

Action Register

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Date Completed Range: 30th Mar 2023 to 28th Apr 2023

Meeting Types: Ordinary Council Meeting, Special Council Meeting

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Meeting Date	Document	Item No.	Item	Status	Action Required	Due Date	Completed (Overdue)
15/11/2022	Ordinary Council Meeting - 15 November 2022	13.3	Proposed Invitation of Submissions for vacant spaces at Leisurelife	Completed	<p>COUNCIL RESOLUTION (231/2022): Moved: Cr Jesse Hamer Seconded: Cr Jesvin Karimi</p> <p>That Council:</p> <ol style="list-style-type: none"> 1) Authorises the Chief Executive Officer to advertise to invite submissions of interest for the disposal by way of lease or licence of 4 surplus lettable spaces within the Leisurelife Centre at 248 Gloucester Street, East Victoria Park; <ol style="list-style-type: none"> a) 63sqm area adjacent to the Creche – <i>Attachment 2</i> b) 18sqm area facing the reception area – <i>Attachment 3</i> c) 23sqm area adjoining to the café seating area and basketball court – <i>Attachment 4</i> d) 56sqm area between two of the basketball courts – <i>Attachment 5</i> <p>for a period of up to five years by way of lease or licence, with criteria to include that the Town seeks service providers, community or sporting organisations that would complement the services provided by the Town at the Leisurelife Centre.</p> <ol style="list-style-type: none"> 2) Notes that in the event of preferred proponent/s being selected by the Council for leasing, it will then be necessary for the proposed lease(s) to be advertised and to comply with the requirements of section 3.58 of the <i>Local Government Act 1995</i>, unless an exemption applies pursuant to section 3.58(5) of the <i>Local Government Act 1995</i>. <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks, and Cr Bronwyn Ife. Against: Nil</p>	28/04/2023	26/04/2023
13/12/2022	Ordinary Council Meeting - 13	11.2	WALGA Best Practice Governance Review	Completed	<p>COUNCIL RESOLUTION (268/2022): Moved: Mayor Karen Vernon Seconded: Deputy Mayor Claire Anderson</p>	30/03/2023	28/04/2023

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	December 2022				<p>That Council endorses the below order of preference for the five options presented at attachment 2 for it preferred governance model for the West Australian Local Government Association.</p> <ol style="list-style-type: none"> 1. Option 1 2. Option 3 3. Option 2 4. Option 4 5. Option 5 <p style="text-align: right;">Carried (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>		
13/12/2022	Ordinary Council Meeting - 13 December 2022	11.3	Memorandum of Understanding update	Completed	<p>COUNCIL RESOLUTION (255/2022):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesvin Karimi</p> <p>That Council receives the annual Memorandum of Understanding update report relating to the following collaborations:</p> <ol style="list-style-type: none"> 1. City of South Perth 2. Curtin University of Technology and Local Government Strategic Steering Committee 3. Shire of Morawa 4. Inner-City Councils Group 5. South East Corridor Councils Alliance. <p style="text-align: right;">Carried by exception resolution (7 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	30/03/2023	28/04/2023
13/12/2022	Ordinary Council Meeting - 13 December 2022	13.5	Koolbardi Park - Future of Multi-Use Courts	Completed	<p>COUNCIL RESOLUTION (274/2022):</p> <p>Moved: Cr Jesvin Karimi Seconded: Cr Bronwyn Ife</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Notes the recommended options for the multi-use courts at Koolbardi Park and for further investigations into a final preferred multi-use at Koolbardi Park. 2. Requests the CEO to carry out a further investigation of options 2, 3, 5 and 7, in the officer's report and bring a report back to Council by April 2023. 	04/04/2023	03/04/2023

