## Action Register

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Meeting Types: Ordinary Council Meeting, Special Council Meeting

**Generated By:** Governance Officer **Generated On:** 27/01/2022 at 8:45am

Meeting Date	Document	Item	Item	Status	Action Required	Due Date	Completed (Overdue)
20/10/2020	Ordinary Council Meeting - 20 October 2020	12.4	Petition - Burswood Station East	Work in progress	COUNCIL RESOLUTION (533/2020):  Moved: Cr Brian Oliver  That Council:  1. Requests the Mayor to write to the Honorable Rita Saffioti MLA. Minister for Transport and Planning and the Acting Chief Executive Officer Public Transport Authority requesting site upgrades to the Burswood Train Station.  2. Requests the Chief Executive Officer to communicate the endorsed Place Plans to all petition signatories and submitters.  3. Requests the Mayor to write to Mr Cross to thank him for his efforts and inform him of the endorsement of the Place Plans, and letter to the Minister and A/CEO of the Public Transport Authority.  CARRIED (8 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi  Against: nil	04/02/2022	
15/12/2020	Ordinary Council Meeting - 15 December 2020	13.3	Petition: Intersection of Burlington St & Leichardt St Proposed Improvements	Approval requested from Minister/Departm ent	COUNCIL RESOLUTION (588/2020):  Moved: Cr Ronhhda Potter  Seconded: Cr Claire Anderson  That Council:  1. Receives the report in response to the petition from residents regarding the intersection of Leichardt Street and Burlington Street received by Council at the September 2020 Ordinary Council Meeting.  2. Notes the actions that officers have taken at the intersection since initial concerns were raised with the Town.  3. Requests the CEO to monitor the intersection over the next 2 years and consider further changes and upgrades if required.  CARRIED BY EXCEPTION RESOLUTION (7 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi  Against: nil	29/10/2021	
15/06/2021	Ordinary Council	15.1	Implementation and Effectiveness of Policy 113	Report to be provided at later	COUNCIL RESOLUTION (125/2021):	01/06/2022	

Meeting Date	Document	Item	Item	Status	Action Required	Due Date	Completed (Overdue)
	Meeting - 15 June 2021		Homelessness - The Town's role	date	<ol> <li>Moved: Mayor Karen Vernon         That Council:         <ol> <li>Note the report outlining the progress of the implementation and the effectiveness of Policy 113 Homelessness – The Town's role.</li> <li>Requests the Chief Executive Officer to report to Council in June 2022 on the progress of the actions within the implementation plan including but not limited to partnerships with local and state organisations.</li> </ol> </li> <li>Requests the Chief Executive Officer to review Policy 113 by June 2022 and to report the outcome of the review to Council.</li></ol>		
15/06/2021	Ordinary Council Meeting - 15 June 2021	15.2	Implementation and Effectiveness of Policy 223 - Fleet Management Light Vehicles	Report to be provided at later date	COUNCIL RESOLUTION (126/2021):  Moved: Mayor Karen Vernon  That Council:  1. Notes in this report the effectiveness of Policy 223 Fleet Management Light Vehicles and the changes made to the management of the Town's light fleet resulting from the adoption of this policy on 16 June 2020.  2. Requests the Chief Executive Officer to report to the Council by June 2022 on the effectiveness of Policy 223 for the financial year 2021/22, including the size of the reduction in the Town's light fleet and any targets for future reductions.  Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil	30/06/2022	
15/06/2021	Ordinary Council Meeting - 15 June 2021	17.1	Cr Brian Oliver - Old Spaces New Places #3 - Concept Plan Options	Work in progress	COUNCIL RESOLUTION (131/2021):  Moved: Cr Brian Oliver  That Council requests the Chief Executive Officer to:  1. Present three Concept Plan options for the Old Spaces New Places Project #3, when a report is presented back to Council on the item for its consideration, being: a) Concept Plan option 1, with an estimated delivery budget of no more than \$500,000. b) Concept Plan option 2, with an estimated delivery budget of no more than \$1,000,000. c) Concept Plan option 3, with an estimated delivery budget of no more than	23/12/2021	Overdue by: 34 days

