

Action Register

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Date Completed Range: 16th Feb 2021 to 29th Sep 2021

Start Meeting Date: 16th Feb 2021

End Meeting Date: 29th Sep 2021

Meeting Types: Ordinary Council Meeting, Special Council Meeting

Generated By: Coordinator Governance and Strategy

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Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
16/02/2021	Ordinary Council Meeting - 16 February 2021	11.1	Quarterly reporting February 2021	Finished	<p>COUNCIL RESOLUTION (6/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter That Council receives the quarterly written progress reports, for December 2020, relating to the:</p> <ol style="list-style-type: none"> Corporate Business Plan 2020/2021 Annual Strategic Project Plan Five-year capital works program Economic Development Strategy 2018-2023 Urban Forest Strategy Reconciliation Action Plan Disability Access and Inclusion Plan <p style="text-align: center;">CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>23/02/2021 Business Improvement Analyst</p> <p>No action required</p>	02/03/2021	23/02/2021
16/02/2021	Ordinary Council Meeting - 16 February 2021	11.2	Adoption of Penalty Units Local Law 2021	Finished	<p>COUNCIL RESOLUTION (7/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Considers the submissions received in relation to the proposed <i>Town of Victoria Park Penalty Units Local Law 2020</i>, in accordance with section 3.12 of the <i>Local Government Act 1995</i>. Makes the <i>Town of Victoria Park Penalty Units Local Law 2021</i> as at attachment 1, in accordance with section 3.12 of the <i>Local Government Act 1995</i>. <p>Purpose and effect</p> <p>The purpose of this local law is to prescribe the value of a penalty unit for the purposes of modified penalties expressed in penalty units under other local laws.</p> <p>The effect of this local law is to set the value of a penalty unit for the purposes of other local laws within the district.</p> <p style="text-align: center;">CARRIED (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>31/03/2021 Executive Officer</p> <p>This has been started by Governance.</p> <p>10/08/2021 Coordinator Governance and Strategy</p> <p>Penalty Units Local Law: Signed and sealed 12 March 2021 Published in the Government Gazette 30 March 2021 Local public notice given 15 April 2021 Sent to Joint Standing Committee on Delegated Legislation 16 April 2021</p>	31/08/2021	23/08/2021
16/02/2021	Ordinary Council Meeting - 16 February 2021	11.3	Town of Victoria Park Representative on Burswood Park Board	Finished	<p>COUNCIL RESOLUTION (8/2021): Moved: Cr Brian Oliver Seconded: Cr Vicki Potter That Council nominates that Mr Anthony Vuleta Chief Executive Officer of the Town of Victoria Park to the Department of Racing, Gaming and Liquor, as the Town of Victoria Park's representative to the Burswood Park Board for the period of 1 August 2021 to 31 July 2023.</p> <p style="text-align: center;">CARRIED (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>31/03/2021 Executive Officer</p> <p>Letter has been sent to the Department of Racing, Gaming and Liquor to advise that Council nominated Mr Anthony Vuleta Chief Executive Officer of the Town of Victoria Park as the Town of Victoria Park's representative to the Burswood Park Board for the period of 1 August 2021 to 31 July 2023.</p>	02/03/2021	31/03/2021

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16/02/2021	Ordinary Council Meeting - 16 February 2021	11.4	Appointment of Complaints Officer and Adoption of Complaints Form	Finished	<p>COUNCIL RESOLUTION (9/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> 1. Authorises the Chief Executive Officer to be the Town's complaints officer in accordance with cl. 11(3) of the <i>Local Government (Model Code of Conduct) Regulations 2021</i>. 2. Delegates the power of appointment of additional complaints officer(s) to the Chief Executive Officer in accordance with the <i>Local Government (Model Code of Conduct) Regulations 2021</i>. 3. Approves the attached Complaint About Alleged Breach Form in accordance with cl. 11(2)(a) of the <i>Local Government (Model Code of Conduct) Regulations 2021</i>. <p>CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>31/03/2021 Manager Governance and Strategy</p> <p>All actions have been completed. Council appointed the Complaints Officer and adopted the complaints form.</p>	02/03/2021	31/03/2021
16/02/2021	Ordinary Council Meeting - 16 February 2021	12.1	Local Heritage Survey	Finished	<p>COUNCIL RESOLUTION (10/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> 1. Acknowledges and receives the Town of Victoria Park draft Local Heritage Survey, prepared by Stephen Carrick Architects (as Attachment 1). 2. Advertises the Town of Victoria Park draft Local Heritage Survey for a period of 60 days for public comments. <p>CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>17/03/2021 Senior Planning Officer</p> <p>Minutes confirmed.</p>	02/03/2021	17/03/2021
16/02/2021	Ordinary Council Meeting - 16 February 2021	12.2	Scheme Amendment to rezone lots 5 and 6 Temple street	Finished	<p>COUNCIL RESOLUTION (11/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> 1. Notes the submissions received in respect to Amendment No. 86 to the Town of Victoria Park Town Planning Scheme No. 1 and endorses the response to the submissions as contained in the report, in accordance with Regulation 50(2) of the Planning and Development (Local Planning Schemes) Regulations 2015. 2. Supports Amendment No. 86 to the Town of Victoria Park Planning Scheme No. 1, in accordance with Regulation 50(3)a of the Planning and Development (Local Planning Schemes) Regulations 2015, as follows: <ul style="list-style-type: none"> (a) Reclassify No. 4 –6 (Lots 5 and 6) Temple Street, Victoria Park from 'Public Purpose – Civic Use' reserve to 'Residential R60' zone and modify the Town Planning Scheme No. 1 Precinct Plan P12 'East Victoria Park Precinct' accordingly. 3. Determines that the amendment referred to in resolution 2 above is a standard 	<p>17/03/2021 Senior Planning Officer</p> <p>Minutes confirmed.</p>	02/03/2021	11/06/2021

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					<p>amendment for the following reasons in accordance with Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 ('Regulations'):</p> <p>(a) Pursuant to Regulation 34(e) of the Regulations, it is considered that the amendment would have minimal impact on the land in the scheme area that is not the subject of the amendment; and</p> <p>(b) Pursuant to Regulation 34(f) of the Regulations, it is considered that the amendment does not result in any significant environmental, social, economic or governance impact on the land in the scheme area.</p> <p>4. Authorises the Chief Executive Officer and Mayor, in accordance with Section 9.49.a of the <i>Local Government Act 1995</i>, to execute under Common Seal Amendment No. 85 to Town Planning Scheme No. 1.</p> <p>5. Requests the Chief Executive Officer to advise those persons who lodged a submission of Council's decision.</p> <p>6. Forwards Amendment No. 86 to the Western Australian Planning Commission for final approval.</p> <p style="text-align: center;">CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>			
16/02/2021	Ordinary Council Meeting - 16 February 2021	12.3	State Development Assessment Unit referral for Proposed Residential Aged Care Facility at Nos 16 - 20 Duncan Street, Victoria Park	Finished	<p>COUNCIL RESOLUTION (12/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter</p> <p>1. That Council advise the Western Australian Planning Commission that the development application for the proposed Residential Aged Care Facility at Nos. 16-20 Duncan Street, Victoria Park is on balance not supported for the following reasons:</p> <p>(a) The proposal is inconsistent with the intent of the Town of Victoria Park Town Planning Scheme No. 1 Precinct Plan 6 – Victoria Park Precinct which requires the retention of existing housing and the promotion of selective and sensitive redevelopment in line with existing style, scale and character;</p> <p>(b) The proposal is not considered to be consistent with orderly and proper planning as the development is incompatible with its setting due to the likely impact the height, bulk and scale will have on the amenity of the existing adjoining locality; and</p> <p>(c) Consideration of the submissions received.</p> <p>2. That Council provides 'without prejudice' conditions and advice notes, in the event the Western Australian Planning Commission approves the application (refer to Attachment 8).</p> <p style="text-align: center;">CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>2/03/2021 Senior Planning Officer</p> <p>Conditions noted and decision sent to SDAU for consideration.</p>	02/03/2021	11/06/2021
16/02/2021	Ordinary	12.5	Adoption of	Finished	<p>COUNCIL RESOLUTION (14/2021):</p>	23/02/2021 Principal Building Surveyor	31/08/2021	23/08/2021

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	Council Meeting - 16 February 2021		Fencing Local Law 2020		<p>Moved: Cr Vicki Potter Seconded: Cr Claire Anderson</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Considers the submissions received in relation to the proposed <i>Town of Victoria Park Fencing Local Law 2021</i>; and 2. Makes the <i>Town of Victoria Park Fencing Local Law 2021</i> as at Attachment 1, in accordance with section 3.12 of the <i>Local Government Act 1995</i>. <p>Purpose and effect</p> <p>The purpose of this local law is to prescribe what constitutes a sufficient fence and the standard for the construction of fences throughout the district.</p> <p>The effect of this local law is to establish the minimum requirements for fencing within the district.</p> <p style="text-align: right;">CARRIED (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi</p> <p>Against: nil</p>	<p>Read the Council Report and am satisfied with the amendment.</p> <p>31/03/2021 Manager Governance and Strategy</p> <p>Action being taken by Governance.</p> <p>5/08/2021 Coordinator Governance and Strategy</p> <p>Fencing Local Law: Signed and sealed 5 March 2021 Published in the Government Gazette 30 March 2021 Local public notice given 15 April 2021 Sent to Joint Standing Committee on Delegated Legislation 16 April 2021</p>		
16/02/2021	Ordinary Council Meeting - 16 February 2021	12.6	Establishment of a Hockey Working Group	Finished	<p>COUNCIL RESOLUTION (15/2021):</p> <p>Moved: Cr Ronhda Potter Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Establishes the Hockey Working Group for the purpose of advising Council on the future sporting requirements of the Victoria Park Xavier Hockey Club, including but not limited to: <ol style="list-style-type: none"> a) Locations within the Town that accommodate grass and/or synthetic hockey fields consistent with the Town's Public Open Space Strategy; b) Club house requirements including storage; c) Partnership opportunities with private and public institutions; and d) Funding opportunities. 2. Endorses membership of the group to include the following: <ol style="list-style-type: none"> a) Victoria Park Xavier Hockey Club – up to 3 members; b) Hockey WA – 1 member; c) Community Representatives – up to 2 members; d) Elected Members – up to 3 members; and e) Town Officers – up to 3 members. 3. Advertises the establishment of the Hockey Working Group, its 2 community member vacancies and seeks applications from candidates that meet the following criteria: <ol style="list-style-type: none"> a) Resident or ratepayer of the Town of Victoria Park; and b) Commitment to the time and effort required in joining the group; and c) Experience in working in a collaborative manner; and d) A strong interest in community sport; and e) No direct association with the Victoria Park Xavier Hockey Club; and either: f) Relevant experience and/or knowledge in hockey club requirements; or g) Experience working in a community group or on projects of community benefit. 4. Requests that the Chief Executive Officer presents a further report back to Council by April 2021 with a recommendation on community member appointments in line with point 3 above. <p style="text-align: right;">CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr</p>	<p>18/03/2021 Place Leader (Urban Design)</p> <p>April report for Council prepared in line with point 4</p> <p>29/04/2021 Manager Place Planning</p> <p>Council approved the establishment of the Hockey Working Group and community members at the April OCM. The first Hockey Working Group will now be organised</p>	07/04/2021	29/04/2021

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					- 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil			
16/02/2021	Ordinary Council Meeting - 16 February 2021	13.4	TVP/20/11 Leisure Facilities Cleaning	Finished	COUNCIL RESOLUTION (18/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter That Council awards the contract TVP/20/11 - Leisure Facilities Cleaning Services, to BrightMark Group Pty Ltd (ABN: 386 168 323 41), for provision of cleaning services to the Town's Leisure Facilities (Aqualife and Leisurelife), with the terms and conditions as outlined in the contract for an estimated price of \$635,007.00 (excluding GST), as their offer has been evaluated as the most advantageous to the Town. CARRIED BY EXCEPTION RESOLUTION (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil	23/02/2021 Building Officer <i>Require Procurement to prepare contracts</i> 2/03/2021 Building Officer Procurement has issued contract	02/03/2021	02/03/2021
16/02/2021	Ordinary Council Meeting - 16 February 2021	13.5	QTVP/20/17 - Garland Street Construction	Finished	COUNCIL RESOLUTION (19/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter That Council accepts the submission from WCP Civil Pty Ltd (ABN 44 168 729 977) and authorises award of contract for Garland Street reconstruction works in-conformance to the civil specifications for a lump sum price of \$254,933.68 (ex GST). CARRIED BY EXCEPTION RESOLUTION (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil	19/04/2021 Street Operations Engineer Contract has been executed between the Town and DM Roads. Works have started	02/03/2021	19/04/2021
16/02/2021	Ordinary Council Meeting - 16 February 2021	13.6	Draft Climate Emergency Plan	Finished	COUNCIL RESOLUTION (20/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter That Council: <ol style="list-style-type: none">Receive the draft Town of Victoria Park Climate Emergency Plan.Approve the release of the draft Town of Victoria Park Climate Emergency Plan for community consultation. CARRIED BY EXCEPTION RESOLUTION (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil	22/02/2021 Environmental Officer Draft CEP released for community consultation 18 February 2021	02/03/2021	22/02/2021
16/02/2021	Ordinary Council Meeting - 16 February 2021	13.7	Signage in Parks and Reserves to support Policy 261 Sustainable Events	Finished	COUNCIL RESOLUTION (21/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council does not recommend the placement of additional signage at current parks and reserves within the Town used for small, informal gatherings to advise and educate users on the damage caused by single use plastics and balloons on our environment and fauna. CARRIED (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil	23/02/2021 Environmental Officer Budget will be allocated in the Parks Maintenance budget for the installation of signage (estimated \$1,300).	30/06/2021	27/04/2021

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16/02/2021	Ordinary Council Meeting - 16 February 2021	14.1	Schedule of Accounts for November 2020	Finished	<p>COUNCIL RESOLUTION (22/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Confirms the accounts for 30 November 2020, as included in the attachment, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996. Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996. <p>CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>22/02/2021 Senior Accounting Officer</p> <p>No actions required by me.</p>	02/03/2021	22/02/2021
16/02/2021	Ordinary Council Meeting - 16 February 2021	14.2	Schedule of Accounts for December 2020	Finished	<p>COUNCIL RESOLUTION (23/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Confirms the accounts for 31 December 2020 as included in the attachment, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996. Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996. <p>CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>22/02/2021 Senior Accounting Officer</p> <p>No action required</p>	02/03/2021	22/02/2021
16/02/2021	Ordinary Council Meeting - 16 February 2021	14.3	Financial Statement for the month of November 2020	Finished	<p>COUNCIL RESOLUTION (24/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Accepts the Financial Activity Statement Report – 30 November 2020 as attached. Notes that the Town's final opening financial position (1 July 2020) is subject to final audit. <p>CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>22/02/2021 Senior Accounting Officer</p> <p>Complete</p>	02/03/2021	22/02/2021
16/02/2021	Ordinary Council Meeting - 16 February 2021	14.4	Financial Statement for the month ending December 2020	Finished	<p>COUNCIL RESOLUTION (25/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Accepts the Financial Activity Statement Report – 31 December 2020 as attached. Notes that the Town's final opening financial position (1 July 2020) is 	<p>22/02/2021 Senior Accounting Officer</p> <p>Complete</p>	02/03/2021	22/02/2021

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					subject to final audit. CARRIED BY EXCEPTION RESOLUTION (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil			
16/02/2021	Ordinary Council Meeting - 16 February 2021	14.5	Annual Budget Review 2020/21	Finished	COUNCIL RESOLUTION (26/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter That Council: <ol style="list-style-type: none"> Adopts the actual (unaudited) opening position for 2020-2021 financial year as \$9,618,689 (being \$1,364,207 better than the budget estimated opening position) noting that the determination of the allocation of those funds is contained within the 2020-2021 Annual Budget Review, pursuant to Regulation 31 of the <i>Local Government (Financial Management) Regulations 1996</i>. Adopts the 2020-2021 Annual Budget Review as contained within the attachments, pursuant to Regulation 33A of the <i>Local Government (Financial Management) Regulations 1996</i> Approves the amendments to the 2020-2021 Annual Budget, detailed in the 2020-2021 Annual Budget Review as contained within attachments, pursuant to section 6.8 of the <i>Local Government Act 1995</i>. Approves transfer of the sum of \$5000 from the Future Fund Reserve to action the resolution for a donation to the Lord Mayor's Distress Relief Fund made on 16 February 2021. CARRIED (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil	22/02/2021 Finance Manager Annual Budget Review emailed to the DLGSCI within the required 30 days statutory requirement 22/02/2021 Finance Manager Donation to the Lord Mayors Distress fund to be paid by EFT to City of Perth	02/03/2021	22/02/2021
16/02/2021	Ordinary Council Meeting - 16 February 2021	17.1	Community Sporting and Recreation Fund	Finished	Cr Brian Oliver withdraw his notice of motion.	9/03/2021 Manager Community Information to be used to assist development of a refined CSRFF process for the Town - self funded projects, and the seeking of external projects / engaging sport and rec groups in the process.	02/03/2021	09/03/2021
16/02/2021	Ordinary Council Meeting - 16 February 2021	17.2	Donation to Bushfire Relief	Finished	COUNCIL RESOLUTION (5/2021): Moved: Mayor Karen Vernon Seconded: Deputy Mayor Bronwyn lfe That Council: <ol style="list-style-type: none"> Approves the Town making a donation of \$5000.00 to the Lord Mayor's Distress Relief Fund in support of those affected by the Woorloo and Hills bushfire; Approves a variation to the 2020/21 Annual Budget of the amount approved in point 1 above, to be funded from the Future Fund Reserve. CARRIED (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil	22/02/2021 Finance Manager CFO actioned request for donation to City of Perth Lord Mayor distress fund	02/03/2021	22/02/2021
16/03/2021	Ordinary	12.1	New commercial	Finished	COUNCIL RESOLUTION (33/2021):	25/03/2021 Planning Officer	30/03/2021	25/03/2021