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					Carried (7 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil		
13/12/2022	Ordinary Council Meeting - 13 December 2022	15.4	Execution of Documents Policy	Completed	COUNCIL RESOLUTION (265/2022): Moved: Mayor Karen Vernon Seconded: Cr Jesvin Karimi That Council: <ol style="list-style-type: none">Adopts Policy 009 Execution of Documents as attached at attachment 1; andAmends Council's condition on delegation numbers 1.3.1 and 1.3.2 to read: "Council's authorisation for the execution of documents is given on the basis that the Execution of Documents Policy is to be followed in relation to any exercise of the authorisation." Carried by exception resolution (7 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	30/03/2023	28/04/2023
13/12/2022	Ordinary Council Meeting - 13 December 2022	15.6	Policy evaluation - Policy 004 – Risk management	Completed	COUNCIL RESOLUTION (266/2022): Moved: Mayor Karen Vernon Seconded: Cr Jesvin Karimi That Council: <ol style="list-style-type: none">Acknowledges that Policy 004 Risk Management was evaluated.Confirms that Policy 004 Risk Management be retained and amended as provided at Attachment 1. Carried by exception resolution (7 - 0) For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil	30/03/2023	28/04/2023
21/03/2023	Ordinary Council Meeting - 21 March 2023	11.1	Council Resolutions Status Report - February 2023	Completed	COUNCIL RESOLUTION (31/2023): Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer That Council: <ol style="list-style-type: none">Notes the Outstanding Council Resolutions Report as shown in Attachment 1.Notes the Completed Council Resolutions Report as shown in Attachment 2. Carried by exception resolution (8 - 0)	07/04/2023	28/04/2023

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					For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil		
21/03/2023	Ordinary Council Meeting - 21 March 2023	12.1	Nos. 484 & 488 Albany Highway, Victoria Park – Proposed Read Park Multi-Purpose Community Space with Rooftop Alfresco Dining Area	Completed	<p>COUNCIL RESOLUTION (43/2023):</p> <p>Moved: Cr Jesse Hamer Seconded: Cr Peter Devereux</p> <p>That Council approve the application submitted by Taylor Burrell Barnett (DA 5.2022.393.1) for Read Park Multi-Purpose Community Space with Rooftop Alfresco Dining Area at No. 488 (Lot 124) Albany Highway, Victoria Park, and Alterations to Existing Accessway and Balustrade at No. 484 (Lot 123) Albany Highway, Victoria Park in accordance with the Town of Victoria Park Town Planning Scheme No. 1 and the Metropolitan Region Scheme, subject to the following conditions:</p> <ol style="list-style-type: none"> 1. This development approval is valid until 30 September 2028, unless further development approval is granted. On or prior to the end of this period, the development is to be removed in its entirety, with the balustrade to the accessway at 484 Albany Highway being made good and all portions of Read Park affected by the development being reinstated to their pre-existing condition at the time of this approval or other state of repair agreed to in writing by the Town of Victoria Park. 2. The use of the approved structure within Read Park (portion of Lot 124), inclusive of the ground level multi-purpose community space and the rooftop deck, are restricted to purposes consistent with the recreational use of the land, as authorised in writing by the Town of Victoria Park. Any variation to the approved purposes/use of the structure is not permitted without the written approval of the Town of Victoria Park. 3. This approval includes the construction and operation of a 30m² multi-purpose community space, 30m² rooftop deck above and 15m² deck. The development is to be carried out in accordance with the approved plans, unless otherwise authorised in writing by the Town, or varied by the conditions of this approval. 3a Prior to the lodging an application for a building permit, satisfactory 	26/05/2023	17/04/2023

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					<p>arrangements being made with the Town for the legal liability of the 5m² deck. Should satisfactory arrangement not be made then the deck is deleted and does not form part of the approval.</p> <ol style="list-style-type: none"> 4. Prior to commencement or occupation of the development, the applicant/owner of No. 484 Albany Highway must develop (in association with the Town), submit and have approved by the Town, and thereafter implement in association with and to the satisfaction of the Town, a facility and operational management plan(s). 5. The main structure/retrofitted sea containers accommodating the approved Multi-Purpose Community Space with Rooftop Alfresco Dining Area shall be designed, installed and thereafter maintained such that it is able to be temporarily removed and relocated at short notice, with minimal works or impact on the surrounding park land, to the satisfaction of the Town. 6. All windows and doors are to be provided with clear glazing and are not to be subsequently obscured by alternative window treatments, signage or internal shelves, to the satisfaction of the Town. 7. Complete details of the proposed external colours, finishes and materials to be used in the construction of the development, including any altered windows or access doors to accommodate any alternate pathway connection required to the development, are to be provided to the satisfaction of the Town prior to submission of an application for a building permit. The development shall be constructed in accordance with the approved details and shall be thereafter maintained. 8. Prior to lodging an application for a building permit, the applicant must submit and have approved by the Town, and thereafter implement to the satisfaction of the Town, a construction management plan addressing the following matters: <ol style="list-style-type: none"> a. How materials and equipment will be delivered and removed from the site; b. How materials and equipment will be stored on the site; c. Parking arrangements for contractors; d. Construction waste disposal strategy and location of waste disposal bins; 		

