



TOWN OF
VICTORIA PARK



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VIC PARK

Corporate Business Plan

Quarterly progress report

July – September 2021

Corporate Business Plan - Quarterly Progress Report

Strategic Outcome: CL1 - Everyone receives appropriate information in the most efficient and effective way for them

Strategic Initiative: CL1.2 - Increase access to online self-services

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL1.2.3 - Assess the introduction of a 'Community Portal' for existing systems to facilitate online e-business transactions	In Progress	The use of the Authority Community portal has been added to the ICT Strategic plan Will look at this module after Authority has been upgraded in Feb 2022	Technology and Digital Strategy	July-19	June-21

Strategic Outcome: CL1 - Everyone receives appropriate information in the most efficient and effective way for them

Strategic Initiative: CL1.3 - Facilitate the development of a genuine identity for the Town

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL1.3.1 - Manage and support compliance to Town Style Guides and Branding	In Progress	Branding workshops held for Leisure and Library Branding updates completed for Leisure and presented 29/09 Social media strategy completed and design approach for all three sites will be updated	Communications and Engagement	July-17	June-22

Strategic Outcome: CL3 - Well thought out and managed projects that are delivered successfully

Strategic Initiative: CL3.3 - Improve local amenity to create inviting places for people

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL3.3.6 - Deliver the Lathlain Precinct Redevelopment Project	In Progress	Architects and Quantity surveyor have been appointed. Vision, aspirations, schedule, brief and budget have been developed and are due to be endorsed by council at the August OCM. In addition an in principle management model has been proposed for endorsement. Upon endorsement, three concept design options (interventions) will be developed for community engagement and council endorsement.	Project Management	July-17	June-24
CL3.3.7 - Deliver the Macmillan Precinct Masterplan	In Progress	The first Macmillan Precinct Masterplan Working Group meeting was held in July 2021 and included an introduction of the group members, an overview of the project and the next steps on how the Working Group would help guide the Masterplan. The second meeting held in August allowed the group to finalise the Terms of Reference and input into the Facility Design Brief. The Facility Design Brief was finalised with input from the Working Group, the Town's internal technical group and key stakeholders. The Brief will be used to guide the design options during the October - December 2021 Quarter.	Project Management	July-20	December-22

Strategic Outcome: CL4 - Appropriate information management that is easily accessible, accurate and reliable

Strategic Initiative: CL4.1 - Improve the security, reliability and continuity of systems and hardware.

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL4.1.3 - Review the Disaster Recovery Plan	In Progress		Technology and Digital Strategy	July-20	June-21
CL4.1.4 - Review the ICT Security Plan	In Progress	Town was Audited by the Auditor General's office. Findings and recommendations will be added to the plan.	Technology and Digital Strategy	July-20	June-21

Strategic Outcome: CL5 - Innovative, empowered and responsible organisational culture with the right people in the right jobs

Strategic Initiative: CL5.1 - Develop and sustain a highly skilled and effective workforce

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL5.1.1 - Implement the South East Corridor Training and Apprenticeship Program	In Progress	<p>This proposal was endorsed by the CEO SE Corridor group in March 2020. However with the impact of COVID 19 in late 2020, the group postponed the implementation of the program. The Project was put on hold until further notice.</p> <p>The group project was recommenced in November 2020, with a commencement planned for Semester 1 2021, however ongoing COVID issues again resulted in the group postponing the collaborative focus of the project.</p> <p>The Town has continued its own traineeship program and obtained expressions of Interest from a range of service providers for trainees to carry out a Cert 3 in government administration. The Town commenced a trainee this year who is currently working across a range of service areas including Customer Relations and People and Culture. It will also be commencing 2 more trainees in July 2021.</p> <p>Subject to the agreement of the other participating councils in the SE Corridor Group, it is proposed that the Town's trainees will have the opportunity for work placements at those councils during their placement with Victoria Park.</p> <p>Delays in implementation due to Covid19, and significant employee changes within the participating councils has delayed this initiative. The Town is currently re-drafting this proposal for re-endorsement by the Chief Executive Officers of the CEO SE Corridor group.</p>	People and Culture	July-21	June-22
CL5.1.3 - Review the Cultural Optimisation Strategy	In Progress	Survey results have now been received and rolled out to the Managers. Service areas are now being provided with the results for the development of focused responses to the findings.	People and Culture	July-20	June-21
CL5.1.5 - Review the Volunteer Recruitment and Retention Strategy	In Progress	<p>Initial work is currently being done in regard to scoping the project. In addition, the register of existing volunteers is being updated.</p> <p>The Town has now implemented the "Big Red Sky" recruitment system for the management and coordination of all recruitment, induction and retention strategies. This will include the focus on volunteers.</p> <p>This review is currently being scoped for commencement in November.</p>	People and Culture	July-21	June-22

