



TOWN OF
VICTORIA PARK

Agenda Briefing Forum Notes – 3 September 2019



WE'RE OPEN
VIC PARK

Please be advised that an **Agenda Briefing Forum** was held at **6:30 pm** on **Tuesday 3 September 2019** in the **Council Chambers**, Administration Centre at 99 Shepperton Road, Victoria Park.

Deputy Mayor Vicki Potter
6 September 2019



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1 About the Agenda Briefing Forum

The purpose of the Agenda Briefing Forum is to ask questions and seek clarity on the draft Ordinary Council Meeting agenda, in line with the Agenda Briefing, Concept Forum and Council Workshops Policy.

The meeting is open to all members of the public, except during the consideration of matters deemed confidential in line with the *Local Government Act 1995*.

Members of the public that are directly impacted by an item on the agenda may participate in the meeting through any of the following methods.

1. Deputation

A deputation is a presentation made by a group of between two and five people affected (adversely or favourably) by a matter on the agenda. A [Deputation Form](#) must be submitted to the Town no later than 24 hours prior to the meeting and is to be approved by the Chief Executive Officer.

2. Presentation

A presentation is a submission made by an individual affected (adversely or favourably) by a matter on the agenda. A [Presentation Form](#) must be submitted to the Town no later than 24 hours prior to the meeting and is to be approved by the Chief Executive Officer.

All others may participate in the meeting during the allotted Public Participation Time. While it is not required, members of the public are encouraged to submit their questions and statements in advance by [email](#) or by completing the [Public Question/ Statement Form on the Town's website](#). Please note that questions and statements related to an agenda item will be considered first. All those dealing with matters of a general nature will be considered in the order in which they have been received.

For any questions regarding the Agenda Briefing Forum or any item presented in the draft agenda, please contact the Governance team at GovernanceVicPark@vicpark.wa.gov.au

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Any advice provided by an employee of the Town on the operation of written law, or the performance of a function by the Town, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Town. Any advice on a matter of law, or anything sought to be relied upon as representation by the Town, should be requested in writing.

Noting that the Agenda Briefing Forum is only for the purpose of seeking further information on the draft Ordinary Council Meeting Agenda, and does not constitute a decision-making forum, any person or entity who has an application or submission before the Town must not rely upon officer recommendations presented in the draft agenda. Written notice of the Council's decision, and any such accompanying conditions, will be provided to the relevant person or entity following the Ordinary Council Meeting.

2 Opening

Cr Vicki Potter opened the meeting at 6.30pm.

Acknowledgement of the traditional owners

I am not a Nyungar woman, I am a non-Indigenous woman. I am honoured to be standing on Whadjuk - Nyungar country on the banks of the Swan River.

Ngany yoowart Noongar yorga, ngany wadjella yorga. Ngany djerapiny Wadjak – Noongar boodja-k yaakiny, nidja bilya bardook.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaaditjin, moort, wer boodja ye-ye.

I thank them for the contribution made to life in the Town of Victoria Park and to this region.

Ngany youngka baalapiny Noongar birdiya wer moort nidja boodja.

3 Announcements from the Presiding Member

3.1 Purpose of the Agenda Briefing Forum

The purpose of this forum is to provide an opportunity for Elected Members to ask questions and obtain additional information on officer reports in the draft Ordinary Council Meeting agenda. It is not a decision-making forum, nor is it open for debate.

Members of the public that may be directly affected by an item on the agenda can make presentations, deputations, statements, and ask questions, prior to the matter being formally considered by Council at the next Ordinary Council Meeting.

3.2 Notice of recording and live-streaming

All participation in the meeting will be audio recorded and live-streamed on the Town's website. The live-stream will be archived and made available on the Town's website after the meeting.

3.3 Conduct of meeting

All those in attendance are expected to extend due courtesy and respect to the meeting by refraining from making any adverse or defamatory remarks regarding Council, the staff or any elected member. No one shall create a disturbance at a meeting by interrupting or interfering with the proceedings through expressing approval or dissent, by conversing, or by any other means.

All questions and statements made by members of the public are not to personalise any elected member or member of staff. Questions and statements are to be directed to the Presiding Member, who may choose

to call upon an officer of the Town, or another elected member, to assist with responses.

3.4 Public participation time

There are two opportunities to ask questions and make statements at the beginning and at the end of the meeting. Each public participation time will be held for 30 minutes. Any additional time must be by agreement from the meeting and will be in five-minute increments.