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					\$2,000,000.  2. Present funding options to deliver the Concept Plan options stated in point 1 above.  3. List \$8,000 in the draft 2021/22 Budget for the Old Spaces New Places Project #3 to assist in addressing point 1 above.  Carried (8 - 1)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi  Against: Cr Ronhhda Potter		
20/07/2021	Ordinary Council Meeting - 20 July 2021	12.6	Reconciliation Action Plan Update	Report to be provided at later date	COUNCIL RESOLUTION (156/2021):  Moved: Mayor Karen Vernon  That Council approves an additional extension to the Town's existing Reflect Reconciliation Action Plan 2018 – 2020 until the new Innovate Reconciliation Action Plan is presented to Council by June 2022.  Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi  Against: nil	27/06/2022	
02/08/2021	Special Council Meeting - 2 August 2021	9.2	Edward Millen Adaptive Heritage Redevelopment Ground Lease	Report to be provided at later date	COUNCIL RESOLUTION (173/2021):  Moved: Mayor Karen Vernon That Council:  1. Accepts the revised ground lease commercial offer from Blackoak Capital Ventures Pty Ltd and Arget Ventures Pty Ltd (ABN 38 896 928 872) for TVP/20/13 Edward Millen Adaptive Heritage Redevelopment as per paragraph 9.  2. Approves the Ground Lease of approximately 1.4ha of 15 (Lot 9000 Hill View Terrace, East Victoria Park be leased to Blackoak Capital Ventures Pty Ltd and Arget Ventures Pty Ltd (ABN 38 896 928 872), or Blackoak and Arget's required special purpose entity in order to facilitate the appropriate corporate structure to deliver the redevelopment. For a term of 20 years with further optional terms of 5 x 10 years for \$122,500 net per annum exclusive of GST and outgoings commencing in year 21 with a \$2,000,000 upfront payment in consideration of the first 20-year term.  3. The final lease to include terms reflecting the following requirements for community access for the duration of the lease and any extensions thereof:	28/02/2022	

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					<ul> <li>a. the tenant shall incorporate a museum space inside the Edward Millen Rotunda building reflecting on the history of the buildings and local area, to be open and accessible to the public free of entry charges;</li> <li>b. the tenant shall set aside space inside the buildings suitable for use by not for profit community groups, to be available at least 2 days per week including once on a weekend at no charge;</li> <li>c. save where required for security purposes, the tenant shall ensure that the majority of the grounds within the leased premises remain open to the public during business hours on weekdays, evenings and weekends;</li> <li>d. the tenant shall permit members of the public who have not booked use of function spaces within the leased premises to take photos for such events as weddings or the like, within the public areas of the leased premises at no charge;</li> <li>e. the tenant shall set aside space for community groups to use at no charge;</li> <li>e. the tenant shall set aside space for community groups to use at no charge within the farmers' market area and other parts of the grounds within the leased premises to host stands or small events and performances.</li> <li>4. Accepts that a licensed valuer has provided a valuation report assessing the fair market rental of the property and the draft ground lease agreement has been sighted by the proponent.</li> <li>5. Pursuant to Section 5.42 of the <i>Local Government Act 1995</i>, delegates to the Chief Executive Officer, the following duties/powers in relation to 15 (Lot 9000) Hill View Terrace, East Victoria Park.</li> <li>a. Authority to make and give any determination required by the Lease on behalf of the Lessor, approval, direction or order in relation to the Property.</li> <li>b. Undertake any further minor commercial negotiations, if required to progress the development and commercial offer presented to the Town of Victoria Park by Blackoak Capital Ventures for TVP/20/13.</li> <li>c. Monitor compliance with, and enforce as necessary, the</li></ul>		

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					For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi  Against: Nil		
17/08/2021	Ordinary Council Meeting - 17 August 2021	14.1	McCallum Park / Taylor Reserve Precinct Parking & Accessibility Review	Report to be provided at later date	COUNCIL RESOLUTION (186/2021):  Moved: Cr Brian Oliver  That Council:  1. Accepts the results of the McCallum Park/Taylor Reserve precinct parking and accessibility review.  2. Instructs the Chief Executive Officer to review the area again in 12 months to ensure the Town's approach to parking management remains relevant for the area.  Carried by exception resolution (8 - 0)  For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi  Against: Nil	01/07/2022	
21/09/2021	Ordinary Council Meeting - 21 September 2021	11.2	Resolutions from the 2021 Annual Meeting of Electors	Work in progress	<ul> <li>COUNCIL RESOLUTION (219/2021):</li> <li>Moved: Cr Ronhhda Potter</li> <li>Seconded: Mayor Karen Vernon That Council:</li> <li>1. Receives the 13 resolutions carried at the Annual Meeting of Electors held on 28 July 2021.</li> <li>2. Endorses the following actions in response to the resolutions; subject to the following amendments: <ul> <li>a) Amend Resolution 7 to include:</li> <li>4. Request the CEO to provide a report to the November 2021 detailing considerations, engagement options and costing to implement and install game/event day parking restrictions to the surrounding street network prior to or as close to the commencement of the 2022 football season as detailed in the Lathlain Park Management Plan (July 2017).</li> <li>5. The Chief Executive Officer seek the consent of the key stakeholders to commence the 5 year review of the Lathlain Park Management Plan by no later than 31 October 2021, being a time frame less than 5 years since adoption of the Plan in July 2017, and to report the outcome of the review to Council by no later than February 2022.</li> <li>b) Amend point 2 of Resolution 11 to read:</li> <li>2. Endorses the Chief Executive Officer to arrange a meeting after 16 October 2021 with the community members who brought this motion, to determine the details of a Citizens Assembly and seek to understand how this assembly would</li> </ul> </li> </ul>	28/02/2022	

