

Action Register

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Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
15/06/2021	Ordinary Council Meeting - 15 June 2021	15.1	Implementation and Effectiveness of Policy 113 Homelessness - The Town's role	Work in progress	<p>COUNCIL RESOLUTION (125/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Note the report outlining the progress of the implementation and the effectiveness of Policy 113 Homelessness – The Town's role. Requests the Chief Executive Officer to report to Council in June 2022 on the progress of the actions within the implementation plan including but not limited to partnerships with local and state organisations. Requests the Chief Executive Officer to review Policy 113 by June 2022 and to report the outcome of the review to Council. <p>Carried by exception resolution (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife, Cr Jesvin Karimi Against: nil</p>	Manager Community	<p>25/05/2022 Governance Officer</p> <p>I have assigned to Paul Gravett for an update/completion - was assigned to Anastasia Brooks</p> <p>26/05/2022 Manager Community</p> <p>Update on progress related to the Homelessness Policy Implementation Plan is on track to be brought to Council for June 2022.</p> <p>The review of the Homelessness Policy is on track to go to the August 2022 Policy Committee. This project has been impacted as a result of a delayed announcement from the State Government regarding its LG Homelessness Partnership Fund (results of which are still unknown at time of update), and delays in receiving a scope of works by external consultant, Shelter WA, due to personnel changes and Covid 19 business continuity challenges.</p> <p>13/07/2022 Manager Community</p> <p>HLN Policy Implementation Plan provided to Council in June 2022. No further action regarding the Implementation Plan.</p> <p>HLN Policy review is still on track for August 2022 Policy Committee process.</p>	30/09/2022	
20/07/2021	Ordinary Council Meeting - 20 July 2021	12.6	Reconciliation Action Plan Update	Work in progress	<p>COUNCIL RESOLUTION (156/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council approves an additional extension to the Town's existing Reflect Reconciliation Action Plan 2018 – 2020 until the new Innovate Reconciliation Action Plan is presented to Council by June 2022.</p> <p>Carried by exception resolution (9 - 0) For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi Against: nil</p>	Coordinator Community Development, Manager Community	<p>02/09/2021 Coordinator Community Development</p> <p>Continuing to deliver on actions within the current RAP while we work to develop our new RAP over the coming financial year.</p> <p>26/05/2022 Manager Community</p> <p>Currently undertaking community and stakeholder engagement to develop the new Innovate RAP. This action has now been included as a 2022-23 CBP Action due to competing priorities / workforce capacity, and as such will be brought to Council by June 2023.</p>	30/06/2023	
02/08/2021	Special Council Meeting - 2 August 2021	9.2	Edward Millen Adaptive Heritage Redevelopment Ground	Report to be provided at later date	<p>COUNCIL RESOLUTION (173/2021): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Accepts the revised ground lease commercial offer from Blackoak Capital Ventures Pty Ltd and Arget Ventures Pty Ltd (ABN 38 896 928 872) for TVP/20/13 	Manager Property Development and Leasing	<p>06/08/2021 Property Development Manager</p> <p>Will incorporate new recommendations into the lease.</p> <p>21/02/2022 Manager Property Development and Leasing</p>	16/08/2022	Overdue by: 45 days

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			Lease		<p>Edward Millen Adaptive Heritage Redevelopment as per paragraph 9.</p> <p>2. Approves the Ground Lease of approximately 1.4ha of 15 (Lot 9000 Hill View Terrace, East Victoria Park be leased to Blackoak Capital Ventures Pty Ltd and Arget Ventures Pty Ltd (ABN 38 896 928 872), or Blackoak and Arget's required special purpose entity in order to facilitate the appropriate corporate structure to deliver the redevelopment. For a term of 20 years with further optional terms of 5 x 10 years for \$122,500 net per annum exclusive of GST and outgoings commencing in year 21 with a \$2,000,000 upfront payment in consideration of the first 20-year term.</p> <p>3. The final lease to include terms reflecting the following requirements for community access for the duration of the lease and any extensions thereof:</p> <ol style="list-style-type: none"> the tenant shall incorporate a museum space inside the Edward Millen Rotunda building reflecting on the history of the buildings and local area, to be open and accessible to the public free of entry charges; the tenant shall set aside space inside the buildings suitable for use by not for profit community groups, to be available at least 2 days per week including once on a weekend at no charge; save where required for security purposes, the tenant shall ensure that the majority of the grounds within the leased premises remain open to the public during business hours on weekdays, evenings and weekends; the tenant shall permit members of the public who have not booked use of function spaces within the leased premises to take photos for such events as weddings or the like, within the public areas of the leased premises at no charge; the tenant shall set aside space for community groups to use at no charge within the farmers' market area and other parts of the grounds within the leased premises to host stands or small events and performances. <p>4. Accepts that a licensed valuer has provided a valuation report assessing the fair market rental of the property and the draft ground lease agreement has been sighted by the proponent.</p> <p>5. Pursuant to Section 5.42 of the <i>Local Government Act 1995</i>, delegates to the Chief Executive Officer, the following duties/powers in relation to 15 (Lot 9000) Hill View Terrace, East Victoria Park.</p> <ol style="list-style-type: none"> Authority to make and give any determination required by the Lease on behalf of the Lessor, approval, direction or order in relation to the Property. Undertake any further minor commercial negotiations, if required to progress the development and commercial offer presented to the Town of Victoria Park by Blackoak Capital Ventures for TVP/20/13. Monitor compliance with, and enforce as necessary, the provisions of the Ground Lease and all matters relating to the Ground Lease. In exercising this delegation of authority, the Chief Executive Officer shall not make a determination if the Chief Executive Officer believes the matter for decision is a material change to the terms and conditions of the Ground Lease. If the Chief Executive Officer declines to give a determination (for reasons set out in part 4(d)), the Chief Executive Officer must report the matter to the Council for decision. <p>6. Requests the Chief Executive Officer to bring a report back to Council following the public submission period required under Section 3.58 of the <i>Local Government Act 1995</i> seeking Council approval to execute all necessary documents on behalf of</p>		<p>s3.58 advertisement has been published.</p> <p>Draft agreement for lease and lease has been issued to Blackoak.</p> <p>Negotiations in progress to settle terms of agreement for lease and lease.</p> <p>Revised drafts sent to Blackoak 14/02/2022. Awaiting Blackoak's response.</p> <p>Revised drafts received from Blackoak. revised drafts sent to Blackoak 14/04/2022</p> <p>Meeting arranged with DPLH Land Management/Blackoak/Town for 6 May 2022 to discuss Blackoak's requests for terms/approvals from State of WA.</p> <p>Progress report to ABF meeting of 3/05/2022.</p> <p>25/05/2022 Manager Property Development and Leasing</p> <p>Progress reported to Council 17 May 2022.</p> <p>COUNCIL RESOLUTION (95/2022):</p> <p>That Council: 1. Notes the information and updates contained within this report. 2. Requests the Chief Executive Officer to provide a further progress report at the August 2022 Ordinary Council Meeting.</p>		

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					<p>the Town of Victoria Park in relation to ground lease a portion of 15 (Lot 9000) Hill View Terrace, East Victoria Park.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</p> <p>Against: Nil</p>				
17/08/2021	Ordinary Council Meeting - 17 August 2021	14.1	McCallum Park / Taylor Reserve Precinct Parking & Accessibility Review	Report to be provided at later date	<p>COUNCIL RESOLUTION (186/2021):</p> <p>Moved: Cr Brian Oliver Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Accepts the results of the McCallum Park/Taylor Reserve precinct parking and accessibility review. Instructs the Chief Executive Officer to review the area again in 12 months to ensure the Town's approach to parking management remains relevant for the area. <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Cr Claire Anderson, Cr Vicki Potter, Cr Ronhda Potter, Cr Brian Oliver, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</p> <p>Against: Nil</p>	Coordinator Parking and Rangers, Leisure Facilities Program Manager	<p>07/10/2021 Manager Business Services</p> <p>Report to be provided in August 22</p> <p>27/06/2022 Coordinator Parking and Rangers</p> <p>Occupancy data received from vendor and analysis under way.</p> <p>25/07/2022 Coordinator Parking and Rangers</p> <p>EM Portal Post and reports attached, published Friday 22 July 2022</p>	30/08/2022	Overdue by: 31 days
21/09/2021	Ordinary Council Meeting - 21 September 2021	11.2	Resolutions from the 2021 Annual Meeting of Electors	Work in progress	<p>COUNCIL RESOLUTION (219/2021):</p> <p>Moved: Cr Ronhda Potter Seconded: Mayor Karen Vernon</p> <p>That Council:</p> <ol style="list-style-type: none"> Receives the 13 resolutions carried at the Annual Meeting of Electors held on 28 July 2021. Endorses the following actions in response to the resolutions; subject to the following amendments: <ol style="list-style-type: none"> Amend Resolution 7 to include: <ol style="list-style-type: none"> Request the CEO to provide a report to the November 2021 detailing considerations, engagement options and costing to implement and install game/event day parking restrictions to the surrounding street network prior to or as close to the commencement of the 2022 football season as detailed in the Lathlain Park Management Plan (July 2017). The Chief Executive Officer seek the consent of the key stakeholders to commence the 5 year review of the Lathlain Park Management Plan by no later than 31 October 2021, being a time frame less than 5 years since adoption of the Plan in July 2017, and to report the outcome of the review to Council by no later than February 2022. Amend point 2 of Resolution 11 to read: <ol style="list-style-type: none"> Endorses the Chief Executive Officer to arrange a meeting after 16 October 2021 with the community members who brought this motion, to determine the details of a Citizens Assembly and seek to understand how this assembly would operate (e.g. roles, outcomes sought) relative to the implementation of the endorsed Climate Emergency Plan, and report back to Elected Members the merits of otherwise of the Town holding a Citizens Assembly. Amend Resolution 12 to include an additional point to read: <ol style="list-style-type: none"> Requests the Chief Executive Officer to arrange for an Item to be included at the February 2021 Concept Forum on the Principles Of Water Sensitive Urban Design how these principles have been used in the Town and some 	Coordinator Governance and Strategy, Coordinator Parking and Rangers, Environmental Officer, Manager Business Services, Manager Place Planning, Manager Technical Services, Principal Infrastructure Coordinator	<p>30/09/2021 Coordinator Governance and Strategy</p> <p>No further action required for Governance and Strategy.</p> <p>08/10/2021 Manager Business Services</p> <p>Report being prepared for Nov OCM</p> <p>22/10/2021 Manager Technical Services</p> <p>Business case with pros and cons and financial implication related to verge bond management has been completed, pending presentation to C Suite.</p> <p>13/12/2021 Environmental Officer</p> <p>Resolution 11</p> <p>That Council convene a citizens climate assembly along the lines of those held in Lamberth/Brixton and a national assembly, both held in the United Kingdom; within the next 12 months, preferably before 31 December 2021.</p> <p>The Administration has unsuccessfully been able to make contact with the community member who brought the motion. In lieu of this, the Administration has been liaising with Citizen's Assembly and deliberative democracy specialists from the Curtin University Sustainability Policy (CUSP) Institute, Janette Hartz-Karp</p>	22/09/2022	Overdue by: 7 days

