

Payment Summary Corporate Credit Card Transactions

Transactions from 1 December 2024 to 31 December 2024

Manager Community

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
13-Dec-24	LS Bespoke Kitchen	Catering and Refreshments	5.56
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13-Dec-24	LS Bespoke Kitchen	Catering and Refreshments	5.56
19-Dec-24	Sinamon	Rewards & recognition Expenses	20.00
23-Dec-24	Officeworks	Office Supplies	241.56
27-Dec-24	Amazon Prime Membership	Membership and subscription	9.99
Card Total			327.15

Manager Stakeholder Relations

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
02-Dec-24	Face book	Advertising Services	816.53
05-Dec-24	Digidirect	Materials and Consumables	313.9
19-Dec-24	LinkedIn	Advertising Services	182.82
23-Dec-24	LinkedIn	Advertising Services	184.37
23-Dec-24	LinkedIn	Advertising Services	140.15
24-Dec-24	Campaign Monitor	Communication Services	822.8
27-Dec-24	LinkedIn	Advertising Services	147.24
27-Dec-24	LinkedIn	Advertising Services	179.74
30-Dec-24	LinkedIn	Advertising Services	167.62
Card Total			2,955.17

Catering Facilitator

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
02-Dec-24	Subway East VictoriaPark	Catering and Refreshments	166.00
06-Dec-24	SMP George Street Cafe	Catering and Refreshments	26.43
10-Dec-24	Delissimo	Catering and Refreshments	58.80
11-Dec-24	Woolworths	Catering and Refreshments	22
11-Dec-24	Redfin Fresh Seafood	Catering and Refreshments	216.98
19-Dec-24	SMP George Street Cafe	Catering and Refreshments	36.59
Card Total			526.80

Asset Procurement Coordinator

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
02-Dec-24	Pipeco WA	Machinery Servicing and Parts	1.68
06-Dec-24	United Fasteners	Machinery Servicing and Parts	8.42
11-Dec-24	Veale Auto Parts	Machinery Servicing and Parts	213.70
12-Dec-24	Toolmart	Tools & Equipment	199.55
16-Dec-24	Veale Auto Parts	Machinery Servicing and Parts	129.10
16-Dec-24	Sydney Tools Pty Ltd	Tools & Equipment	575
17-Dec-24	UES International	Machinery Servicing and Parts	49.98
24-Dec-24	Fennell Tyres	Tools & Equipment	59.97
Card Total			1,237.40

Executive Assistant to the Chief Community Planner

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
20-Dec-24	Maitu Corporation Pty Ltd	Rewards & recognition Expenses	52.00
Card Total			52.00

Coordinator Environmental Health

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
23-Dec-24	Amazon	Materials and Consumables	51.72

Card Total 51.72

Library Services Manager

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
12-Dec-24	Coles	Catering and Refreshments	48.65
12-Dec-24	Coles	Event Expenses	35.5
13-Dec-24	Coles	Staff Amenities	5.90
17-Dec-24	Kongs	Catering and Refreshments	25.8
18-Dec-24	Coles	Catering and Refreshments	6.40
Card Total			<u>122.25</u>

Chief Community Planner

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
06-Dec-24	LS Bespoke Kitchen	Catering and Refreshments	4.54
06-Dec-24	LS Bespoke Kitchen	Catering and Refreshments	31.94
13-Dec-24	JB Hi Fi	Equipment repair	528.00
Card Total			<u>564.48</u>

Building Officer - Operations

<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
05-Dec-24	Bunnings	Materials and Consumables	84.60
Card Total			<u>84.60</u>

Grand Total 5,921.57