

Project Advisory Group - Lathlain Precinct Redevelopment Project Zone 1 Community and Sport Club Facility

Terms of reference

Purpose and objective

1. The purpose and objective of the Lathlain Precinct Redevelopment Project (LPRP) Zone 1 Project Advisory Group is;

supporting and advising the Council with the development of concept plans for the Community and Sport Club Facility by providing advice and guidance to Council through the Project, for the preparation by the Project of the Lathlain Park Management Plan compliant Design Concept Plan for the staged development of the LPRP Zone 1 community and sports club facility.

This advice is related to the following strategic outcomes:

- a) CL03 – Well thought out and managed projects that are delivered successfully.
- b) CL06 – Finance are managed appropriately, sustainably and transparently for the benefit of the community.
- c) EC01 – A desirable place for commerce and tourism that supports equity, diverse local employment and entrepreneurship.
- d) EC02 – A clean, safe and accessible place to visit.
- e) S01 – A healthy community.

Membership

2. The Group shall be comprised of two elected members who shall be appointed by Council.
3. The Group shall be comprised of four community members. This is made up of a Lathlain/ Carlisle resident, a Town resident, a West Australian Football Commission representative, and a Perth Football Club representative.
4. The criteria for respective community participant membership shall be their evidence for:
 - a) being a ratepayer and resident for a minimum of 5 years who has been part of the community Group they will represent (20% weighting);
 - b) having a project relevant qualification and expertise (Planning, Architecture, Engineering or similar) (15% weighting);
 - c) being able through experience, network or skill to broadly represent their relevant representation community Group (10% weighting);
 - d) the ability to work collaboratively with others holding differing opinions in a group (10% weighting);
 - e) willingness to equitably and fairly represent their relevant community group (30% weighting).
5. The Group shall be comprised of two Town officers. These officers hold the roles of Manager Development Services and Project Manager – Strategic Assets.
6. The Project will be represented to the Group by the Project Executive and the Project Manager. Secretarial support for the Group will be provided by the Town.

7. The Group will elect a presiding member and deputy presiding member.
8. Members appointed to the Group are not entitled to a sitting fee, or any such type of remuneration.
9. Elected Members not members of the Group may attend meetings as observers at their discretion.

Length of term

10. The Lathlain Precinct Zone 1 Community and Sport Club Facility Advisory Group will be an active Group until the endorsement of the design concept plan by Council which is anticipated to be by 30 June 2021. The term of this Group may otherwise be ended by resolution of Council.

Meeting

11. The schedule of meetings will be developed and agreed by the Group. The Group may change the meeting schedule by agreement.
12. The Group may invite meeting guests that may include, but not be limited to, staff and or external subject matter experts.

Delegation

13. This Group has no delegated authority to make any decisions for or on behalf of Council.

Quorum

14. The quorum for the Group is 50% of the participating members of the Group.

Reporting

15. The Group shall report to Council by way of its minutes.

Variations

16. Any variations to these Terms of Reference are to be endorsed by Council.

VER. 0 27/05/2020