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					<ol style="list-style-type: none"> 1. How materials and equipment will be delivered and removed from the site; 2. How materials and equipment will be stored on the site; 3. Parking arrangements for contractors; 4. Construction waste disposal strategy and location of waste disposal bins; 5. Details of cranes, large trucks or similar equipment which may block public thoroughfares during construction; 6. How risks of wind and/or water borne erosion and sedimentation will be minimised during and after the works; 7. A dilapidation report detailing the state of footpaths, Town assets and public utilities within the road reserve in the vicinity of the site. This report will be used to ensure that any and all damage sustained to Footpaths, Town assets and public utilities located within the road reserve during construction are reinstated at the applicant's expense to Town or relevant service provider's specifications and requirements; and 8. Other matters likely to impact on the surrounding properties. 9. Prior to lodging an application for a building permit, all plant equipment, air conditioning units, hot water systems, water storage tanks, service meters, bin storage areas and clothes drying facilities must be located to minimise any visual and noise impact on the occupants of nearby properties and screened from view from the street. Design plans for the location, materials and construction for screening of any proposed external building plant must be submitted to and approved by the Town. 10. Complete details of the proposed external colours, finishes and materials to be used in the construction of the buildings are to be provided to the satisfaction of the Town in consultation with its Design Review Panel prior to submission of an application for building permit. The development shall be constructed in accordance with the approved details and shall be thereafter maintained (See related advice note). 11. Prior to the submission of an application for a building permit a Waste Management Plan is required to be submitted to and approved in writing by the Town. The development shall be constructed and operated in accordance with the approved details and@ thereafter maintained (See related advice note). 12. Prior to lodging an application for a building permit, a landscaping plan detailing size, location and type of planting to be provided to the satisfaction of the Town (See related advice note). 13. Prior to lodging an application for a building permit, the applicant is to submit further details of the proposed photovoltaic system for the Town's approval, with the approved system being implemented prior to occupation of the building. 14. Prior to lodging an application for a building permit, stormwater disposal plans, details and calculations must be 			

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					<p>submitted for approval by the Town and thereafter implemented, constructed and maintained to the satisfaction of the Town.</p> <p>15. The boundary wall on the common boundary with 495-513 Albany Highway to be reduced in height such that it is no higher than the abutting boundary wall located on 495-513 Albany Highway unless otherwise approved by the Town in writing.</p> <p>16. Prior to the occupation or the strata-titling of the building(s), whichever occurs first, unless otherwise approved in writing by the Town, any external surface finish of the boundary wall(s) visible from a street or adjoining properties must be finished to the same standard as the rest of the development to the satisfaction of the Town.</p> <p>17. All building works to be carried out under this development approval, with the exception of awnings, are required to be contained within the boundaries of the subject lot.</p> <p>18. A zero lot gutter to be provided for the boundary wall(s) unless otherwise approved in writing by the Town.</p> <p>19. All glazing to street frontages is to be provided with clear, non-tinted glazing and shall not be obscured by alternative window treatments, signage or internal shelves, to the satisfaction of the Town.</p> <p>20. External security screening to the development does not form part of this Development Approval. A separate development application is to be submitted for any security screening proposed.</p> <p><u>Advice notes:</u></p> <p>AN1 To avoid delays in the issuing of a building permit, the applicant should commence the subdivision/amalgamation procedure without delay. A licensed land surveyor should be engaged for this purpose.</p> <p>AN2 The Town will permit the Owner to defer compliance with condition for amalgamation, provided that the Owner enters into a deed of agreement with the Town prepared by the Town's solicitors at the Owner's cost agreeing to complete the amalgamation within 12 months of the issue of the building permit. The agreement shall require the registration of an absolute caveat on the title to the subject land, until such time as the amalgamation has been completed to the Town's satisfaction.</p> <p>AN3 In regards to the requirement for all car parking bays to be designed in accordance with AS2890.1 and AS2890.6, please be advised that a universal access bay is likely to be required to ensure that the development satisfies Disability Discrimination Act requirements.</p> <p>AN4 It is recommended that the applicant arrange for the payment of the street-tree cost contribution as soon as practicable. This will allow the Town's Street Improvement and Parks teams to arrange for prospective street tree locations identified by underground service detection works to be verified via digging/'potholing' within the street verge. Such verification will provide certainty in relation to street trees and canopy/awning design.</p> <p>AN5 The applicant/owner should refer to the Requirements of Other Council Business Units, enclosed with this development approval, which are relevant to the submission of a building permit and/or the carrying out of the development for which this approval is granted. This development approval does not remove the need to obtain licences, permits or other forms of approval that</p>			

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					<p>minimum period of 21 days in accordance with deemed clause 4 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p> <p>2. Requests the Chief Executive Officer to provide a further report to Council summarising and responding to any submission received during the public advertising period along with a recommendation on whether to adopt draft amended Local Planning Policy 2 'Home-based Businesses' with or without modifications.</p> <p style="text-align: center;">CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>			
16/03/2021	Ordinary Council Meeting - 16 March 2021	12.3	Draft Amended Local Planning Policy 32 and Review of Local Planning Policy 41	Finished	<p>COUNCIL RESOLUTION (35/2021): Moved: Cr Claire Anderson Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> 1. Revokes Local Planning Policy 41 'Exemption Policy for Specified Changes of Use and Activities Carried Out From Existing Buildings' (LPP 41) (as contained within Attachment 3). 2. Adopts amended Local Planning Policy 32 'Exemptions from Development Approval' (LPP 32) (as contained within Attachment 1). 3. Requests the CEO to arrange for publication of notice of the adoption of amended LPP 32 and the revocation of LPP 41 in accordance with deemed clause 87 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. <p style="text-align: center;">CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>16/04/2021 Senior Planning Officer</p> <p>Arrangements for newspaper notice and publishing online have been made.</p>	30/03/2021	29/04/2021
16/03/2021	Ordinary Council Meeting - 16 March 2021	12.4	Investigation of lockers for people living with homelessness	Finished	<p>COUNCIL RESOLUTION (36/2021): Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> 1. Notes community consultation feedback regarding the provision of public lockers, or alternate storage spaces, for people who are sleeping rough in the Town. 2. Requests the Mayor to write to the newly elected members of State Government, advocating for additional funding for assertive outreach services in order to engage rough sleepers living in the Town. <p style="text-align: center;">CARRIED (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>30/03/2021 Healthy Community Coordinator</p> <p>Paul to discuss with the Mayor if she would like any administrative support writing the advocacy letters.</p> <p>3/05/2021 Healthy Community Coordinator</p> <p>Katie and Annie Brooks followed up with Tash internally to ask the Mayor if she needs administrative support in writing the advocacy letters. Awaiting response from the Mayor.</p> <p>10/05/2021 Healthy Community Coordinator</p> <p>Additional follow up with Tash internally to determine if the Mayor needs assistance.</p> <p>14/05/2021 Manager Community</p> <p>Natasha Horner, Mayoral and Governance Support Officer, has informed the Community team that the Mayor will write the letters on Mon 17 May 2021.</p>	24/05/2021	21/05/2021
16/03/2021	Ordinary Council Meeting - 16 March 2021	12.5	Operating Subsidies 2020-2021 Round Two	Finished	<p>COUNCIL RESOLUTION (37/2021): Moved: Mayor Karen Vernon Seconded: Cr Bronwyn Ife That Council award three-year operating subsidies, commencing 1 July 2021, to:</p>	<p>30/03/2021 Community Development Officer</p> <p>Allocations have been included in the 2021/2022 budget deliberations</p>	12/04/2021	15/04/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	March 2021				a) Victoria Park Centre for the Arts for \$104,000 per year b) Victoria Park Community Centre for \$85,000 per year CARRIED (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil	6/09/2021 Community Development Officer Letters of agreement were sent out to the Operating Subsidy Recipients in July 2021 once the budget was endorsed. Regular Meetings will be held throughout the financial year for monitoring, reporting and to provide support to the groups.		
16/03/2021	Ordinary Council Meeting - 16 March 2021	12.6	Community Sporting and Recreation Facilities Fund (CSRFF) - Small Grants Application: Harold Rossiter Park	Finished	COUNCIL RESOLUTION (38/2021): Moved: Cr Claire Anderson Seconded: Cr Vicki Potter That Council: 1. Approves submission of a \$50,000 grant application to the Department of Local Government, Sport and Cultural Industries (DLGSC) through the Community Sport and Recreation Facilities Fund (CSRFF) for modifications to Harold Rossiter Park change rooms. 2. Approves the receipt of CSRFF grant funding up to \$50,000, should the grant application be successful. CARRIED BY EXCEPTION RESOLUTION (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil	31/03/2021 Community Development Officer CSRFF application was submitted to the Department of Local Government, Sport and Cultural Industries (DLGSC) on Tuesday 30 March 2021. On Wednesday 31 March 2021 DLGSC confirmed the application had been received and the documents and files can be opened and viewed. DLGSC expect to notify the Town of the outcome of the grant in May/June 2021. 12/07/2021 Community Development Officer (Clubs, Events and Bookings) The Town was informed on Friday 9 July 2021 that it was successful in its small grant CSRFF application that was submitted in March 2021. The Town will receive \$47,530.00 for the Harold Rossiter Park change room upgrade project scheduled for completion in the 2021/2022 financial year. The Town will have until June 2022 to complete the project and acquit the grant.	30/03/2021	12/07/2021
16/03/2021	Ordinary Council Meeting - 16 March 2021	12.9	Urban Forest Strategy Implementation Working Group Terms of Reference 2021-2022	Finished	COUNCIL RESOLUTION (41/2021): Moved: Cr Wilfred Hendriks Seconded: Cr Ronhhda Potter That Council endorses the terms of reference for the Urban Forest Strategy Implementation Working Group contained in Attachment 1 with the deletion of the following dot points under part 8 of Attachment 1: Dot point 2 Dot Point 3 Dot Point 6 Dot Point 7; and Dot Point 9 CARRIED (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil	29/03/2021 Place Leader Urban Design UFS IWG Terms of reference have been updated to include the modifications adopted by council. Reference D21/26878	30/03/2021	29/04/2021
16/03/2021	Ordinary Council Meeting - 16 March 2021	13.1	TVP/20/07 Turf Mowing and Maintenance Works	Finished	COUNCIL RESOLUTION (42/2021): Moved: Cr Claire Anderson Seconded: Cr Vicki Potter That Council awards the contract associated with TVP/20/07 Turf Mowing and Maintenance Works to LLS Aust Pty Ltd trading as Lochness Unit Trust (ABN 69 516 567 693) for the maintenance of turf areas and other works, with the terms and conditions as outlined in the contract. CARRIED BY EXCEPTION RESOLUTION (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil	23/03/2021 Manager Infrastructure Operations Sumita to draft and send out contracts.	30/03/2021	30/03/2021
16/03/2021	Ordinary	14.1	Schedule of	Finished	COUNCIL RESOLUTION (43/2021):	30/03/2021 Financial Services Controller	30/03/2021	30/03/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	Council Meeting - 16 March 2021		Accounts for January 2021		<p>Moved: Cr Claire Anderson Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Confirms the accounts for 31 January 2021, as included in the attachment, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996. Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996. <p>CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	Noted resolution		
16/03/2021	Ordinary Council Meeting - 16 March 2021	14.3	Adoption of Vehicle Management Local Law 2021	Finished	<p>COUNCIL RESOLUTION (45/2021):</p> <p>Moved: Cr Ronnhda Potter Seconded: Cr Wilfred Hendriks That Council:</p> <ol style="list-style-type: none"> Considers the submissions received in relation to the proposed <i>Vehicle Management Local Law 2020</i>. Makes the <i>Town of Victoria Park Vehicle Management Local Law 2021</i> as at attachment 1 in accordance with section 3.12 of the <i>Local Government Act 1995</i>. Refers further consideration of local laws related to prevention of parking on verges to the September 2021 concept forum. <p>Purpose and effect</p> <p>The purpose of this local law is to provide for the regulation, control and management of parking and vehicles within the local government.</p> <p>The effect of this local law is to regulate parking and vehicles, including where they may stop or park, requiring tickets for parking in certain locations and preventing certain types of vehicles from being in certain locations.</p> <p>CARRIED (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>25/08/2021 Executive Officer</p> <p>Lisa Manser - An internal meeting needs to be set up to discuss this further.</p> <p>25/08/2021 Coordinator Governance and Strategy</p> <p>Local law published in the Government Gazette 21 May 2021. Letter sent to the Minister for Local Government 24 May 2021. Local public notice given 27 May 2021. Documents provided to the Joint Standing Committee on Delegated Legislation 28 May 2021.</p> <p>31/08/2021 Supervisor Parking</p> <p>Presentation done and ready for September Concept Forum</p>	30/09/2021	22/09/2021
16/03/2021	Ordinary Council Meeting - 16 March 2021	15.1	Compliance Audit Return 2020	Finished	<p>COUNCIL RESOLUTION (46/2021):</p> <p>Moved: Cr Claire Anderson Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Adopts the Compliance Audit Return for the period of 1 January 2020 to 31 December 2020, as shown in attachment 1. Authorises the Mayor and Chief Executive Officer to jointly certify the Compliance Audit Return and submit it to the Department of Local Government, Sports and Cultural Industries by 31 March 2021. <p>CARRIED BY EXCEPTION RESOLUTION (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>31/03/2021 Manager Governance and Strategy</p> <p>Compliance Audit Return submitted to the Department on the 31st March 2021.</p>	30/03/2021	31/03/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
20/04/2021	Ordinary Council Meeting - 20 April 2021	11.1	Quarterly reporting - April 2021	Finished	<p>COUNCIL RESOLUTION (62/2021): Moved: Cr Bronwyn Ife Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Requests the Chief Executive Officer to present to Council a quarterly progress report on the actions, projects and outcomes within the 2020/2021 Annual Strategic Project Plan. Receives the quarterly written progress reports, for March 2021 relating to the: <ol style="list-style-type: none"> Corporate Business Plan 2020/2021 Annual Strategic Project Plan Five-year capital works program Economic Development Strategy 2018-2023 Urban Forest Strategy Reconciliation Action Plan Disability Access and Inclusion Plan <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife Against: nil</p>	<p>3/08/2021 Manager Governance and Strategy</p> <p>This action item was completed when the quarterly report went to council in April.</p>	04/05/2021	03/08/2021
20/04/2021	Ordinary Council Meeting - 20 April 2021	11.1	Quarterly reporting - April 2021	Finished	<p>COUNCIL RESOLUTION (62/2021): Moved: Cr Bronwyn Ife Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Requests the Chief Executive Officer to present to Council a quarterly progress report on the actions, projects and outcomes within the 2020/2021 Annual Strategic Project Plan. Receives the quarterly written progress reports, for March 2021 relating to the: <ol style="list-style-type: none"> Corporate Business Plan 2020/2021 Annual Strategic Project Plan Five-year capital works program Economic Development Strategy 2018-2023 Urban Forest Strategy Reconciliation Action Plan Disability Access and Inclusion Plan <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife Against: nil</p>	<p>3/08/2021 Manager Governance and Strategy</p> <p>This action item has been completed in April when the quarterly report was provided to Council.</p>	04/05/2021	03/08/2021
20/04/2021	Ordinary Council Meeting - 20 April 2021	11.2	2021 Ordinary Local Government Elections	Finished	<p>COUNCIL RESOLUTION (63/2021): Moved: Cr Vicki Potter Seconded: Cr Bronwyn Ife That Council:</p> <ol style="list-style-type: none"> Appoints the Electoral Commissioner to conduct the 2021 ordinary election together with any other elections or polls which may be required, in accordance with section 4.20(4) of the Local Government Act 1995. Decides that the method of conducting the election will be as a postal election, in accordance with section 4.61(2) of the <i>Local Government Act 1995</i>. <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife Against: nil</p>	<p>3/08/2021 Manager Governance and Strategy</p> <p>Council appointed the Electoral Commissioner to conduct the 2021 ordinary election together with any other elections or polls which may be required, in accordance with section 4.20(4) of the Local Government Act 1995.</p> <p>Council decided that the method of conducting the election will be as a postal election, in accordance with section 4.61(2) of the <i>Local Government Act 1995</i>.</p> <p>The Town has written to the Electoral Commission to inform them of this resolution.</p>	04/05/2021	03/08/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
20/04/2021	Ordinary Council Meeting - 20 April 2021	11.3	Sponsorship Funding	Finished	<p>COUNCIL RESOLUTION (64/2021): Moved: Cr Ronnhda Potter Seconded: Cr Claire Anderson That Council:</p> <ol style="list-style-type: none"> Endorse the sponsorship funding application for \$20,000 for VenuesLive Management Services. Endorse the sponsorship funding of \$5000 for the Family and Domestic Violence conference 2021 to subsidise relevant organisations for children and young people to attend the conference. <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe Against: nil</p>	<p>13/07/2021 Community Development Officer</p> <p>Completed</p>	04/05/2021	13/07/2021
20/04/2021	Ordinary Council Meeting - 20 April 2021	12.1	Draft Amended Local Planning Policy 37 'Community Consultation on Planning Proposals'	Finished	<p>COUNCIL RESOLUTION (65/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Consents to the advertising of draft amended Local Planning Policy 37 'Community Consultation on Planning Proposals' (as contained within Attachment 1) for public comment for a minimum period of 21 days in accordance with deemed clause 4 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. Requests the Chief Executive Officer to provide a further report to Council summarising and responding to any submissions received during the public advertising period along with a recommendation on whether to adopt draft amended Local Planning Policy 37 'Community Consultation on Planning Proposals' with or without modifications. <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe Against: nil</p>	<p>20/06/2021 Place Leader (Strategic Planning)</p> <p>Report to be provided at July ABF/OCM recommending adoption of draft revised LPP 37 subject to modifications.</p>	21/06/2021	20/06/2021
20/04/2021	Ordinary Council Meeting - 20 April 2021	12.2	Vic Park Funding Program - Arts, Sports and Urban Forest Grants	Finished	<p>COUNCIL RESOLUTION (66/2021): Moved: Cr Ronnhda Potter Seconded: Cr Vicki Potter That Council endorse the following arts, sporting and urban forest grant applications:</p> <ol style="list-style-type: none"> Arts grants <ol style="list-style-type: none"> Speech – Arts for Arts Sake - \$353.61 Friends of Jirdarup Bushland – Images of Jirdarup - \$5,000 Steven Finch - VicPark Portable - \$500 Victoria Park Community Centre – Know thy neighbour 3 - \$4,970.45 Sporting grants <ol style="list-style-type: none"> Perth Cricket Club – Purchase of cricket balls - \$2,000 Perth Basketball Association – Indigenous Basketball Program - \$8,072 Dynamic Flames Badminton Club Incorporated – Badminton Program - \$8,042.50 Curtin Football Club Incorporated – purchase of soccer goals - \$2,000 Urban forest grants <ol style="list-style-type: none"> Millen Primary School - Trees for Shade and Nature - \$3,886 Kent Street Senior High School - Urban Forestry Initiative 2021 - \$9,107 Harold Hawthorne Senior Citizens' Centre and Homes Inc - Secret Life of 	<p>13/07/2021 Community Development Officer</p> <p>Completed</p>	04/05/2021	13/07/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>Trees Project - \$2,900 d. Millennium Kids Incorporated - Green Lab Kids Hub - \$9,107 e. Perth Individual College - Project Green Space - \$4,600 to be funded from surplus Sporting Grants allocation.</p> <p>Carried (8 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe Against: nil</p>			
20/04/2021	Ordinary Council Meeting - 20 April 2021	12.3	Community Benefits Strategy 2020 Report	Finished	<p>COUNCIL RESOLUTION (67/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Notes the annual reports for year one of the Community Benefits Strategy. Notes the identified areas for improvement for year two of the Community Benefits Strategy. <p>Carried (8 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe Against: nil</p>	<p>3/05/2021 Healthy Community Coordinator Regular meetings with WCE and WF have been occurring to refine deliverables and clarify player hours.</p> <p>3/05/2021 Healthy Community Coordinator Report templates are created and timeframes have been set.</p>	04/05/2021	03/05/2021
20/04/2021	Ordinary Council Meeting - 20 April 2021	12.4	Hockey Working Group - Recommended Appointments	Finished	<p>COUNCIL RESOLUTION (68/2021): Moved: Cr Bronwyn lfe Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Appoints the following elected members to the Hockey Working Group: <ol style="list-style-type: none"> Cr Claire Anderson Cr Wilfred Hendriks Cr Brian Oliver Appoints the following persons to the two available community member positions: <ol style="list-style-type: none"> Kristi Annear Appoints the following persons to the three available Victoria Park Xavier Hockey Club positions: <ol style="list-style-type: none"> James Savundra, Eddie Bartnik Stuart Lamont Appoints the following persons to the one available Hockey WA positions: <ol style="list-style-type: none"> Graeme Hall Notes that the following officers have been appointed to the group: <ol style="list-style-type: none"> Chief Community Planner Manager Place Planning Manager Community Requests that the Chief Executive Officer, with agreement from the group, presents a further report back to Council by the July 2021 Ordinary Council Meeting with its proposed terms of reference. <p>Carried (8 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe Against: nil</p>	<p>3/05/2021 Place Leader (Urban Design) Manage of Place Planning to organise meeting with working group and run through draft Terms of Reference.</p>	29/06/2021	22/06/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
20/04/2021	Ordinary Council Meeting - 20 April 2021	13.1	Macmillan Precinct Concept Plan	Report to be provided at later date	<p>COUNCIL RESOLUTION (69/2021): Moved: Cr Ronhda Potter Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> 1. Endorses the Macmillan Precinct Concept Plan. 2. Acknowledges the submissions received during the public advertising period. 3. Approves the Chief Executive Officer to proceed to 'Stage 3 – Masterplan' of the Macmillan Precinct Redevelopment project. 4. Establishes the Macmillan Precinct Masterplan Working Group for the purpose of guiding the progression of 'Stage 3 – Masterplan' with the objective of delivering the Masterplan Report to Council by December 2022. 5. Endorses membership of the group to include the following: <ol style="list-style-type: none"> a. Minimum two, maximum three elected members b. Minimum of four, maximum of six community members 6. Advertisises the establishment of the Macmillan Precinct Masterplan Working Group, its community member vacancies and seeks applications from candidates that meet the following criteria: <ol style="list-style-type: none"> a. Resident or ratepayer of the Town of Victoria Park; and b. Commitment to the time and effort required in joining the group; and c. A strong interest in community and/or recreation facilities; and d. Experience in working in a collaborative manner; and e. Experience working in a community group or on projects of community benefit; and f. State any affiliation with community services, clubs or groups within the precinct. 7. Requests that the Chief Executive Officer presents a further report back to Council by June 2021 with a recommendation on community member appointments in line with point 6 above. 8. Requests the Chief Executive Officer to provide a future report to Council to consider a preferred option for the Community Hub and Bowls Club at the conclusion of Stage 3.2. 9. Authorises the Chief Executive Officer to issue a provisional budget (Purchase Order) of up to \$175,000 (ex. GST) to Hatch RobertsDay under the existing contract CTPV/19/61 to enable the Town to deliver Stage 3.1 and 3.2. <p style="text-align: right;">Carried (7 - 1) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Bronwyn Ife Against: Cr Wilfred Hendriks</p>	<p>29/04/2021 Jack Bidwell</p> <p>Stage 3 commenced with purchase order to be approved and sent to Hatch RobertsDay. Macmillan Precinct Masterplan Working Group expressions of interest have been advertised. Report to be provided back at June with suggested community members.</p>	04/05/2021	29/04/2021
20/04/2021	Ordinary	13.3	LPRP Zone 1 Lead	Finished	<p>COUNCIL RESOLUTION (71/2021):</p>	29/04/2021 Strategic Projects Manager	04/05/2021	04/05/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)				
	Council Meeting - 20 April 2021		Consultant Procurement		<p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council awards the contract associated with tender TVP/21/03 Lead Architect Consultant for the redevelopment of Lathlain Precinct Zone 1 to Hames Sharley (WA) Pty Ltd (ABN 42 009 073 563), for the creation of the concept plans, design development and detailed documentation for the Lathlain Precinct Zone 1, with the terms and conditions as outlined in the contract, for the lump sum price of \$553,230 (ex. GST).</p> <p>Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife Against: nil</p>	Resolution has been actioned to Senior Procurement Officer to award contract 4/05/2021 Senior Procurement Officer Contract drafted and a copy provided to Andrew Dawe. Letters to unsuccessful tenderers issued.						
20/04/2021	Ordinary Council Meeting - 20 April 2021	13.4	Etwell Street Local Centre Revitalisation Update	Finished	<p>COUNCIL RESOLUTION (72/2021):</p> <p>Moved: Cr Ronhda Potter Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Receives this Etwell Street Local Centre Revitalisation update. Endorses the nomination by the CEO of the Etwell Street Local Centre Revitalisation proposed project to the Commonwealth Local Roads and Community Infrastructure (LRCI) Grant Phase 2 for grant funding, and upon grant funding nomination acceptance, for Etwell Street Local Centre Revitalisation works to proceed. <p>Carried (7 - 1)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife Against: Cr Brian Oliver</p>	12/08/2021 Strategic Projects Manager Funding submission was undertaken and subsequently received for Etwell Street Revitalisation. Updated papers have been submitted for OCM 17 August 2021 to award the contract to the preferred contractor.	04/05/2021	12/08/2021				
20/04/2021	Ordinary Council Meeting - 20 April 2021	14.1	Schedule of Accounts for February 2021	Finished	<p>COUNCIL RESOLUTION (73/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Confirms the accounts for 28 February 2021, as included in the attachment, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996. Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996. <p>Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife Against: nil</p>	17/05/2021 Financial Services Controller Noted resolution	04/05/2021	17/05/2021				
20/04/2021	Ordinary Council Meeting - 20 April 2021	14.2	Financial Statement for month ending February 2021	Finished	<p>COUNCIL RESOLUTION (74/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Accepts the Financial Activity Statement Report – 28 February 2021 as attached. Notes that the Town’s final opening financial position (1 July 2020) is subject to final audit. Notes that Elected Member allowances and meeting attendance fees have been paid and will continue to be paid for FY2020/21 at FY2019/20 figures of: <table style="margin-left: 40px;"> <tr> <td>Councillor annual meeting allowance</td> <td>\$23,000.00</td> </tr> <tr> <td>Mayoral annual meeting allowance</td> <td>\$30,841.00</td> </tr> </table>	Councillor annual meeting allowance	\$23,000.00	Mayoral annual meeting allowance	\$30,841.00	17/05/2021 Financial Services Controller Noted resolution	04/05/2021	17/05/2021
Councillor annual meeting allowance	\$23,000.00											
Mayoral annual meeting allowance	\$30,841.00											