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					<p>examples of further opportunities</p> <p>Electors' Resolution</p> <p>Resolution 1</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Prioritises its review of whether a person should be able to park a vehicle on a verge in Victoria Park, recognizing that parking on verges inhibits its ability to achieve its LTP outcomes and canopy targets. 2. As a result of point 1, Council reviews residential parking permits to readily allow vehicles to park in areas with parking restrictions to stop them parking on their verges. 3. Investigates the prospect of allowing residents access to street parking permits in residential parking zones within the Raphael Park area. 4. The Town of Victoria Park conduct community consultation within the Raphael Park area to reviewing street parking restrictions. <p>Resolution 2</p> <p>That the Town:</p> <ol style="list-style-type: none"> 1. Investigate the management of the JA Lee Reserve including and specifically its current designation as a dog exercise area as stated on the Town's website. 2. Replace and improve the existing on-site signage, and include additional signage on Midgely Street frontages, in this 2021-2022 financial year. <p>Resolution 3</p> <p>That Council proceed with the Edward Millen House project with Blackoak as proposed on the website.</p> <p>Resolution 4</p> <p>That the vote for motion number 1 on 22 July 2021 from the Special Meeting of Electors is unrepresentative due to the late hour preventing a representative attendance of Electors.</p> <p>Resolution 5</p> <p>That the Town provide a cost benefit analysis of the current road sweeper arrangement for South Perth, in view of the phasing out the contract.</p> <p>Resolution 6</p> <p>That the Town seriously consider imposing a levy on builders when they put an application for a building in the Town for the remuneration to be paid to the Town for the damage to infrastructure whilst the building is going on, and for the Town to inspect construction periodically.</p> <p>Resolution 7</p> <p>That Council:</p>		<p>and Rob Weymouth.</p> <p>Specifically, the Town wished to explore how a Citizen's Assembly may link into our endorsed Climate Emergency Plan (CEP).</p> <p>Below represents the outcomes of discussions thus far:</p> <ul style="list-style-type: none"> • The clear purpose or reason for the suggestion of a Citizen's Assembly for Climate Change is unfortunately unclear. To call a deliberation a Citizens Assembly, there needs to be a clear question or set of questions (with a potential range of solutions), which matter to the community; and there needs to be scope for the recommendations about this question or set of questions to make a difference to policy or decisions. • If we have an existing endorsed CEP - and therefore possibly not generating a new plan, timing, frameworks and budget - then perhaps the Administration need to consider another problem for which true deliberative democracy could be applied. • Waste is the biggest source of emissions for the Town, and our Strategic Waste Management Plan is due for review. Given this, together with the fact that waste is a unique area that is intrinsically in the control of both the community (control of their consumption, amount of waste, habits etc) and the organisation (as we have management responsibility over the removal and processing of our community's waste), potentially a Citizen's Assembly could be called for the area of Waste. This could inform the development of a reviewed Strategic Waste Management Plan, as well as our direction and actions, within defined long-term budget. • Whilst this may not equate to hosting a Citizen's Assembly on Climate Change specifically, our citizens can get involved in trying solve the problem of one of our greatest emissions sources (waste), as identified in the CEP. <p>The Administration's senior management are intending to meet with CUSP in early 2022 to explore the logistics of this further.</p> <p>14/01/2022 Coordinator Parking and Rangers</p> <p>Resolution 1</p> <p>That Council:</p>		

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					<p>prior to or as close to the commencement of the 2022 football season to mitigate impact on amenity. The surrounding street network is that identified in the Lathlain Park Management Plan.</p> <ol style="list-style-type: none"> Identifies the parking restrictions according to time, days, and months, by means of clear and regular interval signage in the streets; replacing faded signs as a priority. Ensures the parking restrictions enable the safe passage of vehicles and pedestrians and allows for emergency access with consideration that one side of each street prohibits parking on game and event days as required. Considers issuing resident parking permits similar to those implemented in Burswood in December 2020. Provides an implementation update on points 1, 2 and 4 through appropriate channels such as the Ordinary Council Meeting on a regular basis, such as bi-monthly. 		<p>1. Prioritises its review of whether a person should be able to park a vehicle on a verge in the Town of Victoria Park, recognizing that parking on verges inhibits its ability to achieve its Urban Forest Strategy outcomes and canopy targets.</p> <p>Outcome: Concept forum held on 28 September 2021 with the outcome being no changes to verge parking.</p> <p>14/01/2022 Coordinator Parking and Rangers</p> <p>Resolution 7</p> <p>That Council:</p> <ol style="list-style-type: none"> Implements game and event day parking restrictions in the surrounding street network in Lathlain prior to or as close to the commencement of the 2022 football season to mitigate impact on amenity. The surrounding street network is that identified in the Lathlain Park Management Plan. Identifies the parking restrictions according to time, days, and months, by means of clear and regular interval signage in the streets; replacing faded signs as a priority. Ensures the parking restrictions enable the safe passage of vehicles and pedestrians and allows for emergency access with consideration that one side of each street prohibits parking on game and event days as required. <p>Outcome: November OCM endorsed community consultation regarding points 1 and 2. Consultation completed. Outcome of analysis to be provided via EM Portal.</p> <p>22/02/2022 Coordinator Parking and Rangers</p> <p>Resolution 2</p> <p>1) Investigate the Management of JA LEE reserve including and specifically its continued designation as a dog exercise area as stated on the Town's website.</p> <p>A desktop investigation of reported issues to identify incident numbers and trends has taken place. The review identified 0 requests in 2022 so far, 4 requests in 2021 (1 x found dog, 1 x patrol and 2 x dog attacks), 1 request in 2020 (1 x patrol) and 1 request in 2019 (dog attack). This review of officer notes and the volume of requests indicate no adverse issues at the reserve. The Town's Rangers will continue to actively monitor JA LEE Reserve along with all reserves within the Town for animal compliance issues.</p>		
					<p>Resolution 8</p> <p>That Council:</p> <ol style="list-style-type: none"> Includes the streets surrounding the Lathlain side of the Victoria Park train station in the final '4.6 Victoria Park Station Parking Plan' in the final Town of Victoria Parking Management Plan to ensure there is ongoing parking management, including parking controls, to mitigate impact on amenity. Investigates and determines parking controls around the streets surrounding the Victoria Park train station to manage Optus Stadium events at a minimum of the controls implemented in the Burswood Peninsula by the end of 2022. Mitigates impact on amenity and investigates and determines parking controls surrounding the Lathlain side of the Victoria Park train station which is at least the current restrictions in place on the surrounding streets of the Victoria Park Station by the end of 2022. 				
					<p>Resolution 9</p> <p>That Council:</p> <ol style="list-style-type: none"> Retains sums within the Town for the purpose of drainage 				

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	r 2021		of paid parking from December 2021 – January 2022		<p>a. on the effectiveness of the Town's Christmas free parking arrangements over the last three years, including from a business and customer perspective, against the goal of increasing the number of people visiting shops in the Town over Christmas;</p> <p>b. outlining the range of measures that could be implemented for Christmas 2022, including costs, to achieve the goal of increasing the number of people visiting shops in the Town over Christmas.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Vicki Potter, Cr Jesse Hamer, Cr Peter Devereux, Cr Luana Lisandro, Cr Wilfred Hendriks, Cr Bronwyn Ife and Cr Jesvin Karimi</p> <p>Against: Nil</p>	Program Manager	<p>- Data collection underway to inform requested mid-year report on the effectiveness of this promotion</p> <p>19/04/2022 Manager Business Services</p> <p>Draft Report from Curtin received to inform mid year report</p> <p>08/09/2022 Coordinator Parking and Rangers</p> <p>Report to be tabled in the October 2022 OCM.</p>		
16/11/2021	Ordinary Council Meeting - 16 November 2021	13.9	Ursula Frayne Primary School Parking Zones	Not yet started	<p>COUNCIL RESOLUTION (250/2021):</p> <p>Moved: Cr Claire Anderson Seconded: Cr Luana Lisandro</p> <p>That Council approves the implementation of the following changes:</p> <ol style="list-style-type: none"> The extension of the existing 'pick up and set down' zone on Balmoral Street replacing the current 15-minute parking area with additional 'pick up and set down' zones. A new 'pick up and set down' zone on Camberwell Street in lieu of the existing 15-minute parking area. The installation of new 15-minute parking bays on Archdeacon Street adjacent to 46 Camberwell Street to compensate for the removal of existing 15-minute parking bays adjacent to the school including any minor modifications as required on site. The proposed changes to be implemented as a trial commencing December 2020 through to the end of term two, 2022 (Approximately July 2022). <p style="text-align: right;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	Coordinator Parking and Rangers	<p>04/04/2022 Coordinator Parking and Rangers</p> <p>Trial signs and lines have been installed for the commencement of Term 1. A letter has gone out to the school and surrounding residents advising of change and feedback is being collated on an on-going basis.</p> <p>21/07/2022 Coordinator Parking and Rangers</p> <p>Issues on the corner of Balmoral st and Berwick st identified. Liaised with school and a site-meeting is arranged for Friday 22 July to discuss options. In the meantime, the current arrangement of split school pick up between Berwick and Camberwell Streets will continue. EM Portal Post submitted 20 July 22</p> <p>25/07/2022 Coordinator Parking and Rangers</p> <p>EM Portal Post with feedback on actions taken to date and success of trial, published Wednesday 20 July 2022</p> <p>29/08/2022 Coordinator Parking and Rangers</p> <p>To assist with parking management and congestion on the corner of Balmoral Street and Berwick Streets, a yellow no stopping line has been installed to complement existing no stopping denoted by signage. Additional patrols have been arranged to support the new installation.</p> <p>08/09/2022 Coordinator Parking and Rangers</p> <p>A traffic and site survey has been undertaken and correspondence will be sent of from the Street Improvement team advising the school to apply for a Type B Traffic</p>	31/10/2022	

