of applicants meeting criteria exceeded the availability.

A summary of recommended applicants is tabled below.

No	Name	Location	Experience
1	A Chopra	East Victoria Park	Resident with professional experience of disability.
2	T Vardaro	Victoria Park	Resident with professional and lived experience of disability.
3	M Adamson	Carlisle	Resident with lived experience of disability and ageing.
4	P Young	Lathlain	Resident with professional and lived experience of disability and ageing.
5	D Vosnacos	Victoria Park	Local service provider with professional experience of disability.
6	D Ogle	State Wide	Service provider with professional experience of disability.
7	S Vaughan	Burswood	Resident with professional experience of disability.
8	S Nair	Carlisle	Local service provider with professional experience of ageing.
9	J Houston	East Victoria Park	Resident with lived experience of disability.
10	P Garwood	Burswood	Local service provider with professional experience of disability.

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No	Name	Location	Experience
11	K Hayes	Victoria Park	Resident with lived experience of disability.
12	M Grickage	Bentley	Resident with lived experience of disability.
13	S Levis	East Victoria Park	Resident with lived experience of disability and ageing.

Legal Compliance:

Since 1995 it has been a requirement under the Disability Services Act (1993) that all public authorities prepare and implement a Disability Access and Inclusion Plan.

Policy Implications:

Nil

Risk Management Considerations:

Risk & Consequence	Consequence + Rating	Likelihood = Rating	Overall Risk Analysis	Mitigation/Actions
Reputational. Community outrage over Town's lack of consultation on projects and activities particularly in the area of access and inclusion	Minor	Possible	Moderate	Ensure community promotion about Town's consultations and group involvement
Legal Compliance. Not meeting legislative requirements of the Disability Services Act 1993 by not implementing DAIP 2017 – 2022 Strategies	Moderate	Possible	Moderate	The Town coordinates DAIP activities and in line with Town projects and activities
Reputational. Group members do not contribute to the consultative process	Minor	Possible	Moderate	Provide induction training to group members Provide facilitation to assist the group to develop the 'terms of reference'

(To be confirmed 6 August 2018)

Strategic Plan Implications:

The Town's vision is a dynamic place for everyone

Social – to promote sustainable, connected, safe and diverse places for everyone.

- S1: A healthy community
- S2: An Informed and knowledgeable community.
- S3: An empowered community with a sense of pride, safety and belonging.

Economic – to promote sustainable, diverse, resilient and prosperous places for everyone.

- EC1: A desirable place for commerce and tourism that supports equity, diverse local employment and entrepreneurship.
- EC2: A clean, safe and accessible place to visit.

Environment – to promote sustainable, connected, safe and diverse places for everyone

- EN1: Land use planning putting people first in urban design, allows for different housing options for people with different housing needs and enhances the Town's character.
- EN2: A safe, interconnected and well maintained transport network that makes it easy for everyone to get around.
- EN3: A place with sustainable, safe and convenient transport options for everyone.

Civic Leadership – To show leadership by communicating with, empowering and supporting people in the community.

- CL1: Everyone received appropriate information in the most efficient and effective way for them;
- CL2: A community that is authentically engaged and informed in a timely manner;
- CL3: Well thought out and managed projects that are delivered successfully;
- CL4: Appropriate information management that is easily accessible, accurate and reliable;
- CL7: People have positive exchanges with the Town that inspires confidence in the information and the timely service provided;
- CL9: Appropriate devolution of decision-making and service provision to an empowered community; and
- CL10: Legislative responsibilities are resourced and managed appropriately, diligently and equitably.

Financial Implications:Internal Budget:

2018/2019 Budget Allocation of \$4,000.

Total Asset Management:

The Group's lived and professional experience of disability and seniors' issues will assist the Town in its decision making process to improve the accessibility of Town facilities and assets.

Sustainability Assessment:External Economic Implications:

Regular consultation with the Group on economic issues around access and inclusion will increase opportunities for all people in the community.