In line with the intended purpose of the Agenda Briefing Forum, questions and statements relating to an agenda item will be considered first. All others will be considered in the order in which they are received.

3.5 Questions taken on notice

Responses to questions taken on notice that relate to an agenda item will be presented in the officer report for the Ordinary Council Meeting agenda under the heading 'Further consideration'.

Responses to general matters taken on notice will be made available in the relevant Ordinary Council Meeting agenda under the section 'Responses to public questions taken on notice'.

4 Attendance

Banksia Ward

Cr Claire Anderson
Cr Ronhhda Potter
Cr Karen Vernon

Jarrah Ward

Cr Jennifer Ammons Noble
Cr Bronwyn Ife
Cr Brian Oliver
Cr Vicki Potter

Chief Executive Officer

Mr Anthony Vuleta

Chief Operations Officer

Mr Ben Killigrew

Chief Financial Officer

Mr Michael Cole

Chief Community Planner

Ms Natalie Martin Goode

Manager Development Services

Mr Robert Cruickshank

Manager Governance and Strategy

Ms Danielle Uniza

Secretary

Ms Amy Noon

4.1 Apologies

Banksia Ward

Cr Julian Jacobs

4.2 Approved leave of absence

5 Declarations of interest

Declaration of interest affecting impartiality

Name/Position	Cr Brian Oliver
Item No/Subject	11.1 - No. 547-553 (Lot: 929) Albany Highway, Victoria Park for proposed Signage 11..4 - Large Format Digital Sign - Freeway overpass
Nature of Interest	Impartiality
Extent of Interest	Friends with person making a deputation

Name/Position	Cr Ammons Noble
Item No/Subject	11.1 - No. 547-553 (Lot: 929) Albany Highway, Victoria Park for proposed Signage 11..4 - Large Format Digital Sign - Freeway overpass
Nature of interest	Impartiality
Extent of interest	Friends with person making a deputation

6 Public participation time

Breanna Young and Gemma Dangerfield

1. Lathlain Playgroup is one of the largest playgroups in Western Australia and operate from the Keith Hayes Community Building. The group has been planning for 18 months to improve their outdoor area as they have no equipment for older children such as climbing equipment and this is needed to maintain long-term membership. The group have been saving funds to put towards the improvements. In principle support was received from the Town to commission designs and the project has been estimated to cost \$45,000 to \$50,000. The Lathlain Playgroup can commit \$30,000 to the project. The Town have been asked to support a Lotterywest grant application through funding and confirmation of tenure so the project can be done all at once instead of in stages. Funding was considered for this year's budget process but wasn't successful.

Deputy Mayor Vicki Potter asked whether a report will be presented to Council in relation to the matter.

The Chief Operations Officer advised that there have been conversations between multiple services areas and the best way forward would be to consider the funding as part of a quarterly or mid-year review.

Deputy Mayor Vicki Potter asked when the deadline for the grant application would be.

Ms Briana Young advised that a grant application can be submitted at any time but it takes three months to obtain approval.

Mike Lanternier

1. Will the Senior Place Leader role for the Urban Forest Strategy be filled by someone with a senior horticultural background?

The Chief Community Planner advised that there has been no formal appointment yet but there is a preferred candidate. There were 25 applicants and all were qualified in a related field.

2. What are the overheads worth roughly and what are they?

The Chief Financial Officer advised that examples of the overheads are IT support, office space and stationery. It is estimated that overheads are approximately 30-40% on top of salary however it is hard to estimate as some of the overheads would already be accounted for.

3. Will the plebiscite results be published by the Electoral Commission on their website?

Deputy Mayor Vicki Potter took the question on notice.

4. Why have the ratepayers had no involvement in the unsolicited bid that was considered behind closed doors? Who makes the decision to hold the meeting behind closed doors and on the parcel of land. Who is the buyer? What do they want to do?

Deputy Mayor Vicki Potter advised that the item is financially confidential.

The Chief Operations Officer advised that the item is confidential to ensure bargaining position with the purchaser. Once the sales process is approved by Council, the Town will advise the community of the site

valuations, the proponent and the site location. The community are able to make submissions as part of this process. The submissions will be outlined in the report to Council in November 2019.

