



TOWN OF
VICTORIA PARK



Access and Inclusion
Advisory Group
Notes – 16 June 2021



WE'RE OPEN
VIC PARK

Table of contents

1 Opening.....	3
2 Attendance	4
3.1 McCallum Park Active Area	5
3.2 Disability Service Providers in the Town.....	7
4 Items for discussion	8
4.1 DAIP 2017-2022 Progress	8
4.2 Requirements for Development.....	10
4.3 Upcoming Projects in the Town	12
5 General business.....	14
6 Actions from previous meetings	14
7 Close	17

1 Opening

Acknowledgement of country

Ngany kaaditj Noongar moort keny kaadak nidja Wadjak Noongar boodja. Ngany kaaditj nidja Noongar birdiya – koora, ye-ye, boorda, baalapiny moorditj Noongar kaaditjin, moort, wer boodja ye-ye.

I acknowledge the traditional custodians of this land and respect past, present and emerging leaders, their continuing cultural heritage, beliefs and relationship with the land, which continues to be important today.

2 Attendance

Access and Inclusion Advisory Group Members

Asile Wong
David Vosnacos
Merylyn Adamson
Pertrin Scott
Shirley Barnes

Mayor

Karen Vernon

Councillor

Cr Claire Anderson

Councillor

Cr Luana Lisandro

Manager Community

Paul Gravett

A/Coordinator Community Development

Katie Schubert

Meeting secretary

Lizzie Shepande

Presenters

Nil

Guest

Senior Place Leader (Strategic Planning)

Tracy McQue

Place Leader Transport

Caden McCarthy

CaresWA

Paul Rogers

Apologies

Wanslea

Caitlin McLeod

Kim Elis

Pauline Wetternhall

3 Presentations

3.1 McCallum Park Active Area

Time	15 mins
Presenter	Jack Bidwell
Attachments	<ol style="list-style-type: none"> 1. McCallum Park Active Area - Community Consultation & Concept Design Report [3.1.1 - 34 pages] 2. McCallum Park Active Area - 85% Landscape Design [3.1.2 - 19 pages] 3. McCallum Park Active Area - 85% BMX Design [3.1.3 - 9 pages] 4. McCallum Park Active Area - 85% Skate Design [3.1.4 - 25 pages]

Purpose of the item

To present the McCallum Park Active Area project to the group and gain an understanding of any key access and inclusion issues that may need to be addressed.

Outcome

1. Advisory group is updated on the project objectives;
2. Advisory group is updated on the project status; and
3. Advisory group provides input/advice on any considerations required to complete the design.

Strategic outcomes

Civic Leadership	
Strategic outcome	Intended public value outcome or impact.

CL07 - People have positive exchanges with the Town that inspires confidence in the information and the timely service provided.	Provide opportunity for community engagement on current projects in the Town in different formats.
--	--

Social	
Strategic outcome	Intended public value outcome or impact.

S02 - An informed and knowledgeable community.	Provide continuous updates on Town projects to keep the group informed.
--	---

Outcome

Unfortunately, Jack Bidwell was unwell and unable to attend the meeting. Group members can send their feedback to the Inclusion Officer which can be forwarded to Jack Bidwell directly.

Actions

Bring item *McCallum Park Active Area* back to the Access and Inclusion October meeting.

3.2 Disability Service Providers in the Town

Time	15 minutes
Presenter	Paul Rogers/Caitlin McLeod
Attachments	Nil

Purpose of the item

To inform the group different service available to people with disability and their carers. Information to be provided by CarersWA and Wanslea.

Outcome

Information sharing for members to have a better understanding of what services are available.

Strategic outcomes

Social	
Strategic outcome	Intended public value outcome or impact.

S02 - An informed and knowledgeable community.	Provide group with information on current services available to people with disability and their carers.
--	--

Outcome

CarersWA

Carers WA is Western Australia's peak body that provides support and advocacy to unpaid carers. They provide specialist information through education, counselling, education and social support to unpaid carers who give support to:

- Ageing parents
- Children and siblings with disability.
- People needing assistance from drug and alcohol abuse

Other support includes:

- Information linkage and capacity projects
- Community radio and video - to increase the voice of people with disability in the community
- Community Champions
- Social groups for cares
- Access points to NDIS services
- Opportunities for children with disability to write children's storybook about themselves to raise awareness to the wider community funded by the state government.