(To be confirmed 6 August 2018)

Social Issues:

The diverse nature of the recommended applicants potentially provides for the Group to positively impact the quality of projects and activities across the Town's portfolios around access and inclusion.

Cultural Issues:

Nil

Environmental Issues:

Nil

COMMENT:

The need for an access and inclusion consultation group arose from community projects and activities which did not meet universal access standards and requirements. Research around other local government activities to capture the lived experience of people with disability was undertaken, resulting in the Town modelling the function of the Group on the City of Melville's Access and Advisory Panel.

The application process for the Group was promoted widely in the community and provided opportunity for people of all ages and abilities to nominate based on their lived/professional experience around access and inclusion issues in our community. A cross representation including people with disability, seniors, people who work in the area of disability and/or seniors at a local and state level, is reflected in the recommended selection. The next steps in the process includes advising all applicants of the selection outcomes and planning for the inaugural meeting that will focus on a welcome, induction and a terms of reference workshop. The Group will also be asked to consider the 2018/2019 DAIP Implementation Plan.

CONCLUSION:

The Group membership application was released for a four-week period. Information about the Group and how to apply was promoted widely in the community. The selection panel comprised of three Town officers and an independent representative from Disability Services, Department of Communities. Victoria Park. As per the draft 'Terms of Reference', 13 out of the 19 applicants were selected for recommendation based on their lived/professional experience of disability and or seniors' issues around access and inclusion in our community.

Action:

Administration to defer the report to gain further clarification from the Governance Officer as to how this group fits in with the new community sounding board.

RECOMMENDATION/S:

That the Community Development Committee recommends the adoption of the Access and Inclusion Consultation Group by Council as shown in the list of preferred candidates contained within this report.

8.2 Pride in Vic Park

File Reference:	COR/10/39
Appendices:	No
Attachments:	No

Date:	19 June 2018
Reporting Officer:	K. Griggs
Responsible Officer:	N. Martin Goode
Voting Requirement:	Simple Majority

Executive Summary:

Recommendation – The Community Development Committee recommends Council; Approves the Administration to undertake operational tasks and initiatives which celebrate, recognise and support an inclusive and connected community as part of Perth Pride Month 2018. Operational tasks and initiatives to be carried out by the administration to coincide with Perth Pride Month 2018

- Community health and wellbeing is influenced by various factor, including social connectedness and a sense of belonging;
- Aligned to the Strategic Community Plan, the Town is fostering an empowered community with a sense of pride, safety and belonging based on the principles of social justice.

TABLED ITEMS:

Nil

BACKGROUND:

At the Ordinary Council Meeting on the 12 September 2017 Council approved the flying of the Rainbow Flag from the Flagpole that currently flies the Town of Victoria Park Flag, at the Town's Administration Building for the duration of the Australian Marriage Law Postal Survey from 13 September 2017 until one week following the date of the survey results being published. The outcome of the national postal vote survey resulted in a change to the law to allow couples of the same sex to marry.

DETAILS:

Perth Pride Parade takes place during October – November annually, and provides an opportunity to celebrate equality, inclusivity and a connected community. In the 2018/19 financial year and aligned to Perth Pride Parade, the following operational initiatives are proposed to demonstrate the Town's commitment to fostering a dynamic community for everyone which is inclusive, creates a sense of pride, safety and belonging;

- Support the Know Your Community initiative- LGBTIQ Family Friendly BBQ;
- Undertake community consultation and engagement relating to the Town hosting or supporting a larger community event in 2019/20;
- Sponsor Pride Western Australia (WA) for benefits including;
 - A float in Perth Pride Parade of up to 50 people;

(To be confirmed 6 August 2018)

- Social media benefits; and
- Town and community stall at Fair Day.

Note: A collaborative approach between the Town and the community to design, coordinate and man a float would be required.