Meeting Date	Document	Item	Item	Status	Action Required		Due Date	Completed (Overdue)
					operate (e.g. roles, outcomes sought) relative endorsed Climate Emergency Plan, and report merits of otherwise of the Town holding a Cc) Amend Resolution 12 to include an additical Executive Officer to another February 2021 Concept Forum on the Propersign how these principles have been used further opportunities	ort back to Elected Members the litizens Assembly. Ional point to read: range for an Item to be included at rinciples Of Water Sensitive Urban		
					Electors' Resolution	Council Action		
					Resolution 1  That Council:  1. Prioritises its review of whether a person should be able to park a vehicle on a verge in the Town of Victoria Park, recognizing that parking on verges inhibits its ability to achieve its Urban Forest Strategy outcomes and canopy targets.  2. As a result of point 1, Council reviews residential parking permits to readily allow residents to street park in areas with parking restrictions to stop them parking on their verges.  3. Investigates the prospect of allowing residents access to street parking permits in timed and paid parking zones within the Raphael Park area.  4. The Town of Victoria Park conduct community consultation within the Raphael Park area in reference to reviewing street parking restrictions.	That Council:  1. Requests the Chief Executive Officer to proceed with the scheduled Concept Forum item in September 2021, to discuss verge parking across the Town.  2. Considers parking management holistically, as part of consideration of the new Transport Strategy and Parking Management Plan.		
					Resolution 2  That the Town:  1. Investigate the management of the JA Lee Reserve including and specifically its continued designation as a dog exercise area as stated on the Town's website.  2. Replace and improve the existing on-site	That Council notes that the installation of replacement/additional signage is anticipated to be completed by 31 October 2021.		

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					Streatley and Midgely Street frontages, in this 2021-2022 financial year.			
					Resolution 3  That Council proceed with the Edward Millen House project with Blackoak as proposed on the Town's website.	That Council notes the elector's resolution.		
					Resolution 4  That the vote for motion number 1 on 22 July 2021 from the Special Meeting of Electors be set aside as it is unrepresentative due to the late hour preventing a representative attendance of electors.	That Council notes the elector's resolution however, no further action can be taken.		
					Resolution 5  That the Town provide a cost benefit analysis of the current road sweeper arrangement with the City of South Perth, in view of the phasing out the contract.	That Council notes the cost/benefit analysis provided in this report.		
					Resolution 6  That the Town seriously consider imposing a levy on builders when they put an application in to build a building in the Town for the remuneration to be paid to the Town for the damage they do to Town infrastructure whilst the building is going on, and for the Town to inspect construction sites during construction periodically.	That Council approves the Chief Executive Officer to investigate administrative compliance improvement opportunities such as the potential realignment of certain positions within the organisational structure and report back on findings to the February 2022 Ordinary Council Meeting.		
					Resolution 7  That Council:  1. Implements game and event day parking restrictions in the surrounding street network in Lathlain prior to or as close to the commencement of the	That Council:  1. Notes the elector's resolution whe n considering the draft Parking Management Plan, which includes the following proposed		

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					2022 football season to mitigate impact on amenity. The surrounding street network is that identified in the Lathlain Park Management Plan.  2. Identifies the parking restrictions according to time, days, and months, by means of clear and regular interval signage in the streets; replacing faded signs as a priority.  3. Ensures the parking restrictions enable the safe passage of vehicles and pedestrians and allows for emergency access with consideration that one side of each street prohibits parking on game and event days as required.  4. Considers issuing resident parking permits similar to those implemented in Burswood Peninsula in December 2020.  5. Provides an implementation update on points 1, 2 and 4 through appropriate Town mechanisms such as the Ordinary Council Meeting on a regular basis, such as bi-monthly.  actions:  a. Review the parking demands on event days to gather information to allow more efficient parking management for future events  b. Use this information to educate visitors of the available and preferred parking locations  c. Encourage the West Coast Eagles management to provide incentives for catching the train to attend events  d. Improve the streetscape from Victoria Park Station to Lathlain Park to encourage the use of other forms of transport which reduces parking capacity requirements.  2. Notes that a review of signage in the Lathlain Park area and broadly across the Town is ongoing. Replacement of faded/damaged signs is a priority and will continue to occur.  3. Requests the Chief Executive Officer to conduct a review (post major event		

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						with 4,500-6,500 patrons in attendance) of those roads impacted by events at Lathlain Oval and investigate those streets which will require parking to be reduced, on the basis of traffic safety, to one side only dependent on road width/occupancy levels and a risk assessment.  4. Request the CEO to provide a report to the November 2021 detailing considerations, engagement options and costing to implement and install game/event day parking restrictions to the surrounding street network prior to or as close to the commencement of the 2022 football season as detailed in the Lathlain Park Management Plan (July 2017).  5. The Chief Executive Officer seek the consent of the key stakeholders to commence the 5 year review of the Lathlain Park Management Plan by no later than 31 October 2021, being a time frame less than 5 years since adoption of the Plan in July 2017, and to report the outcome of the review to Council by no later than February 2022.		
					Resolution 8	That Council notes the elector's		

