



TOWN OF
VICTORIA PARK

Chief Executive Officer Recruitment and Performance Review Committee Minutes – 7, 13 & 28 March 2023



WE'RE OPEN
VIC PARK

Please be advised that a **Chief Executive Officer Recruitment and Performance Review Committee** was held on **Tuesday 7 March, Monday 13 March and Tuesday 28 March 2023** in Djeran meeting room, Administration Centre at 99 Shepperton Road, Victoria Park.

Her Worship the Mayor Karen Vernon
4 April 2023

Table of contents

Item	Page no
1 Declaration of opening.....	3
2 Attendance.....	4
2.1 Apologies	4
2.2 Approved leave of absence.....	4
3 Declarations of interest	5
4 Confirmation of minutes.....	5
5 Method of dealing with agenda business.....	5
6 Meeting closed to the public.....	6
6.1 Matters for which the meeting may be closed.....	6
6.1.1 CEO Request for a Contract Extension	6
Resumption of meeting	7
Resumption of meeting	8
6.1.2 Public reading of resolutions which may be made public.....	11
7 Closure.....	11

1 Declaration of opening

Mayor Karen Vernon opened the meeting at 5:02pm and gave an Acknowledgement of Country.

Acknowledgement of Country (by Presiding Member)

I am honoured to be standing on Whadjuk - Nyungar country on the banks of the Swan River.

djerapiny Wadjak – Noongar boodja-k yaakiny, nidja bilya bardook.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaadijtin, moort, wer boodja ye-ye.

I thank them for the contribution made to life in the Town of Victoria Park and to this region.

Ngany youngka baalapiny Noongar birdiya wer moort nidja boodja.

2 Attendance

Mayor

Mayor Karen Vernon

Banksia Ward

Cr Peter Devereux

Jarrah Ward

Cr Bronwyn Ife
Cr Jesvin Karimi
Cr Vicki Potter

**Manager People and Culture
A/Manager Governance and Strategy**

Mr Graham Olson
Mr Brad Sillence

Observers:

Deputy Mayor Claire Anderson
Cr Wilfred Hendriks

2.1 Apologies

Nil.

2.2 Approved leave of absence

Nil.

3 Declarations of interest

Name/Position	Mr Anthony Vuleta - Chief Executive Officer
Item No/Subject	6.1.1 – CEO Request for Contract Extension
Nature of interest	Financial
Extent of interest	I hold the position of Chief Executive Officer.

Name/Position	Mr Graham Olson - Manager People and Culture
Item No/Subject	6.1.1 – CEO Request for Contract Extension
Nature of interest	Impartiality
Extent of interest	I have an employment relationship with the Chief Executive Officer.

Name/Position	Mr Brad Sillence - Acting Manager Governance and Strategy
Item No/Subject	6.1.1 – CEO Request for Contract Extension
Nature of interest	Impartiality
Extent of interest	I have an employment relationship with the Chief Executive Officer.

4 Confirmation of minutes

COMMITTEE RESOLUTION:

Moved: Mayor Karen Vernon

Seconded: Cr Jesvin Karimi

That the Chief Executive Officer Recruitment and Performance Review Committee confirms the minutes of the Chief Executive Officer Recruitment and Performance Review Committee held on 29 November 2022.

Carried (5 - 0)

For: Mayor Karen Vernon, Cr Jesvin Karimi, Cr Peter Devereux, Cr Bronwyn Ife and Cr Vicki Potter

Against: Nil

5 Method of dealing with agenda business

COMMITTEE RESOLUTION:

Moved: Mayor Karen Vernon

Seconded: Cr Bronwyn Ife

That Chief Executive Officer Recruitment and Performance Review Committee in accordance with clause 58 of the *Meeting Procedures Local Law 2019* suspends clause 50 - Speaking twice of the *Meeting Procedures Local Law 2019* for the duration of the meeting.