- Social media posts/ stories celebrating our diverse community;
- Support a collaborative approach between community groups and not-for-profit organisations to design and deliver Pride Activities;

Legal Compliance:

Nil

Policy Implications:

GEN2 BANNER MASTS AND FLAG POLES- USE OF

Aligned to Policy GEN2, organisations, groups or individuals may make application to erect banners or flags on masts owned by the Town for a continuous period of up to four weeks in any period of 12 months. This policy would apply for flying of the Rainbow Flag.

Risk Management Considerations:

Risk & Consequence	Consequence + Rating	Likelihood = Rating	Overall Risk Analysis	Mitigation/Actions
<p>Reputational Failing to celebrate, recognise and support our diverse community.</p> <p>Risk Community perception that the Town is not genuine nor committed to fostering a empowered community with a sense of pride, safety and belonging for everyone.</p> <p>Consequence Moderate impact on community trust. Community</p>	Moderate	Almost certain	High	Council to support the recommendation for Administration to undertake operational initiatives to celebrate, recognise and support the LGBTIQ community throughout Perth Pride month and on an ongoing basis.

(To be confirmed 6 August 2018)

Risk & Consequence	Consequence + Rating	Likelihood = Rating	Overall Risk Analysis	Mitigation/Actions
<p>trust broken in regards to the Town's commitment to the Strategic Community Plan and vision of a dynamic community for everyone.</p> <p>The ability of the Town to meet its Strategic Community Plan outcomes would be reduced.</p>				
<p>Reputational Celebrating, recognising and supporting our diverse community.</p> <p>Risk Possibility that some community members may not feel that it is the Town's position or function to celebrate, recognise or support the LGBTIQ community.</p> <p>Consequence Localised impact on community trust- Minor community upset at the Town.</p>	<p>Minor</p>	<p>Likely</p>	<p>Moderate</p>	<p>The Town to promote the Strategic Community Plan vision and social outcomes.</p>

(To be confirmed 6 August 2018)

Strategic Plan Implications:

A dynamic place for everyone.

- We are inclusive and connected with a thriving community.

Strategic Outcomes:

Social – To promote sustainable, connected, safe and diverse places for everyone.

S3 An empowered community with a sense of pride, safety and belonging – The principle behind this outcome is that people and/or community groups often have a more intuitive sense of what should happen in their community especially when it comes to creating a sense of pride, safety and belonging. It means empowering them so that the community can benefit.

Financial Implications:Internal Budget:

- 2018/19 Sponsorship budget approximately \$5,000-\$10,000 (dependent upon Pride WA sponsorship package);
- Staff resourcing to undertake community consultation and engagement.

Total Asset Management:

Nil

Sustainability Assessment:

Nil

Social Issues:

The Town recognises that community health and wellbeing is influenced by various factor, including social connectedness and a sense of belonging. As the tier of government closest to the community, local government plays an important role in shaping and supporting the overall health and wellbeing of our community.

An inclusive and connected community is underpinned by the principles of social justice. That every person, regardless of their cultural beliefs, gender or sexual orientation, disability, age, race, creed etc., has equal access to support and services; and to meaningfully participate within the life of the community. Social justice also incorporates the principle of equality relating to fair allocation of resources, recognition, entitlement without discrimination, and the notion of fair and just relations between individuals and society.

Cultural Issues:

Nil

Environmental Issues:

Nil

COMMENT:

The Town is building its reputation on being a dynamic community for everyone. This alone entitles fostering an empowered community with a sense of pride, safety and belonging based on the principles of social justice.

(To be confirmed 6 August 2018)

CONCLUSION:

Pride Perth will take place during October- November 2018. Aligned to the Town's Strategic Community Plan, the Town should celebrate our diverse and dynamic community through a range of operational initiatives, and within available resources.