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					That Council:  1. Includes the streets surrounding the Lathlain side of the Victoria Park train station within section '4.6 Victoria Park Station Parking Plan' in the final Town of Victoria Parking Management Plan to ensure there is ongoing parking management, including parking controls, to mitigate impact on amenity.  2. Investigates and determines parking controls around the streets surround the Lathlain side of the Victoria Park train station to manage Optus Stadium events at a minimum in line with those controls implemented in the Burswood Peninsula by the end of 2022.  3. Mitigates impact on amenity and investigates and determines parking controls in the streets surrounding the Lathlain side of the Victoria Park train station which is at least equitable to the current restrictions in place on the surrounding streets of the Victoria Park side of the Victoria Park train station by the end of 2022.		
					Resolution 9  That Council:  1. Retains sumps within the Town for the purpose of drainage.  2. Investigates adding additional Town sumps to the Public Open Space Strategy.  3. Does not include sumps in the Land Asset Optimisation Strategy.  That Council:  1. Endorses the Chief Executive Officer to retain existing drainage basins for the purpose of managing stormwater.  2. Notes that a future review of the Public Open Space Strategy will investigate the potential to add drainage basins into the Town's and 'Green Basins and Micro Parks' program.  3. Notes the review of the		

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						Land Asset Optimisation Strategy will be undertaken as part of the Corporate Business Plan deliverables for FY 22. As part of the process drainage basins will be included for review as they are freehold land.		
					<ul> <li>Resolution 10</li> <li>That Council requests the CEO to report back to the Council by December 2021:</li> <li>1. On a policy or plan on the viability of affordable and social housing for developers.</li> <li>2. On a policy or plan on sustainable housing for developers.</li> </ul>	The Council notes the actions within the draft Local Planning Strategy and intended preparation of a draft local planning policy relating to environmentally sustainable design.		
					Resolution 11  That Council convene a citizens climate assembly along the lines of those held in Lamberth/Brixton and a national assembly, both held in the United Kingdom; within the next 12 months, preferably before 31 December 2021.	That Council:  1. Notes that the administration will continue to implement the endorsed Climate Emergency Plan.  2. Endorses the Chief Executive Officer to arrange a meeting after 16 October 2021 with the community members who brought this motion, to determine the details of a Citizens Assembly and seek to understand how this assembly would operate (e.g. roles, outcomes sought) relative to the implementation of the endorsed Climate		

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					back to Elected Members the merits or otherwise of the Town holding a Citizens Assembly.		
					<ul> <li>Resolution 12</li> <li>That Council:</li> <li>1. Adopt a water sensitive urban design strategy for the whole of the Town and implement a stage plan to adapt all of the Town's infrastructure to water sensitive urban design by 2050.</li> <li>2. Engages with all relevant external stakeholders in the development and implementation of a water sensitive urban design strategy.</li> <li>The Council</li> <li>1. Notes the action within the draft Local Planning Strategy to prepare a Stormwater Management Plan.</li> <li>2. Requests the Chief Executive Officer to arrange for an Item to be included at the February 2021 Concept Forum on the Principles of Water Sensitive Urban Design how these principles have been used in the Town and some examples of further opportunities</li> </ul>		
					Resolution 13  That Council investigate and implement a traffic calming treatment on Teague Street, between Harper Street and Harvey Street, Burswood.  That Council endorses the Chief Executive Officer to further investigate the traffic conditions on Teague Street, in the section between Harper Street and Harvey Street, using the Town's traffic warrant system and report back with findings by February 2022.		
					Carried (9 - C For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil		
21/09/2021	Ordinary Council Meeting - 21 September 2021	12.5	Club Night Lights Program Application - Harold Rossiter Park	Not yet started	COUNCIL RESOLUTION (216/2021):  Moved: Cr Jesvin Karimi  That Council:  1. Approves the submission for up to \$130,000 grant application by the Town of Victoria Park to the Department of Local Government, Sport and Cultural	28/02/2022 s	

Meeting Date	Document	Item	Item	Status	Action Required	Due Date	Completed (Overdue)
					<ol> <li>Industries (DLGSC) through Club Night Lights Program (CNLP) to upgrade the Floodlights at Harold Rossiter Park.</li> <li>Notes the petition received on 16 March 2021 (Council resolution 30/2021), requesting an upgrade of lighting facilities on the playing fields at Harold Rossiter Park, will be included in the grant application as supporting information.</li> <li>Requests the Chief Executive Officer to list the floodlighting at Harold Rossiter Park for consideration in the draft 2022/23 Annual Budget.         <ul> <li>Carried (9 - 0)</li> </ul> </li> <li>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</li> <li>Against: Nil</li> </ol>		
21/09/2021	Ordinary Council Meeting - 21 September 2021	13.5	Progress of Updated Rights of Way Strategy 2021	Not yet started	COUNCIL RESOLUTION (207/2021):  Moved: Cr Brian Oliver  Seconded: Cr Vicki Potter That Council endorses an extension of time for the Town to present findings on a review of the Rights of Way (ROW) Strategy and an updated 10 Year ROW Capital Works Program from September 2021 to December 2021; which is required due to the potential major nature of the item to be presented falling within the "caretaker" period of the October 2021 Council elections and potential financial decision to fund future projects.  Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil	05/10/2021	Overdue by: 113 days
21/09/2021	Ordinary Council Meeting - 21 September 2021	17.1	Mayor Karen Vernon - Review of Land Asset Optimisation Strategy and options for land to be used for social housing	Report to be provided at later date	COUNCIL RESOLUTION (221/2021):  Moved: Mayor Karen Vernon  Seconded: Cr Vicki Potter  That Council requests the Chief Executive Officer to:  1. Investigate whether there is any Town-owned property, including land and buildings, which could be suitable for social housing, and what, if any, options are available for utilising any suitable Town-owned land for social housing, as part of the review of the Land Asset Optimisation Strategy (LAOS) scheduled to occur during the current financial year;  2. Report to Council at the February 2022 Ordinary Council Meeting as to the outcome of the investigation in 1 above.  Carried (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin	28/02/2022	