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>ICT allowance \$3,500.00 Mayoral allowance \$62,727.00 Deputy Mayoral allowance \$15,682.00</p> <p>Carried by exception resolution (8 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe Against: nil</p>			
20/04/2021	Ordinary Council Meeting - 20 April 2021	15.1	Review of Policy 304 - Disposal of Surplus Assets	Finished	<p>COUNCIL RESOLUTION (75/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Repeals Policy 304 - Disposal of disused equipment, machinery and other material, as attached. Adopts Policy 304 - Disposal of Surplus Assets, as attached, subject to: <ol style="list-style-type: none"> the definition of "tender" being amended to read: "Tender means an externally conducted process to seek interest for the purchase of items by any individual or organisation". clause 9 being amended to read: "Any tenders, expressions of interest or private treaty for the sale of surplus assets, and any associated documentation are to be recorded and kept". <p>Carried by exception resolution (8 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe Against: nil</p>	<p>29/04/2021 Asset Accountant</p> <p>Changes were conducted prior to the meeting and this was formalisation of those changes.</p>	04/05/2021	29/04/2021
20/04/2021	Ordinary Council Meeting - 20 April 2021	15.2	Review of Policy 114 - Community Funding	Finished	<p>COUNCIL RESOLUTION (76/2021): Moved: Cr Bronwyn lfe Seconded: Mayor Karen Vernon</p> <p>That Council:</p> <ol style="list-style-type: none"> Repeals Policy 114 Community Funding, as Attachment 1. Adopts Policy 114 Community Funding, as at Attachment 3, subject to: <ol style="list-style-type: none"> clause 9 being amended to read: 9. In order to achieve this, in keeping with the requirements of the <i>Local Government Act 1995</i>, Local Government (Model Code of Conduct) Regulations 2021 and Local Government (Administration) Regulations 1996, employees and elected members with any involvement in community funding programs shall declare: <ol style="list-style-type: none"> any financial, indirect financial, proximity or gift interests that they have with any applicant for a community funding program; and any impartiality interests they have with any applicant for a community funding program. clause 35(e) being amended to read: e. operating subsidy request is based upon industry benchmarked standard costs of operation or comparable information. 	<p>4/05/2021 Manager Community</p> <p>Governance to save changes and upload finalised Policy to the Town's website.</p> <p>10/05/2021 Governance Officer - Council Support</p> <p>Updated on website.</p>	07/05/2021	14/05/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>c) a definition for year being included that reads:</p> <p>year: the financial year from 1 July to 30 June.</p> <p>d) clause 50 being amended to read:</p> <p>50. Successful applications will be required to provide six-monthly 'output reports' and an annual 'outcome report' to the Town, to be used by the Town as the Town deems fit.</p> <p>e) clause 41 being amended to read:</p> <p>41. Operating subsidies will be capped at \$100,000 (ex GST and Consumer Price Index Perth all groups) cash contribution per organisation per year, and no more than 50% of total operating costs, inclusive of cash, in-kind support relating to subsidised rental value of the lease forfeited under a peppercorn lease.</p> <p>Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe</p> <p>Against: nil</p>			
20/04/2021	Ordinary Council Meeting - 20 April 2021	15.3	Review of Policy 205 - Vehicle Crossovers	Finished	<p>COUNCIL RESOLUTION (77/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Repeals Policy 205 – Vehicle crossovers, as attached. 2. Adopts the amended Policy 205 – Vehicle crossovers, as attached <p>Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe</p> <p>Against: nil</p>	<p>25/08/2021 Principal Infrastructure Coordinator</p> <p>25/8/2021 - Final policy updated on website.</p>	04/05/2021	25/08/2021
20/04/2021	Ordinary Council Meeting - 20 April 2021	15.4	Minor review of Council policies and policy workplan for 2021/22	Finished	<p>COUNCIL RESOLUTION (78/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Endorses minor amendments to the following policies, in line with Policy 001 – Policy Management and Development, as attached: <ol style="list-style-type: none"> a. Policy 001 – Policy management and development b. Policy 002 – Review of decisions c. Policy 003 – Legal advice d. Policy 004 – Risk management e. Policy 014 – Appointment to outside bodies f. Policy 021 – Elected member fees, expenses and allowances g. Policy 022 – Elected member professional development h. Policy 023 – Provision of information and services – Elected members i. Policy 024 – Event attendance j. Policy 025 – Independent committee members k. Policy 051 – Agenda Briefing Forum, concept forum and workshops l. Policy 052 – Recording and live streaming m. Policy 053 – Meetings of electors n. Policy 054 – Access to reserve funds through notices of motion o. Policy 101 – Governance of Council advisory and working groups p. Policy 112 – Visual art q. Policy 260 – Single use plastic and polystyrene 	<p>10/05/2021 Governance Officer - Council Support</p> <p>Policies updated on website, Policy Committee meetings scheduled and reviews communicated.</p>	04/05/2021	10/05/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<ul style="list-style-type: none"> r. Policy 301 – Purchasing s. Policy 302 – Investment t. Policy 303 – Debt collection u. Policy 305 – Loan borrowing limitations v. Policy 306 – Business dealings with elected members and employees w. Policy 312 – Transaction card x. Policy 331 – Information systems security <p>2. Requests that the Chief Executive Officer conducts a review of the following policies and reports and presents them to the Policy Committee as outlined below:</p> <ul style="list-style-type: none"> a. Policy 406 – Temporary food businesses and itinerant food vendors by June 2021 b. Policy 014 – Appointment to external bodies by June 2021 c. Policy 051 – Agenda Briefing Forum, concept forum and workshops by June 2021 d. Policy 257 – Waste removal - residential properties by July 2021 e. Policy 258 – Waste removal – commercial properties by July 2021 f. Policy 259 – Recycling collection – residential and commercial properties by July 2021 g. Policy 225 – Hire and use of Town banner and flag sites by August 2021 h. Policy 404 – Fireworks management by August 2021 i. Policy 403 – Management of noise emissions from events at Belmont Racecourse – other than horse racing by August 2021 j. Policy 006 – Gratuity payments to employees by November 2021 k. Policy 306 – Business dealings with elected members and employees by November 2021 l. Policy 022 – Elected member professional development by November 2021 m. Policy 251 – Rainforest timbers – use in Town construction by February 2022 n. Policy 252 – Nuclear free zone by February 2022 o. Policy 401 – Smoking restriction – Town property by February 2022 p. Policy 226 – Recreation reserves – hire by March 2022 q. Policy 405 – Events on parks and reserves – notification to local residents by March 2022 r. Policy 001 – Policy management and development by March 2022 <p>3. Schedules its future Policy Committee meetings to be held on:</p> <ul style="list-style-type: none"> a. 28 June 2021 b. 26 July 2021 c. 23 August 2021 d. 22 November 2021 e. 28 February 2022 f. 28 March 2022 <p style="text-align: center;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife</p> <p>Against: nil</p>			
20/04/2021	Ordinary Council Meeting - 20 April 2021	15.5	Code of Conduct and Complaints Policy for Council Members, Committee Members and Candidates	Report to be provided at later date	<p>COUNCIL RESOLUTION (79/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Claire Anderson</p> <p>That Council:</p> <ul style="list-style-type: none"> 1. Adopts the Code of Conduct for Council Members, Committee Members and Candidates, as shown in Attachment 1. 2. Adopts the Complaints Policy for Council Members, Committee Members and 	<p>3/08/2021 Manager Governance and Strategy</p> <p>The Code of Conduct and Complaints Policy were adopted by Council in March 2021.</p>	04/05/2021	03/08/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>Candidates, as shown in Attachment 2, subject to:</p> <p>a) clause 1 Policy Objective be amended as follows:</p> <p>1.1 prescribe the processes for the management of complaints involving council members, committee members and candidates in matters relating to breaches of the behaviour requirements in Division 3 of the Code of Conduct</p> <p>1.2 ensure that the complaints management process is timely and follows the principles of natural justice and procedural fairness.</p> <p>b) point 2.1 of the Policy Scope be amended to be read as follows:</p> <p>2.1 This Policy applies to complaints about breaches of the Code of Conduct by Council members, committee members and candidates occurring on or after 3 February 2021.</p> <p>c) a new definition be added to clause 3 - Policy definitions as follows:</p> <p>Code of Conduct means the model code of conduct for council members, committee members and candidates.</p> <p>d) point 4.1 and 4.2 be amended as follows:</p> <p>The CEO is to appoint either:</p> <p>a. A person with relevant knowledge who is not an employee, current or former, elected member of the Town, to review and consider one or more Complaints of behaviour breach and to report on the outcome of any investigation to the CEO for provision to the Council; or</p> <p>b. A Complaints Panel of three persons who are not employee, current or former, elected members of the Town, to perform the function of the Investigator under this Policy, at least one of whom must be a person with relevant legal knowledge.</p> <p>e) clause 4.2 be amended as follows:</p> <p>Add the words 'a Complaints Panel' instead of 'any such panel'</p> <p>f) the definition of Complaints Panel be amended as follows:</p> <p>means a panel of persons appointed under clause 4.1 to consider and determine Complaints.</p> <p>3. Request the CEO to refer the complaints policy for Council Members, Committee Members and Candidates to the Policy Committee for review in November 2021.</p> <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife</p> <p>Against: nil</p>			
20/04/2021	Ordinary Council Meeting - 20 April 2021	15.6	Review of Policy 207 Paths - locations within road reserves	Finished	<p>COUNCIL RESOLUTION (80/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council receives the review of Policy 207 (paths – location within road reserves), as at attached.</p> <p style="text-align: right;">Carried by exception resolution (8 - 0)</p>	31/08/2021 Street Operations Engineer Policy 207 Adopted	04/05/2021	31/08/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe</p> <p>Against: nil</p>			
20/04/2021	Ordinary Council Meeting - 20 April 2021	15.7	Review of Policy 208 – Street verges – reinstatement of lawns following works	Finished	<p>COUNCIL RESOLUTION (81/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>The Policy Committee recommends that Council receives the review of Policy 208 (Street verges – reinstatement of lawns following works), as attached, subject to point 4 being amended to the following:</p> <p>4. In the case where synthetic turf is affected by routine maintenance of services, assets or construction works, the Town will reinstate or repair the affected area with an appropriate alternative treatment allowable under the Verge Local Law.</p> <p>Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe</p> <p>Against: nil</p>	<p>3/05/2021 Manager Infrastructure Operations</p> <p>Information noted. policy to be applied as per review.</p>	04/05/2021	03/05/2021
20/04/2021	Ordinary Council Meeting - 20 April 2021	15.8	Proposed Waste Disposal Local Law 2021	Finished	<p>COUNCIL RESOLUTION (82/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Determines that as a result of the review of the <i>Town of Victoria Park Health Local Law 2003</i>, as amended, that clauses 38 through to 48 (inclusive) of that local law be repealed and replaced, in accordance with section 3.16 of the <i>Local Government Act 1995</i>. Gives notice that it intends to make the <i>Town of Victoria Park Waste Disposal Local Law 2021</i>, as at attachment 1, which will repeal clauses 38 through to 48 (inclusive) of the <i>Town of Victoria Park Health Local Law 2003</i>, as amended in accordance with section 3.12 of the <i>Local Government Act 1995</i>. Seeks the consent of the Chief Executive Officer of the Department of Water and Environmental Regulation to the proposed <i>Town of Victoria Park Waste Disposal Local Law 2021</i>. <p><i>Purpose and effect of the local law.</i></p> <p>The purpose of this local law is to provide for the protection of the natural and urban environment and the mitigation of environmental hazards through ensuring the appropriate disposal of local government waste.</p> <p>The effect of this local law is to:</p> <ol style="list-style-type: none"> Provide for regulation, control and management of waste services; and Establish the requirements with which any owner or occupier of premises using the Town of Victoria Park waste services must comply. <p>Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe</p> <p>Against: nil</p>	<p>28/05/2021 Technical Officer</p> <ol style="list-style-type: none"> Local law to be advertised in Southern Gazette 13 May 2021, with close of consultation period on 25 June 2021. Other requirements for notice to be advertised on notice boards, social media and Your Thoughts. Letter to be sent to DWER seeking comment on proposed local law prior to securing formal consent to make the local law. <p>26/07/2021 Project Officer - Waste</p> <ol style="list-style-type: none"> Consultation closed 25 June 2021. Letter sent to Department of Water and Environmental Regulation (DWER) 6 July 2021; and advice to Minister for Environment. Await advice from DWER on draft local law. No further action required, new item required for final adoption of proposed local law. 	04/05/2021	26/07/2021
18/05/2021	Ordinary Council Meeting - 18 May 2021	12.1	Blue Tree Project Investigation	Finished	<p>COUNCIL RESOLUTION (88/2021):</p> <p>Moved: Cr Claire Anderson Seconded: Cr Jesvin Karimi</p> <p>That Council:</p>	<p>8/06/2021 Healthy Community Coordinator</p> <p>Internal and external investigations have occurred and OCM report has been completed.</p>	04/06/2021	08/06/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>1.5 Any music is to be ambient only.</p> <p>1.6 The development, once commenced, is to be carried out in accordance with the approved plan date stamped approved at all times, unless otherwise authorised by the Town.</p> <p>1.7 All windows and doors to street frontages are to be provided with clear glazing and are not to be subsequently obscured by alternative window treatments, signage or internal shelves, to the satisfaction of the Town.</p> <p>1.8 If the development, the subject of this approval, is not substantially commenced within a period of twenty four months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> as amended from time to time.</p> <p><u>Advice Notes</u></p> <p>AN1 Any amendments, or modifications to this development approval may require the submission of an application for amendment to development approval and reassessment of the proposal.</p> <p>AN2 Should the applicant be aggrieved by this decision a right of appeal may exist under the provisions of the Town Planning Scheme or the Metropolitan Region Scheme and the applicant may apply for a review of the determination of Council by the State Administrative Tribunal within 28 days of the date of this decision.</p> <p>AN3 The development approval is granted on the merits of the application under the provisions of the Town of Victoria Park Town Planning Scheme No. 1 and does not constitute approval for the purposes of the <i>Strata Titles Act 1985</i> or its subsidiary regulations nor affect any requirement under the by-laws of the body corporate in relation to a proposed development pursuant to such legislation.</p> <p>AN4 This approval does not include the approval of any alterations to the front façade of the building. Any alterations to the front façade will require further development approval to be obtained from the Council.</p> <p>AN5 The applicant/owner should refer to the Requirements of Other Council Business Units, enclosed with this development approval, which are relevant to the submission of a building permit and/or the carrying out of the development for which this approval is granted. This development approval does not remove the need to obtain licences, permits or other forms of approval that may be required under other legislation or requirements of Council.</p> <p>2. That the Council request the CEO to inform submitters of the Council's decision on the application.</p> <p style="text-align: center;">Carried by absolute majority (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>			
18/05/2021	Ordinary Council Meeting - 18 May 2021	12.3	Albany Highway Precinct Structure Plan - Consultant Procurement	Finished	<p>COUNCIL RESOLUTION (90/2021):</p> <p>Moved: Cr Vicki Potter That Council</p> <p style="text-align: right;">Seconded: Cr Claire Anderson</p> <p>1. Awards the contract associated with TVP/21/02 Preparation of Albany Highway Precinct Structure Plan to Hatch Pty Ltd trading as Hatch </p>	<p>5/07/2021 Manager Place Planning</p> <p>Procurement completed with the awarded consultant entering into a contract with the Town and work now progressing</p>	01/07/2021	05/07/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>Roberts Day (ABN 59 008 630 500), for the development of Albany Highway Precinct Structure Plan(s) with the terms and conditions as outlined in the contract, for the estimated lump sum price of \$524,341 (Excluding GST).</p> <ol style="list-style-type: none"> Identifies \$467,948.60 (Excluding GST) in the Long-Term Financial Plan to be expended between the 2021/2022 Financial Year and the 2022/2023 Financial Year. Identifies \$355,794.60 (Excluding GST) to be budgeted in the 2021/2022 Annual Budget. Allocates \$112,154.00 (Excluding GST) into the Future Projects Reserve to ensure there is the appropriate balance of funds to service the stages of the project that will fall into the 2022/2023 Financial Year. <p style="text-align: center;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil</p>			
18/05/2021	Ordinary Council Meeting - 18 May 2021	12.4	Petition relation to development application for redevelopment of concrete batching plant at No. 12 (Lot 310) Cohn Street, Carlisle	Finished	<p>COUNCIL RESOLUTION (91/2021): Moved: Cr Vicki Potter Seconded: Cr Bronwyn lfe That Council:</p> <ol style="list-style-type: none"> Notes that officers have referred to the petition in the Responsible Authority Report and have included a copy of the petition as an attachment in the agenda for the meeting of the Metro Inner South Joint Development Assessment Panel on 17 May 2021. Requests the Chief Executive Officer to write to the lead petitioner, Ms Heather Johnstone, and advise: <ol style="list-style-type: none"> of the actions taken in point 1 and 2 above; that the Council was not able to refuse the application as it was not the decision maker, and that the development application was determined by the Joint Development Assessment Panel. <p style="text-align: center;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil</p>	<p>11/06/2021 Manager Development Services</p> <p>Completed</p>	01/06/2021	11/06/2021
18/05/2021	Ordinary Council Meeting - 18 May 2021	13.2	Edward Millen Adaptive Heritage Redevelopment Tender	Finished	<p>COUNCIL RESOLUTION (93/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Approves Blackoak Capital Ventures (ABN 38 896 928 872) to be the preferred lessee of a ground lease for the Edward Millen Adaptive Heritage Redevelopment pursuant to a proposal submitted for TVP/20/13 via Tenderlink. Approves the Agreement to Lease for the investment, redevelopment and ongoing management of the Edward Millen State Heritage listed buildings as Blackoak Capital Ventures' proposal has been evaluated as the most advantageous to the Town. Pursuant to Section 5.42 of the Local Government Act 1995, delegates to the Chief Executive Officer, the following duties/powers in relation to 15 (Lot 9000) Hill View Terrace, East Victoria Park. <ol style="list-style-type: none"> Undertake any further commercial negotiations, as required to progress the development and commercial offer presented to the Town of Victoria Park by 	<p>14/06/2021 Property Development Manager</p> <p>Have undertaken further commercial negotiations and will aim to present updated for July OCM.</p> <p>31/08/2021 Executive Officer</p> <p>This matter was deferred to the August OCM for a decision.</p>	31/07/2021	31/08/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>Blackoak Capital Ventures;</p> <p>b. Monitor compliance with, and enforce as necessary, the provisions of the Agreement to Lease.</p> <p>c. In exercising this delegation of authority, the Chief Executive Officer shall not make a determination if the Chief Executive Officer believes the matter for decision is a material change to the terms and conditions of the Agreement to Lease.</p> <p>d. If the Chief Executive Officer declines to give a determination (for reasons set out in part 4(d)), the Chief Executive Officer must report the matter to the Council for decision.</p> <p>4. Authorises the Chief Executive Officer and Mayor, provided that no submissions of magnitude and concern are received during the public submission period required under Section 3.58 of the Local Government Act 1995, to execute all necessary documents on behalf of Town of Victoria Park in relation to 15 (Lot 9000) Hill View Terrace, East Victoria Park.</p> <p>5. Requests the Chief Executive Officer to report to Council July 2021 as to the progress of the negotiations in 3a above.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil</p>			
18/05/2021	Ordinary Council Meeting - 18 May 2021	14.1	Financial Statements ending March 2021	Finished	<p>COUNCIL RESOLUTION (95/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Accepts the Financial Activity Statement Report – 31 March 2021, as attached. Approve the disposal of assets 183VPK and 1GVL028 and relevant budget amendments for proceeds and profit/loss. <p style="text-align: right;">Carried by absolute majority (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil</p>	<p>2/06/2021 Financial Services Controller</p> <p>Noted resolution and processed budget amendments</p>	01/06/2021	02/06/2021
18/05/2021	Ordinary Council Meeting - 18 May 2021	14.2	Schedule of Accounts ending March 2021	Finished	<p>COUNCIL RESOLUTION (96/2021):</p> <p>Moved: Cr Vicki Potter Seconded: Cr Claire Anderson</p> <p>That Council:</p> <ol style="list-style-type: none"> Confirms the accounts for 31 March 2021, as included in the attachment, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>. Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>. <p style="text-align: right;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil</p>	<p>2/06/2021 Financial Services Controller</p> <p>Noted resolution</p>	01/06/2021	02/06/2021
18/05/2021	Ordinary Council Meeting - 18 May 2021	14.3	Advertising of Differential Rates 2021/2022	Finished	<p>COUNCIL RESOLUTION (97/2021):</p> <p>Moved: Cr Brian Oliver Seconded: Mayor Karen Vernon</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes the 2021/2022 Rates Modelling Options in attachment 1. Requests the Chief Executive Officer to present the Advertising of Differential Rates 2021/2022 back to Council for consideration once elected members have been 	<p>30/06/2021 Finance Manager</p> <p>New Em budget workshop undertaken and Draft Budget 2021/22 provided Differential rates of 2% increase advertised</p>	01/06/2021	30/06/2021