RECOMMENDATION/S:

The Community Development Committee recommends Councils approval for Administration to undertake operational tasks and initiatives which celebrate, recognise and support an inclusive and connected community. Specifically in relation to the equal rights of the lesbian, gay, bisexual, transgender, intersex and queer (LGBTIQ) community, during Perth Pride month commencing 2018, and throughout the ongoing years.

ALTERNATE MOTION:**Moved: Cr R Potter****Seconded: Cr B Ife**

The Community Development Committee recommends that Council;

- 1. Approves the Administration to undertake operational tasks and initiatives which celebrate, recognise and support an inclusive and connected community as part of Perth Pride Month 2018. Operational tasks and initiatives to be carried out by the administration to coincide with Perth Pride Month 2018 to include;**
 - 1.1 Support the Know Your Community initiative- LGBTIQ Family Friendly BBQ;**
 - 1.2 Undertake community consultation and engagement relating to the Town hosting or supporting a larger community event in 2019/20;**
 - 1.3 Investigate sponsorship opportunities with Pride Western Australia (WA) for the PrideFEST 2018 program; and**
 - 1.4 Identify zebra pedestrian crossings within the Town and investigate painting them rainbow colours for the duration of PrideFEST 2018 (3 November – 24 November 2018)**
- 2. Requests an evaluation report of events, activities and community consultation carried out by the Town during PrideFEST 2018 be presented to the Community Development Committee in February 2019.**
- 3. Requests that the Finance and Audit Committee review Policy GEN2: Banners Masts and Flagpoles – Use of.**

The Motion was Put and

CARRIED (6 – 0)

In favour of the Motion: Cr V Potter; Cr B Ife; Cr R Potter; Cr J Jacobs; Ms A Presser and Ms S Lozeva

8.3 Public Art Strategy 2018 - 2023

File Reference:	REC/11/26; REC/11/24
Appendices:	Yes
Attachments:	No

Date:	15 June 2018
Reporting Officer:	A. Maciver
Responsible Officer:	N. Martin-Goode
Voting Requirement:	Simple Majority

Executive Summary:

Recommendation – That the Community Development Committee recommends that the Public Art Strategy as contained within the Appendices 2018 – 2023 be endorsed by Council.

- The Public Art Strategy 2018-2023 has been developed to guide the Town's strategic direction in relation to Public Art and operational expenditure of Community Art Reserve.

TABLED ITEMS:

Nil

BACKGROUND:

At the Economic Development Committee meeting on 3 November 2016 the Creative Arts Officer provided a detailed update on the conclusion of the 2013-2015 Public Art Master Plan and recent community requests for consideration in future public art commissions.

The completed artworks from the 2013-2015 Public Art Masterplan include:

- *'Sporting Walk of Fame'* by Anna Crane at Aqualife;
- *'Lunar Movement'* by Damian Butler at Lathlain Place;
- PUBLIC2015 by FORM at various locations through the Town;
- Public Outdoor Ping Pong at various passive reserves in the Town;
- *'Everything is True'* by Abdul Rahman Abdullah at Kate Street Reserve;
- *'Wednesday's Child'* by Abdul Rahman Abdullah at Burswood;
- *'Hyatti'* by Ayad Alqaraghooli at Duncan Reserve, Victoria Park;
- *'Shared Stories'* by Olga Cironis Hayman Road, Bentley;
- *'Organicia'* by Nic Compton at Archer Street, Carlisle;
- *'Cockatoos'* by Sharon White at Rotary park, St James; and
- *'The Swan River Bunyip'* by Jahne Rees at G.O.Edwards Park.

The following projects were not progressed into commission of selected artist and are considered to have informed the Public Art Strategy 2018 - 2023:

- Digital Artwork for Town of Victoria Park location; and
- Causeway Public Artwork for close proximity to the Causeway Bridge, Victoria Park.

(To be confirmed 6 August 2018)

At the Ordinary Council Meeting on 9 May 2017, the RECN7 Public Art Policy was endorsed. The purpose of this policy is to guide the Town's aspirations to be a leader of contemporary public arts and to further develop the cultural identity of Town of Victoria Park. The Public Art Policy is operationalised through the Public Art Management Plan.