Meeting Date	Document	Item	Item	Status	Action Required	Due Date	Completed (Overdue)
					Karimi Against: Nil		
25/10/2021	Special Council Meeting - 25 October 2021	10.2	Appointment of elected members to Council advisory and working groups	Website updated	<ul> <li>COUNCIL RESOLUTION (235/2021):         Moved: Mayor Karen Vernon         Seconded: Cr Luana Lisandro         That Council:     </li> <li>Appoints Mayor Karen Vernon, Deputy Mayor Claire Anderson and Cr Luana Lisandro and to the Access and Inclusion Advisory Group.</li> <li>Appoints Cr Jesvin Karimi, Cr Peter Devereux and Cr Vicki Potter to the Mindeera Advisory Group.</li> <li>Appoints Cr Peter Devereux to the Lathlain Park Advisory Group.</li> <li>Appoints Cr Bronwyn Ife and Cr Peter Dexereux to the Urban Forest Implementation Working Group.</li> <li>Appoints Cr Jesse Hamer to the Hockey Working Group.</li> <li>Appoints all elected members as deputies to all advisory and working groups.</li></ul>	26/11/2021	
25/10/2021	Special Council Meeting - 25 October 2021	15.1	Mayor Karen Vernon - Temporary alteration of paid parking from December 2021 – January 2022	Work in progress	COUNCIL RESOLUTION (236/2021):  Moved: Mayor Karen Vernon That Council 1. Approves the implementation of one hour free parking in all on-street metered parking within the Town commencing on 1 December 2021 until 31 January 2022. 2. A report be presented to Council by mid 2022: a. on the effectiveness of the Town's Christmas free parking arrangements over the last three years, including from a business and customer perspective, against the goal of increasing the number of people visiting shops in the Town over Christmas; b. outlining the range of measures that could be implemented for Christmas 2022, including costs, to achieve the goal of increasing the number of people visiting shops in the Town over Christmas.  Carried (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Jesse Hamer, Cr Peter Devereux, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: Nil	26/03/2022	
16/11/2021	Ordinary	12.5	Transport Strategy and	Report to be		28/02/2022	

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	Council Meeting - 16 November 2021		Parking Management Plan	provided at later date	PROCEDURAL MOTION  Moved: Mayor Karen Vernon  Pursuant to clause 89(1) of the Meeting Procedures Local law 2019 that Council refer item 12.5 Transport Strategy and Parking Management Plan back to a Concept Forum in February 2022 for further consideration.  Carried (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil  Reason:  To enable Elected Members to give further consideration to the principles, concepts, and actions in the draft strategy and parking management plan.		
16/11/2021	Ordinary Council Meeting - 16 November 2021	12.7	Expression of interest process for Mindeera and Access and Inclusion Advisory Groups	Work in progress	COUNCIL RESOLUTION (244/2021):  Moved: Cr Claire Anderson  That Council:  1. Approves re-advertising for expression of interest applications for the Access and Inclusion Advisory Group and the Mindeera Advisory Group for the remaining 12 months of the 24-month term of the current group.  2. Requests that the Chief Executive Officer presents a further report back to Council by the February 2022 Ordinary Council Meeting with recommended additional appointment of members and recommended changes to the terms of reference to reflect the new membership.  Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	22/02/2022	
16/11/2021	Ordinary Council Meeting - 16 November 2021	13.6	New Fees and Charges - Annual Licence Fee for Town Buildings and Facilities Under a Licence Agreement	Not yet started	PROCEDURAL MOTION  Moved: Cr Vicki Potter  Pursuant to clause 89(1) of the Meeting Procedures Local law 2019 that Council refer Item 13.6 back to a Concept Forum February 2022 for further consideration.  Carried (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil  Reason:  To make a decision tonight would be a mistake, it requires the proper time and consideration through a concept forum.	30/11/2021	Overdue by: 57 days