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					presented with a draft 2021/2022 budget. Carried (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil			
18/05/2021	Ordinary Council Meeting - 18 May 2021	15.1	Standards for CEO Recruitment, Performance and termination	Finished	COUNCIL RESOLUTION (98/2021): Moved: Cr Bronwyn Ife Seconded: Cr Jesvin Karimi That Council adopts the Town of Victoria Park Standards for Chief Executive Officer Recruitment, Performance and Termination as shown in Attachment 1. Carried by absolute majority (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil	11/08/2021 Executive Officer Uploaded to the Town internet.	01/06/2021	11/08/2021
18/05/2021	Ordinary Council Meeting - 18 May 2021	15.2	Internal Audit Report: Conflicts of Interest and Gifts	Finished	COUNCIL RESOLUTION (99/2021): Moved: Cr Vicki Potter Seconded: Cr Claire Anderson That Council: 1. Notes that an internal audit on the Management of Conflicts of Interest and Gifts has been conducted and there were four medium risk and one low-medium risk matters identified that require action. 2. Notes that the 'medium' rated observations be listed on the Internal Audit Activity Confidential Report for Audit and Risk Committee review until completed. Carried by exception resolution (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil	3/08/2021 Manager Governance and Strategy Council received the internal audit on the Management of Conflicts of Interest and Gifts. 'Medium' rated observations have been listed on the Internal Audit Activity Confidential Report.	01/06/2021	03/08/2021
18/05/2021	Ordinary Council Meeting - 18 May 2021	17.2	Mayor Karen Vernon - Donation in aid of cyclone relief to Shire of Morawa	Report to be provided at later date	COUNCIL RESOLUTION (102/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council: 1. Approves the Town making a donation of \$5,000 to the Shire of Morawa in support of cyclone disaster relief; 2. Approves a variation to the 2020/21 Annual Budget of the amount approved in point 1 above, to be funded from savings identified in the Sports Grants program. 3. Requests the Chief Executive Officer to refer the development of a disaster relief donation policy to the Policy Committee by December 2021. Carried (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil	10/06/2021 Finance Manager \$5,000 donation to Shire of Morawa processed and completed 10/6/2021	01/06/2021	10/06/2021
03/06/2021	Special Council Meeting - 3 June 2021	10.1	Australian Local Government Association's 2021 National General Assembly	Finished	COUNCIL RESOLUTION (104/2021): Moved: Cr Jesvin Karimi Seconded: Cr Claire Anderson That Council approves the Mayor to attend Australian Local Government Association National General Assembly, Canberra from 20 to 23 June 2021, and to be a voting delegate for the Town. Carried (7 - 0) For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana	10/06/2021 Acting Governance Officer - Council Support Task completed	17/06/2021	14/06/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					Lisandro, Cr Wilfred Hendriks, Cr Jesvin Karimi Against: nil			
15/06/2021	Ordinary Council Meeting - 15 June 2021	11.1	Annual Review of Delegations	Finished	COUNCIL RESOLUTION (108/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council: 1. Reviews its delegations to the Chief Executive Officer and other employees as detailed in the attachment, in accordance with Section 5.46(2) of the <i>Local Government Act 1995</i> . 2. Adopts the amended delegations of authority to the Chief Executive Officer as detailed in the attachment, to come into effect on 1 July 2021, in accordance with Section 5.42(1) of the <i>Local Government Act 1995</i> . Carried (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil	1/07/2021 Coordinator Governance and Strategy Updated Delegation Register uploaded to the Town's website 1 July 2021.	29/06/2021	01/07/2021
15/06/2021	Ordinary Council Meeting - 15 June 2021	11.2	Appointment to Mindarie Regional Council	Finished	COUNCIL RESOLUTION (109/2021): Moved: Cr Vicki Potter Seconded: Cr Jesvin Karimi That Council appoints Mayor Karen Vernon to the Mindarie Regional Council, effective from 1 July 2021 until 31 October 2021. Carried (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil	21/06/2021 Governance Officer - Council Support Notified Mindarie Regional Council of Mayor Vernon's appointment.	29/06/2021	21/06/2021
15/06/2021	Ordinary Council Meeting - 15 June 2021	12.1	Draft Youth Plan	Finished	COUNCIL RESOLUTION (110/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council approves the release of the Town of Victoria Park Youth Plan for public comment. Carried by exception resolution (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil	18/06/2021 Community Development Officer (Families, Youth and Homelessness) Draft Youth Plan public comment period in progress, closing 2 July 2021.	29/06/2021	18/06/2021
15/06/2021	Ordinary Council Meeting - 15 June 2021	12.2	Draft Transport Strategy and Parking Management Plan	Finished	COUNCIL RESOLUTION (111/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council approves the advertising of the draft Transport Strategy and draft Parking Management Plan for public comment. Carried (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil	3/08/2021 Place Leader Transport Question taken on notice during OCM was later answered at the meeting then staff provided a written response.	29/06/2021	03/08/2021
15/06/2021	Ordinary Council Meeting - 15 June 2021	12.3	Local Heritage Survey	Finished	COUNCIL RESOLUTION (112/2021): Moved: Cr Ronhhda Potter Seconded: Cr Claire Anderson That Council: 1. Notes the submissions received in respect to the draft Local Heritage Survey. 2. Endorses the proposed Local Heritage Survey, as contained at Attachment 1. Carried (8 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi	3/08/2021 Senior Planning Officer COUNCIL RESOLUTION (112/2021): Moved: Cr Ronhhda Potter Seconded: Cr Claire Anderson That Council: 1. Notes the submissions received in respect to the draft Local Heritage Survey. 2. Endorses the proposed Local Heritage Survey, as contained at Attachment 1. Carried (8 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr	29/06/2021	03/08/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					Against: nil	Brian Oliver, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil		
15/06/2021	Ordinary Council Meeting - 15 June 2021	13.1	Future Organisational Accommodation Needs - Multi-Criteria Assessment	Finished	<p>COUNCIL RESOLUTION (114/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the Future Accommodation Multi-criteria Analysis Report. 2. Endorses the preferred options to be investigated further in a future business case, being: <ol style="list-style-type: none"> a) Option 2a – A new integrated Administration, Civic and Customer Service facility within the Macmillan Precinct. b) Option 4c – A new integrated Civic and Customer Service facility within the Macmillan Precinct and a new Administration facility within the Aqualife Precinct. c) Option 1c – Redevelopment of 99 Shepperton Road. d) Option 3a – A new integrated Administration, Civic and Customer Service facility within the Aqualife Precinct. e) Option 1a - Do Minimal. 3. Requests the Chief Executive Officer to list the business case in the 2021/22 Annual Budget for consideration by Council. 4. Approves the Chief Executive Officer to proceed to a business case to identify a preferred option from the list of options in point 2 above, subject to budget approval. <p style="text-align: center;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	<p>18/06/2021 Strategic Projects Manager</p> <p>Listed in 21/22 Annual Budget for consideration</p>	29/06/2021	18/06/2021
15/06/2021	Ordinary Council Meeting - 15 June 2021	13.2	Macmillan Precinct Masterplan Working Group	Finished	<p>COUNCIL RESOLUTION (115/2021): Moved: Cr Vicki Potter Seconded: Cr Bronwyn Ife</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Appoints the following elected members to the Macmillan Precinct Masterplan Working Group: <ol style="list-style-type: none"> a) Mayor Karen Vernon b) Cr Vicki Potter c) Cr Claire Anderson 2. Appoints a fourth elected member to the group, being Cr Luana Lisandro 3. Appoints the deputies for the group <ol style="list-style-type: none"> a) Deputy Mayor Bronwyn Ife b) Cr Jesvin Karimi 4. Appoints the following persons to the maximum six available community member positions: <ol style="list-style-type: none"> a) Madlen Jannaschk b) Maxine Boyd c) Talia Turner d) Michael Cardy e) Dave Lindner 	<p>18/06/2021 Strategic Projects Manager</p> <p>Working Group established. TOR to be provided in future report to OCM.</p>	29/06/2021	18/06/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>f) Leanne Hampson</p> <p>5. Notes that the following officers have been appointed to the group:</p> <p>a) Chief Executive Officer (proxy. Chief Operations Officer)</p> <p>b) Strategic Projects Manager</p> <p>c) Manager Business Services</p> <p>d) Executive Assistant (Minutes Secretary)</p> <p>6. Extends the membership of the Group to include a representative of each of the following organisations:</p> <p>a) Victoria Park Centre for the Arts</p> <p>b) Victoria Park Community Centre</p> <p>c) Victoria Park Carlisle Bowling Club</p> <p>d) Perth Basketball Association (Redbacks)</p> <p>e) Sussex Street Community Law Service</p> <p>f) Billabong Community Early Learning Centre</p> <p>7. Requests that the Chief Executive Officer presents a further report back to Council by September 2021 with its proposed terms of reference.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi</p> <p>Against: nil</p>			
15/06/2021	Ordinary Council Meeting - 15 June 2021	13.3	ROW 52 Albany Highway Victoria Park Name submission for referral to Landgate Geographic Names Committee	Finished	<p>COUNCIL RESOLUTION (116/2021):</p> <p>Moved: Cr Ronnhda Potter Seconded: Cr Luana Lisandro</p> <p>1. That Council lists for consideration the following place names for submission to Landgate for Landgate's consideration and formal selection of the place name for the laneway ROW 52 situated at Albany Highway, Victoria Park:</p> <p>a) "Bidi" as the preferred place name.</p> <p>b) "Koorliny Lane" as the second preferred place name.</p> <p>c) "Whadjuk Lane" as an alternative place name.</p> <p>2. That Council endorses an amount of up to \$5,000 to be listed for consideration in the 2021/2022 annual budget to allow for naming signage and a small naming ceremony.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi</p> <p>Against: nil</p>	<p>12/07/2021 Strategic Projects Manager</p> <p>Name submitted with Landgate - approved name Bidi Walk</p> <p>12/07/2021 Strategic Projects Manager</p> <p>Street signage order and to be installed. Work with Mindeera Advisory group to determine commemorative signage and small opening of ROW</p>	29/06/2021	12/07/2021
15/06/2021	Ordinary Council Meeting - 15 June 2021	13.4	Kent St Sand Pit Community Consultation Report and Concept Options	Report to be provided at later date	<p>ALTERNATE MOTION/COUNCIL RESOLUTION(117/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <p>1. Receives the draft Kent St Sand Pit Community Consultation Report and Concept Options;</p> <p>2. Requests the Chief Executive Officer to:</p> <p>a) undertake detailed site surveys of the flora, fauna, water mains connections, stormwater and groundwater capacity, and obtain a geotechnical report;</p> <p>b) consider whether to hold discussions or obtain advice from the WA Department of Biodiversity Conservation and Attractions, Water Corporation, SERCUL or any other professional advisers, and if so, to undertake those discussions or obtain that advice before September 2021;</p> <p>c) seek advice and promote discussion with Curtin University and the</p>	<p>22/06/2021 Environmental Officer</p> <p>Consultant engaged to undertake flora/fauna survey of the site.</p> <p>13/07/2021 Environmental Officer</p> <p>Flora and fauna survey complete. Consultant engaged to undertake geotechnical survey.</p> <p>13/07/2021 Environmental Officer</p> <p>Advice sought from DBCA, Water Corporation, SERCUL, Karrakin, DPIWA, Curtin, DWER, CSIRO, Birdlife Australia, DPIRD. Some agencies have responded, generally supportive of the proposed.</p> <p>Officer has also made contact with the Mindeera Advisory Group regarding the project. This has been through the Community Development Officer (Reconciliation).</p>	23/08/2021	20/08/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>Town's Mindeera Advisory Group in relation to the Kent St Sand Pit site, around culturally appropriate revegetation, and creation of a natural learning space for Noongar culture.</p> <p>d) list for consideration in the 2021/22 budget sufficient funds to undertake the surveys and report referred to in 2(a), and any advice referred to in 2(b).</p> <p>3. Requests the Chief Executive Officer to report to Council by no later than the September Council meeting as to:</p> <p>a) the outcome of the detailed site surveys and the geotechnical report;</p> <p>b) any alterations to the draft Kent St Sand Pit Concept Options that should be considered having regard to the survey results and report in 3(a);</p> <p>c) whether expert advice on restoration and revegetation of banksia woodland should be obtained prior to release of the Concept Options for consultation;</p> <p>d) an update on what, if any, discussions or advice the Town has had or obtained from the Department of Biodiversity Conservation and Attractions, Water Corporation, SERCUL or any other professional advisers.</p> <p>e) provide Elected Members with updates on the outcomes of point 2c.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi</p> <p>Against: nil</p>	<p>23/07/2021 Environmental Officer</p> <p>Officers met with Elder Simon Forest and Kingsley Dixon from Curtin University to discuss the proposed options for Kent St Sand Pit on 23/07/21. Learnings from this will be taken to Mindeera Working Group meeting on 11/08/21.</p> <p>6/08/2021 Environmental Officer</p> <p>Officer has discussed potential use and considerations with Mindeera Advisory Group on 11/08/21. Mindeera have advised that they support the considerations of Simon Forrest. The would also like to visit the site, which will allow them to inform the potential design. At the time of reporting the group would likely visit the site in September 2021.</p> <p>19/08/2021 Environmental Officer</p> <p>At the time of writing the September OCM report the geotechnical survey was still in progress, as the desktop review and site testing has taken longer than anticipated.</p> <p>Test pitting is currently being undertaken on site.</p> <p>The Administration will provide the results of this survey, as well as any potential issues that may affect the proposed works as soon as they are available, currently anticipated to be September 2021.</p>		
15/06/2021	Ordinary Council Meeting - 15 June 2021	13.5	Portion of ROW 54 Closure	Finished	<p>COUNCIL RESOLUTION (118/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Gives notice and invites public submissions on a proposal to request the Minister for Lands (WA) to close and amalgamate a 445m² portion of dedicated road bounded by Shepperton Road, Albany Highway and Oats Street, East Victoria Park pursuant to section 58 and section 87 of the <i>Land Administration Act 1997</i> and regulation 9 of the <i>Land Administration Regulations 1998</i> into adjacent Lot 30 on Diagram 10509, Lot 488 on Plan 2609 and Lots 131 and 132 on Deposited Plan 45782. Requests the Chief Executive Officer provide a further report for Council to consider the closure of the 445m² portion of dedicated road bounded by Shepperton Road, Albany Highway and Oats Street, East Victoria Park pursuant to section 58 and section 87 of the <i>Land Administration Act 1997</i> and regulation 9 of the <i>Land Administration Regulations 1998</i> into adjacent Lot 30 on Diagram 10509, Lot 488 on Plan 2609 and Lots 131 and 132 on Deposited Plan 45782 and any submissions received on the closure. If no submissions are received, delegates the Chief Executive Officer and Mayor the authority to execute all necessary documentation under the Town's Common Seal, in accordance with section 58 and section 87 of the <i>Land Administration Act 1997</i>, and regulation 9 of the <i>Land Administration Regulations 1998</i>. <p style="text-align: right;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi</p> <p>Against: nil</p>	<p>18/06/2021 Land and Properties Project Officer</p> <p>Advertising for road closure scheduled for Monday 21 June, in the West Australian and Town notice boards, Period of advertising is 35 days however submission period will close 30 July to allow for extra time.</p>	29/06/2021	18/06/2021
15/06/2021	Ordinary	13.8	Edward Millen	Finished	<p>COUNCIL RESOLUTION(122/2021):</p>	<p>23/06/2021 Property Development Manager</p>	29/06/2021	07/09/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	Council Meeting - 15 June 2021		Reserve Landscape Tender Option Analysis		<p>Moved: Mayor Karen Vernon Seconded: Cr Brian Oliver That Council:</p> <ol style="list-style-type: none"> 1. Requests the Chief Executive Officer to prepare a scope of works for the Edward Millen Reserve Landscape project based on a construction cost of no more than \$7.5 million; 2. Requests the Chief Executive Officer to report to the July Council meeting on the scope of works referred to in point 1 above. <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil</p>	<p>Preparing Report for July OCM</p> <p>7/09/2021 Property Development Manager</p> <p>Options were considered at Council August 2021. With preferred option at \$7.5 endorsed for the FY 22 budget.</p>		
15/06/2021	Ordinary Council Meeting - 15 June 2021	14.1	Schedule of Accounts for April 2021	Finished	<p>COUNCIL RESOLUTION (123/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> 1. Confirms the accounts for the month ended 30 April 2020, as included in the attachment, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>. 2. Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>. <p style="text-align: right;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil</p>	<p>21/06/2021 Financial Services Controller</p> <p>Noted resolution</p>	29/06/2021	21/06/2021
15/06/2021	Ordinary Council Meeting - 15 June 2021	14.2	Financial Statement for the month ending April 2021	Finished	<p>COUNCIL RESOLUTION (124/2021):</p> <p>Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> 1. Accepts the Financial Activity Statement Report – 30 April 2021, as attached. 2. Approves a budget variation to increase the consultancy budget for project management by \$45,000 for the Archer/Mint Street Detailed Design. 3. Approves the budget reallocation of \$7,000 from the shade sails – Hawthorne Reserve budget to install a fence around the new Promenade playground. 4. Approves the budget variation the minor equipment purchases budget for Leisurelife by \$4,565 for the supply and installation of a new basketball scoreboard and shot clock. 5. Approves the budget variation the sales proceeds budget by \$24,000 for the disposal of assets 171VPK and 114VPK. <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil</p>	<p>19/07/2021 Financial Services Controller</p> <p>Noted resolution and processed budget amendments</p>	29/06/2021	19/07/2021
15/06/2021	Ordinary Council Meeting - 15 June 2021	15.3	Review of Policy 203 – Stormwater runoff containment	Finished	<p>COUNCIL RESOLUTION (127/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> 1. Revokes the existing Policy 203 – Stormwater runoff containment; 2. Adopts the new Policy 203 – Stormwater runoff containment as attached. <p style="text-align: right;">Carried by exception resolution (9 - 0)</p>	<p>25/08/2021 Principal Infrastructure Coordinator</p> <p>25/8/2021 - Policy updated on website. No further action required</p>	29/06/2021	25/08/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil</p>			
15/06/2021	Ordinary Council Meeting - 15 June 2021	15.4	Review of Policy 202 - Directional Signs	Finished	<p>COUNCIL RESOLUTION (128/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council receives the review of Policy 202 – Directional Signs, as attached. Carried by exception resolution (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil</p>	<p>25/08/2021 Principal Infrastructure Coordinator</p> <p>25/8/2021 - Policy updated on website. No further action required</p>	29/06/2021	25/08/2021
15/06/2021	Ordinary Council Meeting - 15 June 2021	15.5	Adoption of Policy 105 - Advocacy	Finished	<p>COUNCIL RESOLUTION (129/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That the item be referred back to the Chief Executive Officer for presentation at the June 2021 concept forum, in accordance with section 89 of the Meeting Procedures Local Law 2019. Carried by exception resolution (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil</p>	<p>28/06/2021 Manager Stakeholder Relations</p> <p>Went to concept forum to discuss gaps. Will update policy based on feedback.</p>	29/06/2021	02/07/2021
15/06/2021	Ordinary Council Meeting - 15 June 2021	15.6	Independent Audit Report and Annual Financial Report 2019-2020	Finished	<p>COUNCIL RESOLUTION (130/2021): Moved: Cr Brian Oliver Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Receives the Audit Completion Report and draft Independent Auditor's Report (Note – yet to be provided). 2. Accepts the Annual Report 2019/2020 and the Annual Financial Report for the 2019-2020 financial year, as attached. 3. Requests the Chief Executive Officer to convene a Special Council Meeting, to be held at 6pm on Tuesday 4 May 2021 in the Council Chambers, 99 Shepperton Road, Victoria Park WA 6100, for the purpose of considering the Independent Audit Report and Annual Financial Report 2019-2020. 4. Requests the Chief Executive Officer to convene the Annual Meeting of Electors, to be held at 6pm on Thursday 20 May 2021 in the Council Chambers, 99 Shepperton Road, Victoria Park WA 6100, for the purpose of presenting the annual report for 2019/2020 and any other general business. 5. Acknowledges points 1 to 4; noting that a Special Council Meeting has already been held on Thursday 3 June 2021 and that the Annual Meeting of Electors will be held on Tuesday 29 June 2021. <p>Carried (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil</p>	<p>18/06/2021 Finance Manager</p> <p>Annual Financial Report submitted on the DLGSCI Smarthub portal</p>	29/06/2021	18/06/2021
15/06/2021	Ordinary Council Meeting - 15 June 2021	17.2	Deputy Mayor Bronwyn lfe - Request for report – Use of private vacant land for	Report to be provided at later	<p>COUNCIL RESOLUTION (132/2021): Moved: Cr Bronwyn lfe Seconded: Cr Ronhhda Potter</p> <p>That Council requests that the Chief Executive Officer provide a report no later than the November 2021 Ordinary Council Meeting investigating opportunities for privately owned undeveloped land to be used as community edible gardens until such as time as</p>	<p>30/07/2021 Manager Development Services</p> <p>Commenced action on project</p>	29/06/2021	03/08/2021