At the Community Development Committee Meeting on 11 June 2018, the Town's Public Art Strategy 2018-2023 was presented to the Committee. The Committee agreed to a change within the 'Public Art Strategy 2018-2023', whereby the \$50,000 allocated to John MacMillan Park in the Community Art Reserve be amended to \$150,000.

DETAILS:

The Town recognises the important role played by public arts in expressing the cultural identity of the Town; as well as that the Town's economic and social wellbeing. This is closely associated with innovation, creativity and diversity of its cultural life.

The purpose of the Public Art Strategy 2018-2023 as contained within the Appendices aims to continue to promote the character and identity of the Victoria Park region through creating local or regional landmarks. This is achieved by physically enhancing public places, through creating points of interest, animating spaces and providing beauty, character or colour to places/environments.

The Public Art Strategy 2018-2023 will guide the Town's practice relating to Public Art over the next five years. The Public Art Strategy 2018-2023 will be reviewed annually to ensure that it aligns to capital works and precinct master plans, along with the objectives of the Strategic Community Plan 2017 – 2032.

Legal Compliance:

Section 6.8 of the *Local Government Act 1995* (Expenditure from municipal fund not included in annual budget) states –

1. A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —:
 - a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution*; or
 - (c) is authorised in advance by the Mayor or president in an emergency.* Absolute majority required.
 - (1a) In subsection (1) —
additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.
2. Where expenditure has been incurred by a local government —
 - (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
 - (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

(To be confirmed 6 August 2018)

Policy Implications:

Related policies include:

- Local Planning Policy 29 Public Art Private Developer Contribution;
- RECN3 Visual Arts; and
- RECN7 Public Art Policy.

Related Management Plans include:

- Art Collection Management Plan;
- Percent for Art Developers Handbook;
- Mural Arts Plan Commissioning and Maintenance; and
- Public Art Management Plan.

Risk Management Considerations:

Risk & Consequence	Consequence + Rating	Likelihood = Rating	Overall Risk Analysis	Mitigation/Actions
Allocated internal resources to facilitate the Public Art Strategy 2018-2023	Major (reputational)	Likely	High	Tender external organisations to project manage Public Art initiatives to clearly defined brief set by the Town.
Public Artwork receives negative media or community attention regarding budget allocation	Major (reputational)	Moderate	High	Introduce a clear communication to educate/ inform the community of the concept of the artwork.

Strategic Plan Implications:

The Town of Victoria Park's Strategic Community Plan 2017 – 2032 vision: A dynamic place for everyone.

Strategic Outcomes:

Social – To promote sustainable, connected, safe and diverse places for everyone.

- S4 - A place where all people have an awareness and appreciation of arts, culture, education and heritage.

Financial Implications:Internal Budget:

The Town currently funds the purchasing/commissioning and installation of public art by placing an amount of its annual rates into a Community Art Reserve fund. Community Art Reserve balance at 23/04/2018 is \$641,088.52 which is earmarked for expenditure over the next five years as detailed in the Public Art Strategy 2018-2023.

(To be confirmed 6 August 2018)

Total Asset Management:

The ongoing maintenance of the public artwork is the responsibility of the Town. A maintenance report is prepared by the artist at the end of each project and outlines:

- A description of the artwork (including digital images and the date of completion);
- Artist/ artist team contact details;
- A maintenance schedule and an agreement on who is responsible for the ongoing maintenance;
- The expected lifespan of the artwork;
- The method of construction, the types of materials used and details of the fabrication company (if relevant);
- Details of any electrical and/or mechanical systems installed;
- Any specific instructions or products to be used when cleaning and maintaining the artwork; and
- Any instructions to respond to urgent maintenance issues such as vandalism.

The Town's public artworks are maintained in accordance with artist's maintenance plans that have been prepared for each public art piece and the Town's Public Art Management Plan.