Strategic Outcome: CL6 - Finances are managed appropriately, sustainably and transparently for the benefit of the community

Strategic Initiative: CL6.1 - Optimise the use of Town land assets

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL6.1.1 - Review the Land Optimisation Strategy	Not Started	Looking to commence earlier than previously anticipated.	Project Management	July-21	June-22

Strategic Outcome: CL6 - Finances are managed appropriately, sustainably and transparently for the benefit of the community

Strategic Initiative: CL6.2 - Promote sound and accountable fiscal management

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL6.2.1 - Review the Investment Policy	In Progress	Investment Policy under review and to be presented to Policy Committee January 2022. To go to ABF and OCM February 2022.	Financial Services	July-21	June-22

Strategic Outcome: CL7 - People have positive exchanges with the Town that inspires confidence in the information and the timely service provided

Strategic Initiative: CL7.1 - Improve the standard of customer service provided to the community.

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL7.1.5 - Create an organisation-wide Customer Service training program	Ongoing	Online customer service training portal currently being rolled out to CSCC team as a trial. Feedback to be collated on relevance of content in coming months.	Customer Relations	July-20	June-21

Strategic Outcome: CL8 - Visionary civic leadership with sound and accountable governance that reflects objective decision making

Strategic Initiative: CL8.1 - Provide for sound corporate governance

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL8.1.2 - Update the Business Continuity Plan	In Progress	Workshops were held with all service area leaders in September 2021 for completion of the continuity plans.	People and Culture	July-19	June-20

Strategic Outcome: CL8 - Visionary civic leadership with sound and accountable governance that reflects objective decision making

Strategic Initiative: CL8.2 - Promote principles of good governance

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL8.2.2 - Develop an Integrated Complaints Management Framework	In Progress	This project is commencing in October 2021 with a target of December 2021 for completion.	People and Culture	July-19	June-20

Strategic Outcome: CL8 - Visionary civic leadership with sound and accountable governance that reflects objective decision making

Strategic Initiative: CL8.3 - Advocate and represent the needs of the community

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL8.3.1 - Oversee development of the Town's Advocacy Strategy	In Progress	Draft Policy was accepted at Policy Committee Draft Advocacy strategy and workshop completed with C-Suite and Key Stakeholders Budget allocation and approach confirmed during budget workshops	Communications and Engagement	July-20	June-21
CL8.3.2 - Build relationships and collaborate with the Federal and State Governments for funding for major strategic projects	Ongoing	Manager will consider the management of political advocacy in the new team structure. Approach and actions will be considered in fortnightly mayor meetings to support a civic leadership approach.	Chief Executive Office	July-17	June-22
CL8.3.3 - Maintain and foster key partnerships and stakeholder relationships such as Crown Perth, Optus Stadium, West Coast Eagles, Perth Football Club and Curtin University	Ongoing	<p>Optus Stadium No meeting occurred this past reporting period. Curtin University The meeting occurred on 14 September 2021. The agenda focussed on the renewal of the MOU and discussion on RAP's and collaborative reconciliation initiatives</p> <p>West Coast Eagles The Town and WCE have regular monthly meetings to discuss operational matters, sort any issues and avoid any others. Meetings that occurred in this period: 21 July 2021 – Agenda items included: Deed of Agreement, WCE Recognition, Funding Acquittal, Footpath, Perth Demons Development, Parking, Player Appearances 18 August 2021 – Agenda items included: Lease, Community Benefits Strategy, WCE Signage, Perth Demons Development The September meeting was cancelled due to Grand Final planning preparations.</p> <p>Crown Perth The Chief Operations Officer and Chief Community Planner continue to meet with their counterparts at Crown bi-monthly. Matters discussed include (but not limited to) road dedication, events, Burswood Peninsula Streering Group, lighting upgrades, public transport, taxis, public building inspections, pool testing, major planning proposals and helicopter flights.</p> <p>Perth Football Club With the Lathlain Park Advisory Group operating regular meetings have been coordinated by the lead Project Manager with relevant stakeholders. At the meeting attended by the CEO on 14 July the following items regarding the desired outcomes for the future facility were discussed. <i>Town of Victoria Park</i> <ul style="list-style-type: none"> • Generate new activity, increase employment and acting as a catalyst for greater investment in the area. • Reduce or eliminate ongoing funding requirements • Maintain a degree of control • Keep assets in good repair • Delivery of high-quality community programs and facilities • Gain optimum use and flexibility i.e. multi-use <i>Perth Football Club</i> <ul style="list-style-type: none"> • Flexibility in management of the facility regarding users and functions • Increase game day experience for public and participation with the PFC </p>	Chief Executive Office	July-17	June-22