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			community edible gardens	date	the owner of the land wishes to develop. Carried (6 - 3) For: Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Bronwyn lfe, Cr Jesvin Karimi Against: Mayor Karen Vernon, Cr Claire Anderson, Cr Wilfred Hendriks			
15/06/2021	Ordinary Council Meeting - 15 June 2021	17.3	Cr Claire Anderson - Universal access to Jirdarup Bushland	Report to be provided at later date	COUNCIL RESOLUTION (133/2021): Moved: Cr Claire Anderson Seconded: Cr Vicki Potter That Council: 1. Requests the Chief Executive Officer to investigate options for universal access design at the into Jirdarup Bushland; 2. Requests that these results are presented to the Access and Inclusion Advisory group at their next meeting after the conclusion of the investigation; and 3. Requests the Chief Executive Officer to present a report to the November Council meeting about the investigated options . Carried (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil	22/06/2021 Manager Infrastructure Operations Town officers to investigate options to change the entrance gate for universal access, and present information to council.	29/06/2021	22/06/2021
22/06/2021	Special Council Meeting - 22 June 2021	9.1	Notice of Intention to Levy Differential Rates	Finished	COUNCIL RESOLUTION (135/2021): Moved: Cr Ronnhda Potter Seconded: Cr Jesvin Karimi That Council: 1. Applies differential rates for the 2021/22 financial year. 2. Advertises, in accordance with section 6.36 of the <i>Local Government Act 1995</i> , for public submissions on the proposed differential rates and minimum payments as set out in the Statement of Objects and Reasons for Differential Rates 2021/22 (Attachment 1) as follows: (a) Residential – Gross Rental Valuation (GRV) Minimum Payment \$1,159 Rate in the dollar 0.0934 (b) Non-Residential – GRV Minimum Payment \$1,205 Rate in the dollar 0.0988 (c) Vacant land - GRV Minimum Payment \$1,530 Rate in the dollar 0.1308 3. Authorises the Chief Executive Officer to give local public notice seeking public submissions on the proposed differential rates and minimum payments for 2021/22. 4. Requests that any public submissions received relating to the above proposed differential rates and minimum payments are considered as part of the Council item proposing the adoption of the 2021/22 annual budget. Carried (8 - 0) For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronnhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe, Cr Jesvin Karimi Against: nil	30/06/2021 Chief Financial Officer Website updated. Notice in the West 25 June 2021.	06/07/2021	30/06/2021
20/07/2021	Ordinary Council	11.1	Nomination of WALGA 2021	Finished	COUNCIL RESOLUTION (152/2021): Moved: Cr Ronnhda Potter Seconded: Cr Jesvin Karimi	4/08/2021 Manager Governance and Strategy	03/08/2021	04/08/2021

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20/07/2021	Ordinary Council Meeting - 20 July 2021	12.1	32 Oswald Street, Victoria Park - Proposed Additions to Existing Primary School (Victoria Park Christian School)	Finished	<p>COUNCIL RESOLUTION (147/2021):</p> <p>Moved: Cr Brian Oliver Seconded: Mayor Karen Vernon</p> <p>That Council:</p> <p>A. Approve the application submitted by Sally Matthews on behalf of Australasian Conference Association (DA Ref: 5.2020.704.1) for Additions to the Existing Educational Establishment and increase to permitted student numbers at No. 32 (Lot 137) Oswald Street, Victoria Park as indicated on the plans dated received 21 December 2020 and 16 June 2021, in accordance with the provisions of the Town of Victoria Park Town Planning Scheme No. 1 and the Metropolitan Region Scheme, subject to the following conditions:</p> <ol style="list-style-type: none"> 1. The total number of enrolled students shall not exceed 150. Further approval will be required from the Town for any future increase in enrolled students. 2. Prior to the submission of an application for a building permit, the applicant is to prepare and submit an updated Traffic Impact Statement to the satisfaction of the Town, reflecting the amended proposal and inclusive of: <ul style="list-style-type: none"> • A reduction in the maximum number of students to 150; • The provision of 10 additional on-site car bays; • Removing reference to a possible future proposal for up to 230 students; • The implementation of the measures required by condition 3 below. • Deleting reference to retention of the existing kiss and drop bays within the existing on-site car parking. 3. The following traffic management measures as outlined in the Cardno Traffic Impact Statement and additional Technical Memorandum dated 15 March 2021 and 4 May 2021 respectively, are to be implemented to the satisfaction of the Town at all times, inclusive of but not limited to the following traffic management measures: <ul style="list-style-type: none"> • The proposed kiss and drop arrangement along Oswald Street during school hours; • Staggered start and finish times for year groups; • Further encouragement of the private bus use; • Further encouragement of the use of public and active transport modes. 4. A Memorandum of Understanding between the School and the Town is to be prepared and executed by both parties to the satisfaction of the Town, which includes commitments from the school to implement the required traffic management measures, to inform and educate staff and parents of the required traffic management measures and to work with the Town to resolve any issues that may arise (see Advice note 5) and any recommended additional or modified measures for the future. 5. The wall of classroom 4 fronting Oswald Street shall be provided with windows to the satisfaction of the Town (see related advice note). 6. No kiss and drop/collection or bus drop off/collection is to occur within the existing car park and is to be restricted to Oswald Street only. 7. A minimum of 30 car parking bays, including an ACROD bay, shall be 	<p>2/08/2021 Planning Officer</p> <p>determination sent to R.Cruickshank for final review and sign off.</p>	03/08/2021	02/08/2021