Carried (5 - 0)

For: Mayor Karen Vernon, Cr Jesvin Karimi, Cr Peter Devereux, Cr Bronwyn Ife and Cr Vicki Potter

Against: Nil

6 Meeting closed to the public

6.1 Matters for which the meeting may be closed

6.1.1 CEO Request for a Contract Extension

COMMITTEE RESOLUTION:

Moved: Mayor Karen Vernon

Seconded: Cr Jesvin Karimi

That in accordance with section 5.23(2)(a) of the *Local Government Act 1995* the Chief Executive Officer Recruitment and Performance Review Committee be closed to Town staff.

Carried (5 - 0)

For: Mayor Karen Vernon, Cr Jesvin Karimi, Cr Peter Devereux, Cr Bronwyn Ife and Cr Vicki Potter

Against: Nil

The meeting closed to Town staff at 5:06pm.

Mayor Karen Vernon left the meeting at 6:07pm and returned at 6:08pm.

The Acting Manager Governance and Strategy entered the meeting at 6:08pm.

PROCEDURAL MOTION

Moved: Mayor Karen Vernon

Seconded: Cr Jesvin Karimi

That the Chief Executive Officer Recruitment and Performance Review Committee Adjourn the meeting to a date to be determined by the Presiding Member in consultation with Committee Members, for further consideration of the CEO's request for a contract extension.

Carried (5 - 0)

For: Mayor Karen Vernon, Cr Jesvin Karimi, Cr Peter Devereux, Cr Bronwyn Ife and Cr Vicki Potter

Against: Nil

Reason: For the Committee to give further consideration of the request from the Chief Executive Officer.

The meeting adjourned at 6:12pm on 7 March 2023.

Resumption of meeting

Mayor Karen Vernon opened the meeting at 5:00pm on 13 March 2023.

Attendance

Mayor	Mayor Karen Vernon
Banksia Ward	Cr Peter Devereux
Jarrah Ward	Cr Bronwyn Ife Cr Jesvin Karimi Cr Vicki Potter
Manager People and Culture	Mr Graham Olson
Secretary	Mrs Alison Podmore
Observers:	Deputy Mayor Claire Anderson Cr Wilfred Hendriks

Apologies

Nil.

Approved leave of absence

Nil.

PROCEDURAL MOTION

Moved: Mayor Karen Vernon

Seconded: Cr Peter Devereux

That the Chief Executive Officer Recruitment and Performance Review Committee Adjourn to 5.00pm on Tuesday 21 March 2023 to allow the Chief Executive Officer to present his request for a contract extension.

Carried (5 - 0)

For: Mayor Karen Vernon, Cr Jesvin Karimi, Cr Peter Devereux, Cr Bronwyn Ife and Cr Vicki Potter

Against: Nil

Reason: To allow the opportunity for the CEO to make a presentation.

The meeting adjourned at 5:07pm on 13 March 2023.

Resumption of meeting

The Chief Executive Officer Recruitment and Performance Review Committee was due to be held at 5:00pm on 21 March 2023, however due to unplanned leave of the Chief Executive Officer, who was scheduled to meet with the Committee, the reconvened meeting was called by Mayor Vernon to be rescheduled to occur at 5:00pm on 28 March 2023.

Mayor Karen Vernon opened the meeting at 5:02pm on 28 March 2023.

Attendance

Mayor	Mayor Karen Vernon
Banksia Ward	Cr Peter Devereux
Jarrah Ward	Cr Bronwyn Ife Cr Jesvin Karimi Cr Vicki Potter
Chief Executive Officer Manager People and Culture A/Manager Governance and Strategy	Mr Anthony Vuleta Mr Graham Olson Mr Brad Sillence
Observers:	Deputy Mayor Claire Anderson Cr Wilfred Hendriks

Apologies

Nil.

Approved leave of absence

Nil.

The Acting Manager Governance and Strategy left the meeting at 5:04pm.

The Chief Executive Officer and the Acting Manager Governance and Strategy entered the meeting at 5:05pm.