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					<ul style="list-style-type: none"> e. Details of cranes, large trucks or similar equipment which may block public thoroughfares during construction; f. How risks of wind and/or water borne erosion and sedimentation will be minimised during and after the works; g. Construction traffic and pedestrian management; and h. Other matters are likely to impact on the surrounding properties or Read Park. <p>9. Prior to lodging an application for a building permit, a plan(s) and specifications shall be submitted detailing the location of all external lighting, sensor lighting, security cameras and any other crime prevention through environmental design (CPTED) measures to reduce the potential for antisocial behaviour as well as any anti-vandalism measures (e.g. security glass, anti-graffiti finishes, etc.) to be incorporated into the development to the satisfaction of the Town. Measures in accordance with the approved plan(s) and specifications shall be installed prior to commencement of the development and thereafter maintained.</p> <p>10. Prior to lodging an application for a building permit, stormwater disposal plans, details and calculations must be submitted for approval by the Town and thereafter implemented, constructed and maintained to the satisfaction of the Town.</p> <p>11. Prior to lodging an application for a building permit, details of footings, slab/base materials and any required retaining must be submitted for approval by the Town and thereafter implemented, constructed and maintained to the satisfaction of the Town.</p> <p>12. Prior to lodging an application for a building permit, plans, construction details and materials of a compliant, wheelchair accessible pedestrian path connecting the approved Multi-Purpose Community Space to the Albany Highway public pedestrian path must be submitted for approval by the Town. The approved path is to be constructed by the Town or the Town's contractors at the cost of the applicant/owner of No. 484 Albany Highway prior to commencement of the development.</p> <p>13. Prior to lodging an application for a building permit, final details of the altered fencing and gates between the Multi-Purpose Community Space and the Victoria Park Community Gardens shall be submitted to the satisfaction</p>		

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					<p>arrangements being made with the Town for the legal liability of the 15m2 deck. Should satisfactory arrangement not be made then the deck is deleted and does not form part of the approval.</p> <p style="text-align: right;">Carried (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p> <p>Reason: This will ensure both the Town and the applicant have the opportunity to resolve the issue of legal liability of the deck.</p>		
21/03/2023	Ordinary Council Meeting - 21 March 2023	14.2	Schedule of Accounts - January 2023	Completed	<p>COUNCIL RESOLUTION (34/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer</p> <p>That Council:</p> <ol style="list-style-type: none"> Confirms the accounts for January 2023, as included in the attachment, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>. Confirms the direct lodgement of payroll payments to the personal bank accounts of employees, pursuant to Regulation 13 of the <i>Local Government (Financial Management) Regulations 1996</i>. <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	28/04/2023	31/03/2023
21/03/2023	Ordinary Council Meeting - 21 March 2023	14.3	Financial Statements- January 2023	Completed	<p>COUNCIL RESOLUTION (35/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Jesse Hamer</p> <p>That Council accepts the Financial Activity Statement Report – 31 January 2023, as attached.</p> <p style="text-align: right;">Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Deputy Mayor Claire Anderson, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	28/04/2023	21/04/2023

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18/04/2023	Ordinary Council Meeting - 18 April 2023	15.4	Policy Evaluation - Policy 011 - Elections	Completed	<p>COUNCIL RESOLUTION (74/2023):</p> <p>Moved: Mayor Karen Vernon Seconded: Cr Vicki Potter That Council defer review of <i>Policy 011 – Elections</i> until changes to the <i>Local Government Act 1995</i> and associated regulations are implemented regarding election caretaker periods.</p> <p>Carried by exception resolution (8 - 0)</p> <p>For: Mayor Karen Vernon, Cr Luana Lisandro, Cr Peter Devereux, Cr Jesvin Karimi, Cr Jesse Hamer, Cr Vicki Potter, Cr Wilfred Hendriks and Cr Bronwyn Ife Against: Nil</p>	31/05/2023	26/04/2023