John Edwards

1. Supports the application made by Kurt Riley and has stayed at a property owned by him in the past. Found out by searching the internet that the cheapest accommodation in Victoria Park for the night of the meeting is \$59 per night. Paying that amount of money may not be an option for people from people affected by domestic violence, a marriage split, job loss or medical conditions. The Town needs zonings that enables options where people can get back on their feet. Automation and artificial intelligence will cause an unemployment rate of 33% in the near future. Other cities in the world offer cheap accommodation options.

Deputy Mayor Vicki Potter advised that a decision will be made on the item in two weeks.

Sam Zammit

1. Why aren't the bins at demolition sites being removed?

The Chief Operations Officer advised that the Town can discuss a process for removing bins when people have had demolition permits approved.

2. The recording when people are on hold still says there is meeting held on the second Tuesday of the month.

The Deputy Mayor Vicki Potter advised that this will be changed.

3. Why can't we be told what piece of land is being considered for the \$3.8 million transaction?

Deputy Mayor Vicki Potter advised that the transaction is still confidential as it isn't a done deal. The information will be advertised to the public in two weeks.

4. Will we have to remove the windmill?

Deputy Mayor Vicki Potter advised there is no windmill on the land.

5. Can water be put on the table where the public ask questions and make statements?

John Gleeson

1. The cost of living is out of control in the district. Councillors should have business experience and experience paying wages. Businesses are in dire straights. Astounded that Council doesn't understand that business is costly. Should be told what land is being considered to be sold tonight. Council cannot have anything behind closed doors any longer. There will be a Royal Commission in to local government and people will lose their jobs.

2. Are the West Coast Eagles paying rates or taxes?

The Chief Financial Officer advised that they are paying rates.

3. How much are they paying?

The Chief Financial Officer advised that it is in the hands of the Valuer General to give the valuation. They are currently being charged a vacant land rate. It is not possible to give an estimate but it will be a commercial rate.

4. *How much rent does the City of Belmont pay for their work yard?*

The Chief Financial Officer took the question on notice.

7 Presentations

Nil.

8 Deputations

Item	Presenter
11.1	Rae Haeren - Urbis
11.2	Tom Hockley (Allerding & Associates) and Phillip Oates (DVG)
11.4	Marieka van den Bergh - Urbis

9 Method of dealing with agenda business

Nil.

10. Chief Executive Officer reports

Nil.

11. Chief Community Planner reports

11.1 No. 547-553 (Lot: 929) Albany Highway, Victoria Park for proposed Signage

A deputation was made by Rae Haeren from Urbis, in support of the officer recommendation.

Questions and responses

Cr Ronhhda Potter

1. What other works were carried out by the tenants and were they approved by Council?

The Manager Development Services advised that works were undertaken, in addition to the works being considered in the report. These included the approved repainting of the facade, approved internal renovations, the removal of windows facing Albany Highway which was not approved, the installation of a sign over the United Friendly Society wording that was not approved but has been rectified and the installation of window signage that was not approved but has been rectified.

Cr Jennifer Ammons Noble

1. If the recommendation is supported, what is the process if the conditions of approval are not enacted as they have been applied for?

The Manager Development Services advised that if the application was approved and the applicant didn't comply, the Town would commence prosecution action as a last resort. The Town has endeavored to work with the applicant to resolve the issues.

2. Has there been any contact or commentary from surrounding businesses or residents?

The Manager Development Services advised that he couldn't recall any.

11.2 Request for Amendment to Town Planning Scheme No. 1 to Permit an Additional Use (Motor Vehicle and Marine Sales Premises) at 7, 9, 11 & 15 (Lots 2, 3, 31 & 32) Teddington Road, Burswood

A deputation was made by Tom Hockley (Allerding & Associates) and Phillip Oates (DVG) in support of the officer recommendation.

Cr Bronwyn Ife

1. What is proposed to happen at the end of the 10 years?

Mr Hockley advised that they would review the options for the site and the planning framework

and make a decision. There is no market demand for redevelopment of the site at the moment. This is a holding process for a 10-year period.

Mr Oates advised that the future of the automotive industry is not known. The purpose of the 10-year approval is to capture what is right for the market now.

2. If this amendment isn't passed, what is the plan for the land?

Mr Hockley advised that it would continue to be used in its current form as a non-conforming use.

Mr Oates advised that the automotive industry has been support of the Town. They would have to seek alternative sites long-term. The approval would enable them to improve the look of the dealership and invest a substantial amount of money in the money to make it more sustainable long-term.

Questions and responses

Cr Bronwyn Ife

1. Is applicant able to apply for an extra 10 years when the original 10-year approval expires?

The Manager Development Services advised that at the end of the 10-year period the approval for the use would cease unless further approval is granted.