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					<p>provided on site in accordance with the approved plans. These bays shall be marked and allocated in accordance with the approved plans.</p> <p>8. Prior to the first occupation of the development hereby approved, all approved car parking spaces together with their access aisles shall be clearly paved, sealed, marked and drained in accordance with Australian Standards AS2890.1 and arranged so that all vehicles may at all times leave or enter the street in a forward gear. All parking bays and access aisles shall thereafter be maintained to the satisfaction of the Town.</p> <p>9. The required acoustic screening treatment as stated at Part 5, Note 1 the Acoustic Assessment (Attachment 3) provided to the Town on 24 June 2021 is to be implemented prior to occupation of the building, to the satisfaction of the Town.</p> <p>10. A maximum of 50 children are permitted to attend classes within the new 'Early Teaching Block' at any one time, consistent with the amended Acoustic Assessment, date stamped 24 June 2021 (Attachment 3). Changes to the maximum number of students permitted within the new 'Early Teaching Block' will require further approval from the Town in addition to the provision of an amended Acoustic Assessment.</p> <p>11. Existing trees identified on the approved site plan must be retained and protected in accordance with AS 4970-2009 and to the satisfaction of the Town.</p> <p>12. The proposed trees (shown on the site plan dated 16/06/21) shall be a species of tree that has the potential at maturity to be a minimum height of 5m and a minimum canopy width of 4m and is a minimum size of at least 35 litres when planted. The proposed tree shall be maintained via an automated irrigation system or other similar method by the landowner or developer for the first two summers after the occupation of the dwelling. If the proposed tree is of poor health and is removed, it is to be replaced with a suitable replacement tree by the owner or developer to the satisfaction of the Town.</p> <p>13. A Tree Growth Zone, as shown on the approved plans shall be maintained to the satisfaction of the Town. No structure, unless water permeable, is to encroach within the Tree Growth Zone.</p> <p>14. Complete details of the proposed external colours, finishes and materials to be used in the construction of the buildings are to be provided to the satisfaction of the Town prior to submission of an application for building permit. The development shall be constructed in accordance with the approved details and shall be thereafter maintained to the satisfaction of the Town.</p> <p>15. Prior to the submission of an application for building license for this development, Lots 139, 140 158 & 159 are to (a) be amalgamated into a single lot on a Certificate of Title; or (b) the Owner entering into a legal agreement with the Town prepared by the Town's Solicitors at the owner's cost requiring amalgamation to be completed within twelve months of the issue of a building license (refer to related advice note)</p> <p>16. The development, once commenced, is to be carried out in accordance with the approved plans at all times, unless otherwise authorised by the Town.</p>			

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					<p>17. This approval does not include approval for any signage. Signage is to be the subject of separate approval from the Town.</p> <p>18. All stormwater must be contained and disposed of on-site at all times, to the satisfaction of the Town (refer to related Advice Note).</p> <p>19. Prior to lodging an application for a building permit, the applicant must submit and have approved by the Town, and thereafter implement to the satisfaction of the Town, a construction management plan addressing the following matters:</p> <ul style="list-style-type: none"> i. How materials and equipment will be delivered and removed from the site; ii. How materials and equipment will be stored on the site; iii. Parking arrangements for contractors; iv. Construction waste disposal strategy and location of waste disposal bins; v. Details of cranes, large trucks or similar equipment which may block public thoroughfares during construction; vi. How risks of wind and/or water borne erosion and sedimentation will be minimised during and after the works; vii. Construction traffic and pedestrian management; and viii. Other matters likely to impact on the surrounding properties. <p>20. All plant, equipment and external fixtures, including but not restricted to airconditioning units, satellite dishes and non-standard television aerials, but excluding solar collectors, are to be located such that they are not visible from the primary street or secondary street.</p> <p>21. All building works to be carried out under this development approval are required to be contained within the boundaries of the subject lot.</p> <p>22. This approval is valid for a period of twenty four months only. If the subject development is not substantially commenced within the twenty four month period, the approval shall lapse and be of no further effect.</p> <p>Advice Notes:</p> <p>AN1 - Should the applicant be aggrieved by this decision a right of appeal may exist under the provisions of the Town Planning Scheme or Metropolitan Region Scheme and the applicant may apply for review of the determination of Council by the State Administrative Tribunal within 28 days of this decision.</p> <p>AN2 - Stormwater drainage design is to cater for a 1:100 year storm event. All stormwater drainage for commercial developments shall be designed and signed by a practicing Hydraulic Consultant. An overland flow path is to be included in the design to ensure diversion of stormwater from the developments during storm events.</p> <p>AN3 - Crossover location and construction shall comply with the Town's Specifications for Crossover Construction. A separate application must be made to the Town's Street Life Sub Program (tel 9311 8115) for approval prior to construction of a new crossover.</p> <p>AN4 - Any modifications to the approved drawings, other than those authorised by this approval, may require the submission of an application for an Amendment to Planning Approval and reassessment of the proposal.</p>			

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					<p>AN5 – In relation to Condition 4, the Memorandum of Understanding should include the following commitments:</p> <ul style="list-style-type: none"> To implement the traffic management measures referred to in Condition 3; To submit relevant documentation referred to in conditions 2 and 3; The measures that the school employ to inform and educate staff and parents of the traffic management measures that have been implemented and need to adhere to these; To provide evidence of total enrolment and actual attendance numbers for students when requested by the Town; To work with the Town to resolve any traffic related concerns that may arise from the operation of the school; and To continually monitor the management of traffic in and around the school and where necessary implement any modified or additional measures. <p>AN6 – In relation to condition 5, in order to meet this condition and satisfy the needs for the teaching space, the removal of windows from the wall facing the south-west boundary is supported.</p> <p>AN7 - The direction of traffic should only be undertaken by suitably qualified individuals and should only be considered after a formal risk evaluation has been undertaken. Direction of traffic resulting in a collision/incident could lead to the individuals involved being held liable. The Town does not recommend, endorse or encourage school staff directing traffic. The Town does, however, recommend parents of students being informed/educated/reminded of traffic rules.</p> <p>AN8 - Your attention is drawn to the need to comply with the requirements of Part D3 of the Building Code of Australia - Access for People with Disabilities, including parking, sanitary facilities and tactile indicators in accordance with AS 1428.1, AS 1428.4, AS 1428.5 and AS/NZS 2890.6.</p> <p>AN9 - In addition to the disabled access and facility requirements of the Building Code of Australia, it is the responsibility of the building owner/developer to ensure the development complies with the Disability Discrimination Act 1992. Further information may be obtained from the Disability Services Commission.</p> <p>AN10 - Unauthorised verge tree pruning or removal is subject to a penalty under the Activities on Thoroughfares and Public Places Local Law 2000, Division 1 – General, 2.1 General Prohibitions.</p> <p>AN11 - Sound levels created are not to exceed the provisions of the Environmental Protection (Noise) Regulations 1997.</p> <p>B. Request the Chief Executive Officer to inform submitters of the Council's decision on the application.</p> <p style="text-align: right;">Carried (8 - 1)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Cr Jesvin Karimi</p>			
20/07/2021	Ordinary Council	12.2	5.2021.225.1 119A Basinghall Street	Finished	<p>COUNCIL RESOLUTION (148/2021):</p> <p>Moved: Cr Jesvin Karimi Seconded: Cr Vicki Potter That Council:</p>	<p>30/07/2021 Manager Development Services</p> <p>Decision letter issued</p>	03/08/2021	30/07/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	Meeting - 20 July 2021		East Victoria Park		<p>1. Refuse the application submitted by Choon Ping Tan and Milton James Goodchild (DA5.2021.225.1) for a Change of Use from Single House and Ancillary Dwelling to Single House and Residential Building (Short Term Accommodation) at 119A (Lot 109) Basinghall Street, East Victoria Park in accordance with the provisions of the Town of Victoria Park Town Planning Scheme No.1 and the Metropolitan Region Scheme, for the following reasons:</p> <p>a) The location of the proposed use is considered to be incompatible with the surrounding residential development and contrary to objectives a) and d) of Local Planning Policy 3 'Non-Residential Uses in or Adjacent to Residential Areas' and objectives a), d) and e) of Local Planning Policy 31 'Serviced Apartments and Residential Buildings including Short Term Accommodation'.</p> <p>b) The proposed use is considered to be inconsistent with matters a), g), m), n) and y) of deemed clause 67 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</p> <p>2. Request the Chief Executive Officer to advise those persons who lodged a submission on the application of Council's decision.</p> <p style="text-align: right;">Carried (5 - 4)</p> <p>For: Cr Vicki Potter, Cr Ronnhda Potter, Cr Luana Lisandro, Cr Bronwyn Ife and Cr Jesvin Karimi</p> <p>Against: Mayor Karen Vernon, Cr Claire Anderson, Cr Brian Oliver and Cr Wilfred Hendriks</p>			
20/07/2021	Ordinary Council Meeting - 20 July 2021	12.3	No. 257 Berwick Street, Victoria Park - Five Single Bedroom Dwellings	Finished	<p>COUNCIL RESOLUTION (155/2021):</p> <p>Moved: Cr Ronnhda Potter Seconded: Cr Bronwyn Ife</p> <p>That Council:</p> <p>a. Approves the application for development approval submitted by My Home (DA Ref: 5.2021.67.1.1) for the Construction of Five Single Bedroom Dwellings at No. 257 (Lot 1) Berwick Street, Victoria Park as indicated on the plans dated received 2 February 2021, in accordance with the provisions of the Town of Victoria Park Town Planning Scheme No. 1 and the Metropolitan Region Scheme, subject to the following conditions:</p> <ol style="list-style-type: none"> The development, once commenced, is to be carried out in accordance with the approved plans at all times, unless otherwise authorised by the Town. The development to operate in accordance with the applicant's submission received 2 February 2021. The dwellings shall be located on the site for a maximum period of 15 years from the date of this approval, with the site being made good to the Town's satisfaction following their removal. External colours, finishes and materials of the building(s) are to be in accordance with the approved plans, unless otherwise approved in writing by the Town. Prior to the occupation of the development, the building(s) must be finished, and thereafter maintained, in accordance with the schedule provided and approved by the Town. Vehicle access to and from the property shall be left-in/left-out access to Kent Street only. 	<p>26/07/2021 Senior Planning Officer</p> <p>Minutes confirmed. Determination prepared.</p>	03/08/2021	26/07/2021

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					<p>6. All stormwater must be contained and disposed of on-site at all times, to the satisfaction of the Town.</p> <p>7. All building works to be carried out under this development approval are required to be contained within the boundaries of the subject lot.</p> <p>8. Prior to lodging an application for a building permit, a detailed landscaping and reticulation plan for the subject site and the adjacent road verge(s) must be submitted to and approved by the Town, and must include the following:</p> <ul style="list-style-type: none"> a. The location, number and type of proposed trees and shrubs including planter and/or tree pit sizes and planting density; b. Any lawn to be established; c. Any existing vegetation and/or landscaped areas to be retained; <p>9. Prior to the occupation or use of the development, the approved landscaping and reticulation plan must be fully implemented and maintained thereafter, to the satisfaction of the Town.</p> <p>10. Prior to lodging an application for a building permit, a detailed Noise Management Plan is to be submitted and approved by the Town, which demonstrates that the development has been designed to meet the relevant requirements of State Planning Policy 5.4 'Road and Rail Transport Noise and Freight Considerations in Land Use Planning' (SPP5.4). The report must be prepared by a suitably qualified and competent person in accordance with the SPP5.4 Guidelines. Any recommended mitigation or design measures are to be incorporated into the drawings and submitted for a building permit and the development shall be constructed in accordance with the approved details (refer to related Advice Note).</p> <p>11. Prior to lodging an application for a building permit, the applicant must submit and have approved by the Town, and thereafter implement to the satisfaction of the Town, a construction management plan addressing the following matters:</p> <ul style="list-style-type: none"> i. How materials and equipment will be delivered and removed from the site; ii. How materials and equipment will be stored on the site; iii. Parking arrangements for contractors; iv. Construction waste disposal strategy and local of waste disposal bins; v. Details of cranes, large trucks or similar equipment which may block public thoroughfares during construction; vi. How risks of wind and/or water borne erosion and sedimentation will be minimised during and after the works; vii. Construction traffic and pedestrian management; and viii. Other matters likely to impact on the 			

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					<p>surrounding properties.</p> <p>12. Prior to lodging an application for a building permit, a Waste Management Plan must be submitted to and approved by the Town. The plan must include the following details to the satisfaction and specification of the Town:</p> <ul style="list-style-type: none"> i. The location of bin storage areas and bin collection areas; ii. The number, volume and type of bins, and the type of waste to be placed in the bins; iii. Details of the future ongoing management of the bins and the bin storage areas; iv. Frequency of bin collections. v. The Waste Management Plan must be implemented at all times to the satisfaction of the Town. <p>13. Prior to the occupation or use of the development, all car parking spaces together with their access aisles to be clearly paved, sealed, marked and drained in accordance with AS2890.1 and thereafter maintained to the satisfaction of the Town.</p> <p>14. If the development, the subject of this approval, is not substantially commenced within a period of 24 months from the date of the approval, the approval will lapse and be of no further effect. For the purposes of this condition, the term "substantially commenced" has the meaning given to it in the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> as amended from time to time.</p> <p>Advice Notes</p> <p>AN1 Any amendments or modifications to the approved drawings forming part of this development approval may require the submission of an application for amendment to development approval and reassessment of the proposal.</p> <p>AN2 With regards to the condition for a detailed Noise Management Plan, should modifications be required to the plans as a result of a recommendation of the Noise Management Plan requiring noise attenuation structures and/or changes to the external appearance of the dwellings, an amended development application may be required to be lodged and determined prior to these recommendations being implemented.</p> <p>AN3 With regards to the condition for a detailed landscaping plan, the Town recommends use of Water-wise plant species and will consider the selected plant species at mature height, to ensure that vehicle sightlines at the adjacent intersection are not affected.</p> <p>AN4 The proposed crossover to Kent Street will require approval, prior to installation, by both the Town of Victoria Park and Main Roads (WA).</p> <p>AN5 A Work Zone Permit application is to be submitted to and approval issued the Town, prior to any works or temporary storage on a public thoroughfare (including roads, parking bays, footpaths or verges). To download an application form and for further information, please refer to the Town's website or contact the Town's Street Improvement business</p>			

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					<p>unit on (08) 9311 8111. It is noted that a Work Zone permit may not be permitted along some sections of Kent Street and Berwick Street.</p> <p>AN6 A building permit is required to be obtained from the Town prior to commencement of any work in relation to this development approval.</p> <p>AN7 Your attention is drawn to the need to comply with the requirements of Part D3 of the Building Code of Australia - Access for People with Disabilities, including parking, sanitary facilities and tactile indicators in accordance with AS 1428.1, AS 1428.4, AS 1428.5 and AS/NZS 2890.6.</p> <p>AN8 Any required excavation or filling greater than 150mm below or above existing ground levels is to be retained along any boundary by a retaining wall system designed by a practising Structural Engineer. Council approval is required for all proposed retaining wall systems greater than 150mm in height or depth.</p> <p>AN9 Sound levels created are not to exceed the provisions of the Environmental Protection (Noise) Regulations 1997.</p> <p>3. Request the Chief Executive Officer to advise those persons who lodged a submission of Council's decision.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe and Cr Jesvin Karimi Against: nil</p>			
20/07/2021	Ordinary Council Meeting - 20 July 2021	12.4	Amendment to condition of development approval for mixed use development at No. 660 (Lot 11) Albany Highway, Victoria Park	Finished	<p>ALTERNATE MOTION/COUNCIL RESOLUTION (150/2021):</p> <p>Moved: Cr Vicki Potter Seconded: Cr Jesvin Karimi</p> <p>That Council:</p> <p>1. Refuse the application submitted by Richard Burt on behalf of Fowler Group Properties (DA Ref: 5.2021.321.1) for amendment to condition of development approval for Mixed Use development at No. 660 (Lot 11) Albany Highway, Victoria Park in accordance with the provisions of the Town of Victoria Park Town Planning Scheme No. 1 and the Metropolitan Region Scheme for the reason that it is considered the condition of the original approval is appropriate for this development.</p> <p>2. Advise the Joint Development Assessment Panel Secretariat of Council's decision.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe and Cr Jesvin Karimi Against: nil</p> <p>Reason: It is considered the condition of the original approval is appropriate for this development.</p>	30/07/2021 Manager Development Services Decision letter issued	03/08/2021	30/07/2021
20/07/2021	Ordinary Council Meeting - 20 July 2021	12.5	No. 45 the Circus - Home Business (Unlisted Use)	Finished	<p>COUNCIL RESOLUTION (150/2021):</p> <p>Moved: Cr Brian Oliver Seconded: Cr Vicki Potter</p> <p>That Council:</p> <p>A. Approve the application and plans dated 10 March 2021 submitted by Karen Bowen (DA Ref: 5.2021.91.1) for proposed Unlisted Use (Home Business) at No. 45 (Lot 112) The Circus, Burswood in accordance with the provisions of the Town of Victoria Park Town Planning Scheme No.1 and the Metropolitan Region</p>	26/07/2021 Senior Planning Officer Minutes confirmed. Determination prepared.	03/08/2021	26/07/2021

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					<p>Scheme, subject to the following conditions:</p> <ol style="list-style-type: none"> 1. The development, once commenced, <u>is to be carried out</u> in accordance with the approved plans at all times, unless otherwise authorised by the Town. 2. The approval for the use hereby permitted allows the use to be operated by Karen Bowen. If the operator ceases to operate the use on the subject site, the approval for the use shall expire. 3. All windows and doors to street frontages are to be provided with clear glazing, and are not to be subsequently obscured by alternative window treatments, signage or internal shelves, to the satisfaction of the Town. 4. The Home Business hereby permitted is restricted in its hours of operation to the following: <ol style="list-style-type: none"> a) Tuesday: Between 9:00am and 5:30pm; b) Wednesday: Between 9:00am and 7:00pm; c) Thursday: Between 9:00am to 5:30pm; d) Friday: Between 9:00am to 5:00pm; and e) Saturday: Between 9:00am to 3:00pm. 5. Only one client is permitted to access the Home Business premises at any one time and there must be at least a 15 minute interval between each client consultation. The applicant must keep a record of clientele in the form of a diary available for viewing by the Town. 6. All client visits to the premises shall be by appointment only. 7. The Home Business must not employ more than two persons who are not members of the occupiers household. 8. At all times during the permitted hours of operation of the Home Business, one of the car bays within the garage is to be for use by the occupant of the residence and the other bay is to be for use by an employee. 9. The applicant must not erect or otherwise display on the Home Occupation premises any sign with an area exceeding 0.2 square metres. 10. A sign erected under this condition must: <ol style="list-style-type: none"> i) Only describe the type of Home Business; ii) Be placed on a building, wall, fence or entry statement of the Home Business premises; iii) Not be illuminated; and iv) Comply with the Town's Local Planning Policy No. 38 – Signs. 11. At all times provision must be made onsite for the storage and collection of garbage and other solid waste. A waste storage and collection area must be graded, drained and screened from public view, and the garbage collected regularly, to the satisfaction of the Town. <p>Advice Notes</p> <p>AN1 Any amendments, or modifications to this development approval may require the submission of an application for amendment to development approval and reassessment of the proposal.</p>			