The Chief Executive Officer left the meeting at 5:08pm.

COMMITTEE RESOLUTION:

Moved: Mayor Karen Vernon

Seconded: Cr Bronwyn Ife

That in accordance with section 5.23(2)(a) of the *Local Government Act 1995* the Chief Executive Officer Recruitment and Performance Review Committee be closed to Town staff.

Carried (5 - 0)

For: Mayor Karen Vernon, Cr Jesvin Karimi, Cr Peter Devereux, Cr Bronwyn Ife and Cr Vicki Potter

Against: Nil

The meeting closed to Town staff at 5:09pm.

Cr Anderson entered the meeting at 5:15pm.

Mayor Karen Vernon left the meeting at 5:22pm and returned at 5:23pm.

The Acting Manager Governance and Strategy entered the meeting at 5:23pm.

COMMITTEE RESOLUTION:

Moved: Mayor Karen Vernon

Seconded: Cr Jesvin Karimi

That in accordance with section 5.23(2)(a) of the *Local Government Act 1995* the Chief Executive Officer Recruitment and Performance Review Committee be opened to Town staff.

Carried (5 - 0)

For: Mayor Karen Vernon, Cr Jesvin Karimi, Cr Peter Devereux, Cr Bronwyn Ife and Cr Vicki Potter

Against: Nil

COMMITTEE RESOLUTION:**Moved:** Mayor Vernon**Seconded:** Cr Jesvin Karimi

That the CEO Recruitment and Performance Review Committee recommends that Council:

1. Note this report and report attachments remain confidential under section 5.23(2)(a) of the *Local Government Act 1995*;
2. Offer a renewed Contract of Employment as Chief Executive Officer of the Town to Mr Anthony Vuleta, commencing 1 July 2023 for a period of five years, on the same conditions and terms as his current CEO Employment Contract, and in accordance with the Town of Victoria Park Standards for CEO Recruitment, Performance and Termination and clause 2.2(4) of the current CEO Employment Contract;
3. Note a future report will be considered by Council to approve a renewed CEO Employment Contract if the renewed CEO Employment Contract is agreeable to Mr Vuleta.

Lost (1 - 4)**For:** Cr Peter Devereux**Against:** Mayor Karen Vernon, Cr Jesvin Karimi, Cr Bronwyn Ife and Cr Vicki Potter**Reason:** To reflect the Chief Executive Officer's request in writing for a contract extension for a five-year term, under the conditions and terms of his current CEO Employment Contract.**COMMITTEE RESOLUTION:****Moved:** Mayor Vernon**Seconded:** Cr Vicki Potter

That the CEO Recruitment and Performance Review Committee recommends that Council:

1. Note this report and report attachments remain confidential under section 5.23(2)(a) of the *Local Government Act 1995*;
2. Offer a renewed Contract of Employment as Chief Executive Officer of the Town to Mr Anthony Vuleta, commencing 1 July 2023 for a period of two years, on the same conditions and terms as his current CEO Employment Contract, and in accordance with the Town of Victoria Park Standards for CEO Recruitment, Performance and Termination and clause 2.2(4) of the current CEO Employment Contract;
3. Note a future report will be considered by Council to approve a renewed CEO Employment Contract if the renewed CEO Employment Contract is agreeable to Mr Vuleta.

Carried (5 - 0)**For:** Mayor Karen Vernon, Cr Jesvin Karimi, Cr Peter Devereux, Cr Bronwyn Ife and Cr Vicki Potter**Against:** Nil**Reason:** To reflect the Chief Executive Officer's request in writing for a contract extension for a lesser term under the five-year maximum.

6.1.2 Public reading of resolutions which may be made public

Nil.

7 Closure

There being no further business, Mayor Karen Vernon closed the meeting at 5:48pm.

I confirm these minutes to be true and accurate record of the proceedings of the Committee.

Signed: Mayor Karen Vernon

Dated this: Day of: 2023