2. Is there a date set in a policy where items like this will no longer be considered for the precinct?

The Manager Development Services advised that the expected level of redevelopment hasn't happened in the Causeway Precinct since the scheme amendment in 2009. Motor vehicle use wasn't desirable for the long-term direction. Proposals are considered on their merits as an interim use. There is no date in mind for when this would cease.

The Chief Community Planner added that it is very common for other local governments to give 10-year approvals in development areas. Council would need to decide at the time of application if an extension is requested.

Cr Karen Vernon

1. In view of the commentary in paragraph 16, is there an option for the proposed transitional use to be for a period less than 10 years?

The Manager Development Services advised that it is an option, as is a longer period. The applicant has requested an approval for 10 years. Two similar scheme amendments were approved for 10 years so it is considered appropriate.

2. Is there any benefit in considering tying in the period of time with the 2027 expiry that goes with property at 18 Twickenham Road, Burswood?

The Manager Development Services advised that the proposal has been considered on its own merits and based on what the applicant applied for. If the approval is for a lesser amount of time, the initial investment may not be worth it for the landowner.

3. Is there a risk that allowing this use to continue until 2029, the P3 precinct plan's vision will be compromised?

The Manager Development Services advised that the Town hasn't foreseen that occurring. An approval for 10 years gives comfort that it won't be there forever. Market conditions may change sooner than 10 years but surrounding developments would have some comfort that the pre-existing motor vehicles sale premises will only be there for a predefined period of time. Extra time can be applied for but if development in the area has increased, the prospect of approval would be low.

11.3 No. 58 (Lot 370) Hubert Street, East Victoria Park - Unlisted Use (Home Business - Beauty Therapy)

Questions and responses

Cr Ronhhda Potter

1. When staff are assessing an application, do they take in to account the number of other home businesses close by?

The Manager Development Services advised that the Town don't consider whether other like home businesses are in the area. Each application is assessed on its own merits.

Cr Karen Vernon

1. Is the applicant aware that they can't sell beauty creams and lotions that are complimentary to their service as a condition of approval?

The Manager Development Services advised that he was not sure if the applicant is aware but it is a standard condition for a home businesses and the definition of a home business does not allow retail sales. The Town can have a conversation with the applicant.

Cr Brian Oliver

1. What is involved with the scheme amendment mentioned in the report and where is it at?

The Manager Development Services advised that Council officers have met to talk about it and a report will be presented to the November 2019 Council meeting. It would be a basic Town Planning Scheme amendment that is straightforward. Council will decide on whether to adopt the amendment. If it is adopted, it will be forwarded to the WA Planning Commission.

11.4 Large Format Digital Sign - Freeway overpass

A deputation was made by Marieka van den Bergh in support of the officer recommendation.

Cr Jennifer Ammons Noble

1. Would Main Roads receive revenue and where would the revenue stream go?

Ms van den Bergh advised that she is not involved in contracts or negotiations that JCDecaux may have with Main Roads so can't comment.

2. How much involvement or control would the Town have over the content of advertisements?

Ms van den Bergh advised that JCDecaux is a member of the Outdoor Media Association and there are codes and regulations nationally. The Advertising Standards Bureau deals with complaints. It is a condition that a signage strategy be submitted to the Town and this can include guidance around the process for complaints and who governs the managing of content. Main Roads and the Town will have opportunities to utilise the sign for community events or emergencies.

Questions and responses

There were no questions asked of the administration.

11.5 Draft Public Open Space Strategy

Questions and responses

Cr Brian Oliver

1. What is the status of the place plans?

The Chief Community Planner advised that Place Leaders have reviewed approximately 60 strategies and plans and categorised the content in to places or suburbs. Internal workshops have been held with service areas to prioritise the items and put them in to timelines. The place plans are likely to be finalised for the new budget process and drafts will be complete in April 2020. It is hoped that Councillors can be given an update in November 2019.

2. Are place plans also referred to as local area plans?

The Chief Community Planner advised that place plans are different. Local area plans is a term that can refer to planning guidelines and policies.

3. What influence does the Town have over Belmont Park having active sporting facilities in the future?

The Chief Community Planner advised that the structure plan was adopted by the Council and WA Planning Commission several years ago. The plan guides development in the area generally. The recommendation will help to start conversations with the developers but they are not statutorily required to modify the existing structure plan.