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
		<ul style="list-style-type: none"> • Establish long term sustainable and viable home for the PFC, including income generation opportunities. • Maintain a degree of control • Keep assets in good repair • Increase community profile, services, programs and integration. 			

Strategic Outcome: CL8 - Visionary civic leadership with sound and accountable governance that reflects objective decision making

Strategic Initiative: CL8.4 - Demonstrate strong future planning through the Integrated Planning and Reporting Framework, performance monitoring and evaluation

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL8.4.1 - Complete the major review of the Strategic Community Plan	In Progress	Between June and August 2021, the project focused on reporting the outcomes of engagement and then working with staff and elected members to revise and reset the Town's strategic direction. The project is delayed and the updated Strategic Community Plan will not be adopted by Council in December 2021. It is likely this will occur in February 2021, depending on further engagement with elected members and the successful delivery of the remaining stages of the project.	Governance and Strategy	October-20	January-22
CL8.4.4 - Review the Long Term Financial Plan	In Progress	Refresh of LTFP commenced September 2021, Draft to be presented to C-Suite and SAAG. To be work shopped with SMT group to set priorities for future years with a view to re-balancing future years.	Finance Office	September-21	May-22

Strategic Outcome: CL8 - Visionary civic leadership with sound and accountable governance that reflects objective decision making

Strategic Initiative: CL8.5 - Ensure the effective and efficient delivery of services while meeting community needs

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL8.5.7 - Conduct a review of Environment's operations	In Progress	Review of Environmental Services has been included within the forthcoming review of the Street Improvement team, currently planned for October/November 2021.	Environment	June-21	June-22
CL8.5.15 - Conduct a review of Leisure centres operations	Not Started	Not yet commenced.	Leisure Centres	July-21	June-22
CL8.5.17 - Conduct a review of Parking's operations	Not Started	Not yet commenced.	Parking	July-21	June-22
CL8.5.19 - Conduct a review of People and Culture's operations	In Progress	The project scope was endorsed by the C suite in May 2021. Expressions of Interest have been called for from a range of service providers. These are currently under review for the selection of a preferred provider to commence the review in July 2021. The consultant for the review has been engaged, and the project commenced in September 2021.	People and Culture	July-21	June-22
CL8.5.20 - Conduct a review of Place Planning's operations	In Progress	Place Planning has commenced brainstorming the next iteration of the Place Planning team. This is being referred to as Place Planning Phase 3 and a draft discussion paper is currently being prepared. This will include workshops with C-Suite and individuals to ultimately inform how this might result in changes to the team during/after the SCP process	Place Planning	July-21	June-22

CL8.5.23 - Conduct a review of Street Improvement's operations	In Progress		Street Improvement	July-20	June-21
CL8.5.24 - Conduct a review of Street Operations' operations	In Progress	External consultant appointed. Staff workshops and interviews have occurred. Awaiting report.	Street Operations	July-19	November-21
CL8.5.26 - Conduct a review of Waste Services' operations	In Progress	External consultant appointed. Staff workshops and interviews have occurred. Awaiting report.	Waste Services	July-19	November-21

Strategic Outcome: CL10 - Legislative responsibilities are resourced and managed appropriately, diligently and equitably

Strategic Initiative: CL10.1 - Comply with legislation and standards to ensure consistent, transparent and ethical governance