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							<p>warden on the corner of Fraser Park road and Balmoral Streets, to assist with student safety and try to ease traffic congestion.</p> <p>Ranger Patrols are continuing to address stopping in prohibited areas.</p>		
16/11/2021	Ordinary Council Meeting - 16 November 2021	13.6	New Fees and Charges - Annual Licence Fee for Town Buildings and Facilities Under a Licence Agreement	Work in progress	<p>PROCEDURAL MOTION Moved: Cr Vicki Potter Seconded: Cr Luana Lisandro Pursuant to clause 89(1) of the Meeting Procedures Local law 2019 that Council refer Item 13.6 back to a Concept Forum February 2022 for further consideration. Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Cr Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Iffe Against: Nil</p> <p>Reason: To make a decision tonight would be a mistake, it requires the proper time and consideration through a concept forum.</p>	Senior Land and Properties Project Officer	<p>28/02/2022 Land and Properties Project Officer</p> <p>Comparative data is being collated from other Councils in relation to their fee structure for licence agreements.</p> <p>14/06/2022 Executive Assistant</p> <p>Concept Forum item was presented at 24 May 2022 and further information will be forth coming.</p>	30/11/2021	Overdue by: 303 days
14/12/2021	Ordinary Council Meeting - 14 December 2021	13.9	TVP/21/08 - Lathlain Park Zone 1 EOI	Contract/agreement under negotiation	<p>COUNCIL RESOLUTION (281/2021): Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer That Council accepts the submission and shortlists Wirrpanda Foundation to progress to the negotiation stage of a tenure arrangement to be a part of the Lathlain Park Redevelopment Precinct Zone 1 as a result of the Expression of Interest process EOI TVP/21/08 run to ascertain third party interest and exploring further funding options. Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Iffe Against: Nil</p>	Place Leader Urban Design	<p>14/04/2022 Strategic Projects Manager</p> <p>This will be included in a report going to the June 2022 OCM.</p> <p>01/09/2022 Place Leader Urban Design</p> <p>Initial negotiations have lead to the development of concept design options that include the Waalitj Foundation (formerly Wirrpanda Foundation) and the main community spaces in a separate portion of the development to the Perth Football Club (PFC) portion.</p> <p>The Business Case has been completed and will be presented to council at the September 2022 OCM with the developed concept option for the project seeking selection of a preferred option by council.</p> <p>If the option that includes Waalitj Foundation is selected as the preferred outcome, further detailed negotiations concerning the securing of funding, future management models and community access arrangements will begin.</p>	02/09/2022	Overdue by: 27 days
14/12/2021	Ordinary Council Meeting - 14	13.6	Proposed Closure of Right of Way Bounded	Work in progress	<p>COUNCIL RESOLUTION (279/2021): Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer That Council: 1. Subject to the provision by Oahu Management Pty Ltd of an indemnity to</p>	Senior Land and Properties Project Officer	<p>28/02/2022 Land and Properties Project Officer</p> <p>McLeods have been instructed to liaise with Oahu Management Ptd Ltd to prepare a Deed of Indemnity which must be executed before the Town can proceed to</p>	28/12/2021	Overdue by: 275 days

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	December 2021		by Sussex Street, Albany Highway, Moorgate Street and Basinghall Street (ROW131)		<p>the Town in accordance with the report, notice be given to seek public submissions on a proposal to close by acquisition and amalgamate approximately 181.2 m² portion of right of way (ROW 131), pursuant to section 52(1)(b) and section 87 of the <i>Land Administration Act 1997</i>, and regulation 6 of the <i>Land Administration Regulations 1998</i> into adjacent Lot 103 on Diagram 64697; and</p> <ol style="list-style-type: none"> Should no submissions be received, pursuant to section 52(1)(b) and section 87 of the <i>Land Administration Act 1997</i>, and regulation 6 of the <i>Land Administration Regulations 1998</i> resolve to request the Minister for Lands to close and amalgamate ROW 131 into adjacent Lot 103 on Diagram 64697. Indemnifies the Minister for Lands against any claim for compensation that may arise, pursuant to section 56(4) of the <i>Land Administration Act 1997</i>. <p>Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p>Against: Nil</p>		<p>advertising</p> <p>04/05/2022 Land and Properties Project Officer</p> <p>Oahu's solicitor has recently advised they have been in contact with McLeods and will liaise with them directly for the preparation of a Deed of Indemnity, once the Deed has been provided to the Town and the Town is satisfied, the Town will proceed to advertise the ROW closure</p>		
15/02/2022	Ordinary Council Meeting - 15 February 2022	15.4	Cyber Security Audit Report	Work in progress	<p>COUNCIL RESOLUTION (19/2022):</p> <p>Moved: Deputy Mayor Claire Anderson Seconded: Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes the report "Cyber Security in Local Government" presented to the Legislative Council and the Legislative Assembly in November 2021. Accept the findings from that report pertaining to the Town of Victoria Park. Endorse the proposed action plan to rectify the identified issues. <p>Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p>Against: Nil</p>	Manager Technology and Digital Strategy	<p>19/04/2022 Manager Technology and Digital Strategy</p> <p>Risk Management - Cyber risks have been added to the risk register</p> <p>19/04/2022 Manager Technology and Digital Strategy</p> <p>Cyber Security Awareness Training - currently negotiating with vendors for the delivery of the training.</p> <p>24/06/2022 Manager Technology and Digital Strategy</p> <p>Contract for Cyber training has been signed and first training installment will be delivered in July.</p> <p>25/08/2022 Manager Technology and Digital Strategy</p> <p>First training session has been delivered to Town of Victoria Park staff. Training will be ongoing.</p> <p>25/08/2022 Manager Technology and Digital Strategy</p> <p>Currently exploring options with regard to the delivery of a vulnerability assessment and penetration testing to establish a baseline of cybersecurity state.</p>	31/12/2022	
15/02/2022	Ordinary Council Meeting - 15 February 2022	13.3	Review of Land Asset Optimisation Strategy and options for property to	Work in progress	<p>COUNCIL RESOLUTION (9/2022):</p> <p>Moved: Deputy Mayor Claire Anderson Seconded: Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes the report and defers any decision on selection of property for the development of social housing, pending the outcome of the review of the 	Manager Property Development and Leasing	<p>02/05/2022 Manager Property Development and Leasing</p> <p>Liaising with Department of Communities (Housing & Assets) to ascertain the proposed basic terms of a ground lease concept for delivery of social housing.</p>	01/03/2022	Overdue by: 212 days

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
			be used for social housing		<p>Town's Land Asset Optimisation Strategy.</p> <p>2. Request the Chief Executive Officer to liaise with the Department of Communities (Housing and Assets) to further investigate the proposed terms of a ground lease transaction structure for the provision of social housing.</p> <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>		Further work being progressed on review of properties for reviewed LAOS.		
15/03/2022	Ordinary Council Meeting - 15 March 2022	15.4	Waste Local Law 2022	Public notice given	<p>COUNCIL RESOLUTION (55/2022):</p> <p>Moved: Cr Peter Devereux Seconded: Cr Wilfred Hendriks</p> <p>That Council:</p> <ol style="list-style-type: none"> Determines that as a result of the review of the <i>Town of Victoria Park Health Local Law 2003</i>, as amended, that clauses 39 through to 48 (inclusive) of that local law be repealed and replaced, in accordance with section 3.16 of the <i>Local Government Act 1995</i>. Gives notice that it intends to make the <i>Town of Victoria Park Waste Local Law 2022</i>, as at attachment 1, which will repeal clauses 39 through to 48 (inclusive) of the <i>Town of Victoria Park Health Local Law 2003</i> (as amended) in accordance with section 3.12 and 3.13 of the <i>Local Government Act 1995</i>; subject to the word "third" be replaced with "fourth" in clause 25(2). Seeks the consent of the Chief Executive Officer of the Department of Water and Environmental Regulation to the proposed <i>Town of Victoria Park Waste Local Law 2022</i>. <p><i>Purpose and effect of the local law</i></p> <p>The purpose of this local law is to provide for the protection of the natural and urban environment and the mitigation of environmental hazards through ensuring the appropriate disposal of local government waste.</p> <p>The effect of this local law is to:</p> <ol style="list-style-type: none"> Provide for regulation, control and management of waste services; and Establish the requirements with which any owner or occupier of premises using the Town of Victoria Park waste services must comply. <p style="text-align: right;">Carried (9 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	Coordinator Governance and Strategy, Manager Governance and Strategy, Manager Technical Services, Project Officer - Waste	<p>07/04/2022 Coordinator Governance and Strategy</p> <p>Letters sent to the following Ministers on 7/4/22: Local Government (D2022/021152) Environment (D2022/021154)</p> <p>11/04/2022 Coordinator Governance and Strategy</p> <p>Local public notice given: Website, noticeboards & Your thoughts 5/4/22 e-VIBE newsletter 8/4/22 Social media post 10/4/22</p> <p>26/05/2022 Project Officer - Waste</p> <p>Department of Water and Environmental Regulation (DWER) have yet to provide comment on the proposed local law (received through advice from Environment Minister), based on letters sent 7 April 2022. Follow up to be made, although there is no specific time frame for DWER to act.</p> <p>02/06/2022 Project Officer - Waste</p> <p>Advised by DWER (through Governance) that comments have been delayed through its organisation, but that the review should be completed in June 2022, with a response to the Town shortly thereafter.</p> <p>02/07/2022 Manager Technical Services</p> <p>Received letter from DWER. Further actions required their further review</p> <p>27/07/2022 Project Officer - Waste</p> <p>DWER advice received on consent to local law. Adoption item to be finalised</p>	31/08/2022	Overdue by: 29 days
15/03/	Ordina	12	Victoria	Work in progress		Manager	27/07/2022 Manager Place Planning	02/09/	Overd