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16/11/2021	Ordinary Council Meeting - 16 November 2021	13.7	Koolbardi Park - Locking of Basketball Court Gates	Work in progress	COUNCIL RESOLUTION (249/2021):  Moved: Cr Claire Anderson That Council:  1. Receives the results of investigations into the provision of self-locking, time-controlled gates for Koolbardi Park.  2. Requests the Chief Executive Officer to present a report to Council by March 2022 inclusive of further investigation outcomes.  Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	11/02/2022	
16/11/2021	Ordinary Council Meeting - 16 November 2021	13.8	West Coast Eagles Additional Permitted Purpose	Not yet started	COUNCIL RESOLUTION (268/2021):  Moved: Mayor Karen Vernon That Council:  1. Permits up to 45 game days on Oval 1 at Lathlain Park further to the WAPC development approval dated 22 December 2020 and in accordance with the further terms and criteria-based assessment set out in Attachments 1 and 2 to this report, subject to an additional point 19 of attachment 1 reading: to provide for Indian Pacific LTD to pay the costs of and associated with the preparation of the deed of agreement and any other documentation.  2. Authorises the Mayor and Chief Executive Officer to enter into a Deed of Agreement with Indian Pacific Limited and any other documentation required to give effect to (1) above.  Carried (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	30/11/2021	Overdue by: 57 days
16/11/2021	Ordinary Council Meeting - 16 November 2021	13.9	Ursula Frayne Primary School Parking Zones	Not yet started	COUNCIL RESOLUTION (250/2021):  Moved: Cr Claire Anderson  That Council approves the implementation of the following changes:  1. The extension of the existing 'pick up and set down' zone on Balmoral Street replacing the current 15-minute parking area with additional 'pick up and set down' zones.  2. A new 'pick up and set down' zone on Camberwell Street in lieu of the existing 15-minute parking area.  3. The installation of new 15-minute parking bays on Archdeacon Street	30/11/2021	Overdue by: 57 days

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					adjacent to 46 Camberwell Street to compensate for the removal of existing 15-minute parking bays adjacent to the school including any minor modifications as required on site.  4. The proposed changes to be implemented as a trial commencing December 2020 through to the end of term two, 2022 (Approximately July 2022).  Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil		
16/11/2021	Ordinary Council Meeting - 16 November 2021	14.1	Consideration for Lathlain Park Game Day Parking Restrictions	Work in progress	COUNCIL RESOLUTION (251/2021):  Moved: Cr Claire Anderson That Council:  1. Endorse community consultation regarding the broadening of game-day parking restrictions to include the surrounding street network as identified in the Lathlain Park Management Plan 2017; and  (i) Approve the implementation of restrictions where community support exceeds 50%  2. Conduct a parking occupancy survey on a full-capacity game day during 2022 to better understand the parking habits of game-day visitors  Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	31/01/2022	
16/11/2021	Ordinary Council Meeting - 16 November 2021	15.1	Review of Policy 225 – Hire and use of Town banner and flag sites	Website updated	COUNCIL RESOLUTION (255/2021):  Moved: Cr Claire Anderson  That the Policy Committee recommends that Council:  1. Supports and retains Policy 225 Hire and use of Town banner and flag sites as contained at attachment 1 without modification  2. Refer the item to the future Policy Committee in March 2022 with regards to the continued inclusion of the banner display sites.  Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	30/11/2021	Overdue by: 57 days
16/11/2021	Ordinary	15.3	Draft Policy 105 - Advocacy	Website updated	COUNCIL RESOLUTION (269/2021):	30/11/2021	Overdue by:

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	Council Meeting - 16 November 2021				Moved: Mayor Karen Vernon That Council adopts Policy 105 Advocacy as attached; subject to the addition of the words "or upgrades to" following the word "new" within point 3.  Carried (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil		57 days
16/11/2021	Ordinary Council Meeting - 16 November 2021	15.4	CEO Annual Performance Review - Appointment of Consultant	Not yet started	COUNCIL RESOLUTION (256/2021):  Moved: Cr Claire Anderson  That Council:  1. Endorse the process for the CEO 2021/22 annual performance review and development of CEO Key Performance Indicators (KPIs) for 2022/23.  2. Authorise the appointment of Brainbox to assist the committee and council to carry out the 2021/22 annual CEO performance review and developing the 2022/23 annual KPIs, subject to receipt of a brief from Brainbox for the completion of the work to the satisfaction of the Chief Financial Officer.  Carried by exception resolution (9 - 0)  For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	30/11/2021	Overdue by: 57 days
14/12/2021	Ordinary Council Meeting - 14 December 2021	11.3	VicVision - Approval for draft strategic direction to be advertised for public comment	Work in progress	COUNCIL RESOLUTION (294/2021):  Moved: Cr Vicki Potter  That Council:  1. Approves the advertising of the draft strategic direction for 2022-2034, as at attachment one, for public comment subject to the following amendments in the Values:  1. the words Proactivity, Inclusivity and Care be changed to "Proactive" and "Inclusive" and "Caring";  2. the narrative of "Be Authentic" for Integrity be deleted, and the words be "honest, accountable and transparent" be substituted.  2. Requests the Chief Executive Officer to report the outcomes of the public comment period and present the proposed Strategic Community Plan 2022-2034 to the March 2022 Ordinary Council Meeting.  Carried (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife  Against: Nil	28/12/2021	Overdue by: 29 days