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					<p>AN2 Should the applicant be aggrieved by this decision a right of appeal may exist under the provisions of the Town Planning Scheme or the Metropolitan Region Scheme and the applicant may apply for a review of the determination of Council by the State Administrative Tribunal within 28 days of the date of this decision.</p> <p>AN3 This approval does not include the approval of any alterations to the front façade of the building. Any alterations to the front façade will require further development approval to be obtained from the Council.</p> <p>AN4 The applicant/owner should refer to the Requirements of Other Council Business Units, enclosed with this development approval, which are relevant to the submission of a building permit and/or the carrying out of the development for which this approval is granted. This development approval does not remove the need to obtain licences, permits or other forms of approval that may be required under other legislation or requirements of Council.</p> <p>3. Request the Chief Executive Officer to advise those persons who lodged a submission of Council's decision.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: nil</p>			
20/07/2021	Ordinary Council Meeting - 20 July 2021	12.7	Hockey Working Group Terms of Reference	Finished	<p>COUNCIL RESOLUTION (157/2021): Moved: Mayor Karen Vernon Seconded: Cr Jesvin Karimi That Council endorses the Terms of Reference for the Hockey Working Group contained in Attachment 1; subject to amending the Terms of Reference at point 17 as follows:</p> <p>17. The agenda and minutes of the meeting are to be prepared by the town, as follows;</p> <p>a) The agenda will be distributed no later than three working days before the meeting on the towns website.</p> <p>b) The minutes will be distributed no later than 5 working days after the meeting to the group members for review and provide feedback to the presiding member within seven working days.</p> <p>c) The minutes will be published to the Towns website after the group's endorsement. The draft minutes form part of the next agenda for endorsement.</p> <p>d) both the agenda and minutes are to be developed in the prescribed form.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: nil</p>	<p>4/08/2021 Manager Place Planning</p> <p>The Terms of Reference have been updated as per the resolution and uploaded onto the Town's website</p>	03/08/2021	04/08/2021
20/07/2021	Ordinary Council Meeting - 20 July 2021	13.1	Climate Emergency Plan	Finished	<p>COUNCIL RESOLUTION (158/2021): Moved: Cr Bronwyn Ife Seconded: Cr Luana Lisandro That Council:</p> <p>1. Receives the community consultation results for the draft Climate Emergency Plan</p> <p>2. Endorses the Climate Emergency Plan 2021 - 2031</p>	<p>23/07/2021 Environmental Officer</p> <p>Quarterly reporting for CEP added to CAMMS.</p>	03/08/2021	29/07/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>3. Instructs the Chief Executive Officer to include the Climate Emergency Plan in the Quarterly written progress Reports to Council, commencing in the next quarter for 2021.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe and Cr Jesvin Karimi Against: nil</p>			
20/07/2021	Ordinary Council Meeting - 20 July 2021	13.2	Request to dedicate ROW 33 as a road	Finished	<p>COUNCIL RESOLUTION (159/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Resolves to request the Minister for Lands (WA) to dedicate Lot 673 on Plan 1740, Carlisle as a road pursuant to section 56(1)(c) of the <i>Land Administration Act 1997</i>, and regulation 8 of the <i>Land Administration Regulations 1998</i>. Indemnifies the Minister for Lands (WA) against any claim for compensation that may arise, pursuant to section 56(4) of the <i>Land Administration Act 1997</i>. <p style="text-align: right;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe and Cr Jesvin Karimi Against: nil</p>	<p>28/07/2021 Land and Properties Project Officer</p> <p>Crown Land Enquiry sent to DPLH 28/07/21 - Reference D21/59398</p>	03/08/2021	28/07/2021
20/07/2021	Ordinary Council Meeting - 20 July 2021	13.4	Edward Millen Adaptive Heritage Redevelopment Ground Lease	Finished	<p>PROCEDURAL MOTION</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Luana Lisandro That the item be deferred to the Special Council Meeting to be held at 6.30pm on 2 August 2021.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe and Cr Jesvin Karimi Against: nil</p>	<p>31/08/2021 Executive Officer</p> <p>PROCEDURAL Council resolved to deferred to this item to the Special Council Meeting to be held at 6.30pm on 2 August 2021.</p>	03/08/2021	31/08/2021
20/07/2021	Ordinary Council Meeting - 20 July 2021	14.1	Schedule of Accounts Report for May 2021	Finished	<p>COUNCIL RESOLUTION (161/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <p>Confirms the accounts for May 2021, as included in the attachment, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>.</p> <p>Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>.</p> <p style="text-align: right;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe and Cr Jesvin Karimi Against: nil</p>	<p>26/07/2021 Financial Services Controller</p> <p>Noted resolution</p>	03/08/2021	26/07/2021
20/07/2021	Ordinary Council Meeting - 20 July 2021	14.2	Financial Statement for the Month Ending May 2021	Finished	<p>COUNCIL RESOLUTION (162/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council accepts the Financial Activity Statement Report – 31 May 2021, as attached.</p> <p style="text-align: right;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe and Cr Jesvin Karimi</p>	<p>26/07/2021 Financial Services Controller</p> <p>Noted resolution</p>	03/08/2021	26/07/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					Against: nil			
20/07/2021	Ordinary Council Meeting - 20 July 2021	15.1	Adoption of Amendment (Signs on Thoroughfares) Local Law 2021	Finished	<p>COUNCIL RESOLUTION (163/2021): Moved: Mayor Karen Vernon Seconded: Cr Jesvin Karimi That Council:</p> <ol style="list-style-type: none"> Considers the submissions received in relation to the proposed <i>Town of Victoria Park Amendment (Signs on Thoroughfares) Local Law 2021</i>; and Makes the <i>Town of Victoria Park Amendment (Signs on Thoroughfares) Local Law 2021</i> as at attachment 1, in accordance with section 3.12 of the <i>Local Government Act 1995</i>. <p>Purpose and effect</p> <p>The purpose of this local law is to amend the <i>Town of Victoria Park Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000</i> to more easily provide for the regulation of advertising display signage on thoroughfares.</p> <p>The effect of this local law is to amend Part 3 and Schedule 1 of the <i>Town of Victoria Park Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000</i>.</p> <p>Carried (8 - 1)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Cr Wilfred Hendriks</p>	<p>25/08/2021 Coordinator Governance and Strategy</p> <p>Local Law published in the Government Gazette 24 August 2021. Public notice prepared.</p> <p>25/08/2021 Principal Infrastructure Coordinator</p> <p>25/8/2021 - Governance will finalise process and have been allocated task to liaise with Department of Local Government.</p> <p>1/09/2021 Coordinator Governance and Strategy</p> <p>Local public notice published in Perth Now Southern 26 August 2021. Hard and electronic documents sent to the Joint Standing Committee on Delegated Legislation 1 September 2021.</p>	30/09/2021	21/09/2021
20/07/2021	Ordinary Council Meeting - 20 July 2021	15.2	Review of Policy 014 - Appointment to outside bodies	Finished	<p>COUNCIL RESOLUTION (164/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council repeals Policy 014 – Appointment to outside bodies as attached.</p> <p>Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: nil</p>	<p>2/08/2021 Coordinator Governance and Strategy</p> <p>Policy removed from website. Policy register updated.</p>	03/08/2021	02/08/2021
20/07/2021	Ordinary Council Meeting - 20 July 2021	15.3	Review of Policy 051 - Agenda Briefing Forum, Concept Forum and Workshops	Finished	<p>COUNCIL RESOLUTION (165/2021): Moved: Cr Brian Oliver Seconded: Cr Claire Anderson That Council:</p> <ol style="list-style-type: none"> Adopts the amended Policy 051 – Agenda Briefing Forum, Concept Forum and Workshops as attached. Endorses the removal of the second public participation time at Agenda Briefing Forums, for a six-month trial. Requests the Chief Executive Officer to present a report to the February 2022 Policy Committee meeting, to report the results of the six-month trial. <p>Carried (6 - 3)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Ronhda Potter, Cr Brian Oliver, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Cr Vicki Potter, Cr Luana Lisandro and Cr Wilfred Hendriks</p>	<p>2/08/2021 Coordinator Governance and Strategy</p> <p>Policy updated on website. Policy register updated.</p>	03/08/2021	02/08/2021
20/07/2021	Ordinary Council Meeting - 20 July 2021	15.4	Adoption of Policy 011 - Elections	Finished	<p>COUNCIL RESOLUTION (166/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Repeals: <ol style="list-style-type: none"> Policy 011 Caretaker, as at attachment 2 Policy 012 Street listing of owners and occupiers, as at attachment 3 Policy 013 Electoral signs, as at attachment 4. 	<p>2/08/2021 Coordinator Governance and Strategy</p> <p>Policy 011 Caretaker, Policy 012 Street listing of owners and occupiers & Policy 013 Electoral signs removed from website.</p> <p>Policy 011 Elections uploaded to website. Policy register updated.</p>	03/08/2021	04/08/2021

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					<p>2. Adopts Policy 011 Elections, as at attachment 1.</p> <p style="text-align: center;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe and Cr Jesvin Karimi Against: nil</p>			
20/07/2021	Ordinary Council Meeting - 20 July 2021	15.5	Review of Council Policy 406 - Temporary Food Businesses and Itinerant Food Vendors	Finished	<p>COUNCIL RESOLUTION (167/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council support the retention of Policy 406 – Temporary Food Businesses and Itinerant Food Vendors as contained at Attachment 1; subject to an additional point be added as follows:</p> <p>d) Ice cream trucks to be exempt from the above.</p> <p style="text-align: center;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe and Cr Jesvin Karimi Against: nil</p>	<p>30/07/2021 Manager Development Services</p> <p>Amended policy prepared; distributed to EH staff; sent to Governance for inclusion on website.</p>	03/08/2021	30/07/2021
20/07/2021	Ordinary Council Meeting - 20 July 2021	17.1	Mayor Karen Vernon - Reporting on outcomes of Council Resolutions	Finished	<p>COUNCIL RESOLUTION (169/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council requests the Chief Executive Officer:</p> <ol style="list-style-type: none"> To introduce a Status Report on Council Resolutions to be an agenda item for every Ordinary Council Meeting, which covers ordinary resolutions, resolutions on elected member motions, and resolutions approving action on electors' motions; To report to Council at the August Council meeting on implementing such a report, including how it will be included in the agenda, and a template for the format of the Status Report. <p style="text-align: center;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe and Cr Jesvin Karimi Against: nil</p>	<p>4/08/2021 Manager Governance and Strategy</p> <p>Report going addressing the notice of motion going to Council on 17 August 2021.</p> <p>10/08/2021 Coordinator Governance and Strategy</p> <p>Report submitted to OCM 17 August 2021.</p> <p>6/09/2021 Manager Governance and Strategy</p> <p>Council report adopted at OCM 17 August 2021. Reporting will commence in October 2021.</p>	31/08/2021	06/09/2021
02/08/2021	Special Council Meeting - 2 August 2021	10.1	Draft Long Term Financial Plan	Finished	<p>COUNCIL RESOLUTION (174/2021):</p> <p>Moved: Cr Ronhhda Potter Seconded: Cr Vicki Potter</p> <p>That Council</p> <ol style="list-style-type: none"> Endorses the draft Long-Term Financial Plan. Notes that Year 1 of the Long-Term Financial Plan is subject to the adoption of the Annual Budget for 2021/22. Notes the Long-Term Financial Plan may need to be revised after the adoption of the Strategic Community Plan. <p style="text-align: center;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn lfe and Cr Jesvin Karimi Against: Nil</p>	<p>17/08/2021 Finance Manager</p> <p>LTFP has been updated to match changes to 2021/22 Budget made at SCM 2/8/2021</p>	16/08/2021	17/08/2021
02/08/2021	Special Council Meeting - 2 August 2021	10.2	Draft Annual Budget 2021-22	Finished	<p>COUNCIL RESOLUTION (175/2021):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Claire Anderson</p> <p>That Council:</p> <ol style="list-style-type: none"> Adopts the municipal fund budget for 2021-2022 pursuant to the provisions of Section 6.2 of the <i>Local Government Act 1995</i> (as amended), and Part 3 of the <i>Local Government (Financial Management) Regulations 1996</i>, as included in attachments, for the Town of Victoria Park for the 2021-2022 financial year, subject to reducing the allocation for employee costs by reducing the allocation 	<p>17/08/2021 Finance Manager</p> <p>Two new Reserve Funds created in Authority</p> <p>17/08/2021 Finance Manager</p> <p>2021/22 Annual Budget in Statutory Format submitted to DLGSCI Smarthub portal by Finance Manager within 30 days of Council adoption</p>	16/08/2021	17/08/2021

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					<p>for salaries for new positions by \$176,449, with resulting savings being applied to a reduction in rates revenue, which includes the following:</p> <p>(a) Statement of Comprehensive Income by Nature and Type showing a net result for that year of (\$7,990,364)</p> <p>(b) Statement of Comprehensive Income by Program showing a net result for that year of (\$7,990,364)</p> <p>(c) Rate Setting Statement showing an amount required to be raised from rates of \$44,367,425</p> <p>(d) Notes to, and forming part of, the budget</p> <p>(e) Budget program schedules</p> <p>(f) Transfers to/from reserve accounts as detailed</p> <p>(g) The Schedule of Fees & Charges for 2021-22</p> <p>(h) Elected Members' fees and allowances</p> <p>2. Differential rates, minimum payments, service charges and instalment payment arrangements</p> <p>(a) Imposes the following differential rates, representing an average increase of 0.88%, for the 2021-2022 financial year for the purpose of yielding the deficiency disclosed by the 2021-2022 Municipal Fund Budget pursuant to Sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995.</p> <p>(i) Residential – GRV of 0.0924 cents in the dollar of gross rental value applicable to properties used primarily as a place of residence subject to a minimum rate of \$1,146 per assessment.</p> <p>(ii) Non-Residential – GRV of 0.0978 cents in the dollar of gross rental value applicable to properties not used primarily as a place of residence subject to a minimum rate of \$1,191 per assessment</p> <p>(iii) All Vacant Land - GRV of 0.1294 cents in the dollar of gross rental value applicable to properties used primarily as vacant land subject to a minimum rate of \$1,513 per assessment.</p> <p>(b) Imposes the following service charges for properties in the State Underground Power Program No 6 :</p> <p>(i) Carlisle North - \$3,959</p> <p>(ii) Victoria Park East - \$3,849</p> <p>(iii) Victoria Park West - \$2,089</p> <p>(c) Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 64(2) of the Local Government (Financial Management) Regulations 1996, nominates the following due dates for rate payment in full and by instalments.</p> <p>(i) Full payment and first instalment due date 1 October 2021</p> <p>(ii) Second quarterly instalment due date 10 December 2021</p> <p>(iii) Third quarterly instalment due date 25 February 2022</p> <p>(iv) Fourth quarterly instalment due date 28 April 2022.</p> <p>(d) Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 67 of the Local Government (Financial Management) Regulations 1996, adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$7.00 for each instalment after the initial instalment is paid (a total of \$21.00)</p> <p>(e) Pursuant to Section 6.45 of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996 and clause 6 of the Local Government (COVID-19 Response) Amendment Order 2021, adopts an interest rate of 2.0% where the owner has elected to pay rates and service charges through an instalment option</p> <p>(f) Pursuant to Section 6.51(1) and subject to Section 6.51(4) of the Local</p>			

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					<p>Government Act 1995 and Regulation 70 of the Local Government (Financial Management) Regulations 1996 and clause 7 of the Local Government (COVID-19 Response) Amendment Order 2021, adopts an interest rate of 4% for rates (and service charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.</p> <p>(g) Notes that the additional charges and interest rate under (e) and (f) above cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Amendment Order 2021, that has been determined as suffering financial hardship as a consequence of the COVID-19 pandemic in accordance with Council's Financial Hardship Policy.</p> <p>3. Fees and Charges</p> <p>(a) Pursuant to Section 6.16 of the Local Government Act 1995, Section 245A (8) of the Local Government (Miscellaneous Provisions) Act 1960, Section 67 of the Waste Avoidance and Resources Recovery Act 2007, and Regulation 53(2) of the Building Regulations 2012, adopts the Fees and Charges included in the Annual Budget 2021-2022 as attached to, and forming part of, this report.</p> <p>4. Elected Members' fees and allowances</p> <p>(a) Pursuant to Section 5.98 of the Local Government Act 1995 and Regulation 34 of the Local Government (Administration) Regulations 1996, adopts the following annual fees for payment of Elected Members in lieu of individual meeting attendance fees:</p> <p>(i) Mayor \$31,149</p> <p>(ii) Councillors \$23,230</p> <p>(b) Pursuant to Section 5.99A of the Local Government Act 1995 and Regulations 34A and 34AA of the Local Government (Administration) Regulations 1996, adopts the Information and Communication Technology allowance of \$3,500 for Elected Members</p> <p>(c) Pursuant to Section 5.98(5) of the Local Government Act 1995 and Regulation 33 of the Local Government (Administration) Regulations 1996, adopts the annual local government allowance of \$63,354 to be paid to the Mayor in addition to the annual meeting allowance</p> <p>(d) Pursuant to Section 5.98A of the Local Government Act 1995 and Regulation 33A of the Local Government (Administration) Regulations 1996, adopts the annual local government allowance of \$15,838.50 to be paid to the Deputy Mayor in addition to the annual meeting allowance.</p> <p>5. New loans</p> <p>(a) Pursuant to Section 6.20 of the Local Government Act 1995 authorises the following new loans:</p> <p>(i) Edward Millen Site - \$2,200,000; and</p> <p>(ii) NRUPP - \$1,489,228</p> <p>6. Change of use of Future Fund reserve</p> <p>(a) Pursuant to Section 6.11 of the Local Government Act 1995, authorises the change of use of the Future Fund Reserve to include the funding operational changes arising from the strategic review of Mindarie Regional Council (MRC) to be repaid from expected savings in waste disposal fees over a period of 10 years.</p> <p>7. Establish new reserves</p> <p>(a) In accordance with Sec 6.11 of the Local Government Act 1995 that</p>			