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
	March 2022				<p>Policy Committee meeting.</p> <p style="text-align: center;">Carried by exception resolution (9 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	tal Officer			
12/04/2022	Ordinary Council Meeting - 12 April 2022	13.3	Proposed disposal of office space at Aqualife by way of lease	Work in progress	<p>COUNCIL RESOLUTION (66/2022):</p> <p>Moved: Cr Vicki Potter Seconded: Cr Wilfred Hendriks That Council:</p> <ol style="list-style-type: none"> Authorises the Chief Executive Officer to advertise by public notice to invite expressions of interest for the disposal of a 25m² suite for a period of up to five years within the Aqualife Aquatic Centre at 42 Somerset Street, East Victoria Park by way of a lease, with criteria to include that the Town seeks a service provider, community or sporting organisation that would compliment the services provided by the Town at the Aqualife Aquatic Centre. Notes that in the event that a preferred proponent is selected by the Council, it will then be necessary for the proposed lease to be advertised and to comply with the requirements of section 3.58 of the <i>Local Government Act 1995</i>. <p style="text-align: center;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	Senior Land and Properties Project Officer	<p>14/06/2022 Executive Assistant</p> <p>Has been advertised and an assessment panel is being formed to assess the submissions against the selection criteria. Council report is anticipated for August 2022.</p>	26/04/2022	Overdue by: 156 days
12/04/2022	Ordinary Council Meeting - 12 April 2022	13.4	Proposed disposal of cafe spaces at Leisurelife and Aqualife by way of lease	Completed	<p>COUNCIL RESOLUTION (67/2022):</p> <p>Moved: Cr Vicki Potter Seconded: Cr Wilfred Hendriks That Council:</p> <ol style="list-style-type: none"> Notes the outcomes of the notice to invite public submissions on the proposal to dispose of the Leisurelife Café and Aqualife Café by lease for a social enterprise to operate from the premises under Policy 114 Community Funding Policy, subsection Operating subsidy. Authorises the Chief Executive Officer to readvertise by public notice of the intention to dispose of the Leisurelife Café and Aqualife Café by lease to the public at large pursuant to section 3.58 of the <i>Local Government Act 1995</i>, with criteria to include that the Town seeks a service provider, community or sporting organisation that would complement the services provided by the Town at the Leisurelife Recreation Centre and Aqualife Aquatic Centre. Authorises the Council to consider all submissions and select the preferred proponent/s for the Leisurelife Café and Aqualife Café. <p style="text-align: center;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	Senior Land and Properties Project Officer	<p>14/06/2022 Executive Assistant</p> <p>Has been advertised, with a closing date of 17 June 2022. Council report is anticipated for September 2022.</p> <p>27/07/2022 Executive Assistant</p> <p>Report will be going to August 2022 ABF.</p>	26/04/2022	Overdue by: 156 days

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)				
12/04/2022	Ordinary Council Meeting - 12 April 2022	13.5	Proposed disposal of 10 Kent Street by way of lease or licence	Completed	<p>COUNCIL RESOLUTION (68/2022): Moved: Cr Vicki Potter Seconded: Cr Wilfred Hendriks That Council:</p> <ol style="list-style-type: none"> 1. Authorises the Chief Executive Officer to advertise by public notice to invite expressions of interest for the disposal to 10 Kent Street, East Victoria Park for a period up to five years by way of a lease, or for a period up to 3 years by way of a licence. 2. That the selection criteria include a requirement for a use that the Council is satisfied is within the definition of "community purpose" under Town Planning Scheme No. 1. 3. Notes that in the event a preferred proponent is selected by Council to lease the property, it will then be necessary for the proposed lease to be advertised and comply with the requirements of section 3.58 of the <i>Local Government Act 1995</i>. <p>Carried by exception resolution (8 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	Senior Land and Properties Project Officer	<p>14/06/2022 Executive Assistant</p> <p>Has been advertised and an assessment panel is being formed to assess the submissions against the selection criteria. Council report is anticipated for August 2022.</p> <p>27/07/2022 Executive Assistant</p> <p>Report has been prepared and will be going to August 2022.</p>	26/04/2022	Overdue by: 156 days				
17/05/2022	Ordinary Council Meeting - 17 May 2022	12.2	Request for Amendment to Town Planning Scheme No. 1 to Permit Tavern at 98-106 Goodwood Parade, Burswood	Letter sent to Minister/Department /external body	<p>COUNCIL RESOLUTION (94/2022): Moved: Cr Peter Devereux Seconded: Cr Jesvin Karimi That Council:</p> <ol style="list-style-type: none"> 1. Resolves pursuant to Section 75 of the <i>Planning and Development Act 2005</i> to initiate an Amendment (Amendment No. 91) to the Town of Victoria Park Planning Scheme No. 1 to: <ol style="list-style-type: none"> (a) Amend Schedule C 'Additional Uses' of the Scheme Text by listing a 'Tavern' as an Additional Use for Nos. 98-106 Goodwood Parade, Burswood as follows: <table border="1" data-bbox="647 1067 1236 1355"> <thead> <tr> <th>Ref No.</th> <th>Land Particulars</th> </tr> </thead> <tbody> <tr> <td>A58</td> <td>58 No. 98 (Lot 5) Goodwood Parade, Burswood; No. 100 (Lot 4) Goodwood Parade, Burswood; No. 102 (Lot 3) Goodwood Parade, Burswood; No. 104 (Lot 2) Goodwood Parade, Burswood; No. 106 (Lot 1) Goodwood Parade, Burswood;</td> </tr> </tbody> </table> (b) Modifying Town Planning Scheme No. 1 Precinct Plan P2 'Burswood Precinct' by applying to the properties known as Nos. 98-106 Goodwood Parade, Burswood the notation 'A58' as the reference number for that property listed in Schedule C – Additional Uses of the 	Ref No.	Land Particulars	A58	58 No. 98 (Lot 5) Goodwood Parade, Burswood; No. 100 (Lot 4) Goodwood Parade, Burswood; No. 102 (Lot 3) Goodwood Parade, Burswood; No. 104 (Lot 2) Goodwood Parade, Burswood; No. 106 (Lot 1) Goodwood Parade, Burswood;	Senior Planning Officer	22/06/2022 Senior Planning Officer	31/05/2022	Overdue by: 121 days
Ref No.	Land Particulars												
A58	58 No. 98 (Lot 5) Goodwood Parade, Burswood; No. 100 (Lot 4) Goodwood Parade, Burswood; No. 102 (Lot 3) Goodwood Parade, Burswood; No. 104 (Lot 2) Goodwood Parade, Burswood; No. 106 (Lot 1) Goodwood Parade, Burswood;												

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					<p>Town Planning Scheme No. 1 Scheme Text.</p> <p>2. Classifies Amendment No. 91 to the Town of Victoria Park Town Planning Scheme No. 1 as a 'standard amendment' in accordance with Regulations 34 of the <i>Planning and Development Local Planning Scheme Regulations 2015</i> (the Regulations) for the following reasons:</p> <p>(i) it is considered that the amendment relates to the zone and is consistent with the objectives identified in the scheme for the zone;</p> <p>(ii) it is considered that the amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment and;</p> <p>(iii) it is considered that the amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.</p> <p>3. Forwards Amendment No. 91 to the Environmental Protection Authority for assessment in accordance with Section 81 of the Planning and Development Act 2005, and the Western Australian Planning Commission for information.</p> <p>4. Advertises Amendment No. 91 for public comments for a period of 42 days in accordance with the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>, with the following advice being included in all advertising notices and consultation letters circulated:</p> <p><i>This proposed Amendment is available for inspection and public comment, and it should not be construed that final approval will be granted. Your written comments are welcome and will be considered by Council prior to a recommendation being made to the Western Australian Planning Commission.</i></p> <p>Carried by exception resolution (7 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>				
17/05/2022	Ordinary Council Meeting - 17 May 2022	13.2	Edward Millen Adaptive Heritage Redevelopment Project Update	Work in progress	<p>COUNCIL RESOLUTION (95/2022):</p> <p>Moved: Cr Peter Devereux Seconded: Cr Jesvin Karimi</p> <p>That Council:</p> <p>1. Notes the information and updates contained within this report.</p> <p>2. Requests the Chief Executive Officer to provide a further progress report at the August 2022 Ordinary Council Meeting.</p> <p>Carried by exception resolution (7 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	Manager Property Development and Leasing, Senior Land and Properties Project Officer	<p>14/06/2022 Executive Assistant</p> <p>A report was sent to the Commonwealth Department of Infrastructure and received approval. Negotiations for leasing have progressed.</p> <p>14/06/2022 Manager Property Development and Leasing</p> <p>DPLH have (1) provided an approval in principle to revised conditional tenure land use definitions for the purposes of the draft lease (2) approved streamlined process for certain sub leases and sub licences to be granted by Blackoak. DPLH have referred Blackoak's request for a direct deed of covenant between DPLH and Blackoak to DPLH Legal team for advice.</p> <p>Negotiations progressing with Blackoak re outstanding points of agreement.</p>	31/05/2022	Overdue by: 121 days