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
CL10.1.1 - Maintain the City of Belmont and Town of Victoria Park Local Emergency Management Arrangements	In Progress	The business continuity plans have been updated and are being compiled for October 2021.	People and Culture	July-17	June-22
CL10.1.4 - Review the Local Law – Activities on Thoroughfares	Not Started	Work will commence in the first quarter of 2022 as recently identified in the Place Planning Service Area Plan.	Place Planning	July-21	June-22
CL10.1.6 - Review the Local Law – Property	Not Started	This will commence in 2021.	Governance and Strategy	July-21	June-22
CL10.1.8 - Review the Records Keeping Plan	In Progress	Working with Records will review current plan.	Technology and Digital Strategy	July-21	June-22

Strategic Outcome: EC1 - A desirable place for commerce and tourism that support equity, diverse local employment and entrepreneurship

Strategic Initiative: EC1.1 - Create a thriving and resilient local economy.

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
EC1.1.2 - Implement the Economic Development Strategy	Ongoing	Implementation remains on track. Quarterly Performance Report will be prepared in accordance with the agreed 3 monthly schedule. Recent resourcing decisions to delay the appoint of the Place Planning Support Officer will impact the the ED program with Invest Vic park and Economic Development Campaigns scheduled to now commence slightly later.	Place Planning	July-17	June-22

Strategic Outcome: EC2 - A clean, safe and accessible place to visit

Strategic Initiative: EC2.1 - Effectively enforce laws pertaining to public health.

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
EC2.1.1 - Implement the use of mobile computing for environmental health inspections	In Progress	18 August 2021 - awaiting demos from 2 other providers	Environmental Health	July-20	June-22
EC2.1.2 - Conduct statutory swimming pool and spa compliance inspections	In Progress	29/09/21 - On 30 June 2021 we had 207 properties who did not reply to our letters. A second letter and field calls was undertaken for those 207 pools/spas. To date we have 68 properties requiring their first inspection for this 4 yearly program. We have set a date of 30 November 2021 to have these completed. Currently we have 236 properties requiring second and third reinspections and are following them up as they fall due. (Usually 21 days to fix the issues)	Building Services	February-20	June-21

Strategic Outcome: EC2 - A clean, safe and accessible place to visit

Strategic Initiative: EC2.2 - Promote community safety and crime prevention

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
EC2.2.1 - Deliver the Safer Neighbourhoods Plan	Ongoing	Recruitment for Social Policy Specialist has commenced to assist with review and development of new plan. Launch of new safer neighbourhood programs for this year has commenced and applications are coming in.	Community Development	July-17	June-22

Strategic Outcome: EC2 - A clean, safe and accessible place to visit

Strategic Initiative: EC2.3 - Improve equitable access to parking.

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
EC2.3.1 - Review Parking Hotspot Zones 1 and 6	In Progress	Data collection of areas 1 and 6 has been completed and results are anticipated in the coming weeks. Once received, analysis can commence and recommendations developed.	Parking	July-21	June-22
EC2.3.8 - Develop a Parking Benefits Strategy	In Progress	Updates to the Town's Integrated Movement Network Strategy and Parking Management Plan have been completed with the Draft presented to Council in June 2021. Public comment and BAG phase completed. The draft PMP sees a shift away from hot spot areas to a place-based approach, therefore endorsement of draft PMP is seen as key to informing the design of the parking benefits strategy. On endorsement of the draft PMP, development of the Parking Benefits Strategy can commence.	Parking	July-20	June-21

Strategic Outcome: EN1 - Land use planning that puts people first in urban design, allows for different housing options for people with different housing needs and enhances the Town's character

Strategic Initiative: EN1.1 - Ensure a strong sense of place that emphasises each suburbs' unique characteristics and sense of community.

