

## Payment Summary Corporate Credit Card Transactions

Transactions from 1 January 2025 to 31 January 2025

### Manager Community

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
06-Jan-25	Amazon Prime Membership	Membership and Subscription Refund	-9.99
23-Jan-25	Taylor & Francis	Book sales and lectures	111.98
23-Jan-25	Amazon	Book sales and lectures	77.09
<b>Card Total</b>			<b>179.08</b>

### Manager Stakeholder Relations

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
02-Jan-25	Face book	Advertising Services	869.35
02-Jan-25	LinkedIn	Advertising Services	50.68
20-Jan-25	Asana	Membership and Subscription	2698.20
23-Jan-25	Face book	Advertising Services	747.44
24-Jan-25	Campaign Monitor	Communication Services	822.80
28-Jan-25	Face book	Advertising Services	104.06
<b>Card Total</b>			<b>5,292.53</b>

### Catering Facilitator

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
06-Jan-25	Nisbets Australia	Materials and Consumables	169.18
06-Jan-25	Costco	Catering and Refreshments	291.51
08-Jan-25	Campbells Canning Vale	Catering and Refreshments	565.40
14-Jan-25	Kongs	Catering and Refreshments	21.16
15-Jan-25	Woolworths	Catering and Refreshments	9.50
20-Jan-25	Costco	Catering and Refreshments	242.44
28-Jan-25	Joymall Grocery	Catering and Refreshments	33.68
29-Jan-25	Little Banh Mi	Catering and Refreshments	60.99
<b>Card Total</b>			<b>1,393.86</b>

### Asset Procurement Coordinator

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
06-Jan-25	Johns Building Supplies	Machinery Servicing and Parts	24.29
07-Jan-25	Toolmart	Tools & Equipment	110.5
08-Jan-25	BP Express	Vehicle Operating Expenses	18.00
10-Jan-25	Bunnings	Machinery Servicing and Parts	74.61
13-Jan-25	Coles	Staff Amenities	8.80
14-Jan-25	BP Express	Vehicle Operating Expenses	18
16-Jan-25	Coles	Staff Amenities	23.00
16-Jan-25	Toolmart	Tools & Equipment	101
20-Jan-25	Pneumatic Solutions	Machinery Servicing and Parts	11.38
<b>Card Total</b>			<b>389.58</b>

### Executive Assistant to the Chief Community Planner

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10-Jan-25	Hotel at Booking.com	Conference and Workshop Enrolment	1784.00
20-Jan-25	HTP Trading Pty Ltd	Catering and Refreshments	279.81
31-Jan-25	Prina Shah Consulting	Book sales and lectures	21.75
31-Jan-25	Green Bunch	Flowers	55.58
<b>Card Total</b>			<b>2,141.14</b>

### Coordinator Environmental Health

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
20-Jan-25	Officeworks	Loose Tools	25.20
<b>Card Total</b>			<b>25.20</b>

### Library Services Manager

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
03-Jan-25	Priceless Discounts	School Holiday Program Activities	88.28
03-Jan-25	Temple & Webster	Library Equipment and Stock	99.94
08-Jan-25	Kmart	School Holiday Program Activities	25.50
13-Jan-25	Coles	Event Expenses	28
15-Jan-25	Kongs	Catering and Refreshments	52.70
15-Jan-25	Amazon	Library Equipment and Stock	70.46

16-Jan-25	Coles	Catering and Refreshments	10.60
16-Jan-25	Australia Library and Information Association	Conference and Workshop Enrolment	550
16-Jan-25	Coles	Catering and Refreshments	17.36
16-Jan-25	Amazon	Library Equipment and Stock	365
16-Jan-25	LA Delizia Café	Catering and Refreshments	6.00
17-Jan-25	Delissimo	Catering and Refreshments	32.5
17-Jan-25	Renae Hayward	Guest Speaker	184.50
17-Jan-25	Coles	Catering and Refreshments	4.4
17-Jan-25	Priceless Discounts	Library Equipment and Stock	15.96
20-Jan-25	Kmart	Library Equipment and Stock	15
24-Jan-25	Impechable Pantry	Rewards & Recognition	20.00
28-Jan-25	Kmart	Event Expenses - Gift Card	8.5
28-Jan-25	Archer St Physiotherapy	Library Equipment and Stock	10.00
29-Jan-25	Priceless Discounts	School Holiday Program Activities	12
<b>Card Total</b>			<b>1,616.70</b>

### Building Officer - Operations

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
16-Jan-25	Bunnings	Materials and Consumables	263.59
<b>Card Total</b>			<b>263.59</b>

### Manager Technology and Digital Strategy

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
28-Jan-25	www. 2co.com	Licencing and Subscriptions	199.09
			<b>199.09</b>

### Manager Property Development and Leasing

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
13-Jan-25	Sunny Social Bar	Catering and Refreshments	52.73
24-Jan-25	SQ SomeWhere in the Park	Catering and Refreshments	18.8
31-Jan-25	Property Council of Australia	Conference and Workshop Enrolment	534.34
<b>Card Total</b>			<b>605.87</b>

### Executive Assistant to the Chief Operations Officer

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
10-Jan-25	Woolworths	Rewards & Recognition	64.00
<b>Card Total</b>			<b>64.00</b>

### Coordinator Events, Arts and Funding

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
30-Jan-25	Crown Gifts	Event Performance and Activity	515.00
<b>Card Total</b>			<b>515.00</b>

**Grand Total** 12,685.64