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
17/05/2022	Ordinary Council Meeting - 17 May 2022	11.2	Resolutions from the 2022 Annual Meeting of Electors	Work in progress	<p>COUNCIL RESOLUTION (98/2022): Moved: Cr Wilfred Hendriks Seconded: Cr Jesse Hamer That Council:</p> <ol style="list-style-type: none"> Receives the nine motions carried at the Annual Meeting of Electors held on 29 March 2022. Endorses the following recommendation response to the resolution. <p>Electors' resolution</p> <p>a) RESOLUTION 1</p> <ol style="list-style-type: none"> That council, instead of quoting federal legislation and various telecommunication codes for any telecommunication poles as justification 5G upgrade of the one at 54 Devenish Street, and they actually read the I and investigate if the current monopole at 54 Devenish Street, on private actually still legally according to current legislations and codes, can be ac be deemed 'as low impact' to its surrounding residential area currently ar still considered to be after the new 5G upgrade that is suggested is instal That council supports the deconstruction of the monopole at 54 Dever in a highly residential area, and then investigates its relocation and recon: in a commercial area with less impact on its residents in East Vic Park – sa Bently Shops, ALDi, shops on Etwell Street. That the council investigates how long and to what extent these so-cal upgrades can continue to occur on the monopole at 54 Devenish Street a notifies all the surrounding residents of their findings.... we want to know can it keep being upgraded without any approval – when is the end date will it end 2022, 2025 or never?? And when is this federal legislation up fc so we can write our objections then. <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn lfe Against: Nil</p> <p>COUNCIL RESOLUTION (99/2022): Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer That Council endorse the following recommendation response to the resolution:</p> <p>Electors' resolution</p> <p>b) RESOLUTION 2 Council investigates current compliance regulations for running Residenti for the Mentally Ill and ensure that Devenish Lodge complies to all of the their commercial business license revoked – this includes investigating re: continually smoking illegal drugs, no privacy screens on second, third sto windows, delinquent behaviors and abuse that families and kids receive v</p>	Coordinator Governance and Strategy, Manager Development Services, Manager Property Development and Leasing	<p>03/06/2022 Manager Development Services</p> <p>Action 2 being progressed by Planning Compliance Officer</p> <p>19/07/2022 Coordinator Governance and Strategy</p> <p>Joint Statement of Principles uploaded on Town website for resolution 4.</p>	29/07/2022	Overdue by: 62 days

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					<p>going to and from school (as the Lodge is currently situated in between 3 of local schools).</p> <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p> <p>COUNCIL RESOLUTION (100/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesvin Karimi Delete the recommended action for resolution 3 and insert the following:</p> <p>"That Council directs the Chief Executive Officer:</p> <ol style="list-style-type: none"> 1. whenever requested by any Elected Member to provide complete copies of all public submissions received in relation to any matter for Council's decision, to ensure that copies are provided to all elected members; 2. to refer to Council any dispute about whether an elected member is entitled to complete copies of all public submissions received in relation to any matter for Council's decision; 3. to bring a report to the Policy Committee by August 2022 for the amendment of Policy 023 Provision of information and Services - Elected Members to include points 1 and 2 above." <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p> <p>Reason: I consider the Town's proposed recommended action is unnecessary because the Council does not need to note that the CEO will continue to fulfill his statutory obligations.</p> <p>The Town's administration is entitled to adopt a practice of summarising the contents of public submissions received during consultation periods within their reports to Council, rather than including the public submissions in their entirety. The circumstances in which the Town determines to include summaries or full submissions is a matter for them.</p> <p>However, it is always open to any elected member to request complete copies of all public submissions made in relation to any matter relevant to Council's decision-making, and up to each elected member as to whether they feel they need to see full copies if they have not already been provided. I am not aware of any elected member being denied access to such documents upon request, because if they were, they could refer that to Council for resolution.</p> <p>I consider that this alternate will achieve the intent of the elector's motion, and further ensure that, whenever the Town decides to provide summaries of submissions only, if any member requests copies of the full submissions, then all elected members will receive those copies. I consider that it is not for the CEO alone to determine what information is relevant to enable an elected member</p> 				

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					<p>to make a decision. Council can determine that as well. Putting these matters into the policy 023 will ensure it provides useful guidance, and avoids any doubts.</p> <p>COUNCIL RESOLUTION (101/2022): Moved: Mayor Karen Vernon Seconded: Cr Jesvin Karimi Delete the recommended action for resolution 4 and insert the following:</p> <p>"That Council:</p> <ol style="list-style-type: none"> adopts the "Joint Statement of Principles to support proactive disclosure of government-held information" developed by All Australian Information Commissioners and Ombudsmen and released on 24 September 2021 (Joint Statement of Principles); publishes the Council's adoption of the Joint Statement of Principles on the Town's website; requests the Chief Executive Officer to develop a policy to incorporate and give effect to the Joint Statement of Principles, to be presented to the Policy Committee for consideration by the end of 2022. " <p>Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p> <p>Reason: Policy 001 guides the development of policies for the Town. It requires a process that goes through the Policy Committee, and allows time to consider all the implications and obligations that may need to be included in a policy to embed behaviour change into the organisation and ensure it is workable in practice.</p> <p>Prior to developing a policy based on the Joint Statement of Principles, Council should adopt the Joint Statement of Principles.</p> <p>This alternate motion will ensure we follow our own policy on policy development through the Policy Committee.</p> <p>I consider that the proposed referral to the Policy Committee by the end of 2022 should allow sufficient time for development of a draft policy. In the meantime, the adoption of the Joint Statement of Principles can begin to guide the Town's practice in this area.</p> <p>COUNCIL RESOLUTION (102/2022): Moved: Deputy Mayor Claire Anderson Seconded: Cr Peter Devereux That Council endorse the following recommendation response to the resolution:</p> <p>Electors' resolution</p> <p>e) RESOLUTION 5 That the Council direct the Town to cease responsibility for the manager maintenance of all the Non Western Power Decorative street lighting in the Peninsula Development Stage 2A in Burswood.</p> <p>Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr</p>				

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					<p>Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p> <p>COUNCIL RESOLUTION (103/2022): Moved: Cr Jesse Hamer Seconded: Cr Wilfred Hendriks Delete the recommended action for resolution 6 and insert the following:</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Acknowledges the electors request for the Town of Victoria Park to advocate for the further removal of the remaining COVID-19 vaccination mandates. 2. Adopts an advocacy position statement known as the 'COVID-19 Vaccination Pro-Choice Statement'. 3. Adds a new Advocacy Priority "COVID-19 Vaccination Pro-Choice Statement" to the Advocacy Program. 4. Notes an additional \$10,000 be added to the Advocacy Budget for 2022/2023 for this priority. <p style="text-align: right;">Lost (2 - 5)</p> <p>For: Cr Jesse Hamer and Cr Wilfred Hendriks Against: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi and Cr Bronwyn Ife</p> <p>Reason: This is closer to the intent of the Electors from the Annual meeting of Electors.</p> <p>COUNCIL RESOLUTION (104/2022): Moved: Cr Jesvin Karimi Seconded: Cr Jesse Hamer That Council endorse the following recommendation response to the resolution:</p> <p style="text-align: center;">Electors' resolution</p> <p>g) RESOLUTION 7 That Council respectfully request the following persons to provide the full modelling report and the adequate scientific, medical and legal evidence justification for our state of emergency as this is the legal basis of the CO restrictions.</p> <ol style="list-style-type: none"> a) the Premier of Western Australia; b) the Minister for Health; c) Minister for Emergency Services; d) the Minister for Police; e) the Police Commissioner; f) the Chief Health Officer. <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p> <p>COUNCIL RESOLUTION (105/2022): Moved: Cr Bronwyn Ife Seconded: Cr Jesvin Karimi That Council endorse the following recommendation response to the resolution:</p>				

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					<p><i>Development (Local Planning Schemes) Regulations 2015.</i></p> <p>4. Provide notification of approval of the Heritage List to the Heritage Council of Western Australia and the owner and occupier of each place on the Heritage List.</p> <p>5. Adopts draft Local Planning Policy 43 'Heritage List' as contained at Attachment 2, in accordance with clause 4(3) of the deemed provisions of the <i>Planning and Development (Local Planning Schemes) Regulations 2015.</i></p> <p>6. Requests the Chief Executive Officer to arrange for publication of notice of the adoption of Local Planning Policy 43 'Heritage List' in accordance with deemed clause 87 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015.</i></p> <p>7. Give consideration to funding in the draft 2023/24 budget for financial incentives/grants for places on the Heritage List.</p> <p>8. Requests the CEO to consider whether a review of the Heritage List, Local Heritage Survey and Local Planning Policy 43 should be included in the Corporate Business Plan for the financial year ended 2028</p> <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>				
21/06/2022	Ordinary Council Meeting - 21 June 2022	15.1	Review of Policy 115 - Public art	Not yet started	<p>PROCEDURAL MOTION</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesvin Karimi Refer this item back to the Policy Committee by December 2022 to consider whether the Public Art Policy should include a formal process for the public art advisory committee/panel, the connection to the Public Art Strategy and how the Town curates, displays and promotes its public art collection.</p> <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p> <p>Reason: The Policy does not cover these issues either at all or in any depth.</p>	Coordinator Events, Arts and Funding, Coordinator Governance and Strategy, Manager Community	<p>24/06/2022 Coordinator Governance and Strategy</p> <p>Review of policy added to proposed CBP.</p> <p>05/07/2022 Manager Community</p> <p>To be reviewed in time for Dec 2022 Policy Committee review.</p>	31/08/2022	Overdue by: 29 days
21/06/2022	Ordinary Council Meeting - 21 June 2022	13.2	Proposal to dispose of portion of Read Park by lease	Work in progress	<p>COUNCIL RESOLUTION (133/2022):</p> <p>Moved: Cr Wilfred Hendriks Seconded: Cr Jesse Hamer That Council:</p> <p>1. Approve in-principle the proposed sea container concept at 500 Albany Highway, Victoria Park subject to:</p> <p>a. A legal opinion at the cost of the Applicant and confirming to the satisfaction of the Chief Executive Officer that the concept can be accommodated on Read Park within the Deed of Trust; and</p> <p>b. All required regulatory approvals from the Town of Victoria Park being successfully obtained and any conditions thereon being</p>	Senior Land and Properties Project Officer	<p>23/06/2022 Senior Land and Properties Project Officer</p> <p>Legal advice currently being sought from Jackson McDonald</p>	05/07/2022	Overdue by: 86 days