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
EN1.1.1 - Prepare the new Local Planning Scheme No. 2	In Progress	Local Planning Scheme No.2 Project Control Group (including State Gov representatives) has been assembled and is meeting monthly with assigned tasks. Translation of provisions into Model Scheme Text format is under way.	Place Planning	July-21	June-22
EN1.1.2 - Prepare the Local Planning Strategy	In Progress	- In April 2020 Council endorsed the Local Planning Strategy (LPS) to proceed to the WAPC for consent for public advertising - The Department of Planning Lands and Heritage (DPLH) completed their assessment of the LPS in July 2020 - The DPLH and Town have collaboratively worked through the assessment to refine the proposed refinements to only several minor amendments. - The Local Planning Strategy was determined by the SPC on 15 September 2020 and given consent to advertise subject to final minor amendments which have now been made and are being checked by DPLH. - The DPLH finalised the consent to advertise in March 2021. - Advertising of the draft LPS commenced in late April and ran for a total of 80 days - A total of 76 submissions were received and have been assessed by Town Staff. A summary will be provided to Elected Members and the DPLH. The refined LPS will be presented to Council for final determination by the end of 2021.	Place Planning	July-21	June-22
EN1.1.3 - Review the Streetscape Local Planning Policy	In Progress	Design Guidelines are drafted (proposed to supersede LPP Streetscape) and are to be consulted in conjunction with Scheme Amendment 88. Consent to advertise Scheme Amendment to the public has been provided by Western Australian Planning Commission. Community consultation is scheduled to take place in Q3 2021.	Urban Planning	July-19	June-21
EN1.1.7 - Amend the Town Planning Scheme provisions related to the Burswood Lakes Structure Plan	In Progress	In the last quarter, Council Officers met with Mirvac (main developer of structure plan area) and their consultant team who are preparing an amended structure plan. This has resulted in a change to the project scope as the amended structure plan document will inform the preparation of a Scheme Amendment to modify the outdated Burswood Lakes development standards. Mirvac has indicated that the Structure Plan amendment will likely be lodged in Oct - Nov 2021. 17/8/21 - Mirvac still looking at lodging around Oct-Nov	Urban Planning	July-21	December-22
EN1.1.9 - Prepare Station Precinct Plans for Carlisle & Oats Street in partnership with METRONET	In Progress	The Town is continuing to negotiate with METRONET to financially contribute to the Station Precinct Structure Plans. The Town is also investigating project timing and planning for the Station Precinct Structure Plans to occur as part of the Aqualife Masterplans. This investigation will inform the timing of this piece of work along with a consideration of the resource and funding required to deliver the other components of the Vic Park Planning Reform program (LPS Strategy implementation).	Place Planning	July-20	June-22
EN1.1.11 - Review and update the Albany Hwy Planning Framework	In Progress	The project has now progressed through stage 1 with all background/literature review activities complete. Consultation will commence immediately after the caretaker period.	Place Planning	July-20	June-22

Strategic Outcome: EN3 - A place with sustainable, safe and convenient transport options for everyone

Strategic Initiative: EN3.1 - Create better options for active transport

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
EN3.1.2 - Design Stage 2 & 3 of the Rutland Avenue Principal Shared Path project	In Progress		Street Improvement	July-20	June-21
EN3.1.3 - Evaluate existing traffic calming projects intalled via the Lathlain Traffic Management Plan and report to Council	In Progress		Street Improvement	July-20	June-21
EN3.1.4 - Implement the Integrated Movement Network Strategy	Ongoing	Public comment period for updated IMNS closed. Report to Council in November 2021 for formal endorsement.	Place Planning	July-17	November-21
EN3.1.5 - Review the Integrated Movement Network Strategy	In Progress	Public advertising has been completed and a refined version of the Transport Strategy will be presented final determination at the end of 2021.	Place Planning	July-20	June-22

Strategic Outcome: EN3 - A place with sustainable, safe and convenient transport options for everyone

Strategic Initiative: EN3.2 - Increase options for sustainable and public transport

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
EN3.2.1 - Contribute to the Trackless Tram Investigation Consortium	Ongoing	The TTIC is considering the next advocacy steps to State and Federal Government and how this might be undertaken as a consortium of Local Governments. The Town recently advocated to Infrastructure WA to include Trackless Trams as potential mode for their recommended investigation into mid-tier transit in inner perth.	Place Planning	July-20	June-22
EN3.2.2 - Launch electric vehicle charging station within the Town	Not Started		Street Improvement	July-21	June-22

Strategic Outcome: EN4 - A clean place where everyone knows the value of waste, water and energy