4. Are there any existing models for the Percent for Parks scheme in Western Australia or Australia? What could it look like in a local context?

The Chief Community Planner advised that the City of Cockburn has a good example that is a cash in lieu public open space expenditure plan which is the step that comes after a Public Open Space Strategy. It identifies specific parks and how much will be spent on those parks in a specific time. The Town's strategy is not at that stage. Other local governments in Western Australia do have similar plans. The cash in lieu can be used to buy more public open space and upgrade existing public open space.

5. In broad terms, what does the Public Open Space Strategy actually tell us?

The Chief Community Planner advised that there is a lot of detail in the strategy but there are three main things. Supply - do we have enough and in what areas? Access - what are the barriers to people using public open space and can we overcome them? Quality - can some be enhanced or additional quality be added? There are appendices that go in to more detail including what needs to be done and the level of supply in the nine places or suburbs.

11.6 413 (Lot 763) Berwick Street, St James - Application for Residential Building (Lodging House)

Questions and responses

Cr Ronhhda Potter

1. If the alternate recommendation included in the attachments was resolved by Council, would staff be able to check in at the building to assess progress?

The Manager Development Services advised that staff would do routine inspections on a yearly basis as a lodging house permit would be issued by Environmental Health. The Town would probably struggle to inspect more often due to resources available but any complaints received from the community would cause inspections to be prioritised.

Cr Karen Vernon

1. Can Council be given further elaboration on what the situation might look like if there were to be less than nine occupants as a condition for approval?

The Manager Development Services advised that the applicant advised at the last meeting that he

was prepared have nine occupants approved as opposed to the 11 originally applied for. This slightly improves the intensity of land use. To further reduce the approval to a lesser number would further incrementally reduce the scale and intensity of the use of land and be of a more acceptable level.

Cr Claire Anderson

1. Can commentary be provided around the alternative recommendation and the compliant universal access that would need to be implemented over the 12 months?

The Manager Development Services advised that the advice from the Town's building department was that if the proposal would be granted planning approval, it would not negate the need to bring the building up to compliance with disability access standards. There is separate legislation that takes effect, regardless of planning approval. Recommended advice note one in the alternative recommendation makes reference to if the premises is granted planning approval there are still disability access standards that need to be complied with. The advice note outlines the need for the applicant to engage a disability access consultant within 30 days to assess what rectification works need to be done to the building. There may be some physical works that will need to be undertaken by the application to bring the building up to standard and comply with the building code even if the approval is only for 12 months.

12 Chief Operations Officer reports

12.1 Quotation VP134642 - contract for the supply of waste collection and removal services for 660L and 1100L bins

There were no questions asked or presentations made in relation to this item.

12.2 Acceptance of grant funding - Main Roads Western Australia grant funding 2019 / 2020

Questions and responses

Cr Jennifer Ammons Noble

1. When is next round of applications for Black Spot funding and in which financial year will they be awarded?

The Chief Operations Officer advised that the process has changed. New projects identified are submitted annually in July. The next round happens in July 2020. The implementation of projects is either in a two year or three year process. It is a two year process for general projects and three years for signalised projects. Pre-approval from Main Roads is required before they are submitted.

2. Is the pre-approval only required for the three-year projects?

The Chief Operations Officer advised that the signal modification projects require pre-approval.

Cr Karen Vernon

1. What work will be done at the Shepperton Road and Miller Street intersection for \$1.1 million?

The Chief Operations Officer advised that the works consist of signal upgrades and road widening but the bulk of the cost is for relocation of services, including Telstra.

2. Does funding include the implementation of a right-hand turning lane or change in signals for greater timing?

The Chief Operations Officer advised that the proposal includes a right-turn signal so Miller Street traffic can enter in to Shepperton Road.

3. When will works commence?

The Chief Operations Officer advised that the Town is discussing the final design with Main Roads however, the process has been fraught. The matter has been escalated and the Chief Executive Officer is advocating for a result on this project for final design.

4. The report states that the scope may need to be increased to include a three-lane approach on the western end of Miller Street to improve capacity. How long will it take for it to be determined if the scope needs to be increased? If it needs to be increased, what impact will it have on project delivery?

The Chief Operations Officer advised that it is difficult to forecast decision-making by Main Roads and took the question on notice.

Cr Ronhda Potter

1. Has the recent completion of Hungry Jacks been taken in to account with regard to increasing traffic impacts at Archer Street and Orrong Road?