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
	Council Meeting - 19 July 2022		Communications and Advocacy		<p>Moved: Cr Jesse Hamer Seconded: Cr Wilfred Hendriks</p> <p>That Council:</p> <ol style="list-style-type: none"> Notes the progress regarding the actions taken to advocate to the Minister for Planning and the Member for Victoria Park for Miller's Crossing to be reserved as "Parks and Recreation". Requests the Chief Executive Officer to bring a further report to Council by October 2022 as to the progress of the advocacy efforts. <p>Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p>Against: Nil</p>	Relations	New report created.		
19/07/2022	Ordinary Council Meeting - 19 July 2022	13.2	Ceres Lane Reconstruction TVP/22/06	No further action required	<p>COUNCIL RESOLUTION (151/2022):</p> <p>Moved: Cr Jesse Hamer Seconded: Mayor Karen Vernon</p> <p>That Council awards the contract associated with RFT TVP/22/06, to Delta Pty Ltd (ABN: 67 007 069 794), for the reconstruction of Ceres Lane, (Right of Way (ROW) 33), with the terms and conditions as outlined in the contract, for the lump sum price of \$614,900 (excluding GST).</p> <p>Lost (2 - 6)</p> <p>For: Cr Luana Lisandro and Cr Wilfred Hendriks</p> <p>Against: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter and Cr Bronwyn lfe</p>	Manager Infrastructure Operations, Street Operations Coordinator	<p>04/08/2022 Manager Infrastructure Operations</p> <p>To be reviewed later in the year.</p>	02/08/2022	Overdue by: 58 days
19/07/2022	Ordinary Council Meeting - 19 July 2022	11.3	Adoption of the Corporate Business Plan 2022-2027	Work in progress	<p>COUNCIL RESOLUTION (147/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Adopt the Corporate Business Plan 2022-2027, as at attachment one. Request the Chief Executive Officer to present a further iteration of the plan by July 2023 containing: <ol style="list-style-type: none"> budgets against actions service performance measurement operational risk profiles service area workforce projections service area operating financial projections. <p>Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe</p> <p>Against: Nil</p>	Coordinator Governance and Strategy, Manager Governance and Strategy	<p>25/07/2022 Coordinator Governance and Strategy</p> <p>Content submitted to Communications for graphic design.</p>	30/09/2022	
19/07/2022	Ordinary Council Meeting - 19 July 2022	12.1	Access and Inclusion Plan 2022 - 2027	Work in progress	<p>PROCEDURAL MOTION</p> <p>Moved: Deputy Mayor Claire Anderson Seconded: Cr Vicki Potter</p> <p>Refer this item to a Concept Forum in August 2022 and then to the Ordinary Council Meeting in October 2022.</p> <p>Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn</p>	Coordinator Community Development, Manager Community	<p>09/08/2022 Coordinator Community Development</p> <p>This item has been added to the Concept Forum on 23 August at 6pm, for discussion with Council.</p> <p>02/09/2022 Coordinator Community Development</p>	02/08/2022	Overdue by: 58 days

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					lfe Against: Nil Reason: To give elected members further opportunity to discuss options and strategies within the Disability Access and Inclusion Plan.		Council Report being prepared for October OCM.		
16/08/2022	Ordinary Council Meeting - 16 August 2022	14.3	Paid Parking Fees and Charges Amendment	Work in progress	COUNCIL RESOLUTION (172/2022): Moved: Cr Peter Devereux Seconded: Cr Jesvin Karimi That Council adopts the Amended Schedule of Fees and Charges for 2022-2023 as attached to, and forming part of, this report, pursuant to Section 6.16 of the Local Government Act 1995, Section 245A (8) of the Local Government (Miscellaneous Provisions) Act 1960, Section 67 of the Waste Avoidance and Resources Recovery Act 2007, and Regulation 53(2) of the Building Regulations 2012. Carried (7 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe Against: Nil	Coordinator Parking and Rangers, Financial Services Controller	29/08/2022 Coordinator Parking and Rangers Liaison has taken place with the vendor to have updates made for Monday 1 September. Arrangements have been made to update the fees and charges schedule on the Town's website on the same day. 30/08/2022 Financial Services Controller Annual budget and fees & charges document have been updated on the website.	30/08/2022	Overdue by: 30 days
16/08/2022	Ordinary Council Meeting - 16 August 2022	15.1	Internal Audit Report - Employment Practices	Not yet started	COUNCIL RESOLUTION (162/2022): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council: 1. Notes that an internal audit on employment practices was conducted that resulted in the identification of four high-risk matters, two medium-risk matters and one low-risk matter. 2. Notes that the high and medium-risk matters will be listed on the Internal Audit Activity Confidential Report until completed. Carried by exception resolution (7 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe Against: Nil	Manager People and Culture		30/08/2022	Overdue by: 30 days
16/08/2022	Ordinary Council Meeting - 16 August 2022	17.2	Mayor Karen Vernon - CEO Performance Review Policy	Work in progress	COUNCIL RESOLUTION (175/2022): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council: 1. Directs the Chief Executive Officer to present a draft CEO Performance Review Policy to the Policy Committee for consideration by no later than November 2022. 2. Requests the Chief Executive Officer to hold a workshop with or present at a Concept Forum to Elected Members about the development of the draft Policy before presentation to the Policy Committee. Carried (7 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe Against: Nil	Manager People and Culture	23/08/2022 Executive Officer Both topics added to the Reports to Council register - Concept forum for 25 October and Policy Committee 28 November	28/11/2022	

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					<p>both parties.</p> <p>g) Outgoings: The Tenant is responsible for all outgoings.</p> <p>h) Maintenance: The Tenant is responsible for non-structural and preventative maintenance.</p> <p>i) Permitted Use: Café</p> <p>j) Operating hours: Proposed hours are in line with the Centre and lease requirements.</p> <p>k) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover. The Landlord is responsible for Building Insurance.</p> <p>l) Signage: With prior written consent from the Landlord.</p> <p>m) Special Conditions: No operating subsidy either during the Term or Further Term will apply to this Lease. Town of Victoria Park Redevelopment Clause or if applicable, redevelopment clause compliant with <i>Commercial Tenancy (Retail Shops) Agreements Act 1985</i>. Lease terms to be compliant with <i>Commercial Tenancy (Retail Shops) Agreements Act 1985</i>.</p> <p>n) Terms to be set by the Towns lawyers and to incorporate such minor variations or amendments to key terms as may be agreed by the Mayor and CEO.</p> <p>2. Approves an exemption to section 3.58 of the <i>Local Government Act 1995</i> pursuant to Regulation 30 of the <i>Local Government (Functions and General) Regulations 1996</i> for the disposal of the Leisurelife Café by way of lease, subject to negotiating an agreement acceptable to the Town.</p> <p>3. Authorises the Chief Executive Officer and the Mayor to execute all documents necessary to give effect to a lease between the Town of Victoria Park and the Perth Basketball Association for the Leisurelife Café and apply the Town's Common Seal.</p> <p>4. Authorises the Chief Executive to negotiate with Black Bean Coffee Bar for a lease for the Aqualife Café located at 42 Somerset Street East Victoria, consistent with the key terms as follows:</p> <p>a) Land: Portion of Lot 311 on Deposited Plan 63589 (42 Somerset Street (East Victoria Park)</p> <p>b) Lessee: Black Bean Coffee Bar</p> <p>c) Term: 3 years</p> <p>d) Further Term: 2 years (<i>to offer a 5 year tenure in accordance with the Commercial Tenancy (Retail Shops) Agreements Act 1985</i>)</p> <p>e) Rent: \$13,000 per annum plus any GST at commencement. <ul style="list-style-type: none"> Year 1 – 100% abated rent proposed at Nil. Year 2 – 50% abated rent proposed at \$6,500 pa (indexed to CPI). Year 3 – full rent \$13,000 pa (adjusted per CPI index increases). </p>				

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					<p>f) Commencement Date: Upon execution of the agreement by both parties.</p> <p>g) Outgoings: The Tenant is responsible for all outgoings.</p> <p>h) Maintenance: The Tenant is responsible for non-structural and preventative maintenance.</p> <p>i) Permitted Use: Café</p> <p>j) Operating hours: Proposed hours are in line with the Centre and lease requirements.</p> <p>k) Insurance: The Tenant is responsible for \$20M Public Liability Insurance and workers compensation cover. The Landlord is responsible for Building Insurance.</p> <p>l) Signage: With prior written consent from the Landlord.</p> <p>m) Special Conditions: No operating subsidy either during the Term or Further Term will apply to this Lease. Town of Victoria Park Redevelopment Clause or, if applicable, <i>Commercial Tenancy (Retail Shops) Agreements Act 1985</i>. Lease terms to be compliant with <i>Commercial Tenancy (Retail Shops) Agreements Act 1985</i>.</p> <p>n) Terms to be set by the Towns lawyers and to incorporate such minor variations or amendments to key terms as may be agreed by the Mayor and CEO.</p> <p>5. Authorises the Chief Executive Officer to advertise the proposed disposal of the Aqualife Café by way of lease by public notice pursuant to section 3.58 of the <i>Local Government Act 1995</i> and subject to negotiating an agreement acceptable to the Town.</p> <p>6. Authorises the Chief Executive Officer and the Mayor to execute all documents necessary to give effect to a lease between the Town of Victoria Park and Black Bean Coffee Bar for the Aqualife Café and apply the Town's Common Seal, provided that no submissions are received pursuant to 5 above.</p> <p style="text-align: right;">Carried (6 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>				
16/08/2022	Ordinary Council Meeting - 16 August 2022	12.5	Future of the Business Advisory Group	Not yet started	<p>COUNCIL RESOLUTION (160/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council</p> <ol style="list-style-type: none"> 1. Renews the Business Advisory Group for the purpose of providing strategic advice to Council on: <ol style="list-style-type: none"> a. The implementation and review of the Town's Economic Development Strategy 2018-2023; b. The implementation of economic development initiatives, including events, campaigns and other economic development projects and partnerships; 	Manager Place Planning, Place Planning Support Officer		30/08/2022	Overdue by: 30 days