Strategic Initiative: EN4.2 - Reduce the amount of waste directed to landfill

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
EN4.2.2 - Review the Strategic Waste Management Plan	In Progress	<p>28 Sept 2021 Operations is currently working with the Town's Contract Officer to negotiate a best value outcome for the Town's new 3 bin Garden Organics system. Having considered the various GO roll out options, the lowest reputational risk and most cost-effective approach will be to introduce a 240L lime lid garden organics bin to residential properties of land area 400m2 and above. Opt in and opt out opportunities will be provided. The waste management managers of several WA local councils have recommended this approach too. As there is no increase expected in the estimated annual operating cost for waste and organics management (due mainly to the much cheaper processing fee for GO when compared to the MRC gate fee), staff do not recommend a waste charge for the third bin service.</p> <p>1 Sept 21 A major milestone of terminating the Resource Recovery Facility agreement has been achieved as at 31 Aug 2021. This allows the Town to implement its 3 bin system more cost effectively.</p> <p>11 Aug 2021 One major action of the SWMP relates to cost effectiveness of processing general municipal waste. MRC (Council) endorsed the formalisation of the future option for the Neerabup Resource Recovery Facility to be settled by August 2021. This is also a major milestone of MRC's waste management strategy. The Town looks forward to a significant reduction in waste processing fee from September 2021 onward, before the roll out of FOGO bins.</p> <p>26 Jul 2021 MRC is working with Biovision to formalise the agreed future option for the RRF. this is a significant milestone for MRC. Officers are working with WALGA, Contractor and EMRC in preparation for the 3 bin GO system roll out as per the Strategic Waste Mgt Plan.</p>	Waste Services	July-21	June-22
EN4.2.4 - Reconcile the Town's bin register	Ongoing	<p>30-08-21 - Will include scope of bin register in the additional bin RFQ/Tender</p> <p>30-07-21 - The Waste Operations team will carry the reconciliation of the bin register with the launch of the 3 bin audit system. Will be included in the project plan.</p>	Waste Services	July-20	June-22

Strategic Outcome: EN4 - A clean place where everyone knows the value of waste, water and energy

Strategic Initiative: EN4.3 - Increase community knowledge and awareness of effective waste management

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
EN4.3.2 - Carry out a Waste Education Program	In Progress	<p>30/08 - Waste Education programme to start this FY after confirmation of appointment with local schools. Received quote for Peg Davies sub contracting with Cleanaway.</p> <p>30/07 - Waiting on approval for Waste Education Recruitment. Had discussion with EMRC and Cleanaway about waste education.</p>	Waste Services	July-17	June-22

Strategic Outcome: EN5 - Appropriate and sustainable facilities for everyone that are well built, well maintained and well managed

Strategic Initiative: EN5.1 - Ensure the long term asset and service provision sustainability of significant community buildings and other assets

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
EN5.1.4 - Implement Strategic Asset Plan recommendations	In Progress	No updates this quarter.	Asset Planning	December-21	June-22
EN5.1.5 - Implement an Asset Management System	In Progress	Testing of in-field maintenance app	Asset Planning	June-20	June-21
EN5.1.6 - Develop an Asset Management Framework	In Progress	No progress this quarter	Asset Planning	July-20	December-21
EN5.1.8 - Deliver the 5-year Capital Works Program	In Progress	1 Sept 21 Construction projects have commenced as planned. Working with the Project Mgt team to progress the delivery of a number of engineering capital works projects. 11 Aug 2021 Budget was approved last week and procurement process for a number of capital works projects have progressed. Operations has allocated bundles of projects to various team members to fast track construction delivery.	Operations Office	July-17	June-22

Strategic Outcome: EN6 - Appropriate, inviting and sustainable green spaces for everyone that are well maintained and well managed

Strategic Initiative: EN6.1 - Better utilise and beautify existing parks and reserves for the benefit of the community

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
EN6.1.2 - Implement the Public Open Space Strategy	Ongoing	An implementation framework is being prepared to guide upgrades and additions to the Town's public spaces. This will be known as the Public Open Space Strategy program. The Program is currently being developed in collaboration with the COO and the Parks and Reserves team and is likely to include the following programs of work - Park Masterplan Program - Micro Park program - Old Spaces New Places Program - Playground improvement Program - Greener Parks Program The program (and a list of operational improvements) is likely to be completed by Dec 2021 in readiness for the 2022/23 annual budget process	Place Planning	July-20	June-22
EN6.1.6 - Deliver GO Edwards Stage 4	In Progress	29/9/21 Majority of paths installed apart from wetland area, dog park infrastructure, exercise equipment and seating installed. 60% of planting completed. Lighting currently being installed.	Parks and Reserves	July-19	June-21
EN6.1.7 - Deliver GO Edwards Stage 5	In Progress	29/9/2021 Paths all completed, fitness equipment, seats, bouldering infrastructure all installed. Planting completed. Softfall to be finalised.	Parks and Reserves	July-20	June-21