The Chief Operations Officer advised that it has been incorporated. A portion of the land owned privately was relinquished to accommodate widening of the road.

2. Are the Council able to get touchpoints on what is happening at Roberts Road and Orrong Road and whether there is any progress?

The Chief Operations Officer advised that Main Roads have changed their mind about the design to resolve the issue a few times. The latest advice from Main Roads was about signal timing adjustments to create gaps in traffic to allow traffic turning right in and out of Roberts Road to get across Orrong Road. Improvements to peak hour traffic didn't happen and the Town has been escalating this to senior officers in Main Roads. Options are still being assessed but Main Roads

haven't approved the Town's modification designs.

Further consideration to be added to the Ordinary Council Meeting agenda

1. Information about how long it will take for it to be determined if the scope needs to be increased to include a three-lane approach on the western end of Miller Street and what impact that will have on project delivery.

12.3 Review of Container Deposit Scheme

Questions and responses

Cr Jennifer Ammons Noble

1. Is it a financial feasibility issue, or is it too late, to be part of the wave of early adoption?

The Chief Operations Officer advised that the Town is limited in resources when it comes to waste and has been relying on Mindarie Regional Council for strategic waste advice. There are financial resource risks for medium local governments like the Town to operate refund points and it may not be financially feasible. The state government's intent is to involve community organisations in the running of collection points with the resulting revenue assisting the community group or not-for-profit to maintain and run the points. The Town has formally registered its interest in being involved with the state government and WARRRL. The closing date for applications to be a refund point is 21 October.

2. How was it determined that two years was the best time frame for the review of operations in the Town? What will the operations look like? Who will be involved and to what extent if the Town isn't already involved?

The Chief Operations Officer advised that two years is a nominal figure for strategies. The two year review period is needed to understand a full year period. The Town does not know what the operations will look like but knows the Western Australia Australian model will be informed by lessons learnt from the models used in other areas like New South Wales. The WA Planning Commission position statement identifies these lessons in terms of the distribution of refund points and the like.

3. Why was only an elected member forum considered for future information and opportunity discussions? Why not go to a wider audience that includes community groups?

The Chief Operations Officer advised that it is largely due to the amount of internal resources available to deliver waste education and information. The Mindarie Regional Council deliver most of the Town's education around waste. The state government is delivering this project and undertaking most of the engagement with the community as part of this. The Town could facilitate the state government delivering some of these interactions.

4. Was there any consideration given to identifying community stakeholders that are small players and engaging with them to identify their level of interest?

The Chief Operations Officer advised that there has been some consideration and the Town did endeavor to do as much work as possible with the resources available. The Town would need to increase and enhance its resources to have a broader engagement reach if it was considered a priority.

5. How will engagement be undertaken with neighbouring Councils and community groups? When will this happen, how will the information be captured and how will this be shared with Councillors and the community?

The Chief Operations Officer advised that the Town has undertaken consultation with neighboring local governments. Engagement can be undertaken through several forums with most being related to a memorandum of understanding. The initiative has already been raised at one of the forums. Information would be shared to the community through the usual communications channels.

6. Is there an intention to put a neutral call out to local community groups that are interested in setting up collection point?

The Chief Operations Officer advised that there is not an intention at this point to do it through the Town. It is a state government initiative and they are the main contact for community groups. It would be a useful first step to direct local community groups to the state government. The Town flagged its interest with the state government to be involved in the process and there may be a better opportunity for the Town to work with the community groups in the future.

7. What would the time frame be for drafting the local planning policy that is mentioned in the report and what kinds of criteria might be included in it? Would it include information about whether the funds stay local, social impact benefits and cash flow back to the Town, organisations and community?

The Chief Operations Officer advised that in regards to the funds staying local, there has been a reliance on the WA Planning Commission's guidelines in this process and it would be something for the Town to consider in the process.

The Chief Community Planner advised that the WA Planning Commission has a position paper for what a local planning policy might look like and it is quite useful. It talks about an recommended approach that includes local governments deciding what they want planning approval for and what the don't want planning approval for. There is a lot of different infrastructure involved with the scheme. The policy would take in to account location, general amenity, setbacks, size, height, parking requirements, traffic generation, opening hours, odour, noise, lighting, accessibility and land use compatibility. It would take several months for a policy to be developed.

The Manager Development Services advised that a model planning policy has been prepared by the WA Planning Commission. If Council decided that this was sufficient, it could be adopted

without community consultation. If Council want to modify the policy, the community would have to be consulted.