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					<p>c. Opportunities for the Town to collaborate with local businesses;</p> <p>d. Opportunities to improve the Town's processes to make it easier for businesses to interact with the Town; and</p> <p>e. COVID-19 economic recovery measures for local businesses.</p> <p>2. Endorses membership of the group to include the following:</p> <p>a. Three elected members.</p> <p>b. Eight community members.</p> <p>3. Advertises the establishment of the Business Advisory Group, its eight community member vacancies and seeks applications from candidates that meet the following criteria:</p> <ul style="list-style-type: none"> The owner or manager of a local business within the Town of Victoria Park (please note: the business does not need to have originated in the Town but can be a branch of a larger corporation). Knowledge of the local economy and/or local business environment within the Town of Victoria Park. An active participant in the Town's local business community. Commitment to the time and effort required in joining the group (attendance of bi-annual meetings). <p>4. Requests that the Chief Executive Officer presents a further report back to Council by 15 November 2022 with a recommendation on community member appointments in line with point 3 above.</p> <p>Carried by exception resolution (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>				
16/08/2022	Ordinary Council Meeting - 16 August 2022	13.3	TVP/22/08 Fletcher Park Grounds Maintenance Services	Contract/agreement under negotiation	<p>COUNCIL RESOLUTION (169/2022):</p> <p>Moved: Cr Wilfred Hendriks Seconded: Cr Peter Devereux</p> <p>That Council awards the contract associated with TVP/22/08 Fletcher Park Grounds Maintenance Services, to Green Options Pty Ltd T/A Green Options (ABN: 59 002 456 797), for the maintenance of Fletcher Park active reserve, within the terms and conditions as outlined in the contract, for the lump sum price of [\$728,707.83] (excluding GST) over 3 years, with the option to extend by 2 x 12-month periods subject to CPI.</p> <p>Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife</p> <p>Against: Nil</p>	Manager Infrastructure Operations, Senior Procurement Officer, Street Operations Coordinator	23/08/2022 Manager Infrastructure Operations Successful contractor notified and contract sent out.	30/08/2022	Overdue by: 30 days
16/08/2022	Ordinary Council Meeting - 16 August 2022	17.3	Mayor Karen Vernon - Execution of Documents Policy	Work in progress	<p>COUNCIL RESOLUTION (176/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter</p> <p>That Council:</p> <ol style="list-style-type: none"> Directs the Chief Executive Officer to present a draft Execution of Documents Policy to the Policy Committee by no later than November 2022. Requests the Chief Executive Officer to hold a workshop with or present at a Concept Forum to Elected Members about the development of the draft policy before presentation to the Policy Committee. 	Manager Governance and Strategy		30/11/2022	

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					Carried (7 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe Against: Nil				
16/08/2022	Ordinary Council Meeting - 16 August 2022	12.4	Consent to advertise draft Local Planning Scheme No.2	Completed	<p>COUNCIL RESOLUTION (159/2022): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Endorse the draft Local Planning Scheme No.2 for the purpose of undertaking public consultation, pursuant to section 72(1) of the <i>Planning and Development Act 2005</i> and Regulation 21 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>, as included at Appendix 1 (Scheme Text) and Appendix 2 (Scheme Map). Requests the Chief Executive Office to submit copies of the endorsed draft Local Planning Scheme No.2 to the Western Australian Planning Commission requesting that the commission grant approval to advertise the scheme, pursuant to Regulation 21(2) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. Directs the Chief Executive Officer to undertake community consultation and invites submission on the draft scheme for a period not less than 90 days, following approval of the Western Australian Planning Commission to advertise the draft Local Planning Scheme No.2, pursuant to Regulation 22 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>. Endorse a general position that following the endorsement of draft Local Planning Scheme No.2 for public consultation as per item 1 above, no further amendments to Town Planning Scheme No.1 will be initiated, unless there are compelling reasons to do so. <p style="text-align: right;">Carried by exception resolution (7 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn lfe Against: Nil</p>	Place Leader (Strategic Planning), Senior Place Leader (Strategic Planning)	25/08/2022 Senior Place Leader (Strategic Planning) Draft Scheme has been referred to DPLH and EPA as per Planning Regulation requirements. Further updates to Elected Members will be via the EM Portal.	30/08/2022	Overdue by: 30 days
16/08/2022	Ordinary Council Meeting - 16 August 2022	15.2	Internal Audit Plan 2022-2023	Not yet started	<p>COUNCIL RESOLUTION (163/2022): Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council:</p> <ol style="list-style-type: none"> Adopts the following internal audits as the Internal Audit Program to be undertaken in the 2022/2023 financial year: <ul style="list-style-type: none"> (a) Procurement. (b) Records Management. Adopts the Information Security internal audit to be undertaken in the 2022/2023 financial year, subject to funds being available. Notes that the Misuse of Assets and Resources internal audit has been delayed and will be completed in 2022/2023. Notes that the Community Funding and Grants internal audit has been delayed and will be undertaken in 2022/2023. 	Manager Governance and Strategy, Manager Technology and Digital Strategy		30/11/2022	

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					<p>report from Acoustic Consultants Australia dated 10 February 2022 and further acoustic information dated 7 April 2022 and 15 May 2022.</p> <p>8. Prior to lodging an application for a building permit, a detailed noise management report is being prepared and submitted to the Town for approval including details of the following:</p> <p>(a) Windows and doors which need to remain closed, at various times for compliance with the Noise Regulations. This is in addition to the acoustic performance of glazing</p> <p>(b) Maximum Sound Power Level of each item of external building services plant at the site.</p> <p>(c) Size, location and construction of barriers required to reduce noise levels, and to ensure that any tonality from the plant has been addressed</p> <p>(d) Times of day and locations for deliveries and pickups at site</p> <p>(e) Façade construction elements, including doors, glazing, roof and walls.</p> <p>(f) Exact treatments to be used to seal gaps</p> <p>(g) Amplified speaker locations, orientations, types of resilient mounts, noise levels at 1m from the speakers, and times of usage</p> <p>(h) Reverberation times, and corresponding areas of, locations of and performances of acoustic absorption paneling within indoor spaces</p> <p>(i) Additional treatments required by the applicant, in the event that residential development occurs adjacent to, or in the vicinity of the applicant's site. It is noted that under such a scenario, it is the responsibility of the Brewery to reduce their environmental noise emission to any potential nearby residential use. Note that such treatments are not needed until and unless residential or other sensitive development occurs in the immediate vicinity of the Brewery</p> <p>(j) Documenting effective procedures for the management of noise from the site, including</p> <ul style="list-style-type: none"> • noise monitoring • control of patron's behaviour entering and leaving the site, • signage, • actions to control noise from PA systems, • response to noise complaints, • staff training <p>Once approved, the noise management plan shall be adhered to at all times for the duration of the development approval.</p> <p>9. An assessment of overall noise emission from the site, under typically high patron numbers, and typically noisy activities is to be submitted by the Applicant within 6 months of opening and based on measured levels at the applicant's site to the satisfaction of the Town.</p> <p>10. Prior to lodging an application for a building permit, revised plans must be submitted to and approved by the Town demonstrating safe pedestrian access from the 'entry stairs' to ROW 133 and the provision of a pedestrian path connecting the 'entry stairs' to the local pedestrian path network. The approved works shall be constructed by the Town at the cost of the applicant/owner prior to operation of the</p>				

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					<p>development.</p> <p>11. The Traffic Impact Statement must be implemented at all times to the satisfaction of the Town.</p> <p>12. Prior to lodging an application for a building permit, all plant equipment, air conditioning units, hot water systems, water storage tanks, service metres, bin storage areas and clothes drying facilities must be located to minimise any visual and noise impact on the occupants of nearby properties and screened from view from the street. Design plans for the location, materials and construction for screening of any proposed external building plant must be submitted to and approved by the Town.</p> <p>13. Complete details of the proposed external colours, finishes and materials to be used in the construction of the buildings are to be provided to the satisfaction of the Town prior to submission of an application for a building permit. The development shall be constructed in accordance with the approved details and shall be thereafter maintained.</p> <p>14. Prior to the occupation or use of the development, the 32 car parking spaces together with their access aisles to be clearly paved, sealed, marked and drained in accordance with AS2890.1 and thereafter maintained to the satisfaction of the Town.</p> <p>15. All driveways and car parking bays are to be constructed of brick paving, liquid limestone, exposed aggregate or any alternative material approved by the Town.</p> <p>16. Prior to commencement of the use, the existing vehicle crossovers are to be upgraded to the Town's specifications. Any redundant crossovers (or parts thereof) are to be removed and the kerbing, verge, and footpath (where relevant) reinstated with grass or landscaping to the satisfaction of the Town, and at the owner's cost.</p> <p>17. Prior to occupation of the development, the bicycle facilities must be provided in accordance with Australian Standard AS 2890.3 and to the satisfaction of the Town. The bicycle parking facilities shall be installed and remain in place permanently unless otherwise approved by the Town.</p> <p>18. Prior to lodging an application for a building permit, a detailed landscaping and reticulation plan for the subject site and the adjacent road verge(s) must be submitted to and approved by the Town, and must include the following:</p> <p>(a) The location and type of a minimum 12 'medium' trees as defined by Local Planning Policy 39 – Tree Planting and Retention</p> <p>(b) The location, number and type of any addition proposed trees and shrubs including planter and/or tree pit sizes and planting density;</p> <p>(c) and shrubs including planter and/or tree pit sizes and planting density;</p> <p>(d) Any lawn to be established;</p> <p>(e) Any existing vegetation and/or landscaped areas to be retained;</p> <p>(d) Any verge treatments;</p> <p>(e) The provision of soft landscaping treatments within the southern carparking area at the Goodwood Parade and Stiles Avenue</p>				