Current annual budget allocation for maintenance is \$27,800 per annum aligned to Public Art Maintenance.

Sustainability Assessment:

External Economic Implications:

The Town is committed to diversify its revenue streams to be less reliant on rates. External funding for Public Artwork has been difficult to source and secure to date. However, Officers will continue to explore options thoroughly and apply for funding should grants become available.

As determined in the Town's Economic Strategy & Tourism Plan 2013-2020:

'There is growth in interstate and overseas tourism with arts and culture experiences a large draw card'.

Social Issues:

Aligned to the Town's vision of being the most empowered and engaged community, the Community Sounding Board, Aboriginal Engagement Strategy Group, Community Development Committee and Economic Development or Future Planning Committee will be consulted on Public Art concepts and allocated budgets where appropriate.

It is a requirement of the Town's Public Art Policy that the artwork must enhance public engagement, enjoyment and understanding of the continuous integration of public art throughout the Town.

Cultural Issues:

The Town's approach to public arts commissioning is driven by a focus on contemporary, quality and professionally significant artwork that elevates the status of the Town as an investor in a culturally-enriched environment that activates public spaces to increase people traffic.

(To be confirmed 6 August 2018)

The Public Art Strategy 2018 -2023 reflects the Town's commitment to enhance the built and natural environment of Victoria Park as 'a dynamic place for everyone' by commissioning artists for the placement of relevant and meaningful Public Artworks.

Environmental Issues:

Nil

COMMENT:

Following the conclusion of the 2013-2015 Public Art Masterplan, the Town endorsed the RECN7 Public Art Policy and Public Art Management Plan as strategic guidance to stimulate greater use of art in the community. The Town recognises the important role played by public arts in expressing the cultural identity, as well as the broader benefits of associating a place with art, rather than art about a specific place.

The Public Art Strategy 2018-2023 will provide an operational allocation for the Community Art Reserve, and will guide the Town's practice relating to Public Art over the next five years. The Public Art Strategy 2018 – 2023 will be reviewed annually to ensure that it aligns to capital works and precinct master plans, along with the objectives of the Strategic Community Plan 2017 - 2032.

CONCLUSION:

The purpose of this Public Art Strategy 2018-2023 is to provide an operational commitment for the commissioning, facilitating and administrating of Public Art over the next five years. This detailed operational document supports the strategic documents, RECN7 Public Art Policy and Public Art Management Plan, to operationalise the Town's aspirations to be a leader in the provision of public arts that are a source of inspiration and pride for its community.

RESOLVED:

Moved: Cr V Potter

Seconded: Cr B Ife

That the Community Development Committee recommends that the Public Art Strategy 2018 – 2023 as contained within the Appendices be endorsed by Council.

The Motion was Put and

CARRIED (6 – 0)

In favour of the Motion: Cr V Potter; Cr B Ife; Cr R Potter; Cr J Jacobs; Ms A Presser and Ms S Lozeva

8.4 Changes to Policy FIN7 Donations and Policy RECN6 Community Grants

File Reference:	CMR/25/0015~02
Appendices:	Yes
Attachments:	No

Date:	18 June 2018
Reporting Officer:	L.Cornelius
Responsible Officer:	N. Martin Goode
Voting Requirement:	Simple
Executive Summary:	
<p>Recommendation – That the Community Development Committee recommends changes to Policy FIN7 Donations and Policy RECN6 Community Grants as contained within the Appendices to Council for endorsement.</p> <ul style="list-style-type: none"> • A review of Policies FIN7 and RECN6 was undertaken by Administration • Changes have been suggested to these Council policies in order to be more transparent and build more rigour into the guidelines. 	

TABLED ITEMS:

Nil

BACKGROUND:

The Town endorsed RECN6 Community Grants Policy at a Council meeting on 11 October 2016. It has become apparent that amendments to the RECN6 Policy are required for transparency and accountability when grants are being assessed, administered and acquitted.