8. Has there been any considered given to scavenging as a small income source for members of the community that may be struggling, including the homeless?

The Chief Operations Officer advised that scavenging isn't encouraged and the Town has a local law prohibiting it due to mess, safety and health reasons. WALGA are also not in favour of scavenging. It could be considered but there are obstacles in the way.

9. A cash for cans trial is happening at Stocklands shopping centre in Bullcreek. Has there been any consideration to trials like this that are already benefiting community groups?

The Chief Operations Officer advised that there has been research around the container deposit scheme but resourcing hasn't allowed for research into case studies.

Cr Brian Oliver

1. Is the WA Planning Commission position statement available to elected members?

The Chief Operations Officer advised that a link can be included in the report to the Ordinary Council Meeting.

Further consideration to be added to the Ordinary Council Meeting agenda

1. Include link to WA Planning Commission position statement.

12.4 Urban Forest Strategy Implementation plan

Questions and responses

Cr Claire Anderson

1. Will the 30-40% allocated on top of the salary for the new position come from the \$1 million budget?

The Chief Financial Officer advised that the 30-40% is for general overheads and will not come from the \$1 million budget.

Cr Ronhhda Potter

1. Will there be opportunities to review the plan? If so, when will this happen?

The Chief Operations Officer advised that the implementation action plan sets out actions for the first five years. The plan will then be further developed for the next five years with community

consultation. The new position would have the capability to update processes as required and they will be informed by the community.

2. In relation to the initiatives already completed such as the planting day at Carlisle Reserve, what were the positives and were they cost effective?

The Chief Operations Officer advised that the quick wins were developed by the working group prior to the adoption of the implementation action plan to utilise existing budgets. There was good public participation in the Carlisle planting day with about 50 residents and several Councillors planting the trees. The planting didn't take long on the day. Volunteers have also planted 2,000 tube stock at Kensington Bushland.

Cr Claire Anderson

1. What are the general overheads?

The Chief Financial Officer advised that it includes IT, HR and Finance support but took the question on notice.

Cr Bronwyn Ife

1. Why is the implementation action plan up for review in five years when budget is only being considered for four years?

The Chief Financial Officer advised that the year one actions are budgeted for this financial year and the consideration is for the following four financial years. The recommendation does not commit Council to any funding as decisions are made by Council on an annual basis.

Cr Karen Vernon

1. What is the plan saying we will do to plant 256,000 trees in the next 18 months?

The Chief Operations Officer advised that it is a difficult task getting an aspirational target into an operational environment. The working group considered this and changed the target from having a canopy to planting trees to achieve the canopy in the future. It is still a difficult task to achieve this. The first year will focus on quick wins and further years will focus on delivering the trees to reach the target.

2. 601 trees have been planted as quick wins. This is 0.2% of what is needed. How is it considered a quick win given the aspirational target to complete the plan in years one and two, according to the recommended year one actions budget allocation, if we are only achieving completing the plan of years one and two? How are we going to do better than planting 601 trees in a year?

The Chief Operations Officer advised that the quick wins weren't part of the implementation action plan and were delivered over and above current operations. It is a significant numbers of trees and will be a challenge to get to the target of 20%. The utilisation of community resources to deliver as

many quick wins as possible is incorporated into part one of the implementation action plan that talks to mass tree planting.

3. The submission summary speaks to the nine community members that made submissions, eight of which were supported and one in submissions. Why is it said that many of the comments related to tree on private land when that was only mentioned in one submission?

The Chief Operations Officer advised that it was a general overview but took the question on notice.

4. Given that the implementation action plan draft doesn't include measures to regulate on private land, why is this being raised as being a feature of the concerns?

The Chief Operations Officer advised that he assumes that the people making the submissions don't understand or haven't taken in to account the plan's position is to support owners of private property to maintain and plant trees rather than regulate trees on private property.

5. How many local governments did the Mayor contact to seek support for the Local Government Greener Perth program?

The Chief Operations Officer advised that he did not know the number.

Further consideration to be added to the Ordinary Council Meeting agenda

1. Include information on what is considered general overheads.
2. Clarify the nature of public submissions.
3. How many local governments the Mayor contacted to seek support for the Local Government Greener Perth program.

12.5 Annual Strategic Project Summary for 2019/2020

Questions and responses

Cr Claire Anderson

1. When will the Community Benefits Strategy be launched?

The Chief Operations Officer advised that it is likely to be launched in November this year, after the caretaker period.