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					<p>corner of the site;</p> <p>(f) The provision of additional soft landscaping adjacent or incorporated into (e.g. climbing plants/trellis) the fencing to the outdoor dining/drinking area of the development, to soften and improve the interface with the right-of-way.</p> <p>19. Existing trees located within the verge are a Town asset and as such must be retained except where otherwise approved for removal by the Town.</p> <p>20. Prior to the occupation of the development, all landscaping is to be completed and thereafter maintained to the satisfaction of the Town.</p> <p>21. Prior to lodging an application for a building permit, a plan shall be submitted detailing the location of all external lighting, to the satisfaction of the Town. The lighting plan and subsequent lighting installed must demonstrate that any light spill to adjoining properties is minimised to acceptable levels and is in compliance with AS4282:1997. Lighting in accordance with the approved plan is to be installed prior to occupation or strata titling of the building(s), whichever occurs first.</p> <p>22. Lighting to illuminate that portion of the right-of-way adjacent to the subject land is to be provided at vehicle and pedestrian entry points.</p> <p>23. Prior to the commencement of any site works, a Construction Waste Management Plan prepared by a suitably qualified person in consultation with the Town must be submitted to the Local Government. The plan must address, but not be limited to, the following matters:</p> <ol style="list-style-type: none"> a. Recycling of demolition materials including concrete; b. Removal of hazardous materials and disposal at any approved waste disposal facility in accordance with the requirements of the relevant legislation, codes, standards and guidelines, prior to the commencement of any building works. <p>Details demonstrating compliance with the relevant legislative requirements, associated with the removal of hazardous waste, particularly the method of containment and control of emission of fibres to the air, are to be submitted to the satisfaction of the Town prior to the removal of any hazardous materials.</p> <p>24. Prior to lodging an application for a building permit, the applicant must submit, and have it approved by the Town, and thereafter implement to the satisfaction of the Town, a Construction Management Plan addressing the following matters:</p> <ol style="list-style-type: none"> (a) How materials and equipment will be delivered and removed from the site; (b) How materials and equipment will be stored on the site; (c) Parking arrangements for contractors; (d) Construction waste disposal strategy and location of waste disposal bins; (e) Details of cranes, large trucks or similar equipment which may block public thoroughfares during construction; (f) How risks of wind and/or water borne erosion and sedimentation will be minimised during and after the works; (g) Construction traffic and pedestrian management; and 				

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					<p>(h) Other matters are likely to impact on the surrounding properties.</p> <p>25. The Waste Management Plan dated 4 February 2022 must be implemented at all times to the satisfaction of the Town. The development is to thereafter operate in accordance with the Waste Management Plan unless otherwise approved by the Town in writing.</p> <p>26. At all times provision must be made onsite for the storage and collection of garbage and other solid waste. A waste storage and collection area must be graded, drained and screened from public view, and the garbage collected regularly, to the satisfaction of the Town.</p> <p>27. Provision being made for a 1.5 metre by 1.5 metre corner lot truncation at the intersection of Stiles Avenue and right of way 133. The truncation area should remain free of any obstructions that would inhibit its provision in conjunction with any future subdivision/amalgamation of the lot.</p> <p>28. Prior to lodging an application for a building permit, stormwater disposal plans, details and calculations must be submitted for approval by the Town and thereafter implemented, constructed and maintained to the satisfaction of the Town.</p> <p>29. Any structure, wall or fence located within a 1.5 metre x 1.5 metre visual truncation at the intersection of any driveway and the property boundary, is not to exceed a height of 750mm with the exception of:</p> <ul style="list-style-type: none"> I. one brick pier (maximum dimensions 350mm by 350mm); II. wrought iron or similar metal tubing style infill fencing; and/or III. pickets or rails to be spaced a gap of at least 40mm where they are no more than 80mm in width or shall be spaced a gap equal to at least the width of the picket or rail where they exceed 80mm in width. <p>30. The location and details of the sign(s), and any supporting structure, as shown on the approved plans, must not be altered without the written consent of the Town.</p> <p>31. The sign(s) must be constructed and maintained to the satisfaction of the Town.</p> <p><u>Advice Notes</u></p> <p>AN1 The applicant/owner should refer to the Requirements of Other Council Business Units, enclosed with this development approval, which are relevant to the submission of a building permit and/or the carrying out of the development for which this approval is granted. This development approval does not remove the need to obtain licences, permits or other forms of approval that may be required under other legislation or requirements of Council.</p> <p>AN2 In relation to condition 3, a further two years is added to the date by which the development shall be substantially commenced, pursuant to Schedule 4, Clause 4.2 of the Clause 78H Notice of Exemption from Planning Requirements During State of Emergency signed by the Minister</p>				

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					<p>for Planning on 8 April 2020. For further information regarding the Ministerial direction, please contact the Town of Victoria Park Urban Planning Department on 9311 8111 or admin@vicpark.wa.gov.au</p> <p>AN3 Any amendments or modifications to the approved drawings forming part of this development approval may require the submission of an application for amendment to development approval and reassessment of the proposal.</p> <p>AN4 With regards to condition 5, the applicant is advised of the future right-of-way widening and upgrade as per the Town of Victoria Park Town Planning Scheme and Local Planning Policy 40 Burswood Station East Precinct Design Guidelines and Public Realm Improvements.</p> <p>AN5 With regards to condition 18, the applicant is advised that the 12 trees required shall be a species of tree that has the potential at maturity to be a minimum height of 5m and a minimum canopy width of 4m and is a minimum size of at least 35 litres when planted. The proposed tree shall be maintained via an automated irrigation system or other similar method by the landowner or developer for the first two summers after the commencement of the use. If the proposed tree is of poor health and is removed, it is to be replaced with a suitable replacement tree by the owner or developer. A Tree Growth Zone, shall be shown on the landscaping plan and shall be maintained to the satisfaction of the Town. No structure, unless water permeable, is to encroach within the Tree Growth Zone.</p> <p>AN6 A demolition permit is required to be obtained from the Town prior to the demolition of the existing building(s) and/or structure(s) on the site.</p> <p>AN7 A building permit is required to be obtained from the Town prior to commencement of any work in relation to this development approval.</p> <p>AN8 Sound levels created are not to exceed the provisions of the Environmental Protection (Noise) Regulations 1997</p> <p>AN9 This approval is for the use of the building as a 'Restaurant/Cafe' and 'Brewery' only. Any alternative use of the premises may require the submission of an application to Council for a change of use.</p> <p>AN10 It should not be construed that the right-of-way will be upgraded in conjunction with development of the lot. The right-of-way will be upgraded at a future time dependent upon funding and the priority under Council's Right-of-Way Strategy.</p> <p>A11 Any work involving the handling and removal of asbestos must be undertaken in accordance with the <i>Health (Asbestos) Regulations 1992</i></p> <p>A12 Any air conditioning system is to be located in such a position so as not to cause a noise problem to occupants of surrounding properties. An information sheet regarding the installation of air conditioners is available from Council's Environmental Health Services.</p> <p>3. That those persons who lodged a submission on the application be advised of Council's decision.</p> <p style="text-align: right;">Carried by exception resolution (7 - 0)</p>				

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
	Meeting - 20 September 2022		2022-2027		Anderson That Council: 1. Approves the advertising of the Draft Safer Neighbourhoods Plan 2022-2027 for public comment, as at attachment one. 2. Requests the Chief Executive Officer to report the outcomes of the public comment period and present the Draft Safer Neighbourhoods Plan 2022-2027 back to Council for final determination. Carried by exception resolution (8 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Iffe Against: Nil	Safer Neighbourhoods, Coordinator Community Development, Manager Community			
20/09/2022	Ordinary Council Meeting - 20 September 2022	13.4	Lathlain Park Redevelopment Project Zone 1 – Business Case	Not yet started	PROCEDURAL MOTION Moved: Mayor Karen Vernon Seconded: Cr Bronwyn Iffe That Council refers item 13.4 - Lathlain Park Zone 1 to the September 2022 Concept Forum with a further report in October 2022 Council Meeting. Carried (8 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Iffe Against: Nil Reason: This item should have been referred to a Concept Forum before being presented to Council for such a significant decision.	Place Leader Urban Design		04/10/2022	
20/09/2022	Ordinary Council Meeting - 20 September 2022	15.3	Review of Policy 113 Homelessness - the Town's Role	Not yet started	COUNCIL RESOLUTION (200/2022): Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer That Council adopts the amended Policy 113 - Homelessness as per attachment 3; subject to: 1. Inserting the following words at the start of clause 10 to read as "Subject to compliance with any requirements of privacy legislation and confidentiality,". 2. Amending clause 11 to read as: "The Town recognises the important role that a healthy supply of social and affordable rental housing plays in addressing homelessness, and will investigate affordable housing options as outlined in the Local Planning Strategy" Carried (8 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Iffe Against: Nil	Community Development Officer (Families, Youth and Homelessness, Coordinator Community Development, Manager Community		04/10/2022	
20/09/2022	Ordinary Council Meeting - 20 September 2022	13.5	McCallum Park - Causeway Pedestrian and Cyclist Bridge - Landowner	Not yet started	COUNCIL RESOLUTION (186/2022): Moved: Cr Jesse Hamer Seconded: Deputy Mayor Claire Anderson 1. That Council: a. delegates authority to the CEO to provide landowner consent on	Strategic Projects Manager		04/10/2022	