Meeting Date	Document	Item	Item	Status	Action Required	Due Date	Completed (Overdue)
14/12/2021	Ordinary Council Meeting - 14 December 2021	13.10	QTVP/21/25 - Concrete Works and Kerbing Services	Contract/agreeme nt under negotiation	COUNCIL RESOLUTION (311/2021):  Moved: Mayor Karen Vernon  That Council accepts the submission from Asphaltech Pty Ltd (ABN26 064 520 869) and authorises the award of the Contract for Concrete Works, and Kerbing Services issued through the Western Australia Local Government Association (WALGA)  Preferred Supplier Arrangement covering Separable Portions 1, 2, 3 and 4, for a lump sum price of \$432,918.87 excluding GST.  Carried (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	28/12/2021	Overdue by: 29 days
14/12/2021	Ordinary Council Meeting - 14 December 2021	13.2	Bone St and Upton St Intersection Realignment	Not yet started	COUNCIL RESOLUTION (307/2021):  Moved: Cr Vicki Potter Seconded: Deputy Mayor Claire Anderson That Council:  1. Receives the report in response to the petition from residents regarding the intersection of Bone St and Upton St received by Council at the October 2021 Ordinary Council Meeting.  2. Requests the Chief Executive Officer to list the intersection realignment for consideration in the 2022-23 annual budget.  Carried (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	28/12/2021	Overdue by: 29 days
14/12/2021	Ordinary Council Meeting - 14 December 2021	13.3	Albany Highway Cycle Lanes (Parking Removal)	Not yet started	COUNCIL RESOLUTION (308/2021):  Moved: Mayor Karen Vernon  That Council approves the removal of 16 on-street parking bays along Albany Hwy between Oswald St and Rushton St. This is required to facilitate new on-street cycle lanes by reallocating underused road space.  Carried (6 - 2)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter and Cr Bronwyn Ife  Against: Cr Jesse Hamer and Cr Wilfred Hendriks	28/12/2021	Overdue by: 29 days

Meeting Date	Document	Item	Item	Status	Action Required	Due Date	Completed (Overdue)
14/12/2021	Ordinary Council Meeting - 14 December 2021	13.4	Consideration of Projects for LRCI Funding Phase 3	No further action required	COUNCIL RESOLUTION (309/2021):  Moved: Mayor Karen Vernon  That Council:  1. Approve the Harold Rossiter Park floodlight upgrade to be funded by the Local Roads and Community Infrastructure grant program (Phase 3).  2. Approve any remaining funds from the Local Roads and Community Infrastructure grant program to be allocated to the upgrade of Right of Way 130 (bounded by Oats Street, Shepperton Road, Milford Street and Swansea Street East).  3. Acknowledges that the Town has a current Community Sporting and Recreation Facilities Fund grant application in for Harold Rossiter Park lighting, and if the grant is successful, \$130,000 less funding for this project will be required through the Local Roads and Community Infrastructure grant program funds.  Lost (0 - 8)  For: Nil  Against: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife	28/12/2021	Overdue by: 29 days
14/12/2021	Ordinary Council Meeting - 14 December 2021	13.5	Rights of Way Strategy - Endorsement of future 10 Year Capital Works Program	Not yet started	COUNCIL RESOLUTION (310/2021):  Moved: Cr Jesse Hamer Seconded: Deputy Mayor Claire Anderson That Council:  1. Endorse the 10 year works program associated with the upgrade of unsealed Rights of Way and the inclusion of a separate lighting program;  2. Requests the Chief Executive Officer to list Rouse Lane, in terms of lighting projects, for consideration in the 2022/2023 annual budget.  Carried (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	28/12/2021	Overdue by: 29 days
14/12/2021	Ordinary Council Meeting - 14 December 2021	13.6	Proposed Closure of Right of Way Bounded by Sussex Street, Albany Highway, Moorgate Street and Basinghall Street (ROW131)	Not yet started	COUNCIL RESOLUTION (279/2021):  Moved: Mayor Karen Vernon  Seconded: Cr Jesse Hamer That Council:  1. Subject to the provision by Oahu Management Pty Ltd of an indemnity to the Town in accordance with the report, notice be given to seek public submissions on a proposal to close by acquisition and amalgamate approximately 181.2 m² portion of right of way (ROW 131), pursuant to section 52(1)(b) and section 87 of the Land Administration Act 1997, and regulation 6 of the Land Administration	28/12/2021	Overdue by: 29 days