13.1 Schedule of accounts for July 2019

There were no questions asked or presentations made in relation to this item.

13.2 Financial statements for the month ending 31 July 2019

Questions and responses

Cr Jennifer Ammons Noble

1. Can information be provided about payments to Greenskills?

The Chief Financial Officer took the question on notice.

Further consideration to be added to the Ordinary Council Meeting agenda

1. Information on payments to Greenskills.

14 Committee reports

14.1 CEO Review of Systems and Procedures on Internal Controls

There were no questions asked or presentations made in relation to this item.

15 Motion of which previous notice has been given

15.1 Cr Brian Oliver - Investigate renaming of ROW52 Laneway

15.1 Cr Brian Oliver - Investigate renaming of ROW52 Laneway

There were no questions asked or presentations made in relation to this item.

16 Questions from members without notice on general matters

Cr Ronhhda Potter

1. What is the progress of works at McCartney Crescent and Zone 2 and 2X?

The Chief Operations Officer advised that works have started at McCartney Crescent today and are due to be completed by 20 December. The civil works have been progressing in the community activity zone and will now transition towards the verge. There will be some tree removal as part of the contract, informed by arborists advice, and this has previously been noted. There will also be shape pruning. Trees will be planted to replace those removed. Advantearing are currently mapping and potholing all utilities before excavation work will start on the car bays.

2. What is the progress of work at Zone 2X?

The Chief Operations Officer advised that earthworks have been under way for several weeks. This includes drainage, swale excavation and footpaths. Irrigation will happen next and then soft landscaping.

Cr Brian Oliver

1. There was a meeting between the Acting Chief Financial Officer and Perth Football Club. Who was at the meeting and what was the outcome?

The Chief Community Planner advised that she met with Mr Shields and someone else that she can't recall the name of. They discussed what the needs were for a new building and what planning and design/documentation would be required. There were no deadlines discussed or dates agreed. The club will now go away and think about design needs.

Cr Jennifer Ammons Noble

1. Why are there no public recycling bins along Albany Highway? Can they be offered in the future?

The Chief Operations Officer advised that they were offered in the past but the volume of contamination was significant and the recycling had to be treated as waste. It was a bad look having waste trucks picking up recycling. Even when recycling bins are provided at events the contamination rate is high and recycling has to be disposed of as waste. There are better outcomes if local businesses offer recycling options within their buildings.

2. Will additional bike parking be provided in the area of John MacMillan Park and the Park Centre?

The Chief Operations Officer advised that bike parking that was available at John MacMillan Park was replaced as part of the upgrade. The Town will monitor the use and may look at putting in more bike racks/parking in future capital works programs. The John MacMillan master planning will consider the broader area and its use.

3. Have there been discussions with the shopping centre?

The Chief Operations Officer advised that there hasn't been to his knowledge.

Deputy Mayor Vicki Potter advised there has been.

Cr Karen Vernon

1. Can details be given for payments made to A Beautiful City, AIM, EMRC, Interstream and IPFX?

The Chief Financial Officer took the question on notice.

17 Public participation time

John Gleeson

1. Commented on what a Town Planning Scheme should do. Supports people hiring staff and improving their staff and believes Councillors should support these people. Support recycling. Believes Rotary and Scouts could plant trees for free.

Mike Lanternier

1. How many times have the Town and West Coast Eagles been back to SAT to negotiate dealings and for what issues?

Deputy Mayor Vicki Potter advised that there have been no occasions.

2. When is the valuer general finalisation date?

The Chief Financial Officer advised this is not known by the it is considered a low resource required rate.

3. Will they be required to back date payments to full figures?

The Chief Financial Officer advised that the date of occupation of the building is usually the date the Valuer General goes by and is the date it's due from.

4. Will the Valuer General's figure be used for back dating?

The Chief Financial Officer advised that it will be.

5. What is the percentage of land area they're paying land rates on?

Deputy Mayor Vicki Potter advised it would be on their land holdings.

The Chief Financial Officer advised it would be the lease footprint and plans submitted but the area used for the Wirrpunda Foundation may qualify for exemption.

6. Does the Town pay the Chief Executive Officer's health insurance bills?

Deputy Mayor Vicki Potter advised that the Town does not.

18 Confidential matters

19 Closure

There being no further business, Cr Vicki Potter closed the meeting at 9.04pm.