Policy FIN7 Donations was last reviewed in August 2015 and needs to be in alignment with the Policy RECN6 Community Grants.

DETAILS:

Town employees and Elected Members under the current guidelines can apply for a donation or grant. There is no ruling in the Policies RECN6 and FIN7 that Elected Members and Staff are not eligible for funding.

Research was conducted with other Councils on whether Staff and Elected Members should be eligible to apply for funding:

Council	Eligibility
City of Canning	Not Eligible
City of South Perth	There is nothing in the City's management practices that says City employees are ineligible, but we have not had a City employee apply for funding.

(To be confirmed 6 August 2018)

Council	Eligibility
City of Perth	No: all employees are ineligible to apply for grants and sponsorship and this is included in our Policy.
City of Subiaco	They state in their grant and community partnership guidelines that Staff and Elected Members are ineligible to apply for grants.
City of Melville	Staff Members can not apply for grants. Staff members can apply for Youth Development Funding for their child.

The majority of Councils researched do not allow Staff or Elected Members to apply for funding due to;

- perception of conflict of interest;
- it may be poorly perceived by the community if an employee or Elected Member receives a grant; and
- reputational risk to the local government.

Recipients of grants and donations are now required to acquit against the funding they receive. The acquittal will be used to evaluate the achievements of funded activities and monitor effectiveness of the funding programs against the outcomes of the Strategic Community Plan.

It is proposed that eligible parties be entitled to receive more than one funding round from any of the funding programs, per year, based on;

- applications assessed on merit against the funding criteria of the relevant program;
- demonstrated capacity to delivery multiple initiatives; and
- have satisfactorily acquitted against previous funding.

For example if an eligible party secured a Street Meet and Greet grant, and then identified an opportunity to apply for Sponsorship funding to deliver an Arts event, they should be eligible to do so if they meet the criteria of the funding program. This would align to;

- achieving the best possible outcomes for the community;
- the Town's Vision of being Perth's most empowered and engaged community; and
- the Town's Mission of promoting sustainable, diverse, resilient and prosperous place for everyone.

Legal Compliance

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

1. A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —:
 - a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(To be confirmed 6 August 2018)

- (b) is authorised in advance by resolution*; or
 (c) is authorised in advance by the Mayor or president in an emergency.

* Absolute majority required.

(1a) In subsection (1) —

additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.

2. Where expenditure has been incurred by a local government —
 (a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and
 (b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council.

Policy Implications:

RECN6 Community Grants Policy and FIN7 Donations Policy be amended.

Risk Management Considerations:

Risk & Consequence	Consequence + Rating	Likelihood = Rating	Overall Risk Analysis	Mitigation/Action
Failing to implement the changes to Policies FIN7 and RECN6 would leave the policies open to ambiguity and less transparent.	Moderate	Moderate	High	Council to adopt changes to policies RECN6 and FIN7
A recipient seeking or misusing a grant outside the terms of the agreement and conditions for their personal benefit.	Insignificant	Rare	Low	Grant can only be used solely for the specified purpose approved by the Town during the funding period. The letter of agreement will be terminated.
Grant funds not used for specified purpose.	Insignificant	Rare	Low	Any part of the grants funds that are not used in accordance with the agreement must be repaid to the Town unless the

(To be confirmed 6 August 2018)

Risk & Consequence	Consequence + Rating	Likelihood = Rating	Overall Risk Analysis	Mitigation/Action
				recipient obtains the Town's written approval
Recipient having an outstanding debt with the Town.	Insignificant	Rare	Low	Procedures are in place to check any outstanding debts. Grants will not be approved until the debt is paid in full.
Outstanding acquittals from previous grants with the Town.	Insignificant	Rare	Low	Procedures are in place to check any outstanding acquittals from previous grants

Strategic Plan Implications:

The Town of Victoria Park's Strategic Community Plan 2017 – 2032 vision: A dynamic place for everyone.