Meeting Date	Document	Item	Item	Status	Action Required	Due Date	Completed (Overdue)
					<ol> <li>Regulations 1998 into adjacent Lot 103 on Diagram 64697; and</li> <li>Should no submissions be received, pursuant to section 52(1)(b) and section 87 of the Land Administration Act 1997, and regulation 6 of the Land Administration Regulations 1998 resolve to request the Minister for Lands to close and amalgamate ROW 131 into adjacent Lot 103 on Diagram 64697.</li> <li>Indemnifies the Minister for Lands against any claim for compensation that may arise, pursuant to section 56(4) of the Land Administration Act 1997.         <ul> <li>Carried by exception resolution (8 - 0)</li> </ul> </li> <li>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</li> </ol>		
14/12/2021	Ordinary Council Meeting - 14 December 2021	13.8	Grant for Lathlain Park 2	Not yet started	COUNCIL RESOLUTION (280/2021):  Moved: Mayor Karen Vernon That Council:  1. Accepts the \$4,000,000 (plus GST) funding contribution from the Federal Government to progress the Lathlain Park Redevelopment Precinct Zone 1 project.  2. Authorises the Chief Executive Officer to execute all necessary documentation to formalise the \$4,000,000 (plus GST) funding contribution from the Federal Government.  Carried by exception resolution (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	28/12/2021	Overdue by: 29 days
14/12/2021	Ordinary Council Meeting - 14 December 2021	13.9	TVP/21/08 - Lathlain Park Zone 1 EOI	Not yet started	COUNCIL RESOLUTION (281/2021):  Moved: Mayor Karen Vernon  That Council accepts the submission and shortlists Wirrpanda Foundation to progress to the negotiation stage of a tenure arrangement to be a part of the Lathlain Park Redevelopment Precinct Zone 1 as a result of the Expression of Interest process EOI TVP/21/08 run to ascertain third party interest and exploring further funding options.  Carried by exception resolution (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	28/12/2021	Overdue by: 29 days
14/12/2021	Ordinary Council	15.10	Update on Outstanding Actions from Reg 17 Review	Report to be provided at later	COUNCIL RESOLUTION (292/2021):	30/06/2022	

Meeting Date	Document	Item	Item	Status	Action Required	Due Date	Completed (Overdue)
	Meeting - 14 December 2021			date	<ol> <li>Moved: Mayor Karen Vernon         That Council:         <ol> <li>Receives the update on actions resulting from the Chief Executive Officer's review of systems and procedures relating to legislative compliance, internal controls and risk management, in accordance with regulation 17 of the Local Government (Audit) Regulations 1996.</li> </ol> </li> <li>Requests that the Chief Executive Officer informs elected members on the progress of the last outstanding Action 2.3 by July 2022.         <ol></ol></li></ol>		
14/12/2021	Ordinary Council Meeting - 14 December 2021	15.6	Proposed Amendment (Prescribed Offences) Local Law 2021	Public notice given	COUNCIL RESOLUTION (289/2021):  Moved: Mayor Karen Vernon That Council gives notice that it intends to make the Amendment (Prescribed Offences) Local Law 2021, as shown at attachment 1, which will amend the Town of Victoria Park Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000, in accordance with section 3.12 of the Local Government Act 1995.  Purpose and effect The purpose of this local law is to amend the Schedule 1 of the Town of Victoria Park Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000 to reflect the correct clause numbers for items 32-44 and move to the penalty units system, in accordance with the Town of Victoria Park Penalty Units Local Law 2021.  The effect of this local law is to amend Clause 9.4 and Schedule 1 of the Town of Victoria Park Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000.  Carried by exception resolution (8 - 0)  For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	21/03/2022	
14/12/2021	Ordinary Council Meeting - 14 December	15.9	Strategic risk review	Work in progress	COUNCIL RESOLUTION (291/2021):  Moved: Mayor Karen Vernon That Council:  Seconded: Cr Jesse Hamer	28/12/2021	Overdue by: 29 days

Meeting Date	Document	Item	Item	Status	Action Required	Due Date	Completed (Overdue)
	2021				<ol> <li>Notes the removal of strategic risks.         <ul> <li>a. Dissolution of Mindarie Regional Council.</li> <li>b. Failure to take action to reduce the administration's impact on climate change.</li> </ul> </li> <li>Notes the amendment of strategic risks.         <ul> <li>a. Boundary change to Loss of ratepayer base and associated revenue.</li> <li>b. Significant external disruptive events such as cyberactivity to Failure to maintain and protect data and information technology systems.</li> <li>c. Significant external disruptive events – current and future pandemics to Failure to plan and prepare for emergencies and recovery.</li> <li>d. Failure to take action to reduce the Town's impact on climate change within the community to Failure to take action to reduce impact on climate change.</li> </ul> </li> <li>Notes the addition of strategic risks.         <ul> <li>a. Views of community unable to influence decision-making.</li> <li>b. Failure to attract and retain a skilled workforce.</li> <li>c. Negative media exposure.</li> <li>d. Variation in economic activity impacting delivery of infrastructure.</li> <li>e. Increased community expectations on local government to address crime and anti-social behaviour.</li> <li>f. Changes in working relationships with key community, government and/or commercial stakeholders.</li> <li>g. Failure to maintain a constructive organisational culture.</li> <li>h. State Government initiatives misaligned with community aspirations.</li> <li>i. Supply chain disruptions leading to project delays.</li> </ul> </li> <li>Adopts the amended strategic risk register and updates to controls and treatment actions, as at attachment one.</li> <li>Requests the Chief Executive Officer to list outstanding risk treatment actions for consideration in the mid-year C</li></ol>		