Strategic Outcome: EN7 - Increased vegetation and tree canopy

Strategic Initiative: EN7.1 - Increase in vegetation and tree canopy within the Town

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
EN7.1.1 - Implement the Urban Forest Strategy	Ongoing	The implementation of the Urban Forest Strategy continues with the 2021 Planting Season nearing completion. A summary of the 2021 planting season achievements will be published in the beginning of the next quarter. Detailed progress of each IAP action is contained the Urban Forest Strategy Quarterly Report (October 2021).	Place Planning	July-17	June-22

Strategic Outcome: S1 - A healthy community

Strategic Initiative: S1.1 - Positively impact the social health and well-being of the community

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
S1.1.2 - Conduct a review of the Local Public Health Plan (Healthy Vic Park Plan)	In Progress	Recruitment for Social Policy Specialist has commenced to assist with review and development of new plan.	Healthy Community	July-21	June-22
S1.1.3 - Deliver the Local Public Health Plan (Healthy Vic Park Plan) Action Plan	Ongoing	Recruitment for Social Policy Specialist has commenced to assist with review and development of new plan. Delivery of Healthy Community programs continues with primary focus on family fitness, post natal fitness and strength for life. Planning for Blue Tree project is also progressing for Mental Health Week.	Healthy Community	July-17	June-22

Strategic Outcome: S1 - A healthy community

Strategic Initiative: S1.2 - Improve the attendance and quality of the Town's leisure centres

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
S1.2.2 - Participate in Leisure Facility bench-marking with other Local Governments	Ongoing	This is an ongoing deliverable. The Leisure centres participate yearly.	Leisure Centres	July-17	June-22
S1.2.4 - Deliver the Leisure Facilities masterplan	Not Started	The Leisure Facilities Masterplan has been separated into two projects, the redevelopment of Leisurelife and the Aqualife masterplan. The redevelopment of Leisurelife has been incorporated into the deliver of the Macmillan Precinct Masterplan. The Aqualife masterplan will be delivered along-side the Oat Street Station Precinct Structure Plan which will commence project scoping in 2022/23.	Leisure Centres	July-21	June-22

Strategic Outcome: S2 - An informed and knowledgeable community

Strategic Initiative: S2.1 - Improve digital literacy and learning

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
S2.1.2 - Review the Digital Hub's Strategic Marketing Plan	In Progress	Have begun drafting a strategic marketing plan focusing on the digital literacy appointments that the Town offers. Met with Trent Prior to review the Leisure Life Marketing Plan, currently adding additional information for Manager of Community to review. Adding ABS statistics on household internet access and other relevant information this will help further shape the types of strategies that should be employed whilst marketing the digital hub services and programs.	Digital Hub	July-21	June-22

Strategic Outcome: S3 - An empowered community with a sense of pride, safety and belonging

Strategic Initiative: S3.1 - Promote equal opportunity, social justice and inclusion within the community.

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
S3.1.1 - Review and update the Disability Access & Inclusion Plan (Five year 2023/24 -2027/28)	In Progress	Recruitment for Social Policy Specialist has commenced to assist with review and development of new plan. Review and discussion with Department of Community have commenced around requirements for development of the new plan.	Community Development	July-21	June-22
S3.1.3 - Review the Town's Homelessness Policy (21/22)	In Progress	Draft scoping document for the review has been developed.	Community Development	July-21	June-22

Strategic Outcome: S4 - A place where all people have an awareness and appreciation of arts, culture, education and heritage

Strategic Initiative: S4.1 - Promote local art and culture within the community.

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
S4.1.1 - Review the Town's Public Art Policy	In Progress	Current review and bench marking has commenced.	Community Development	July-21	June-22

Strategic Outcome: S4 - A place where all people have an awareness and appreciation of arts, culture, education and heritage

Strategic Initiative: S4.2 - Preserve the tangible cultural heritage of the Town

Deliverable	Status	Progress comment	Responsible area	Start date	Due date
S4.2.2 - Prepare the Scheme Heritage List	In Progress	Local Heritage Survey was endorsed at Council meeting in June 2021, which has informed the Heritage List with properties listed in the higher management categories to be included in the Heritage List. Next steps include consultation with property owners on proposed Heritage List and preparing report to Council for endorsement (scheduled for Dec 2021).	Urban Planning	July-20	February-22