Actions

Nil.

4 Items for discussion

4.1 DAIP 2017-2022 Progress

Reporting officer	<i>Lizzie Shepande</i>
Origin of request	<i>Council resolution</i>
Attachments	Nil

Purpose of the item

Update on DAIP implementation and progress.

Outcome

Seek the advisory group's input in key actions with the DAIP.

Discussion points

- Current progress of key actions.
- Review of DAIP
- Department of Communities Report
- Awards
- Establishment of internal Diversity working group

Strategic outcomes

Civic Leadership	
Strategic outcome	Intended public value outcome or impact.
CL07 - People have positive exchanges with the Town that inspires confidence in the information and the timely service provided.	Provide opportunity for community engagement on current projects in the Town in different formats.
Social	
Strategic outcome	Intended public value outcome or impact.
S02 - An informed and knowledgeable community.	Provide continuous progress updates on the DAIP achievements to the group.

Next steps

Bring updated from established Diversity working group.

Further information

Nil

Outcome

Disability Awareness Training to assist the Town in accomplishing the endorsed 5% disability employment increment.

Using a holistic approach to collaborate with other Town plans to use as a source for the new DAIP review.

The Department of Communities Report has progressed, requiring a review and sign off internally by Town officers and managers.

Update on the Town's May 2021 Business Awards provided to the group.

Town officers working internally to submit 'Most Accessible Community in WA Awards 2021'.

Internal Diversity and Inclusion working group has been established with Terms of Reference to be confirmed at the next meeting.

Actions

Corporate staff Disability Awareness Training scheduled for completion between July - August 2021.

4.2 Requirements for Development

Reporting officer	<i>Lizzie Shepande</i>
Origin of request	<i>Advisory Group member</i>
Attachments	Nil

Purpose of the item

To seek a clear understanding of requirements for development in the Town.

Outcome

Inform the group on strategies and processes we have in place regarding requirements for development.

Discussion points

- Disability Access Review reports on Landscape/Urban design projects.
 - What requirements are needed for developers to provide on major landscape/urban design developments within the Town?
- Wayfinding & Signage
 - Progression on signage review strategy.
 - Does the Town engage the community to seek feedback on inclusivity?
- Parks, playgrounds and street furniture
 - Does the Town have locations of Disability Discrimination Act (DDA) furniture/play spaces?

Strategic outcomes

Environment	
Strategic outcome	Intended public value outcome or impact.
EN01 - Land use planning that puts people first in urban design, allows for different housing options for people with different housing need and enhances the Town's character.	Ensure all spaces around the Town are accessible and safe for all individuals regardless of abilities. This fosters empowerment, a sense of belonging and a greater control of the environment around them.

Social	
Strategic outcome	Intended public value outcome or impact.
S02 - An informed and knowledgeable community.	Information is readily available to all community members.

Next steps

Nil

Further information

Nil

Outcome

Consider working with internal and external stakeholders to embed discussion points when reviewing the new DAIP.

Wayfinding and signage strategy is currently under review.

Actions

Nil

4.3 Upcoming Projects in the Town

Reporting officer	Tracy McQue/Caden McCarthy
Origin of request	Ongoing
Attachments	Nil

Purpose of the item

To keep the group informed around current and upcoming projects and gain an understanding of any key access and inclusion issues that may need to be addressed.

Outcome

Keep advisory group updated on current and upcoming projects in the Town.

Discussion points

Current Town's projects

- Burswood South Streetscape Plan
- Creative Makers Spaces Project
- Transport Strategy
- Etwell Street
- New Causeway Pedestrian and Cycling Bridge
- Archer/Mint Streetscape Improvement Plan

Strategic outcomes

Civic Leadership	
Strategic outcome	Intended public value outcome or impact
CL02 - A community that is authentically engaged and informed in a timely manner.	Provide opportunity for community engagement on current projects in the Town in different formats.

Social	
Strategic outcome	Intended public value outcome or impact
S02 - An informed and knowledgeable community.	Provide continuous updates on Town projects to keep the group informed.

Next steps

Continual updates on projects brought to meeting and/or sent via email depending on timing of meetings.