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					<p>May 2021' be immediately made public.</p> <p>Resolution 4 That Council review the rental agreement with the developer after the 20 year lease to ensure that issues including CPI, inflation, interest rates, and ongoing commercial rent for similar sized businesses are undertaken to ensure value for dollar for the ToVP ratepayers.</p> <p>Resolution 5 That the draft 'agreement to lease' document be immediately made public and that Council consider all of the resolutions of tonight's special electors meeting prior to any further consideration of the Edward Millen ground lease.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil</p>			
17/08/2021	Ordinary Council Meeting - 17 August 2021	11.1	Reporting on outcomes of Council Resolutions	Finished	<p>COUNCIL RESOLUTION (179/2021): Moved: Cr Brian Oliver Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Endorse the inclusion of Council Resolutions Status Reports as follows: <ol style="list-style-type: none"> Outstanding Items – all items outstanding; and Completed Items – items completed since the previous months' report to be presented to each Ordinary Council Meeting, commencing October 2021. Endorse the format of the Council Resolutions Status Reports as shown in Attachment 1. <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil</p>	6/09/2021 Manager Governance and Strategy Council adopted reporting on outcomes of Council Resolutions at the OCM held on 17 August 2021. Reporting will commence in October 2021.	31/08/2021	06/09/2021
17/08/2021	Ordinary Council Meeting - 17 August 2021	11.2	Sponsorship Funding	Finished	<p>COUNCIL RESOLUTION (190/2021): Moved: Cr Ronhda Potter Seconded: Cr Vicki Potter That Council endorse the following sponsorship funding applications:</p> <ol style="list-style-type: none"> Movies by Burswood (Inc) t/as Telethon Community Cinemas - \$17,500 Royal Society for the Prevention of Cruelty to Animals - Western Australia -\$1,213 (In Kind) Rotary Club of Victoria Park Western Australia Incorporated - \$4,416 (In Kind) <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</p>	26/08/2021 Community Development Officer Council Resolution (190/2021) noted 6/09/2021 Community Development Officer Letters of agreement have sent out and returned.	31/08/2021	20/08/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					Against: Nil			
17/08/2021	Ordinary Council Meeting - 17 August 2021	12.1	Adoption of Draft Revised Local Planning Policy 37 - Community Consultation on Planning Proposals	Finished	<p>COUNCIL RESOLUTION (180/2021): Moved: Cr Brian Oliver Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Adopts amended Local Planning Policy 37 'Community Consultation on Planning Proposals' (LPP 37) as modified and contained within Attachment 1; and Requests the Chief Executive Officer to arrange for publication of notice of the adoption of amended LPP 37 in accordance with deemed clause 87 of the of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. <p>Carried by exception resolution (8 - 0) For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil</p>	<p>10/09/2021 Place Leader (Strategic Planning) Notice of amended policy adoption has been arranged by Robert Cruickshank.</p>	31/08/2021	10/09/2021
17/08/2021	Ordinary Council Meeting - 17 August 2021	12.2	Adoption of Draft Revised Local Planning Policy 2 'Home-based Businesses'	Finished	<p>COUNCIL RESOLUTION (181/2021): Moved: Cr Brian Oliver Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Adopts amended Local Planning Policy 2 'Home-based Businesses' (LPP 2) as modified and contained within Attachment 1; and Requests the Chief Executive Officer to arrange for publication of notice of the adoption of amended LPP 2 in accordance with deemed clause 87 of the of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. <p>Carried by exception resolution (8 - 0) For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil</p>	<p>10/09/2021 Place Leader (Strategic Planning) Notice of amended policy adoption has been arranged by Robert Cruickshank.</p>	31/08/2021	10/09/2021
17/08/2021	Ordinary Council Meeting - 17 August 2021	12.3	Amendment to Local Planning Policy 38 'Signs'	Finished	<p>COUNCIL RESOLUTION (182/2021): Moved: Cr Brian Oliver Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Considers the amendments to Local Planning Policy 38 'Signs' (LPP38) to be a minor amendment and adopts the amended policy as contained within Attachment 4; and Requests the Chief Executive Officer to arrange for publication of notice of the adoption of amended LPP 38 in accordance with deemed clause 87 of the of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. <p>Carried by exception resolution (8 - 0) For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil</p>	<p>30/08/2021 Manager Development Services Newspaper notice arranged</p>	31/08/2021	30/08/2021
17/08/2021	Ordinary Council Meeting - 17 August 2021	12.4	Proposed Revocation of Local Planning Policy No. 26 - Boundary Walls	Finished	<p>COUNCIL RESOLUTION (183/2021): Moved: Cr Brian Oliver Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Revokes Local Planning Policy 26 'Boundary Walls' (LPP 26) as contained within Attachment 1. Requests the Chief Executive Officer to arrange for publication of notice of the revocation of LPP 26 in accordance with deemed clause 87 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. <p>Carried by exception resolution (8 - 0) For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</p>	<p>7/09/2021 Coordinator Urban Planning Notice published in local newspaper advising policy revoked</p> <p>7/09/2021 Coordinator Urban Planning Town's web page on Local Planning Policies updated accordingly</p>	31/08/2021	07/09/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					Against: Nil			
17/08/2021	Ordinary Council Meeting - 17 August 2021	13.1	Sale of 25 Boundary Road St James	Finished	<p>COUNCIL RESOLUTION (191/2021): Moved: Cr Bronwyn Ife Seconded: Cr Claire Anderson That Council:</p> <ol style="list-style-type: none"> Approves the sale of Lot 350, 25 Boundary Road St James to June Yin Ke Liaw and Declan John Wade for consideration of \$300,000.00 including GST. Authorises the Chief Executive Officer and Mayor to execute all necessary documents on behalf of the Town of Victoria Park to affect the sale of Lot 350, 25 Boundary Road St James to June Ke Liaw and Declan John Wade. Endorses the allocation of the proceeds from the sale of Lot 350, 25 Boundary Road St James to the Land Asset Optimisation reserve fund. Receives the memo from the Chief Executive Officer on 17 August 2021 regarding Item 13.1 – Sale of 25 Boundary Road St James – Supplementary Information. <p style="text-align: right;">Carried (5 - 3)</p> <p>For: Cr Claire Anderson, Cr Brian Oliver, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Cr Vicki Potter, Cr Ronhda Potter and Cr Luana Lisandro</p>	<p>2/09/2021 Land and Properties Project Officer</p> <p>Contract of sale executed by both Parties and sent to McLeods for conveyancing. Settlement scheduled through PEXA. Proceeds of sale will be allocated to LAOS reserve once received (Finance team have been updated).</p>	31/08/2021	07/09/2021
17/08/2021	Ordinary Council Meeting - 17 August 2021	13.2	Lathlain Park Zone 1 Update and Recommendations	Report to be provided at later date	<p>COUNCIL RESOLUTION (192/2021): Moved: Cr Brian Oliver Seconded: Cr Luana Lisandro That Council:</p> <ol style="list-style-type: none"> Receives the Zone 1 – Lathlain Park Project Update and Recommendations, as contained in confidential attachment 1. Endorses the following proposed Vision and Aspirations that will guide the overall Lathlain Park Zone1 Project direction: <p>VISION Lathlain Park Zone 1 is revitalised as a contemporary, multipurpose centre. A dynamic place, that caters for the diverse needs of its community for generations to come.</p> <p>ASPIRATIONS</p> <p>A sympathetic, but unique neighbour... A development that actively engages with its surroundings, having careful consideration for its interface with existing built form and landscape character.</p> <p>Flexible and ready for the future... A highly functional and multipurpose centre that supports a diverse range of activities and events for use by its community, which includes both the Perth Football Club and local Town of Victoria Park residents.</p> <p>A place for everyone... High-quality architectural and landscape outcome promoting access, safety and participation from all members of the community, irrespective of age, gender, culture or ability.</p> <p>A place that tells local stories... A development that integrates into its community through art and culture celebrating the important role and heritage of Lathlain Park.</p> <p>A place that stands the test of time...</p>	<p>24/08/2021 Strategic Projects Manager</p> <p>These resolutions will be addressed as per recommendations and notes the time frames.</p>	31/08/2021	24/08/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					<p>A venue that optimises building performance and limits maintenance costs through climate responsive design and use of appropriate building materials.</p> <p>3. Notes the proposed management models presented in confidential attachment 1.</p> <p>4. Endorses the development of four high level concept design options for Lathlain Park Zone 1, being:</p> <p>Option 1: Low Intervention Option 2: Low Intervention plus future proof Option 3: Medium Intervention Option 4: High Intervention</p> <p>5. Endorses the attached schedule, floor plan, and budget, confirming the baseline brief to be progressed to Concept Design stage as Option 1, as contained in confidential attachments 2 and 3.</p> <p>6. Requests the Chief Executive Officer to present a report back to Council by December 2021 to consider the project briefs to inform the development of Concept Design options 2, 3 and 4.</p> <p>7. Requests the Chief Executive Officer to continue to explore third party interest for being involved in the Lathlain Park Zone 1 facility.</p> <p>8. Requests the Mayor and Chief Executive Officer to advocate for additional external funding to deliver Concept Design Options 2, 3 and 4.</p> <p>9. Requests the Chief Executive Officer to present a report back to Council by April 2022 to consider:</p> <p>i) the four Concept Design Options for the Lathlain Park Zone 1 facility ii) funding options to deliver each of the four Concept Design Options for the Lathlain Park Zone 1 facility iii) Outcomes of third party interest for involvement in the Lathlain Park Zone 1 facility, as per dot point 7 above iv) the recommended management model for the Lathlain Park Zone 1 facility.</p> <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil</p>			
17/08/2021	Ordinary Council Meeting - 17 August 2021	13.3	TVP/21/05 Etwell Street Revitalisation Project	Finished	<p>COUNCIL RESOLUTION (193/2021):</p> <p>Moved: Cr Vicki Potter Seconded: Cr Wilfred Hendriks</p> <p>That Council</p> <ol style="list-style-type: none"> Awards the contract associated with Tender TVP/15/06- East Victoria Park - Etwell Street Revitalisation Project to BOS Civil Pty Ltd trading as BOS Civil (ABN:16 618 643 477), with the terms and conditions as outlined in the contract, for the lump sum price of \$624,577.68 (Excluding GST). Identifies \$70,000.00 (Excluding GST) to be expended during the term of the Contract to cover any potential eventualities associated with negotiated provisional sum costs. <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil</p>	22/09/2021 Senior Procurement Officer Contract CTPV/21/23 executed on 31-Aug-21.	31/08/2021	23/09/2021
17/08/2021	Ordinary	14.2	Schedule of	Finished	<p>COUNCIL RESOLUTION (187/2021):</p>	23/08/2021 Financial Services Controller	31/08/2021	23/08/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	Council Meeting - 17 August 2021		Accounts for June 2021		<p>Moved: Cr Brian Oliver Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Confirms the accounts for June 2021, as included in the attachment, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>. Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>. <p>Carried by exception resolution (8 - 0)</p> <p>For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</p> <p>Against: Nil</p>	Noted resolution		
17/08/2021	Ordinary Council Meeting - 17 August 2021	14.3	Financial Statements for June 2021	Finished	<p>COUNCIL RESOLUTION (188/2021):</p> <p>Moved: Cr Brian Oliver Seconded: Cr Vicki Potter</p> <p>That Council accepts the Financial Activity Statement Report – 30 June 2021, as attached.</p> <p>Carried by exception resolution (8 - 0)</p> <p>For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</p> <p>Against: Nil</p>	<p>23/08/2021 Financial Services Controller</p> <p>Noted resolution</p>	31/08/2021	23/08/2021
17/08/2021	Ordinary Council Meeting - 17 August 2021	15.1	Draft Policy 117 Business Grants	Finished	<p>PROCEDURAL MOTION</p> <p>Moved: Cr Brian Oliver Seconded: Cr Vicki Potter</p> <p>That Council refer Item 15.1 Draft Policy 117 Business Grants back to the Policy Committee to be held 23 August 2021.</p> <p>Carried (8 - 0)</p> <p>For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</p> <p>Against: Nil</p> <p>Reason: For the Policy Committee to further review the draft policy before consideration by Council.</p>	<p>23/08/2021 Coordinator Governance and Strategy</p> <p>Report submitted to Policy Committee 23 August 2021.</p>	31/08/2021	21/09/2021
17/08/2021	Ordinary Council Meeting - 17 August 2021	15.2	Review of Waste removal and collection policies 257, 258 & 259	Finished	<p>COUNCIL RESOLUTION (189/2021):</p> <p>Moved: Cr Brian Oliver Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Adopts amended Policy 257 (Waste removal – residential properties) as shown at attachment 1; Adopts amended Policy 258 (Waste removal – commercial properties) as shown at attachment 2; and Adopts amended Policy 259 (Recycling collection – residential and commercial properties) as shown at attachment 3. <p>Carried by exception resolution (8 - 0)</p> <p>For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</p> <p>Against: Nil</p>	<p>3/09/2021 Coordinator Governance and Strategy</p> <p>Policy 257, 258 & 259 included in the Policy Manual and uploaded to the website. Policy register updated.</p>	31/08/2021	10/09/2021
17/08/2021	Ordinary Council Meeting - 17 August 2021	15.3	Review of Policy 024 - Event Attendance	Finished	<p>COUNCIL RESOLUTION (194/2021):</p> <p>Moved: Cr Vicki Potter Seconded: Cr Claire Anderson</p> <p>That Council adopts the amended Policy 024 – Event attendance as shown in</p>	<p>3/09/2021 Coordinator Governance and Strategy</p> <p>Policy 024 updated in Policy Manual and uploaded to the website. Policy Register</p>	31/08/2021	03/09/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	August 2021				Attachment 1. Carried (8 - 0) For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil	updated.		
30/08/2021	Special Council Meeting - 31 August 2021	13.1	Draft Policy 117 Business Grants	Finished	COUNCIL RESOLUTION (197/2021): Moved: Cr Claire Anderson Seconded: Cr Vicki Potter That Council adopts Policy 117 Business Grants as attached; subject to: 1. Remove the words 'Auspice organisation; Incorporated organisation; Small business; and Medium Business' from policy definitions. 2. Insert a new clause 13 – Ineligibility criteria as follows: "The Business Grants will not support recurrent operational funding, including but not limited to, wages, salaries or administrative overheads." 3. Insert a new clause 14 – Ineligibility criteria as follows: a. "Applicants must not lobby, seek to influence or canvass the decision-making of elected members or employees, in relation to their applications other than by way of an authorised presentation and/or deputation at a Council meeting. Any applicant who does so will have their application rejected." b. That all remaining clauses be renumbered accordingly. 4. Amend existing Clause 17 to read as follows: "The Town will convene a panel to assess all applications received, which will: a. consist of at least three suitably qualified and experienced people, none of whom shall be elected members, appointed by the Chief Executive Officer; b. assess grant applications against the requirements and Assessment Criteria set out in this policy; and c. provide recommendations of which grant applications should be accepted or rejected to the Council." 5. Delete existing clause 23 and substitute as follows: "The final decision whether a grant application is to be approved or rejected will be made by Council following receipt of a recommendation from the assessment panel." 6. Amend existing Clause 8 by deleting the words "Local Government (Rules of Conduct) Regulations 2007" and replacing it with the words "Local Government (Model Code of Conduct) Regulations 2021". Carried (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil	2/09/2021 Place Leader Economic Development New clauses have been added and other clauses amended as per the resolution. 17/09/2021 Coordinator Governance and Strategy Included in the Policy Manual and uploaded to the website.	13/09/2021	21/09/2021
21/09/2021	Ordinary Council Meeting - 21	12.2	No. 384 Berwick Street - Temporary Sales	Report to be provide	COUNCIL RESOLUTION (219/2021): Moved: Mayor Karen Vernon Seconded: Cr Bronwyn Ife	28/09/2021 Senior Planning Officer Minutes noted. Determination issued to Applicant.	05/10/2021	28/09/2021

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil			
21/09/2021	Ordinary Council Meeting - 21 September 2021	13.1	Community Sporting and Recreation Facilities Fund CSRFF Grants Application	Report to be provided at later date	COUNCIL RESOLUTION (204/2021): Moved: Cr Brian Oliver Seconded: Cr Vicki Potter That Council approves submitting a \$2 million grant application to the Department of Local Government, Sport and Cultural Industries (DLGSC) through the Community Sport and Recreation Facilities Fund (CSRFF) for the McCallum Park Active Area project. Carried by exception resolution (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil	24/09/2021 Strategic Projects Manager Application submitted 24/9/2021	05/10/2021	24/09/2021
21/09/2021	Ordinary Council Meeting - 21 September 2021	13.2	Macmillan Precinct Masterplan Working Group - Terms of Reference	Report to be provided at later date	COUNCIL RESOLUTION (205/2021): Moved: Cr Brian Oliver Seconded: Cr Vicki Potter That Council endorses the Terms of Reference for the Macmillan Precinct Masterplan Working Group contained in Attachment 1. Carried by exception resolution (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil	24/09/2021 Strategic Projects Manager Terms of Reference added to website.	05/10/2021	24/09/2021
21/09/2021	Ordinary Council Meeting - 21 September 2021	13.4	Portion of ROW 54 Closure	Report to be provided at later date	COUNCIL RESOLUTION (206/2021): Moved: Cr Brian Oliver Seconded: Cr Vicki Potter That Council: 1. Notes the outcomes of the notice to invite public submissions on the proposal to request the Minister for Lands (WA) to close and amalgamate a 445m ² portion of dedicated road bounded by Shepperton Road, Albany Highway and Oats Street, East Victoria Park. 2. Authorises the Chief Executive Officer and Mayor to execute all necessary documentation under the Town's Common Seal, in accordance with sections 58 and 87 of the <i>Land Administration Act 1997</i> , and regulation 9 of the <i>Land Administration Regulations 1998</i> to request the Minister for Lands (WA) to close a 445m ² portion of dedicated road bounded by Shepperton Road, Albany Highway and Oats Street, East Victoria Park and amalgamate into adjacent Lot 30 on Diagram 10509, Lot 488 on Plan 2609 and Lots 131 and 132 on Deposited Plan 45782. Carried by exception resolution (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil	28/09/2021 Land and Properties Project Officer Crown Land Enquiry requesting the Minister approve the subject closure and amalgamation issued to DPLH 28/09/21	05/10/2021	28/09/2021
21/09/2021	Ordinary Council Meeting - 21 September 2021	14.1	Schedule of Accounts for July 2021	Report to be provided at later date	COUNCIL RESOLUTION (208/2021): Moved: Cr Brian Oliver Seconded: Cr Vicki Potter That Council: 1. Confirms the accounts for 31 July 2021, as included in the attachment, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i> . 2. Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i> .	28/09/2021 Financial Services Controller Reviewed resolution	05/10/2021	28/09/2021