Strategic Outcomes:

Social – To promote sustainable, connected, safe and diverse places for everyone.

- S3- An empowered community with a sense of pride, safety and belonging; and
- S4- A place where all people have an awareness and appreciation of arts, culture, education and heritage

Policies FIN7 and RECN6 allow the community to apply for funding, as part of the application process they are required to evidence how the funding will be used to achieve the Town's Strategic Community Plan outcomes.

Financial Implications:Internal Budget

Nil

Sustainability Assessment:External Economic Implications:

Nil

Social Issues

Donations and Grants have been provided to organisations to assist them to deliver services, initiatives or events which improve the quality of life of the community and achieve outcomes of the Town's Strategic Community Plan.

(To be confirmed 6 August 2018)

Cultural Issues

Nil

Environmental Issues

Nil

OFFICER COMMENT:

A review of the Policies FIN7 and RECN6 was undertaken after it became apparent that there were loop holes in the current funding policies. For example, a town employee or an Elected Member was eligible to access funding. Applicants could also access funding if they had an outstanding debt with the Town. There were no acquittals in place and now if an applicant fails to submit a satisfactory acquittal, they will not be eligible for another grant.

The proposed changes to Policies FIN7 and RECN6 will give clear guidelines to work with when assessing grants and donations. It will make the policy more transparent and accountable.

CONCLUSION:

The proposed changes to Policies FIN7 and RECN6 will remove any ambiguity and improve transparency around the grants process and accessibility of grants.

Action:

Administration to make an amendment to exclude immediate family members of staff and Elected Members.

RESOLVED:

Moved: Cr J Jacobs

Seconded: Ms A Presser

That the Community Development Committee recommends changes to Policy FIN7 Donations and Policy RECN6 Community Grants as contained within the Appendices to Council for endorsement.

The Motion was Put and

CARRIED (6 – 0)

In favour of the Motion: Cr V Potter; Cr B Ife; Cr R Potter; Cr J Jacobs; Ms A Presser and Ms S Lozeva

9 WORKSHOP TOPICS AND PRESENTATIONS

9.1 Access and Inclusion – Voting System

The Project Team for the Elected Member Interim Voting System will present a business case for comment at the 6 August 2018 Community Development Committee meeting.

9.2 Art and Culture Plan Scope

The Administration has drafted a Request for Quote (RFQ) which will be progressed when the 2018-19 Budget has been endorsed

10 MOTION FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11 NEW BUSINESS OF AN URGENT NATURE

Nil

12 REQUEST FOR REPORTS FOR FUTURE CONSIDERATION

Forthcoming Agenda Items	
Reports	
Victoria Park Centre for the Arts Acquittal	August 2018
Community Development Strategy	TBC Late 2018
West Coast Eagles Community Benefit Strategy	TBC Late 2018
Workshop Topics	
Connect Victoria Park Village Hub Project	August - Bi-Monthly Update
Aboriginal Engagement Strategy Group – Progress Update	August 2018
Operational Overview of Harold Hawthorne	August 2018
Access and inclusion voting	August 2018
Family and Domestic Violence Overview	August 2018
Library Operational Review	August 2018
Provision of a List of Policies Belonging to The Committee	August 2018 TBC
Homelessness Policy Update	August 2018
Volunteering – Progress Update	September 2018

(To be confirmed 6 August 2018)

Forthcoming Agenda Items	
Grants Program – Progress Update	September 2018
Art and Culture – Request for quote Update	September 2018
Presentations / Deputations	
Asset Based Community Development	Elected Member Workshop Training will take place in July 2018

13 CLOSURE

There being no other business Cr V Potter (Deputy Mayor) closed the meeting at 6.23pm.

I confirm these Minutes to be true and accurate record of the proceedings of the Council.

Signed:.....Cr V Potter (Deputy Mayor)

Dated this:.....Day of.....2018