Further information

Nil

Outcome

To ensure all areas of the Towns future designs are people friendly.

- Highly accessible and inclusive

- Safe and more active livable spaces for community members to utilise.

Explore and have further discussions regarding the Transport Strategy final decision. Consultation to be shared with Access and Inclusion Group and the community.

Actions

A concept plan is to go back to the August Ordinary Council Meeting and seek further feedback from the Access and Inclusion Advisory group on the future of Burswood South Streetscape Plan design.

Town officers to distribute additional details to the group on Etwell Street design.

The Transport Strategy will be ready for public comment in early July 2021 and Town officers to distribute to the group for review.

5 General business

Outcome- Auslan interpreters are present at all the Town's citizenship ceremonies. They cost \$450 per ceremony and a total of 12-15 ceremonies take place per year. The group to consider and explore the option to have Auslan interpreters only when/as required by members coming to the ceremonies.

Action- Have this item on the agenda at the October 2021 meeting. Town officers to explore the item further and bring recommendations.

6 Actions from previous meetings

Actions	Responsible Officer	Status	Comment	Close Date
Group members and community members to use a combination of the Town's online forms and relevant officers to raise specific areas of concern in public spaces.	Lizzie Shepande	As required	Town officers to encourage community members to continue to raise concerns with available channels.	Ongoing
The Town to advocate and work with individual business owners in areas of concern regarding physical accessibility	Lizzie Shepande	As required	Approach individual businesses on best practices of Access and Inclusion according to the Australian Standards.	Ongoing
Town officers to review online sites (AccessWA and Public Toilet app) to ensure Town-owned facilities are up to date and explore the possibility of embedding these details into the Town's website.	Lizzie Shepande	To explore	Town officers to work internally to explore this service further. https://toiletmap.gov.au/	

Access and Inclusion Advisory Group 16 June 2021

<p>Town officers to investigate: Do accessible toilets have key only access? And if so, how can a member of public access; who is eligible?</p>	<p>Lizzie Shepande</p>		<p>Eligibility for an MLAK key is restricted to people with special needs or their carers, disability organisations, community health centres and owners/managers of a building or facility with an MLAK enabled toilet, a Changing Places facility or a Liberty Swing on site.</p> <p>MLAK keys are available for purchase from the National Support Office of the Master Locksmiths Association (MLAA) or from many MLAA Business Members. More details available at:</p> <p>https://masterlocksmiths.com.au/wp-content/uploads/2019/09/ORDER-FORM-MLAK-2019.pdf</p>	
<p>VisAbility to provide specific details around the two early voting centres to the group. The Town to assist promotion of the options for early voting where possible through social media.</p>	<p>Lizzie Shepande/Chairperson</p>	<p>As required</p>	<p>To explore this action further for future early voting dates.</p>	<p>Ongoing</p>
<p>Town officers to collate details of status and the plan moving forward with consideration of utilising current Lighthouse resources available</p>	<p>Lizzie Shepande</p>	<p>Ongoing</p>	<p>Internal discussions to continue exploring the Lighthouse resources.</p>	<p>Ongoing</p>
<p>Town officers to organise Disability Awareness Training for</p>	<p>Lizzie Shepande/People and Culture team</p>		<p>To be completed by August 2021.</p>	<p>August 2021</p>

Access and Inclusion Advisory Group 16 June 2021

Town employees.				
Town officers to invite project managers to meetings when detailed designs and concepts are available for the group for consideration and engagement.	Lizzie Shepande	Completed	Extensive details of place planning projects given to the group as an updated and future considerations of upcoming designs.	16/6/2021
Town officers to provide details to the group for consideration of 'Workshop in a Box' options as part of Vic Vision project.	Lizzie Shepande	Completed	The group could not continue with the workshop due to COVID-19 restrictions at the scheduled time. The group was encouraged to complete the online individual survey instead.	May 2021
Town officers to clarify internally and share with the group details around the two access and inclusion categories for the Business Awards 2021.	Lizzie Shepande	Completed	Town officers clarified the details with the group via email. Winners of the 2021 award relevant to this group included: Excellence in Access and Inclusion – Archer St Physiotherapy Centre	4 June 2021

7 Close

Meeting was closed by chairperson at 5:32pm.